

Museum Archivist

Newsletter of the Museum Archives Section
Society of American Archivists

Volume 15, Issue 2

July 2001

FROM THE CHAIR

Summer in the City (D.C.)

Hard to believe that July is already here - and soon we will see each other in D.C. I will be the archivist in a brace recovering from knee surgery! I hope you will join us for our Working Group meeting Wednesday afternoon- see the announcement in this issue and on the listserv. I welcome anyone who wishes to co-run the Working Group with me - particularly if you have specific experiences you feel would be useful to the discussion. Just drop me a line. I'd also like to encourage you to join us at our early-bird section meeting (Thursday, August 30th, 8-10 a.m.) where, among other things, we hope to get the Museum Archives Directory project up and running again. We'll also hear an update on the *Museum Archives Manual*.

I'm pleased to announce that this spring our *Museum Archives Guidelines* went to the Standards Committee for approval. By the time you read this, I hope that the approved standards will be in press as an SAA publication. Kudos to our fine Standards Committee (Chair: Andrew Martinez, members Deb Wythe, Paula Stewart, Sammie Morris, Mary Elizabeth Ruwell, and past chair Polly Darnell) for their outstanding work. Thanks also to all the section members who solicited comments on the guidelines from other professional organizations.

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MUSEUM ARCHIVIST is issued twice a year by the Museum Archives Section of the Society of American Archivists. News items, letters to the editor, and comments from the archives community are welcome. An online version of this newsletter is also available (see page 3 for details).

Deadlines for submissions are the 1st of June and the 1st of December. Please send all submissions to the newsletter editor at Smorris@dm-art.org.

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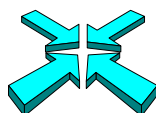
CONTRIBUTORS

The editor wishes to thank the following individuals who contributed to this issue: Sarah Demb, Bart Ryckbosch, Douglas Stark, Paula Stewart, Lorraine Stuart, and Kathleen Williams.

FROM THE CHAIR (continued)

I'll look for you all at our co-sponsored session "Architectural Documentation Beyond the Blueprint" Saturday, September 1, at 11:14am.

*Sarah Demb, Section Chair
Peabody Museum of Archaeology & Ethnology,
Harvard University*



GETTING CONNECTED...

Access to the Museum Archives Section

Museum Archivist Online

The newsletter is available online at <chin.gc.ca/Resources/Forum/e_forum.html> under "Feature Articles," for 15 days. After 15 days, it moves to "Newsletter" under the heading "Resources."

Editor's Note: Although the CHIN web site has been experiencing difficulties with new submissions, the last edition of the newsletter is now available on their web site.

The Museum Archives Listserv

An individual can join the email distribution list by sending a message to:

majordomo@fas.harvard.edu.

Leave the subject line blank, and in the body of the email, type:

subscribe SAAMUS-LIST [your email address]

Messages may be posted to:

saamus-list@fas.harvard.edu.

**WORKING GROUP
ANNOUNCEMENT**

**MUSEUM ARCHIVES WORKING
GROUP 2001**

**Wed. August 29, 2001, 1-4 p.m.,
Washington Hilton and Towers,
Washington, D.C.**

**Topic: "The Museum Archivist Meets
the Museum Database"**

This year's working group will be split between the special topic and an editorial meeting for the forthcoming *Museum Archives Manual*. Special topic: from 1-2:30 p.m. there will be a structured discussion of the archivist's role in the creation, maintenance and preservation of the museum collections database. Discussion will include the following topics: Why should archivists become involved in the development of the museum database? What is the archivist's responsibility to the museum database as vital record? How do archivists work with database administrators to ensure archival concerns are addressed? Should the collections database include archival collections, and what programs make this integration possible?

From 2:30-4 p.m., contributors to the *Manual* will meet with editor Ann Marie Przybyla to discuss the work in progress. Just a reminder to the authors that their articles are due to Ann Marie by June 30.



MUSEUM ARCHIVES MANUAL CONTRIBUTIONS NEEDED!

