



New Event Event

Basic Information

Type *	Virus Check
Outcome	Partial Pass
Outcome Note	All floppy disks were scanned. Two infected files in <u>2016ia38_b02_i01</u> . Files were cleaned by McAfee antivirus program. One infected file in <u>2016ia38_b02_i02</u> . File excluded from export in Forensic Toolkit.

VIII. HANDLING OF DISK POST-DIGITAL CAPTURE

Institutional Archives views disks as physical carriers that, in most cases, do not hold artefactual value. Once we have captured and preserved the digital content off a disk, the disk can be placed in an Alt Media shred box for destruction. There are, however, certain circumstances in which we may decide to retain a disk. Disks with custom labeling, for example, may warrant retention. Consult the Head of Institutional Archives as necessary.

SAA Museum Archives Section Working Group Example