67th ANNUAL MEETING
Spotlight on Archives
Showcasing the Diversity of the Archival Enterprise

Los Angeles
August 18–24, 2003

Early Bird Registration:
July 1, 2003

Hotel Rate Reservation
Cutoff: July 16, 2003

Avalon Bay, Catalina, ca. 1950. Courtesy of The Huntington Library.
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Top 10 Reasons Why You Should Join the Society of American Archivists

1. Continuing Professional Education
   Keep pace in a rapidly evolving workplace. The SAA Continuing Education program provides archivists with unmatched opportunities to learn about new and developing technologies, polish professional skills, and enhance knowledge. All programs are available to members at a special rate.

2. Professional Publications
   Build your knowledge base. The SAA Professional Resources Catalog features more than 170 titles covering a broad range of archival topics. All books are available to members at a discount.

3. Annual Meeting
   Join more than 1,100 archivists from around the world at this annual event. This is an excellent opportunity to participate in educational sessions, workshops, repository and local tours, section and roundtable meetings, SAA business, social events, and networking. Special registration rate for members.

4. Archival Outlook
   Keep abreast of the latest news and developments in the profession and in the association with SAA's award-winning newsletter, Archival Outlook.

5. American Archivist
   Get one of the premier scholarly journals for archivists. Published since 1937, American Archivist features research articles, literature reviews, case studies, perspectives, and international reports.

6. Mentoring Program
   Collaborate with archival colleagues to build a stronger profession. The mentoring program is designed to encourage the communication of knowledge and experience between new and seasoned archivists. Assignments are based on mutual interests and geographic proximity.

7. Sections and Roundtables
   Connect with colleagues who share your expertise or job function by joining two sections and an unlimited number of roundtables. These subgroups of SAA focus attention on and give voice to the concerns of specific areas of archival interest.

8. Career Opportunities @ www.archivists.org/employment
   The most visited area of the SAA Web site is the Online Employment bulletin. Announcements about professional opportunities for archivists are posted weekly.

9. SAA Student Chapters
   Accelerate your involvement in the archival profession by joining an SAA student chapter. Student chapter activities include repository tours, guest speakers, and trips to the SAA annual meeting.

10. Networking and Advocacy
    With more than 3,600 members, SAA can put you in touch with a network of archival professionals primarily in North America, and also around the world. In addition, SAA is the authoritative voice in the United States on issues that affect the archival mandate.

Founded in 1935, the Society of American Archivists is the oldest and largest national archival professional association in the U.S. Serving the educational and informational needs of more than 3,600 individual and institutional members, SAA provides leadership to ensure the identification, preservation, and use of records of historical value.

To join SAA, contact: Jeannette Spears, SAA Membership Services 527 S. Wells Street, 5th Floor Chicago, IL 60607 USA 312-922-0140 • fax: 312-347-1452 e-mail: jsppears@archivists.org or visit: www.archivists.org/membership
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Catholic University of        Missouri State Archives  Southern Methodist University
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Center Archives               University of Arkansas  The Caltag Corporation
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Featherstone University        University of Pennsylvania  University of Western Ontario
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67th Annual Meeting
August 18-24, 2003 • Los Angeles

THE PREEMINENT EVENT FOR ARCHIVES PROFESSIONALS!
- Nearly 200 hours of educational sessions;
- Ten pre-conference workshops;
- Seven seminars on archival fundamentals;
- Two general sessions;
- Section and roundtable meetings;
- International Archives and Information Technology Symposium;
- Tours of Los Angeles archival and cultural attractions.

WHAT'S IN IT FOR YOU?
- Learn innovative ideas that can be implemented within your institution;
- Discuss technological, social, budgetary, and other trends;
- Build new and existing professional relationships;
- Explore the latest in archival products and services;
- Broaden your horizons and deepen your commitment to the profession;
- Renew your archival spirit!

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PRESIDENT'S MESSAGE

Dear Friends and Colleagues,

I want to extend an invitation to archivists everywhere to join me in Los Angeles for the 79th annual meeting of the Society of American Archivists.

One of the things that I have always enjoyed about our meeting is the diversity of archivists and archival institutions represented. There are archivists in attendance from across the country and, increasingly, from around the world who work at a wide variety of archival repositories, from traditional government archives to universities and in corporations and the corporate world.

Archivists who attend the meeting have differing educational backgrounds and interests, and at different stages of their professional life. In addition, because SAA is committed to having a membership that reflects the broad diversity of American society, attendance increasingly reflects American ethnic, cultural, religious, and gender diversity.

Because Los Angeles is one of the most culturally diverse cities in the United States, this meeting is an opportunity to embrace the diversity in our profession. Hence the theme of the meeting: Spotlight on Archives: Showcasing the Diversity of the Archival Enterprise. One thing I try to do with every SAA meeting is to attend a session about something about which I know nothing; in Los Angeles, that task should be easy! The Program Committee, under the direction of Michael Fox and Janice Ruth, has assembled a full range of sessions that reflect the broad scope of archival activities. In addition, the meeting will close on their success at the Birmingham meeting, a new Archives Unplugged series of sessions on this session area, and archival bashes will be offered. These sessions will offer both newer archivists and those of us who have been in the profession longer an opportunity to explore fundamental archival areas. Students have presented some of the most interesting work at last few meetings, and there will be both a graduate-level poster session and graduate student poster sessions. In addition to formal sessions, the regular meetings of the sections and roundtables will provide further opportunities to learn about specialized areas of archivists.

While we may want to celebrate the diversity of the archival enterprise, we should not also forget the things that unite us as archivists. Two plenary speakers will address issues common to all archivists. Paul Duguid, the co-author of The Social Life of Information, will talk about the changing nature of archivists' evidence in an increasingly digital age. David Ramsey will demonstrate how digital technologies can breathe new life into historical records. His use of historical maps in modern geographic information systems is a fascinating example of how the use of maps can be made of archival records.

As usual, the SAA Education Office has arranged a full suite of continuing education courses. Several other groups will also be offering sessions in conjunction with the meeting. The Session on Business and Labour Archives of the International Council on Archives, in collaboration with SAA, is sponsoring a colloquium on business archives, and the National Initiative for Networked Cultural Heritage and the Colorado Digitization Alliance will present a symposium on "Copyright in a Digital World."

The meeting in Los Angeles will be SAA's final visit to the city, and there will be much to see and do. The Host Committee, led by Sue Lucas and Luke Swetland, has arranged activities that will introduce us to the wide-ranging archival, cultural, and social life of one of the most diverse cities in the U.S. A highlight of the meeting will be the evening reception at the Getty Institute, where collections are matched by its inspired architecture and magical setting high above the city.

The low cost of travel to Los Angeles, from update New York, where I live, a flight to Los Angeles can be cheaper than flying to Washington, D.C., or Boston. The program, the social events, and the city should be enough to draw anyone to Los Angeles. For me, however, the best thing about any SAA meeting is the opportunity to spend time with and learn from colleagues who believe in the importance of archives. I hope that you, too, believe that archival work is worth doing well, and that I will see you in Los Angeles.

PETER B. HURLE
President, Society of American Archivists

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Headquarters and Lodging
The Century Plaza Hotel and Spa
2052 Avenue of the Stars
Los Angeles, CA 90067
310-277-2000, 310-551-3355 (fax)
www.centuryplazahotel.com

Rates
$129 Single
$149 Double
$159 Triple
$169 Quad
$325 Century Suites

Please use the enclosed reservation card or call 1-877-276-7274 (U.S.) when making your reservation and be sure to indicate that you are with the Society of American Archivists (SAA). If you are calling from Hawaii or Alaska, please call 1-800-228-1212. International reservations should be made via mail using the enclosed reservation card.

A 14.045% room tax is applicable to the room rate and there is a 48-hour cancellation notice requirement. A deposit of one night's room and tax is required when making your room reservation. The Century Plaza Hotel and Spa is in compliance with the Americans with Disabilities Act.

Cut-off hotel reservation date: July 16, 2003. After this date, rooms and rates are subject to availability. If you are making your reservations via U.S. mail, your reservation form should be received by the hotel no later than this date.

Registration
The registration form is on page 43 of this program. Please send your registration via fax or mail. To avoid being double-billed, please do NOT fax and mail your registration.

Early Bird Registration
Please note that SAA cannot hold any registration forms without payment in order for an individual to receive the early bird registration fee. Registration forms must be accompanied by payment. Registrations postmarked or faxed on or before July 1, 2003:

Fee $335
SAA Members $285

Confirmation
Confirmation letters will be sent to individuals upon processing of registration and payment. Please take a moment to review this information. If you have a question, please contact the SAA office immediately.

Registration Hours
Wednesday, August 20
7:30 a.m. - 4:00 p.m.
Thursday, August 21
7:30 a.m. - 4:30 p.m.
Friday, August 22
7:30 a.m. - 4:30 p.m.
Saturday, August 23
4:30 a.m. - 4:00 p.m.
Pre-registrants may pick up their packets at the registration desk. Your registration packet will consist of a name badge, tickets to special events, and a pocket guide, which lists times and locations for all sessions and program events. Please wear your name badge to gain admission into sessions.

Membership Incentive
Did you know that by joining SAA, you can save money on your pre-conference workshop registration and conference registration fees? See the fine structure on the registration form for more information.

Guests
Accompanying guests who plan to attend sessions must register for the full conference or pay a single-day fee. Accompanying guests not attending sessions need not register for the conference. Individuals purchasing tickets for guests to attend ticketed special events or tours should include their names in the space provided on the registration form.

Cancellation and Refund
If you cannot attend the meeting and would like a refund, or if you wish to cancel a portion of your registration, please send a written cancellation request to the SAA office. A nominal processing charge may be assessed.

SAA/ARMA Reciprocal Member Registration Fees
The governing bodies of both SAA and ARMA International have approved a resolution that permits the members of one organization to attend the annual conference of the other at member rates. This resolution, passed by the Joint SAA/ARMA Committee, was made to encourage records professionals involved in both archives and records management to attend each other’s conferences with the hope of expanding educational opportunities for both professions.

Again this Year! Archival Basics Track
For those who are new to the profession or who wish to brush up on archival basics, seven seminars addressing a different aspect of archival work will be offered, one during each of the annual meeting session time slots. Acknowledged experts in the field will address the following fundamentals: moving image archives, security, oral history, records management, outreach, privacy and confidentiality, and fund raising and grant writing. Any registered attendee is invited to participate and should indicate an intention to attend on the annual meeting registration form (found on page 43). A detailed description for each session can be found along with other session descriptions in this program.

Archivists’ Career Center
The Archivists’ Career Center offers meeting attendees an opportunity to connect individually seeking employment with those seeking candidates. Also includes an employment counseling component for attendees in need of advice on professional development and career choices. This service is complimentary to registered annual meeting attendees.

Looking for a change in employment? Submit two copies of your resume, including the address and telephone number where you can be reached while in Los Angeles, accompanied by a cover letter granting permission for public access to your resume, to the SAA office no later than July 22, 2003. You should also bring your resume, along with extra copies for prospective employers, directly to the meeting.

Have a position you need to fill? Submit three copies of your position announcement, including information on who will represent your institution at the meeting and how to contact them in Los Angeles to the SAA office no later than July 22, 2003.

Position announcements can be added at the meeting, or additional copies presented for display.

To register for a consultation with one of our knowledgeable advisors, submit a written request detailing your areas of interest, any specific questions you may have, and the address and telephone number where you can be reached in Los Angeles to the SAA office no later than July 22, 2003.

Counseling interviews will be thirty minutes in length. Your resume and written request will be reviewed and a suitable advisor identified specific to your needs. Don’t miss this excellent opportunity to further your career interests, find the best candidate for the job, and gain valuable insight into the archival profession!

Send position announcements, resumes, and requests for consultations to Jeannette Spears at The Society of American Archivists, 527 S. Wells, 5th Floor, Chicago, IL 60607-3922 U.S.A. Fax 312-347-1452.

Child Care
Please contact SAA meeting director, Debbie Nolan, d.nolan@archivists.org, to learn more about child care options. For a vote by the membership at the 1984 SAA annual business meeting, a small portion of each annual meeting registration is assessed to help subsidize the cost of child care.

Navigator Program
The SAA Women Archivists Roundtable, in conjunction with the SAA Membership Committee, is pleased to sponsor the "Navigator Program." Its purpose is to match experienced SAA members with someone either new to SAA or to the SAA annual meeting. If you would like to receive a navigator or are interested in serving as a navigator for the Los Angeles meeting, please check the appropriate box on the registration form. For more information, contact Nancy Taylor at navigation@acmsoc.org or Toni Jekal at toni.jekal@wright.edu or 312-775-3625. You will be contacted in July or early August and matched with a partner. The deadline to request a navigator is July 22, 2003.

No Smoking Policy
By vote of the membership, the Society maintains a "no smoking" policy that applies to all SAA meetings, receptions, and other functions.

Office Hours
SAA units, regional archival organizations, and other groups will hold office hours in the exhibit hall, where

The 2004 Program Committee invites submissions for program proposals for the SAA annual meeting in Boston, Massachusetts, to be held August 2-4, 2004. We invite you to propose sessions that you think would be of interest to the profession or volunteer to share your own expertise and knowledge as a presenter. By sharing your talents and skills, you help ensure that the annual conference reflects the knowledge, interests, and diversity of SAA’s membership. Use of the proposal form on the reverse will enhance your planning process and improve the chances of your proposal gaining acceptance. Please follow the outline format given in #4 of the Program Proposal form (reverse), and be sure to frame the session so that it can be adequately covered in the time allotted.

