Bundles of Joy

“Baby Day” at Saint Catherine of Sienna Hospital in McCook, Nebraska, operated by the Kentucky Dominican Sisters, Saint Catharine of Siena Congregation. Sister Jane Marie Flynn, O.P. (at left in photograph), initiated “Baby Day” as a means of bringing together the residents of this small Nebraska community and celebrating the births of babies born in the hospital. Parents relished the opportunity to socialize and show off their bundles of joy. The sisters and nursing staff enjoyed visiting with their previous charges and doing a bit of dressing up.

Courtesy of the Archives of the Congregational Offices of Saint Catharine of Siena, St. Catharine, Kentucky.

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Archival Outlook — November 1994
President's Message

by Maygene Daniels

At SAA's 58th annual meeting in Indianapolis, the Committee on Goals and Priorities organized a forum for leaders of sections and roundtables, task forces, and committees to explore key priorities in the Society's strategic plan. The forum was intended to engage individuals representing every facet of the Society in the planning process, and through them, to extend involvement to every group within the organization.

The format of the forum was simple. Paul Conway, outgoing chair of the Committee on Goals and Priorities, introduced the session and described the Society's planning effort. Jerry George, executive director of the National Historical Publications and Records Commission, explained how the Commission had used strategic planning to set new directions and develop support for its organization. Then, all of the participants counted off into 12 discussion groups and, amid much confusion and amusement, found seats at the proper tables. By chance, I was assigned to group 11, comfortably located in the back corner of the room. Our leader, Bill Maher, efficiently introduced "goal 3," the advancement of electronic records issues, for discussion. After emphasizing that we were to consider how this goal related to our own groups within the Society, he sent the discussion off around the table in orderly progression.

At this point, I learned first-hand how the planning process can lead to unexpected results. As the first speaker in our small group described the activities and interests of her section, the face of another person across the table lit up with interest. Soon the discussion spun into an intriguing buzz of question, comment, and agreement concerning various approaches to electronic records issues, until it became painfully apparent how little we knew about one another's activities, and how deeply interested we were. Beyond electronic records, the theme of our discussion suddenly became communication among the groups within our Society.

"One of the primary functions of any professional organization is to serve as a forum for communication among members."

One of the primary functions of any professional organization is to serve as a forum for communication among members. For SAA, section and roundtable meetings, newsletters, and more recently, special interest listservs, all help us communicate within our communities of interest. Links that recognize the interplay of concerns among our different groups are more difficult to find, however. My colleagues at table 11 made it clear that it is time for us now to begin work to develop these links among our groups.

How can we develop new channels for communication and cooperation? Person-to-person efforts are part of the answer. Representatives of sections, roundtables, and committees can confer and share plans with colleagues. Other more formal links also can be developed. Combined meetings and programs might be planned. Information can be shared through special issues of newsletters. (Last year the Preservation and Visual Materials Sections successfully did this.) Archival Outlook is available for news of all kinds. The Appraisal and Acquisitions Section, in fact, has proposed that each section at least once each year use this vehicle to report key information in lieu of one issue of the section newsletter.

Evidently developing these networks for communication and cooperation across the Society will be a long-term effort in which we must all participate. Through this communication, though, we may well accomplish each one of our other priorities more quickly, creatively, and effectively. The group at table 11 will be cheering us on.

ADVANTAGES of belonging to the Society of American Archivists, your national professional association:

» You are represented in national and international standards development.
» You have a strong national voice before congressional hearings and government agencies.
» Your interests are represented in related disciplines.
» You have national and international contact with colleagues.
» You have significant career development opportunities.
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» You have a nationwide resource dedicated to serving you.

Contact SAA Membership Services at (312) 922-0140
When I ask long-time SAA members if they can pick the one thing they value most from the Society, invariably their face will brighten as they respond, "The friendships! I have close friends going back 10-20-30 years who I first met at an SAA annual meeting."

It is easy to understand how these friendships begin and sustain themselves through the impetus of an annual meeting. Gathering together with colleagues, sharing war stories, dinner, innovations, coffee, while conversing, debating, consulting, cajoling, explaining, and advising elicits bonds that last a lifetime. An SAA annual meeting represents our hopes and dreams, goals and achievements incarnate. It is a sight to behold.

Which is why it was such a delight to participate in this year's meeting in Indianapolis—my first. Almost a third of SAA's membership attends the annual meeting, an unusually high rate of participation for an association. Nevertheless, I hope one day half—or more—will attend because the Society is first and foremost a meeting that is as intellectually stimulating, warm, and friendly as the one in Indianapolis.

We have much to celebrate, but archivists are always looking for ways to improve. From the goals and objectives enumerated in Leadership and Service in the 1990s: A Strategic Plan for the Society of American Archivists, Council identified assessing the annual meeting as one of its top five priorities for the coming year. If you haven't already done so, I strongly encourage you to fill out and return the questionnaire contained in the September issue of Archival Outlook (pages 5-6), which asks your opinion about the annual meeting.

Or, if it is easier, call a member of Council or the Chicago office, and let us know what works for you, what doesn't. Our goal is to insure that the annual meeting is always a singular event in the SAA calendar year. We need your help and advice in order to continue to do so. Your comments are always welcome.

Please join us next year in Washington, D.C., especially if you haven't yet experienced an SAA annual meeting. You will be welcomed with open arms and before you know it, you too will have made priceless friendships that will last a lifetime.

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Starting An Archives

BY ELIZABETH YAKEL

106 pages, paper
Published by Scarecrow Press and The Society of American Archivists, August 1994

Are you thinking about beginning an historical records program in your organization? STARTING AN ARCHIVES is designed for institutional administrators, archivists, and records managers. It provides both theoretical and practical approaches for the establishment of an archival program and discusses the managerial, financial, and administrative implications involved in beginning an archives. The clear descriptions of archival activities, samples of important archival policy documents and forms, and a current bibliography make STARTING AN ARCHIVES a functional tool and an invaluable reference.

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Business Meeting Votes to Adopt Increased Dues


Acting through the annual Business Meeting in Indianapolis on September 9, 1994, the membership of the Society of American Archivists has approved a new dues schedule. The dues increase proposal had been published in the July issue of Archival Outlook (page 5) and also described in detail in a late July mailing to the members from the SAA president and Dues Review Committee.

To take effect on November 1, 1994, the new dues schedule reflects a $10 per year increase for the largest membership categories, a $5 increase for students and retirees, and a $15 increase for the two highest income levels. The table at right lists the new dues schedule in detail.

The increase will generate additional revenue of approximately $30,000 in the remainder of fiscal 1994-95 and at least $46,000 in future years. These funds are critical for financial needs stemming from gradually rising operating costs as the Society works to provide a stable administrative basis for core operations as well as expanded services and activities. The extent of SAA's programs can be seen in the growing number of organizational units; advances in office technologies such as electronic mail, a local area network, desktop publishing, and added phone lines for improved access and communication with the membership; more pages and expanded coverage in Archival Outlook; a variety of section and roundtable newsletters; the mentoring program; workshop development; governance; and representation to external bodies. This breadth makes the organization even more dependent on strong finances.

The urgency of the dues increase comes from the recent fallback in revenues earned from sources other than membership and meetings, especially indirect cost earned from grants and sales of archival publications not produced by SAA. Although SAA's membership is growing and its meetings are successful, the drop in revenue from other sources has led to a projected deficit of nearly $75,000 for 1994-95. Given the size of that deficit, a modest dues increase was essential to protect SAA's long-term interests.

The Business Meeting action came after a period of mail, e-mail, and telephone comment following the July newsletter and mailing. Members at the Business Meeting held a lengthy discussion of the proposed increase. Although the need for a dues increase was widely accepted, there was apprehension about the specifics of the proposed increase. Recognizing that a brief summary cannot do justice to the substance and subtlety of the divergent ideas, the following account provides the flavor of the discussion.

Many expressed the concern that the proposed increase was proportionally greater for those in the lower income categories who had less disposable income to support professional organizations. The increase might therefore lead to a loss of members at the very time that SAA is trying to expand and serve more archivists. Others expressed deep concern that the dues increase was too small to fully address the projected budget deficit, and thus it would not enable SAA to overcome the financial barriers that might prevent it from being an increasingly effective professional organization. Another dichotomy arose between those who described SAA as too expensive, especially in relation to the regionals and those who found SAA to be a tremendous value in what it delivered as compared to most other national professional organizations.

After no amendments to the proposal were offered, a vote was taken by voice and then a show of hands. To clarify and clearly record the vote, the meeting's parliamentarian requested a standing vote. Members then counted off to approve the motion for the new dues schedule by a vote of 175 to 34.
Indianapolis, often referred to as the “Crossroads of America,” is a city which has played a significant role in the evolution and development of the transportation industry and was the setting for the 58th annual meeting of the Society of American Archivists, September 7-11. The theme of SAA's meeting fit well in Indy’s historic landscape of progress and growth, “The Archival Core: Defining the Profession in the Information Age.” Nearly 1,100 people participated in the conference at the Westin Hotel, which featured a wide variety of educational sessions, workshops, tours, and special events. Among this year’s participants were international guests from Australia, France, England, Greece, Norway, the Philippines and China, as well as representation from all over the United States.

Opening Banquet and Presidential Address

The conference began on a swinging note in the Capitol Ballroom of the Westin Hotel on Wednesday, September 7, where opening banquet attendees exchanged greetings to the melodious strains of the Frank Glover/Claude Sifferlen piano and clarinet duo. SAA President Edie Hedlin was the featured speaker. Her presidential address was preceded by opening remarks from General Secretary Charles Kecskemeti of the International Council on Archives, and comments from the 1994 Host and Program Committee chairs. President Hedlin recognized SAA member Kevin Corbitt for five years of volunteer service providing assistance at the annual meetings, and acknowledged the Indiana Historical Society for its generous support of the 1994 annual meeting.

