

ARCHIVES Records 2016

COSA • SAA

REGISTRATION FORM

To register online using our secure ARCHIVES•RECORDS 2016 registration form, go to www.archivists.org/am2016.

1. REGISTRATION

One registrant per form. Please type or print clearly.

LAST NAME	FIRST NAME	MI	NICKNAME FOR BADGE
INSTITUTION NAME			
THIS ADDRESS IS FOR MY <input type="checkbox"/> HOME <input type="checkbox"/> BUSINESS <input type="checkbox"/> OTHER			
<input type="checkbox"/> USE THIS AS MY PREFERRED MAILING ADDRESS FOR ALL SAA BUSINESS. MAILING ADDRESS			
STREET OR PO BOX			
CITY	STATE/PROVINCE	ZIP/POSTAL CODE	COUNTRY
IF STUDENT, NAME OF SCHOOL			
()	()		
PHONE	HOME PHONE		
E-MAIL ADDRESS			

ARE YOU A MEMBER OF COSA?

No Yes

IS YOUR EMPLOYER AN INSTITUTIONAL MEMBER OF SAA?

No Yes

Nonmembers employed by member institutions are eligible to receive partial discounts on SAA event registration.

SAA/ARMA RECIPROCAL RATE:

No Yes

ARMA ID#: _____

2. REGISTRATION FEES

Weekly registration includes all Plenary and Education Sessions and Exhibit Hall, plus access to MP3 downloads of all recorded sessions after the conference. Registration fee does not include Pre-conference Programs or Ticketed Events. (See reverse.)


Please check appropriate box:	MEMBERS	EMPLOYEES OF MEMBER INSTITUTIONS	NONMEMBERS	INTERNATIONAL NONMEMBERS
Early-Bird (by 7/6)	<input type="checkbox"/> \$329	<input type="checkbox"/> \$409	<input type="checkbox"/> \$529	<input type="checkbox"/> \$409
Advance (by 7/13)	<input type="checkbox"/> \$379	<input type="checkbox"/> \$459	<input type="checkbox"/> \$579	<input type="checkbox"/> \$459
On-Site (after 7/13)	<input type="checkbox"/> \$439	<input type="checkbox"/> \$519	<input type="checkbox"/> \$619	<input type="checkbox"/> \$519
One-Day <input type="checkbox"/> Wednesday 8/3 <input type="checkbox"/> Thursday 8/4 <input type="checkbox"/> Friday 8/5 <input type="checkbox"/> Saturday 8/6	<input type="checkbox"/> \$239	<input type="checkbox"/> \$299	<input type="checkbox"/> \$389	<input type="checkbox"/> \$299
Student	<input type="checkbox"/> \$149	N/A	<input type="checkbox"/> \$229	N/A
Expo Hall Only	<input type="checkbox"/> \$109	<input type="checkbox"/> \$109	<input type="checkbox"/> \$109	<input type="checkbox"/> \$109
Guest*	<input type="checkbox"/> \$149	<input type="checkbox"/> \$149	<input type="checkbox"/> \$199	<input type="checkbox"/> \$149


Subtotal Conference Fees \$ _____

***Guest Registration:** Designed especially for spouses, partners, and children of conference attendees, guest registration allows the guest to attend the Plenary Sessions, the All-Attendee Reception, and the Exhibit Hall. Guest registrations must accompany the conference attendee's registration. When registering a guest, please be sure to provide full names below.


*Guest Names _____

SUPPORT SERVICES

 Check here if you have any special needs in order to participate fully in this event. The conference staff will contact you.

 Check here if you would like to learn more about child care options that are being considered for this event. (Email address required under Registration.)

WILL YOU HELP REDUCE OUR FOOTPRINT?

 Check here to opt out of receiving a print Onsite Program. A mobile app will be available.

3. PRE-CONFERENCE PROGRAM FEES

*The Advance deadline is July 13. Regular rates apply after that date.
 **Discounted rates apply for attending more than one course. See last box for combined rate.