It's **not** too late to send in your anecdotes and **photographs** to the editor for inclusion in the *Manual's* sidebars! The individual topics are:

Organization and Recordkeeping
Getting Started
Records Surveys
Appraisal
Records Management
Accessioning
Arrangement
Description
Preservation
Oral History

Research Use
Security
Audiovisual
Photographs
Electronic Records
NAGPRA
Repatriation of Nazi-Looted Art
Resource Guide
Artifacts
Field Records/Scientific Notebooks

Please contact Ann Marie Przybyla, the editor, if you have something to contribute.
(Phone: (518) 798-5717 Email: aprzybyl@mail.nysed.gov)



SAA ANNUAL MEETING DEADLINES

Washington, DC

August 27-September 2, 2001

Deadline for Early Bird Registration: July 6, 2001

Deadline for Offsite Registration: July 27, 2001

Deadline for Hotel Reservations: July 27, 2001

For more information about the annual meeting, go to www.archivists.org.

FROM THE EDITOR

As many of you have probably noticed, in my second issue as editor I am continuing to experiment with new features, style changes, and the addition of clip art to enhance and (hopefully) improve upon our section's newsletter. Bart Ryckbosch, the newsletter publisher, has been extremely patient and accommodating during this trial period, allowing us to extend the length of the newsletter slightly, while working with me to ensure that all the graphics inserted electronically make it into the printed version you see.

After a little tweaking, I believe we can come up with a new look for our newsletter that will make us all proud, while continuing to offer the same level of quality information, excellent writing, and timely reporting brought to you by my predecessors.

I welcome any comments and criticism from our readers on how to continue to improve upon our newsletter. Please let me know if there are particular features or other items you'd like to see included. Your opinion matters, so please don't be shy! I'd also like to encourage each of you to please continue submitting information on any grants you've received, recent acquisitions, staff changes, work in progress, updates, and any other information relevant to the museum archives community.

I've really enjoyed my stint as editor so far, and I want to take this opportunity to thank those of you who have continued to contribute to the newsletter (Paula, Lorraine, and the rest of you, you know who you are!)

I look forward to seeing you all at the working group and section meetings at SAA in August!

Sammie Morris
Archivist, Dallas Museum of Art





NEWS, NOTES, & ANNOUNCEMENTS

MFA HOUSTON ARCHIVES WELCOMES NEW EMPLOYEE

Dr. Iza Mirian de Almeida Poupard will be filling a temporary position with the Archives of the Museum of Fine Arts, Houston in July. Dr. Poupard has a graduate History degree from the University of Brasilia and an Archival Science doctorate from the Universite de Paris-Sorbonne. She has an extensive background in archival theory, having taught Archival Science as an Associate Professor at two Brazilian universities for thirteen years. In 1995, supported by a scholarship from the Brazilian government, she became a postdoctoral researcher in Canada where she assisted Luciana Duranti in her research project, "The Preservation of the Integrity of Electronic Records," and processed records from the Premier's Office at the Archives of Ontario. The MFA, Houston is delighted to have her on board as she settles into her new life in Houston.

AMON CARTER TEMPORARILY SUSPENDS SERVICES

Since September 1999, the Amon Carter Museum has undergone major renovation that will more than triple the size of its galleries. The library, archives, and art storage areas have also benefited from the expansion, and a paper conservation lab has been created. To accommodate the move to the new museum, a number of services will be temporarily suspended as listed below.

Suspended until November 2001:

- Art shipments
- Collection access for external researchers
- Loan requests
- Reproduction requests
- Archival services for external researchers
- Library services for external researchers
- Outgoing interlibrary loan requests
- Teacher Resource Center services

Teacher in-service training programs
Suspended until October 21, 2001:
Guided tours

Check for updates and further information on the Amon Carter construction project at www.cartermuseum.org.

SAA ANNUAL MEETING PROGRAM CORRECTION

The registration form in the printed program incorrectly states that the Corcoran Gallery Reception takes place on Thursday, August 30. The reception, open to all registered attendees, will take place on Friday, August 31.

SAA RECEIVES NEH GRANT IN SUPPORT OF EAD

The Society of American Archivists, in collaboration with the Canadian Council of Archives, is pleased to announce that it has received funding from the National Endowment for the Humanities to support the process of reconciling the two principal North American standards for archival description with each other and with a broader international standard. The anticipated final product of this project will be a manual of archival description with reconciles APPM (Archives, Personal Papers and Manuscripts) and RAD (Rules for Archival Description) within the structure of ISAD(G) (General International Standard Archival Description). It is expected that the resulting standard will also form the basis of a content standard for EAD, as well as laying the foundation for the development of broader and more comprehensive international standards.

