



# Membership Application Form

## Institutional Members

**Institutional Information:**  
*General information for the institution (e.g., main office/headquarters address and contact information for general inquiries)*

Name \_\_\_\_\_  
Street 1 \_\_\_\_\_  
Street 2 \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Country \_\_\_\_\_  
Phone \_\_\_\_\_ Fax \_\_\_\_\_  
Email \_\_\_\_\_  
Website \_\_\_\_\_

**Shipping Address (if other):**  
*If a specific address should be used for periodicals and member correspondence, please list here.*

Use general address listed above  
Street 1 \_\_\_\_\_  
Street 2 \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Country \_\_\_\_\_

**Billing Address (if other):**

Company \_\_\_\_\_  
Street 1 \_\_\_\_\_  
Street 2 \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Country \_\_\_\_\_

**Membership category:**

\$565 – Sustaining Institutional Member  
 \$320 – Regular Institutional Member

**PRIMARY CONTACT (Optional):**

*Institutions may designate one “primary contact” who receives access to SAA’s Online Membership Directory and is eligible: to hold office in the Society; to serve on appointed groups; to vote on behalf of the institutional member; and to participate in SAA Sections and Roundtables.*

**Name of Primary Contact:**

\_\_\_\_\_

**Position Title:**

\_\_\_\_\_

**Email:**

\_\_\_\_\_

**Work Phone:**

\_\_\_\_\_

**Home Address:**

(Optional)

Street 1 \_\_\_\_\_  
Street 2 \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Country \_\_\_\_\_

**Work Address:**

(Institutional Name automatically included)

Street 1 \_\_\_\_\_  
Street 2 \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Country \_\_\_\_\_

**Section Membership:**

**Choose any number.** Your selections will replace those currently on record.

- |  |  |
|--|--|
| <input type="checkbox"/> Acquisitions & Appraisal            | <input type="checkbox"/> Business Archives             |
| <input type="checkbox"/> Architectural Records               | <input type="checkbox"/> Collection Management Tools   |
| <input type="checkbox"/> Archival Educators                  | <input type="checkbox"/> College & University Archives |
| <input type="checkbox"/> Archival History                    | <input type="checkbox"/> Congressional Papers          |
| <input type="checkbox"/> Archives Management                 | <input type="checkbox"/> Description                   |
| <input type="checkbox"/> Archivists & Archives of Color      | <input type="checkbox"/> Electronic Records            |
| <input type="checkbox"/> Archivists of Religious Collections | <input type="checkbox"/> Encoded Archival Standards    |

(Continued)

- Government Records
- Human Rights Archives
- International Archival Affairs
- Issues & Advocacy
- Labor Archives
- Latin American and Caribbean Cultural Heritage Archives
- Lesbian & Gay Archives
- Local Government Records
- Lone Arrangers
- Manuscript Repositories
- Metadata and Digital Object
- Military Archives
- Museum Archives
- Native American Archives
- Oral History
- Performing Arts
- Preservation
- Privacy & Confidentiality
- Public Library Archives/Special Collections
- Recorded Sound
- Records Management
- Reference, Access and Outreach
- Research Libraries
- Science, Technology & Health Care
- Security
- Students and New Archives Professionals
- Visual Materials
- Visual Materials Cataloging & Access
- Web Archiving
- Women Archivists
- Women's Collections

**American Archivist Online:**

Allen Press replaced MetaPress as the online service provider for *The American Archivist*. The *primary contact* will receive an email from Allen Press on how to access the website account that will be set up for you so that you can view all issues of the journal and set up group access for your staff, via IP range. **Please add [pinnaclesupport@allenpress.com](mailto:pinnaclesupport@allenpress.com) to your contact list to ensure that the message reaches you.** For immediate access, you may login to the SAA members-only section of the website to read all volumes.

**Additional Services: Choose one (optional).**

- + \$15.00 First-class delivery of *Archival Outlook* (US/Canada/Mexico)
- + \$40.00 Airmail delivery of *Archival Outlook* (all other countries)

**Note:** Sustaining institutional members automatically receive 1st class or airmail.

**PAYMENT:**

\$ \_\_\_\_\_ Additional Services

\$ \_\_\_\_\_ Membership Dues

\$ \_\_\_\_\_ **TOTAL**

**Payment Option:**  Visa  MasterCard  American Express  Check (# \_\_\_\_\_ )

*For your security, SAA does not accept credit card information by mail or fax. Upon processing of your membership application, you will receive an email notice providing you with a link to a secure online payment form.*

**RETURN TO:**  
Society of American Archivists  
17 N. State Street, #1425  
Chicago, IL 60602-3315

**OR FAX TO:** 312-606-0728  
**QUESTIONS?** Call 1-866-722-7858  
or email [servicecenter@archivists.org](mailto:servicecenter@archivists.org)