		SAA MEMBERS (ADVANCE/REGULAR)*	EMPLOYEES OF SAA MEMBER INSTITUTIONS (ADVANCE/REGULAR)*	NONMEMBERS (ADVANCE/REGULAR)*
1711	**Digital Forensics for Archivists: Fundamentals [DAS] • Sunday, 7/31	<input type="checkbox"/> \$215 / \$275	<input type="checkbox"/> \$245 / \$305	<input type="checkbox"/> \$275 / \$335
1705	Describing Archives: A Content Standard (DACS) [A&D] • Sunday, 7/31	<input type="checkbox"/> \$189 / \$249	<input type="checkbox"/> \$219 / \$279	<input type="checkbox"/> \$249 / \$299
1704	Archives: Principles and Practices • Sunday & Monday, 7/31-8/1	<input type="checkbox"/> \$289 / \$349	<input type="checkbox"/> \$329 / \$389	<input type="checkbox"/> \$379 / \$429
1707	Fundamentals of Financial Management for Archivists • Monday, 8/1	<input type="checkbox"/> \$189 / \$249	<input type="checkbox"/> \$219 / \$279	<input type="checkbox"/> \$249 / \$299
1713	Command Line Interface [DAS] • Monday, 8/1 Sunday, 7/31	<input type="checkbox"/> \$205 / \$265	<input type="checkbox"/> \$235 / \$295	<input type="checkbox"/> \$265 / \$325
1708	The Basics of Preservation for Archives • Monday, 8/1	<input type="checkbox"/> \$189 / \$249	<input type="checkbox"/> \$219 / \$279	<input type="checkbox"/> \$249 / \$299
1710	Copyright Law for Archivists: A Risk Assessment Approach • Monday & Tuesday, 8/1-2	<input type="checkbox"/> \$289 / \$349	<input type="checkbox"/> \$329 / \$389	<input type="checkbox"/> \$379 / \$429
1712	**Digital Forensics for Archivists: Advanced [DAS] • Monday & Tuesday, 8/1 - 8/2	<input type="checkbox"/> \$339 / \$399	<input type="checkbox"/> \$379 / \$439	<input type="checkbox"/> \$465 / \$489
1706	Fundamentals of Arrangement and Description [A&D] • Monday & Tuesday, 8/1 - 8/2	<input type="checkbox"/> \$289 / \$349	<input type="checkbox"/> \$329 / \$389	<input type="checkbox"/> \$379 / \$429
1709	Secure and Protect Your Collections! • Tuesday, 8/2	<input type="checkbox"/> \$189 / \$249	<input type="checkbox"/> \$219 / \$279	<input type="checkbox"/> \$249 / \$299
1714	Arrangement and Description of Audiovisual Materials [A&D] • Tuesday, 8/2	<input type="checkbox"/> \$189 / \$249	<input type="checkbox"/> \$219 / \$279	<input type="checkbox"/> \$249 / \$299
1711 & 1712	**Registration for both Digital Forensics courses	<input type="checkbox"/> \$514 / \$634	<input type="checkbox"/> \$584 / \$704	<input type="checkbox"/> \$700 / \$764
Subtotal Event Fees		\$ _____	\$ _____	\$ _____

4. SPECIAL EVENTS

Please indicate if you plan to attend – even if the event is free to registrants – so that we may have an accurate estimate of attendance.

- SAA Research Forum • 8/2
- ACA Annual Business Meeting/Member Luncheon • 8/4
- All-Attendee Reception • 8/5
- Guest Ticket to All-Attendee Reception
- Archives Leadership Institute Alumni Dinner • 8/3

#TICKETS

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PURCHASE AT
ONSITE REGISTRATION DESK

ALUMNUS GUEST

Free to registrants; \$50/\$25 (students) for those not registered for the conference.
 \$30 for ACA Members (includes plated lunch).
 Free to registrants.
 \$40 adult / \$10 children 12 and under.
 \$25; open to all ALI alumni plus guest.
Subtotal Event Fees \$ _____

5. METHOD OF PAYMENT

All registrations must be accompanied by payment, and all payments must be made in U.S. funds. The conference office accepts checks, VISA, MasterCard, American Express, and Discover. Please make checks payable to SAA. Do not send cash.

TOTAL \$ _____ Check # _____ Checks must include name(s) of registrant(s).
 VISA MasterCard American Express Discover

CREDIT CARD # _____ EXPIRATION DATE _____ CVV (SECURITY CODE) _____

NAME ON CARD (PLEASE PRINT) _____ TELEPHONE NUMBER IF NAME ON CARD DIFFERS FROM ATTENDEE _____

CARDHOLDER'S SIGNATURE _____

I understand that by registering for this conference, I 1) agree to abide by SAA's Code of Conduct, and 2) give permission to be photographed and to have my photo used in conference promotional materials.

For fastest service:
 Register online at www.archivists.org/am2016
 Submit via fax (with credit card information) to: 312-606-0728
 Or send completed form with payment to:
Society of American Archivists
 ARCHIVES-RECORDS 2016 Registrar
 17 North State Street, Suite 1425
 Chicago, IL 60602
 Questions? 312-606-0722 or 866-722-7858 (toll-free within U.S.)
 Please do not submit registration via more than one method.