GUGGENHEIM'S LATEST BRANCH TO OPEN IN CYBERSPACE

In an attempt to combine art and e-commerce, the Guggenheim is planning to open a web site this fall that will offer a range of cultural content and services—some of it free—in a visually exciting environment that is said to go well beyond most conventional museum sites. To be called Guggenheim.com, the site will also provide access to resources at other institutions. Plans for the site, scheduled to open in September, include high-quality digital reproductions of paintings, sculpture, and other works from the Guggenheim museums as well as from partner institutions. The site may also screen videos, and online works will be supplemented by artists' biographies, scholarly commentary, and educational information.

NEH GRANTS

The National Endowment for the Humanities has issued a document “NEH Grant Programs 2000-2001” in print and online versions that consolidates all the NEH grant programs in one place. With this catalogue, it is possible to identify the best NEH program to match a specific project. For a hard copy, or to receive information on grants from the NEH, call (202) 606-8400 or log on to their web site at www.neh.gov.

NEW GETTY WEB SITE

The Getty Trust’s newly redesigned web site (www.getty.edu) includes enhanced resources, expanded content, and streaming media, including over 200 video clips related to artists, conservation, special exhibitions, and works in the permanent collection. The redesign of the site creates a new location for the wide-ranging resources of the Museum, Research Institute, Conservation Institute, and the Grant Program. In addition to a library catalogue of 800,000 volumes and other online research tools, the new site offers users nearly 54,000 pages related to works of art, and professional reports in conservation and art history. The “Explore Art” feature provides images and information about the Getty’s art collections and exhibitions, allowing visitors to link up to a vast matrix of information about artists, conservation methods, and interviews with curators and conservators. It also includes 3300 works of art, 1500 artist biographies, and a new, high-powered search engine to aid visitors in their research.

PRINCETON RECEIVES GRANT TO CREATE ARTS ARCHIVE

Princeton University has received a \$1.9 million grant from the Pew Charitable Trusts to create a national data archive for policy and the arts. The new repository—the country’s first electronic archive of research data on the arts and culture—will be made available to policymakers, researchers, journalists, and the public online. The archive is expected to begin operating in the spring of 2002.

NARA PUBLISHES UPDATE ON PRIVACY ACT REGULATIONS

The National Archives and Records Administration has published a proposed rule updating their Privacy Act regulations. The proposed rule is in the June 5, 2001 Federal Register, page 30134. Comments on the rule are due August 6, 2001. A link to the proposed rule is available at www.nara.gov/nara/pubcom.html.

NARA ISSUES ANNUAL REPORT

The National Archives and Records Administration (NARA) has issued its Annual Report 2000, which highlights a number of special achievements and includes summaries of various financial operations along with the organization's strategic plan. The report also includes a listing of top management staff, an updated organizational chart, and the addresses of NARA facilities nationwide. For a copy of the report, call NARA at (301) 713-7360, ext. 239.

NEW WEB SITE FOR NATIONAL ARCHIVES OF CANADA

The National Archives of Canada has launched its new web site, (www.archives.ca), which features new navigation tools and the latest Living Memory web exhibition. The new exhibition features 286 digitized images and interactive games for children. It showcases original treasures such as artworks, manuscripts, photographs, maps, stamps, and film excerpts all preserved at the National Archives of Canada.

MARAC CALLS FOR 2001 AWARD SUBMISSIONS

The Mid-Atlantic Regional Archives Conference, Arline Custer Memorial Award Committee seeks submissions for its annual award honoring the memory of Arline Custer. The award recognizes the best books, monographs, articles, and exhibition catalogues published by MARAC members in the District of Columbia, Delaware, Maryland, New Jersey, New York, Pennsylvania, Virginia, and West Virginia. The criteria for evaluation are relevancy both to the archival community and the general public, originality and quality of scholarship, style of writing, presentation, and layout. Individuals or institutions may submit up to two works which were published between July 1, 2000 and June 30, 2001. Submissions are due July 31, 2001. For more questions or additional information, go to the MARAC web site (www.lib.umd.edu/MARAC/custer.htm).

FILM PRESERVATION GRANTS AWARDED TO 23 ARCHIVES

For the fourth year, the National Film Preservation Foundation has issued federally funded grants to archives in order to preserve cultural and historically significant films. These cash awards to archives across the country help save American "orphan" films, those independent works not preserved by commercial interests, and enable archives to make preservation and public viewing copies of films that otherwise would not survive without public support. Among the 2001 grant

recipients are several museum archives, including the National Baseball Hall of Fame and Museum, the Paso Robles Pioneer Museum, the State Agricultural Heritage Museum of South Dakota, and the Whitney Museum of American Art. For more information on NFPF programs and a complete list of the awards, check out the NFPF web site (www.filmpreservation.org/preserved/program_lab_01.html).

