

# ARCHIVES 2013 NEW ORLEANS

Joint Annual Meeting of the Council of State Archivists  
and the Society of American Archivists



## ANNUAL MEETING REGISTRATION FORM

To register online using our secure *ARCHIVES 2013* registration form, go to [www.archivists.org/conference](http://www.archivists.org/conference).

### 1. REGISTRATION

One registrant per form. Please type or print clearly.

LAST NAME \_\_\_\_\_ FIRST NAME \_\_\_\_\_ MI \_\_\_\_\_ NICKNAME FOR BADGE \_\_\_\_\_

INSTITUTION NAME \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

STREET OR PO BOX \_\_\_\_\_

CITY \_\_\_\_\_ STATE/PROVINCE \_\_\_\_\_ ZIP/POSTAL CODE \_\_\_\_\_ COUNTRY \_\_\_\_\_

THIS ADDRESS IS FOR MY  HOME  BUSINESS  OTHER  
 USE THIS AS MY PREFERRED MAILING ADDRESS FOR ALL SAA BUSINESS.

IF STUDENT, NAME OF SCHOOL \_\_\_\_\_

( ) \_\_\_\_\_ ( ) \_\_\_\_\_ ( ) \_\_\_\_\_  
 PHONE HOME PHONE FAX

E-MAIL ADDRESS \_\_\_\_\_

#### Are you a CoSA Member?

No  Yes

#### Is your employer an Institutional Member of SAA?


No  Yes

Nonmembers employed by member institutions are eligible to receive partial discounts on SAA event registration.

#### SAA/ARMA Reciprocal Rate:

No  Yes

ARMA ID#: \_\_\_\_\_

  Check here if you have any special needs in order to participate fully in this event. The conference staff will contact you.

#### Will you help reduce our footprint?

Check here to opt out of receiving a print Onsite Program.

### 2. CONFERENCE REGISTRATION FEES

Weekly registration includes all Plenary and Education Sessions and Exhibit Hall. Registration fee does not include Pre-conference Programs or Special Ticketed Events. (See reverse.)

	COSA/SAA MEMBERS	EMPLOYEES OF MEMBER INSTITUTIONS	NONMEMBERS
<b>Please check appropriate box:</b>			
<b>Early-Bird</b> (by 7/5) .....	<input type="checkbox"/> \$319	<input type="checkbox"/> \$369	<input type="checkbox"/> \$499
<b>Advance</b> (by 7/15) .....	<input type="checkbox"/> \$369	<input type="checkbox"/> \$419	<input type="checkbox"/> \$549
<b>On-Site</b> (after 7/15) .....	<input type="checkbox"/> \$429	<input type="checkbox"/> \$479	<input type="checkbox"/> \$599
<b>One-Day</b>			
<input type="checkbox"/> Wednesday 8/14 <input type="checkbox"/> Thursday 8/15 <input type="checkbox"/> Friday 8/16 <input type="checkbox"/> Saturday 8/17 .....	<input type="checkbox"/> \$189	N/A	<input type="checkbox"/> \$269
<b>Student</b> .....	<input type="checkbox"/> \$139	N/A	<input type="checkbox"/> \$209
<b>Student One-Day (any one day)</b>			
<input type="checkbox"/> Wednesday 8/14 <input type="checkbox"/> Thursday 8/15 <input type="checkbox"/> Friday 8/16 <input type="checkbox"/> Saturday 8/17 .....	<input type="checkbox"/> \$119	N/A	<input type="checkbox"/> \$159
<b>Guest*</b> .....	<input type="checkbox"/> \$129	N/A	<input type="checkbox"/> \$169

Subtotal Conference Fees \$ \_\_\_\_\_

**\*Guest Registration:** Designed especially for spouses, partners, and children of conference attendees, guest registration allows the guest to attend the Plenary Sessions, the All-Attendee Reception, and the Exhibit Hall. Guest registrations must accompany the conference attendee's registration. When registering a guest, please be sure to provide full names below.

