AUGUST 10–AUGUST 16, 2014
MARRIOTT WARDMAN PARK • WASHINGTON, DC

ENSURING ACCESS

2014 Archives • Records
ENSURING ACCESS

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Hotel Reservation / Conference Rate Deadline: JULY 15
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ARChives★RECordS: Ensuring Access —
the premier educational event for archives and records management professionals — is your best opportunity all year to...

MAKE CONNECTIONS.

ARChives★RECordS: 2014 features...

Roundtable and Section meetings and CoSA work sessions that get you in tune with others who share your special interests... and committee and business meetings, open to all members, at which you can learn about what CoSA, NAGARA, and SAA are doing on behalf of archives and records professionals...

Special networking events, from the New Member/First-Timer Forum to the All-Attendee Reception, alumni mixers — even "Archives in the Movies" and "Raiders of the Lost Archives"— provide opportunities for archivists and records managers across the spectrum of experience to compare notes, interact with session speakers and the professions’ leaders, and catch up with colleagues.

The Networking Café — a place to meet up... make a mentoring connection... talk to representatives of allied organizations, recruiters, and volunteer career advisors... review literature and job vacancy announcements... post your résumé... or check your email at a CyberCafé kiosk.

Take a chance! Introduce yourself to someone whose knowledge and skills could benefit your institution’s next project!

LEARN.

ARChives★RECordS: 2014 brings you...

Thought-provoking and informative plenary sessions...

70 education sessions — developed by and for archives and records professionals — that provide practical tips that you can put to use as soon as you return to work — and discussions of research and theory that advance your profession to new heights...

New learning formats — from lightning and incubator sessions to the THATCampSAA (Sunday, August 17) — all designed to provide fun new ways to learn.

In-depth coverage of an archival topic of special interest to you at Pre-Conference Programs...

Open forums and brown bag lunches at which you can exchange ideas about diversifying the archival record, education and employment issues, the work of SHRABs, and so much more....

GET INSPIRED!

At ARChives★RECordS: 2014 you’ll have so many opportunities to expand your horizons as a professional! You’ll find...

A chance for first-timers, new professionals, and students to see what it’s all about — all in one place and all at one time...

The Exhibit Hall — packed with fresh ideas, new products, the tools you need to do your best...

The 8th Annual Research Forum, where you’ll learn about what’s happening in research and innovation — and maybe find some research-based solutions for your institution.
Preservica now includes public access, allowing you to safeguard and share your valuable digital content and collections.

“We know that Preservica will allow us to safeguard and share our electronic records, including our historical archives. We are very pleased to be using this safe and secure digital preservation solution.”

Barbara Teague, State Archivist and Records Administrator and Public Records Division Director at KDLA
Dear Friends and Colleagues:

It’s been four years since CoSA, NAGARA, and SAA met together in Washington, DC, and we’re delighted to be reuniting for ARCHIVES★RECORDS: Ensuring Access – your best opportunity all year to grow your professional knowledge and skills, stretch your imagination, expand your contacts and networks, look beyond your institution’s walls, and interact with colleagues in the archives and records profession.

If you’ve attended a CoSA, NAGARA, or SAA annual meeting (or a Joint Annual Meeting!) you know the excitement that comes from hearing about innovative approaches to archives and records activities, exploring new ideas, meeting new colleagues, and renewing friendships. If you’ve never attended – or haven’t joined us in recent years – prepare to be awed by the array of opportunities to learn, explore, collaborate, and celebrate the world of archives and records:

★ In-depth pre-conference workshops and provocative plenary sessions that give you direct access to experts in the field and voices from beyond our professional circles.

★ Exciting program sessions (choose from 70 of them!) that deliver the latest ideas and techniques in an environment in which you’ll feel comfortable asking questions.

★ Special-interest group meetings, committee meetings, work sessions, and forums that put you in touch with colleagues who share your specific interests and concerns and provide a venue for collaboration.

★ Lots of time for networking so that you can exchange ideas and make new friends.

★ The Expo – an unparalleled opportunity to talk with our industry partners, share your ideas and opinions, and learn what’s new in the field.

★ And because we don’t believe in all work and no play, our enthusiastic Host Committee has lined up a diverse itinerary of repository tours, open houses, and on-your-own explorations and planned an All-Attendee Reception in the magnificent Great Hall of the Library of Congress, where you can catch up with your friends and colleagues.

At ARCHIVES★RECORDS: Ensuring Access you’ll meet, learn, network, and collaborate with colleagues from across the country (and around the world) who share your interests, concerns, and on-the-job challenges. You’ll benefit from our profession’s diversity of ideas, methods, and experiences – and we’ll learn from you.

Whether you’re a newcomer to the field, an experienced professional, or somewhere in between, you’ll revel in the opportunities available at the 2014 Joint Annual Meeting. We look forward to seeing you in DC in August!

Danna C. Bell
Library of Congress
SAA President, 2013-2014

Daphne O. DeLeon, CA
Nevada State Library and Archives
NAGARA President, 2013-2014

Matt Veatch
Kansas Historical Society
CoSA President, 2013-2014

REGISTER ONLINE: www.archivists.org
These days Washington, DC, isn’t exactly known as a congenial gathering place for the constructive sharing of ideas. But this year’s joint meeting of the Council of State Archivists, the National Association of Government Archives and Records Administrators, and the Society of American Archivists (SAA) will change that! Members of our national associations will join forces in our nation’s capital in August to learn from each other, share stories from our varied workplaces, celebrate successes, and find common ground. Join old friends and meet new ones August 10–16 at the Marriott Wardman Park in the heart of Woodley Park, Washington, DC.

More, More, More
Members of CoSA, NAGARA, and SAA have been coming together for years to develop a program that has something for everyone—and 2014 is no exception. Are you a federal records manager or a university archivist? Are you planning a digitization project for a small nonprofit organization or a massive state government? Are you a social activist, a student, or a science fiction fan? All of the above will find something to get excited about on the program this summer in Washington, DC.

This year’s theme, ARCHIVES★ RECORDS: Ensuring Access, was intended to be open to broad interpretation by session proposers. “Ensuring access” means many things to different people, from taking the steps necessary to be confident that digital records created today will be available for use by future researchers… to raising awareness about collections so that information gets into the hands of people who need it… to finding ways to raise the funds needed to sustain long-term archives programs.

Early on in our discussions about the Joint Meeting we agreed: We don’t want attendees to have a chance to be bored! The Call for Session Proposals reflected this attitude, noting that we wanted attendees to have more diversity in sessions, more session formats, and more opportunities to participate. We encouraged proposers to suggest their own ideas for alternative session formats, and we shortened sessions (to a maximum of 75 minutes) to make room for more variety, to keep people moving, and to allow for more interaction and informal networking throughout the day.

Record Numbers
We’re gratified to have received a record number of proposals: 163! Despite government shutdowns and the usual distractions of daily working life, it was clear that our
colleagues felt strongly that they had something to share. We were thrilled to watch our inbox fill to the brim with fascinating topics. The range of viewpoints and the variety within session proposals truly reflects the diversity of our community of archivists and records administrators.

The proposals were compiled and distributed to our “lucky 13” Program Committee members, who prioritized time in their busy schedules to carefully read and rate every proposal we received. Ratings were based on concept, execution, relationship to theme, how compelling we found the topic, qualifications of speakers, and how the proposal fit into the priorities of the host associations.

We met in person in Chicago in November to review and select the sessions that we’ll be bringing you this summer. With so many proposals on our plates, our task was mighty. We began our conversation in appropriate Chicago style: over plates heaped with deep-dish pizza. While we’d each had the opportunity to read and rate proposals on our own, the lively conversation we shared with our colleagues brought new aspects of each potential session to our attention. The days were long, the work was enthralling, and we wrapped up the weekend feeling satisfied that we’d put together a strong program with much to offer.

Please join us at the Marriott Wardman Park Hotel August 10–16. Take advantage of the cultural treasures that Washington has to offer and the intellectual riches embedded in this year’s program. We hope to see you there!

Left to right, front to back:

The 2014 Program Committee.

Row 1: Arlene Schmuland (SAA Co-Chair), University of Alaska Anchorage; Jami Awalt (CoSA Co-Chair), Tennessee State Library and Archives; Rachel Muse (NAGARA Co-Chair), Vermont State Archives and Records Administration;

Row 2: Ted Ryan, The Coca-Cola Company; Susan McElrath, American University; Adriana Cuervo, Rutgers University; Leanda Gahegan, Charlotte Mecklenburg Library; Jillian Cuellar, University of California, Los Angeles;

Row 3: John Metz, The Library of Virginia; Matt Blessing, Wisconsin Historical Society; Michael Sherman, Chatham County Administrative Services; Steven Szegedi, Dominican University; Arian Ravanbakhsh, National Archives at College Park.
Serving as co-chairs of the 2014 Joint Annual Meeting Host Committee is proving to be a great gig. The sponsoring organizations have appointed a fabulous committee of archivists from Maryland, Pennsylvania, Virginia, and Washington, DC, to serve as your guides, and we have plenty of suggestions, ideas, and activities planned for your visit to the nation’s capital this August.

The Host Committee has divided into different areas of expertise to report via our blog beginning in early April.

Topics to be covered include:

- Transportation and travel, both for getting to DC and how to get around once you’re here.
- The behind-the-scenes tours planned before the conference at local repositories, including the DC Archives, multiple Smithsonian Institution archives, Dumbarton Oaks, and the Washingtoniana Room of the DC Public Library, profiled in January in the Washington Post.

OPPORTUNITIES AWAIT... AND ABOUND!

Join CoSA, NAGARA, and SAA in Washington, DC, this August
Host Committee

Andrew Cassidy-Amstutz, Co-Chair
The Library of Congress, Veterans History Project

Beth Davis-Brown, Co-Chair
The Library of Congress, Cooperative and Instructional Programs Division

Kathleen Bell
Dance Heritage Coalition, Inc.

William E. Branch, Jr
District of Columbia Office of Public Records, DC Archives

Heather K. Calloway
Scottish Rite of Freemasonry

Casey A. Coleman
Office of the Chief Records Officer, National Archives and Records Administration

Clarence Davis
District of Columbia Office of Public Records

Jennifer Kinniff
George Washington University, Special Collections Research Center

Caroline Muglia
Academic Benchmarks

Nadia Nasr
Special Collections and Archives, Albert S. Cook Library, Towson University

Peter Perry
International Monetary Fund

Carole Prietto
Daughters of Charity Province of St. Louise

Morgan Sawicki
The Library of Congress, Manuscript Division

★ Service projects, both archivally oriented and community-service-based, that are being organized and scheduled throughout the District. We also plan to provide guides to the different neighborhoods of the District, which will include restaurants, workout options, and other neighborhood services, as well as highlight places you may want to go on a day trip if you have time to vacation before or after the meeting (think Baltimore, Annapolis, Gettysburg, or Mount Vernon).

★ Cultural events, tourist attractions (be sure to check out Bao Bao!), and recreational opportunities, such as bike trails and walking tours that you may have time to enjoy while visiting our area.

★ DC-related mobile phone apps, which one Host Committee member is systematically downloading. Check the blog for the apps she finds most useful.

★ And, of course, we must discuss all of the unique shopping opportunities....

The Joint Annual Meeting will be held at the Washington Marriott Wardman Park, in the Woodley Park area of Northwest DC. And we’re delighted that The Library of Congress’s Great Hall is the setting for the All-Attendee Reception on Friday, August 15.

What would you like to know about visiting DC? We’ll be happy to help you individually or address questions via the blog. Opportunities await – and abound – and we look forward to hosting you this summer!

Beth Davis-Brown
Andrew Cassidy-Amstutz
Co-Chairs
The information presented and the opinions expressed at ARCHIVES★RECORDS: Ensuring Access sessions and events are not necessarily endorsed by the Council of State Archivists, the National Association of Government Archives and Records Administrators, the Society of American Archivists, or the 2014 Program or Host Committees.

Pre-Conference Programs
Maximize your training budget and pack in all the education you can! Enhance your conference experience by attending a half-, full-, or two-day offering before the meeting – and return to work with new knowledge and skills that you can implement right away! Class size is limited to ensure interaction between the instructor(s) and participants. For more information about these programs on Sunday, Monday, and Tuesday, see pages 13 – 18. For individual Pre-Conference Program fees, see the conference website (www.archivists.org/2014) or the registration form on page 58.

Registration
To register:

★ Register online using our secure registration form at www.archivists.org/2014.
★ Fax your completed registration form, with credit card information, to 312-606-0728, attn: Conference Registration.
★ Send your completed registration form, with credit card information or check made payable to Society of American Archivists, 17 North State Street, Suite 1425, Chicago, IL 60602.

Registration packets may be picked up onsite at the Registration Desk in the Marriott Wardman Park. Packets include a name badge and an Onsite Program that lists times, locations, and descriptions of all education sessions and events. A name badge is required for admission to all sessions and events.

Watch the conference website (www.archivists.org/2014) for updates and a “First-Timer’s Guide,” and tune in to the 2014 Host Committee blog (http://archivesdc2014.wordpress.com/) for ideas about what to see and do in Washington, DC.

Join the conversation!
#saa14 or #cosa14 or #nagara14

Special Needs
If you have any special needs in order to participate fully in the conference, please check the box on the registration form or contact the conference office at 866-722-7858.

Child Care
We’re exploring options for offering onsite child care at the conference hotel. If you’re interested in being contacted as our plans develop, check the box on the registration form, answer a few questions, and we’ll be back in touch! (Per a 1984 vote of the SAA membership, a small portion of each SAA Annual Meeting registration is assessed to help subsidize a portion of the cost of child care at the meeting.)

Repository Tours and Open Houses
Your Washington, DC-area colleagues represent some of the most diverse and interesting repositories in the country – many of which are offering special behind-the-scenes access for conference attendees on Tuesday, August 12, and Wednesday, August 13. Check the conference website at www.archivists.org/2014 for more information and updates provided by our dynamic Host Committee!

We’re Wired!
We’ve negotiated free Internet access for all conference registrants who are staying at the Marriott Wardman Park. That’s in your sleeping room – and in meeting rooms! Conference registrants who are not Marriott guests will not have free wireless access in the meeting rooms, but are welcome to use the computers in the Networking Café.

SAA Bookstore
Monumental deals! Swing by the SAA Bookstore to browse and buy SAA’s latest titles or to chat about an idea you have for a book, module, article, case study, or perspective piece with Publications Editor Chris Prom, The American Archivist Editor Greg Hunter, Director of Publishing Teresa Brinati, and Archival Outlook Coordinator Anne Hartman. You’ll have a chance to browse 75+ titles ranging from the new Trends in Archives Practice Series and EAD3 to more advanced readings on digital preservation, program management, and the latest information technologies.

Watch the conference website (www.archivists.org/2014) for updates and a “First-Timer’s Guide,” and tune in to the 2014 Host Committee blog (http://archivesdc2014.wordpress.com/) for ideas about what to see and do in Washington, DC.

Join the conversation!
#saa14 or #cosa14 or #nagara14

REGISTER ONLINE: www.archivists.org
“Office Hours” in the Exhibit Hall
ARCHIVES RECORDS: Ensuring Access is a great place to meet and greet – and CoSA, NAGARA, and SAA are delighted to offer representatives from our own and related organizations an opportunity to answer your questions and hear your ideas. Check the conference website and Onsite Program for the Office Hours schedule and location in the Exhibit Hall. Groups that are interested in holding Office Hours should contact René Craig at rcraig@archivists.org by July 1.

Posters, Posters, Posters!
The conference features three different sets of poster presentations – all of which are certain to be of interest to you!

Professional Poster Presentations, which were reviewed and accepted by the 2014 Program Committee as part of the program proposal process, will be on display from Thursday through Saturday. See page 49 for more information and a list of poster presentations.

Graduate Student Poster Presentations were selected by the Student Program Subcommittee of the 2014 Program Committee. They will be on display in the Exhibit Hall throughout Expo Hall hours, and students are expected to be with their posters to discuss them with attendees at specified times. See page 53 for more information and a list of poster presentations.

Research Forum Poster Presentations will be reviewed and accepted for presentation at the 8th Annual SAA Research Forum on Tuesday, August 12, and will be available for viewing from Thursday through Saturday. For information about submitting a poster or paper to the Research Forum, see the Call for Papers and Posters at http://www2.archivists.org/proceedings/research-forum/2014/call. Submission deadline: May 1, 2014.

Networking Café
The Networking Café brings together activities to help attendees get connected and get ahead professionally. Wondering about your career options or opportunities for postgraduate study? Want to learn more about SAA’s Mentoring Program? Want to check your email between sessions?

- **Wednesday, August 13:** 8:00 AM – 6:00 PM
- **Thursday, August 14:** 7:00 AM – 5:30 PM
- **Friday, August 15:** 7:00 AM – 6:00 PM
- **Saturday, August 16:** 7:00 AM – 10:00 AM

Career Center
Hosted by SAA’s Membership Committee, the Career Center provides services and opportunities for job seekers and employers.

- **Wednesday, August 13:** Noon – 6:00 PM
- **Thursday, August 14:** 8:00 AM – 5:30 PM
- **Friday, August 15:** 8:00 AM – 6:00 PM
- **Saturday, August 16:** 8:00 AM – 10:00 AM

For Job Seekers:
- ★ Post your résumé for prospective employers to see at the meeting.
- ★ Review job announcements and meet with employers.
- ★ Get help polishing your résumé and/or consult with volunteer career advisors. (Attendees are invited to schedule an appointment in advance for consultation with an advisor. Please see the Career Development Subcommittee website for more information: http://www2.archivists.org/groups/career-development-subcommittee. The deadline is July 18.)

For Employers:
- ★ Post your position announcement(s). Please your announcement(s) on file in the Career Center and expand your applicant pool.
- ★ Meet job seekers and potential employees. Employers who participate in the Career Center will have the chance to meet and speak with job seekers in an informal and relaxed setting.

Archival Education and More
Information tables are available within the Networking Café for graduate archival education programs and allied organizations to distribute program literature and have representatives answer questions one on one. Please contact SAA via email at servicecenter@archivists.org or call 1-866-722-7858 for information on how to reserve space.

Mentoring Program Meet-and-Greet
Are you seeking guidance on your professional development? Do you want to share your knowledge and experience with a fresh young talent? Stop by the Networking Café and learn about how SAA’s dynamic Mentoring Program can help you make the right connections. And if you’re already part of the Program, this is a great opportunity to meet your mentor or protégé in person! (Thursday, 9:30 – 10:00 AM)
Attention: NEW MEMBERS, FIRST-TIMERS, AND STUDENTS!

We understand that being a new member of an organization, or attending a large conference for the first time, can be a daunting experience. That's why we provide a variety of opportunities and programs that can help you survive – and thrive! — at ARCHIVES★RECORDS: Ensuring Access and beyond...

Whether you're a first-time attendee, an archives student or new professional, or a new member of CoSA, NAGARA, or SAA, here are some tips for navigating the conference:

★ Education Sessions: All conference registrants are welcome to attend any education session and to move between sessions. A name badge is required for admission to all sessions and events.

★ SAA Appointed Group Meetings: All SAA members are welcome to attend Council, board, committee, working group, and task force meetings. Please announce yourself to the chair upon entering the meeting room and take a seat on the perimeter of the room. It is the chair’s prerogative to acknowledge those who wish to speak, and the chair may call for an executive session should a confidential matter be considered.

★ Section and Roundtable Meetings: All conference registrants are welcome to attend any SAA section or roundtable meeting. Only section and roundtable members may vote on matters brought before the group.

★ Students and New Archives Professionals Roundtable: SAA’s “SNAP” Roundtable was founded in 2012 “to advocate for students, interns, new professionals, early-career project archivists, and archivists who are still looking for their first professional jobs.” What better way to start your conference experience than to attend the SNAP Roundtable meeting (Wednesday, August 13, 5:15 – 7:15 PM)? And then move on to the...

★ New Member/First-Timer Orientation and Forum: All attendees are welcome to join representatives of SAA’s Membership Committee, Key Contact Program, Council, and staff for a casual conversation about how to make the most of your time at the conference. Refreshments will be served and a cash bar will be available. (Wednesday, 7:30 – 8:45 PM)

★ Networking Café: Throughout the conference, visit the Career Center in the Networking Café to learn about current employment vacancies or consult with a career advisor. Attend the Mentoring Program Meet-and-Greet to meet with program coordinators and/or to apply to be a protégé (SAA membership required). For additional details and times (including how to make an appointment in advance to meet with a volunteer career advisor), see page 10.

★ Navigator Program: SAA’s Women Archivists Roundtable and Membership Committee sponsor the Navigator Program, which matches conference veterans with first-time attendees. This informal outreach effort helps newcomers make the most of their time at the conference. Navigators share their experience, advise you on sessions and special events that are likely to suit your interests, and facilitate networking with other attendees. Navigators typically contact participants prior to the meeting and are encouraged to answer questions by email in advance. They will also arrange to meet you in person at the conference. All attendees are welcome to request a navigator or volunteer to serve in this important role. For more information: navigator@archivists.org. You’ll be contacted in mid-July and matched with a partner. Deadline to request a navigator: July 1.