In her presidential address, Hedlin challenged the profession to expand its infrastructure. Noting that archivists today are engaged in the full range of traditional activities and are being asked to meet the challenge of the Information Age as well, she expressed concern that the existing infrastructure was too weak to support continued progress. Hedlin noted in particular that “we lack funding sources, institutional bases, research teams, and public interest groups. As a profession we are appallingy short on these mainstays of focused endeavor.”

Hedlin elaborated on this concept, noting further that she was “speaking of the commissions, councils, centers and institutes that promote causes and sustain research. These bodies are goal setting and resource allocating mechanisms. They are protectors and promulgators of social, cultural, or professional positions; they are explorers of new methods and approaches; and they are influential articulators of values and ideas. They are what we need. They are what we lack.”

Hedlin cited the following examples, “In addition to NHPRC and NEH we need a Council on Archival Resources. In addition to the Bentley Library Fellows Program we need an Institute for Records and Information Policy. Instead of committees, the occasional grant, and individual efforts, the profession needs a Center for Information, Technology and the Government Record; a National Commission on Documentation Strategies; a Foundation for our Documentary Heritage. Religious archivists need a Center for the Records of Belief. Business archivists need a National Conference for the Corporate Record. We all need a public interest group that monitors legal and legislative actions affecting records . . . .

“Rather than looking to one funding agency, one committee, one research agenda, or one professional association to solve complex problems, we should foster instead an environment of competition. Rather than accept the scarcity of our resources, we
should take action to change our condition. Numerous groups undertaking analysis of a common problem, each from their own perspective, will be more likely to consider the range of associated issues, identify a variety of approaches, produce a more rapid resolution, and have a stronger societal impact than will any single organization taking a single approach.”

Hedlin then suggested specific steps that could be taken to promote the creation of new centers and institutes, and also noted that some existing organizations could expand their mandate and activities. She concluded by stating that “as a profession we have made substantial progress in recent years. From archival programs to archival associations to archival standards to archival education, we have steadily strengthened the foundations of our field. It is time to take another step. We need more shops and services in the archival village, places that provide advocacy, analysis, visibility and resources... This will happen only if we try. The decision to try is yours and mine. Shall we begin?”

President Hedlin’s address will be published in its entirety in a forthcoming issue of the *American Archivist*.

**The Archival Core**

Using the theme, “The Archival Core: Defining the Profession in the Information Age,” four core sessions addressed the issues of information technology, advocacy, education, and shared professional concerns. These core sessions were complemented by more than 75 panels, workshops, and seminars on preservation, legal issues, photographs, sound recordings, moving image material, documentation efforts, management, international contacts, as well as the whole range of archival functions.

The most well attended session at the annual meeting was “Preservation and Digitization of Photographic Collections,” which garnered a standing-room-only crowd. Other popular sessions included those addressing navigating the electronic superhighway, held at the Indiana University-Purdue University at Indianapolis campus. The “Internet for Archivists: An Introduction” addressed the use of the Internet as an important scholarly tool for accessing information and making information about collections available to an international audience. “Gopher It” addressed and demonstrated the Gopher software program designed to make access to and use of Internet resources easier.

Thirty-four sessions are available on audiocassette, please consult the order form on pages 13-14.

**Workshops**

A record number of participants—more than 230—registered for twelve preconference workshops held on the Monday and Tuesday preceding the annual meeting. Among the offerings were four developed specifically for the Indianapolis meeting: “The Acquisition, Processing and Reference of Legislative Collections”; “Let the System Describe Itself: Using Metadata to Support the Access and Preservation of Electronic Records”; “Building the Business Archives”; and “Sound and Light: Administration of Sound Recording and Moving Image Materials in Archives.” These workshops are now available for co-sponsorship by regional organizations. See Education Notes on pages 24-25 for more details.

**Tours and Special Events**

Thirteen tours provided attendees the opportunity to explore Indianapolis. The meeting also included a variety of special events. A new member scavenger hunt, with nearly 15 teams of four members each, retrieved answers to questions about SAA, membership services, and the annual meeting. The winners—Camilla Herod, Heidi Christeine, Scott Grimwood, Joe Laframboise—enjoyed a complimentary beverage of their choice from Filibusters Pub in the hotel.

continued on next page
SAA Rallies in Indy
continued from page 7

The Indiana Historical Society generously donated an assortment of beautiful books on Indiana history for complimentary distribution to conference attendees. In addition, the Eli Lilly Corporation donated red clipboard notepads. These came in handy for all participants when jotting notes during sessions.

The annual meeting provided mentors and mentees with the opportunity to meet each in person for the first time since the program began last spring. On September 8 and 9, the pairs had a chance to have their pictures taken together during the Archives Exposition, compliments of SAA.

Two delightful evening receptions were held during the conference. The Eiteljorg Museum of American Indian and Western Art provided an intriguing backdrop for participants to socialize with colleagues and nosh Southwestern fare. The haunting melodies from classical guitarist Steve Fulnecky added to the ambience. The Connor Prairie Living History Village offered a down-home good time. A stroll through the historic village, a rollicking hay ride, a fried chicken dinner, and an old fashioned, toe-tapping barn dance complete with a fiddler were the highlights of this event.

Archives Exposition

More than twenty-five exhibitors set up shop at the Archives Exposition on September 8 and 9 in a ballroom of the Westin Hotel. The first-ever exhibitor breakfast allowed members the opportunity to voice needs and concerns with archival suppliers and manufacturers. This occasion was facilitated by Chase Manhattan Archivist Jean Hrichus.

As an additional incentive for attendees to explore the Archives Exposition, a special drawing was held. Cards were inserted in the on-site pocket guide and each exhibitor was given an ink stamp. Participants needed to collect twenty stamps to be eligible for the drawing. The winner, Diane Godwin of the National Park Service in Charlestown, Massachusetts, won a free 1995 annual meeting registration, a $175 value. Next year's meeting will be held in Washington, D.C.

Some exhibitors also featured prize giveaways. Congratulations to the following winners: Sr. Catherine Callahan won a three-hour “Creative Photo Preservation Workshop” from Creative Photo Preservation; Diane Vogt-O’Connor won a GENCAT Full Base System with one-year free hotline support from Eloquent Systems; Chris Paton won six posters representing the archives collection from the National Film and Sound Archive of Australia; Sr. Genevieve Shea won a copy of Starting an Archives, by Elizabeth Yakel, from Scarecrow Press; and Sr. Catherine Markey won a “Mini-Library Package” from University Products, Inc.

Closing Brunch

The meeting concluded on Sunday, September 11, with a luncheon, a presentation by the 1995 Host and Program Committees, and closing remarks by incoming President Maygene Daniels of the National Gallery of Art. Daniels commented on the rapidly changing role of the archivist in the age of information, encouraging SAA members to embrace the “vibrant and exciting community of ideas” presently transforming the profession. She noted that “we should celebrate that we are in this business at a time when we can all be pioneers, even as we deal with the daunting challenges as the world speeds up around us, challenging our methods, our technology, our definition of ourselves.”

Enjoying a panoramic view of the Capitol on a sunny afternoon are (clockwise) Lisa Pratt, Nancy Webster, Paul Milette, and Bill Landis.

Left: Archival Fundamental Series Photo Editor Roger Fromm, of Bloomsburg University inspects the fruits of his labor. Right: Clive Smith of the World Bank, Piers Cane of the International Monetary Fund, and Rick Barry chat during a reception at the Eiteljorg Museum of American Indian and Western Art.

Blue light special (above): Eager bargain hunters pack it in during the SAA publications booth closing sale in the final hours of the Archives Exhibition.

It all comes down to this, folks: Stephanie Babinsack (right), a student at Duquesne University, surrenders to exhaustion after another exciting and successful SAA annual meeting.
Anne Van Camp and Roland Baumann Named SAA Fellows

The distinction of Fellow of the Society of American Archivists is awarded to a limited number of individuals for their outstanding contribution to the archival profession. Two new Fellows were named at the awards ceremony during SAA's 58th annual meeting in Indianapolis: Anne Van Camp and Roland Baumann.

They join more than 100 SAA members so honored. The Professional Standards Committee evaluates nominees on the following criteria: appropriate academic education and professional and technical training; a minimum of seven years professional experience in any of the fields advancing the Society's objectives; writing of superior quality and usefulness in advancing the Society's objectives; and contributions to the archival profession through work in and for the Society.

As specified in the SAA Constitution, election as a Fellow is by a 75 percent vote of the Professional Standards Committee. The Committee consists of the five immediate past presidents and three fellows selected by Council. The members this year were Frank Burke, Frank B. Evans, John Fleckner, Larry Hackman, Anne R. Kenney, James O'Toole, Trudy H. Peterson, and Kathleen Roe.

ANNE VAN CAMP's career as an archivist has spanned nearly seventeen years and she has compiled an exceptional record of professional commitment and accomplishments. Van Camp initiated her career at the archives of the University of Cincinnati and in 1979 began a decade of work developing the archives and information services of the Chase Manhattan Bank. In 1989 she was appointed archivist of the Hoover Institution, one of the world's premier international archival collections. At the Hoover Institution, Van Camp has developed a widely heralded program of preservation for archival records throughout the world—and especially in the nations of Eastern Europe.

Van Camp has published widely in such professional journals as American Archivist and Janus. Her articles have emphasized the role of the corporate archivist and electronic records, a subject frequently confronting archivists in the information age.

Van Camp has been a major contributor to the Society of American Archivists through her leadership in the Business Archives Section. She has also served as an elected member and chair of the Nominating Committee and of SAA Council. Other major contributions to the Society include membership on the Committee on Goals and Priorities and service as an instructor for SAA's Business Archives Workshop.

Van Camp was also selected to represent the United States on the Business Archives Committee of the International Council on Archives. In this role she continues to provide outstanding leadership as an advocate for the inclusion of archivists as critical contributors to decision making within a business environment.