The Program Committee encourages proposals that may include, but are not limited to, the following formats:

• Traditional. Open session: ninety-minute time frame consisting of two to three fully prepared papers of 15 minutes each and a comment and discussion period. Please do not propose sessions of more than 3 presenters. Paper titles required.

• Work-in-Progress. Open session: ninety-minute time frame consisting of two to three presentations of 15 minutes each, describing on-going research topics, and at least one hour for feedback and discussion. Paper titles required.

• Panel Discussion. Open session: ninety-minute time frame consisting of a panel of 3-5 individuals informally discussing a variety of theories or perspectives on the given topic.

• Workshop. Limited enrollment: two-hour time frame; an interactive session, usually designed to teach or refine archival skills.

• Seminar/Roundtable. Limited enrollment: two-hour time frame; usually designed as a directed discussion among archivists sharing a common experience or preparation.

• Special Focus Session. Open session: one-hour time frame designed to highlight innovative archival programs, new techniques, and research projects; audience participation is significant.

Please note that archivists who participate in the program must register and secure institutional or personal funding. Nonmembers who are not archivists and international archivists are eligible for complimentary registration upon request. SAA cannot provide funding for speakers whether they are international, non-archivists, members or nonmembers.

MARK A. GREENE  2004 Program Committee Chair
CHRISTINE WEIDENMAN  2004 Program Committee Chair
Send all proposals to:
Mark A. Greene, SAA Program Committee Chair
Director, American Heritage Center
University of Wyoming, P.O. Box 3004, Laramie, WY 82071-3004
307-766-2474, Fax: 307-766-5011, E-mail: mgreene@uwyo.edu


Proposal form on reverse.
New to the Profession?  
The SAA 2003 Annual Meeting  
is your ticket to success!

- Meet your colleagues and members of SAA council and membership committee during the new member orientation from 7:15 a.m. - 8:00 a.m. on Thursday, August 21.
- Attend the "Archivists Guide to Job Hunting and Career Development" session from 1:30 p.m. - 3:00 p.m. on Thursday, August 21.
- Sharpen your knowledge of archival fundamentals by attending one or all of the "Archives Unplugged" sessions.
- Check out the Archivists Career Center on Thursday, August 21, and Friday, August 22.
- Obtain information about gaining a mentor at the Mentor/Mentee Coffee Talk from 10:00 a.m. - 10:30 a.m. on Friday, August 22.
- Sign up to be paired with a navigator who can serve as your on-site guide during the annual meeting on page 43 of this program.
- Learn more about archival products and services at the International Archives and Information Technology Exposition on Thursday, August 21, and Friday, August 22.
- Connect with archivists who share your interests by attending section and roundtable meetings.
- Enjoy the Los Angeles area while meeting new people on a tour or during an evening event. See the Schedule At-A-Glance for more details.

Transportation By Air

Three airlines are offering special discounts for travel to the SAA 2003 annual meeting:
- Continental Airlines - Agreement Code 99M955, Z Code ZAPB
- Southwest Airlines - I.D. Code Q0205
- United Airlines - Meeting I.D. Code 515BF

SAA's official travel agent, Phil Marks of Travel Too, can assist you with arranging your air transportation using these special discounts. He can be reached at 800-235-1309, 650-553-9600, or phil@traveltoo.com.

Driving Directions


Parking

Self-park is available at the hotel for $15 a day.

Departure of 63-hour car, Union Pacific, from L.A. to Chicago, 1926.  Courtesy of The Huntington Library.
ABOUT THE PROGRAM

The lure of Los Angeles is strong, and while the Host Committee is offering an exciting array of tours and activities to tempt you away from the meeting rooms, the Program Committee is countering with an equally tantalizing slate of sessions to keep you inside, at least during the daytime. Many sessions take advantage of the conference venue and highlight the film, sound recording, and entertainment industries that are synonymous with California. Other sessions focus on concerns and issues unrelated to the meeting site, resulting in a program that is only reflective of this year's two-fold theme, "Screening the Archives: Showcasing the Diversity of the Archival Enterprise."

California repositories and topics are well represented in sessions that explore minority involvement in film and television, preservation and use of regional theater collections, women's home front activities during World War II, black musicians and the heyday of Los Angeles's Central Avenue club scene, Southern California's surf and car culture, women architects in Hollywood and Sarah Barbara, and the Online Archive of California. Anniversary commemorations also figure prominently, resulting in sessions examining the 35th anniversary of Robert F. Kennedy's assassination, 50th anniversary of the Brown v. Board of Education case, 100th anniversary of the publication of W. E. B. DuBois's landmark essay "The Souls of Black Folk," and the 125th anniversary of recorded sound. Take in one of these sessions and hear something a little different.

The usual alphabet soup is still on the menu, with sessions devoted to EAD, TEL, CLIR, CIRCPOST, and OAIS, along with concepts like "audibility" and "interoperability." Workplace issues abound in sessions devoted to diversity, job hunting, mentoring, career development, reconstituents, volunteer workers, and employer ethics. Several sessions weight the benefits and pitfalls of developing cooperative projects and conceptual approaches to archival problems, whereas other sessions examine preservation funding sources, digital preservation, and preservation of film and audio collections. Traditional topics such as acquisitions, appraisal, reference, copyright, control, history, and privacy have not been left out either.

Seven new "unplugged" sessions address the membership's request for more introductory sessions on topics fundamental to archival work. This year's topics, to be taught by recognized experts in the field, explore the basics of moving image archives, security, oral history, records management, outreach, privacy and confidentiality, and funding and grant writing. They build on the two topics covered in last year's inaugural class of unplugged sessions and will follow a similar format. For those needing more in-depth examination of a topic, SAA's Education Office will be offering pre-conference workshops on oral history, EAD style sheets, grant writing, reference service, digital preservation, copyright, ethical problem solving, advanced genealogical research, security, and preservation of audiovisual collections.

Meeting participants can also hear the results of ongoing research in the profession as the winners of the 2002 NBRPC Archival Research Fellowships will report on their findings, and three competitively selected graduate students will discuss their respective research on family photographs as material culture, processing Senate papers, and preservation offers in corporate sound archives. Other student work will be exhibited in "poster sessions" on display in the exhibit hall on August 21 and 22.

Two plenary addresses will launch day one and day three of the conference. Paul Duguid, coach of The Social Life of Information, will discuss the value of information context during the opening general session on Thursday, August 21, and private snap collector, David Ramsey, will demonstrate how new technologies can make cartographic records come alive for teaching and research during the closing general session on Saturday, August 23.

The credit for such an appealing lineup is due as much to the many wonderful proposals received as to the work of the Program Committee. Come and enjoy what your colleagues have assembled, relax among the glamorous and beautiful surroundings, and experience the great local events that the Host Committee has planned. We look forward to seeing you in Los Angeles for a fun and rewarding time.

2003 Program Committee

Michael J. Fox, co-chair
Minnesota Historical Society
Janice E. Rath, co-chair
Library of Congress
Mark A. Greene, ex-officio
2004 co-chair
University of Wyoming
Charles Arp
Oklahoma Historical Society
Stephen Dalton
Northeast Document Conservation Center
Marcy Flynn
Silver Image Management
Becky Hagland Trausky
Kraft Foods, Inc.
Sue "Sue" Hokens
The Huntington Library
Dylan J. McDonald
Idaho State Historical Society
Philip Mosoyer
Coca-Cola Company
Cathy Lynne Mundell
Adams University Center
Kathryn M. Neill
San Diego State University
Kingsley Pennypacker
Rice University
Diana Sherk
Western Washington University
Cheryl Stadel-Beverns
National Archives and Records Administration
Luke J. Sweerland
Getty Conservation Institute

TOURS REGISTRATION FORM

PLEASE MAIL THIS FORM ALONG WITH YOUR ANNUAL MEETING REGISTRATION FORM DIRECTLY TO:
The Society of American Archivists, 527 S. Wells St., 5th Floor, Chicago, IL 60607

Questions? Call SAA at 312-347-1540. Forms with credit card information as payment can be faxed to 312-347-1452. Checks should be made payable to the Society of American Archivists. Please include payment for tours with mailing registration form so that both may be processed at one time.

THE DEADLINE FOR TOUR REGISTRATION IS AUGUST 1, 2003.

A confirmation letter of tour participation will be mailed upon receipt of registration form and payment. This confirmation letter will serve as your tour ticket. Tour registration cannot be processed without payment. SAA reserves the right to cancel any tour that does not meet the 10-person minimum requirement. In such cases, those registered will be notified and refunded via regular mail.

All tours will meet in the lobby of the Century Plaza Hotel and Spa and include transportation unless otherwise noted. Please arrive 10-15 minutes prior to departure time as tours will leave promptly as scheduled.

TOUR DAY/DATE
TIME
NAME OF TOUR
COST # OF TICKETS TOTAL

Tuesday, August 19 8:00 a.m. – 5:00 p.m.
Centers of Disease History Tour $45
Thomson Reuters – Social History Tour $40

Tuesday, August 19 12:30 p.m. – 3:00 p.m.
Historic Movie Studios Tour $30

Tuesday, August 19 1:00 p.m. – 5:00 p.m.
Exploring the Universe Tour* $30

Wednesday, August 20 7:45 a.m. – 11:45 a.m.
Street Art and Diversity Tour $40

Wednesday, August 20 8:15 a.m. – 12:15 p.m.
Film Scholarship Tour $20

Wednesday, August 20 8:45 a.m. – 11:45 a.m.
Film Preservation Lab Tour $20

Wednesday, August 20 9:00 a.m. – 5:30 p.m.
Paseo/HRRC Tour $45

Wednesday, August 20 9:45 a.m. – 12:45 p.m.
UCLA Archives Tour $5

Wednesday, August 20 10:45 a.m. – 1:15 p.m.
Film Preservation Lab Tour $20

Wednesday, August 20 11:30 a.m. – 4:30 p.m.
Pershing Square Landmarks Walking Tour $30

Wednesday, August 20 11:30 a.m. – 4:30 p.m.
Union Station Walking Tour $30

Wednesday, August 20 11:30 a.m. – 4:50 p.m.
Oscar Wilde/English Literature Tour $20

Wednesday, August 20 12:45 p.m. – 3:15 p.m.
Film Preservation Lab Tour $20

Wednesday, August 20 12:00 p.m. – 5:30 p.m.
Getty Center Tour $20

Thursday, August 21 1:30 p.m. – 5:00 p.m.
Activism and Political Expression Tour $20

Thursday, August 21 12:15 p.m. – 5:30 p.m.
Warren Brothers VIP Tour $35

Thursday, August 21 12:30 p.m. – 6:00 p.m.
Religious Architecture Tour $25

Sunday, August 24 8:00 a.m. – Noon
Street Art and Diversity Tour $40

Please type or print clearly.

LAST NAME FIRST

MAILING ADDRESS

CITY STATE ZIP

E-MAIL

NAME OF INSTITUTION TO CREDIT

METHOD OF PAYMENT

Prepayment is required. All payments must be in U.S. funds. SAA accepts checks, Visa or MasterCard. Do not send cash. 

Total: $ 

PAYMENT METHOD: 

☐ CHECK ☐ VISA ☐ MASTERCARD

PAY BYACHEX

CLASS # 

EXPIRES

NAME ON CARD 

SIGNATURE 

47
Sunday, August 17

[FA] Roughing It in Yosemite National Park (Three-Day Tour)
Since President Abraham Lincoln first granted the Yosemite Valley and Mariposa grove of giant sequoias to the State of California as an inalienable public trust in 1864, this spectacular area of the central Sierra Nevada Mountains has been a popular destination for visitors to California. Arrangers of the SAA 2003 annual meeting have the unique opportunity to spend the better part of 2 days in the park enjoying a bit of nature and culture. The group will leave Los Angeles at 8:00 a.m. in rental cars on Sunday, August 17, for the 5-hour drive to the Yosemite Valley. The first two nights will be spent in tent cabins in Curry Village on the floor of the Yosemite Valley. The group will spend Monday, August 18, on a day hike around or up out of the Valley, and Tuesday morning, August 19, talking to a curator and interpreter who works in the Yosemite National Park archives and visitors center. After squeezing in additional outdoor time, the group will drive back to Los Angeles Tuesday afternoon. Anyone interested should contact Bill Landa, 2003 Host Committee member and tour leader, (949)-824-3113 or blandin@ucsd.edu by July 1, 2003, to secure a slot. More information about costs, supplies, and other details will be available then. All arrangements and payments will be made by consensus of the group going to Yosemite. Tour participants should plan to arrive in Los Angeles on Saturday, August 16.

Monday, August 18
9:00 a.m. – 5:00 p.m.

[FA] Oral History: From Planning to Preservation
Is there a successful oral history interview or project in your future? This workshop provides you with the basic information necessary to effectively plan and conduct a successful oral history interview or project. It will also address the key topics of preservation and access as they relate to oral history collections, and explore current technological developments of particular relevance to those in the oral history field. Upon completing this workshop you will have:

- Learned about researching, framing, and conducting an oral history interview;
- Looked at ways to deal with narrators, transcriptions, and re-creating;
- Grappled with the ethics and legal issues pertaining to oral history;
- Explored the use of the oral history collection;
- Developed an appreciation of the uniqueness and value of oral history;
- Heard about the challenges of rapidly-changing technological options.

The instructor is Fred Calabretta, associate curator and oral historian, Mystic Seaport Museum, Mystic, Connecticut.