★ “Lunch Buddy” Program: Don’t feel left out during networking opportunities! Launched in 2012 by SAA’s Students and New Archives Professionals (SNAP) Roundtable, the Lunch Buddy program facilitates networking and connections between new and established members. The voluntary program uses a Google Drive-based spreadsheet to set up a meal or meet-up that one person is willing to “lead.” The leader selects a place and time for lunch (or dinner or happy hour) and acts as the point of contact for the meal. Interested attendees add their names to the list. For more information, or to sign up to be a “host” or attendee: https://docs.google.com/spreadsheet/ccc?key=0ArSGD97WcFbydHBCcDNFUDhhczdzYo6TkFBbWZFHc&usp=sharing&gid=1

★ Student Poster and Paper Presentations: Graduate students have two opportunities to present their work. Three student paper presentations were selected from among many outstanding proposals by the Student Program Subcommittee of the 2014 Program Committee for presentation as Session 607 (Saturday, August 16, 8:00 – 9:15 AM). Graduate student poster presentations will be on display during Exhibit Hall hours on Thursday, August 14, and Friday, August 15 (see page 53).

★ Alumni Mixers: Many graduate education programs sponsor mixers during the conference. Take this chance to mix and mingle with alumni from your education institution. The schedule will be posted on the conference website as plans are made; for a complete list of mixers, see the Onsite Program. (Thursday, August 14, 7:30 – 9:30 PM)

R E G I S T E R O N L I N E : www.archivists.org

Speakers: Add #saa14, #cosa14, or #nagara2014 to your slides and encourage attendees to tweet about your session!
MONUMENTAL DEALS . . .

Swing by the SAA BOOKSTORE
Browse and buy the latest titles or chat about an idea you have for a book, module, article, case study, or perspective piece with Publications Editor Chris Prom, The American Archivist Editor Greg Hunter, Director of Publishing Teresa Brinati, and Archival Outlook Coordinator Anne Hartman.

CHECK IT OUT:
★ Books for sale onsite.
★ More than 75 titles—from how-to manuals to writings on archives.
★ Discounts on most books.
★ First come, first served (quantities limited).

NEW TITLES INCLUDE:
Conceptualizing 21st-Century Archives by Anne Gilliland
Through the Archival Looking Glass: A Reader on Diversity and Inclusion Edited by Mary Caldera and Kathryn Neal
EAD3 Module 4: Becoming a Trusted Digital Repository by Stephen Marks
Digital Preservation Essentials Edited by Paul Conway and Chris Prom
★ Module 5: Acquiring Knowledge and Skills by Helen Tibbo
★ Module 6: Achieving Organizational Readiness by Nancy McGovern
★ Module 7: Preserving Digital Objects by Erin O’Meara and Kate Stratton
★ Module 8: Implementing Storage Technologies by Jessica Colati
Rights in the Digital Era Edited by Menzi Behrnd-Klodt and Chris Prom
★ Module 9: Understanding Copyright Law by Heather Briston
★ Module 10: Balancing Privacy and Restrictions: Personal and Family Papers by Menzi Behrnd-Klodt
★ Module 11: Balancing Privacy and Restrictions: Organizational, Business, and Government Records by Menzi Behrnd-Klodt
★ Module 12: Managing Rights and Permissions by Aprille McKay

SALUTE TO AUTHORS
Friday, August 15, 3:15 pm
Break out the lemonade and hoist a glass to those who have contributed to SAA publications in the past year.

. . . ALL AT THE SAA BOOKSTORE
Pre-Conference Programs

Maximize your training budget and pack in all the education you can! Add to your conference experience by attending a one- or two-day offering before the meeting—and return to work with new knowledge and skills that you can implement right away! Class size is limited to ensure interaction between the instructor(s) and participants. For individual Pre-Conference Program fees, see the registration form on page 58.

SUNDAY, AUGUST 10

DAS Accessioning and Ingest for Electronic Records

MARRIOTT WARDMAN PARK
9:00 AM – 5:00 PM
(Lunch on your own)

Has your institution found itself in a situation in which a prominent donor has offered a trove of significant office documents and digital photographs stored on her hard drive? Or an important department is ready to transfer records of long-term value from a file server to the archives? Or a professor drops off an external hard drive and DVDs with video footage from a symposium featuring nationally recognized participants? If you were unprepared or unsure of how to handle such a donation, this one-day course will introduce you to basic policies, resources, and procedures that will enable your institution to successfully accession and ingest common born-digital materials (office documents, PDFs, images, audio, video, and email).

Upon completion of this course you’ll be able to:

★ Discuss current practices and resources, and
★ Develop policies and workflows that are best suited to your institution’s mission and resources.

Who should attend? This course is geared toward practitioners and managers with little or no experience handling born-digital materials (as opposed to digitized versions of paper/analog items) and IT professionals seeking to better understand archival concerns. In this context “ingest” (as outlined by the Open Archival Information System Reference Model) encompasses “accessioning” in its traditional sense (i.e., “to take legal and physical custody of a group of records or other materials and to formally document their receipt”), but includes additional steps to validate the transfer and make the content suitable for long-term preservation.

What should you know? This content touches on topics already taught in the following SAA DAS courses: Appraisal of Electronic Records, Arrangement and Description of Electronic Records, and Digital Forensics for Archivists.

This course is one of the Tactical and Strategic Courses in the Digital Archives Specialist (DAS) Curriculum and Certificate Program. If you intend to pursue the Certificate, you’ll need to pass the examination for this course.

The DAS Core Competencies addressed in this course are:

★ #1: Understand the nature of records in electronic form, including the functions of various storage media, the nature of system dependence, and the effect on integrity of records over time.
★ #3: Formulate strategies and tactics for appraising, describing, managing, organizing, and preserving digital archives.
★ #4: Integrate technologies, tools, software, and media within existing functions for appraising, capturing, preserving, and providing access to digital collections.

Note:

★ This course will not explore the creation, support, and use of database systems or resources (such as Archivists’ Toolkit™) used to create and maintain accession records or to track the ingest, location, and status of digital deposits.
★ Links to software will be included in registration materials. Students are welcome to pre-install applications to follow along with demonstrations, but hands-on activities will be limited to avoid spending excessive time troubleshooting the installation and operation of tools.
★ You may be asked to bring a laptop to participate successfully in this course.

The instructor uses AXAEM to facilitate teaching the content of Accessioning and Ingest for Electronic Records. The use of AXAEM does not represent or imply SAA endorsement of this product. The SAA Education Department encourages the use of software and tools that are open source (i.e., that meet the ten criteria of open-source software cited at http://opensource.org/docs/osd).

Attendance is limited to 35.

Instructor: Erin E. Faulder, Archivist for Digital Collections, Tufts University
For the most up-to-date information see “Schedule” at www.archivists.org/2014.

**Archives: Principles and Practices**

MARRIOTT WARDMAN PARK

9:00 AM – 5:00 PM (Lunch on your own)

Although they have much in common with librarians, records managers, and museum staff, archivists must use different practices to protect the integrity of historical records. A strong archives program puts into practice long-standing archival principles.

What are those principles and how do you implement them? This workshop provides an overview of basic archival functions, including appraisal and accessioning, arrangement and description, preservation, and reference.

**In this workshop you’ll:**

★ Learn archives and historical records terminology and get an overview of the body of knowledge needed, ethical responsibilities, and resources for continuing professional development;

★ Discover the principles of archival organization and functions: provenance, respect de fonds, and original order;

★ Find out about core policy statements, professional standards, and best practices, and learn how to evaluate your current program and determine needed improvements;

★ Develop the knowledge base needed to make choices for balancing access to and preservation of historical records and holdings; and

★ Gain a greater understanding of the role of the archives in fulfilling the mission of the institution.

**Who should attend?** Librarians, records managers, museum staff, and administrators who have responsibility for archival records but little or no archives training.

**Attendance is limited to 35.**

**Instructors:** Pam S. Hackbart-Dean, Director, Special Collections Research Center, Southern Illinois University, Carbondale; and Anne M. Ostendarp, Multimedia Archivist, Knights of Columbus.

**Advocating for Archives**

MARRIOTT WARDMAN PARK

9:00 AM – 5:00 PM (Lunch on your own)

You value your profession, but aren’t sure how to make an impact in advocating for it? This workshop—offered in support of SAA’s Strategic Goal 1: “Society values the vital role of archivists and archives”—provides information on how to identify goals, develop and deliver a message, and implement methods for advocating for archives programs (including your own!) and archives issues. The instructors offer practical approaches, tangible models, and examples of materials needed to be an effective advocate.

**In this workshop you’ll learn how to:**

★ Develop a focused statement of an advocacy goal for your institution or an archives issue of concern;

★ Create a profile of the audience/individual to whom your advocacy
Today’s archives and library leaders require the knowledge, skills, and competencies focused on in this workshop to respond effectively to the growing—and increasingly complex—data management needs of their institutions! You’ll explore the obligations of researchers to manage and preserve their data, the attributes of data that contribute to the complexity of archiving data, and the range of tools and services available to support data curation standards and best practices. Although the focus in this workshop is on social science data, the majority of issues are applicable to much of the data produced in other disciplinary domains.

Upon completion of this workshop you’ll be able to:

★ Discern funding agency and publisher mandates, policies, standard community practices, and other issues driving the growing need for research data curation and archiving;
★ Identify a variety of data types;
★ Assess selected technical and administrative issues that are specific to archiving digital research data;
★ Recognize standards and best practices of data curation and archiving;
★ List available tools and services to assist with research data management and archiving; and
★ Describe the Data Management Plan (DMP) Tool and Data Curation Profiles based on hands-on experience.

Participants may choose to bring a laptop with wireless Internet connection to independently explore the tools mentioned during the workshop.

Who should attend? Archivist practitioners, archivist managers, archivist administrators, digital curators, and librarians.

What should you know? Archival principles and practices. This workshop is related to other courses/workshops that provide instruction on preservation and management of specific types of archival materials.

This course is one of the Foundational Courses in the Digital Archives Specialist (DAS) Curriculum and Certificate Program. If you intend to pursue the Certificate, you’ll need to pass the examination for this course.

The DAS Core Competencies addressed in this course are:

★ #2: Communicate and define requirements, roles, and responsibilities related to digital archives to a variety of partners and audiences.
★ #3: Formulate strategies and tactics for appraising, describing, managing, organizing, and preserving digital archives.
★ #4: Integrate technologies, tools, software, and media within existing functions for appraising, capturing, preserving, and providing access to digital collections.

Attendance is limited to 35.

Instructor: Dr. Helen R. Tibbo, Alumni Distinguished Professor, School of Information and Library Science, University of North Carolina at Chapel Hill.

Managing Storage Environments for Sustainable Preservation

MARRIOTT WARDMAN PARK
9:00 AM – 5:00 PM
(Lunch on your own)

Get the latest information on practices for managing the storage environment for long-term preservation! This workshop is designed to enable collection care and management staff in archives and libraries to work with facilities personnel to define and achieve an optimal preservation environment—one that combines the best possible preservation of collections with the least possible consumption of energy—that is sustainable over time. Practical information includes the role of temperature, humidity, and dew point in preservation and the basics of HVAC operation.

Upon completion of this workshop you’ll be able to:

★ Outline the role of the environment in material decay and collection preservation;
★ Identify the factors that shape the storage environment; and
★ Discuss mechanical system functions and components.

Who should attend? Archivist practitioners, archivist managers, archivist administrators, digital curators, and librarians.

What should you know? General knowledge of preservation and collections care basics.

Attendance is limited to 35.

Instructor: Jeremy Linden, Senior Preservation Environment Specialist, Image Permanence Institute.

REGISTER ONLINE: www.archivists.org
**MONDAY, AUGUST 11 & TUESDAY, AUGUST 12**

**DAS Arrangement and Description of Electronic Records**

**OFF SITE**

9:00 AM – 5:00 PM
(Lunch on your own)

**On Day One:** You’re introduced to processing strategies that are applicable to born-digital records, with an emphasis on basic concepts that archivists use to establish descriptive control over digital content. You’ll learn about standards and tools that can be used to implement an integrated processing strategy. You’ll also participate in a set of instructor-led exercises that arrange and describe some electronic records in ways that maintain the integrity and authenticity of the digital records. A laptop is required to participate in this course, and you must have the ability to install and use open-source software on that laptop.

In the morning, you’ll review the unique processing challenges posed by electronic records before undertaking a detailed discussion about how standards, protocols, and best practices can help you address those challenges. In the afternoon session, you’ll explore the applicability of Describing Archives: A Content Standard to digital records and manuscripts. The instructor will demonstrate the use of basic tools that implement descriptive standards and best practices, leading you in a processing exercise that results in the generation of an archival information packet for some relatively homogeneous records. The day will conclude with a discussion of lessons learned and next steps to be taken in light of individual repository needs.

**Upon completion of Day One you’ll be able to:**

- List the major processing challenges posed by electronic records;
- Suggest strategies to mitigate them;
- Identify the elements of an integrated arrangement and description program for electronic materials;
- Describe the major standards supporting the description of electronic materials; and
- Identify basic tools that will help you to arrange and describe born-digital records.

**Who should attend?** Repository managers, archivists, practitioners, and anyone responsible for the arrangement and description of electronic records.

**What should you know?** Registrants should have basic knowledge about digital preservation strategies. This course builds on others in the Digital Archives Specialist (DAS) Curriculum including Basic Electronic Records.

This course is one of the Foundational Courses in the Digital Archives Specialist (DAS) Curriculum and Certificate Program. If you intend to pursue the Certificate, you’ll need to pass the examination for this course.

The DAS Core Competencies addressed in this course are:

- #1: Understand the nature of records in electronic form, including the functions of various storage media, the nature of system dependence, and the effect on integrity of records over time.
- #3: Formulate strategies and tactics for appraising, describing, managing, organizing, and preserving digital archives.
- #4: Integrate technologies, tools, software, and media within existing functions for appraising, capturing, preserving, and providing access to digital collections.

**On Day Two:** You’re introduced to advanced processing strategies that are applicable to born-digital and hybrid (i.e., mixed analog and digital) records, with an emphasis on hands-on work. We’ll use a variety of software tools to establish descriptive control over digital archives, focusing on arrangement and description at the collection and series levels. The instructor will demonstrate specific techniques, and you’ll practice them on a set of sample records and/or materials supplied by your repository. **A laptop is required to participate in this course, and you must have the ability to install and use open-source software on that laptop.**

In the morning, we’ll review the functional requirements that must be met by a program to arrange and describe heterogeneous digital materials, focusing on the implications that the OAIS Reference Model and DACS have regarding archival processing workflows. Then we’ll use open-source tools to process digital records at the collection level. In the afternoon session, we’ll undertake additional processing exercises, focusing on control at the series and file levels, resulting in the production of descriptive, structural, and preservation metadata that are stored in an archival information packet. We’ll conclude the course by discussing factors to be considered when selecting tools and developing processing services in light of repository needs, resources, and capabilities.

**Upon completion of Day Two you’ll be able to:**

- Use standards and tools that support an integrated processing workflow for digital materials;
- Evaluate and use software to process electronic records in a way that preserves their identity, significant characteristics, evidential value, and utility; and
- Make implementation decisions to develop a processing workflow that is suitable for your repository.

**Who should attend?** Repository managers, archivists, practitioners, and anyone responsible for the arrangement and description of electronic records.

**What should you know?** Prerequisite: Students should have taken the course and/or passed the exam for Arrangement and Description, Part I. This course is one of the Tactical and Strategic courses in the Digital Archives Specialist (DAS) Curriculum and Certificate Program. If you intend to pursue the Certificate, you’ll need to pass the examination for this course.

The DAS Core Competencies addressed in this course are:

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**FOR THE MOST UP-TO-DATE INFORMATION** see “Schedule” at www.archivists.org/2014.
#4: Integrate technologies, tools, software, and media within existing functions for appraising, capturing, preserving, and providing access to digital collections.

#5: Plan for the integration of new tools or successive generations of emerging technologies, software, and media.

#6: Curate, store, and retrieve original masters and access copies of digital archives.

These courses are designed to be taken separately or together. Choose the option that best meets your needs when you register.

**Attendance is limited to 35.**

**Instructor:** Sam Meister, Digital Archivist and Assistant Professor, Maureen and Mike Mansfield Library, University of Montana.

## Copyright Law for Archivists: A Risk Assessment Approach

**MARRIOTT WARDMAN PARK**

9:00 AM – 5:00 PM (Lunch on your own)

When is it safe to take a risk? When it comes to copyright, that’s a hard question to answer. There’s no doubt that copyright rules can sometimes be onerous for archivists. What do you do when even a moderate adherence to the provisions of copyright law seems to inhibit such basic archival work as preservation, reference service, and digitization for external access? Is it worth taking the risk that your decision might land your repository in court? Will your institution back you up if that happens?

William Maher, one of the profession’s acknowledged experts, presents a workshop that combines a detailed look at copyright basics with a risk-management approach for archivists to use in assessing their own collections and institutional circumstances. He’ll show you where there can be room to maneuver by explaining the law’s sometimes complex facets and he’ll help you learn how to determine whether there are existing exceptions and limitations you can use. The ultimate goal is to enable archivists to fulfill their fundamental purpose—achieving the widest possible use of their collections.

**Upon completion of this workshop you’ll be able to:**

- Differentiate among key concepts (e.g., author, work, exclusive rights, fair use, library and archival exemptions, copyright term, ownership, and loopholes and liabilities);
- Distinguish copyright from related laws;
- Apply the tools learned to pursue your review of copyright law;
- Communicate more effectively with donors, users, and institutional legal counsel about copyright; and
- Determine your own risk level for planning digital projects.

**Who should attend?** Administrators, legal professionals, managers, practitioners, librarians, and museum professionals.

**What should you know?** Solid command of the English language, especially the ability to read and understand complex text, reference service methodology, and acquisition practices.

**Attendance is limited to 35.**

**Instructor:** William Maher, University Archivist and Professor, University of Illinois, Urbana–Champaign.

## Planning New and Remodeled Archival Facilities

**MARRIOTT WARDMAN PARK**

9:00 AM – 5:00 PM (Lunch on your own)

This workshop introduces archivists to issues, standards and processes involved in planning a new or renovated facility. Using lectures, case studies and exercises, the instructor addresses working with architects and contractors, establishing facility requirements, exploring energy efficiency, differing approaches to new construction and renovation, selecting equipment, and moving archival collections.

Day Two will conclude with a tour of Archives I (the National Archives) that will reinforce what you’ve learned!
Upon completion of this workshop you’ll be able to:

★ Indicate a clear understanding of the design and building processes involved in creating new or remodeled facilities;
★ Describe the various roles of those involved in the design process and what the archivist must do to ensure that the final building design meets the needs of its collections, staff, and users;
★ Demonstrate an awareness of SAA facilities standards and other technical requirements needed for a successful archival facility; and
★ Communicate those needs to architects and engineers who are unfamiliar with those standards.

This course draws on and supplements Security in Archives and Manuscript Repositories and Management of Cultural Organizations.

Who should attend? Archivist managers.

What should you know? Knowledge and understanding of basic archival practices and how those relate to building spaces and needs.

Attendance is limited to 35.

Instructor: Thomas Wilsted, Archival Facilities Consultant.

TUESDAY, AUGUST 12

Cataloging the Universe of Visual Materials: From Prints and Photographs to Digital Files

MARRIOTT WARDMAN PARK
9:00 AM – 5:00 PM
(Lunch on your own)

Visual materials present a unique cataloging challenge as a greater understanding of process, format, and interpretation is required. Get specialized instruction in the description and cataloging of still analog and digital images, including examples of prints and photographs, many of which are used as cartoons, posters, and other published works. Building on the information presented in the Photographs: Archival Principles and Practices workshop, you’ll be introduced to sources that are available to assist in the creation of records and how to define standards for descriptive and subject cataloging at the collection or item level. And you’ll have the chance to participate in extended discussions of descriptive metadata standards and how they are applied to all types of visual material.

Upon completion of this workshop you’ll be able to:

★ Identify visual material formats and briefly explain their historical or contextual significance;
★ Analyze or learn to read visual materials, both analog or digital, to create effective descriptions/metadata;
★ Perform basic cataloging of visual materials in an online catalog or database; and
★ Apply your metadata to a variety of schema, including, but not limited to, Dublin Core, Cataloging Cultural Objects (CCo), and Describing Archives: A Content Standard (DACS).

Who should attend? Archivist practitioners.

What should you know? Participants should have a basic understanding of archival principles. Some experience with arranging and describing/cataloging photographs would be helpful. There will be a modest list of readings to help attendees prepare for the workshop.

Attendance is limited to 35.

Instructors: Laurie A. Baty, Deputy Director, National Capital Radio and Television Museum, Bowie, Maryland; Mary Alice Harper, Head, Photography and Art Cataloging, Harry Ransom Center, The University of Texas at Austin; and Miriam Meislik, Media Curator, Archives Service Center, University of Pittsburgh.

Using Open-Source OCR Tools for Digitization Projects

OFF SITE
9:00 AM – 5:00 PM
(Lunch on your own)

Archivists, museum professionals, and individual scholars should not be intimidated by technological or financial concerns when considering an OCR project! Learn how to find and use freely available tools for implementing your own, successful OCR projects.