Van Camp has shared her knowledge and energies with local and regional archival organizations and with individual archivists seeking advice and counsel. Her dedication and integrity have been established over nearly two decades of important and highly effective work on behalf of SAA and the archival profession.

ROLAND BAUMANN is currently college archivist and department head, as well as adjunct professor of history, at Oberlin College. Prior to joining the college in 1987, Baumann held a number of teaching positions before beginning his archival career in 1975 with the Pennsylvania Historical and Museum Commission, where he served as an archival/historical editorial specialist and then, from 1977-1986, as the chief, Division of Archives and Manuscripts (State Archives). Baumann holds a Ph.D. in history from Pennsylvania State University.

Baumann has contributed numerous publications to the archival field. In 1990 he published the Guide to the Women's History Sources in The Oberlin College Archives and in 1992 the Oberlin History Bibliography. He has also produced a number of manuals, bibliographies, microfilm and guide products. The approximately 35 published articles that he has authored have appeared in the American Archivist, the Midwestern Archivist, Pennsylvania History, The Pennsylvania Magazine of History and Biography, as well as other historical journals.

Baumann has been a major contributor to the Society of American Archivists. He has served on the 1984 Program Committee and has been a program participant 11 times. He was a member of the Government Records Section Steering Committee; the Confidentiality Study Group; the Membership Committee, which he chaired in 1988-90; the College and University Archives Section; and continues to serve on the Task Force on Sections and Roundtables.

Baumann is distinguished not only by his accomplishments but by his vision of the profession as well. As one colleague wrote, "With great vigor he has considered the important work that archivists do, where they need to go in the future, and the means and the manner of getting there."
Celebrating Achievement in the Archival Profession

The Society of American Archivists honored individuals and institutions for outstanding contributions to the archival profession at the awards ceremony held at its 58th annual meeting in Indianapolis. A standing-room-only crowd packed a ballroom of the Westin Hotel on Thursday evening, September 8, to recognize and celebrate the achievements of colleagues and friends in seven different categories: archival advocacy; distinguished service; increasing public awareness of a specific body of documents; writing of superior excellence and usefulness in the field of archival history, theory or practice; outstanding writing that advances the theory or practice of preservation in archival institutions; significant contribution to the field of religious archives; and superior writing achievement by a student. Also presented was a financial award to a minority student to promote participation in the Society of American Archivists.

Recipients of the SAA-sponsored awards listed below were selected by subcommittees of the Awards Committee, co-chaired by Thomas Battle of Howard University and Sharron Uhler of the Colorado Springs Pioneer Museum.

J. Franklin Jameson Award for Archival Advocacy

The recipient of SAA's 1994 J. Franklin Jameson Award for Archival Advocacy is the Hudson's Bay Company of Manitoba, Canada. This prestigious award, named in honor of an historian and advocate for the archival profession, recognizes an organization that promotes greater public awareness of archival activities and programs. The Hudson's Bay Company is one of the oldest ongoing companies in the world, created in 1670. It started as a simple fur trading enterprise that expanded into exploration, land development, merchandising, natural resources, and real estate. It has also brought one of the most important historical collections into the public domain and has established the Hudson's Bay History Foundation.

The records of the Hudson's Bay Company document a substantial part of North America's heritage and reflect a remarkable range of human creativity, perseverance, and accomplishment. The records are unequalled in significance to the history of early Western Canadian life and, in large measure, the history of Canada from the time of the early explorers.

As important as the donation of the company's records is to historians, the establishment of the Hudson's Bay History Foundation is of even greater importance. Funded by the tax savings that the Company received from the donation of its historical collections, the foundation has set as its main objective "to advance knowledge of, and interest in, Canadian history through financial assistance to qualified historical organizations." The initial outlay for this honorable goal is estimated at 23 million Canadian dollars.

One nominator stated that "by donating its historical collections to the Province of Manitoba and then establishing the Hudson's Bay History Foundation with the tax savings it received, the Hudson's Bay Company has once again reconfirmed its long standing commitment to the preservation and promotion of Canada's heritage.

Distinguished Service Award

The recipient of SAA's Distinguished Service Award for 1994 is the Research Libraries Group of Mountain View, California, creator of the Research Libraries Information Network, known familiarly as "RLG" and "RLIN." Established in 1964, this award recognizes outstanding accomplishment and is one of SAA's highest honors.

Reciting the many archival issues in which RLG has played a key role illustrates the broad range of its impact: improved archival description, standardization of archival descriptive practice, preservation microfilming, appraisal strategies, inter-institutional cooperation in appraising and describing government records, and database conversion. Of all these efforts, probably the most important has been RLG's development of the Machine-Readable Cataloging Archival and Manuscript Control format. USMARC-AMC, which celebrates its tenth anniversary this year, has been a lasting achievement that has already brought profound change to archival institutions, the archival profession, and the research community. RLG has done more than any other institution in the world to achieve a working system for archival information exchange on a truly national and international scale.

In the course of developing USMARC-AMC, the staff of RLG has, with great energy and dedication, reached out to archivists. Working tirelessly to realize true cooperation in the development of its projects, RLG has helped to enlarge the involvement of archivists in the world of information. Indeed, of all the major initiatives to bring information resource institutions into the age of new technology, RLG stands alone in the level of its recognition of the importance of archives to the research community.

Finally, RLG has also contributed to the Society of American Archivists by furnishing leadership to SAA's efforts to acquaint archivists with USMARC-AMC and through frequent service by RLG staff members on relevant SAA committees.
Philip M. Hamer - Elizabeth Hamer Kegan Award

The recipient of SAA’s 1994 Philip M. Hamer-Elizabeth Hamer Kegan Award is the American Heritage Center at the University of Wyoming for a two-part project, which includes an introductory videotape entitled The American Heritage Center, and “Teaching History Through Documents,” a series of educational packages. This award, established in 1973 in honor of two SAA fellows and past presidents, is given to institutions that have increased the public awareness of a specific body of documents.

The first project, a videotape featuring Hugh Downs, co-host of ABC’s 20/20, is designed to introduce members of the public to the American Heritage Center, its new facility, and its programs and services. It will be used as an introduction to speeches given throughout the state, shown to groups touring the building and visiting exhibits, and will be loaned to donors and prospects so that they can better understand the mission and operations of the center.

The second project is a series of educational packages containing copies of original documents designed for use by elementary and secondary teachers and students studying Wyoming history. Covering three topics, “Emigrant Trails,” “Railroads” and “Native Americans in Wyoming,” the packages contain a teacher’s manual, which includes an introduction to the topic, a bibliography, and activities for students at various levels.

These projects were carried out jointly with a number of American Heritage Center constituencies, which ensured that different points of view were addressed, making the final products more effective. In addition, use of original documents in the production of both the video and the teaching packages emphasized the value and significance of archives and archival documents.

Waldo Gifford Leland Prize

SAA’s 1994 Waldo Gifford Leland Prize for writing of superior excellence and usefulness in the field of archival history, theory, or practice has been awarded to F. Gerald Ham for Selecting and Appraising Archives and Manuscripts. Established in 1959 and conferred annually, the Leland Prize is named for one of America’s archival pioneers and SAA’s second president.

Selecting and Appraising Archives and Manuscripts is a systematic overview of past theory and practice, current thought and application, and ongoing developments in areas needing further consideration and testing. Ham’s treatment of past appraisal principles and procedures is an excellent summary of the thought and experimentation undertaken by the pioneers of a new profession. His analysis of present efforts to grapple with the enormity and diversity of current documentation discusses the various issues of recent scholarship and suggests ways in which the newer theories under discussion can be applied or adapted to practical situations. The footnotes cite a wide range of published sources and Ham’s personal acknowledgments attest to the breadth of consultation and advice he utilized to produce this major contribution to archival literature.

F. Gerald Ham is the former State Archivist of Wisconsin and the founder of the University of Wisconsin-Madison’s highly regarded graduate archival education program.

Preservation Publication Award

SAA’s 1994 Preservation Publication Award was presented to Mary Lynn Ritzenthaler for her publication, Preserving Archives and Manuscripts. Established in 1993, this award recognizes the author of an outstanding work, published in North America, that advances the theory or the practice of preservation in archival institutions. Ritzenthaler, of the National Archives and Records Administration’s Document Conservation Branch, is the first recipient of this award.

Preserving Archives and Manuscripts is a key work in archival literature. This book — a revision of Ritzenthaler’s 1983 publication, Archives and Manuscripts: Conservation — reflects the latest theories of preservation management and places the preservation function at the crux of archival management. It represents a new way of thinking about preservation and conservation and provides archivists with a guide to help institutions establish programs that will be ready to meet the preservation needs of records into the twenty-first century.

continued on next page
Celebrating Achievement
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Special Commendation

The Permanence and Care of Color Photographs, by Henry Wilhelm with contributing author Carol Brower, received a special commendation from SAA for writing of superior excellence in the field of preservation publications. This 744-page book has applications across many disciplines and will be a resource of integral importance to photographic archives and the preservation field for years to come. The result of more than twenty years of research, this is the first major book to evaluate light fading and dark fading/yellowing characteristics of color transparency films, color negative films, and color papers.

[The Permanence and Care of Color Photographs (Iowa: Preservation Publishing Company, 1993), 744 pp., is available from SAA for $69.95 list, $62 for SAA members, plus $7 shipping/handling.]

Sister M. Claude Lane Award

Sister Emma Cecilia Busam, o.s.u., of the Ursuline Sisters, Maple Mount, Kentucky, is the recipient of SAA's 1994 Sister M. Claude Lane Award for her significant contribution to the field of religious archives. Established in 1974 and conferred annually, the award is sponsored in conjunction with and funded by the Society of Southwest Archivists.

