



Join us at the Georgia Archives for a seminar on *Essential Records* IPER Course Overview

Intergovernmental Preparedness for Essential Records

Tuesday, April 26th — 10:00am-2:30pm

This seminar will offer presentations from Georgia Archives staff, including:

- **IPER background and Essential Records**
- **Identifying hazards and risks/mitigation**
- **Accessing essential records**
- **COOP plans and disaster response**

For more information on the IPER *Essential Records* course material, please reference the following link located on the Council of State Archivists website—

<https://www.statearchivists.org/programs/emergency-preparedness/essential-records-er-course/>



Seminar Schedule:

9:30-10:00am—Registration and coffee

10:00am-12noon—Morning sessions

12:00-1:00pm—Lunch provided

1:00-2:30pm—Afternoon sessions

Registration fee is \$10.00 per person and due by April 22nd to ensure your place in the seminar. Checks should be written to FOGAH (*Friends of Georgia Archives and History*).

Please mail registration form and payment to:

Christine Garrett, Electronic Records Manager
Georgia Archives
5800 Jonesboro Road
Morrow, GA 30260



This event is sponsored by generous donation from FOGAH and Georgia Public Records Solutions.

Please email any questions to christine.garrett@usg.edu or kim.norman@usg.edu.



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Name _____

Institution _____

Address _____

City/State/Zip _____

Email _____

Phone _____

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