Does this scenario sound familiar? Your aim is to digitize source documents to preserve the text in another format and make page images available electronically. But then you find that the text is locked in that document and therefore isn’t available for indexing and searching until the page images have undergone an additional OCR process or a costly hand-transcription process. Your instructor (who draws on his experience as a member of the Initiative for Digital Humanities, Media, and Culture team that is working on a two-year, Mellon-funded grant to OCR 45 million pages of 15th- to 18th-century printed and digitized English documents) will demystify the OCR process so that you’re on your way to achieving your goal.

Upon completion of this workshop you’ll be able to:

★ Define the basic principles and vocabulary of OCR;
★ Select various open-source tools that are essential to the OCR process; and
★ Describe some of these tools and the Tesseract OCR engine based on hands-on use.

Who should attend? Archivist practitioners, archivist managers, digital curators, IT professionals, and librarians.

What should you know? Attendees should understand the basics of digitization of documents, metadata, and the organization of data. Attendees who bring their own page images will get a chance to begin OCR-ing them in the workshop.

Attendance is limited to 35.

Instructor: Matthew J. Christy, Lead Software Applications Developer, Initiative for Digital Humanities, Media, and Culture, Texas A&M University.

For the most up-to-date information see “Schedule” at www.archivists.org/2014.
AUGUST 10–AUGUST 16, 2014
★ WASHINGTON, DC ★

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Learn.

Get Inspired!

2014 Archives ★ Records

ENSURING ACCESS

Register by July 7 and save!

archivists.org/2014

All photos by Destination DC
Schedule-AT-A-GLANCE

Plan your attendance at ARCHIVES★RECORDS: Ensuring Access using this comprehensive listing of meetings, education sessions, forums, networking events, and more!

For the most complete and up-to-date information about the program—and to register!—see the “Schedule” on the conference website at www.archivists.org/2014.

SUNDAY, AUGUST 10

9:00 AM – 5:00 PM
- Accessioning and Ingest for Electronic Records (Day 1 of 2)
- Archives: Principles and Practices (Day 1 of 2)

MONDAY, AUGUST 11

9:00 AM – 5:00 PM
- Archives: Principles and Practices (Day 2 of 2)
- Advocating for Archives
- Curating Research Assets and Data Using Lifecycle Education (Day 1 of 2)
- Managing Storage Environments for Sustainable Preservation
- Arrangement and Description of Electronic Records (Day 1 of 2)
- Copyright Law for Archivists: A Risk Assessment Approach (Day 2 of 2)
- Planning New and Remodeled Archival Facilities (Day 2 of 2)
- Cataloging the Universe of Visual Materials: From Prints and Photographs to Digital Files
- Using Open-Source OCR Tools for Digitization Projects
- "Rocket's Red Glare": Studying the Chesapeake Campaign of 1814

3:00 PM – 6:30 PM
- CoSA Board of Directors

4:00 PM – 8:00 PM
- SAA Council

TUESDAY, AUGUST 12

8:00 AM – 5:00 PM
- Service Project(s) I

8:00 AM – 4:00 PM
- Registration Desk Open

8:00 AM – NOON
- SAA Council

8:00 AM – 12:30 PM
- CoSA Board of Directors

9:00 AM – 5:00 PM
- Arrangement and Description of Electronic Records (Day 2 of 2)
- Copyright Law for Archivists: A Risk Assessment Approach (Day 2 of 2)
- Planning New and Remodeled Archival Facilities (Day 2 of 2)
- Cataloging the Universe of Visual Materials: From Prints and Photographs to Digital Files
- Using Open-Source OCR Tools for Digitization Projects
- ARL/ SAA Mosaic Leadership Symposium: NEW
- Repository Tours and Open Houses, On-Your-Own Explorations

9:30 AM – 4:00 PM
- Lincoln Assassination Immersion Tour

NOON – 6:00 PM
- NAGARA Board of Directors

1:00 PM – 5:00 PM
- CoSA Program for Electronic Records Training, Tools, and Standards (PERTTS) Workshop (Part 1 of 2)

1:00 PM – 3:00 PM
- SAA Standards Committee
- SAA Committee on Ethics and Professional Conduct

WEDNESDAY, AUGUST 13

8:00 AM – 6:00 PM
- Registration Open
- Bookstore Open
- Networking Café Open
- Service Projects II

8:00 AM – 10:00 AM
- SAA Committee on Education

8:30 AM – 12:30 PM
- Academy of Certified Archivists Certification Exam
- SAA Digital Archives Specialist Certificate Comprehensive Exam

9:00 AM – 5:00 PM
- Repository Tours and Open Houses, On-Your-Own Explorations
- Academy of Certified Archivists Board of Regents

9:00 AM – NOON
- SAA Cultural Heritage Working Group
- SAA Intellectual Property Working Group
- ALA/ SAA/ AAM Joint Committee on Archives, Libraries, and Museums (CALM)
SCHEDULE-AT-A-GLANCE

9:30 AM – 4:00 PM
• SAA Congressional Papers Roundtable Pre-Conference Program

10:00 AM – NOON
• SAA Standards Committee: TS-DACS

10:00 AM – 1:00 PM
• SAA Committee on Education / Digital Archives Specialist Faculty Training

10:30 AM – NOON
• SAA Leadership Orientation and Forum

11:30 AM – 1:00 PM
• ArchivesSpace User Advisory Council

NOON – 5:00 PM
• Council of State Archivists Work Session

12:30 PM – 1:30 PM
• SAA Membership Committee: Career Development Subcommittee
• SAA Membership Committee: Mentoring Subcommittee

1:00 PM – 5:00 PM
• The American Archivist Editorial Board
• SAA Business Archives Section Colloquium

1:00 PM – 2:30 PM
• Regional Archival Associations Consortium Meeting

1:00 PM – 2:00 PM
• 2014 Program Committee (CoSA/NAGARA/SAA)

1:30 PM – 2:30 PM
• SAA Membership Committee: Key Contacts Subcommittee

2:00 PM – 3:30 PM
• SAA Awards Committee

2:00 PM – 3:00 PM
• 2015 Program Committee (SAA)

3:30 PM – 5:00 PM
• SAA Roundtable Meetings
  ★ Architectural Records
  ★ Archival Educators
  ★ Archivists and Archives of Color
  ★ Archivists’ Toolkit/Archon™
  ★ Human Rights Archives
  ★ International Archival Affairs
  ★ Recorded Sound
  ★ Research Libraries
  ★ Security
  ★ Web Archiving
  ★ Women Archivists

5:15 PM – 7:15 PM
• SAA Roundtable Meetings
  ★ Archival History
  ★ Archives Management
  ★ Encoded Archival Description
  ★ Local Government Records
  ★ Lone Arrangers
  ★ Metadata and Digital Object
  ★ Military Archives
  ★ Performing Arts
  ★ Students and New Archives Professionals
  ★ Visual Materials Cataloging and Access
  ★ Women’s Collections
  ★ Building the Business Case for Long-term Digital Preservation (Sponsored by Silver Sponsor Preservica.)

7:30 PM – 8:45 PM
• New Member/First-Timer Orientation and Forum

THURSDAY, AUGUST 14

7:00 AM – 5:30 PM
Registration Open
Bookstore Open
Networking Café Open

7:00 AM – 8:00 AM
• “The Latest Words” Breakfast Forum (SAA Dictionary Working Group)

8:00 AM – 9:30 AM
• Plenary I: Ensuring Access (CoSA Leadership Award, NAGARA Award(s), SAA Fellows, and SAA Council Exemplary Service Award(s)

9:30 AM – 10:00 AM
Mentoring Program Meet-and-Greet

10:00 AM – 11:00 AM
• 101 Getting Things Done with Born-Digital Collections
• 102 Spreading the Word: Access to Oral History Collections in the Digital Age
• 103 Editathon: You Have One Hour to Increase Access to Archival Science Info on Wikipedia...Go!
• 104 Leadership Lessons: Tools to Guide You and Words to Inspire You
• 105 The Year of Living Essentially: Got Essential Records?
• 106 Archival Education: Outcomes and Opportunities
• 107 Archivist AND Records Manager?! Strategies for Dual-Role Archivists
• 108 Preventive Conservation in the Archives: Broad Approaches for a Big Impact
• 109 Ethics, Provenance, Metadata: Trust and Recordkeeping in the Cloud?
• 110 Primary Sources in the Sciences: Accessing the Past to Ensure Tomorrow’s Discoveries

11:30 AM – 1:30 PM
Lunch On Your Own

11:15 AM – 1:15 PM
• Academy of Certified Archivists Lunch and Business Meeting

NOON – 1:15 PM
• Forums:
  ★ Diversifying the Archival Record
  ★ Ethics Case Studies
  ★ Continuing the Conversation: Archival Education.
  ★ Exploring New Ways to Share Your Digital Archive (Sponsored by Silver Sponsor Preservica.)
• (Bring Your Own) Brown Bag Lunches:
  ★ State Historical Records Advisory Boards (SHRABs)
  ★ EAD Consortia/Digital Content and Digital Preservation Consortia
  ★ SAA Oral History Section
  ★ LibGuides

Icon Key: Pre-Conference Program Education Session Special Event CoSA, NAGARA, or SAA Group Other Groups Lightning Talks
## Schedule-at-a-Glance

### 1:00 PM – 3:00 PM
- Archivists for Congregations of Women Religious

### 1:30 PM – 2:45 PM
- **201** A Trickle Becomes a Flood: Agency, Ethics and Information
- **202** Lean In: Archival Management and the Gender Dynamics of Leadership
- **203** Talking to Stakeholders about Electronic Records
- **204** The PROFS Case 25 Years Later: Its Historical Impact and Lessons Learned
- **205** Burning Decisions: Case Studies on Appraisal for Access
- **206** Show Me the Stuff: Integrating Digital Objects in Finding Aids
- **207** Partners in Practice: Archivists and Researchers Collaboratively Improving Access to Health Collections
- **208** ICA: Making Change Happen in the Global Archival Community
- **209** Weighing in for the Balance: Indigenous Researchers’ Perspectives on Using Non-Native Archives
- **210** Do You Hear What I Hear? Introducing High Performance Sound Technologies for Access and Scholarship

### 3:00 PM – 3:30 PM
- **E** Academy of Certified Archivists Item-Writing Workshop

### 3:00 PM – 3:30 PM
- **E** Professional Posters

### 3:15 PM – 3:30 PM
- Salute to SAA Authors

### 3:30 PM – 5:00 PM
- **E** SAA Student Chapter Leaders
- **E** Graduate Student Poster Presentations

### 5:30 PM – 7:30 PM
- Exhibit Hall Grand Opening / Happy Hour
- **E** Graduate Student Poster Presentations

### 7:30 PM – 9:30 PM
- Mixers and Alumni Parties

### 8:30 PM – 9:45 PM
- **E** Archives in the Movies

### Friday, August 15

### 7:00 AM – 6:00 PM
- Registration Open
- Bookstore Open
- Networking Café Open

### 8:00 AM – 9:00 AM
- **E** Plenary Session II (SAA Student Scholarships and Travel Awards)

### 9:00 AM – 4:30 PM
- Exhibit Hall Open

### 9:00 AM – 9:30 AM
- Exhibit Hall Coffee Break

### 9:15 AM – 10:15 AM
- **E** Software Preservation Networks: A Model for Long-Term Access to Proprietary File Formats
- **E** Accessing the Audiovisual: Challenges, Solutions, and Funding Possibilities
- **E** Access to Funds Means Access to Archives: How Raising Private Money Works
- **E** Reach Them and They Will Come: New Approaches for the Archival Educator

### 11:00 AM – 12:00 PM
- **E** Plenary Session III: NAGARA Business Meeting
- **E** CoSA Business Meeting

### 11:45 AM – 1:00 PM
- Exhibit Hall Brunch

### 11:45 AM – 12:45 PM
- **E** Graduate Student Poster Presentations

### 12:30 PM – 2:30 PM
- **E** CoSA Business Meeting
- **E** Using the Cloud for Digital Preservation (Sponsored by Silver Sponsor Preservica.)
### SATURDAY, AUGUST 16

#### 7:00 AM – 10:00 AM
Registration Open
Networking Café Open

#### 7:00 AM – 9:00 AM
Bookstore Open

#### 8:30 AM – 9:45 PM

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### 10:00 AM – 11:15 AM

- Professional Posters
- Awards Ceremony
- All-Attendee Reception
- Return of Raiders of the Lost Archives

### SUNDAY, AUGUST 17

#### 9:00 AM – 5:00 PM

- THATCampSAA

#### 9:00 AM – 1:00 PM

- Archives Leadership Institute Practices Workshop
CoSA thanks our Corporate Sponsors and Funders for their programmatic and ongoing support:

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NATIONAL HISTORICAL PUBLICATIONS & RECORDS COMMISSION

INSTITUTE of Museum and Library SERVICES

HOLLINGER METAL EDGE

Archival Storage Materials

Council of State Archivists

Documenting government • Promoting history • Securing rights

Visit our display during the Annual Meeting to learn more about CoSA!

www.statearchivists.org
Day-By-Day Schedule of Events

SUNDAY, AUGUST 10

9:00 AM – 5:00 PM
Preconference Programs
See descriptions on pages 13-18 for the following workshops:
★ Accessioning and Ingest for Electronic Records
★ Archives: Principles and Practices (Day 1 of 2)

MONDAY, AUGUST 11

9:00 AM – 5:00 PM
Preconference Programs
See descriptions on pages 13-18 for the following workshops:
★ Archives: Principles and Practices (Day 2 of 2)
★ Advocating for Archives
★ Curating Research Assets and Data Using Lifecycle Education
★ Managing Storage Environments for Sustainable Preservation
★ Arrangement and Description of Electronic Records (Day 1 of 2)
★ Copyright Law for Archivists: A Risk Assessment Approach (Day 1 of 2)
★ Planning New and Remodeled Archival Facilities (Day 1 of 2)

“Rocket’s Red Glare”: Studying the Chesapeake Campaign of 1814
Join a bicentennial War of 1812 Staff Ride (tour) to study the Chesapeake Campaign of 1814. Examine the Battles of Bladensburg and Fort McHenry using archival sources such as letters, diaries, and maps that tell the story from individual participants’ points of view. Hear from soldiers, sailors, Marines, British military, and “the rocket’s red glare!” The Chesapeake Campaign Staff Ride is a free bus tour open to all SAA members. Registration is limited to 50 people. You can add your name to the list by emailing Mike Miller at joseph.m.miller1@usmc.mil.

3:00 PM – 6:30 PM
CoSA Board of Directors

4:00 PM – 8:00 PM
SAA Council

TUESDAY, AUGUST 12

8:00 AM – 9:00 PM
Board, Committee, Task Force, and Working Group Meetings
See the boxed schedule on page 26 for a complete listing of board, committee, task force, and working group meetings.

8:00 AM – 5:00 PM
Preconference Programs
See descriptions on pages 13-18 for the following workshops:
★ Arrangement and Description of Electronic Records (Day 2 of 2)
★ Copyright Law for Archivists: A Risk Assessment Approach (Day 2 of 2)
★ Planning New and Remodeled Archival Facilities (Day 2 of 2)
★ Cataloging the Universe of Visual Materials: From Prints and Photographs to Digital Files
★ Using Open-Source OCR Tools for Digitization Projects

Participants’ enthusiastic response to the past seven Research Forums confirms that the full spectrum of research activities—from “pure” research to applied research to innovative practice—is of interest and value to the archives community. If you’re engaged in research…seeking to identify research-based solutions for your institution…willing to participate in the research cycle by serving as a beta site for research trials…or simply interested in what’s happening in research and innovation…then join us for the 8th Annual SAA Research Forum! See the Call for Participants / Call for Presentations on page TK. Free to conference registrants; $50 / $25 (students) for those not registered for ARCHIVES RECORDS: Ensuring Access (badge required for admission). See Registration Form on page 58.

REGISTER ONLINE: www.archivists.org
ARL/SAA Mosaic Leadership Symposium  NEW!
The initial cohort of five Mosaic Program scholars participates in a full day of leadership development and conversation. The Mosaic Program is a joint project of the Association of Research Libraries and SAA that is funded by a three-year grant from the Institute of Museum and Library Services.

Repository Tours and Open Houses, On-Your-Own Explorations
Your DC-area colleagues represent some of the most diverse and interesting repositories in the country — many of which are offering special behind-the-scenes access for ARCHIVES RECORDS: Ensuring Access attendees on Tuesday, August 12, and Wednesday, August 13. Please check the conference website at www.archivists.org/2014 for more information and updates provided by our dynamic Host Committee! (And be sure to check out the Host Committee’s blog at http://archivesdc2014.wordpress.com/.)

9:30 AM – 4:00 PM
Lincoln Assassination Immersion Tour
Do you have your own conspiracy theory about the Lincoln assassination? Join the Military Archives Round Table as we study the original Lincoln documents at NARA, and then walk to Ford’s Theater and view other sites associated with the assassination. Registration is free and open to all SAA members but limited to 15 people. For information and to sign up for the tour, please email Mike Miller at joseph.m.miller1@usmc.mil.

NOON – 6:00 PM
NAGARA Board of Directors

1:00 PM – 5:00 PM
CoSA Program for Electronic Records Training, Tools, and Standards (PERTTS) Workshop (Part 1 of 2)
With funding from NHPRC, PERTTS is amassing content for a new online portal that will debut this year. The workshop orients
participants to the portal and addresses related electronic records management issues. Open to State and Territory Archivists and their staffs. For more information, contact CoSA Executive Director Anne Ackerson at awackerson@statearchivists.org.

**WEDNESDAY, AUGUST 13**

**8:00 AM – 5:00 PM**

**Board, Committee, Task Force, and Working Group Meetings**

See the boxed schedule on page 26 for a complete listing of board, committee, task force, and working group meetings.

**8:00 AM – 6:00 PM**

**Registration Open**

**Bookstore Open**

**Networking Café Open**

**Service Projects II**

Watch the conference website (www.archivists.org/2014) and the Host Committee blog (http://archivesdc2014.wordpress.com) for details about service opportunities and how you can get involved!

**8:00 AM – NOON**

**NAGARA Board of Directors**

**CoSA Program for Electronic Records Training, Tools, and Standards (PERTTS) Workshop (Part 2 of 2)**

With funding from NHPRC, PERTTS is amassing content for a new online portal that will debut this year. The workshop orients participants to the portal and addresses related electronic records management issues. Open to State and Territory Archivists and their staffs. For more information, contact CoSA Executive Director Anne Ackerson at awackerson@statearchivists.org.

**SAA Museum Archives Section Standards and Best Practices Working Group Symposium**

**8:30 AM – 12:30 PM**

**Academy of Certified Archivists Certification Exam**

**SAA Digital Archives Specialist Certificate Comprehensive Exam**

**9:00 AM – 5:00 PM**

**Repository Tours / Open Houses**

Your DC-area colleagues represent some of the most diverse and interesting repositories in the country — many of which are offering special behind-the-scenes access for ARCHIVES★RECORDS: Ensuring Access. Attendees on Tuesday, August 12, and Wednesday, August 13. Please check the conference website at www.archivists.org/2014 for more information and updates provided by our dynamic Host Committee! (And be sure to check out the Host Committee’s blog at http://archivesdc2014.wordpress.com.)

**9:00 AM – 5:00 PM**

**Academy of Certified Archivists Board of Regents**

**SAA Congressional Papers Roundtable Pre-Conference Program**

The CPR’s pre-conference program will take place off site and include presentations and discussions on the topics of electronic records and oral history projects. Program information is available on the CPR website at http://www2.archivists.org/groups/congressional-papers-roundtable. (See Friday, August 15, 4:00 pm – 5:30 pm, for information about CPR’s business meeting in the conference hotel.)

**10:30 AM – NOON**

**SAA Leadership Orientation and Forum**

Each year, all SAA component group leaders are invited to attend an interactive forum that connects experienced leaders with new ones in an effort to help you gain an understanding of your roles and responsibilities as the leader of a section, roundtable, board, committee, task force, or working group — and to enhance your effectiveness! To view the information presented at the 2013 Leadership Orientation and Forum: http://www2.archivists.org/governance/leaderresources. Attendance by all SAA component group leaders is strongly encouraged. Consider continuing your conversation over lunch with one or more colleagues!

**11:30 AM – 1:00 PM**

**ArchivesSpace User Advisory Council**

**NOON – 5:00 PM**

**Council of State Archivists Work Session**

During CoSA’s annual Work Session, CoSA members discuss issues of current interest and hear reports on the progress of programming, funding, legislation, and other initiatives. Lunch sponsored by Ancestry.com. (Lunch is complimentary for up to two representatives from each state/territory; the nominal lunch fee for additional representatives is $15 each. Pre-registration is required; see the registration form on page TK.)

**1:00 PM – 5:00 PM**

**SAA Business Archives Section Colloquium**

Join the SAA Business Archives Section for in-depth presentations and discussion of topics pertinent to business archivists. You need not be a business archivist to attend. For more details, see the Section’s website, http://www2.archivists.org/groups/business-archives-section.