Sister Emma Cecilia's numerous contributions to the archival field include: the compilation of a Manual of Policies and Procedures for the Mount St. Joseph Archives; the design of 21 finding aids for the archives; presentations of archives management and records retention scheduling; consulting with various religious archives on development; and authorship of several articles on the history of the North American Ursuline Communities.

Sister Emma Cecilia's professional activities are testimony to her dedication to the field of religious archives. At SAA she has served on the Archivists of Religious Congregations Section steering and evaluation committees and the Sister M. Claude Lane Award subcommittee. She is currently involved in the SAA Mentoring Program. Sister Emma Cecilia was a member of the formation and ad hoc committees of the Association of Congregations of Women Religious and this year was elected its vice president/president-elect. She has participated in the Kentucky Council of Archives Board and the Association of Catholic Diocesan Archivists. In 1991, Sister Emma Cecilia began organizing the Owensboro (Kentucky) Diocesan Archives and is employed there part-time while continuing her duties for the Ursuline Sisters.

Theodore Calvin Pease Award

SAA's 1994 Theodore Calvin Pease Award was presented to Anke Voss-Hubbard, a recent graduate of the School of Information Science and Policy, State University of New York at Albany, for her student paper, “No Documents — No History: Mary Ritter Beard and the Early History of Women’s Archives.” Created in 1987, the Pease Award is named for the first editor of SAA's journal, American Archivist, and recognizes superior writing achievements by students enrolled in archival administration classes or engaged in formal archival internship programs.

In her paper, Voss-Hubbard explores the development of an important repository dedicated to the preservation of archives and historical manuscripts documenting the history of American women. Voss-Hubbard’s essay reflects a high degree of scholarship, extreme relevance to the archival profession and its current issues and concerns, as well as excellent writing and presentation. Her paper will appear in a forthcoming issue of the American Archivist. Voss-Hubbard is currently a project archivist at Lafayette College, Easton, Pennsylvania.

Minority Student Award

Established in 1993, this award encourages minority students to consider careers in the archival profession and promotes minority participation in the Society of American Archivists with complimentary registration to the annual meeting. The first recipient of the award, Kathryn Neal, is a recent graduate of the University of Michigan’s Master of Library Science program. While completing her master’s degree, she was employed as a manuscript assistant at the Bentley Historical Library. Neal considers herself a generalist interested in all aspects of the archival field. Currently, she is free-lancing in St. Paul, Minnesota, and working part-time organizing the papers of Dr. Jane Hodgson, a retired obstetrician/gynecologist whose practice spanned more than fifty years. Neal also holds a master’s degree in journalism and a bachelor of arts in English.
# Listing of Available Conference Presentations

Place a Check Mark Beside Each Presentation You Wish to Purchase in Audio-Cassette Form

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### Thursday, September 8th

- **1** Intellectual Property and the Archivist - *Chair: Carole Nowicke*
- **5** Virtually Yours: Doing Archival Reference Electronically - *Chair: James E. Cross*
- **7SR** Breaking the Law: Archives and the Attorney Files - *Chair: David de Lorenzo*
- **10** Appraisal of Architectural Records - *Chair: Waverly B. Lowell*
- **11** The Archival Core: New Strategies for Archival Needs - *Chair: David Bearman*
- **16** Preservation and Digitization of Photograph Collections - *Chair: Bernard F. Reilly*
- **21** Documenting the Air War in the Persian Gulf - *Chair: Robert J. Jakeman*
- **22** The Archival Core: Education for the Future - *Chair: Linda Matthews*

### Friday, September 9th

- **23** Protecting Legal Title: Using Abandoned Property Laws - *Chair: Thomas Wilsted*
- **26** Forty Years after Brown vs. The Board of Education: Desegregation and the Documentary Heritage - *Chair: Frederick J. Stielow*
- **29** Ten Years After: MARC- AMC as Archival Stonehenge - *Chair: Lawrence Dowler*
- **32** Following the Gospel of Wealth: Documenting the History of Modern American Philanthropy - *Chair: Gloria Walters*
- **33** The Archival Core: Advocacy for the Future - *Chair: David Enns*

### Saturday, September 10th

- **36** After the Theft: Archival Security Issues Reassessed - *Chair: Richard Strassberg*
- **37** Leaving Office Under Duress: The Archival Response to Collecting Papers of Public Officials - *Chair: Cynthia Pease Miller*
- **39** Recordkeeping Requirements and Electronic Information Systems: A Progress Report on the University of Pittsburg Project - *Chair: Richard J. Cox*
- **43** The Archival Core: Sharing Common Concerns - *Chair: Nancy Sahli*
- **44** Microform is the Medium: Some Core Archival Issues - *Chair: Nancy Elkington*
- **45** Instruction Using Archives: Approaches to Content, Themes, and Learning Satisfaction - *Chair: Dean DeBolt*
- **47** Sins of the Fathers: Conducting Reappraisal & Deaccessioning - *Chair: Pat Morris*

*(see additional audio-cassette selections on reverse side)*
Saturday, September 10th
- 49 Research Strategies: When Subject Headings Aren't Enough - Chair: Brenda Marston
- 51 State Records Laws and the Archival Mission - Chair: Robert Williams
- 54W "Can We Talk? A Public Relations Primer for Archivists" - Philip F. Mooney & Jean Hrichus
- 55 Reformatting Images for Preservation - Chair: Daria D'Arienzo
- 58 Without Consent: The Question of Third Party Privacy Rights in Collections of Personal Papers - Chair: Mark A. Greene
- 60 Documenting the AIDS Epidemic - Chair: Jim Hastings
- 61 Archival Education and the Imperatives of the Marketplace - Chair: William L. Joyce
- 64SF Oral History Cataloging Guidelines - Chair: Bruce H. Bruemmer
- 67SF Multiple Thesauri: Challenges and Solutions - Chair: Mark Ziomek
- 68SF Cataloging Artifacts in Archives Using MARC and OCLC - Chair: Patsy Gerstner
- 70SF Preparing A Successful SAA Annual Meeting Program Proposal - Chair: Deborah Skaggs

Sunday, September 11th
- 76 Packaging Preservation: Fund Raising and Advocacy - Chair: Gerald George
- 80 Taking Stock: The Research Agenda for Electronic Records - Chair: Lila Goff
- 81 The Education of the Reference Archivist - Chair: Virginia Cain

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What Council Did...

At its September meeting in Indianapolis, the Council of the Society of American Archivists:

- Passed a resolution regarding “Annual Meeting Conflict with Religious Holidays” (see below);
- Passed a resolution authorizing funds for a staff retirement plan to be incorporated into the adoption of the annual budget;
- Referred the recommendation that SAA representation on the International Research and Exchange Commission (IREX) be discontinued to the Committee on International Archival Affairs;
- Received an update from Page Putnam Miller, executive director of the National Coordinating Committee for the Promotion of History (NCC);
- Elected Beth Yakel as Council representative to the Executive Committee;
- Recognized outgoing President Edie Hedlin for the leadership she provided to the Society during her tenure; recognized outgoing Council members Mary Janzen, Rand Jimerson, and Waverly Lowell and outgoing treasurer William J. Maher for their service and contributions throughout their three-year terms;
- Welcomed incoming President Maygene Daniels, Vice President/President Elect Brenda Banks, Treasurer Lee Stout, and Council members Susan Davis, Steven Hensen, and Sharon Gibbs Thibodeau.

Resolution on Annual Meetings

RESOLVED that the Council of the Society of American Archivists (SAA) expresses regret that the Society’s 1994 Annual Meeting coincided with Rosh Hashanah, and further the Council reaffirms the commitment of the Society in the future to avoid, if at all possible, the scheduling of annual meeting dates that conflict with the major religious holidays of its members.

SAA Fellow Nominations for 1995

The Committee on the Selection of SAA Fellows invites members to nominate colleagues for selection as Fellows of the Society of American Archivists in 1995. Nominees must be individual members of SAA in good standing for the past seven years. Other criteria on which the Committee evaluates nominees are:

- appropriate academic education, and professional and technical training;
- a minimum of seven years of professional experience in any of the fields encompassed in the archival profession;
- writing of superior quality and usefulness in advancing the Society's objectives; and
- contributions to the profession through work in and for the Society.

The Committee on the Selection of SAA Fellows (formerly the Professional Standards Committee) includes the five most recent past presidents of the Society and three additional members—all Fellows who are elected annually by SAA officers and Council. This year, past presidents Edie Hedlin, Anne R. Kenney, Frank Burke, Trudy H. Peterson, and John A. Fleckner will be joined by three Fellows elected at the SAA Council meeting in January.

A nomination form is printed on pages 17-18 of this newsletter. Completed forms must be postmarked by February 28, 1995, and addressed to the chair, Anne R. Kenney, Cornell University, 214 Olin Library, Department of Manuscripts and Archives, Ithaca, New York 14853. A nomination submitted in 1994 that did not result in the election of a Fellow may be renewed by the nominator(s) by writing to the chair by the deadline. Enhancements or updates may be submitted if desired.

Fellows are elected by a three-quarters vote of the Committee. In accordance with the Constitution of the Society, the total number of Fellows may not exceed five percent of the SAA membership as of the previous annual business meeting.

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Mary Lynn Ritzenthaler
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Dorman H. Winfrey

Editor's note: This is not a definitive list. SAA regrets any omissions.
FELLOW NOMINATION FORM

Nominators must be members of the Society of American Archivists. Please complete the form below or submit the same information in typed or computer-generated copy.

GUIDELINES - No member of the Society shall be elected a Fellow who has not been an individual member of the Society in good standing for at least seven years immediately preceding his/her election; a duly-elected Fellow shall retain this designation so long as membership in good standing is maintained in the Society; and election of Fellows shall be seventy-five percent of the vote of the Committee on the Selection of SAA Fellows.

