



# Membership Application Form

## Institutional Members

**Institutional Information:**  
*General information for the institution (e.g., main office/headquarters address and contact information for general inquiries)*

Name \_\_\_\_\_  
Street 1 \_\_\_\_\_  
Street 2 \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Country \_\_\_\_\_  
Phone \_\_\_\_\_ Fax \_\_\_\_\_  
Email \_\_\_\_\_  
Website \_\_\_\_\_

**Shipping Address (if other):**  
*If a specific address should be used for periodicals and member correspondence, please list here.*

Use general address listed above  
Street 1 \_\_\_\_\_  
Street 2 \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Country \_\_\_\_\_

**Billing Address (if other):**

Company \_\_\_\_\_  
Street 1 \_\_\_\_\_  
Street 2 \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Country \_\_\_\_\_

**Membership category:**

\$595 – Sustaining Institutional Member  
 \$340 – Regular Institutional Member

**PRIMARY CONTACT (Optional):**

*Institutions may designate one “primary contact” who receives access to SAA’s Online Membership Directory and is eligible: to hold office in the Society; to serve on appointed groups; to vote on behalf of the institutional member; and to participate in SAA Sections and Roundtables.*

**Name of Primary Contact:**

\_\_\_\_\_

**Position Title:**

\_\_\_\_\_

**Email:**

\_\_\_\_\_

**Work Phone:**

\_\_\_\_\_

**Home Address:**

(Optional)

Street 1 \_\_\_\_\_  
Street 2 \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Country \_\_\_\_\_

**Work Address:**

(Institutional Name automatically included)

Street 1 \_\_\_\_\_  
Street 2 \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Country \_\_\_\_\_

**Section Membership:**

**Choose any number.** Your selections will replace those currently on record.

Manage Section membership online at  
<https://www2.archivists.org/membership/resources>

- Acquisitions & Appraisal
- Archival Educators
- Archival History
- Archives Management
- Archivists & Archives of Color
- Audio and Moving Image
- Business Archives
- Collection Management Tools
- College & University Archives
- Congressional Papers

- |  |  |                   |
|--|--|-------------------|
| <input type="checkbox"/> Archivists of Religious Collections                     | <input type="checkbox"/> Description                                 | <b>(Continue)</b> |
| <input type="checkbox"/> Design Records  | <input type="checkbox"/> Oral History                                |                   |
| <input type="checkbox"/> Diverse Sexuality and Gender                            | <input type="checkbox"/> Performing Arts                             |                   |
| <input type="checkbox"/> Electronic Records                                      | <input type="checkbox"/> Preservation                                |                   |
| <input type="checkbox"/> Encoded Archival Standards                              | <input type="checkbox"/> Privacy & Confidentiality                   |                   |
| <input type="checkbox"/> Government Records                                      | <input type="checkbox"/> Public Library Archives/Special Collections |                   |
| <input type="checkbox"/> Human Rights Archives                                   | <input type="checkbox"/> Records Management                          |                   |
| <input type="checkbox"/> Independent Archivists                                  | <input type="checkbox"/> Reference, Access and Outreach              |                   |
| <input type="checkbox"/> International Archival Affairs                          | <input type="checkbox"/> Research Libraries                          |                   |
| <input type="checkbox"/> Issues & Advocacy                                       | <input type="checkbox"/> Science, Technology & Health Care           |                   |
| <input type="checkbox"/> Labor Archives  | <input type="checkbox"/> Security                                    |                   |
| <input type="checkbox"/> Latin American and Caribbean Cultural Heritage Archives | <input type="checkbox"/> Students and New Archives Professionals     |                   |
| <input type="checkbox"/> Local Government Records                                | <input type="checkbox"/> Visual Materials                            |                   |
| <input type="checkbox"/> Lone Arrangers  | <input type="checkbox"/> Visual Materials Cataloging & Access        |                   |
| <input type="checkbox"/> Manuscript Repositories                                 | <input type="checkbox"/> Web Archiving                               |                   |
| <input type="checkbox"/> Metadata and Digital Object                             | <input type="checkbox"/> Women Archivists                            |                   |
| <input type="checkbox"/> Military Archives                                       | <input type="checkbox"/> Women's Collections                         |                   |
| <input type="checkbox"/> Museum Archives   |  |                   |
| <input type="checkbox"/> Native American Archives                                |  |                   |

**American Archivist Online:**

Allen Press replaced MetaPress as the online service provider for *The American Archivist*. The *primary contact* will receive an email from Allen Press on how to access the website account that will be set up for you so that you can view all issues of the journal and set up group access for your staff, via IP range. **Please add [pinnaclesupport@allenpress.com](mailto:pinnaclesupport@allenpress.com) to your contact list to ensure that the message reaches you.** For immediate access, you may login to the SAA members-only section of the website to read all volumes.

**Additional Services: Choose one (optional).**

- + \$15.00 First-class delivery of *Archival Outlook* (US/Canada/Mexico)
- + \$40.00 Airmail delivery of *Archival Outlook* (all other countries)

**Note:** Sustaining institutional members automatically receive 1st class or airmail.

**PAYMENT:**

\$ \_\_\_\_\_ Additional Services

\$ \_\_\_\_\_ Membership Dues

\$ \_\_\_\_\_ **TOTAL**

**Payment Option:**  Visa  MasterCard  American Express  Check (# \_\_\_\_\_ )

*For your security, SAA does not accept credit card information by mail or fax. Upon processing of your membership application, you will receive an email notice providing you with a link to a secure online payment form.*

**RETURN TO:**  
Society of American Archivists  
17 N. State Street, #1425  
Chicago, IL 60602-3315

**OR FAX TO:** 312-606-0728

**QUESTIONS?** Call 1-866-722-7858  
or email [servicecenter@archivists.org](mailto:servicecenter@archivists.org)