**1:00 PM – 2:30 PM**

**Regional Archival Associations Consortium Meeting**

The Regional Archival Associations Consortium (RAAC) was formally established in 2013. Representatives from the regionals meet to discuss the group’s progress and its first initiatives related to advocacy, disaster planning, public awareness, and education. Plans for carrying out RAAC’s three-year plan as submitted to SAA in July 2014 also are discussed. See http://bit.ly/1185YG2 for more information.
SAA Roundtable Meetings

Each of SAA’s 32 Roundtables meets at ARCHIVES★RECORDS: Ensuring Access to conduct business and share information. Roundtable meetings are open to both SAA members and nonmembers. (For additional Roundtable meetings, see Friday, August 15, 4:00 PM – 5:30 PM.)

3:30 PM – 5:00 PM

Architectural Records

Architectural Records Roundtable provides a forum for discussing issues related to the access to and care of architectural materials. This year’s meeting is devoted to digital-related issues, including an update from our CAD/BIM Task Force and an incubator session on best practices for born-digital design records (see our website for more details).

Archival Educators

In addition to our business meeting, several schools will present on their digital curation programs.

Archivists and Archives of Color

Join us for the AAC business meeting to discuss roundtable activities, hear committee reports, and meet the 2014–2015 leadership as well as the Pinkett and Mosaic award winners.

Archivists’ Toolkit/Archon™

ATART provides a forum for those interested in archival collection management tools to exchange knowledge and expertise. Come and join the discussion about the latest initiatives of the roundtable, the roundtable survey data, and plans for the coming year.

Human Rights Archives

The Roundtable meeting will include panelists Barbara Lewis from the University of South Florida who will make a presentation on the USF Holocaust and Genocide Studies Oral History Project. Her presentation will be followed by a discussion with Max Rameau, a housing rights activist residing in Washington, D.C.

International Archival Affairs

If you’re interested in the role of our profession internationally and what your colleagues are doing around the world, then this is the place to be! This meeting will have an open format that encourages networking and the sharing of news about current projects and a variety of issues.

Recorded Sound

The Recorded Sound Roundtable is open to anyone interested in the preservation and management of audio collections. The Roundtable serves as a forum for discussing archival issues related to management, preservation, and use of audio resources in archives and other cultural heritage repositories.

Research Libraries

RLRT promotes discussion and collaboration on initiatives and research projects that affect archivists working in a research library context. Join us for a program about Unhidden Collections as we look at the work research libraries are doing in this area. Panelists discuss such aspects as hidden born-digital collections, mass digitization, linked data, EAD aggregation/integrated discovery interfaces, and more.

Security

The Roundtable meeting includes a forum for discussion of current security issues facing cultural heritage institutions through open discussion, review of current events, and speakers from various institutions. This year’s meeting will also focus on the results of our member survey and identification of projects to implement in 2015.

Web Archiving

Anyone interested in web archiving is encouraged to attend this meeting. The program will highlight web archiving tools and include a discussion of enhancing institutional practices and national standards.

Women Archivists

Join us for a workshop on professional development! We will further explore the themes discussed over the past year in our live-tweet sessions and “three questions” posts on our blog, including writing and publishing, presenting, and obtaining support (monetary and collegial). After the workshop, we will host our annual business meeting.

Archival History

AHRT promotes interest in the profession’s own past and suggests ways of studying its history. Please join us for a brief business meeting, including a discussion of what members would like to see for future roundtable activities, followed by an archival history-focused panel presentation (exact subject TBA). All are welcome.

Archives Management

All who are interested in the management of archives should attend this meeting. Our program will focus on how to be successful at advocating for the archives, both internally and externally. Join the discussion and the business meeting that follows. We look forward to seeing you there!

Encoded Archival Description

This year’s program will focus primarily on the changes that come with EAD3, presented for both technical and non-technical archivists. Come learn about EAD3, including what it is, how it affects discovery, and why you should (or should not) consider moving to or implementing EAD3.

Local Government Records

Please join us to discuss topics of interest to local government records as well as address items of roundtable business. Our invited speakers will be from the District of Columbia Archives: William Branch, Archivist, and Clarence Davis, Public Records Administrator and Historian for the District of Columbia. Find the Archives here: http://os.dc.gov/service/research-and-resources.

Lone Arrangers

Are you an archivist working alone or with limited resources? Are you new to the Archives field? Join the Lone Arrangers and SNAP roundtables for a chance to meet your fellow archivists face to face! The annual business meeting follows panels and open discussion on the topics of archival consultation and internships, including mentoring. Following the meeting we will move the discussion to a local establishment for drinks.

FOR THE MOST UP-TO-DATE INFORMATION see “Schedule” at www.archivists.org/2014.
Metadata and Digital Object

MDOR promotes discussion about access, management, and preservation of digital archival objects and their metadata. This year the MDOR membership selected our meeting format and themes. Come join us for two sets of terrific lightning talks on metadata enhancement and project and workflow management. See you there!

Military Archives

Please join the Military Archivists for our annual business meeting. We will have presentations by the NARA Archival Recovery Team on physical security and by the American WWII Orphans Network concerning the complications of legacy collections. Anyone interested in these common archives issues is invited to attend.

Performing Arts

The PAR meeting is open to archivists who work with or have an interest in performing arts materials. Please join us for presentations by several speakers on the subject of punk rock and other performance art ephemera.

Students and New Archives Professionals

Are you an archivist working alone or with limited resources? Are you new to the Archives field? Join the Lone Arrangers and SNAP roundtables for a chance to meet your fellow archivists face to face! The annual business meeting follows panels and open discussion on the topics of archival consultation and internships, including mentoring. Following the meeting we will move the discussion to a local establishment for drinks.

Visual Materials Cataloging and Access

Join us for a presentation on the recently published Descriptive Cataloging of Rare Materials (Graphics). Speakers Erin Blake (editor), Helena Zinkham and Mary Mundy (co-editors) from LC’s Prints and Photographs Division, and James Eason (UC Berkeley) present a “live cataloging demo” direct from their guidelines and instructions for descriptive cataloging of graphic materials other than maps.

Women’s Collections

Join us for a discussion of the challenges and opportunities of ensuring access to women’s collections. We will be joined by Heather Slania, Director of Library and Research at the National Museum for Women in the Arts in DC, who will discuss her position and her efforts to archive the “contemporary art web.” After the discussion we will host our annual business meeting.

Simply the Best!

CoSA, NAGARA, and SAA have long and proud histories of celebrating the accomplishments of members and friends of the archives profession. The awards programs help us learn about innovative projects and publications, applaud young members of the profession receiving their first honors, and acknowledge the many contributions of our members. Chances are good that someone you know is among those being recognized. Please show your support!

Because CoSA, NAGARA, and SAA sponsor more than 20 award opportunities, recognitions will be made at special events throughout the meeting:

THURSDAY, AUGUST 14

8:00 AM – 9:30 AM

Plenary I: CoSA Leadership Award, NAGARA Award(s), SAA Fellows, and SAA Council Exemplary Service Award(s)

FRIDAY, AUGUST 15

8:00 AM – 9:00 AM

Plenary II: SAA Student Scholarships and Travel Awards

5:45 PM – 6:45 PM

Awards Ceremony: All other awards

REGISTER ONLINE: www.archivists.org
Mentoring Program Meet-and-Greet
Are you seeking guidance on your professional development? Do you want to share your knowledge and experience with a fresh young talent? Stop by the Networking Café and learn about how SAA’s dynamic Mentoring Program can help you make the right connections. And if you’re already part of the Program, this is a great opportunity to meet your mentor or protégé in person! (Thursday, 9:30 – 10:00 AM)

Getting Things Done with Born-Digital Collections
Recently we have seen a proliferation of resources enumerating the minimal steps necessary to establish an appropriate archival context and ensure long-term preservation of and access to born-digital assets. These contributions have demystified the problem and inspired a number of archives to start or extend their programs for handling born-digital collections.

Spreading the Word: Access to Oral History Collections in the Digital Age
How do diverse institutions cope with access issues when it comes to oral histories in their collections? Lightning session presenters discuss how their organizations provide access to oral history collections and how they are connecting their collections with users. Institutions are large and small; federal and educational; public and private. The projects include providing online access to materials, managing oral history collections without adequate release forms, and outreach to increase use of digitized collections.

Editathon: You Have One Hour to Increase Access to Archival Science Info on Wikipedia...Go!
Come sharpen your wiki-skills (or acquire brand new ones) at this interactive new session format: the Wikipedia editathon. This is a unique opportunity to work side-by-side with colleagues and Wikipedia experts in a collaborative learning environment as we expand encyclopedia articles related to archival science. Attendees will learn Wikipedia best practices and gain knowledge about how to host an editathon at their own institutions. Note: Attendees should bring their own laptop or tablet.

Leadership Lessons: Tools to Guide You and Words to Inspire You
Concrete tools and examples are offered to help attendees learn and apply tested leadership techniques to their work and personal lives in order to interact more effectively with others. Techniques offered are applicable not only to such workplace situations as directing employees and leading or participating in teams, but also to volunteer efforts, social organizations, and even family dynamics. Attendees learn to lead—and to be more effective and productive participants in—group efforts.

The Year of Living Essentially: Got Essential Records?
The speakers present a case study of how the Arizona Library, Archives, and Public Records (LAPR) designated 2013 the Year of Essential Records and embarked on a year-long campaign to educate and train all Arizona public bodies on essential (vital) records. By the end of this session, attendees will have the knowledge, tools, and an Essential (Vital) Records Program model that can be used to roll out a similar program anywhere in the U.S.
Archival Education: Outcomes and Opportunities

What should be the outcomes of archival education programs? Are graduates of archival education programs equipped to find and succeed in their first professional positions? Should programs focus on traditional archival skills, or should they focus on technology and digital specializations? In this participatory discussion, a diverse panel of archival educators, managers, and visionaries will respond to questions about community expectations and aspirations for the future of archival education. Audience participation is encouraged.

Michelle Light
University of Nevada, Las Vegas

Danielle Plumer, Chair
The University of Texas at Austin

Cecilia Salvatore
Dominican University

Samantha Winn
University of Texas at Tyler

Peter Wosh
New York University

Archivist AND Records Manager?! Strategies for Dual-Role Archivists

The Lone Arrangers and Records Management Roundtables created a records management manual in response to the increasing number of archivists taking on records management duties. Panelists discuss the research done in preparation for the manual, the contents of the manual, and their experiences starting and maintaining programs. Attendees will gain a better understanding of the current state of dual records management/archival programs, along with ideas for starting and/or maintaining their own program.

Alexis Antracoli
Drexel University

Nancy Freeman, Chair
Loyola University Chicago

Holly Geist
Denver Water

Lisa M. Sjoberg
Concordia College

Preventive Conservation in the Archives: Broad Approaches for a Big Impact

The shift from routine, item-level preservation actions to collections-based strategies in archives parallels the growing focus of conservation professionals utilizing preventive conservation to maintain the integrity of and access to cultural heritage. Panelists discuss risk management approaches to collections care and preventive conservation in the context of several institution-based case studies. The case studies cover practical issues of prioritization and selection, benchmarks, housing and storage decisions, and standards and policies.

Priscilla Anderson
Harvard University

Lorraine Dong, Chair
The University of Texas at Austin

Fletcher Durant
New York University

Laura McCann
New York University

Sarah Stauderman
Smithsonian Institution Archives

Ethics, Provenance, Metadata: Trust and Recordkeeping in the Cloud?

In the digital environment, metadata accumulate over the life of records and data. How can we create, manage, and provide metadata sufficient for establishing authenticity, preservation, and access in the expanding universe of cloud computing? Who is responsible? This session explores the possibilities for formalizing and systematizing metadata capture – part of InterPARES Trust, an international, interdisciplinary research project studying trustworthiness of records and data in the cloud.

Rogers: Ethical Metadata: Secure Provenance, Privacy, and Access

Tennis: Metadata, Mutatis Mutandis: Cloud-Based Conceptions of Authenticity Metadata

Primary Sources in the Sciences: Accessing the Past to Ensure Tomorrow’s Discoveries

Understanding how primary sources are accessed and used in the sciences is new territory. Drawing on their work supporting classes and research projects in biology, ecology, and health sciences, university and museum archivists describe case studies, lessons learned, and best practices. Cases are drawn from contexts ranging from K-12 education to graduate teaching and research. In audience discussion, participants brainstorm access and use models for new frontiers in the sciences.

Anderson: Open Wide: Using Archives in Orthodontics Research

Fidler: The Grinnell Resurvey Project: How Archival Materials are Used to Resurvey Vertebrate Diversity Across California

Wasman: Seeing Through the Eyes of Early Naturalists: Middle School Students Meet Museum Archives

Maija Anderson, Chair
Oregon Health and Science University

Christina V. Fidler
Museum of Vertebrate Zoology

Wendy Wasman
Cleveland Museum of Natural History

11:30 AM – 1:30 PM

Lunch On Your Own

11:15 AM – 1:15 PM

Academy of Certified Archivists Lunch and Business Meeting

Join in the celebration of ACA’s 25th anniversary! In addition to the business meeting and luncheon, a panel will discuss the Academy’s past, present, and future. (Lunch is $30 for ACA members; see the registration form on page 58.)
Forums and Brown Bag Lunches

As of April 15, the following open forums and brown bag lunches are tentatively scheduled. For updates and details, see the conference website (www.archivists.org/2014) and the Onsite Program.

Forums:

**Diversifying the Archival Record**
Panelists representing diverse perspectives discuss what it means to diversify the archival record and how we might commit to creating ways to make a change within the archival profession. *(Sponsored by SAA’s Diversity Committee.)*

**Ethics Case Studies**
Interested in writing or hearing about ethics case studies based on the 2012 revision of the Code of Ethics for Archivists? If so, join members of SAA’s Committee on Ethics and Professional Conduct (CEPC) to discuss how to write and submit case studies to be published online. CEPC members also provide an update of their work. Ample time is allotted to answer questions and exchange ideas regarding case studies.

**Continuing the Conversation:**

**Archival Education — And Beyond**
At the 2013 Annual Meeting a session titled Archival Education from the Student Perspective inspired a lively and engrossing discussion regarding the future of archival education from the viewpoint of recent graduates. Since then, the SAA Council has taken up the “mega issue” of archivists’ employment. The SNAP and Archival Educators Roundtables and the SAA Council co-sponsor a forum that provides an opportunity for students, recent graduates, educators, and others to continue the conversation — and, perhaps, generate positive solutions.

**Exploring New Ways**

**to Share Your Digital Archive**
Discuss case studies and examples of the latest approaches to making digital content and collections available to the public, and learn how to build a modern, engaging, easy-to-search and navigate access experience. *(Sponsored by Silver Sponsor Preservica.)*

**Roundtables and the SAA Council co-spon-**

**sor a forum that provides an opportunity for**

**students, recent graduates, educators, and**

**others to continue the conversation — and,**

**perhaps, generate positive solutions.**

**202 Lean In: Archival Management and the Gender Dynamics of Leadership**
With the explosive popularity of Sheryl Sandberg’s bestseller Lean In: Women, Work, and the Will to Lead, we are overdue to take an in-depth look at women’s experience as managers within the archives profession. This structured panel discussion provides the unique perspectives of women managers from academic, nonprofit organization, government, and county-historical archives. The panel includes a framing of the status of women in the profession, with a special focus on women in management positions. Panelists discuss their individual experiences as women managers and their unique management styles within their institutions. They offer concrete examples of how they negotiate gender and leadership, including issues of mentoring, communication, life-work balance, advancement, salary negotiation and, of course, learning to “lean in” to the archives profession.

Cheryl L. Stadel-Bewans, Chair
HUD-OIG

Lisa Haralampus
National Archives at College Park

Lisa Mangiafico
Soroptimist International of the Americas

Elizabeth A. Myers
Smith College

Katherine Stefko
Duke University

Anke Voss
The Urbana Free Library

**203 Talking to Stakeholders about Electronic Records**
This session provides an opportunity for attendees to gain experience in making the case for electronic records to stakeholders. Session leaders discuss different types of stakeholders and ideas for preparing messages. Using the speed-dating model, attendees pair up to practice delivering messages to a stakeholder on the importance of managing electronic records. After speed-dating, the group reassembles to assess what phrases, examples, and ideas were most successful in conveying a message.

Kristopher Stenson
Illinois State Archives

Anita M. Vannucci
The Library of Virginia

Julia Marks Young, Chair
Mississippi Department of Archives and History

**202 Lean In: Archival Management and the Gender Dynamics of Leadership**
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Kristopher Stenson
Illinois State Archives

Anita M. Vannucci
The Library of Virginia

Julia Marks Young, Chair
Mississippi Department of Archives and History
Records Access through Reappraisal

Burns Like a Prairie Fire: Improving
Hight:
7 Repositories
Bryan:
Alvord:
Burns Like a Laser: Precision Appraisal
process to enable access.
that they applied in the decision-making
tions and reflect on the selection paradigms
or administering large or complex collec-
tions--sometimes collections held in
disparate silos. The speakers present a vari-
ety of perspectives on this challenge.

The archives profession has seen two dis-
tinct communities of practice form around
encoding and presenting finding aids and
digitizing and creating metadata for the
materials in the collections. Now archivists
must meet the challenge of effectively
relating finding aids to associated digital
collections--sometimes collections held in
disparate silos. The speakers present a vari-
yety of perspectives on this challenge.

Allison-Bunnell: Archive Engine West: Contextualizing Digital Objects with EAD Metadata
McDonald: It’s Pretty Simple: Adding Digital Access Objects to Finding Aids
Turner: Digital Objects + Finding Aids: OAC Case Study

In the United States, archival appraisal
has been a key step in providing access to
records, largely in response to the bulk of
modern organizational records, the gaps in
documenting underrepresented individuals
and groups, and the shrinking of resources.
With Frank Boles moderating and com-
menting, four archivists describe appraisal
decisions that they applied while acquiring
or administering large or complex collec-
tions and reflect on the selection paradigms
that they applied in the decision-making
process to enable access.

Alvord: Burns Like a Laser: Precision Appraisal of Subject-Based Websites
Bryan: Burns Like Dust: 1 House, 8 Collections, 7 Repositories
Hight: Burns Like a Prairie Fire: Improving Records Access through Reappraisal

and in partnership with two historians
who are experienced in the use of patient
records, the speakers address the barriers
to researcher use of health information and
propose researcher-driven solutions.

Gustainis: Processing Collections with Protected Information: A Comparison of HIPAA and Non-
HIPAA Covered Entities
Letocha: How Privacy Aware Descriptive Practices Can Promote Access and Use of Protected Information
Warner: Why Patient Records Matter to the Historian

In the 21st century archivists cannot win
all of their battles entirely within national
boundaries. Any profession without an
international presence will lack status and
be disadvantaged in the competition for
influence. The speakers describe the role
of the International Council on Archives in
advocating for the profession at the inter-
national level and in creating professional
standards and tools that can be applied in
different cultural contexts. They touch on
ICA’s work in highlighting the centrality of
archives in upholding human rights and
in funding projects expressing profes-
sional solidarity with colleagues working in
especially tough situations. And they will
chart ICA’s progress to its present state
as an open organization in which there is
a place for any archives professional who
is internationally-minded to make his/her
contribution.

Crockett: ICA Conferences and Congresses as a Networking Opportunity
Leitch: ICA: Building International Co-operation in an Era of Globalization
Zuber: Modernising and Enhancing ICA’s Professional Programme

REGISTER ONLINE: www.archivists.org
Acquisitions and Appraisal

Following our business meeting, join us for a panel discussion on acquisition and appraisal of electronic records. Archivists and other electronic records specialists discuss strategies for appraising and acquiring electronic/born-digital records and share their experiences with ingest and forensics tools, website capture, working with donors, and developing polices for management and acquisition of electronic records.

Description
(3:30 PM – 5:00 PM)

Join us for the business meeting with election results and reports from all our liaisons. Later, we will feature presentations on global descriptive and standards projects, including the ICA Experts Group on Archival Description (EGAD) and eARD (Electronic Records Management and E-Archiving).

Electronic Records
(3:30 PM – 5:00 PM)

Following the ERS business meeting, we host a mini-un-conference. Proposals will be accepted online before the meeting starts via the ERS website (http://www2.archivists.org/groups/electronic-records-section). The favorites will get a 3- to 5-minute pitch and everyone will break into smaller groups for discussion. Free movement between the groups is encouraged!

Oral History

Please join us for the Oral History Section’s annual business meeting. Following the meeting, attendees will hear from three oral history projects in the DC area. Representatives from the Library of Congress (American Folklife Center), George Washington University, and the United States Congress will highlight their current projects.

Preservation

A brief business meeting will be followed by a report on the Preservation Statistics Survey. The main program will include speakers discussing some of the recent innovative preservation projects that have been funded through grants.

Reference, Access, and Outreach

Following a brief business meeting, the...
THURSDAY, AUGUST 14 — FRIDAY, AUGUST 15

RAO Section hosts its third annual Marketplace of Ideas! Participants can browse and shop at a selection of market stalls, each with different discussions and demonstrations that address key issues, approaches, and strategies of current relevance to RAO archivists.

Visual Materials
The Section’s meeting topics will include committee reports, decisions from the Midwinter meeting, appointments of liaisons to outside organizations, plans for several publications projects, developing “tip sheets” for born-digital collections, and strategies for successful program proposals. A speaker will describe a major Washington photographic collection.