NISO REPORTS ON PERFORMANCE MEASURES FOR LIBRARIES

The National Information Standards Organization (NISO) has released the final report on its invitational Forum on Performance Measures and Statistics for Libraries. The Forum was held to gather information from the library and vendor communities in preparation for a view of the current Library Statistics standard (ANSI/NISO standard Z39.7). The participants focused on issues related to measurement of library services and electronic resources. This report, freely available on the NISO web site (www.niso.org/stats-rpt.html), includes summaries of presentations with links to the slides and a summary of the discussions and recommendations. NISO encourages all members of the information services community to read and comment on this important work in support of the revision of this critical standard.

NISO PUBLISHES ENVIRONMENTAL CONDITIONS STANDARD

The National Information Standards Organization (NISO) announces the publication of a standard on environmental conditions for exhibiting library and archival materials (ANSI/NISO Z39.79-2001). This new standard explains how to exhibit and display library and archival items to minimize wear and tear. Specific parameters are recommended for exposure to light, relative humidity, temperature, gaseous and particulate contaminants, display techniques, and case and support material components. It also includes materials recognized to be safe or not safe in the construction of exhibit cases. The standard is available for downloading free from the NISO web site (www.niso.org) and is also available in hardcopy for \$49 from NISO Press.

ANDREW W. MELLON FOUNDATION ANNOUNCES ARTSTOR

The Andrew W. Mellon Foundation announced that it is undertaking a significant new initiative by sponsoring the formation of “ArtSTOR,” an independent, non-profit organization that will develop, store, and distribute electronically digital images and related scholarly materials for the study of art, architecture, and other

fields in the humanities. ArtSTOR's mission will be to provide access to high quality images and other relevant materials for teachers, students, and scholars. The organization also aims to reduce costs for participating institutions by eliminating the need for each institution to create its own core archive. One of ArtSTOR's first major projects will be the construction of an image gallery that will facilitate the teaching of art history courses in the U.S. and abroad.

GROUPS URGE A DIGITAL GIFT TO THE NATION

A broad-based coalition of educators, library, museum, science and arts officials and leaders of top information technology companies have urged the creation of a "Digital Gift" to the nation that would fulfill the broad educational promise of the Internet and other digital technologies. The recommendation was made in a new report, "A Digital Gift to the Nation," a project of The Century Foundation that was sponsored by five major foundations. The proposal would create the Digital Opportunity Investment Trust, funded with \$18 billion from the auction of the publicly owned electromagnetic spectrum—today's equivalent of public land—"an electronic land grant" for the Information Age. The Trust would serve as a venture capital fund for nonprofit educational and public service institutions. For a copy of the report, go to www.digitalpromise.org/report.asp.

NEW WEB SITE TO HELP ARCHIVE INDEPENDENT MEDIA

Independent Media Arts Preservation (IMAP) has launched its new web site (www.imappreserve.org) to help independent producers and arts and cultural organizations catalog their media works. Dedicated to the preservation of independent electronic media, IMAP is concerned that the history of non-commercial production is being lost, ranging from video art, audio art, and technology-based installation art, to independent narratives, community media, and documentation of arts and culture. The web site features a standardized template for cataloging video or film collections as part of IMAP's Cataloging Project, sample entries, and preservation information.

AMERICAN TEXTILE HISTORY MUSEUM RECEIVES GRANT

The American Textile History Museum in Lowell, MA, has received a grant of \$92,025 from the National Historical Publications and Records Commission (NHPRC) to support the cataloging and electronic dissemination of information

about the museum's 740 manuscript collections and the processing of 25 of these collections that remain unarranged and undescribed.

SMITHSONIAN REGENTS APPROVE REORGANIZATION PLANS

Smithsonian Secretary Lawrence M. Small plans to move forward with a controversial reorganization of the Smithsonian Institutions' scientific research programs. Of primary concern to the historical and archival communities is the proposed closure of the Smithsonian Center for Materials Research and Education in Suitland, Maryland. The Center was founded in 1963 at the urging of an international group of museum officials and performs conservation research on historic and natural history specimens.