\_\_\_\_\_  
\*GUEST NAME

\_\_\_\_\_  
\*GUEST NAME

### 3. PRE-CONFERENCE PROGRAM FEES

	SAA/CoSA Members (Advance/Regular)*	Employees of SAA Member Institutions (Advance/Regular)*	Nonmembers (Advance/Regular)*
1410 Archives: Principles and Practices (8/11-12) .....	<input type="checkbox"/> \$289 / \$349	<input type="checkbox"/> \$329 / \$389	<input type="checkbox"/> \$379 / \$429
1411 [Revised] Describing Archives: A Content Standard (DACS) (8/12) .....	<input type="checkbox"/> \$189 / \$249	<input type="checkbox"/> \$219 / \$279	<input type="checkbox"/> \$249 / \$299
1412 NEW! EAD Hackathon (8/12) .....	<input type="checkbox"/> \$39 / \$89	<input type="checkbox"/> \$59 / \$109	<input type="checkbox"/> \$69 / \$119
1413 Encoded Archival Context – Corporate Bodies, Persons, and Families (EAC-CPF) (8/12) .....	<input type="checkbox"/> \$189 / \$249	<input type="checkbox"/> \$214 / \$274	<input type="checkbox"/> \$249 / \$299
1414 NEW! Digital Curation Planning and Sustainable Futures [DAS] (8/12) .....	<input type="checkbox"/> \$189 / \$249	<input type="checkbox"/> \$219 / \$279	<input type="checkbox"/> \$249 / \$299
1415 NEW! PREMIS Tutorial [DAS] (8/13) .....	<input type="checkbox"/> \$189 / \$249	<input type="checkbox"/> \$219 / \$279	<input type="checkbox"/> \$249 / \$299
1416 NEW! Reappraising and Deaccessioning Archival Materials from Start to Finish (8/13) .....	<input type="checkbox"/> \$189 / \$249	<input type="checkbox"/> \$219 / \$279	<input type="checkbox"/> \$249 / \$299
1417 NEW! Rights and Permissions: Policies for Reproduction and Reuse of Archival Holdings (8/13) .....	<input type="checkbox"/> \$189 / \$249	<input type="checkbox"/> \$219 / \$279	<input type="checkbox"/> \$249 / \$299
1418 REVISED! Managing Electronic Records in Archives and Special Collections [DAS] (8/13) .....	<input type="checkbox"/> \$189 / \$249	<input type="checkbox"/> \$219 / \$279	<input type="checkbox"/> \$249 / \$299
1419 CURATEcamp SAA 2013 (8/13) .....	<input type="checkbox"/> \$39 / \$89	<input type="checkbox"/> \$59 / \$109	<input type="checkbox"/> \$69 / \$119
<b>*The Advance deadline is July 15. Regular rates apply after that date.</b>			
	<b>Subtotal Pre-Conference Fees</b> \$ _____	\$ _____	\$ _____

### 4. TICKETED SPECIAL EVENTS

Please indicate if you plan to attend — even if the event is free to registrants — so that we may provide you with a ticket and have an accurate estimate of attendance.

	# Tickets	
SAA Research Forum (8/13)	_____	Free to registrants; \$50 / \$25 (students) to those not registered for ARCHIVES 2013
CoSA Work Session/Lunch (8/14)	FREE _____ \$15 EACH _____	Complimentary lunch for up to two representatives per state/territory; \$15 each additional representative
ACA Annual Business Meeting and Member Luncheon (8/15)	_____	\$30 for ACA Members (includes plated lunch)
All-Attendee Reception (8/16)	_____ 1 _____	Free to registrants
Guest Ticket to All-Attendee Reception (8/16)	ADULT _____ CHILD _____	\$40 Adult / \$10 Children 12 and under
Archives Leadership Institute Alumni Reception (8/17)	ALUMNUS _____ GUEST _____	\$35, open to all ALI alumni plus guest
Subtotal Special Event Fees \$ _____		

### 5. METHOD OF PAYMENT

All registration must be accompanied by payment, and all payments must be made in U.S. funds. The conference office accepts checks, VISA, MasterCard, American Express, and Discover. Please make checks payable to SAA. Do not send cash.

Total: \$ \_\_\_\_\_  Check # \_\_\_\_\_ Checks must include name(s) of registrant(s).  
 VISA  MasterCard  American Express  Discover

CREDIT CARD # \_\_\_\_\_ EXPIRATION DATE \_\_\_\_\_ CSV \_\_\_\_\_

NAME ON CARD (PLEASE PRINT) \_\_\_\_\_ TELEPHONE NUMBER IF NAME ON CARD DIFFERS FROM ATTENDEE \_\_\_\_\_

CARDHOLDER'S SIGNATURE \_\_\_\_\_

For fastest service:  
Register online at [www.archivists.org/conference](http://www.archivists.org/conference)

Submit via fax (with credit card information) to:  
**312-606-0728**

Or send completed form with payment to:

**Society of American Archivists  
ARCHIVES 2013, Registrar  
17 North State Street, Suite 1425  
Chicago, IL 60602**

Questions? 312-606-0722 or 866-722-7858 (toll-free)

Please do not submit registration  
via more than one method.