3:30 PM – 5:00 PM
SAA Student Chapter Leaders

5:30 PM – 7:30 PM
Exhibit Hall Grand Opening / Happy Hour

Graduate Student Poster Presentations
See page 53 for a listing of Graduate Student Poster presentations, which will be on display in the Exhibit Hall.

7:30 PM – 9:30 PM
Mixers and Alumni Parties
See the online conference program (www.archivists.org/2014) and the Onsite Program for complete information about alumni mixers and parties.

FRIDAY, AUGUST 15

7:00 AM – 6:00 PM
Registration Open
Bookstore Open
Networking Café Open

7:00 AM – 8:00 AM
Write Away! Breakfast
Join an informal conversation with The American Archivist Editor Greg Hunter and Reviews Editor Amy Cooper Cary, Publications Editor Chris Prom, and SAA staff members Teresa Brinati and Anne Hartman on how YOU can contribute to the professional literature.

8:00 AM – 9:00 AM
Plenary Session II
SAA President Danna Bell hosts a panel discussion — and honors the recipients of SAA’s student scholarships and travel awards.

2014 INTERNATIONAL ARCHIVES AND TECHNOLOGY EXPO

In the ARCHIVES★RECkords: Ensuring Access Exhibit Hall you’ll have an unparalleled opportunity to talk with our industry partners, share your ideas and opinions, and learn about what’s new in the field. What products and services do you need to ensure growth and sustainability? Tell our exhibitors!

9:00 AM – 4:30 PM
Exhibit Hall Open

9:00 AM – 9:30 AM
Exhibit Hall Coffee Break

9:15 AM – 10:15 AM
301 Software Preservation Networks: A Model for Long-Term Access to Proprietary File Formats

The speakers propose a model for a Software Preservation Network and report on previous software preservation work and software collecting efforts. The model addresses several questions: What legal challenges and opportunities does a software preservation network face? How can archivists identify orphaned software? What types of metadata should describe software use requirements, and what are the parameters for the network’s membership? This session also explores potential dialogues between cultural heritage repositories and the software industry.

Jessica W. Meyerson
Dolph Briscoe Center for American History, The University of Texas at Austin
Carlos J. Ovalle
The University of Texas at Austin
Zach Vowell, Chair
California Polytechnic State University, San Luis Obispo

302 Accessing the Audiovisual: Challenges, Solutions, and Funding Possibilities

If a picture is worth a thousand words, how much is a moving picture worth? Providing access to audiovisual materials is often a complex and expensive process. Fortunately granting agencies are increasingly providing funding for AV-related projects. A grants officer and representatives from several institutions that have been awarded grant monies for audiovisual projects discuss the challenges of and innovative solutions to funding, selection, description, and rights issues.

9:00 AM – 9:30 AM
Exhibit Hall Coffee Break

9:45 AM – 10:15 AM

REGISTER ONLINE: www.archivists.org
303 Access to Funds Means Access to Archives: How Raising Private Money Works

This session will sharpen archivists’ skills in fundraising so that we can obtain monies that ensure access and success. We can be outstanding in obtaining private funds because we know how to get collections of papers. These skills are like the skills needed to obtain financial donations. Attendees hear from a state archivist, a university development officer, and a records manager who work to ensure that access to archives continues through raising private funds.

Shimer: A Case Study: Creating A Non-profit Foundation Within A Professional Membership Association
Ward: The NY Archives Partnership Trust: An Early Experiment in Archival Fundraising
Yousey-Hindes: Fundraising for Archives (and Archivists): A Development Officer’s Perspective
Fynnette L. Eaton, Chair and Commentator
Eaton Consulting
Preston W. Shimer
Research Committee, ARMA International Educational Foundation
Christine Ward
New York State Archives
Benjamin Yousey-Hindes
Yale University Library

304 Reach Them and They Will Come: New Approaches for the Archival Educator

This fast-paced panel features six seasoned educators describing their most effective method for teaching with primary sources. The panelists, each of whom instructs at K-12 or college levels, discuss digital and/or hands-on methods, and point to the learning theory/core standards that undergird the effectiveness of the method.

Marilyn R. Triller Doran
Dickinson College
Susan C. Lawrence, Commentator
The Ohio State University
Doris Malkmus, Chair
The Pennsylvania State University
Jeffrey W. McClurken
University of Mary Washington
Lee Ann Potter
The Library of Congress
Sarah Werner
Folger Shakespeare Library

305 Managing Social Media as Official Records

Social media is gaining steam as a method of communicating with constituents. Organizations embracing these tools need an understanding of the records management challenges associated with social media engagement, specifically how the management, retention, and disposition of content must be taken into consideration to ensure compliance with records laws.

Patricia C. Franks, Moderator
San Jose State University, School of Library and Information Science
Geoff Huth
New York State Archives
Lorianne Ouderkirk
Utah State Archives and Records Service
Darren Shulman
City of Delaware, Ohio

306 Integrating History: A Search-and-Recovery Effort in Alabama Archives

Modern archivists in Alabama face the challenge that, for generations, documentation of African-American history in the South was ignored or even actively discouraged in many communities. Four Alabama archivists share the perspectives of one county government, one public library, and two historically black colleges and universities on their efforts to build relationships, discover and develop collections, and ensure access to black history resources.

Dana R. Chandler
Tuskegee University

307 Many Languages, One Archives: Creating Multilingual Finding Aids and Digital Collections

When archives in the U.S. collect materials written in multiple languages of origin, particularly collections with an international scope, how can we describe the materials so that they can be discovered by speakers of non-English languages? The panelists explore the need and desire for multilingual finding aids by discussing the challenges of projects that express archival descriptions in multiple languages using EAD, as well as the impact that such projects have on curators, donors, and researchers. Each institution participating will have a dual discussion, with a curator describing how the projects have influenced outreach, reference, and collecting and an archivist discussing the technical process of describing materials in multiple languages and alphabets.

John R. Nemmers
University of Florida
Lisa Nguyen
Hoover Institution Archives, Stanford University
Elizabeth Konzak Phillips, Chair
Hoover Institution Archives, Stanford University
Margarita Vargas-Betancourt
University of Florida

308 Establishing a Description and Access Cooperative: From Project to Program

This special focus session highlights the Social Networks and Archival Context (SNAC) project and related developments to establish a sustainable cooperative for archival identity records using the Encoded Archival Context-Corporate Bodies, Persons, and Families (EAC-CPF) standard. Attendees are encouraged to provide feedback on the findings of the SNAC project, in particular the public prototype, and on the proposed cooperative.

Rebekah L. Davis, Chair
Limestone County Archives
Veronica D. Henderson
Alabama A&M University
Betty Susanna Leberman
Huntsville Madison County Public Library

For the most up-to-date information see “Schedule” at www.archivists.org/2014.
For the Increase and Diffusion of Knowledge: Achieving the Smithsonian Institution’s Mission Through Crowd-sourced Transcription

Join Smithsonian Institution archivists, curators, and web developers in a lively series of presentations relating to their participation in transcription.si.edu, the first release of the Smithsonian’s ambitious Digital Volunteers crowdsourcing platform supporting transcription of handwritten documents in a wide range of formats and subject areas, from botanical specimen accession records and scientific field notebooks to diaries, letters, and writings. Design, templates, user analytics, workflow, and future uses of crowdsourcing are discussed and demonstrated.

Ching-Hsien Wang, Chair
Smithsonian Institution Archives, Library and Archives Systems Support Branch, OCIO

Riccardo A. Ferrante
Smithsonian Institution Archives

Meghan Ferriter
Smithsonian Institution Archives, Library and Archives Systems Support Branch, OCIO

Andrew Gunther
Smithsonian Institution Archives, Library and Archives Systems Support Branch, OCIO

Jennifer S. Morris
Smithsonian Institution, Anacostia Community Museum Archives

Karen B. Weiss
Smithsonian Institution, Archives of American Art

Ensuring Access to the Bits: Archival Application of Digital Forensics

Digital forensics tools and techniques have become an area of both research and application in archival repositories. Among evolving best practices for electronic records, forensic methodologies have gained favor for the unique ways in which they address core issues of the archival enterprise, including authenticity, reliability, appraisal, preservation, and access. Panelists discuss current archival uses of forensic hardware and software, examine what has and has not been successful, and look to future developments.

Lee: The Archival Digital Forensics Landscape: Recent Activities and Future Possibilities

Mennerich: Tune In, Turn on, Boot Up: Managing Timothy Leary’s Born-Digital Records

Peterson: 0 to 1: Planning for and Initiating Forensic Workflows

Schaefer: We’re All Digital Archivists: Forensic Techniques in Everyday Practice

Christopher (Cal) Lee, Chair and Commentator
University of North Carolina, Chapel Hill

Donald Mennerich
New York Public Library

Christie S. Peterson
Johns Hopkins University

Sibyl Schaefer
Rockefeller Archive Center

Database Management: Challenges for Military Records on the Home Front

Using military records as case studies, panelists share how they make information available from their databases. Short presentations on projects dealing with legacy databases include a citizen archivist project to create a database for previously unknown revolutionary records, a project to make available World War II diaries at the US Air Force Academy, a database set up to provide access to military oral histories, and an overview of accessing US Marine Corps records, all of which should engender discussion about finding records and what archivists do to facilitate working with databases that are not user-friendly.

Barnes: Innovative Database at National World War II Museum

Cina: Unlimited Restricted Access: Access Conundrums at the USMC Archives and Special Collections Branch

Musella: Citizen Archivist Project for Records of the Congressional Committees of Military Affairs

Ruwell: Stalag Luft III Records Project at the Air Force Academy

Lindsey Barnes
National World War II Museum

Gregory Cina
U.S. Marine Corps Archives and Special Collections

Anne Musella
Bureau of Land Management

Barbara Posner, Chair
US Navy

Mary Elizabeth Ruwell
US Air Force Academy

10:30 AM – 11:45 AM

Learning to Teach and Teaching to Learn: Instruction and the Use of Primary Sources

Archivists engage in user instruction aimed at learners of all ages. Yet we know little about each other’s instructional practices.

REGISTER ONLINE: www.archivists.org
The presenters focus on three aspects of instruction: the education of librarians/archivists in instructional pedagogy, the range of primary source literacy skills represented in instruction as evidenced by the book Using Primary Sources: Hands-On Instructional Exercises, and the measuring of instructional impact. The session ends with a discussion of the need for instructional guidelines.

Bahde: Articulating the Skills of Primary Source Literacy
Smedberg: Developing Primary Source Literacy Standards
Taormina: Teaching the Teacher
Yakel: Understanding and Measuring Learning Impact
Anne Bahde
Oregon State University
Heather Smedberg, Chair
University of California, San Diego
Mattie A. Taormina
Stanford University
Elizabeth Yakel
University of Michigan

404 Making It Happen: Tools and Tips for Effective Archival Project Management

Wondering how to complete your archival projects more effectively? Hear new ideas for project management from a diverse panel of experts, including archivists from a small museum, a university, a state historical society, and an archival consulting company. Each speaker discusses the process - not product - of managing archival projects. Key take-away points include how to successfully create work breakdown structures, maintain staffing workflows, develop effective tools, conduct on-the-fly project course corrections, and assure access.

Ray T. Barker, Chair
History Associates Incorporated
Anne Engelhart
Radcliffe Institute for Advanced Study
Michael J. Kurtz, Commentator
University of Maryland, College of Information Studies
Monica Ralston
Minnesota Historical Society
Alan Renga
San Diego Air and Space Museum, Inc.

405 Access Under Occupation: Archival Collections in Palestine

Members of a recent delegation of librarians and archivists to Palestine discuss the effects of war and occupation on access to archival collections in the region. They examine barriers to access experienced by international researchers and Palestinians from Gaza and the West Bank; specific collections that currently are unavailable to researchers; and current projects to increase access through recovery of materials, digitization, and collection.

Mattson: The Law of Replevin and the (Missing) Palestinian National Archive
Qato: Collections in Defeat: Notes of Critique Amongst Palestinian Archivists
Schreiner: Strategies for Diasporic Access: Digitizing Palestine’s Archival Collections
Rachel L. Mattson
University of Illinois, Urbana-Champaign
Mezna Qato
Columbia University
Maggie Schreiner, Chair
New York University

406 Awareness and Advocacy: Partnering, Learning, and Working with Allied Organizations

Many of our partner and allied associations are skilled advocates for their professions and have decades of experience in increasing awareness of the issues and concerns that are important to their constituencies. Panelists discuss current and recent advocacy and awareness initiatives in their organizations before exploring ways in which the groups might work together on related advocacy and awareness campaigns or issues.

Lynne Bradley
American Library Association
Ember Farber
American Alliance of Museums
Patricia Potrzebowski
National Association for Public Health Statistics and Information Systems

407 Documenting the Epidemic: Preserving and Making Accessible HIV/AIDS History

In 2011 the world commemorated the 30th anniversary of the AIDS epidemic. Soon after archivists started hearing about the new disease, they began collecting materials chronicling how it was affecting communities and the response to it. Archives were striving to build holdings that include voices of diverse participants in the struggle to conquer the epidemic, including the GLBT community, volunteer organizations, researchers and clinicians, and local governments. Archivists from a variety of institutions discuss their HIV/AIDS archives.

Jason Baumann
New York Public Library
Robin L. Chandler, Commentator
University of California, Santa Cruz
Victoria A. Harden
National Institutes of Health
Polina Ilieva, Chair
University of California, San Francisco
Michael C. Oliveira
University of Southern California
Ginny A. Roth
National Library of Medicine

408 Access to Religious Archives Impacted by Clergy Sexual Misconduct Allegations

Recently many archivists of religious collections have experienced heightened interest in records within their custody, brought on by allegations of clergy sexual misconduct. Panelists elaborate on their professional situations, but look as well for common themes concerning lessons learned and efforts made to maintain an appropriate level of service to both internal and external users. They also reflect on how their experience has influenced, and
JOIN OUR INDUSTRY PARTNERS AT ARCHIVES★RECORDS 2014!

In the ARCHIVES★RECORDS 2014 Exhibit Hall you’ll have an unparalleled opportunity to talk with our industry partners, share your ideas and opinions, and learn about what’s new in the field. What products and services do you need to ensure access, growth, and sustainability? Tell our exhibitors and sponsors! As of April 5, 2014, the following companies have committed to being on site at the conference.

**SPONSORS**

- Preservica (Silver Sponsor)
- Atlas Systems, Inc. (Bronze Sponsor)
- Ancestry.com
- FamilySearch
- Hollinger Metal Edge, Inc.
- Preservation Technologies, L.P.

**EXHIBITORS**

- Altarama Information Systems
- Andornot Consulting
- APPX Software
- Atitz Innovation, Inc
- Backstage Library Works
- Colibri Systems North America, Inc.
- Crawford Media Services
- Creekside Digital
- Digital Transitions Division of Cultural Heritage
- e-ImageData Corp
- Eastman Park Micrographics, Inc.
- Eloquent Systems Inc.
- Excel Displays & Packaging
- flashscan8.us
- Gaylord Bros., Inc.
- GLASBAU HAHN America
- HistoryIT
- Infolinx System Solutions
- JVC Advanced Media U.S.A. Inc.
- Library of Congress (U.S.)
- Lucidea CuadraSTAR
- LYRASIS
- MINISIS INC.
- Northeast Document Conservation Center
- Northern Micrographics
- OCLC
- Polygon
- Re-discovery Software, Inc.
- Reflex Technologies LLC
- San José State University School of Library & Information Science
- Scene Savers
- Simmons College Graduate School of Library and Information Science
- ST Imaging
- Talas
- TandD US, LLC.
- The Crowley Company
- The Cutting Corporation
- University of Dundee Centre for Archive and Information Studies
- University Products, Inc.

perhaps challenged, their view of SAA’s Core Values and Code of Ethics, especially those aspects relating to access and use.

**Rebecca J. Altermatt, Chair**
HSBC North America Archives

**Melanie Delva**
Angelican Diocese of New Westminster

**Donn Devine**
Diocese of Wilmington

**David A. Kingma, Commentator**
Gonzaga University

**Margaret B. Smith**
Episcopal Diocese of Connecticut

**John J. Treanor**
Archdiocese of Chicago

499 Laboring for Access: Rearing Records in Labor Archives

As women increasingly assume archival stewardship of labor union collections, how does gender, and particularly their arguably underprivileged status as women, influence record accessibility? Topics include: 1) the delicate balance of access to scant documented labor women within male-dominated collections, 2) the question of a female gaze creating a heterogeneous process that affects access, and 3) specific examples of how gender subvertly or overtly factors into archives methodologies of processing, description, digital technology, and outreach.

**Kate Donovan**
New York University

**Traci JoLeigh Drummond**
Georgia State University

**Elizabeth A. Novara**
University of Maryland

**Alexandra Orchard**
Wayne State University

**Catherine E. Powell, Chair**
San Francisco State University

**Deborah Rice**
Wayne State University

410 Beyond the Floppy Disk: Rescuing Electronic Records from Complex Systems

Electronic records created and stored in relational databases, Geographic Information Systems (GIS), and proprietary and homegrown systems present many unique challenges to ensuring long-term access. Often these complex systems come to the attention of archivists only as they are being decommissioned, sometimes long after system creators have left the organization. The panelists discuss these unique challenges, what tools and techniques are available to address them, and what tools the archival community needs to create.

**Ben Fino-Radin, Chair**
The Museum of Modern Art

**Brandon Hirsch**
National Archives and Records Administration

**Jeanne Kramer-Smyth**
World Bank Group Archives

**Caryn A. Wojcik**
State of Michigan

**11:45 AM – 1:00 PM**

Exhibit Hall Brunch

**11:45 AM – 12:45 PM**

Graduate Student Poster Presentations

See page 53 for a listing of Graduate Student Poster presentations, which will be on display in the Exhibit Hall.

**12:30 PM – 2:30 PM**

CoSA Business Meeting

During CoSA’s annual Business Meeting, members receive reports on the organization’s current financial status, hold elections, and hear presentations from partner organizations.

**REGISTER ONLINE:** [www.archivists.org](http://www.archivists.org)
Using the Cloud for Digital Preservation

Explore a number of case studies and examples to highlight the benefits, considerations, and challenges of long-term preservation of valuable digital content in the cloud. (Sponsored by Silver Sponsor Preservica.)

SAA Section Meetings

Each of SAA’s 13 Sections meets at ARCHIVES★RECORDS: Ensuring Access to conduct business and share information. You must be an SAA member to belong to a section. (For additional Section meetings, see Thursday, August 14, 3:30 PM – 5:30 PM.)

Archivists of Religious Collections
(12:30 PM – 2:00 PM)

Join us for “Consolidating, Downsizing, and Renegotiating Relationships: Feats of Archival Agility in Religious Repositories.” Religious repositories have found successful methods of becoming more agile when faced with diminishing resources from parent organizations. While the presentations will be from archivists working in religious repositories, these are issues all archivists face today.

Business Archives

The Business Archives Section meeting is open to anyone interested in archiving business records. Members review Section business, discuss opportunities, and announce Section election results. Join us for some great networking opportunities, as well as some inspired dialogue on the current business environment.

College and University Archives
(12:30 PM – 2:00 PM)

Please join the College and University Archives Section at our annual meeting, which will offer an open forum to discuss the future of the archival profession. We will also have reports from our Section leaders, announcements and updates, and results from our most recent election.

Government Records
(12:30 PM – 2:00 PM)

Changes to bylaws will be voted upon. The new Social Media position will be discussed.

$150 in prizes will be given out for the LAGR project. Bill Mayer, Executive of Research Services NARA, will be giving a short presentation. Also there will be reports, special announcements, and election results.

Manuscript Repositories

The section continues its exploration of born-digital records with a lightning round of reports by Jump In, Too/Two participants, updates from Jump In (2013) alumni, and Q&A. In the second half, Megan McShea presents on the Archives of American Art’s developing approach to processing media-rich manuscript collections that aims to keep audiovisual records from becoming a hidden backlog.

Museum Archives

After a business meeting that includes updates on the progress of the Steering Committee and Working Group, new officers will be introduced and time will be allotted to brainstorm session ideas for SAA’s 2015 meeting. Lightning presentations may be offered on various topics, depending on member participation. We’ll conclude with opportunities to join in on the working group’s discussions or to network and socialize.

2:45 PM – 3:45 PM

Taken for Granted: How Term Positions Affect New Professionals and the Repositories That Employ Them

Term, temporary, and project positions serve critical roles in the archival labor market, but the realities of their implementation can fall far short of the ideal, for both the organization and the employee. Come participate in a practical discussion of issues surrounding these ideals and realities, including ethical obligations of hiring organizations; how to design, find, or fund a good term position; and the real professional, personal, and organizational costs vs. benefits of term positions.

Steven Bingo
Washington State University
Maureen Callahan, Chair
New York University

Elizabeth Caringola
University of Maryland
Mark A. Greene
American Heritage Center, University of Wyoming
Alex Lorch
National Historical Publications and Records Commission
Daniel A. Santamaria
Princeton University

502 Untangling the Web: Diverse Experiences with Access from the Web Archiving Trenches

Archivists face many challenges when providing access to archived website and social media materials. In this session, a diverse group of eleven archival professionals from corporate, religious, academic, and national archives; an art reference library; and a web archiving organization share their experiences in providing access to these materials. Topics include: who is accessing the materials, how we are providing access, the role of web analytics, options such as visualization, and the challenge of multilingual materials.