AIIM STANDARDS PROGRAM

The Standards meetings at the AIIM conference in New York introduced several new initiatives of potentially great interest to Archivists and Records Managers. Among these are an update of the AIIM Glossary and a new focus group organized to develop standards and recommended practices for digital preservation. Visit the new AIIM Standards Portal (<http://standards.aiim.org>) for more information or to download a free copy of the new Implementation Guidelines.

NARA REVISES GENEALOGICAL RESEARCH GUIDE

NARA has issued a revised and updated edition of the popular "Guide to Genealogical Research in the National Archives." The guide explains how NARA's holdings are organized, what information they contain, references to information online, new information on census records, and citations to a host of microfilm productions. The book may be ordered from the National Archives Trust Fund by calling (800) 234-8861.

AUDIO-VISUAL ARCHIVES CONFERENCE

The Association for Recorded Sound Collections/International Association of Sound and Audiovisual Archives joint conference is being held September 23-27 at The British Library National Sound Archive in London. The theme of the conference is "Why Collect? The Purpose of Audio-Visual Archives." For details on the conference, visit the web site (www.bl.uk/collections/sound-archive/iasa.html).



PROFESSIONAL RESOURCES

Article on Starting a Museum Archives

Dr. David Gracy, Director of the Center for the Cultural Record at the University of Texas in Austin, has published an article on starting a museum archives in the Spring 2001 issue of *Museline*, the newsletter for the Texas Association of Museums. For reprints of the article, call the Texas Association of Museums at (888) 842-7491, or visit their web site (www.io.com/~tam).

SMITHSONIAN PROVIDES RECORDS MANAGEMENT TIPS ONLINE

The Smithsonian Institution Archives has recently added a section on records management to their web site. The site covers a variety of topics including appraisal, records disposition schedules, discarding records, weeding, filing practices, and transferring records. Sample records retention and disposition schedules are also available for viewing on the Smithsonian's web site (www.si.edu/archives/archives/2rmhome.html). A special thanks to Tammy Peters and the entire Smithsonian Archives staff for making this wonderful resource available to archivists and records managers.

RESPONSE TO NICHOLSON BAKER'S *DOUBLE FOLD*

In defense of library and archives preservation methods, Richard Cox has published a formal response to Nicholson Baker's *Double Fold*. The article is available through the SAA web site (www.archivists.org/news/doublefold.html).

NISO PUBLISHES GUIDELINES FOR PRESERVATION PRODUCTS

The National Information Standards Organization has released Guidelines for Information About Preservation Products (Z39.77-2001). This new standard identifies the information vendors should feature in catalogs and promotional literature describing products used to store, bind, or repair a variety of library and archival holdings. Librarians and archivists who use these products will benefit from the guidelines as they compare and evaluate products. The standard is

available for free downloading or hardcopy purchase at the following web site:
www.techstreet.com/cgi-bin/detail?product_id=879717.

NEW OCLC ARCHIVAL GATEWAY

The Library of Congress' National Union Catalog of Manuscript Collections (NUCMC) is pleased to announce that an agreement has been reached with OCLC for a trial gateway. Effective immediately, the NUCMC Web page (lcweb.loc.gov/coll/nucmc) will contain a link to a search form that will provide access to OCLC archival and manuscript cataloging through LC's Z39.50 client. No account number or password will be required to use the gateway.

NEW DIGITAL PRESERVATION LISTSERV

A new email list has been established to carry announcements and information on activities relevant to the preservation and management of digital materials in the UK. It is intended to be an announcement and awareness list of developments in the field of digital preservation and will be of interest to archivists, curators, data creators, librarians, and records management. Topics include digital archiving, management and preservation; emulation; migration; long-term access; research projects; and other initiatives. To join the list or search the archive, go to the list web site (www.jiscmail.ac.uk/lists/digital-preservation.html).

NEW CONSERVATION LISTSERV

A new discussion list has been set up to keep people in touch with developments in conservation related issues. All archivists and conservators are invited to join. The address is www.jiscmail.ac.uk/lists/conservation.nccr.html.

DISASTER RECOVERY YELLOW PAGES

The Disaster Recovery Yellow Pages is a comprehensive sourcebook designed to help users locate crucial but hard-to-find recovery services throughout the U.S. and Canada. It contains over 3000 vendors and covers over 270 categories such as drying and dehumidification of paper and microfilm records, smoke odor counteracting services, trauma counselors, salvage, and emergency rental of equipment. The price is \$98 plus \$3 shipping and handling. To obtain a free brochure or to order the Yellow Pages, call The Systems Audit Group (617) 332-3496.