#0401
AUGUST 18, 2003
FEE: SAA MEMBERS: EARLY REGISTRATION: $115;
AFTER 7/22/03: $140
NONMEMBERS: EARLY REGISTRATION: $350;
AFTER 7/22/03: $400
CONTINUING EDUCATION UNITS: 7.5
ARCHIVAL RECERTIFICATION CREDITS: 6

[FA] Style Sheets: Delivering Your Finding Aids on the Web
Save time and eliminate frustration with style sheets! Learn how to transform EAD encoded finding aids into Web documents whose appearance is customized for participants’ institutions and users. This two-day workshop provides an introduction to style sheets, in particular Extensible Style Sheet Language (XSL), as they are used to format archival finding aids for the web. Participants who have a basic understanding of the EAD element set and the HTML encoding schema are ready to take the next big step and create or modify style sheets. While the focus is on EAD, this workshop also will be of interest to archivists, programmers and system administrators using TEL and other XML applications.

Upon completing this workshop participants will have:
- Gained a fundamental understanding of XSLT concepts;
- Learned how to produce a basic style sheet;
- Modified an existing style sheet.

The instructors are: Kita Kauling, head, Technical and Digital Services, Harry Ransom Humanities Research Center, University of Texas at Austin, and Michael J. Fox, assistant director for Library and Archives, Minnesota Historical Society.

#0402
AUGUST 18–19, 2003
FEE: SAA MEMBERS: EARLY REGISTRATION: $300;
AFTER 7/22/03: $350
NONMEMBERS: EARLY REGISTRATION: $600;
AFTER 7/22/03: $750
CONTINUING EDUCATION UNITS: 1.5
ARCHIVAL RECERTIFICATION CREDITS: 10

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Rose Garden at Exposition Park, Los Angeles, CA, ca. 1940. Courtesy of the Searer Center for Western History Research, Los Angeles Country Museum of Natural History.
NEW! Grant Proposal Writing
In this era of budget cuts, attending this offering might mean a trip to or from work and even over! Offered in cooperation with AASLH Library Services, this seminar surveys the types of grants, federal, and private foundation grants available and provides practical advice in researching and writing grant proposals. Common grant preparation problems and the review process are discussed. Upon completion of this seminar you will:
• Understand the grant review process;
• Differentiate between types of grants and funders;
• Know parts of a grant proposal and where to look for resources;
• Identify alternative sources of funding.
This seminar is intended for archivists, librarians, and other staff members who have an interest in or responsibility to explore funding resources for their institution. An emphasis on preservation grants is stressed.

The instructor is Shelley Santer, manager, Image and Preservation Services, Amherst Library Services.


Providing reference service to users in your job description? This workshop is designed to provide an overview of traditional reference service as well as enhancements introduced with electronic databases and digitized collections.

Developing mission statements, policies and procedures, rules and regulations will be discussed as well as issues relating to copyright, interlibrary loan, serving and handling materials, and locating reference resources on the Internet. Much of the time will be devoted to the in-service interview, providing instruction to readers, and dealing with the influx of new archivists.

Upon completing this workshop participants will have:
• Acquired a standard set of skills that includes doing a reference interview with a patron, and developing policies and procedures to help patrons use collections to obtain the material they need;
• Learned effective ways to deal with remote users including how to deal with postal and email messages and patrons coming in through chat services;
• Learned how to deal with non-traditional users such as K-12 students and those who are using archival collections and resources through the Internet;
• Discovered how reference can serve as a breach tool and other ways to alert prospective patrons to resources.

Beginning and intermediate archivists will find this workshop particularly valuable through the discussions on electronic resources and dealing with nontraditional patrons who might also interest seasoned archivists.

The instructor is Mary Wohlkisch, head, Reference and Reader Service Section, Manuscript Division, Library of Congress, and Danae Bull-Guadagni, Digital Reference Specialist, Library Services, Public Service and Collection Development Section, Library of Congress.


This workshop will not only provide the basis for administration of copyright in daily archival work but also the background for "copyright lite" in a Digital World Symposium" scheduled for August 20, 2003.

It addresses what archivists need to be informed about the copyright law and the management of copyright issues for their offices.

Upon completing this workshop you will:
• Recognized the complex issues relating to archival, libraries, and users' rights to intellectual property;
• Observed a grounding in the historical rationale of the copyright law, major legislative and judicial developments.

Please check the box next to the section fee that you are likely to attend. This is not a commitment on your part, but is for SAA planning purposes only. Use this form with your registration.

Thursday, August 21
3:00 p.m. – 5:00 p.m.
1. Archives' Job-Making and Career Development
Approaches to Processing: Finding Time and Funding
3. Let's See: Navigating the Choppy Waters of Copyright Legislation
4. Extending Traditional Accessions, Descriptions, and Reference: Contemporary Issues from September 11th
5. NARA's Experience with the E-mail from the Executive Office of the President
6. Lingua: Diversity and Archives
7. The 12th Annual Recording of Recorded Sound: A Look at the Past, Present, and WAs of the Future
9. EAD Research, Distributions, Implementations, and International Encouragement of Archival Description (EAD)
10. Archives Unplugged: Fundamentals of Moving Image Archives

Friday, August 22
1:00 p.m. – 2:30 p.m.
11. NARA's 9/11 Special Call Center: Assistance National, State, and Institutional Effort
13. How to Integrate Archival Practices with Functional Records Management
14. Saving Showreel: The History and Use of Motion Picture Collections
15. The HERS Project: Standards and Tools for Preserving Electronic Records
16. Archival Reference in the 21st Century: Moving from Theory to Practice
17. A Life on Two Oceans: Methodology and the Study of Documents at Content
18. Ethical Conflict in the Workplace and Personal Choices
19. Central Avenue: Archival and Emergence in Africa from Black Makers

Friday, August 22
4:00 p.m. – 6:30 p.m.
1. Building Blocks: Foundation for Digital Preservation
2. Architecture of Fantasy: From Hollywood to Home and Back
3. Digitizing Tape: The Documenting of Observations and Exploration of the Black Plague
4. Films Treasures in American Archival Dances on Celluloid
45. Introducing NARA's Access to Archival Database (AAD) Resource
46. Building Blocks: Access to Archival Database (AAD)
47. Documenting the Visual Record: How to Use Access to Archival Database (AAD)
48. Spatial Relationships and Arrangement: Documenting the Visual Record: How to Use Access to Archival Database (AAD)
49. All Together Now: Standardization in the Archival Profession: Unifying Archival Description (EAD)
50. Archives Unplugged: Educational Programs, Publications, and Exhibitions

Saturday, August 23
1:00 p.m. – 2:30 p.m.
1. Recertification: A Reconsideration of the Joint Mission of Archivists and Records Managers Documenting the Visual Record: Access to Access to Archival Database (AAD)
2. Documenting the Visual Record: Access to Access to Archival Database (AAD)
3. Career Development in the 21st Century: Moving from Theory to Practice
4. A Life on Two Oceans: Methodology and the Study of Documents at Content
5. Ethical Conflict in the Workplace and Personal Choices
6. Central Avenue: Archival and Emergence in Africa from Black Makers
8. The HERS Project: Standards and Tools for Preserving Electronic Records
9. Archival Reference in the 21st Century: Moving from Theory to Practice
10. A Life on Two Oceans: Methodology and the Study of Documents at Content
11. Ethical Conflict in the Workplace and Personal Choices
12. Central Avenue: Archival and Emergence in Africa from Black Makers
15. Archival Reference in the 21st Century: Moving from Theory to Practice
16. A Life on Two Oceans: Methodology and the Study of Documents at Content
17. Ethical Conflict in the Workplace and Personal Choices
18. Central Avenue: Archival and Emergence in Africa from Black Makers
20. The HERS Project: Standards and Tools for Preserving Electronic Records

Sunday, August 23
1:00 p.m. – 5:00 p.m.
1. Endless Summer: Documenting the Popular Image of Southern California
2. Taking the Corporate World by Storm: Access, Outreach, and Thruster Archives
3. Archivist as Producer
4. Using Online Access to Original Materials Already Created
5. Archives Unplugged: Privacy and Confidentiality
6. Moving Forward: Archival Access, Outreach, and Thruster Archives
7. Archivist as Producer
8. Using Online Access to Original Materials Already Created
9. Archives Unplugged: Privacy and Confidentiality
10. Moving Forward: Archival Access, Outreach, and Thruster Archives

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49. All Together Now: Standardization in the Archival Profession: Unifying Archival Description (EAD)
50. Archives Unplugged: Educational Programs, Publications, and Exhibitions
REGISTRATION FORM (cont.)

PRE-CONFERENCE WORKSHOP REGISTRATION

#0401 Oral History: From Planning to Preservation (Aug. 18)  FEE After 7/22/03
Nonmembers: $275  SAA Members: $195  Total: $470
#0402 Style Sheets: Delivering Your Finding Aids to the Web (Aug. 18-19)  FEE After 7/22/03
Nonmembers: $385  SAA Members: $305  Total: $690
#0403 Great Proposal Writing (Aug. 18)  FEE After 7/22/03
Nonmembers: $215  SAA Members: $165  Total: $380
#0404 Real World References: Moving Beyond Theory (Aug. 18)  FEE After 7/22/03
Nonmembers: $235  SAA Members: $185  Total: $420
#0405 Archival Perspectives in Digital Preservation (Aug. 18-19)  FEE After 7/22/03
Nonmembers: $395  SAA Members: $310  Total: $705
#0407 Copyright Law for Archivists and the Law (Aug. 18)  FEE After 7/22/03
Nonmembers: $385  SAA Members: $305  Total: $690
#0408 Advanced Techniques for American Genealogical Research (Aug. 19)  FEE After 7/22/03
Nonmembers: $295  SAA Members: $230  Total: $525
#0409 Security in Archival & Manuscript Repositories (Aug. 19)  FEE After 7/22/03
Nonmembers: $235  SAA Members: $185  Total: $420
#0409 Preservation Management of Machine-Based Audiovisual Collections (Aug. 19)  FEE After 7/22/03
Nonmembers: $245  SAA Members: $195  Total: $440
#0410 Ethical Problem Solving (Aug. 19)  FEE After 7/22/03
Nonmembers: $215  SAA Members: $175  Total: $390
Subtotal: $2,730

REGISTRATION FEES

Earlybird Fee postmarked or faxed on or before July 1, 2003  $395
Registration Fee postmarked or faxed after July 1, 2003, but on or before July 22, 2003  $395
After July 22, 2003, please register onsite: Nonmembers $385; SAA Members $335
Student Registration (ID photocopy required)  $110
One-Day Per Day Fees, Please indicate day(s)  $140
Exhibitor  $320
Subtotal: $1,125

TICKETED SPECIAL EVENTS

ICA/SAA Business Associates Colloquium — Wednesday, August 20  $40
SAA Student Mixer — Wednesday, August 20  $40
Evening Shuttle Buses — Wednesday, August 20  $10
Getty Institute Reception — Thursday, August 21  $40
Guest Ticket to Getty Institute Reception — Thursday, August 21  $30
ACA Lunch — Friday, August 22  $40
Santa Monica Pier Reception — Saturday, August 23  $40
Subtotal: $210

METHOD OF PAYMENT

Prepayment is required. All payments must be in U.S. funds, SAA accepts checks, Visa or MasterCard. Do not send cash.

Total: $4,065

CARD #  EXPIRY DATE  NAME ON CARD  SIGNATURE

Send completed form with payment to:
Society of American Archivists
523 S. Wells St., 5th Floor
Chicago, IL 60607-2922
or submit via fax along with credit card information, fax 312-347-1452.
Please do NOT submit registration via both fax and regular post.

TUESDAY, AUGUST 19

8:30 a.m. – 5:30 p.m.

[ ] Centers of Diverse History Tour From the dynamics of race, prejudice, and violations of civil and human rights to struggles for tolerance and equality, this tour will explore museums narrating the diverse histories of several large Los Angeles communities — including Native Americans, Latinos, Asians and African Americans, as well as concentration camp survivors — as they’ve searched for human dignity, equality and justice. Participants will visit the Southwest Museum (www.southwestmuseum.org), the Japanese American National Museum (www.janm.org), the California African American Museum (www.caam.org), and the Museum of Tolerance (www.ussbnb.org/museums/index.htm). A stop for lunch (not included in ticket price) in Little Tokyo is part of the tour. Please see the tour registration form on page 47 for details. Welcome.

8:30 a.m. – 5:30 p.m.
SAA Council Meeting

[ ] Style Sheets (Continued from Monday)

[ ] Archival Perspectives In Digital Preservation (Continued from Monday)

Copyright: The Archivist and the Law
(Continued from Monday)

[ ] Advanced Techniques for American Genealogical Research Are you ready to enhance your research skills and problem-solving techniques? Go beyond the basics and learn how to develop new research paradigms, reevaluate traditional genealogical sources, locate and use nonarchival historical sources, and apply problem-solving techniques to genealogical research problems. This is your opportunity to learn from case studies drawn from the instructor’s 30+ years of archival-research services and personal genealogical research.

Upon completing this workshop you will have:
- Reviewed the basic concept and definitions of traditional American genealogical research;
- Reevaluated traditional family history sources using advanced techniques and paradigms;
- Localed and used nontraditional sources;
- Applied these skills to solving difficult genealogical research problems;
- Discussed strategies for researching minorities and the underclass.

This workshop is geared toward archival reference personnel, archival administrators, reference librarians, archival volunteers, and anyone else interested in going beyond the basics of American family history and genealogical research.

The instructor is Russell F. Bierer, CA, archival manager and deputy director of the Arkansas History Commission and State Archives in Little Rock.