Angelina Altbellis
Rollins College
Natalie Baur
University of Miami Libraries
Lori Donovan
Internet Archive
Deborah Kempe
Frick Art Reference Library
Nardina Mein
The Henry Ford
Erik A. Moore
University of Minnesota
Anne Petrimoulx
Trinity Wall Street
Béatrice Colinat Skokan
University of Miami Libraries Special Collections
Lisa Snider, Chair
Harry Ransom Center,
The University of Texas at Austin
Ed Summers
The Library of Congress
Nicholas Taylor
Stanford University Libraries
Olga Virakhovskaya
Bentley Historical Library,
The University of Michigan

FOR THE MOST UP-TO-DATE INFORMATION see “Schedule” at www.archivists.org/2014.
Archival assessment projects give archivists the tools to make better decisions about our collections and services. Panelists provide examples of how quantifying information about users, collections, and discovery tools can improve professional practice and user experience. Topics covered include an update on the Archival Metrics Toolkit, a report on standards currently being developed by SAA and RBMS, and a case-study from Columbia University’s Rare Book and Manuscript Library.

Duff: The Archival Metrics Project and the Future of User-Based Evaluation

Dupont: At Last! Standardized Metrics for User Services

Hintz and Wilk: Knowing Me, Knowing You: Assessment and the Archival Metrics Toolkit at the RBML

Wendy Duff
University of Toronto

Christian Dupont
Atlas Systems, Inc.

Carrie E. Hintz, Chair
Columbia University

Jocelyn Wilk
Columbia University

The National Archives and Records Administration has created a training course for its research room staff on how to approach researchers who may be putting records or collection materials at risk or who are behaving suspiciously (possibly with the intent to steal records). The panelists describe the methods and attendees practice them in a “safe” environment. By the end of the session, attendees should have a better understanding of how to balance access and protection.

Richard Dine, Chair
National Archives at College Park

James Morton
National Archives at College Park

Dr. Shelby Sanett, Commentator
National Archives at College Park

Archivists are leading an increasing number of digital projects and programs, which hold promises of access for larger and more diverse audiences. Yet intellectual property concerns have continuously hindered open, unmediated online access to digitized materials. The speakers discuss the development of feasible and flexible means to address intellectual property issues while upholding open-access objectives. Following short presentations, attendees participate in facilitated discussions on negotiations of intellectual property and archival access.

Heather Briston, Chair
University of California, Los Angeles

Laura Clark Brown
University of North Carolina, Chapel Hill

Brandon Butler
American University, Washington College of Law

Jasmine Jones
University of California, Los Angeles

How can access to records be facilitated in the absence of legislation that guarantees such a right? In Australia, a considerable portion of the nation’s service providers of education, healthcare, and welfare are private. In 2012, a major review was ordered by the Australian government, with powers to investigate cases of alleged child abuse and systemic failures across government and private agencies. Why has such a catalyst been required to force the issue of access?

Eberhard: Private Archives and the ICA Access Principles

McCausland: Frameworks for Access to Archives in Australia

Kim Eberhard
Franciscan Province of the Holy Spirit
(Waverley, Australia)

Sigrid McCausland, Chair
Charles Sturt University (Wagga, Australia)

Appraisal is at the heart of the archival enterprise and nowhere more so than in the government records environment. Selecting the subset of government records with enduring value has become more demanding in a networked world of big data, open data, and open government. Are archivists identifying for permanent retention the government records 21st century citizens want and need? This session explores key questions facing government archivists responsible for shaping the historical record.

Roger Christman
Library of Virginia

Duncan Friend, Chair
Kansas Secretary of State’s Office

Sarah Koonts
North Carolina State Archives

Tanya Marshall
Vermont State Archives and Records Administration

Copyright is the toughest barrier preventing open access to digitized and preserved recorded sound archives. Recordings often involve multiple rights holders (composers, performers, recording companies), and missing or incomplete documentation can easily turn recordings into orphan works. Confronting so many unknowns can paralyze archivists. The presenters propose some innovative strategies to help manage copyright risk for audio collections, overcome paralysis, and allow reuse of these important cultural heritage resources.

Beiser: Intellectual Property Rights and Levels of Access to the Pacifica Radio Archives Collection

Harbeson: Recordings of Student Recitals and Concerts in University Archives: Strategies for Managing Copyright

Wallace: Ethical Access and Performer Rights: Managing Copyright Issues for Field Recordings

Jolene M. Beiser
Pacifica Radio Archives

Eric Harbeson, Chair
University of Colorado at Boulder

David A. Wallace
University of Michigan

REGISTER ONLINE: www.archivists.org
The speakers discuss issues of acquisition, third-party privacy, and time-dependent restrictions in two collections pertaining to Detroit in the first half of the twentieth century. The Wayne State University Archives holds records of the Wayne County Coroner, comprising six hundred suicide letters, 1933-1950. The Henry Ford holds the records of the Ford Motor Company Sociological Department, 1915-1946, containing detailed information on employees and their families.

Bizonet: Lives Reexamined: Worker Records, Research Access, and Privacy Concerns

Harvey: Commentary

Rebecca Bizonet
The Henry Ford

Cathi Carmack
Tennessee State Library and Archives

Casey S. Westerman, Chair
Wayne State University

Architectural digital data, especially in the Computer-Aided-Design (CAD) format, raises curatorial, technological, and archival issues in terms of access and long-term preservation. In expectation of repositories receiving petabytes of architectural records, some frameworks are beginning to emerge from the diversity of voices in each of these realms. The discussion of preserving the complex data embodied in CAD files must mirror the dynamic nature of the data, requiring a cross-disciplinary approach that will foster collaboration among colleagues where experience and knowledge is openly shared.

Ball: Lost in Translation: Technological Views on Preserving CAD

Smith: Open Archives Information System Reference Model (OAIS) and Preservation of CAD/ BIM Material

Zalduendo: Paradigm Shift: Curatorial Views on Collecting and Archiving in a Born-Digital Landscape

Alex Ball
University of Bath

Aliza A. Leventhal, Chair
EBSCO

Kari R. Smith
Massachusetts Institute of Technology

Ines Zalduendo
Harvard University Graduate School of Design

3:45 PM – 4:30 PM

Exhibit Hall Closing Break

4:00 PM – 5:30 PM

SAA Roundtable Meetings

Each of SAA’s 32 Roundtables meets at ARCHIVES RECORDS: Ensuring Access to conduct business and share information. Roundtable meetings are open to both SAA members and nonmembers. (For additional Roundtable meetings, see Wednesday, August 13, 3:30 PM – 5:00 PM and 5:15 PM – 7:15 PM.)

Congressional Papers

The meeting provides an opportunity to hear reports, learn about election results, and discuss the business of the Roundtable. (CPR will also be offering a preconference program offsite on Wednesday, August 13, on the topics of electronic records and oral history projects. See the CPR website for details: http://www2.archivists.org/groups/congressional-papers-roundtable.)

Issues and Advocacy

Our meeting will involve general Roundtable business, including a summary of major projects that we embarked on this year—including the Advocacy Toolkit and the group’s new statement of principles.

Labor Archives

We’ll discuss roundtable business and share information about projects and news in the labor archives community. All are invited to attend this business meeting, especially those who work with labor. If you work with labor-related collections such as social justice, human rights, or civil rights, consider joining us because of the various intersections and similarities between and among these areas.

Latin American and Caribbean Cultural Heritage Archives

This year’s meeting will focus on the report from LACCHA’s Ad Hoc Steering Committee regarding the Roundtable’s bylaws. The meeting will also include a discussion about recommendations for improving the direction and presence of LACCHA.

Lesbian and Gay Archives

The meeting will include discussion of current projects; the election of a new male self-identified co-chair; session proposals for 2015; and a program featuring a discussion with an app creator and her use of archival materials. All archivists and those interested in LGBT archives are welcome.

Native American Archives

Join us to discuss indigenous archives and cultural heritage, including recent initiatives, activities, and issues. The meeting includes presentations and discussions regarding collaborations, training, diverse curriculum development, and other related topics. For further details about our agenda: http://www2.archivists.org/groups/native-american-archives-roundtable.

Privacy and Confidentiality

Following the annual business meeting, speakers Jackie Esposito (Penn State) and Christian Dupont (Atlas Systems) will discuss access, privacy, and security in the collection and storage of archival patron registration data, focusing on litigation and responses to lawyers’ requests and on managing patron records electronically in local and commercial systems.

Public Library Archives/Special Collections

Join us for the Public Library Archives/Special Collections Roundtable meeting! We’ll have exciting updates and provide a lightning round on interesting topics, including social media tools, marketing, reference and access guidance for historical materials, and more. Come prepared to share what works for you and to learn from your colleagues.

Records Management

We welcome all attendees to our annual
meeting. Following our business meeting, we’ll hold an “unconference” on major issues in the profession, such as building a new records program and managing social media records. Additional topic ideas will be accepted up to the conference, so let us know what you’d like to talk about!

Science, Technology, and Health Care
Get a fresh perspective and meet new archivists! Please join us as early-career archivists describe projects they have been working on related to science, technology, and health care. The session will conclude with the business meeting.

4:00 PM – 4:30 PM
Professional Posters
Although the Professional Posters will be on display throughout the conference, take this opportunity to have an informal, one-on-one conversation with one or more of the presenters. See page 49 for a listing of the Professional Poster presentations.

5:45 PM – 6:45 PM
Awards Ceremony
Come celebrate the accomplishments of members and friends of the archives profession at the annual Awards Ceremony. Join your colleagues for this opportunity to learn about innovative projects and publications. The chances are good that someone you know is among those being recognized! (Be sure to attend Plenary I on Thursday, 8:00 AM – 9:45 AM, to learn about SAA’s new Fellows and Plenary II on Friday, 8:00 AM – 9:00 AM, for recognition of SAA’s student scholarship and travel award winners.)

7:00 PM – 9:00 PM
All-Attendee Reception
Join your colleagues for a fun and relaxing opportunity to meet up with old friends and make new connections in the magnificent Great Hall of the Library of Congress. (The reception is free to conference registrants; $40 for adult guests; $10 for children 12 and under. Please note: The reception facility does not permit “cash bars.” Attendees who are 21 years or older and who wish to consume alcoholic beverages at the reception must purchase a beverage band for $10 at the Onsite Registration Desk until 5:00 PM on Friday. Adult guest tickets include a beverage band.)

10:00 PM – 11:15 PM
Return of Raiders of the Lost Archives
Join us for a laugh as we resurrect a concept originated by the Midwest Archives Conference in the ’80s: fellow archivists perform songs and sketch comedy for your amusement! Please email any of the team leaders if you’d like to get involved on stage or behind the scenes.

Stephen Ammidown, University of Maryland, College Park. Rebecca Goldman, La Salle University. Kathy Marquis, Albany County Public Library. Seth Shaw, Clayton State University, and many, many more.

601 Born-Digital Content on Obsolete Physical Media: Challenges and Solutions
Many archives hold born-digital content on numerous types of obsolete media but lack the equipment or expertise to transfer content for processing, preservation, and access. Lightning talk speakers address a variety of issues and scenarios that include outsourcing to a computer history museum, a commercial service, or another archives; transferring from outmoded tapes and email systems; providing services within a consortium; engaging retro-computing aficionados and other communities; and good-enough in-house solutions.

602 Metadata and Digital Preservation: How Much Do We Really Need?
Digital objects include both files and accompanying metadata, but how much and which metadata are actually necessary to preserve and provide long-term access? Panelists examine tradeoffs related to what metadata to include in the Archival Information Package. The challenges of applying different schemas to metadata from a variety of sources, deciding which PREMIS metadata are essential, and merging file/folder-based descriptions with item-level systems are also explored.

Sarah M. Dorpinghaus, Chair
University of Kentucky
Kelly Eubank
North Carolina Department of Cultural Resources
Mark Evans
History Associates Incorporated
Andrea Goethals
Harvard Library
Mark J. Myers
Kentucky Department for Libraries and Archives
Connecting our collections with our communities by highlighting the unique resources of an institution compels archivists to develop a suite of outreach tools. Increasingly archivists are implementing exhibit programs to showcase their collections. As all libraries and archives continue to balance staff time, space, and resources, we must consider how an exhibits program fits within a robust outreach effort. All four presentations offer a new lens through which to examine and assess our access to collections.

Birrell: Celebrating Research: Special Collections as Laboratory

Lacher-Feldman: Building a Better Curator: Why Exhibit Work Is Fundamental to Archivists and Archives

McElrath: No Longer Optional: The Centrality of Exhibitions in Archives and Special Collections

Walker: Library Exhibitions: Fostering Experience, Discovery, and Insight

Lori A. Birrell, Chair
University of Rochester

Jessica L. Lacher-Feldman
Louisiana State University, Baton Rouge

Douglas McElrath
University of Maryland

Celia S. Walker
Vanderbilt University Libraries

FOR THE MOST UP-TO-DATE INFORMATION see “Schedule” at www.archivists.org/2014.

Timothy Jason Arnold, Chair
University of Texas at Austin

Adam Kriesberg
University of Michigan

Marissa K. Mason
University at Albany

Cindy L. Taylor
University of Texas at Austin

608 Federal Declassification Initiatives and Challenges

Join panelists from within and outside the U.S. government to discuss the changes to declassification policy and practice since 2009 as well as the further changes that will be required to ensure access to an expanding universe of classified U.S. government records in the coming years. The speakers discuss the work of the National Declassification Center, the roles of the Interagency Security Classification Appeals Panel and the Public Interest Declassification Board, and the problem of unauthorized disclosures in clouding the public’s confidence in the classification system.

Daley: The Effects of Publicized Unauthorized Disclosures on Security Review

Mengel: The National Declassification Center Goals and Progress

Powers: The Public Interest Declassification Board’s Recommendations for Classification and Declassification Reform

Ronan: The Role of the Interagency Security Classification Appeals Panel

Dr. William Burr, Commentator
George Washington University, The National Security Archive

William C. Carpenter, Chair
National Archives and Records Administration

David K. Daley
Department of Defense

David Mengel
National Archives and Records Administration

John Powers
National Archives and Records Administration

Mary Ronan
National Security Council Staff

609 Larger Than Life: Ensuring Access to Our Visual Heritage Collections

Providing access to large collections of visual materials is one of the most daunting situations any archivist faces. Panelists discuss innovative decisions and strategies for ensuring successful online and onsite item-level access to collections in a wide variety of formats, offering attendees insights into arrangement and description practices, choice of descriptive elements, and strategies for online dissemination. Highlighted are the factors that influence situation-specific arrangement and description choices: research needs; security concerns; future digitization projects; and fiscal variables. Projects include a collection of valuable historic Western Americana card photographs; an archive of 13,000 16-mm newsfilm clips and scripts from Roanoke, Virginia, that includes footage of civil rights events; 35,000 photos and negatives produced between 1929 and 1970 by the state of North Carolina for its travel and tourism advertising campaigns; and an archive of more than 200,000 photographs generated by an African American photographer’s studio in Charlotte, North Carolina.

Kimberly Andersen
North Carolina State Archives

Ivey Glendon
University of Virginia

Paula Jeanett Mangiafico, Chair
Duke University

Matthew D. Mason
Beinecke Rare Book and Manuscript Library, Yale University

Michelle L. Tavss
Johnson C. Smith University

610 Get Schooled: Producing Online Education and Training Programs for Practitioners, Patrons, and Records Producers

Training is needed to educate stakeholders about the ever-involving changes in records management and archives standards. Organizations are collaborating to develop and implement resources to target audiences. The presenters discuss educational resources made available to practitioners, patrons, and records producers with a focus on national and statewide approaches. They provide insights into the pros and cons of implementing mandatory records management training, using existing portals or building new ones, and the potential benefits of leveraging familiar social media sites.

Carol Kussmann
University of Minnesota Libraries

Francesca E. Perez, Chair
State Archives of North Carolina

Walker Sampson
University of Colorado Boulder

Rachel E. Trent
State Library of North Carolina

Bonita L. Weddle
New York State Archives

10:00 AM – 11:00 AM

701 When Communities Perform Their Own Documentation: The Dos and Don’ts of Building a Community/Family Documentation Project

The goal of this open fishbowl session is to illuminate what works and what doesn’t for archivists who are assisting self-documenting communities. The initial participants of the discussion have worked to help small businesses and cultural and religious affinity groups in documenting their personal, local, or regional histories.

Kathleen K. Bell
Dance Heritage Coalition, Inc.

Lisa Calahan
The Black Metropolis Research Consortium

Martha Diaz
New York Public Library

Jennifer R. O’Neal
University of Oregon

Deborra A. Richardson, Chair
Smithsonian Institution, National Museum of American History (retired)

702 Making It Rain: Crowdfunding for Archival Projects

While there is increasing competition for limited institutional funding, grants, and donations for on-going archival processing, there are now internet-based funding tools

REGISTER ONLINE: www.archivists.org

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to reach out to unique constituencies with an interest in specific archival materials. The presenters explore the use of crowdfunding platforms, including Kickstarter and Scalefunder, to raise money to process collections that are of significant interest to a targeted audience and they address the process of creating a crowdfunding campaign.

Ethan Henderson
University of California, Santa Cruz

Waverly B. Lowell, Chair
University of California, Berkeley

Bob Scarr
Atlanta Symphony Orchestra

Emily Vigor
University of California, Berkeley

703 From Crawling to Walking: Improving Access to Web Archives

This lightning session highlights challenges and solutions to promoting access and discovery of web archives. Speakers discuss descriptive strategies toward integrating web archives with EAD finding aids, MARC records in library catalogs, and other discovery systems and tools. In addition, they discuss how they are assessing the effectiveness of these descriptive approaches in order to provide better access, along with evaluations of the usage and impact of making web archived content available.

John D. Bence
Emory University

Rick Fitzgerald
Library of Congress

Polina Ilieva
University of California, San Francisco

Benn Joseph
Northwestern University

Rosalie Lack, Chair
California Digital Library

Michael Paulmeno
Delta State University

Anna Perricci
Columbia University

Meg Tuomala
University of North Carolina, Chapel Hill

Olga Virakhovskaya
Bentley Historical Library, The University of Michigan

Jennifer Wright
Smithsonian Institution Archives

Jane Zhang
The Catholic University of America

704 Live Long and Prosper: Science Fiction in Archives and Special Collections

Enthusiasm for science fiction has saturated popular culture. Yet what about the archival record? What are we doing to record a genre that has permeated popular culture for more than a century – and particularly the records of those who create the worlds that fans love so much? Speakers discuss: Why document science fiction? What are our experiences with accessioning and processing science fiction collections? How are science fiction collections being used? How can we effectively promote our collections?

Bundy: Sciencefiction to SciFi: Nine Decades of Science Fiction in the Jack Williamson Manuscript Collection and Library

Down: Science Fiction and Cultural Studies: SF Collections at the Browne Popular Culture Library

Stow: Strange New Worlds: Boldly Exploring Science Fiction in the Archives

Gene Bundy
Eastern New Mexico University

Nancy Down
Bowling Green State University

Amanda M. Stow, Chair
American Heritage Center, University of Wyoming

705 Young, Black, Brown and Yellow: Diversity Recruitment Practices from the Field

The American Library Association’s Office for Diversity enlisted 35 early-career librarians of color to develop a recruitment brand and create marketing materials geared toward 15- to 29-year-olds from under-represented groups. For the past two years, these recruiters have traveled to education and career fairs across the country engaging with the target audience about careers in librarianship. Panelists discuss their experiences, dramatize a recruitment event, and offer practical recruitment strategies.

Steven D. Booth, Chair
National Archives and Records Administration

Hannah K. Lee
University of Delaware

Deena Smith
Federal Judicial Center

Holly A. Smith
Spelman College

706 A Push in the Right Direction: Expanding Models of Mentorship

Archivists face shifting responsibilities and challenges, making mentoring an essential tool to ensure the success of all individuals. This session brings together program coordinators, mentors, and protégés from New England Archivists and the Society of Georgia Archivists to share experiences and provide models for nontraditional mentoring. These models for mentorship allow individuals to meet colleagues at all levels, providing access to a diversity of perspectives. Panelists also engage the attendees in a mentoring exercise.

Caitlin Birch
WGBH Educational Foundation

Michelle Chiles
Handel and Haydn Society

Camille Torres Hoven
MIT Libraries Institute Archives and Special Collections

Luciana Spracher
City of Savannah, Georgia

Lynette Stoudt
Georgia Historical Society

Darla White, Chair
Harvard Medical School

707 Audiovisual Alacrity: Managing Timely Access to Audiovisual Collections

In 2007, Sound Directions stated that we had 15-20 years to preserve audiovisual collections. The Library of Congress wrote the National Recording Preservation Plan in 2012, producing recommendations for audiovisual collections. Many academic institutions have taken the lead in preserving and making audiovisual collections accessible because they have resources and flexibility. This session features three academic institutions that have developed successful and sustainable programs
for audiovisual description, preservation, and digitization, making better access to collections possible.