EDUCATIONAL OPPORTUNITIES

Museums, Libraries, and Archives: Getty Summer Institute August 6-10, 2001: Los Angeles, California

The UCLA/Getty Summer Institute is a forum for the exploration of new methods for creating, sharing, and preserving electronic information in libraries, archives, and other cultural heritage institutions. Archivists, librarians, and curators with responsibility for managing and disseminating information about their institutions' collections are invited to attend this five-day course. Sessions will take place on the UCLA campus and at the Getty Center. The Summer Institute will provide sessions on:

- Special collection digitization projects
- Implications on the collection, institution and longevity
- Organization of and access to digital resources
- Models, principles, and tools for creating information
- Imaging systems in museums, libraries, and archives
- Improving one's capacity to work and solve problems with others
- Funding challenges and opportunities

For course and registration information visit <http://dlis.qseis.ucla.edu/si>.

Genealogy 101: An Introduction to American Genealogy for Archivists, Librarians, and Records Administrators

August 27, 2001: SAA Annual Meeting, Washington, DC

If genealogy and genealogists mystify you, sign up for this pre-conference workshop scheduled for Monday of the SAA Annual Meeting in DC. For more information, contact Debra Mills Nolan (Dnolan@archivists.org) or Russell P. Baker (russell.baker@mail.state.ar.us).

NEDCC School for Scanning

December 3-5, 2001: Crest Theatre, Delray Beach, Florida

This conference, presented by the Northeast Document Conservation Center, provides current, essential information for managers of paper-based collections and photographers who are seeking to create, manage, and preserve digital assets.

Conference content includes:

- Project management
- Copyright and legal issues
- Content selection for digitization
- Standards, quality control and costs
- Collaborative project models
- Text and image digitization
- Descriptive, structural, and administrative metadata
- Digital longevity and preservation

Early bird registration is due October 19, 2001, and the cost is \$325. For more information, visit the NEDCC web site (www.nedcc.org).

Museum and Library Archives Institute

The 2001 Museum and Library Archives Institute is now filled to capacity and has a waiting list. No more registrations will be accepted this year. To be entered on the mailing list for the 2002 Institute, please send your name and mailing address to:

Theresa Rini Percy, Director
Monson Free Library
2 High Street
Monson, MA 01057

Preserving Photographs in a Digital World

August 19-23, George Eastman House, Rochester, NY

To register for the seminar, go to www.rit.edu/IPI or call Laura Brown at (716) 271-3361, ext. 234. The cost for the seminar is \$1,295.



SAA Archives Workshops

Ten workshops have been added to the SAA 2001 education schedule. Some of the workshops currently being offered include:

- EAD (Encoded Archival Description)
- Archival Cataloging
- Copyright
- Archives Management
- Genealogy
- Marketing
- Oral History

For a complete schedule, visit their web site at www.archivists.org/prof-education.

AMIGOS Imaging and Preservation Workshops

AMIGOS Imaging and Preservation Services offers a wide range of classes in the Southwest United States. Some of the classes currently being offered that would be of interest to archivists include:

- Security Issues for Archives and Libraries
- Basic and Advanced Book and Paper Repair
- Managing Digitization Projects
- Archival Holding Maintenance
- Digital Imaging for Textual and Photographic Collections.

For a complete training schedule, go to www.amigos.org/training/schedule.html.

SOLINET Preservation Workshops

SOLINET offers numerous preservation workshops that may be of interest to archivists. Some of their upcoming offerings include:

- Digital Imaging of Photographic Collections
- Disaster Preparedness and Recovery
- Fundamentals of Book Repair
- Intermediate Book Repair
- Preservation Microfilming: The Silver Standard
- Allocating Space in Your Library to Meet Changing Needs

For a complete schedule of SOLINET's current workshops, go to www.solinet.net/cet/cethome.htm.



REPORTS

MFA, Houston Acquires Art Guys Archive

In connection with the acquisition of *SUITS: The Clothes Make the Man*, the Archives of the Museum of Fine Arts, Houston has received the archive created in the course of the project by artists Michael Galbreth and Jack Massing - better known as The Art Guys. *SUITS*, which will be the subject of an exhibition opening at the MFA, Houston on August 18, was deemed in an *Artforum* essay by Dave Hickey as one of the most important works of 1998. It is the most celebrated work of The Art Guys to date.