[ ] Preservation Management of Machine-Based Audiovisual Collections If you find yourself charged with the management of a machine-based audiovisual collection (motion picture film, sound recordings, videotape) this seminar will inform you about the technical nature of the various media, the problems that arise with them, and the currently available solutions.

Upon completion of the seminar you will:
- Understand the fundamental nature of the various media and the application of archival principles and procedures to them;
- Recognize concepts, terminology, technologies, problems, basic conservation and preservation methods, storage considerations, equipment needs, etc.;
- Expand your network with and learn about other institutions that are facing similar challenges;

[ ] Security in Archives & Manuscript Repositories Archival theft is big business. News of archival thefts is no longer restricted to professional literature but appears too frequently in the mainstream media. What is stolen? Who steals? How can you fight back? This workshop provides a highly practical overview of the nature of theft in archival repositories and advice on the specific steps that archivists and manuscript curators in any size repository can undertake to minimize their institutions’ vulnerability to such predation.

In this workshop you will discover ways to avoid theft or at least to reduce the damage and take precautions that will help you: Tend to records; Store and read room design; Techniques of processing; Collection management; Secure exhibit policies.

This workshop is appropriate for archivists and manuscript curators from every type of facility. It is especially suited for archivists at the departmental level. Administrators and managers who have the authority to modify procedures and policies in their institutions.

The instructors are Mary (Mimi) Bowling, director, Archives, Rancho House, Inc., and Richard S. Bergman, associate director of the Martin Luther King West Branch Library at Cornell University and director of its special collections unit, the Kheel Center for Labor Management Documentation and Archives.
• The seminar is geared toward archive administrators, oral historians, archivists, media librarians, stock footage collections staff, and preservation managers.

The instructor is Alan F. Lewis, audiovisual preservation expert, Special Media Archives Services Division, National Archives & Records Administration.


12:30 p.m. - 4:30 p.m. [F] Historic Movie Studios Tour This is a hot tour covering historic movie studios of Los Angeles and Hollywood, with a stop at Raleigh Studios, Raleigh is across the street from Paramount and extremely historic in its own right. Many Pinkie films were shot there. The tour also includes visits to sites of such early studios as Selig, Biograph, Dixon, Vitagraph, Triangle, William Fox, Christie, etc. as well as the Hollywood Heritage Museum housed in the famous barn used by Cecil B. DeMille to shoot some of his films. Please see the registration form on page 47 to register. $30

1:00 p.m. - 5:00 p.m. [E] Exploring the Universe Tour The tour will take visitors to NASA's lead center for robotic exploration of the solar system — where they can see a spacecraft assembly facility, view the building of planetary flight vehicles, and see the mission operations center that is responsible for commanding the Deep Space Network. For more information, go to Jet Propulsion Laboratory (http://www.jpl.nasa.gov). Please see the tour registration form on page 47 to register. $20

Wednesday, August 20

7:45 a.m. - 11:45 a.m. [F] Street Art and Diversity: Murals of Los Angeles Tour This tour will examine the social, cultural and political history of Los Angeles through its murals, paying special attention to those neighborhoods that make up the majority of the city. The Social and Public Art Resource Center (SPARC) houses the world's largest slide archive of murals and is in the midst of digitizing this collection and making it available to the public. The tour will also feature that Friday, August 24. Please see the tour registration form on page 47 to register. $40

8:00 a.m. - Noon [E] American Archivist Editorial Board 8:00 a.m. - 3:00 p.m. [E] Ethics Committee 8:00 a.m. - 4:00 p.m. [F] Committee on Education and Professional Development 8:00 a.m. - 5:30 p.m. [E] Business Archives Colloquium — Globalization and the Records of Multinational/Global Companies With this colloquium, the leaders of the Society of American Archivists’ Business Archives Section and the International Council on Archives’ Section on Business and Labor Archives have collaborated to create an in-depth examination of issues related to globalization and the records of multinational/global companies. The colloquium features a full day of presentations that will be of great interest to corporate archivists, corporate historians, archivists from repositories that hold business records, and others interested in the global implications of the archival profession. It will open with presentations from Geoffrey Jones, Professor of Business Administration at Harvard Business School, and David Logoth, Associate Dean and Executive Director of the Rennison College at the Massachusetts Institute of Technology. The two plenary speakers will address the history of the development of globalization, the impact of globalization on management theory and practice, and the implications of these trends for archivists with responsibility for business records. The rest of the colloquium will feature presentations from archivists and scholars from around the world. Scheduled topics include “Business Archives and National Identity,” “Documenting the Global Business,” “Global Development in Privacy Legislation,” “The Impact of Mergers, Acquisitions and Divestitures on the Management of Business Archives,” and “Business Archivists from the Perspective of the User.” Registrants for this colloquium are not required to register for annual meeting. Continental breakfast, lunch, and a reception is included in the registration fee. Please see the registration form on page 47 to register. $40

8:15 a.m. - 12:15 p.m. [F] Film Scholarship Tour This tour will focus on two institutions housing film scholars and future filmmakers. The Margaret Herrick Library, of the Academy of Motion Picture Arts and Sciences, and the Academy of Motion Picture Arts and Sciences Library will be visited.

Please type or print clearly.

LAST NAME: _FIRST_

NAME ON BADGE: (First Name - Up to 20 characters) (Last Name - Up to 40 characters)

INSTITUTION:

DAYTIME TELEPHONE (Include Area Code): FAX (Include Area Code):

MAILING ADDRESS:

CITY:

STATE:

ZIP:

COUNTRY:

E-MAIL:

WEB SITE:

SAA Individual Member: □ NO □ Yes Member ID #:

SAA Institutional Member: □ NO □ YES Institutional Member ID:

(Only one individual per Regular Institutional Membership can register at the member rate; three individuals per Sustaining Institutional Membership can register at the member rate)

ARMA International Individual Member: □ NO □ YES Member ID #:

Accompanying guest name for whom tickets have been purchased:

Seminar □ Please check here if you plan to attend Session #283R “Ethical Considerations of Acquisitions” (August 22). Registration is free but seating is limited.

Navigator Program □ Yes, please assign me a Navigator. □ Yes, please contact me about serving as a Navigator.

Roommate Request □ Yes, please put me on the roommate request list. I will need a roommate for the following nights (circle appropriate dates)

ALL: 8/19 8/19 8/19 8/20 8/20 8/23 8/23 8/23

My preferences for a roommate are: □ Female □ Male □ Smoking □ Non-smoking

SPECIAL ACCESSIBILITY REQUIREMENTS: Individuals with special accessibility requirements are encouraged to let SAA know so that every effort can be made to ensure your full participation in the meeting. Please check the box(es) if you have any special dietary requirements.

Vegetarian — dairy and meat-free soybean — no meat, no fish, no dairy

Vegetarian — no seafood 

Lactose intolerant

Food allergy, please specify:

If you plan to attend any of the “Archives Unplugged” Sessions, please indicate so below:

□ Fundamentals of Moving Image Archives, Thursday, August 21, 1:30 p.m. — 3:00 p.m.

□ Security, Thursday, August 21, 3:30 p.m. — 5:00 p.m.

□ Making Oral History Work for You, Friday, August 22, 10:30 a.m. — Noon

□ Basics of Records Management, Friday, August 22, 1:00 p.m. — 2:30 p.m.

□ Educational Programs, Publications, and Exhibitions; Friday, August 22, 3:00 p.m. — 4:30 p.m.

□ Securing Financial Support for Archival Programs, Saturday, August 22, 9:00 a.m. — 1:00 p.m.

□ Privacy and Confidentiality 101, Saturday, August 22, 3:00 p.m. — 4:30 p.m.
About SAA

The Society of American Archivists, through its own work and in cooperation with other professional associations, is the voice of the nation’s archival community. Although SAA is considered to be the national professional association for archivists in North America, its worldwide membership consists of 3,600 individuals and institutions in more than thirty countries. SAA’s membership represents university, corporate, and religious archives; historical societies; museums; and government agencies. SAA provides leadership to archival professionals through career development, publications, and educational opportunities, and works to strengthen archival standards and advance archival knowledge. The annual meeting offers archivists and those interested in the work of SAA a unique opportunity for personal and professional growth. For more information, contact: SAA, 527 S. Wells Street, 5th Floor, Chicago, IL 60607-3922, 312-922-0140, fax 312-347-1452, info@archivists.org or visit www.archivists.org.

Belcher Dancers at Santa Monica beach, ca. 1950. Courtesy of The Huntington Library.
57. On Whose Terms? Usability Issues and Online Archival Access Systems

58. Who Is in the Workplace Now? Diversity Reflected in Today's Archives

59. Myths & Reality: Records of the JFK Assassination

60. Archives Unplugged: Securing Financial Support for Archival Programs

3:00 p.m. – 5:00 p.m.

61W. Digital Preservation: Longevity, Image Quality, and Metadata

3:00 p.m. – 4:30 p.m.

62. Endless Summer: Documenting the Popular Image of Southern California

63. Taking Center Stage: Issues of Access, Outreach, and Theater Archives

64. Archivist As Producer

65. Electronic Volunteers, Wired Faculty, and More: NEHPSA Archival Research Fellows Report

66. Volunteers in the Archives: New Perspectives, Creative Uses

67. The Souls of Black Folk, Revisited

68. The Online Archive of California: A Model for Integrating Access

69. Improving Online Access to Original Materials: Current Research

70. Archives Unplugged: Privacy and Confidentiality 101

4:30 p.m. – 6:00 p.m.

71. University of Michigan Reception

6:00 p.m. – 10:00 p.m.

72. Reception at Santa Monica Pier Carousel

Sunday, August 24

8:00 a.m. – Noon: 73. Street Art and Diversity: Murals of Los Angeles Tour

9:00 a.m. – Noon: 74. EAD Working Group

Audience: welcomes John F. Kennedy to the University of California for an address in 1962. Courtesy of the Glenn M. Anderson Manuscript Collection, CSULB Archives and Special Collections.
SCHEDULE-AT-A-GLANCE

**Wednesday, August 20—Thursday, August 21**

1:00 p.m. – 5:30 p.m.  \[**Forum on SAAs Continuing Education Program**
In January, Council appointed a task force to develop a strategic plan and working guidelines for the SAAs Education Office. This forum seeks input from SAAs members on current and emerging issues and other topics related to SAAs Continuing Education program.

5:00 p.m. – 10:00 p.m.

**Shuttle Buses to Area Dining and Entertainment/Gourmet Night Sign-up**
Los Angeles, known for its diverse neighborhoods, offers something for everyone including fine dining, hip restaurants, ethnic foods, pubs, shopping, nightlife, and more. Experience Los Angeles cuisine and area nightlife on your own or with a group organized by the 2003 Host Committee. Restaurant lists and Gourmet Night sign-up sheets will be available at the Host Committee desk on Wednesday, August 20. Dining options and descriptions of the Gourmet Night restaurants can also be found online at www.andreahelfenbein.com/2003.asp. Shuttle buses will be available to transport you to a few of LA’s most happening areas Beverly Hills/West Hollywood, Santa Monica, and Westwood. Please see the registration form on page 40 to reserve your seat on the shuttle bus.

**Thursday, August 21**

7:15 a.m. – 8:00 a.m.
**Breakfast With the President—New Member Orientation**
Learn more about SAAs and how to make the most of your annual meeting week. Meet SAAs President Peter Hirtle along with other members of SAAs Council and the Membership Committee. New members and first-time annual meeting attendees are encouraged to attend. Coffee and danish will be served. Sponsored by Metal Edge, Inc.

8:00 a.m. – 10:00 a.m.
**Archivists of Religious Collections Section**
This meeting will include a program on grant funding for nonprofits, in addition to regular business issues and committee reports.
THURSDAY, AUGUST 21

Business Archives Section
The meeting will include a discussion of issues relating to corporate archives and business records. A discussion about a revision of the section's mission statement and goals will take place; the theme for next year’s colloquium and reception will be discussed.

College and University Archives Section
The meeting will include a panel presentation entitled "Getting It Going and Keeping It Going: Records Management Programs at Colleges and Universities" chaired by Tom Rosko (HHT) with speakers Tina Panti (Duke University) and Chuck Piontkowski (University of California, Santa Cruz). A new chair-elect will be elected and a discussion of section projects will take place.

Government Records Section
This meeting will include a presentation, "Using Government Archives to Celebrate the Lewis & Clark Bicentennial," which will examine the practical ways that historical records are being used—or will be—during the Lewis & Clark Bicentennial for exhibits, online presentations, cooperative ventures, grant opportunities, education, and more. This presentation will be preceded by Section reports and the nomination and election of new steering committee members, including the vice-chair-elect.

Manuscript Repositories Section
This meeting will include an informative program on the USA PATRIOT Act since its passage, many new questions have been raised about how to comply with the new law as well as how the act relates to current state and local privacy laws. Speakers will explore what the passage of the act means for manuscript repositories; new ways to look at not only the records we keep, but also the content of the materials that we collect; and what is the best course in preparing for the knock on the door. In addition, officers will be elected and 2004 Annual Meeting session proposals will be discussed.

Museum Archives Section
This meeting will begin with networking time for the first thirty minutes. Discussion on old business items, updates on continuing efforts and discussion of potential future events and projects will follow. Agenda items can be proposed to the section chair beforehand, and the agenda will be distributed at the Museum Archives luncheon prior to the meeting.