Hagan: Audiovisual Preservation Workflows in University Libraries

Pike: Managing Production and Access of Digital Collections at the University of Maryland Libraries

Villereal: Advocating for Audiovisual Preservation at The University of Virginia Library

Siobhan C. Hagan
University of Baltimore, Langsdale Library

Robin C. Pike, Chair
University of Maryland Libraries

Steven Villereal
University of Virginia Library

Archivist! Data Librarian! Asset Manager! Do the Differences Really Matter?

Crossing the boundaries of job title, training, profession, and active/inactive record status, the presenters highlight areas in which data managers of all varieties can collaborate throughout the digital collections lifecycle. They co-facilitate breakout discussions to identify areas of overlap and collaboration, focusing most specifically on data creation, access, and reuse. This session will ignite a cross-disciplinary conversation to ensure a highly responsive, user-conscious management of digital data. Bring your energy for these lively discussions!

Karen S. Baker
University of Illinois, Urbana-Champaign

Wendy Hagenmaier
Georgia Institute of Technology

Dana M. Lamparello, Chair
Chicago History Museum

Janina Mueller
Harvard University Graduate School of Design

Stewart Varner
University of North Carolina, Chapel Hill

Establishing a Foundation for Access: ARMA, NARA, and ISO Frameworks for Improving Information Management

The presenters introduce several initiatives that are laying the groundwork for more effective access to information: the U.S. Presidential Directive on Managing Government Records, related NARA efforts to rethink electronic recordkeeping and make better use of technology, ARMA International’s Generally Accepted Recordkeeping Principles, and national and international standards such as ISO 15489 and ANSI/ARMA 18-2011. Panelists invite attendee participation in exploring the challenges and opportunities of these initiatives to provide improved access to information.

Diane Carlisle
ARMA International

Megan E. Phillips
National Archives and Records Administration

Donald Rosen, Chair
National Archives and Records Administration

Discovering Our Shared History in Chancery Court Records: The Vermont and Virginia Approach

Court records are often a great mystery to many researchers and chancery court records are among the most obscure court records of all! Yet their research value to genealogists and historians is enormous. The speakers define chancery courts, illustrate the types of records they generate, and discuss their historical and research value. Vermont and Virginia present two approaches to preserving, providing access, and promoting knowledge and use of chancery records.

Vincent Brooks
The Library of Virginia

Greg Crawford
The Library of Virginia

Scott Reilly, Chair
Vermont State Archives and Records Administration

Susan Swasta
Vermont State Archives and Records Administration

SUNDAY, AUGUST 17

1:00 PM — 2:30 PM

SAA Council

4:00 PM — 7:00 PM

Archives Leadership Institute Reception and Dinner

Please join us at the ALI archives Alumni Reception to celebrate the 2014 cohort and to reconnect with ALI alumni over dinner and drinks. Cost is $40 per person and the event is open to ALI alumni, plus guest. For more information, please visit www.archivesleadershipinstitute.org. See Registration Form on page 58. If you prefer to make this a separate transaction, purchase your ticket(s) via the SAA Bookstore.

THATCampSAA

Are you interested in the latest happenings in digital humanities? Involved in a digital humanities project that you’d like to demonstrate or share? Come to THATCampSAA! “THATCamp” stands for “The Humanities and Technology Camp.” (Read more at thatcamp.org/about.) It’s an unconference: an open, inexpensive meeting at which humanists and technologists of all skill levels learn and build together in sessions proposed on the spot. (For more information and to register: http://saa2014.thatcamp.org. There is no registration fee, but donations are suggested.)

Archives Leadership Institute Practices Workshop

Sponsored by the Archives Leadership Institute, the 2014 ALI Practices Workshop is led by ALI Facilitator Luther Snow and focuses on applying leadership strategies to real-world projects to provide a facilitated outlet for leaders to recharge. Attendance is open to ALI alumni and current-year participants. Cost to attend is $50 (waived for 2014 ALI cohort). For more information, visit archivesleadershipinstitute.org. See Registration Form on page 58.
The National Association of Government Archives and Records Administrators (NAGARA) is proud to be with the Society of American Archivists (SAA) and the Council of State Archivists (CoSA) for the 2014 Joint Annual Meeting.

We are excited to bring together government archivists and records managers in the Nation’s capital and offer a unique combination of educational sessions and networking opportunities.

Not a member — yet? Learn more about NAGARA and what we have to offer at our 2014 Business Meeting on Thursday, August 14th at 3:30 p.m.

NAGARA 2015: Austin, Texas

As they say, everything is bigger in Texas and the NAGARA 2015 Annual Meeting in Austin will be no exception!

Meet with NAGARA and CoSA July 22-25 in the Lonestar State’s capital, one of America’s most exciting cities, for four days of education sessions and good-time receptions.

Look for more information about NAGARA 2015 soon!

Join NAGARA in Honoring Paul Bergeron

You are cordially invited to join us on Thursday, August 14 at 3:30 p.m. during our Business Meeting to celebrate the contributions of Paul Bergeron, City Clerk of Nashua, NH, and his more than ten years of service to NAGARA, its board, and its members.
PRESENTATIONS

The 2014 Program Committee encouraged submission of professional poster presentations to broaden the ways in which presenters can share their work. This format gives you the chance to view posters on your own schedule and have informal, one-on-one conversations with the presenters during a set time. Presenters will be available to discuss their posters at the poster display on Thursday, August 14, from 3:00 to 3:30 PM, and on Friday, August 15, from 4:00 to 4:30 PM. Be sure to take this opportunity to see what your colleagues are doing in their repositories around the country!

P01 Ensuring Access through Versatile Practices
J.A. Pryse, Oklahoma Historical Society

The presentation follows the archivist’s tenure, examining pre-existing processes, pre-existing policies, educational standards and workplace support mechanisms, which are cross referenced by the actual reality-based needs for each of the collection departments. Ensuring access to material that is moments away from physical expiration necessitates evolutionary strides in the antiquated standards. Challenged with financial limitations including staff and equipment, the imperative action to further supplement the existing skill basis must take place now!

P02 Atlas Digitization: Preservation and Access in a Small Archive
Philip Blocklyn, Oyster Bay Historical Society

The Oyster Bay Historical Society houses a collection of bound atlases from the 19th and 20th centuries. Because they show a tremendous amount of wear due to their age and usage, we digitized the most commonly requested plates. Presented is information about the process, physical and technical challenges, and the outcome of this extensive project. With limited case studies available in regard to atlas digitization, this poster is presented to motivate and guide other repositories.

P03 WATCH: Locating Copyright Holders for 20 Years
Cathy Henderson, Harry Ransom Center, The University of Texas Austin / David Sutton, University of Reading Library

WATCH, a database of copyright contacts for writers, artists, and other creative figures, is a joint project of the Harry Ransom Center at The University of Texas at Austin and University of Reading Library in England. Founded in 1994, it has now grown into one of the largest databases of copyright holders in the world. It is a unique and indispensable resource for archivists whose users may need to secure permissions to publish archival holdings. (Henderson and Sutton are co-founders of WATCH.)

P04 Record Group Revision at Southern Illinois University Carbondale
Matt Gorzalski, Southern Illinois University Carbondale

Attempts to strictly mirror the university’s organizational structure have resulted in a complicated and burdensome record group hierarchy at Southern Illinois University Carbondale. Influenced by a reappraisal project of Office of Sponsored Projects Administration records, this poster explains how previous literature and NARA’s “bureau level” approach have influenced the rethinking and revision of the university’s record group hierarchy. The new philosophy rejects reflecting university organization for a simpler and sustainable classification system.

P05 Mapping Duke History with Historypin
Meghan Lyon, Duke University

What is Historypin? How can archives use it? Lyon shares the opportunities and lessons learned by Duke University Archives’ experimentation with Historypin, a digital, user-generated archive of images with contributors from around the world. Duke sought to create a series of virtual tours, mapping different campus movements and landmarks as a way of sharing university history across space and time. Come see the results and get suggestions and tips for your own institution’s channel on Historypin.

P06 Making Meaningful Connections with State Records Officers and Liaisons
Sally Blanchard, Vermont State Archives and Records Administration

Records management is at the core of government operations, and keeping our records liaisons informed and involved allows for more effective management of our state and federal records. This poster briefly explains the structure of Vermont’s Records Officer and Liaison Program and describes the different approaches taken to engage Vermont’s records liaisons, including methods of training and development, communication and outreach, and collaboration in Vermont’s record management goals.
**P07 Collaborative Archives: Using HistoryPin.com to Encourage Undergraduate Research**

**Christina Thompson Shutt, Hendrix College**

“Hendrix College: Food, Community, and a Sense of Place” was a project developed in collaboration with Dr. Amanda Hagood’s Literature and the Environment class, the Hendrix College Archives, and Hendrix’s Mellon Fellow in Digital Humanities and Pedagogy, Tim Lepczyk. The purpose of the project was to encourage students to engage with place through research in the Hendrix College Archives using digital storytelling as a medium. This poster provides a snapshot of the work that was done, including methodologies and the result of the collaboration.

**P08 Power to the People: Building the Colorado Chicano Movement Archives**

**Beverly Allen, Colorado State University-Pueblo**

In 2008, the Colorado State University-Pueblo launched a new collecting endeavor, the Southern Colorado Ethnic Heritage and Diversity Archives. As the Archives worked with grassroots organizers to document the Colorado Chicano Movement, a truly collaborative relationship between the Archives and the Chicano community emerged, in which the Archives emphasized stewardship over custodianship and the Chicano community had an important voice in determining the types of materials to be preserved.

**P09 University Archives and Community Organizations: Ensuring Access through Collaboration**

**Jessica Holden, Joanne Riley, and Andrew Elder, University of Massachusetts Boston**

How can a university archives establish a successful ongoing relationship with a community archives? What are the benefits and challenges of such collaboration? How can the entities work together toward a mutually beneficial goal? This poster explores these questions via the example of the University of Massachusetts Boston’s collaborative project with The Irish Ancestral Research Association to preserve and provide access to a collection of mortuary records from the Massachusetts Catholic Order of Foresters.

**P10 Processing a Multi-Language Collection from Alef to Tav**

**Mary Samouelian, Duke University**

The presence of multiple languages complicated the arrangement, description, and accessibility of the materials in the Abraham Joshua Heschel Papers at Duke University, and presented many challenges to the project team. This poster visualizes the multi-dimensional aspect of processing a collection with multiple languages. It depicts the workflow from beginning to end, providing creative yet practical solutions to arranging, describing, and making multi-language materials discoverable and accessible to a diverse group of researchers.

**P11 La Historia de Mi Familia: Connecting Hispanic Students to History through Primary Source Documents**

**Ashley Stevens, National Archives at Philadelphia**

How can we connect students to history? One way is by teaching them how to discover their own stories—and those of their families. More than 180 ninth-grade students at Esperanza Academy Charter School in north Philadelphia spent the spring of 2013 learning how to “do” history. The exhibit, La Historia de Mi Familia, shares the family history stories uncovered by 30 of the Esperanza ninth-graders.

**P12 Partnering for Digital Preservation: Project Management and Workflows**

**Rachel Jaffe, University of California, Santa Cruz, and Edward Corrado, Binghamton University**

Binghamton University Libraries has implemented the Rosetta digital preservation system in order to provide preservation and access to materials produced throughout the University community. These materials are from the Libraries’ Special Collections and University Archives as well as units outside the Libraries. Collaborating on digital projects has necessitated that we re-envision our workflows, policies, and procedures. This poster discusses the ideal workflow and provides a case study to illustrate how this works in practice.

**P13 Provenance, Ethics, and Access: Reprocessing the Matilda Coxe Stevenson Photographs**

**Sarah Ganderup, Smithsonian Institution, National Anthropological Archives**

Matilda Coxe Stevenson’s photographs at the National Anthropological Archives presented a case of historical mismanagement and raised questions about restoring historically divided collections and the conflict surrounding culturally sensitive materials, access, and ethics. The NAA’s approach to reprocessing the collection addressed both questions, reuniting the collection according to provenance but also applying the Protocols for Native American Archival Materials to balance the importance of access with respect for source communities.
**P14** Records Management as Risk Management
*Trevor Lewis, Vermont State Archives and Records Administration*

Using the presenter’s background and experience as a licensed and practicing lawyer, this poster highlights the ways in which good records management programs and implementation help preserve assets, minimize liabilities, and manage risk, by creating an illustrate-able culture of compliance that helps shield organizations even when they do have problems with missing records because they are able to show that the missing record is an exception, not a general state of disorder or culpability.

**P15** Records of the Vermont State Hospital: Access, Privacy, and Law
*Mariessa Dobrick, Vermont State Archives and Records Administration*

This poster explains the role of archivists as a navigator for users researching the Vermont State Hospital records. The records offer a comprehensive view of the hospital consisting of clinical studies, photographs, and patient records. Staff members explain which records are closed to public inspection by Vermont’s Public Record laws and, in the event that the desired records are closed, help researchers find open records that will answer their questions.

**P16** Picture This: Migrating Metadata in Visual Materials Collections
*Savannah Gignac, Niels Bohr Library and Archives*

What are key components to consider when developing a CMS? How can you standardize data before migration to ensure future access? A case study from the Emilio Segre Visual Archives of the Niels Bohr Library and Archives demonstrates the development of a new CMS and data migration of an online historical photo collection of 25,000 images. This presentation explains the development of a new CMS and data migration process to ensure continued access and improved searchability.

**P17** Permanence in an Ephemeral Collection: The History and Future of the Pamphlet Collection at Humboldt State University Library
*Carly Marino, Humboldt State University Library*

Is a vertical file of newspaper clippings and ephemera still relevant in the digital age? This poster describes the changing nature of vertical files, pamphlets, and other ephemeral collections in the 21st century using the Humboldt State University Library Pamphlet Collection as a case study. The presentation also considers how archivists and librarians continue to encourage student and researcher participation with ephemeral materials, whether paper or digital.

**P18** The Dolmen Press Collection: One Collection, Many Uses
*Craig Fansler, Wake Forest University, ZSR Library*

The Dolmen Press Collection, part of Special Collections, ZSR Library, Wake Forest University, contains the output of Liam Miller’s Dolmen Press, in Dublin, Ireland, from 1951 to 1987. Miller was a book designer, printer, and cultivator of Irish poets and writers. The poets included top Irish authors, artists, and poets. The collection has been used in a variety of non-traditional ways by information literacy classes and letterpress printing of the plates in this collection for outreach.

**P19** Watch Your Exhibits Perform with Augmented Reality
*Ashley Todd-Diaz and Earl Givens, Jr., Emporia State University*

How often have you wished there were a better way to let delicate manuscripts and rare books perform for visitors, while staying mindful of preservation and security? Emporia State University’s Special Collections and Archives has achieved this goal by utilizing mobile, augmented reality technology to bring these items to life.

**P20** Lost Coal Towns of Southern Colorado: Map Digitization and Access
*Sara Szakaly, Bessemer Historical Society/CF&I Archives*

The CF&I Archives in Pueblo, Colorado, holds archival records documenting the 121-year history of the Colorado Fuel and Iron Company, which includes historic, hand-drawn maps of mines and mining towns in Southern Colorado. Archives staff has been digitizing, describing, and providing online access to these one-of-a-kind maps. This poster describes the project, focusing on its challenges and successes.

**P21** Are You Afraid of the Attic? Records Management in Small County Government
*Kayla Harris, Clinton County Records and Archives (Ohio)*

The Clinton County Records and Archives of Ohio, established in 1996, posed unique challenges to the new records manager taking over in 2013, including a records center full of unlabeled boxes, records far past their retention period, and hidden attics containing records not seen for more than 50 years. This poster describes the rebuilding process of a successful records management program for a small county government in Ohio to ensure access for years to come.
**P22** Military Wives: Oral Histories of a Neglected Group

Kristi Young, Brigham Young University

The histories of military wives have long been neglected. L. Tom Perry Special Collections is collecting these fascinating stories of women spanning several decades. Once collected, the histories are archived and made available through a detailed finding aid. We hope that eventually the items will be part of a digital archive. Both transcripts and digital formats will be available.

**P23** From Digital Project to Digital Policy

Dara Flinn, Rice University

A specific digital archives project at Rice University has been used as a pilot for best practices in building high-quality online collections, deeply informing our workflows for access and preservation and influencing policies and practices of appraisal, donor relations, arrangement and description, and more. This poster shares how lessons learned at the project level can be applied to the larger repository, shifting toward more incorporation of “things digital.”

**P24** The Weaving of Metadata Standards for Dataset Preservation

Amy Barton, Purdue University Libraries

The Purdue University Research Repository (PURR) is a customization of the HUBzero® platform. HUBzero® was developed for project management, scientific collaboration, publication of research outputs, and tools – such as simulations – within a private project web space. PURR maintains all the HUBzero® functionality, but was extended to publish and archive research datasets. This customization necessitated the development of a standards-based, robust metadata scheme for the access, dissemination, preservation, and disaster recovery of the published datasets.

**P25** Preserving Historical Memory and Protecting Academic Freedom: The Advent of the First Primary Source Database on PRC History

Zehao Zhou, York College of Pennsylvania

This poster describes the birth of the first independently produced database on the history of the People’s Republic of China, entitled “The Database for the History of Contemporary Chinese Political Movements.” The database includes previously unavailable primary sources for all important stages in China from 1949 to 1976, including the Cultural Revolution. Significant issues such as international copyright concerns and the imprisonment of its chief editor that emerged during its creation are presented.

**P26** Archival Complexity: What Are Its Effects on the Sustainability of Archival Institutions?

Mark Wolfe, University at Albany, SUNY

The presenter proposes a new way to understand the role of sustainability in the archival profession. Sustainability emerges from those archival institutions that successfully solve their day-to-day problems, not from those that passively consume fewer resources. Decision-makers engage in problem-solving that may result—often imperceptibly—in increasingly complex organizations and practices. To foster sustainability in archival institutions, we must understand how the growth in complexity operates and how to control it. This poster highlights examples of how complexity affects the sustainability of archival institutions.

**P27** A Comparative Study of Institutions’ Organizational Factors Influence on the Use of Academic Institutional Repositories: Comparing the U.S. and Taiwan

Suyu Lin, Chicago State University

To better understand the organizational and cultural influence on the use of institutional repositories (IRs), I examined two IR projects in two countries: the U.S. and Taiwan. The focus of my inquiry was on how institutions’ organizational factors influence the use of IR and building knowledge in the context of their academic work. Semi-structured interviews were conducted with 21 administrative faculty and librarians and thorough document analysis was conducted on each case.

**P28** Using NARA’s Holdings Maintenance System to Provide Access for Researchers

Irina Tsiklik, National Archives at Philadelphia

This poster showcases how the Philadelphia office of the National Archives and Records Administration used the Holdings Maintenance System not only to prepare records for a physical move but also to ensure easier access to all records in the new location. It provides an overview of how the Holdings Maintenance System works and its capabilities in tracking records on the series, box, and even item levels, thereby ensuring access to records requested by researchers.
Graduate Student Poster Presentations

Student posters highlight the research activities of graduate students in archives and records management programs, as well as projects and activities of SAA Student Chapters. Posters will be on display in the Exhibit Hall on Thursday, August 14, from 5:30 PM to 7:30 PM, and on Friday, August 15, from 9:00 AM to 4:30 PM. Students will be present to discuss their posters with attendees on Thursday from 5:30 PM to 7:30 PM and on Friday from 11:45 AM to 12:45 PM.