CRITERIA - Appropriate academic education, and professional and technical training in any fields of the Society’s interest; professional experience in any of the fields of the Society’s objectives for a minimum of seven years, which shall include evidence of professional responsibility; contributions to the profession demonstrating initiative, resourcefulness, and commitment; writings of superior quality and usefulness; contributions to the archival profession through active participation in the Society and innovative or outstanding work on behalf of the Society.

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MAJOR PUBLISHED MATERIALS (LIST PUBLISHER, DATE, AND TITLE)

SAA ACTIVITIES (OFFICES HELD, COMMITTEE ACTIVITIES, ANNUAL MEETING PROGRAM APPEARANCES, SPECIAL PROJECTS, ETC.)

OTHER CONTRIBUTIONS TO THE ARCHIVAL PROFESSION (INCLUDE REGIONAL AND INTERNATIONAL ACTIVITIES)

LIST NAMES AND ADDRESSES OF THREE PERSONS FAMILIAR WITH NOMINEE’S WORK (NEED NOT BE SAA MEMBERS).

1. 2. 3.

ATTACH A ONE-PAGE NARRATIVE OF PROFESSIONAL ACTIVITIES SHOWING THE NOMINEE TO BE A DISTINGUISHED AND WORTHY CANDIDATE.

Submitted by ____________________________
Signature ____________________________ Date __________
Institution ____________________________ Phone _________
Address ____________________________

SEND NOMINATIONS TO:
Anne R. Kenney, Cornell University, 214 Olin Library, Dept. of Manuscripts and Archives, Ithaca, New York 14853

The Society of American Archivists announces its 1995 awards competition to recognize achievements of the 1994 calendar year. Winners will be selected by subcommittees of the SAA Awards Committee, which is co-chaired by Sharron G. Uhler and Richard Szary. Awards will be presented on August 31, 1995, during the SAA annual meeting in Washington, D.C.

Descriptions of the awards are below.

An awards nomination form is on page 20. The SAA awards policy is described in the American Archivist 39:415-417; copies are available from the co-chairs.

Requests for additional information and forms should be addressed to either Sharron G. Uhler, Colorado Springs Pioneer Museum, 215 Tejon Street, Colorado Springs, Colorado 80903, (719) 578-6650, fax (719) 578-6718; or Richard Szary, Yale University, Sterling Memorial Library, P.O. Box 208240, New Haven, Connecticut 06520-8240, (203) 432-9657, fax (203) 432-7231. The deadline for awards nominations is February 28, 1995. Nominations will not be considered unless all materials, including books and other supporting documentation, are received by that date.

Distinguished Service Award
Created in 1964, this award recognizes a North American archival institution, organization, education program, or nonprofit or governmental organization that has given outstanding service to its public and has made an exemplary contribution to the archival profession. Each nominee must be supported by three SAA members, each representing a different institution. A person may not nominate his/her own institution. This award was established through the generosity of three SAA Fellows: Leon de Valinger, Jr., Mary Givens Bryan, and Dolores Renze.

J. Franklin Jameson Archival Advocacy Award
Established in 1989, this award honors an individual, institution, or organization not directly involved in archival work that promotes greater public awareness, appreciation, or support of archival activities or programs. Contributions should have a direct or indirect national impact. Nominations, which must include three letters of support, will remain eligible for two years, and additional supporting documentation may be submitted the second year. This award honors historian J. Franklin Jameson, who labored for over 25 years to establish the United States National Archives.

C.F.W. Coker Prize for Finding Aids
Established in 1983, this award recognizes finding aids, finding aid systems, projects that involve innovative development in archival description, or descriptive tools that enable archivists to produce more effective finding aids. To merit serious consideration, the nominee must, in some significant way, set national standards, represent a model for archival description, or otherwise have substantial impact on descriptive practices. This award honors SAA Fellow C.F.W. Coker.

Philip M. Hamer and Elizabeth Hamer Kegan Award
Established in 1973 and subsequently modified by Council, this award recognizes an individual, organization, institution, or group of individuals, organizations, or institutions who have increased public awareness of manuscripts and archives through compilation, transcription, public presentation, exhibition, or publication. The award honors two SAA Fellows and former presidents, Philip M. Hamer and Elizabeth Hamer Kegan.

Waldo Gifford Leland Prize
Created in 1959, this prize encourages and rewards writing of superior excellence and usefulness in the field of archival history, theory, or practice. Monographs, finding aids, and documentary publications published in North America are eligible. Periodicals are not eligible. The award honors Waldo Gifford Leland, an American archival pioneer and SAA's second president.

Theodore Calvin Pease Award
Created in 1987, this award recognizes superior writing achievements by students enrolled in archival administration classes or engaged in formal archival internship programs. Eligible manuscripts must be unpublished, 15-20 pages in length, and conform to stylistic guidelines of the American Archivist. Papers examining major trends and issues in archival administration are preferred. The award honors Theodore Calvin Pease, first editor of the American Archivist.

Oliver Wendell Holmes Award
Established in 1979, this award enables overseas archivists already in the United States or Canada for training, to travel to or attend the SAA annual meeting. The award honors SAA Fellow and former president Oliver Wendell Holmes.

Sister M. Claude Lane Award
Created in 1974, this award recognizes individual archivists who have made a significant contribution to the field of religious archives. The award honors Sister M. Claude Lane and is co-sponsored by the Society of Southwest Archivists.

Minority Student Award
Established in 1993, this award encourages minority students to consider careers in the archival profession and promotes minority participation in SAA. The award provides complimentary registration to the SAA annual meeting to a minority student enrolled in a postsecondary institution. Nominees must have a minimum scholastic grade point average of 3.0 (B) while enrolled in the academic year preceding the award. Preference will be given to full-time students.

Preservation Publication Award
Established in 1993, this award recognizes the author(s) or editor(s) of an outstanding work, published in North America, that advances the theory or the practice of preservation in archival institutions. Eligible publications include articles, reports, chapters, and monographs in print, audiovisual, or electronic form.

Fellows' Posner Prize
Established in 1982, this award recognizes an outstanding essay dealing with some facet of archival administration, history, theory, and/or methodology that was published during the preceding year in the American Archivist. There are no nominations for this award. The winner is selected by a subcommittee composed of three SAA Fellows. The award honors SAA Fellow and former President Ernst Posner.

Colonial Dames Scholarship Award
Established in 1974, this award, given in conjunction with the Colonial Dames of America (Chapter III, Washington, D.C.), enables two archivists each year to attend the National Archives' Modern Archives Institute. See page 22 for information on current award availability.
Name of Award _____________________________________________

Person/Organization to receive Award _______________________________________________________

Address ________________________________________________________________________________

City/State/Zip ____________________________________________________________________________

Country ____________________________________ Telephone ( __________)

Person making the nomination ____________________________________________________________

Address __________________

City/State/Zip _____________

Telephone ( )

Please answer the following questions about the nominee. Attach additional pages if necessary.

How does the nominee meet the criteria of the award?

What are the outstanding characteristics of the nominee?

List supporting documents (three copies of all supporting documents, including nominated publications, must accompany this form).
FINANCIAL RESTRUCTURING OF THE
ACADEMY OF CERTIFIED ARCHIVISTS

by N. Claudette John

Since 1989, the membership and boards of the Academy of Certified Archivists have worked together to develop the CA as a symbol of highly competent professional practice. This work has been supported by certification fees and by considerable volunteer contributions. Three years ago, the president appointed a finance committee at the treasurer's request, because it was becoming apparent that the reserve, created by the first large certifying group, and subsequent exam fees would not be sufficient for continuing operation.

The Finance Committee began to explore options for saving money without compromising the quality of the exam or its professional administration. Suggestions for cuts resulted in the appointment of task forces to consider ways of reducing the Academy's two largest expenses—the secretariat and the professional testing service—deferring some expenses and severely curtailing others. But achieving the basic mission of certifying and recertifying archivists in a credible manner requires spending some money, even with members institutions providing in-kind support and untold hours of volunteer work. With the benefit of hindsight, it became clear that the problem was, in large part, due to the lack of a regular income.

Fully aware of its obligation to assure the continued financial viability of the Academy, the Board of Regents looked carefully at many options, and in August, unanimously approved a resolution that changed the financial structure.

Changes affecting current members

• No recertification fee matter which method of recertification is used.
• Dues of $50 per year payable on July 1 in the fifth year of certification.

Changes affecting archivists seeking to certify from 1995 on

• An application fee of $50 each time a candidate applies to take the certification exam.
• A certification fee of $150 upon passing the exam.
• Dues of $50 per year beginning July 1 of the year following the successful completion of the exam.

A companion resolution states that the board, having fulfilled its responsibility for financial governance, believes that any decision to increase dues should be made by the membership. It provides for periodic review of dues by the Finance Committee and resolves that any recommendation of the Board for a change in the amount must be approved by vote of the membership.

Distributed to ACA members at the Annual Meeting registration was a packet containing a cover letter, the two resolutions, a summary of the new financial structure, and detailed information on the new structure in a question and answer format. You may obtain this package by contacting Elizabeth Adkins at Kraft General Foods, Inc.; Archives Department; 635 Kirk Street; Morton Grove, IL 60053. Phone: (708) 998-2982. Fax: (708) 998-7699.

Certification Maintenance Update

Certification maintenance application procedures have been simplified and there will be no fee involved. These changes in the plan resulted from reports made to the ACA board by the Finance Committee and the Task Force on Certification Maintenance.

The financial restructuring plan (see article on this page), unanimously approved by the Board in August, establishes a $50 per year dues structure. There is, in turn, no fee levied for recertification.

The Task Force on Certification Maintenance, chaired by Michelle Pacifico of the National Archives, was charged with reviewing the certification maintenance plan first distributed in August 1992, amended in May 1993, and subsequently published in the July 1994 ACA newsletter. The task force issued a comprehensive report to the board that addresses the role of the Regent for Certification Maintenance, the duties of a proposed Certification Maintenance Committee, procedures for the review of applications, an appeal process, implementation of the program, and a marketing strategy. The report also includes a time line for implementation (reprinted, in part, below).