10:45 a.m. - Noon

AIA Opening Plenary Session
Welcome to the SAA 59th annual meeting. SAA President Peter Hirtle will deliver his presidential address and the 2003 Host and Program Committee chair will share his insights on developing the content and activities of this year’s annual meeting. Following these opening remarks, Paul Duguid will address the issues reflected in the book he co-authored with John Seely Brown, The Social Life of Information. Duguid currently holds positions as part-time visiting professor at Copenhagen Business School, Department of Organizational and Industrial Sociology, and as a research specialist in Social and Cultural Studies in Education at the University of California, Berkeley. In spring 2003, he will be a maître de recherche at the École Polytechnique in Paris. From 1989 to 2001, he was a consultant at the Xerox Palo Alto Research Center. Prior to that he was a member of the Institute for Research on Learning. More information about Duguid and The Social Life of Information can be found at www.sdp.com.

SCHEDULE-AT-A-GLANCE

[1] 18. Going through the Stages: From Model to Practice with the Open Archival Information System (OASIS)
10:30 a.m. - 11:30 a.m.

10:30 a.m. - Noon

Friday, August 22

7:00 a.m. - 8:00 a.m.
[4] 22. Documenting Disease

7:30 a.m. - 10:00 a.m.

12:30 p.m. - 5:00 p.m.

5:30 p.m. - 7:00 p.m.

Friday, August 22

7:00 a.m. - 8:00 a.m.

8:00 a.m. - 10:00 a.m.
[10] 28SR. Ethical Considerations of Acquisitions (Limited Enrollment)


10:00 a.m. - 10:30 a.m.

10:00 a.m. - 3:00 p.m.

11:00 a.m. - 1:00 p.m.
[14] 32. Filling in the Margins: Documenting Extreme Social History

12:30 p.m. - 2:30 p.m.

1:00 p.m. - 3:00 p.m.
[16] 34. Saving Silverman: The History and Use of Motion Picture Collections

2:30 p.m. - 5:30 p.m.

5:30 p.m. - 7:00 p.m.

[19] 37. ACA Annual Meeting and Luncheon

[20] 38. ACA Annual Meeting and Luncheon

[21] 39. ACA Annual Meeting and Luncheon
1:30 p.m. - 5:30 p.m. S A 2. Approaches to Processing: Finding Time and Funding
2. Approaches to Processing: Finding Time and Funding
3. Lost At Sea: Navigating the Choppy Waters of Copyright Legislation
4. Extending Traditional Accessioning, Description, and Reference for Contemporary Pictures from September 11th
5. NARA’s Experience with the E-mail from the Executive Office of the President
6. Linguistic Diversity and Archives
7. The 125th Anniversary of Recorded Sound: A Look at the Past, Present, and WAVs of the Future
9. EAD Research: Diffusion, Implementation, and Living with Encoded Archival Description (eadX)
10. Archives Unplugged: Fundamentals of Moving Image Archives
11. Models for Archival Cooperation
12. Documenting the Rosie: Archival Sources for the Study of Women and the Home Front During World War II
13. To Have But Not To Hold: Issues of Institutional and Private Ownership of E-mail Records
15. Implementing Electronic Records Archives Today Using Available Technology
16. New Sources for Archival Project Funding
17. Graduate Student Papers Session

5:30 p.m. - 6:30 p.m. T Archival Architecture Tour
6:30 p.m. - 8:30 p.m. G 1. Archivist’s Guide To Job-Hunting and Career Development

8:00 p.m. - 10:00 p.m. G Shuttle Buses to Area Dining and Entertainment

Thursday, August 21
7:15 a.m. - 8:00 a.m. B Breakfast With the President - New Member Orientation Session
8:00 a.m. - 10:00 a.m. B Archivists of Religious Collections Section
9:00 a.m. - Noon ACA Item-Writing Workshop
10:00 a.m. - 11:00 a.m. B The International Archives and Information Technology Exposition
5:00 a.m. - 5:00 p.m. A 4: Opening Plenary Session
10:45 a.m. - Noon A Architectural Collections Roundtable and the Women Archivists Roundtable. For more information, contact Tanaya Zarhali-Belcher at tsarahl@ku dealer.edu.
12:15 p.m. - 5:30 p.m. T Warner Brothers VIP Studios Tour
2:00 p.m. - 4:00 p.m. B 2004 Program Committee Meeting
3:30 p.m. - 5:00 p.m. B Membership Committee Meeting
4:00 p.m. - 5:00 p.m. B 2003 Program Committee Meeting
4:30 p.m. - 5:30 p.m. B SAA Student Mixer
5:30 p.m. - 6:30 p.m. B Forum on SAA’s Continuing Education Program
5:00 p.m. - 10:00 p.m. B Shuttle Buses to Area Dining and Entertainment

Noon - 1:30 p.m. T SAA Student Forum
All students, student advisors, student chapter leaders and other interested individuals are encouraged to attend the 2004 SAA Student Forum. Elizabeth Adams, SAA treasurer and the Council liaison to Student Chapters, will provide a report from Council and will be available to answer questions and concerns. Scott Schwartz, chair of SAA’s Membership Committee, will provide a progress report on efforts to raise funds toward an SAA student scholarship. Feedback from the latest student chapter survey will be presented. The group will discuss the ideas noted at last year’s meeting for ways to improve communication between students, student chapters and SAA leadership. Student chapter representatives will prepare brief activity reports and share ideas for chapter program activities. And, students will get the opportunity to meet and network with one another, as well as with SAA leaders.

1:30 p.m. - 4:45 p.m. E 1. Archivist’s Guide To Job-Hunting and Career Development
5:00 p.m. - 6:00 p.m. B Religious Architecture Tour
This tour will include visits to those of Los Angeles’s distinctive religious structures. The newest of these is the recently opened Cathedral of Our Lady of the Angels, www.cathedral.org, in downtown Los Angeles. Other sites include the Central Christian Center just south of downtown Los Angeles and its Faith Dome housed in a geodesic dome, www.fithitech org/faith dome, and the Wirt Hindu Temple, www.fithitech org/faith dome, in North Hollywood. Please see the tour registration form on page 67 to register. $35

S A 2. Approaches to Processing: Finding Time and Funding
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3. Lost At Sea: Navigating the Choppy Waters of Copyright Legislation
4. Extending Traditional Accessioning, Description, and Reference for Contemporary Pictures from September 11th
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15. Implementing Electronic Records Archives Today Using Available Technology
16. New Sources for Archival Project Funding
17. Graduate Student Papers Session

7:00 p.m. - 8:00 p.m. B 3. Archivists’ Roundtable/Archival Roundtable
8:00 p.m. - 9:30 p.m. B SAA Student Mixer

I CON KEY: | T | A | U | G | S | E | T | E
| Tape | Archives Unplugged | SAA Group | Tour | Pre-Conference Workshop | Session | Special Event

TUESDAY, AUGUST 20

THURSDAY, AUGUST 21
Sunday, August 17
9:00 a.m. - 5:00 p.m.
- "Roughing It In Yosemite National Park (Three-Day Tour)"
- "Oral History: From Planning to Preservation"
- "Style Sheets: Delivering Your Finding Aids on the Web"
- "NEW! Grant Proposal Writing"
- "NEW! Real World Reference: Moving Beyond Theory"
- "Archival Perspectives in Digital Preservation"
- "EXPANDED! Copyright: The Archivist and the Law"

Monday, August 18
9:00 a.m. - 5:00 p.m.
- "Use of Archival Materials in Language Revitalization"
- "Archives as Print and Electronic Media: The ketogenic Revolution"
- "Archival Perspectives in Digital Preservation"
- "Archival Perspectives in Digital Preservation"
- "Copyright: The Archivist and the Law"
- "Archival Perspectives in Digital Preservation"
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Tuesday, August 19
8:00 a.m. - 5:00 p.m.
- "Centers of Diverse History Tour"
- "SAA Council Meeting"
- "Style Sheets (Continued from Monday)"
- "Archival Perspectives in Digital Preservation (Continued from Monday)"
- "Copyright: The Archivist and the Law (Continued from Monday)"
- "Advanced Techniques for American Oenological Research"
- "Security in Archives & Manuscripts Repositories"
- "Preservation Management of Machine-Based Audiovisual Collections"
- "NEW! Ethical Problem Solving"
- "Historic Movie Studios Tour"
- "Exploring the Universe Tour"
- "Street Art and Diversity: Murals of Los Angeles Tour"

Wednesday, August 20
7:45 a.m. - 11:45 a.m.
- "NEW! Ethical Problem Solving"
- "Exploring the Universe Tour"
- "Street Art and Diversity: Murals of Los Angeles Tour"

8:00 a.m. - Noon
- "American Archive Editorial Board"
Hollywood movie stars, and higher education institutions. Ironically, the new governor, Frank Merriam, signed several bills that brought the mostly conservative California into conformity with the federal New Deal policies and procedures.

With the onset of World War II, mass unemployment of the 1930s was replaced with a desperate shortage of labor. Aircraft manufacturing plants and shipyards in California drew these people from every part of the country, and provided incentives such as high wages, on-the-job training, medical plans, and exemption from the draft by virtue of employment in an essential war industry. Women and minorities now had new opportunities, but socioeconomic tensions pervaded the workplace as well as the workers' home communities, and would continue to affect California significantly after the war.

During the 1930s and 1940s, the aerospace industry thrived and grew, mostly financed by the federal government. Los Angeles became one of the most popular American cities, seemingly overnight. Four of America's leading aircraft producers — Douglas, Lockheed, North American, and Northrop — had their main plants in Los Angeles, which continually expanded and supplied U.S. involvement in Korea and Vietnam. In 1969, however, federal spending was cut and the economy took a turn for the worse. The country experienced high inflation and a large recession, but the impact hit especially hard in California where so much of the manufacturing industry depended on federal spending.

A vast network of freeways began to overtake the local landscape, inspired partly by a decline in public transit users, but primarily by active lobbying from oil, gas, and the emerging suburban industry. Angels on the Avenue, privileges the privilege of driving throughout the sprawling metropolis in their private cars, repeatedly voted against subsidized public rapid transit systems for urban centers, since many of the more affluent citizens fled to suburban neighborhoods.

Immigrants from countries south of the border and blacks from the rural south continued to arrive in California from the 1950s onward, and, echoing the demographics of all large American cities, they and their families have become the primary residents of L.A.'s "inner city." These neighborhoods are beset with problems ranging from violent crime to under-funded schools to lack of employment opportunities. In the reform movements of the 1960s and 70s, local efforts, like those in the riot zone at Watts, yielded some progress along with large measures of disappointment. Both the 1965 Watts riots and the L.A. riots in 1992 were triggered by the arrest and brutal treatment of black motorists by white officers.

Eight years after the Watts riots, L.A.'s first black mayor, Tom Bradley, was elected by a coalition of blacks, Hispanics, and Westside Jewish communities, and he served for 20 years from 1973-1993. The triumph of these traditionally marginalized groups inspired others, such as women, gays, and other immigrants, such as Asian and Middle Easterners, to see their voices heard and to be more active politically in recent years. Throughout California's history, but in increasing numbers in the latter decades of the 20th century, people from all over the state have migrated to California. Their presence continues to enrich life in the state.

Today, Los Angeles stands as a major force in the Pacific Rim, characterized by a thriving commercial sector larger than all but a few of the world's nations, an easy lifestyle that entices visitors and residents alike to enjoy its many attractions, and a lively and exciting cultural environment that attracts many habitual detractors of the city. The city will no doubt continue to amuse and captivate the rest of the nation and the world, with its reputation for the crusty and outrageous, with its show business atmosphere, and with such enterprising subcultures as the C.J. Simpson trial and the Winnetta Ryder shoplifting case. But, Los Angeles is now recognized as a city in the forefront of the nation and the world, by virtue of its size, its eye to the future, and the diversity of both its population and its vision.

The metaphor for this diversity is no longer an image of the 1910s "melting pot," but of an elegant tapestry, symbolically fusing a variety of communities, yet allowing them to maintain their distinct characteristics. Los Angeles embodies this metaphor, combining old and new, and shades of every color, creed, and lifestyle. Los Angeles reflects the beautiful, the violent, the grand, the intimate, the great, the mediocre and the talented, it is a microcosm of America.

We welcome you to the City of Angels and we hope you will be captivated by its complexities and attractions.

Clifford L. Moore, Jr. 
Harvard University 
"Brain v. Body: Elaboration of Topkapi: The Howard University Connection"

Brenda Smock 
Agualia Research Center 
"Archival Outreach at the Agualia Research Center and the Brown Document"

In May 2004, the nation will celebrate the fiftieth anniversary of the seminal U.S. Supreme Court case, Brown v. Board of Education of Topeka, Kansas et al., which held that racial segregation in the public schools was unconstitutional. This session will suggest strategies for archival outreach that can be applied to this and other national commemorations. Two activities will discuss activities planned at their respective institutions, and a daughter of Douglas Brown will address the roles of archives in documenting the experiences of the case's plaintiffs.

19. EAD Research: Diffusion, Implementation, and Living with Encoded Archival Description (EAD)

Daniel Pith, Chair
University of Virginia

Gina L. B. Minka
University of Texas

"Introducing the Archival Findings Aid EAD and Jumping on the Description Choo Choo"

Ji Hyun Kim
University of Michigan

"EAD Diffusion: Innovation or Icedition"

Katherine M. Wieser
North Carolina State University

Joshua McKinney
Duke University

"Back from the Future: Lessons Learned from Using EAD in the District of North Carolina (joint paper)"

The strength of the Encoded Archival Description (EAD) standard grows as more archives move toward using a critical mass of finding aids encoded. Session participants will present research from four national surveys as well as feedback from academic, public, and museum archivists concerning barriers and difficulties with EAD adoption and implementation, such as the challenges and successes faced by varying levels of computer and archival knowledge, implementation strategies, and the reengineering of finding aids.