1. Opening Up Closed Stacks: An Archival Collections Assessment at the New York Society Library
   Brynn White, CUNY Queens College

2. Expanding Access: Promoting Primary Sources for Educators at the Dolph Briscoe Center for American History
   Catherine Bell, University of Texas at Austin

3. The Media History Digital Library: A Collaborative Presentation of Public Domain Materials
   Laurel Gildersleeve, University of Wisconsin-Madison

4. Rediscovering the Gold Country: Ensuring Access to Northern California History
   Kaitlyn Crain, Monica Downs, and Jason Sarmiento, California State University, Sacramento SAA Student Chapter

5. Then and Now: Origins of the U.S. World War I Archives and Memorials
   Rachel Gifford and Michelle Caldwell, Louisiana State University

6. The Real Versus Imaginary User: Scholarly Use of Digitized Home Movies as Primary Sources
   Laura Treat, University of Texas at Austin

7. EAD Legacy Finding Aid Conversion at the Smithsonian Institution’s Archives of American Art
   Callie Wygul, University of Southern Mississippi

8. A Rich History in the Arts: Collaborative Processing Between the Central City Opera House and the University of Denver
   Johanna Groh, University of Denver

9. Historic Postcards of Virginia: A Collaboration between CUA and the Arlington Public Library’s Center for Local History
   Sharad J. Shah, The Catholic University of America

10. Missing Oral History Release Forms: Contexts and Responses
    David A. Olson, New York University/Palmer School of Library and Information Science

11. Providing Access to Non-Traditional Users: The Digitization of the World War I Photo Collection at the Archives of the American Field Service
    Elizabeth Alleva, New York University

12. Seeing the Archive through the Tweets: Three Questions and Eight Considerations for Archiving Twitter
    Beth McDonald, University of California, Los Angeles

13. Thinking Large, Processing Small: Manuscripts Processing at the A.S. Williams III Americana Collection
    Haley Aaron, University of Alabama

    Mike Saelee, Steven Salas, and Tara Barnett, The Catholic University of America

15. Accessing Oral Histories: Mapping the Long Women’s Movement with the Digital Innovation Lab and the Southern Oral History Program at UNC-Chapel Hill
    Stephanie Barnwell, University of North Carolina, Chapel Hill

16. ArchivesSpace and the Opportunity for Institutional Change
    Stephen Ammidown, University of Maryland, College Park

17. Ehanni wicohun wopah tawa pi (Gathering things from long ago that we are keeping).
    Tawa Ducheneaux, San Jose State University/Oglala Lakota College

18. Building Leaders and Archival Programs: Utilizing the University of Tennessee SAA Student Chapter to Build and Support Archival Education
    Krista Oldham, April Akins, and Mark Freeman, University of Tennessee, Knoxville SAA Student Chapter

19. Documenting Modern Living: Digitizing the Miller House and Garden Collection
    Amy Auscherman, Indiana University, Bloomington

20. Moses Asch and His Encyclopedia of Sound: Digitizing the Moses and Frances Asch Collection
    Nicole Horstman, University of Maryland

21. Reprocessing: The Trials and Tribulations of Previously Processed Collections
    Annalise Berdini, Steven Duckworth, Jessica Hoffmann, Alina Jasan, Amanda Mita, and Evan Peugh, Drexel University

22. Audio Digitization at the Walker Art Center
    Andrea Haff, St. Catherine University

23. Digital Archive of Massachusetts Anti-Slavery and Anti-Segregation Petitions
    Nicole Topich, Harvard University

24. Interpreting the Wisconsin Thematic Panels Project
    Michelle Dubert-Bellrichard, University of Wisconsin-Madison

25. Digital Preservation in Community Archives: A Project at Interference Archive
    Bonnie Gordon, New York University

26. The Oneida Nation Film Preservation Project
    Lotus Norton-Wisla, University of Wisconsin-Madison

27. Archives Revitalized: Collection Management, Preservation, and Digitization at Harrisburg Area Community College (Harrisburg, PA)
    Marietta Carr, University of Pittsburgh

Register Online: www.archivists.org
28. Wikipedia loves academic archives! Improving Access to College and University Archival Collections through the GLAM-Wiki Initiative
   Chloe Raub, The Catholic University of America

29. Leaving Home: Taking a Job Outside Your Comfort Zone
   Wendy Cole, Steven Wade, Karen Dafoe, and Victoria Hess, Louisiana State University SAA Student Chapter

   Joseph Koivisto, The Catholic University of America

31. UMD Archives Goes Greek—UMD Greek Life Goes Archival
   Kenneth Roussey, University of Maryland College Park

32. Biographer, Professor, Activist: Accessing the Papers of Michael Wreszin
   Christopher Arena, Queens College, City University of New York

33. An Exploratory Study that Investigates Whether Copyright Infringement is an Issue in Digitized Graduate Research Found in University Archives
   Christina Wyles, University of Arizona

34. City of San Bruno Centennial: Creating an Interactive Local History Timeline
   Kathleen O’Connell, University of Texas at Austin

35. Searches in Sinai: The Romain F. Butin 1930 Harvard-CUA Expedition to Serabit-el-Rhadim Collection
   J. Michelle Datiles, The Catholic University of America

36. Archives of Repression: The Importance of Survivor Testimony in the Archives
   Mary Kate Kwasnik, University of Wisconsin-Madison

37. Society of American Archivists—University of Texas Student Chapter
   Susan Floyd, University of Texas at Austin SAA Student Chapter

38. Action, Cooperation, and Independence: a Survey of Community Archives and History-Making Organizations in the Middle and Western United States
   Adrienne Evans, University of Wisconsin-Madison

39. The Ray Johnson Estate: Archives & Art Historical Narrative
   Diana Bowers, Pratt Institute

40. The Myths of Corsets: How Access to Archival Material Can Separate Fact from Fiction
   Carmen Cowick, Queens College, City University of New York

41. Filling in the Margins: The Use of Queer Theory, Feminist Standpoint Theory, and Critical Race Theory to Build Inclusive Archival Collections
   Jen LaBarbera, University of Denver

42. The Intersections of History: Public History Meets The Archives
   Melissa Schultz, University of Wisconsin-Eau Claire

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Send your completed registration form, with credit card information or check made payable to SAA, to:

Society of American Archivists
Attn: ARCHIVES★RECORDS 2014 Registration
17 North State Street, Suite 1425
Chicago, IL 60602

Payment and Registration Deadlines
Registrations are processed on a first-come, first-served basis. Register online for faster service. If you choose to fax or mail your registration, please complete the entire form (on pages 58-59) to speed your registration. Please use the PDF Registration Form for group registrations of 5 or more individuals from the same institution. To avoid being double-billed, do not send your registration via both fax and mail.

Full payment must accompany your registration. Registrations not accompanied by payment will be placed on hold until payment is received. SAA accepts checks made payable to SAA, as well as credit cards issued by VISA, MasterCard, American Express, or Discover. Payment must be made in U.S. funds. No purchase orders or vouchers can be accepted. If payment is by credit card, we recommend that you register online at www.archivists.org/2014.

Early-Bird Registration: Register by July 7 and save at least $50 on Advance registration rates and $110 on On-site rates.

Advance Registration: Register by July 18 to save at least $60 on On-site rates.

Late Registration: Registrations received after July 18 will be returned to sender. After July 18 you must register on site at the Registration Desk located in the Washington Marriott Wardman Park Hotel, 2660 Woodley Road, NW, Washington, DC 20008.

Those registering after July 18 may not appear in the conference attendee roster.

Advance registrations for Pre-conference Programs ONLY will be accepted until July 18. After this date, individuals may register onsite pending availability of seats in the program.

CoSA/ NAGARA/ SAA Member*         Employee of SAA Member Institution  Non-member
Early-Bird (by 7/7)   $319        $389        $509
Advance (by 7/18)    $369        $439        $559
Onsite (after 7/18)  $429        $499        $599
One-Day             $189        $249        $299
Student**           $139        N/A         $209
Expo Hall Only      $109        $109        $109
Guest               $129        N/A         $169

*The member rate applies to members of CoSA, NAGARA, and/or SAA.
**CoSA / NAGARA / SAA Full members are not eligible for the SAA Student member rate. Student nonmembers are required to fax a copy of valid student ID or other proof of enrollment to the conference office (312-606-0728) to qualify for the student discount.

Guest Option: This option (designed especially for spouses and children of conference attendees) allows the guest to attend the Plenary Sessions, the All-Attendee Reception, and the Exhibit Hall for $40 adult / $10 child 12 and under. Guest registrations must accompany the conference attendee’s registration. When registering a guest, please be sure to include full names on the registration form.

Cancellations and Refunds: If for any reason you must cancel your registration, your written request must be received before July 7, 2014, to receive a full refund. A $50 handling charge will be assessed for written cancellations postmarked between July 8 and July 18. No refunds will be issued after July 18.

SAA/ARMA Reciprocal Registration Fees: The SAA and ARMA International governing bodies have approved a resolution that permits the members of each organization to attend the other’s annual conference at member rates. The resolution is intended to encourage expansion of educational opportunities for both professions.
Confirmation
You will receive written confirmation of your registration via email. This notice will verify that your registration has been processed and will serve as confirmation of your ARCHIVES★RECORDS 2014 registration. Please allow up to three business days to receive your confirmation, and take a moment to review it upon receipt. If you have a question, please contact the conference office toll-free at 866-722-7858 immediately.

Registration Desk Hours
Pre-registrants may pick up their packets at the Pre-registration Desk in the Washington Marriott Wardman Park. Your registration packet will include a name badge and an Onsite Program that lists times and locations for all sessions and events, as well as descriptions of all education sessions. (Please note that in 2014 you have the option to help us reduce our conference footprint by opting out of receiving the print program. See the registration form to opt out.) You must have a name badge to gain admission to all sessions and events.

Tuesdays, August 12:
8:00 AM – 4:00 PM

Wednesdays, August 13:
8:00 AM – 6:00 PM

Thursdays, August 14:
7:00 AM – 5:30 PM

Fridays, August 15:
7:00 AM – 6:00 PM

Saturdays, August 16:
7:00 AM – 10:00 AM

Reserve Your Hotel
The Washington Marriott Wardman Park (2660 Woodley Avenue, NW, Washington, DC 20008) will serve as the ARCHIVES★RECORDS 2014 Joint Annual Meeting Headquarters Hotel.

The conference organizers have negotiated the special discounted conference rates listed below. Room rates include complimentary high-speed Internet access in guest rooms. These rates are available until July 22 OR until our room block has been met, whichever comes first. After this date – or the date on which the room block has been met – we can no longer guarantee rates and availability. We advise you to make your room reservations as soon as possible to ensure availability and the discounted rate.

To make your hotel reservation:
★ From the conference website at www.archivists.org, click on the conference logo and then on “Register Now.”
★ Or call the hotel directly at 877-212-5752. The conference is listed under “CoSA,” “NAGARA,” “SAA,” or “Society of American Archivists.”

Rates do not include applicable state and local taxes (currently 14.5%) at the time of checkout. **It is the Marriott’s policy that a deposit equal to one night’s room and tax is required to hold each individual’s reservation. The guest’s individual credit card will be charged one night’s room and tax when the reservation is made.**

Personal check, money order, or a valid American Express, Visa, MasterCard, Diner’s Club Card, or Carte Blanche card number and expiration date are acceptable. Should a guest cancel a reservation, the deposit will be refunded if notice is received at least three (3) working days prior to arrival, and a cancellation number is obtained.

Room rates:
$209 Single/Double ($30 each additional person)
$239 Triple ($30 each additional person)
$269 Quad ($30 each additional person)

The Marriott Wardman Park Hotel is in compliance with the Americans with Disabilities Act.

Get to – and Around – DC

By Air
The Washington, DC, Metropolitan Area has three airports:

- Ronald Reagan Washington National Airport (www.metwashairports.com/reagan) (National / DCA) is 9 miles, or about 20 minutes, from the hotel.
- Washington Dulles International Airport (www.metwashairports.com/dulles) (Dulles / IAD) is 25 miles, or about 40 minutes, from the hotel.
- Baltimore-Washington International Thurgood Marshall Airport (www.bwiairport.com) (BWI) is 33 miles, or about 1 hour, from the hotel.

Nearly every air carrier flies into one of these three airports. For your convenience, listed below are the major carriers that service Ronald Reagan Washington National Airport.

You may also contact SAA’s official travel agent for assistance in arranging your air travel:

- Phil Marks, Travel Too
  800-235-1309 / 650-553-9600 (San Francisco)
  phil@traveltoo.com

- Air Canada
  888-247-2262
  www.aircanada.com

- Air Tran
  800-247-8726
  www.airtran.com

- American Airlines
  800-433-7300
  www.aa.com

- Delta Airlines
  800-221-1212
  www.delta.com

- Frontier Airlines
  800-432-1359
  www.frontierairlines.com

- JetBlue Airways
  800-538-2583
  www.jetblue.com

- Southwest Airlines
  800-435-9792
  www.southwest.com

- Spirit Airlines
  800-772-7117
  www.spirit.com

- United Airlines
  800-241-6622
  www.united.com

- US Airways
  800-428-4322
  www.usairways.com

Ronald Reagan Washington National Airport (www.metwashairports.com/reagan) (National / DCA) is 9 miles, or about 20 minutes, from the hotel.

Washington Dulles International Airport (www.metwashairports.com/dulles) (Dulles / IAD) is 25 miles, or about 40 minutes, from the hotel.

Baltimore-Washington International Thurgood Marshall Airport (www.bwiairport.com) (BWI) is 33 miles, or about 1 hour, from the hotel.
Ground Transportation

A variety of transportation options are available from each airport to the Washington Marriott Wardman Park. Click on the Maps & Transportation link on the hotel home page (http://www.marriott.com/hotels/maps/travel/wasdt-washington-marriott-wardman-park/) for maps and detailed driving directions from each of the airports. Use the Driving Directions widget to generate specific directions if you are local and plan to drive to the hotel. Hotel parking is $41 daily or $46 for daily valet.

Ronald Reagan National Airport (DCA) Ground Transportation (www.metwashairports.com/reagan/227.htm)

- **Metrorail** (www.wmata.com): Take the Yellow Line toward Mt. Vernon. Transfer at Gallery Place / Chinatown to the Red Line toward Shady Grove. Exit at Woodley Park/Zoo. Use the Metrorail Trip Planner for detailed instructions. Fare: $1.70 (+ a $1 surcharge if paper farecard is used) to $5.75 (+ a $1 surcharge if paper farecard is used), depending on the time of day. The Washington Marriott Wardman Park is a 5-minute walk **uphill** from the Woodley Park/Zoo Metro station.

- **Super Shuttle** (www.supershuttle.com): Call 1-800-BLUE VAN (258-3826) or 202-296-6662. Cost: $11-$14, depending on the group discount and number of riders. Use group discount code F9YYN.

- **Taxi service** from the airport to the hotel is approximately $30 one way. Fares are determined by zone rather than distance.

Dulles (IAD) Ground Transportation (www.metwashairports.com/dulles/184.htm)

- **Super Shuttle** (www.supershuttle.com): Call 1-800-BLUE VAN (258-3826) or 202-296-6662. Cost: $10-$29, depending on the group discount and number of riders. Use group discount code F9YYN.

- **Washington Flyer Coach** (www.washfly.com) to Metrorail: The Washington Flyer offers motor coach service from the airport to the West Falls Church Metro station (Orange Line). Buses leave every half hour and the trip takes 20-30 minutes. Cost: $10 one way, $18 round trip. Upon arriving at the Metro station, take the Orange Line toward New Carrollton. Transfer to the Red Line at Metro Center (toward Shady Grove). Exit at Woodley Park/ Zoo. Fare: $1.95 to $3.45, depending on the time of day. The Washington Marriott Wardman Park is a 5-minute walk **uphill** from the Woodley Park/Zoo Metro station.

- **Taxi service** is available for a cost of approximately $65 one way.

BWI Ground Transportation (www.bwiairport.com)

- **Super Shuttle** (www.supershuttle.com): Call 1-800-BLUE VAN (258-3826) or 202-296-6662. Cost: $12-$37, depending on the group discount and number of riders. Use group discount code F9YYN.

- **MARC Trains / Amtrak Service**: Amtrak (www.amtrak.com) and MARC (www.mta.maryland.gov/services/marc) trains run to Union Station. Amtrak is more expensive ($13-$34), but the trip is quicker with fewer stops. MARC fare is $6. Take the shuttle bus from the airport to the BWI rail station. Upon arriving at Union Station (www.unionstationdc.com), take a taxi to the hotel (taxi stand out front) or take the Metro’s Red Line toward Shady Grove and exit at Woodley Park/Zoo (fare: $1.70 one way). The Washington Marriott Wardman Park is a 5-minute walk **uphill** from the Woodley Park/Zoo Metro station.

- **Taxi service** is available for a cost of approximately $90 one way.

Trains and Buses

- **Amtrak** (www.amtrak.com) trains arrive at Washington’s historic Union Station (www.unionstationdc.com). Upon arriving, take a taxi to the hotel (taxi stand out front) or take the Metro’s Red Line toward Shady Grove and exit at Woodley Park/Zoo (fare: $1.70 one way). The Washington Marriott Wardman Park is a 5-minute walk **uphill** from the station. For reservations or information, call 1-800-USA-RAIL (1-800-872-7245).

- **Greyhound** (www.greyhound.com) buses arrive at the Greyhound terminal (1005 1st Street, NE, Washington, DC 20002; 202/289-5120) behind Union Station. From Union Station, take a taxi to the hotel (taxi stand out front) or take the Metro’s Red Line toward Shady Grove and exit at Woodley Park/Zoo (fare: $1.70 one way). The Washington Marriott Wardman Park is a 5-minute walk **uphill** from the station. For reservations or information, call 1-800-231-2222.

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1. REGISTRATION

One registrant per form. Please type or print clearly.

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THIS ADDRESS IS FOR MY
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☐ USE THIS AS MY PREFERRED MAILING ADDRESS FOR ALL SAA BUSINESS.

IF STUDENT, NAME OF SCHOOL

PHONE
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FAX

E-MAIL ADDRESS

2. REGISTRATION FEES

Weekly registration includes all Plenary and Education Sessions and Exhibit Hall. Registration fee does not include Pre-conference Programs or Ticketed Events. (See reverse.)

Please check appropriate box:

Early-Bird (by 7/7)  ☐ $319
Advance (by 7/18)  ☐ $369
On-Site (after 7/18)  ☐ $429
One-Day
☐ Wednesday 8/13 ☐ Thursday 8/14 ☐ Friday 8/15 ☐ Saturday 8/16.... ☐ $189
Student  ☐ $139
Guest*  ☐ $129

Subtotal Conference Fees $ ____________________

Are you a CoSA Member?
☐ No  ☐ Yes

Are you a NAGARA Member/Subscriber?
☐ No  ☐ Yes

Is your employer an Institutional Member of SAA?
☐ No  ☐ Yes

Nonmembers employed by member institutions are eligible to receive partial discounts on SAA event registration.

SAA/ARMA Reciprocal Rate:
☐ No  ☐ Yes

ARMA ID#: ________________________________________

Support services

☐ Check here if you have any special needs in order to participate fully in this event. The conference staff will contact you.

☐ Check here if you would like to learn more about child care options that are being considered for this event. (Email address required under Registration.)

Will you help reduce our footprint?

☐ Check here to opt out of receiving a print Onsite Program. A mobile app will be available.
All registrations must be accompanied by payment, and all payments must be made in U.S. funds. The conference office accepts checks, VISA, MasterCard, American Express, and Discover. Please make checks payable to SAA. Do not send cash.

Total: $__________  □ Check #__________  Checks must include name(s) of registrant(s).
□ VISA  □ MasterCard  □ American Express  □ Discover

For fastest service: Register online at www.archivists.org/2014
Submit via fax (with credit card information) to: 312-606-0728
Or send completed form with payment to:
Society of American Archivists
ARCHIVES•RECORDS 2014 Registrar
17 North State Street, Suite 1425
Chicago, IL 60602
Questions? 312-606-0722 or 866-722-7858 (toll-free)
Please do not submit registration via more than one method.
Participants’ enthusiastic response to the past seven Research Forums confirms that the full spectrum of research activities—from “pure” research to applied research to innovative practice—is of interest and value to the archives community. The 2014 Research Forum will build on previous success by continuing with a full day of presentations.

If you’re engaged in research . . . seeking to identify research-based solutions for your institution . . . willing to participate in the research cycle by serving as a beta site for research trials . . . or simply interested in what’s happening in research and innovation . . .

. . . then join us for the 8th annual SAA Research Forum: “Foundations and Innovations”

Researchers, practitioners, educators, students, and the curious across all sectors of archives and records management are invited to participate. Use the Forum to discuss, debate, plan, organize, evaluate, or motivate research projects and initiatives. The event seeks to facilitate collaboration and help inform researchers about what questions and problems need to be tackled.

Archivists from around the country and the world will convene at ARCHIVES*RECORDS: Ensuring Access, the Joint Annual Meeting of CoSA, NAGARA, and SAA. The Research Forum will provide a platform to acknowledge current—and encourage future—research and innovation from across the broad archives community and for the benefit of the archives profession.

Research Forum Events at ARCHIVES*RECORDS: Ensuring Access

The following events are planned for 2014:

• **Research Presentations and Posters** (Tuesday, August 12, 9:00 am–5:00 pm): Here’s your chance to present, discuss, listen to, or view research reports and results on a variety of topics. The final thirty minutes of this session will seek input for SAA’s 2015 Research Forum.

• **“Office Hours” in the Exhibit Hall** (Thursday, August 14, and Friday, August 15): Research Forum organizers will be on hand to hear your ideas about the Forum and for ad hoc discussions about specific research projects.

• **Poster Sessions**: Be sure to make time to visit the poster sessions, which will include practice innovation and research topics.

CALL FOR PLATFORM AND POSTER PRESENTATIONS

SAA invites submission of abstracts (of 250 words or fewer) for either 10-minute platform presentations or poster presentations. Topics may address research on, or innovations in, any aspect of archives practice or records management in government, corporate, academic, scientific, or other setting. Presentations on research results that may have emerged since the 2014 Annual Meeting Call for Proposals deadline in October 2013 are welcome, as are reports on research completed within the past three years that you think is relevant and valuable for discussion. Please indicate whether you intend a platform or poster presentation.

Abstracts will be evaluated by a review committee co-chaired by Nancy McGovern (Massachusetts Institute of Technology) and Helen Tibbo (University of North Carolina, Chapel Hill).

**Deadline for submission of abstracts: May 1, 2014.** You will be notified of the review committee’s decision by July 1 (in advance of the Early-Bird registration deadline).

Submit your 250-word abstract no later than May 1 via email to researchforum@archivists.org. Please be sure to include a title and your name, affiliation, email address, and whether your proposal is for a platform or poster presentation.
Collect the Data . . .
. . . Not the Logger!

- Walk-By Collection
- LAN Connected
- AutoDownload
- Local Monitoring
- Mobile Monitoring
- E-Mail Warnings

Preservation Metrics
- Temperature
- Humidity
- Illuminance
- Ultra-Violet

Wireless Data Loggers from TANDD

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