The report leaves intact the credit-based requirements for certification maintenance by petition as reported in the July newsletter. One significant change, however, is in the documentation requirement. The Task Force felt that the documentation requirement would be too cumbersome for applicants and application reviewers. An honor system thus becomes part of the application process. The Task

(continued on page 4)
**ACADEMY OF CERTIFIED ARCHIVISTS**

**BUDGET**

July 1, 1994 - June 30, 1995

I. **Assets Available**
   (Use of reserve fund to cover disbursements)

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II. **Estimated Receipts FY 94/95**

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**TOTAL ESTIMATED INCOME AVAILABLE**

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III. **Disbursements**

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<td>Printing, Directory</td>
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<td>Proctors</td>
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<tr>
<td>Travel, Examination Committee</td>
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<td>Travel, Mid-Year Board Meeting</td>
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<tr>
<td><strong>TOTAL DISBURSEMENTS</strong></td>
<td>39,880</td>
</tr>
</tbody>
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**Are you interested in becoming a Certified Archivist?**

Yes, I am interested in becoming a certified archivist. Please send information about taking the examination to:

Name ____________________________

Address __________________________

City/State/Zip _____________________

Daytime Telephone __________________

Send this coupon to:

**ACADEMY OF CERTIFIED ARCHIVISTS**

600 S. Federal, Suite 504
Chicago, Illinois 60605

Fax (312) 347-1452
Highlights of the Academy of Certified Archivists Board Meeting

The ACA Board met in Indianapolis, Indiana, September 9, 1994; and the annual business meeting was held on September 10. Highlights of the meetings were as follows:

**Board Meeting**

- San Diego, Chicago, Philadelphia, and Jacksonville, FL were approved as the 1996 examination sites.
- Approved creation of an Examination Administration Committee to coordinate the multiplicity of tasks involved in the administration of the certification exam.
- Decided to review the timing for phasing out the Bachelor Degree as a qualifying degree for taking the examination.
- Agreed to apply for a grant from PES, the testing service used by ACA, to subsidize publication and distribution of a brochure aimed at promoting certification among employers and employing institutions.
- Approved the establishment of liaisons with the SAA’s Committee on Education and Professional Development and the Archival Educators Roundtable and authorized the new ACA president to appoint representatives to those groups. Also agreed to ask an archival educator to assist in the review of the ACA’s role delineation document.
- Approved the president’s charge to the newly formed Task Force on the Secretariat. The Task Force will study the current relationship between the ACA and its secretariat; and issue a report to the Board at its Spring Meeting.
- Approved the 1994-95 budget (see page 2).
- Approved a new fee structure for pre-appointment candidates (graduates who take the exam before obtaining work experience) that includes $50 exam application fee, $150 certification fee paid upon achieving work experience, and $50 annual dues paid beginning July 1 after work experience obtained.

**Business Meeting**

- The president read the names of the 32 new members who passed the examination in New Orleans. He reviewed Board, committees, and task forces activities for the past year, and thanked outgoing Board members Kaye Lanning Minchew and Wilda Logan Willis for their service to the Academy.
- The other officers reported on their activities.
- Clifford Muse, chair of the 1994 Nominating Committee reported the results of the election.
- The president reviewed the financial restructuring that was approved unanimously by the board in August (see resolutions printed below).
- The amendment to the By-laws, dropping religious institutions as possible beneficiary of ACA funds in the event of dissolution of the association, was passed by the vote of the membership.

## Financial Restructuring Resolutions Passed in August, 1994

Approved by the Board of Regents, 8/94

**Resolution I**

Financial Restructuring of the Academy of Certified Archivists

WHEREAS, it is the responsibility of the Board of Regents to assure certification, recertification and the continued financial viability of the Academy of Certified Archivists, and

WHEREAS, the Board has the authority and the responsibility to set the requirements for membership under Article IV, Section 2 of the Academy By-Laws, and

WHEREAS, the continuation of the Academy and the provision of basic services to members require a regular income, and

WHEREAS, the new fee structure for the Academy reduces costs for current members and assesses all members equally while assuring a regular cash flow; therefore

BE IT RESOLVED that the Board of Regents of the Academy of Certified Archivists will implement the following fee structure on July 1, 1995:

- An application fee of $50 each time the certification exam is taken;
- A certification fee of $150 upon successful completion of the exam;
- No fee for recertification;
- Dues of $50 per year to be assessed on July 1 following successful completion of the certification exam;
- Dues of $50 per year to be assessed of members who certified before 1995 on July 1 in the fifth year of certification.

**Resolution II**

Financial Restructuring of the Academy of Certified Archivists: Dues

WHEREAS, the Board of Regents has resolved to change the financial structure of the Academy of Certified Archivists by eliminating recertification fees and assessing dues, and

WHEREAS, the Board, having fulfilled its responsibility for financial governance, believes a decision to increase dues should rest with the membership; therefore

BE IT RESOLVED that the Board will periodically charge the Finance Committee with review of the dues structure, an

BE IT RESOLVED that any recommendation of that Committee and the Board for a change in dues must be approved by vote of the membership.
Certification Maintenance
(continued from page 1)

Force devised a personal data sheet on which applicants would provide the information necessary for their petitions. The Certification Maintenance Committee will conduct random audits as part of the review process. Certain documentation is still required, such as job descriptions and transcripts. These requirements will be spelled out clearly in the application packet information.

Timeline for Recertification

Oct. 1994 -- Certification Maintenance Committee begins work to finalize procedures and application materials.
Apr. 1995 -- Board reviews final procedures and forms submitted by Committee.
Apr. 1995 -- Mail general notice to membership
Aug. 1995 -- Begin marketing efforts on certification maintenance.

ACA Nominations Sought

The ACA Nominating Committee is soliciting candidates for six positions: Vice President, Secretary, Treasurer, Regent for Certification Maintenance, Regent for Examination Administration, and Nominating Committee. The Vice President serves one year as Vice President, one year as President, and one year as Regent for Nominations for a total of three years of service. The Secretary, Treasurer, and Regents serve for two years. The Nominating Committee member serves two years.

If you have someone to nominate, please fill out the form below, and send it to Laurie Sletten, Chair, 1995 Nominating Committee, by December 15, 1994.

Laurie Sletten
Harvard University
Pusey Library
Cambridge, Massachusetts 02138

ACA Action Agenda Survey Results

Responses to the ACA Action Agenda survey published in the July newsletter indicate that the issue of most concern to members is the promotion of certification as a standard by employers and personnel offices.

The next three items, ranked in order, are to actively support graduate archival education; to monitor employment standards for archival positions; and to establish effective liaisons with related SAA groups, such as the Standards Board, the Archival Educators Roundtable, and the Committee on Education and Professional Development.

Written comments on the survey forms further expressed member concern about promoting certification among employers. Also prominently mentioned was establishing a sound financial structure for the Academy.

The results show that the membership and the Board share common concerns. The ACA Board already has taken positive action in each of these areas during the past year and will continue to move forward with the Academy’s agenda in the future. The new financial structure will make it easier for the Academy to promote certification and carry the activities desired by the membership.
The National Information Infrastructure: Issues for Archivists

by Bruce W. Dearstyne, New York State Archives and Records Administration

The NII: Coming Soon to an Archives Near You?

Archivists should be among the architects of the National Information Infrastructure (NII)—the advanced telecommunications system that the Clinton Administration is fostering. The White House defined the NII last year as follows:

(1) thousands of interconnected, interoperable telecommunications networks;
(2) computer systems, television, fax machines, telephones, and other "information appliances";
(3) software, information services, and information databases (e.g., "digital libraries"); and
(4) trained people who can build, maintain, and operate these systems.

"The digital tide has already reshaped the business world," says Business Week, in a typical assessment of the changes being wrought by the growth of digital telecommunications networks.

"Now it’s spilling out of the office to touch every aspect of our lives." The transformation and progress are being fueled by technological change (for instance, wireless communications), corporate mergers (e.g., common carriers and entertainment companies), and revision of government regulatory policies to encourage competition and development.

The Clinton Administration has appointed a 27-person Information Infrastructure Task Force, including Toni Carbo Bearman, dean of the University of Pittsburgh School of Library and Information Science, to advise on policy directions and several working groups comprised mainly of federal officials are developing recommendations. The library community has been vocal in advancing its views and the Library of Congress is centrally involved. The National Archives and Records Administration (NARA), in part because it lacks a permanent director, is not. The work is being coordinated by the National Telecommunications and Information Administration (which also administers a competitive grant program to support NII development initiatives) and the National Institute of Standards and Technology, both in the Commerce Department.

Archival Issues Bypassed in Early Discussion

Thus far, two important NII documents have been drafted for comment. Putting the Information Infrastructure to Work: Report of the Information Infrastructure Task Force on Applications and Technology, issued in May 1994, has a section on libraries that advances the notion of the "digital library" as a future information resource and a section on government electronic service delivery, but archival concerns are not raised in either place. The Information Infrastructure: Reaching Society’s Goals—Report of the Information Infrastructure Task Force Committee on Applications and Technology, issued for comment in September, has a section on "Arts, Humanities, and Culture on the NII." It mentions archival materials, but in a very broad context of cultural and arts resources. In short, archival issues and concerns have not yet been raised, advanced, or considered in an organized fashion in the NII discussions.

Issues for Archivists

Archivists need to raise at least the following issues, in concert with allied groups such as librarians and historians where possible, as discussion of NII formation moves ahead:

• Archives are part of the NII. The archival records of this nation are an important part of the National Information Infrastructure. The information they hold is invaluable for a broad range of purposes. They need to be acknowledged and considered, along with libraries and other source material and cultural resources, in national planning.