12. Documenting Rosie: Archives for the Study of Women and the Home Front During World War II

Fernando Perreira, Chair
Barry University

Donna Gruden
River Rives Memorial Library

"Only Rosie Pictures: Government-sponsored Documentation of Women on the Home Front — Then and Now"

Thomas J. Frusciano
Singers University

"Tail-Cooperative Effort: New Jersey College for Women and the War Effort as Documented in the Rutgers Oral History Archives of World War II"

As the World War II generation ages, archives strive to identify, acquire, and preserve the record of its experience.
Chon A. Noriega
University of California, Los Angeles
"Orphans of Modernism: The Chicano Cinema Recovery Project"

This session examines approaches to identifying and making accessible vital film and television records created by, for, and about American minority communities. Sarah Ziefle Mann will examine the astounding depth and breadth of works relating to African Americans available within the Pacific Film Archive. Karen Ishizuka will discuss the Japanese American National Museum’s emphasis on preserving and presenting home movies. Chon Noriega will introduce UCLA Chicano Cinema Recovery Project, which seeks to identify, preserve, and make accessible Chicano films.

15. Implementing Electronic Records Archives Today Using Available Technology
Karin Kuba, Chair
Global Electronic Records Association (GERA)

Archives and corporate employees create and preserve thousands of records during the course of business. Ownership of these messages remains unclear, and they often fall outside the review of records. Increasingly, these electronic communications are sought by the media and litigants, with archivists often serving as experts in the courtroom. In this session we will discuss their research on email, their duties as e-mail consultants, and their responsibilities as archivists under public records and Freedom of Information Act (FOIA) legislation.

14. Diversity on the Screen: Preserving the Moving Images of Asian-American, Latino, and African-American Communities
Sarah Ziefle Mann, Chair and Commentator

University of California, Berkeley
"Diversity in the Archive: Mining the Pacific Film Archive Collection for African-American Images"
Karen Ishizuka
Japanese American National Museum
"Hansomeade Movies: Preservation and the Agency of Display"

On September 4, 1781, Captain Rivers y Mencos led 500 soldiers — a group of 12 families — to an area he named El Pueblo de Nuestra Señora la Reina de Los Angeles de Porciúncula, after the nearby river. Over time, the area became known as the Ciudad de Los Angeles or the "City of Angels.”

Mexico became independent from Spain in 1821 and the many residents of Southern California initially welcomed their new status. As a result, the political structure changed dramatically as many missions were destroyed and Mexican elites made themselves rich by parceling up huge tracts of land into rancheros, where what left was of the native population lived in a state of near-serfdom, unprepared for secularization by the missions. Some did flee and joined various Indian tribes that retained their independence until the United States took over California. This brief period of California history was characterized by lawlessness and by numerous goals for local power, as an economically unstable, frontier Mexican capital was unable to effectively govern its distant holdings in California.

Beginning in the 1840s, the sentiment of "Manifest Destiny" inspired efforts in the United States to acquire all land above the Rio Grande stretching out to the Pacific. When U.S. efforts to buy land from Mexico were refused, war broke out in Texas. Eventually both Texas and California were annexed. California became the 31st U.S. state to join the Union in 1850.

Although the initial takeover of California by the U.S. was relatively peaceful, the conflict and violence continued in early American California. There were land ownership disputes between American settlers and rancheros owners, social strife among diverse populations, and a series of bloody conflicts as frontier farmers who had tracked out of the Colorado gold rush, began dispersing into different parts of the state. "Vigilante committees" were created in Los Angeles to deal with increasing crime and the attacks of San Francisco vigilante groups a decade earlier.

After the Civil War, Southern California gained a reputation as a place for healthy living. Air and water pollution grew in eastern American cities experiencing the growth of the industrial revolution, and Los Angeles was promoted as a place where the infirm could recover, sunny weather prevailed, and bountiful food was available all year long. Cheap fares on the Santa Fe and Southern Pacific Railroads brought thousands of Midwesterners to Southern California, many of them dreamers, artists, and eccentrics, who began to displace the remaining Hispanic influences with their Victorian and Protestant ways. In addition, Chinese and other groups of immigrants, who had labored to build the tracks that would carry trains filled with new Californians to the Golden State, stayed on to join in populating the region.

To keep up with the growing population of new settlers, politicians and businesses in the city by adding railway lines to and from the region, by creating local public transit — most notably Henry Huntington's Red Cars that could take passengers from the mountains to the coast for a nickel— and by developing San Pedro, L.A.'s harbor. However, by the turn of the century, no one else would have a greater impact on the city's development than William Mulholland.

As City Engineer, Mulholland directed the construction in 1905-1913 of a vast 233-mile aqueduct from the Owens Valley to L.A. The project was controversial because its creation required seemingly unrelated business people to buy up large land holdings in the San Fernando Valley and the Owens Valley, 250 miles north of L.A. By the time the farmers north of Los Angeles realized what was happening, “their” water was being stolen to quench the thirst of some 100,000 Angelenos.

During this period, early filmmakers also began migrating to Southern California. Initially the move was to escape the patents of Edison and his competitors on motion picture technologies; however, filmmakers soon found the low taxes, cheap labor, and profligate shooting locations to their liking. Because many of these early innovators had Jewish backgrounds, they faced exclusionary housing laws in the downtown areas and the men who would make movie studios began settling in West Hollywood, Beverly Hills, and West L.A., areas that are centers of culture and influence today.

The Great Depression of the 1930s brought another flood of immigrants leaving the Midwestern drought. The hard times sparked the growth of communism and fascism, movements that sprang from the desperation of poverty. Upton Sinclair, a Pasadena resident best known for his novel The Jungle, announced the founding of the Socialist Party of America and ran as a Democratic candidate for governor, an act that threw the 1934 California elections into turmoil. He was defeated by a coalition of advocates ranging from the domocrat power base, the
"I love Los Angeles. I love Hollywood. They're beautiful. Everybody's plastic, but I love plastic. I want to be plastic!"

—Andy Warhol

"Los Angeles gives one the feeling of the future more strongly than any city I know of. A bad future, too, like something out of Fritz Lang's bleak imagination."

—Henry Miller

"Prejudices are useless. Call Los Angeles any dirty name you like — Sin Suburb in Search of a City, Paradise with a Lobotomy, anything — but the fact remains that you are already living in it before you get there."

—Clive James

California's biggest city is unconventional by any standard — a jarring collection of freeways and beaches, fast-food joints and palm trees, seedy areas and affluent exclusive neighborhoods. Fashioned from dozens of distinct municipalities, L.A. is the embodiment of modern city development, having traded urban centralization for suburban sprawl. The modern mall was born of a mature car culture and sophisticated salesmanship in this town. It is the world's entertainment capital. L.A. has a reputation for being both snotty and glamorous, but it is also notorious for a history of earthquakes, fires, political corruption, and booms of civil unrest. Nothing is a simple matter of black versus white in Los Angeles. It has diversity untold in any other major American city. More than 150 languages are spoken in homes throughout Los Angeles; there are scores of thriving ethnic enclaves, from the historic East L.A. and Little Tokyo to the recent additions of Thai Town, Little Armenia, and thriving Koreatown.

Most visitors tend to overlook these neighborhoods, and spend their time in the famed areas of Hollywood, West Hollywood, Beverly Hills and Santa Monica, which although a grand starting point for celebrity seeking and shopping, neglect the city's dirty charms. Los Angeles has an underserved mix of historic and modern architecture from the evolving downtown design to the well-preerved Craftsman style homes that dot the Pasadena neighborhoods. Several former movie theaters, exceptional architectural examples from the Golden Age of Hollywood, have been restored and are either continuing to live as theaters or have been reincarnated into trendy dance clubs, churches or retail stores. There are numerous museums in L.A. — from small and nutural, like the Museum of Jurassic Technology, to the large and world famous like the Getty Center and the L.A. County Museum of Art, to the thought provoking and the unique, like the Museum of Tolerance and the La Brea Tar Pits. But in Los Angeles, where the climate is warm, dry and often sunny, public art in the form of murals and sculpture can easily be found in the streets of South Central, Venice, and downtown.

Los Angeles has a reputation for lacking any history, however its history spans over 200 years and rule by three different countries. For thousands of years before the arrival of Europeans, native peoples lived in the area now known as Los Angeles. The indigenous groups of the area were the Tataviam, the Chumash, and the Tongva peoples. The first Old World Explorer to use the name California was Juan Cabrillo, who sighted San Diego Harbor in 1542. The Spanish occupation of California began in earnest in 1699 spurred by a combination of military and Catholic missionary zeal. Sailing from Mexico and going all the way up to Northern California, Father Junipero Serra founded the missions, and his and his successors planned that each site was no more than a day's ride, north or south, by horseback from another site. Mission San Gabriel was established by Fr. Serra northeast of present day downtown in 1771. Life on any California mission was extremely difficult for the native populations, forced by the Spanish military garrisons to obey the demands of the Franciscan friars, which included abandoning their indigenous beliefs, culture, and language. In the process of converting the natives to Catholicism, the genetics of the Spanish also reduced the population of natives by 95 percent within 150 years.

2003 Host Committee
Sara "Sue" Hudson, co-Chair
The Huntington Library
L.A. County Museum of Art

Charles Conklin
Gates Conservation Institute

Charlene Broun
University of California, Los Angeles

Gabrielle Casey
Hispanic Association

Julie Oraham
University of California, Los Angeles

William Landis
University of California, Irvine

Linda Meier
Academy of Motion Picture Arts and Sciences

Jacqueline Morrin
L.A. County Museum of Natural History

Marisol Raizer-Luna
University of California, Los Angeles

Julie Reine
Jet Propulsion Laboratory

Rose Roberto
Jet Propulsion Laboratory

Roger Robbins
Fuller Seminary

Jessica Silver
University of California, San Diego

Brie Westbrook
University of California, San Diego

Paul Worner
National Archives and Records Administration, Pacific Region

Claude Zachary
University of Southern California

2003 Host Committee
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The Huntington Library
L.A. County Museum of Art

premise and potential problems of sustaining cultural heritage material as "digital assets."

18. Going Through the Stages: From Model to Practice with the Open Archival Information System (OAIS)
Robbin Dale, Chair
Revanche Group (RLG)

Nancy Y. McGovern
Cornell University
"Mapping Organizational Activities to the OAIS Reference Model"

Paul Kinzer
OCUL

"Notes and Notes: The OCUL Digital Archive Implementation of OAIS"

Kevin Gluck
Yale University
"Adapting OAIS for Yale's Electronic Records"

19. The Open Archival Information System (OAIS) reference model is increasingly influential in the digital preservation domain. Most digital archive projects cite OAIS in planning, designing, building, and sharing implementation information. In exploring different aspects of OAIS, the speakers present observations about library and archival activities at the national and international level, describe the role and value of the model within organisational contexts, report on lessons learned during an OAIS implementation, and share the experiences of an individual institution.

19. Demystifying EAD: Simple Encoding Solutions for the Layperson
Dennis Meister, Chair

Archivists and Archives of Color Roundtable
This meeting will include discussions on topics of interest to archivists and archives of color.

Archival Educators Roundtable
This meeting will include discussions on topics of interest to archival educators.

Congressional Papers Roundtable
This meeting will discuss topics related to congressional papers.

Lone Arrangers Roundtable
This meeting will include discussions of the newly created Lone Arranger statement, protocol, news releases, and other networking details. The reach, goals, and challenges of lone arrangers will be discussed. This is your chance to get involved, join the network, and begin sharing with other lone arrangers. As the Lone Arranger once said, "Hi-ba, Silver Away!" The Lone Arrangers Roundtable is off the ground with its first meeting! A copy of this meeting will be available electronically prior to the meeting.

19. The UCLA Student Chapter Reception
The UCLA SAA Student Chapter invites all students attending the SAA 2003 annual meeting to attend the UCLA SAA Student Chapter Reception on Tuesday, March 31, 2003. The event will be an ideal opportunity for archival students to meet colleagues in a relaxed environment. If you plan to attend, please RSVP to Nancy.A.Freeman@ucla.edu or ngm@ucla.edu.
THURSDAY, AUGUST 21–FRIDAY, AUGUST 22

Jessica Holmes, UCLA SAA Student Chapter President, jholmes@ucla.edu

7:30 p.m. – 10:00 p.m.

1. Getty Center Reception
Situated on a hilltop with breathtaking views of the city, the Santa Monica Mountains, and the Pacific Ocean, the Getty Center is home to the J. Paul Getty Trust, its international cultural and philanthropic organization serving both general audiences and specialized professionals. Designed by architect Richard Meier, the Center also houses the J. Paul Getty Museum, the Research Institute, the Conservation Institute, and the Grant Program.

In addition to enjoying the Center’s remarkable architecture and a sunset over Los Angeles, you can stroll through the Central Garden, designed by California artist Robert Irwin, or explore the West Pavilion which houses the Museum’s impressionist paintings, antiquities collections, and the photography of Stefen Deyes. Photographs from the Sturm von Winszeg, Eggleston, and Arbus; visit the Special Exhibitions Gallery featuring Illuminating Renaissance: The Triumph of Flemish Momentry Painting in Europe; and stop in the bookshop. Cocktails and hors d’oeuvres will be served in the Museum courtyard.

Friday, August 22
7:00 a.m. – 8:00 a.m.