The Art Guys launched a campaign in 1997 to sell advertising space on their bodies in response to increasing corporate sponsorship of sports and dwindling public support for the arts. The campaign resulted in a pair of suits emblazoned with the logos of fifty-six clients, complete with matching overcoats, shirts and ties, created in collaboration with New York designer Todd Oldham, Houston designer Selven O'Keefe, New York tailor Edgar Worrel, Houston tailor Eduardo Carrera and Houston embroider Joyce Harding. The Art Guys wore the *SUITS* each day for a year as they traveled as far afield as the Alaskan pipeline, Hollywood and Times Square. *SUITS: The Clothes Make the Man* is documented by a book of the same title published by Harry N. Abrams, and a movie by Cool Films, a Houston-based film and video company, that will be screened during the exhibition.

The archive consists of correspondence and event files, extensive photographic documentation, fabric and embroidery samples, sketches, and a life-size inflatable Art Guy. The collection, measuring approximately 8 cubic feet, will be available for public research when processing is complete.

Lorraine Stuart

Archivist, Museum of Fine Arts Houston

Naismith Memorial Basketball Hall of Fame Opens New Museum

In July 2002, the Naismith Memorial Basketball Hall of Fame will open a new museum, its third facility in the last thirty years. Located in Springfield, MA., the birthplace of basketball, the new Hall of Fame will be more interactive, have double the exhibition space and include several basketball theme retail complexes and restaurants, a full-length court and a large format theater. Given its new resources, the museum is looking to better cover basketball issues in depth such as the impact of the game on society and the effect of the media. The Hall of Fame's story parallels the growth of basketball worldwide and reflects the relationship with the city in which the sport was founded.

In 1936, the National Association of Basketball Coaches (NABC) brought Dr. James Naismith, the game's inventor, to the Berlin Olympics where basketball was making its Olympic debut. During the Games, the NABC was extremely impressed by both the sport's popularity and Naismith's reception from the international community. Legend has it that Naismith told the NABC to use his extra spending money to build a memorial to the game of basketball. Embracing the idea, the NABC decided that Springfield College should be the new home for the Hall of Fame and that the memorial should be named after Naismith himself.

Beginning in 1941, Springfield College, the birthplace of basketball, launched a Hall of Fame campaign only to be sidetracked by World War II. In 1948, Herbert W. Reed, NABC President, organized the first Basketball Hall of Fame Committee and appointed William S. Chandler as Chairman. A year later, the Committee reorganized under John W. Bunn and established offices at Springfield College. Edward J. Hickox was then appointed Executive Director and, along with Ruth Silvia, the two began fundraising and collecting artifacts and archival material for the museum, including the original steps from the Armory Hill YMCA where the first public game of basketball was played on March 11, 1892. In 1959, the foundation was poured and two years later the building cornerstone was laid with a ceremony honoring all inductees to date as well as the 70th anniversary of Naismith's invention.

In 1963, Clifford Wells, NABC Executive Secretary and former Tulane University coach, succeeded Hickox and became the Hall of Fame's first full salaried Executive

Director. During his three-year tenure, Wells finalized the plans for the building and altered the plan from a double wing to a single wing edifice.

In 1966, Lee Williams, past NABC president and former coach at Colby College, became Executive Director and the idea for a shrine to basketball's immortals finally became a reality. When Williams first took over, however, construction was at a standstill and a local reporter had referred to the Hall of Fame as a "Hole of Shame." Due to unforeseen costs and slow fundraising, the project was nearly abandoned and there was talk of moving the Hall of Fame to another city. Within the next year, however, Williams had raised enough money to restart construction. The Hall of Fame became a reality on February 18, 1968, when it opened its doors on Alden Street to the public.

The Hall of Fame enjoyed immediate success, but within ten years of opening the building was beginning to outgrow itself. In the late 1970s, the Springfield Central Business District issued a report stating that a new building should be built closer to the city's business district. In 1982, Hall of Fame President Curt Gowdy initiated a new building campaign with the intent of locating the building off Interstate 91 in downtown Springfield. In 1985, the current \$11.5 million three story building opened, as Joseph O'Brien, former Assumption College coach and NABC President, assumed the position of Executive Director. Since 1985, the current building's holdings and growing attendance have mirrored the game's increasing appeal.