• Electronic Records Issues Need to Be Addressed. Planners need to give attention to the issues that archivists (and others) have raised in regard to the management of electronic records and information systems, including longevity, standards, identification and provision for the maintenance of information of continuing value, and survival and continuing accessibility of information as technology changes and evolves.

• A Strong, Involved NARA is Important for NII Development. NARA should be strengthened and should be centrally involved in NII planning and development. Support should be provided for the National Historical Publications and Records Commission to continue and expand its work, particularly funding for projects to address electronic records issues.

• Access Systems Must be Developed. Archivists are access experts. The archival community should be consulted and involved in the development of information locator systems, navigational tools, and other access systems.

• Archivists Should Help Shape Other Strategic Decisions. Archivists should also be involved in discussions involving copyright, intellectual rights, privacy and confidentiality, and resource and cost considerations. They have experience in addressing those issues through years of custodial responsibility for important informational and cultural resources.

More Information


Archival Outlook — November 1994
Updated Leadership List
Mailed in the envelope along with this issue of *Archival Outlook* is the 1994-95 SAA Leadership List (pinkish in color). This valuable directory contains the names, addresses, phone, fax, and e-mail numbers of SAA staff, officers, Council members, and chairs/co-chairs/vice chairs of sections, committees, task forces, boards, roundtables, and representatives. We want you to know who they are, and how to reach them!

Volunteer Acquisitions Editor Wanted
The search for an SAA volunteer acquisitions editor has been extended. This position is responsible for developing concepts for new publications, editing manuals and other SAA non-serial publications, and identifying titles from other publishers to be added to the Society's current list of titles. The acquisitions editor reports to the SAA executive director and receives advice and assistance from the Publications Board and the managing editor. The deadline for applications is December 1, 1994. For more information, contact SAA Executive Director Susan Fox at e-mail sfox@saa.mhs.compuserve.com or phone (312) 922-0140.

SAA Mentoring Program
Who can be a mentor? Anyone! The only requirement is that you have an interest in helping a colleague. For more information on becoming a mentor, contact SAA membership services at (312) 922-0140. Want to help a colleague...be a mentor!

American Archivist
By now you should have received the latest issue of the *American Archivist*, the special “2020 Vision” issue (volume 57, number 1), which was mailed to SAA members and journal subscribers in September. Guest edited by Margaret Hedstrom and Larry Dowler, this issue presents perspectives on change during the next few decades from four experts outside of the profession who provide feature articles, and from a dozen leading archivists who comment on and interpret the meaning of these changes for the archival profession. The next issue of the journal—volume 57, number 2—is slated for printing and distribution in December.

Authors: Please send prospective articles to Richard J. Cox, Editor, *American Archivist*, University of Pittsburgh, School of Library & Information Science, Pittsburgh, Pennsylvania 15620.

We’re Just a Phone Call Away!
SAA staff would like to know how we can serve you better. Share your ideas with us at (312) 922-0140 or e-mail info@saa.mhs.compuserve.com.

**SAA DEADLINES**

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EDWIN C. BRIDGES has been re-elected to a second term on the Research Libraries Group Board of Directors. Bridges is currently director of the Alabama Department of Archives and History, serves on SAA’s Standards Board, is vice-president of the National Association of Government Archives and Records Administrators, and is vice-chairman of the Information Policy Subcommittee of the Council of State Governments.

JAMES CARSON, most recently with Ameritech and Leo Burnett, has accepted a new position as archivist for the College of American Pathologists in Northfield, Illinois. In June, he was appointed to a six-year term on the Board of Archives of the Episcopal Church.

MARY-JANE DOWD of the Archival Projects Branch at the National Archives and Records Administration, has been presented the Archivist’s Achievement Award in recognition of her “unsung effort and dedication to the completion of Inventory No. 16, Records of the Office of Public Buildings and Public Parks of the National Capital, Record Group 42.”

Arizona State Archivist DAVID HOOBER is the new president of the National Association of Government Archives and Records Administrators.

JOAN D. KRIZACK is now university archivist and head of the Special Collections Department at Northeastern University in Boston, Massachusetts.

The Association des Archivistes du Quebec recently awarded the Jacques-Ducharme Prize for outstanding contribution to the archival community to NANCY MARRELLI, director of archives at Concordia University. Marelli has made Concordia’s archives an important research venue for students, faculty, and administrators. A fire in the archives in 1982, and her subsequent efforts at salvaging water-damaged materials, propelled Marelli to the forefront of the archival profession in Quebec and Canada. She has since lectured and published widely in the areas of prevention, disaster planning and response, as well as preservation of archival materials. Marelli also has been instrumental in developing a national strategic preservation plan.

SID MCALPIN, Washington State Archivist since 1967, retired September 1. McAlpin has served Washington state government for 31 years. Under his direction, the state archives grew to a position of prominence among American public records programs. The Washington system of regional archival centers is considered a model by which many other state programs were organized.

ANNE MILLBROOKE, consulting archivist, has received a Visiting Professorship for Women award from the National Science Foundation. Millbrooke will teach in the Department of History and Philosophy at Montana State University in Bozeman. She also will conduct research and write a biography of Frederick B. Rentschler, an aviation manufacturer. Millbrooke was formerly manager of the Archive and Historical Resource Center of United Technologies Corporation in Hartford, Connecticut.

JEFFREY D. ROLLISON has been named director of the Archives, Library and Records Services at Chester County Historical Society, West Chester, Pennsylvania. For the past six years he has managed the county government records as director of the Chester County Archives and Records Services.

The American Historical Association recently appointed CONSTANCE B. SCHULZ as its commissioner to the National Historical Publications and Records Commission. Schulz, director of the University of South Carolina’s Applied History Program, will serve from 1994 to 1997.

AUGUST SUELFLOW, director of Concordia Historical Institute since 1948, has announced that he plans to retire in order to devote more time to research and writing projects, chiefly a major biography of Dr. C.F.W. Walther the first president of the Lutheran Church-Missouri Synod. The biography is scheduled to be published prior to the 150th anniversary of the Missouri Synod in 1997. Suelflow’s retirement will become effective when a successor has been appointed to the director’s post.

SHERYL K. WILLIAMS, curator of the Kansas Collection at the University of Kansas Libraries since 1980, has been presented the 1994 Chancellor’s Award for Distinguished Librarianship at the university. Among Williams’ many accomplishments are the numerous grants she has received, her involvement with regional archival organizations, and the consistently high level of service she has provided to university faculty and students and to researchers from around the nation.
Continuing Education Guidelines for the Archives Profession

Tyler Walters, chair of the Committee on Education and Professional Development (CEPD), reports considerable progress on a preliminary draft of the SAA Guidelines for the Development of Continuing Archival Education for the profession. The underlying philosophy of the preliminary draft is that a master's degree in archival studies (M.A.S.) is the appropriate pre-appointment education for the archivist, and that one role of archival continuing education should be to complement the professional knowledge gained in graduate school. The committee also realizes, however, that practicing archivists come from a mix of educational backgrounds, including graduate programs that did not address archival education, and that continuing education needs must be met.

For the purpose of the preliminary guidelines, the committee has defined three major audiences:

- archivists with pre-appointment graduate archival education and/or extensive archival experience;
- individuals with archival responsibilities, but little or no graduate archival education or experience in archives;
- non-archivists, such as resource allocators, non-archivist supervisors, and archives users who need to gain an appreciation for archival work.

Continuing education would serve the audiences by offering four different categories of courses:

- **fundamentals** include basic workshops in archival theory and practice that target inexperienced individuals without graduate archival education, who need to appreciate the basic theory and practical skills employed by archivists.
- **professional enrichment** (e.g., new trends in archival theory or practice that build on knowledge learned in graduate archival programs or on-the-job training or institutes);
- **specialized** training (specific job skills, such as using digital imaging applications in archives);
- **non-traditional** education and training, focusing on new or experimental ideas and techniques that may not yet belong in the first three categories.

The preliminary guidelines also focus on subjects to be included in continuing archival education sponsored by SAA, universities, regional groups, and other sources. The subjects will build on the M.A.S. curriculum, particularly those portions that can be adapted to short courses, such as archival science, records management, conservation, and management; but not including such broad M.A.S. knowledge areas as United States financial systems, or United States history.

Finally, the preliminary guidelines address resources for continuing education training, such as administrative support, facilities, delivery methods, instructor qualifications, curriculum materials, supplies and equipment.

In the coming weeks, CEPD will make revisions to the current document, and will discuss those revisions at the meeting of the group in early spring. A comprehensive draft should be ready for the 1995 SAA annual meeting in Washington, D.C. Following revisions that come out of the fall meeting, it is hoped that a draft will be ready for submission to the Standards Board and a subsequent period of review and revision. If all goes according to schedule, the guidelines will be submitted to Council in fall 1996.

Continuing Education Guidelines for SAA

While CEPD is working on continuing education guidelines for the profession, the Education Office Advisory Board (EOAB) is working in concert with that committee to develop continuing education guidelines for the Society. These guidelines will reinforce goal 2 of the Society's strategic plan, which states, "[the Society will] provide opportunities for continuing professional growth and promote high quality in archival education programs offered by SAA."

The preliminary guidelines define the SAA audience in much the same way as the broader audience is defined in the current CEPD document, and the program structure uses similar definitions of workshop categories (fundamental, professional enrichment, specialized, and non-traditional). In addition, the preliminary guidelines for SAA address finances, reaffirming the goal that the continuing education program will be self-financing. This means that workshop participants will bear direct and indirect costs for short courses, and perhaps the costs involved in eventually revising workshops through appropriate registration fees. Finally, the preliminary guidelines outline ways in which the SAA can cooperate with regional groups, archival employers, and other professional organizations to ensure that archival continuing education is available to the widest possible audience who will benefit from it.

Workshops Available for Co-sponsorship

The 1994 annual meeting included four new SAA workshops that are now available for co-sponsorship by regional organizations or institutions.