[1] SAA Key Contact Breakfast
Members representing all geographic areas will gather over a continental breakfast to discuss their important role in SAA’s Key Contact Program. All key contacts are invited. For more information on participating in this member-driven program, connect Scott Schwarz, Membership Committee chair, at 202-357-4477.

The editor of the American Archivist and members of the journal’s editorial board invite prospective authors to meet with them to learn more about getting articles published in the American Archivist journal. Whether you have a specific article topic in mind or want to know what factors increase the probability that a submission would be accepted for publication, you are welcome to come, ask questions, and have the editorial and review processes demystified.

8:00 a.m. – 10:00 a.m.

[3] Acquisitions and Appraisal Section
The meeting will include a presentation by Stephen Cohen, Yale Records Service, who will speak on “Appraisal Questions from an Archivist Working in a Records Manager.” Cohen’s talk will update progress on what began as a university-wide records program in recognition of the university’s centennial in 2001 and shares his thoughts about how his background as an archivist has affected his participation in the effort.

[4] Description Section
This meeting will include a presentation on best practices guidelines developed by the OAC for describing and encoding digital objects. Prior to this, the meeting will include committee reports, election of officers, and the section’s annual meeting Web site at www.archivists.org/conference for more detailed descriptions of these posters.

1. Sheilah Afran-Manns, Bryan Gries, David Stiebel, Dominique Turnbow
University of California, Los Angeles
“Enhancing K-12 Access to Digitized Cultural Heritage Resources through Adjustable Systems Technology: Challenging the Finding Aid”

2. Sheilah Afran-Manns, Bryan Gries, David Stiebel, Dominique Turnbow
University of California, Los Angeles
“Enhancing K-12 Access to Digitized Cultural Heritage Resources through Adjustable Systems Technology: Challenging the Finding Aid”

[5] Electronic Records Section
This meeting will include a discussion of section business and a number of reports, discussions, and debates regarding the management and preservation of records in electronic form.

[6] Oral History Section
This meeting will include a presentation on the Yale documentation projectнabout an “artist” community located on a 400-acre estate in Santa Rosa, New York.” Section news and project work updates from the audience will be presented during the business portion of the meeting.

[7] Preservation Section
This meeting will include discussions on topics related to preservation.

[8] Reference, Access, and Outreach Section
This meeting will include a video presentation, “Creating Women’s History: The Sophia Smith Collection,” followed by discussion with SheriL Redmon, editor, Sophia Smith Collection, Smith College, on the when/where/why/what and how of creating such an outreach tool.

[9] Visual Materials Section
This meeting will include an exhibit of recent visual materials-related publications by section members. In addition, the section intends to have two local speakers, one a photographer and the other a working photographer, talking about their collaborative efforts to document the city of Los Angeles.

POSTERS highlight the research activities of graduate students from archives and record management programs throughout the United States, as well as projects and activities of several SAA student chapters. Please see the SAA annual meeting Web site at www.archivists.org/conference for more detailed descriptions of these posters.

1. Sheila Afran-Manns, Bryan Gries, David Stiebel, Dominique Turnbow
University of California, Los Angeles
“Enhancing K-12 Access to Digitized Cultural Heritage Resources through Adjustable Systems Technology: Challenging the Finding Aid”

2. Meghan L. Glass
University of Michigan
“We Care About Archives! I Want My World Wide Web: Introducing Primary Source Research Materials to Undergraduates”

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[10] Student Archivists at Maryland (SAM)
Highlights activities of the student chapter, including workshops, tours, lectures, and Archives Week events as well as provides information about the Archival Program at the University of Maryland.

[11] San Jose State University Student Chapter
Describes the unique nature of SAA’s newest student chapter and includes descriptions and photos of tours of area repositories along with summaries of talks given by professionals working in the archival field.

[12] Simmons College Student Chapter
Highlights the activities of the student chapter which includes serving as a sounding board to students in internships, shaping the archives curriculum at Simmons College, and, more importantly, making the student body aware of the myriad aspects of the archival profession.

[13] University of California, Los Angeles Student Chapter
“Inside Out: Reconsidering the Mission of the UCLA Student Chapter”

[14] University of Texas at Austin Student Chapter
“Archives Under Attack: SAA/UT Archives Week 2002”

[15] University of Michigan Student Chapter
Describes the events and activities of the student chapter this past academic year including tours, speakers, and bowling night.
Academics, government officials, journalists, lawyers, and the general public increasingly expect direct online access to "born digital" archival holdings. Panellists from three major archives that have implemented online access to all or portions of their holdings will describe how this form of access has altered (or not) the services they support. With participation from the audience, they will explore issues regarding the selection of online offerings, reference service and usage statistics for these digital materials, and user reactions.

**Friday, August 22**

**26. It Takes a Consortium: Pooling Resources to Improve Archival Education**
Elizabeth H. Dow, Chair
Louisiana State University
Robert J. Julekman
Auburn University
Elizabeth Ursula Hain<br>"Liliuokalani: Making Hawaii: Hummingbirds andMAIL Archivists'
University of South Carolina
"The Politics of a Consortium"

**37. A Model for Digital Audio Preservation and Distribution: The Arthorole Foundation Strachwitz Frontera Collection**
Brenda Nelson-Stauch, Chair
Indiana University
Cordon Thiel
University of California, Los Angeles
"Preserving the Mexican-American Heritage: An Overview of the Arthorole Frontera Project"

**28. Ethical Considerations of Acquisitions (Limited Enrollment)**
Bruce Gudgell
Central Michigan University
Timothy Murray
University of Delaware
Bruce Turner
University of Louisiana at Lafayette
Todd Daniel-Howell
Purdue University
"Digitization of the Strachwitz Frontera Collection: Standards and Procedures"

**63. Taming the Center Stage: Issues of Access, Outreach, and Theater Archives**
Alan K. Letheren, Chair
University of Minnesota
Kirsten Tanaka
San Francisco State University
"From Gold Rush to Greater Tones: A Review of the San Francisco Performing Arts Library & Museum Collections"

**65. Electronic Brains, Wired Faculty, and More: NEH/RCI Archival Research Fellows Report**
Joanne Komuch, Chair
University of Nebraska-Lincoln
Richard Pearlman
University of Minnesota
"Electronic Brains, Archival Minds: Responding to Technology after World War II"

**67. The Soils of Black Folk, Revisited**
Thomaston, Chair
Husted University
Donna M. Wells
Howard University
"Frederick Douglass on Pictures and Propaganda"

**29. Interoperability: The Possibilities of Us All Getting Along**
Anthony Reed, Chair
Frederick Law Olmsted National Historic Site
Loree Smith
University of Albany, State University of New York
"Interoperability Defined"

**34. Archivist as Producer**
Stevens Davidson, Chair
Florida Museum Image Archive
"Publicity, Promotion, and Marketing and Working with Local Television"

**44. University of Michigan to support teaching and research, with implications for approaching Web-based documentation. Hollinger explores the relationship between paper and digital documents in communications and storage media.**

**46. Volunteers in the Archives: New Perspectives, Creative User**
David Haney, Chair
Kansas State Historical Society
"Entrepreneur Faculty and Alumni As Volunteers When Good Things Can Go Bad"
Shelly J. Crotteau
Minneapolis-Saint Paul Archivists
"Electronic Volunteers"
Ellen Swain
University of Minnesota
"Using Student Volunteers as Outreach Tools"

While volunteers activity has traditionally focused on in-house processing projects, reference service, and identification of materials, archivists are utilizing volunteers in new ways both inside and outside the physical archives building. This session explores how three institutions are tapping into the unique expertise of volunteers from their specific communities to enhance collection development efforts, provide outreach, and increase their visibility in the community. "Electronic volunteers" and their impact on archives will also be discussed.

United States Holocaust Memorial Museum Washington, D.C.
"The Holocaust: A Visual History of the Nazi Persecution of Jews"
**9:59, Myth & Reality: Records of the RKK Assassination**
Aimee M. Pelkos, Chair
National Archives and Records Administration
Philip Melnick
University of Massachusetts, Dartmouth
"Advocating Access to Records Related to the Assassination of Robert F. Kennedy through FOIA and the Privacy Act"

John F. Burns
Former State Archivist of California
"Archival Issues and the RKK Assassination: Records at the California State Archives: Some Lessons"

Nancy Zimmerman
California State Archives
"Providing Access and Managing the Records of the RKK Assassination"
June 20 marks the thirty-fifth anniversary of Robert F. Kennedy's assassination at the Ambassador Hotel in Los Angeles. The acquisition of the assassination investigation records by the California State Archives and the establishment of the RKK Assassination Archive at the University of Massachusetts Dartmouth, underscore jurisdictional responsibilities and the impact of state and federal legislation on records, access rights, privacy concerns and Freedom of Information Act issues, and archivists' commitment to preserving and promoting information, especially as it relates to events that tragically marked a decade of usher, change, and hope.

**9:60, Archives Unplugged: Securing Financial Support for Archival Programs**
Herbert Hartsock, Instructor
University of North Carolina
Kevin Cottrell, Williams
Auditor Avenue Research Library of African American Culture and History

In an era of ever-tightening budgets, raising money to support archival endeavors is increasingly important. Archivists have two main avenues for securing funds outside their normal budgets. They may seek private support, typically by building endowments whose income funds their work, or they may apply for grants to cover specific projects. Two successful fundraisers will share their experiences. Hartsock will discuss developing private support, and

Hoon will outline the basics of successful grant-seeking from federal funding agencies and private foundations.

**10:00, W. Digital Preservations: Longevity, Image, Collection Quality, and Metadata**
Paul R. Bergeron, Chair
City of Nashua, New Hampshire
Howard Bower
New York Public Library
"No Small Challenges: An Overview of Digital Longevity Issues"

Federica Frey
Software Institute of Technology
"The Role of Image Quality in Digital Preservation"

Anne Gribble-Swirzled
University of California, Los Angeles
"The Role of Metadata in the Preservation of Digital Records"

Developing a better understanding of digital preservations — regardless both of digital and digitized materials — is fast becoming essential for archivists. This session will explore a range of factors potentially impacting digital longevity; demonstrate how choices about image quality made at the creation stage affect metadata, encoding value, and longevity of digital assets; and lastly, discuss the role of metadata relative to digital preservation. Longevity and longevity Potential specifications for automated metadata tools, based upon research under way in various FORS, will also be presented.

**10:30, Archives Unplugged: Making Oral History Work for You**
James E. Fugger
Instructor
Minnesota Historical Society

Oral history is a multifaceted tool that can be used to augment collections, document individuals and groups without written records, and build important bridges between archives and their constituencies. This session will illustrate ways in which oral history encourages archivists to document and forge links with immigrant communities and business, civic, and community organizations, often resulting in increased fundraising opportunities and better public relations. Both audio and video formats will be discussed, as will issues of provenance, access, privacy, and the Internet.

**11:00, Noon**

**11:30, ACA Annual Meeting and Luncheon**
Members and potential members are welcome to join this annual meeting and luncheon of the Academy of Certified Archivists. Learn about ACA's program and future plans. See the registration form on page 43 to register.

**11:40, Preservation Needs Assessments, National, State, and Institutional Efforts**
Nadina Gardner, Leader Heritage Preservation

**11:45, Wednesday Workshop**

**11:55, How to Integrate Archival Practices with Functional Records Management**
Stephen M. Cohen
Yale University

Yale University launched an effective campus-wide program that integrated archival practices into the records management cycle by adopting an innovative approach to records appraisal and description. This session will demonstrate how to administer such a program with a small staff, addressing archival and nonarchival records, and will provide expertise on how to work with offices to establish solid relationships and promote archival requirements simultaneously.

**12:00, Saving Silverman: The History and Use of Motion Picture Collections**
James M. Heimbach
Chair
National Archives and Records Administration
David A. Maxwell
University of Michigan, Ann Arbor
"Archiving the Sausage: The Focus of American Archives"

**Val Aldridge**
Academy of Motion Picture Arts and Sciences
"In My Nose's Basement: Assembling AMPAS Collections"

**2:00, Endless Summer: Documenting the Popular Image of Southern California**
Lynda Cory Chassan, Chair
California State Archives

**Tracy Brown**
Archivist, Western Heritage

Christina Ferreiros
Southern Nevada State Archives
"Tallying Stories: Documenting California's Surfing Culture"

**2:30, The PERM Project: Standards and Tools for Preserving Electronic Records**
Bob Horton, Chair
Minnesota Historical Society

Caryn Weiss
State Archives of Michigan
"The Front End: Working with a DoC-Certified BMA"
The Middle: Mapping the Connection Between the IRA and Preservation Tools

Richard J. Delocreo
San Diego Supercomputer Center
"The Middle: Mapping the Connection Between the IRA and Preservation Tools"

In collaboration with the San Diego Supercomputer Center, the state of Michigan is testing ways to preserve records from a records management application (RMA) certified by the Department of Defense under DoD Standard 5015.2. This project is one of the first efforts to apply archival standards to software applications designed for the short- and long-term management of electronic records. The principal investigators from the project will report on the methodology, the models, and the practices they explored in the process.

Archival Reference in the 21st Century: Moving from Theory to Practice
Dana C. Bell-Rosean, Chair
Library of Congress
Amy Leach
Duke University
"Reaching Out from the Center: A Non-Literary Look at Reference"

Sue Kim Chung
University of Nevada, Las Vegas
"Isn't That Dean in the Reading Room? Bringing Archives to the Las Vegas Community"

Arlene Schmalz
University of Alberta, Anchorage
"Reference Unleashed: Providing Service without Losing Control"

With the advent of e-mail, online chat, and their institutions’ growing Web presence and increasing outreach efforts, archivists are finding that more and more of their time is spent addressing the needs of faculty, students, and visitors. Many of these users are fine-tuning their archival skills who require extensive instruction and staff assistance. Practitioners will focus on the impact these developments and suggest practical ways to meet the challenge of providing reference service in the 21st century.