As basketball's participation and popularity grew during the 1980s and early 1990s, the Hall of Fame began discussing the possibility of building a 20,000 square foot addition. Eventually, talks turned to a new facility and a major campaign was undertaken to raise funding and support for the new endeavor. Support for the new building has come from the State of Massachusetts, the National Collegiate Association of Athletics, the National Basketball Association and the International Basketball Federation. Under the leadership of the Hall of Fame's Board, the new building is expected to open in the summer of 2002.

Edward Hickox's appointment as Executive Director signaled the beginning of the library that would later bear his name. Through his tireless efforts, Hickox collected programs, archival material and books relating to the game of basketball. The Edward J. and Gena G. Hickox Library documents the game of basketball on the

high school, college, amateur, professional and international levels, from the game's founding in 1891 to the present. The library collects, maintains, preserves and makes accessible material that documents the growth and development of basketball. The collection consists of a library, archives, photographs, scrapbooks, film, video and recorded sound. Within the last three years, the library and archives has grown substantially in its holdings to include more private collections, information on minor league basketball and basketball milestones, and information on the growth of women's professional basketball and the integration of basketball.

The collection, consisting of books, periodicals, archival material, scrapbooks, photographs, film and oral histories, is a rich source of information for those interested in learning more about the game of basketball and its impact nationally and internationally. Visitors can learn about the game's original rules, the first paid professional, barnstorming teams, the size of Bob Lanier's sneakers, Bob Kurland's college career, John Havlicek's career scoring average and the dimension of a regulation basketball court. The library serves hundreds of museum visitors and researchers a year and provides assistance with film and book projects.

During the last three years, the focus has been on gaining intellectual and physical control of the collection. Much of the work has included physically organizing the collection, placing material in acid free folders and boxes, and weeding out unnecessary material. Currently, we are creating finding aids for the entire collection, with the eventual goal of computerizing the collection and making it available on the Internet. In addition, we are trying to implement a records management program for our institutional records as they relate to departmental functions.

As we enter a new facility, the library collection will be stored on collapsible storage units in a climate-controlled area. There will be a reading room with capabilities for watching videotapes of old games and listening to oral histories of our Hall of Famers. All in all, it is an exciting time for the library and the Basketball Hall of Fame. For additional information, please contact the Library and Archives at (413) 781-6500, ext. 112, or visit our web site at hoophall.com.

Douglas Stark

Librarian and Archivist, Naismith Memorial Basketball Hall of Fame



CAREER OPPORTUNITIES

Archivist

The Barnes Foundation, Merion, PA

The Barnes Foundation is seeking an archivist to accomplish the following duties on a permanent, full-time basis: archival management, records management, and the preservation and arrangement of archival materials for a collection of approximately 400,000 documents and photographs. The archivist reports directly to the executive director and CEO.

Requirements: ALA-accredited MLS degree with specialization in archives administration or ACA certification as a professional archivist, or an equivalent combination of education and experience; advanced academic training in art history, with specific focus on 19th and 20th Century American and French Painting a plus. Minimum two years experience arranging and describing archival materials; ability to work independently and manage highly sensitive material in a confidential and secure manner; and familiarity with legal and business records. Knowledge of current archival arrangement and description standards including experience in creating finding aids and original collection level cataloguing records implementing relevant descriptive standards (AACR2, APPM). Knowledge of computer applications in archives, including word processing, databases, USMARC, EAD and scanning. Strong written and verbal communication skills, strong organizational skills, attention to detail, excellent problem solving and interpersonal skills and demonstrated commitment to excellence.

For more information on The Barnes Foundation, visit their web site (www.barnesfoundation.org).

Applicants should send a resume and three references to:

Kimberly Camp
Executive Director and CEO
The Barnes Foundation
300 North Latch's Lane
Merion, PA 19066

Fax (610) 664-4026.

Archivist
Corning Museum of Glass, Corning, NY

Newly established professional position responsible for access to and preservation of archival materials for a prestigious research library. Develops policies and procedures for processing, care, and use of the library's archival collections; organizes and creates finding aids for the collections.

Requirements: Successful candidate will possess ALA-accredited master's degree, minimum two years professional archival experience, and experience with computer applications for archival collections. Knowledge of one or more foreign language desired.

Excellent salary and benefits and some relocation assistance offered.

E-mail resume and cover letter to corrained@cmog.org or mail to:

HR Manager
The Corning Museum of Glass
One Museum Way
Corning, NY 14830

Fax (607) 974-8470