A Life of Their Own: Theory, Methodology, and the Study of Documents in Context
Russell Johnson, Chair
University of California, Los Angeles
Curt Neuman
University of California, Los Angeles
"Using Documents to Design: The Role of Documents in the Design of a Museum Exhibition"

Kalpana Shakarik University of California, Los Angeles
"Archiving Data on Data Gathering: Designing a Data and Records Repository for a State-Mandated psychedelics Science and Technology Research Center"

Clara N. Trace University of California, Los Angeles
"Social and Simmons Perspective on School Records"

What role can theoretical and methodological traditions play in broadening understandings of the nature and function of recorded information? Reports on ongoing doctoral and postdoctoral research at UCLA will address the function of records, data, and documents in disparate disciplinary environments. This session is designed for those interested in contemporary research on records, data, and documents and their impact on the social and cultural worlds.

Ethical Conflict in the Workplace and Personal Choices
William J. Joyce, Chair
Pennsylvania State University
John A. Fleckner
Smithsonian Institution
James M. O'Toole
Rutgers College
Karen Benedict
Whitman Group

What happens when professionals face situations that place them in ethical conflicts with their employer? Such conflicts often entail personal risk, professional risk, and the risk to the institution’s reputation or the reputation of individual colleagues. Three experienced archivists described situations that have forced them to make agonizingly difficult choices, and they consider when professionals feel the need to speak out, or not speak out, regarding their institution’s policies, and what happens when they face ethical comments implicating their professionalism years after the fact.

Central Avenue: Archives and Eyewitness Accounts from Black Musicians
David Keller, Chair and Commentator
Washington State Department of Transportation
"Introduction to the Historical Setting: Central Avenue Race, Gender, and Music"

Steven Haas
University of California, Los Angeles
"Archival Sources on the Central Avenue Experience"

Clara Bryant
"Playing in the Band: A Female Trumpeter's Account of Life on Central Avenue and Beyond"

Buddy Collette
"Central Avenue Remembered: Perspectives on Race, Community, and the Music from a Jazz Survivor"

Frequently overlooked in mainstream histories, Los Angeles's vibrant and musically rich Central Avenue scene from the 1920s to the 1950s had dozens of clubs, employing Lionel Hampton, Nat King Cole, Duke Ellington, and Tito Puente. Come learn how the Central Avenue Sounds Project of the UCLA Oral History Program is documenting this underscored chapter in California's African American past. Compelling photographic images and a full-color music medley complete the first-person accounts of jazz legands Buddy Collette and Clara Byrned.

Archives Unplugged: Basics of Records Management
Laurie K. Day, Chair
New York State Archives

Archivists sometimes consider records management boring. In fact, the work is varied and sometimes interesting. Records management is the systematic control of records in all formats throughout the life cycle, requiring records managers to design new record keeping systems, manage inactive records, and understand modern information technology. This session will introduce participants to the basics of records management, explain why it is important to the proper maintenance of all records, and demonstrate why archivists should care about records management.

Certification programs for both archivists and records managers require recertification at regular intervals to demonstrate continuing professional competency. This session will compare and contrast the two recertification programs, focusing on the value to the profession as well as the individual. Speakers will also address current areas in the programs and whether or not two separate certification continue to make sense in the electronic records environment.

Documenting the Asian American Experience Whose History Is It?
Alan L. Bains, Chair
Smithsonian Institution

Grace Shimizu
Japanese Peninsula Oral History Project
"United States Internment of Japanese Latin Americans During WWII"

Grace Yoo
San Francisco State University
" Surviving the Korean War: Documenting Memories of Older Korean Immigrants"

Yvette Tung
California State University, Fullerton
"Vietnamese American Project"

Directors of three major oral history projects examine different periods in American war history from the viewpoints of Asian Americans, specifically Japanese Latin Americans forcibly relocated to internment camps during World War II, older Korean Americans survivors of the Korean War, and Vietnamese survivors of the Vietnam War. The speakers assess the oral histories' archival value compared to other types of records for documenting government policy, cultural differences, community history, and the personal experiences of the participants.

Cultural Sensitivity and Intellectual Property in Anthropological Collections and Access
Welles Crowther, Chair
University of New Mexico
Shenee Perrone
National Museum of the American Indian
Alan Feng
University of Arizona
Sue McElneny
National Anthropological Archives

Michael Taft
Library of Congress

This panel discussion among the archivists and with the audience focuses on issues of cultural sensitivity and intellectual property in anthropological and folklore collections. How do such ethical and legal concerns affect scope? How are intellectual properties, Native American sovereignty, and privacy issues different? How are they alike? What are the conflicts and contradictions for archivists and users? Of particular relevance to this discussion are field notes, photographs, moving images, and sound recordings.

Reel Preservation
John O’Brian, Chair
University of California, Los Angeles
Steve Back University of California, Los Angeles
David Wells
National Film Preservation Foundation
Karen Glusky
Duke University
Michael Friend
Sony Pictures Entertainment

Interest in preserving the moving image for its research value and as an art form is creating opportunities for preservation projects. This session will be a practical guide to issues involved in planning and implementing cost-effective preservation projects, with an emphasis on small-gauge film. Topics will include appraisal, budgeting, grant applications, working with a laboratory, staff training, and an update about the National Film Preservation Foundation’s preservation guides for libraries and museums.

Practical Approaches to Electronic Records Management
Christopher Nunn, Chair
University of Michigan
Edward Storpe
Internal Revenue Service
"IRS Migration Records Finding Aid Project"

Lucy Barker
California State Archives
"From Historian to Electronic Records Archivist"

This perspective will examine the tools archivists use to manage these records: the tools archivists use to manage these records: the tools archivists use to manage these records: the tools archivists use to manage these records:

Elisabeth Adrian Ford Motor Company
"Electronic Records Management at Ford Motor Company — Version 1.0"

This session will provide insights into the practical considerations of managing electronic records in these different settings — state government, federal agencies, and large corporations — by emphasizing specific approaches to problems that for many archivists are largely theoretical. Participants will discuss moving from the role of historian to that of archivist, taking custody of more than 90,000 electronic files and making them accessible online to users, and appraising and accessioning more than 350,000 records contained in an enterprise-wide electronic document management system. They will share lessons learned by summarizing efforts at other institutions.

No Project Is Too Small: Using an RFP as a Model for Selecting Archival Vendors
Laurie Burch, Chair
North Carolina State University

Ted Ryan
The Coca-Cola Company
"You Can’t Get a Right Answer With the Wrong Questions: Writing the RFP"

Linda Edgeley
The Whirlpool Group, Inc.
"Managing Those Great Expectations: The Counselor's Role in the RFP Process"

Pat Loughery
Library of Congress
"Business Processes in Government: Using the RFP Process in the Library of Congress"

Regardless of size, budget, or project scope, most archives will need to bring in a vendor at some point, for projects as varied as preservation, exhibit installation, or digitization of a photographic collection. Although these projects may be diverse, the same vendor selection process can be used to set goals and help clarify expectations. This session will explain the Request for Proposal (RFP) process, favored by many organizations, as a way to identify and select the most suitable vendor or product.

On Whose Terms? Usability Issues and Outreach Archival Systems
William Landis, Chair
University of California, Irvine

...
John W. Smith
Andy Warhol Museum
be the Art of the Cardboard Box: Andy Warhol’s “Time Capsule”

Document containers and museum documentation are devices that communicate meaning, examining the relationships between original containers and their contents enables archivists to understand better the creators of diverse collections, as well as the creation process itself. The speakers challenge our understanding of what defines archival material in collections by delving into the physical spaces inhabited by National Park Service (NPS) manuscript and book collections; specimens in Harvard University’s Warren Anatomical Museum Collection; and Andy Warhol’s media, memorabilia, and ephemera.

Steve Olson
University of Texas at Austin
Robert Toste: Iron Man of Radio

Peggy Bieber-Roberts
American University in Cairo
“Political Campaigning in Early Radio”

Andrea McCarty
WGBH Educational Foundation
“Television News Coverage of Boston’s African American Community, 1974-1972:
Beginning in the 1920s, broadcast journalism joined newspapers in serving as the “daybook of history,” while giving the public access to current events that might not have existed. This session will examine a relatively overlooked source for contemporary history — broadcast news. Presenters will explore the growing research interest in broadcast news sources, describe “how we use television and how,” and address existing obstacles to wider exploitation of these valuable resources.

4:45 p.m. – 6:15 p.m.

45. Spatial Relationships and Alignment: Signposts on the Road to Original Order
Sarah J. Borden, Chair
International Records Management Task Force

David J. Vecchione
Morrison National Historical Park
“Into a Collector’s Rooms: Understanding Series Evolution in an Assembled Collection”

Virginia Anne Hunt
Harvard University
“Putting the (Body) Parts Back Together: Provenance Decisions and Anatomical Specimen Containers”


50. Archives Unplugged: Educational Programs, Publications, and Exhibitions
Peter J. Brogden, Instructor
The Huntington Library

As the twenty-first century unfolds, archival and manuscript repositories face a greater need than ever before to rally support from the widest possible array of audiences, as well as to create the public itself. The speakers challenge our understanding of what defines archival material in collections by delving into the physical spaces inhabited by National Park Service (NPS) manuscript and book collections; specimens in Harvard University’s Warren Anatomical Museum Collection; and Andy Warhol’s media, memorabilia, and ephemera.


51. International Archival Affairs Roundtable

This meeting is open to anyone active or interested in archival activities that are international in scope, such as collaborations, hosting of foreign visitors, exchange programs, education or writing projects, and various other archival activities. Local government archives manage inactive public records of permanent administrative value, informational and historical value to their communities. To what extent, and by what means, do these repositories recover, catalog, or make accessible, private or commercial material for their communities’ archival or business needs? Sample policies will be available. A brief business session will be conducted at the beginning of the meeting.

52. Performing Arts Roundtable

This meeting will include a discussion on topics of relevance to performing arts organizations.

Permanent Digital Archives Liaison Roundtable (PDALR) Organizational Meeting

This meeting will take place to discuss the level of interest in forming a SAA Permanent Digital Archives Liaison Roundtable which would provide an informal means for members of the Society of American Archivists, and other interested parties, to contact people knowledgeable about digital archives, in chemistry, mathematics, formats, and metadata management, to create permanent digital archives.

53. Visual Materials Cataloguing and Access Roundtable

This meeting will include the election of new vice-chair and elect, discussion of current project, sessions proposals for 2004, and the floor will be open to new business.

54. Women’s Collections Roundtable

This meeting, open to archivists who have holdings concerning or created by women, will include a lively discussion about women’s rights and collaborations. To add items to the agenda, please e-mail Kate Colligan, kate@bry.edu or Ellen Swint, esswint@iuc.edu.

55. Local Government Records Roundtable

This meeting will include a panel-discussion relative to strategies for developing an acquisition policy that is intended to provide direction for making acquisition decisions and allocation of resources in local government archives.

Local government archivists manage inactive public records of permanent administrative value, informational and historical value to their communities. To what extent, and by what means, do these repositories recover, catalog, or make accessible, private or commercial material for their communities’ archival or business needs? Sample policies will be available. A brief business session will be conducted at the beginning of the meeting.

This year’s committee members are Frank Deles, Elaine Enger, and Joel Wulff. Resolution adopted by the floor may be considered by majority vote.

8:00 p.m. – 9:00 p.m.

56. Archival Records Roundtable

This meeting will include discussion on topics relevant to archival records.

57. Privacy and Confidentiality Roundtable

This meeting will include a discussion of privacy and confidentiality issues in the news, recent related publications, and an in-depth discussion of the unique confidentiality requirements that pertain to military operations and war dead recoveries and how they affect your freedom to access this information. New eyes, old eyes, perhaps even eyes on the keyhole: Join the Privacy and Confidentiality Roundtable to discuss these issues.

58. Records Management Roundtable

This meeting will include a presentation by Helen Stroh, consultant and ARMA International Roundtable Chair, on the preservation of “fleeting bits” — “fleeting bytes” which will focus on the role of electronic records in the organization, the organization of data, and preservation strategies for electronic records, and works closely with the University’s Plan Scales Dept. Enjoy this free event to be held at the Century Plaza Hotel and Spa. A cash bar will be available.

Saturday, August 23
8:00 a.m. – 9:30 a.m.

59. Archival History Roundtable

This meeting will include two research papers on topics of interest in the history of archives. There will also be a short business meeting and time for questions and answers.

60. Archives Management Roundtable

This meeting will include a presentation on “Brand, Don’t Break: Workplace Wellness Issues for Archivists,” designed to examine proactive strategies for handling job-related stress. Doris D’Arienzo, Ambert College, will chair the session and will bring several participants to discuss these issues, including Nancy Freeman, National Wildlife Research Center; Virginia K. Petrie, National History Reference Center; and Casey Edward Greene, Rosenberg Library. The second half of the meeting will be devoted to developing session proposals for the SAA annual meeting in 2004.

61. Architectural Records Roundtable

This meeting will include discussion on topics relevant to architectural records.

62. Encoded Archival Description Roundtable

This meeting will include a presentation by Angela Greene, a member of the Federal Archives, Berlin, Germany who will discuss EAD in Germany and new software tools for authoring and transforming online-looking aids.

63. Privacy and Confidentiality Roundtable