- "The Acquisition, Processing and Reference of Legislative Collections" developed by Cynthia Sease Miller of the United States House of Representatives, Karen D. Paul of the United States Senate, and Herbert Hartsook of the University of South Carolina.
- "Let the System Describe Itself: Using Metadata to Support the Access and Preservation of Electronic Records" developed by Thomas Ruller of the New York State Archives and Records Administration and Nancy Y. McGovern of the National Archives and Records Administration;
ADVOCATING ARCHIVES

The Midwest Archives Conference focused on "archival advocacy," or promotion, at the fall meeting held on October 6-8, 1994, at the Minnesota Historical Society in St. Paul. Elsie Freeman Finch, editor of the latest SAA/Scarecrow publication, *Advocating Archives: An Introduction to Public Relations for Archivists*, gave the plenary address. Freeman Finch challenged archivists to set new goals, in order to survive in today's highly competitive economy and offered the following suggestions:

- Make marketing—not records—the primary focus of archives;
- Stop "whining" about the lack of resources and become entrepreneurial; do cost/benefits analyses; become fiscally responsible and amenable to change that will in the end benefit your program;
- Build constituencies for archives and enlist intermediaries to help advocate for archives; use staff talents in new ways;
- Take advantage of workshops and other training opportunities in public relations;
- Seek private, as well as public funding for archival advocacy; go after these funds as actively as you would for traditional archival functions;
- Urge national, state, and regional archives groups to help institutions promote archives—what benefits one program affects us all;
- Get into the streets and be an advocate for archives yourselves.

*Advocating Archives: An Introduction to Public Relations* edited by Elsie Freeman Finch Scarecrow Press and the Society of American Archivists October 1994, 208 pages, paper $45 list, $39.50 SAA members, plus $6 shipping/handling

To order, contact SAA publications at 312/922-0140.

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- "Building the Business Archives" developed by the Business Archives Section and led by Gregory Hunter of the Palmer School of Library and Information Science of Long Island University;
- "Sound and Light: Administration of Sound Recording and Moving Image Materials in Archives" developed by Christopher Ann Paton of Georgia State University, Barbara Sawka of Stanford University, and Maxine Fleckner Ducey of the University of Wisconsin.

The Midwest Archives Conference co-sponsored another new SAA workshop in conjunction with its fall meeting in St. Paul, Minnesota.

- "Getting Your Piece of the Pie: Strategies for the '90s," was created to help archivists learn how to communicate the value of their programs more effectively both within and outside their institutions. The workshop, developed and led by Julie Bressor of the Sheldon Museum in Middlebury, Vermont, and Shelburne Farms, Shelburne, Vermont, explored the role of organizational missions, goals, and planning strategies, and the impact of archival programs on the institution and the community; identified the role the archivist plays in communicating the purpose and needs of the archives; and defined the way archivists can maintain and improve the effectiveness of the program using public relations techniques.

For more information, contact Jane Kenamore, (312) 922-0140, e-mail jkenamore@saa.mhs.compuserve.com or fax (312) 347-1452.

**Spring Workshop Schedule**

*February 4, 1995:* "Getting Your Piece of the Pie: Strategies for the '90s," co-sponsored by the Coordinating Committee for History in Arizona; Tempe, Arizona; the instructor will be Jean Hrichus of Chase Manhattan Bank.

*February 23-24, 1995:* "Photographic Collections Management," co-sponsored by the Center for Southwest Research of the University of New Mexico; Albuquerque, New Mexico; the instructors will be Laurie Baty of the National Historical Publications and Records Commission and Richard Pearce-Moses of the Heard Museum.

*February 27-28, 1995:* "Archives, Personal Papers, and Manuscripts," co-sponsored by the New England Archivists and the New Haven Public Library; New Haven, Connecticut; the instructor will be Steven L. Hensen of Duke University.

*March 1-2, 1995:* "Understanding the USMARC Format for Archival and Manuscripts Control," co-sponsored by the New England Archivists and the New Haven Public Library, New Haven, Connecticut; the instructors will be Lofton Wilson of the New York Public Library and David Carmicheal of the Westchester County (New York) Archives.

*May 3, 1995:* "Photographic Collections Management," co-sponsored by the Midwest Archives Conference; Chicago, Illinois; the instructor will be Richard Pearce-Moses.

*May 11, 1995:* "Managing Electronic Records," co-sponsored by the Conference of Inter-Mountain Archivists; Reno, Nevada; the instructor will be Anne Gilliland-Swetland of the University of Michigan.

*May 19-20, 1995:* "Photographic Collections Management," co-sponsored by the American Association of Museums; Philadelphia Pennsylvania; the instructors will be Laurie Baty and Richard Pearce-Moses.

For information on any of the workshops listed, contact the SAA Education Office at (312) 922-0140.
Around SAA

**NHPRC-SAA Case Study Project**

The next deadline for NHPRC-SAA Case Study proposals is January 1, 1995. Proposals are being sought from individuals or teams who wish to prepare cases on the “Management of Electronic Records and Automated Record Techniques.” Application materials including guidelines and a sample case with teaching notes are available from the SAA office. Applications from persons with training in the principles of adult education or case-writing experience are particularly welcome. For additional information, contact SAA Executive Director Susan Fox at (312) 922-0140 or sfox@saa.mhs.compuserve.com.

Funding from NHPRC will allow SAA to offer honoraria and editorial assistance to authors of cases and teaching notes and will partially support the distribution of the cases. Serving as project editor is Elsie Freeman Finch, aided by a project editorial board consisting of Richard Kesner (chair), Luciana Duranti, Fynette Eaton, Margaret Hedstrom, John McDonald, and Lee Stout.

**Archivists and Archives of Color Roundtable**

The African American and Third World Roundtable voted overwhelmingly to change its name to Archivists and Archives of Color at its meeting in September during the SAA annual conference in Indianapolis. The purpose of the roundtable remains the same, but the name was changed to assure that all interested groups were included.

The roundtable is also in progress on an outreach project, a directory of archives that actively collect lesbian and gay materials at their institutions. Lastly, LAGAR would like to create a more effective mechanism for responding to political, ethical, and legal issues relating to lesbian and gay collections.

**LAGAR News**

To better accommodate the energy and ideas of members of the Lesbian and Gay Archives Roundtable (LAGAR), a working group of twelve people to work with the co-chairs recently has been formed. At LAGAR’s planning meeting in September during SAA’s annual meeting in Indianapolis, four projects for the year were identified. The primary project is the development of a directory of archives that actively collect lesbian and gay history. Please share the names and addresses of such archives with the co-chairs of this project: Paula Jablona, Princeton University Archives, Mudd Manuscripts Library, 65 Olden Street, Princeton, New Jersey 08544, (609) 258-6345; Doug Haller, University of Pennsylvania, Museum Archives, 33rd and Spruce Streets, Philadelphia, Pennsylvania 19104-6324, (215) 898-8304.

LAGAR’s second project is to investigate ways of forming links between SAA and community-based lesbian and gay archives. Next, LAGAR would like to start a dialog with the College and University Archives Section about collecting lesbian and gay materials at their institutions. Lastly, LAGAR would like to create a more effective mechanism for responding to political, ethical, and legal issues relating to lesbian and gay collections.

**MUGgers on the Internet**

The MicroMARC:amc Users Group (MUG) Roundtable has begun publishing an electronic version of MUG Newsletter on Internet. The Internet edition of its newsletter was distributed before the SAA annual meeting in Indianapolis via the Archives and Archivists Listserv, along with Mugsheets, the directory of the members of the MicroMARC:amc Users Group, issued this summer. The MUG Roundtable, chaired by Albin Wagner, and the RLIN Roundtable, chaired by Kathleen Roe, used the Archives list to relay the agenda of the meetings of the roundtables in Indianapolis and other information to current and prospective members of their roundtables before the annual meeting. A poll at the MUG Roundtable revealed approximately two thirds of those attending the session had access to Internet and were subscribers to the Archives list. The members of the roundtable encouraged their leadership and fellow members to increase the use of the Archives list, operated by John Harlan and Donna Harlan at Miami University in Oxford, Ohio, and the MicroMARC:amc list, provided by Michigan State University Archives and Historical Collections, the creators of MicroMARC:amc.

The summer issue of the MUG Newsletter included articles on use of other software with MicroMARC:amc to download USMARC-AMC formatted records to local and national bibliographic utilities, innovative uses of MicroMARC:amc, and the Archives and Archivists Listserv, coordinated by John Harlan and his mother, Donna Harlan, a retired archivist. The fall issue will include articles and information on other archives and records management related lists and other resources on the Internet.

**Membership Committee Activities**

The Membership Committee’s activities for this year include further development of the SAA Mentoring Program and the development of a “key contact” membership program. As of September 30, 1994, there are approximately 100 mentor/mentee pairs working together. There are another 73 mentees on a waiting list. An article in a forthcoming issue of Archival Outlook will further encourage individuals to consider mentoring. Personal recruitment of mentors will also be a focus of the committee.

Regarding a “key contact” membership program, the committee plans to establish key SAA membership contacts within local, state, and regional archival organizations who will serve as SAA membership ambassadors.

**Standards Board**

Does your group have a standard under development or is it considering starting such a project? To obtain further information on how to make it an official SAA standards development project, contact Linda J. Evans, Chicago Historical Society, Clark Street at North Avenue, Chicago, Illinois 60614, (312) 642-4600.
Preservation Management Training Program

SAA's Preservation Management Training Program (PMTP) funded by the National Endowment for the Humanities - Division of Preservation and Access, concludes this December. The program has been a three-year initiative to assist institutions across the country in developing customized preservation programs.

On October 6, 1994, six participants in the Southeastern series of the PMTP completed a year-long progression of workshops. The final workshop was held at the Georgia Center for Continuing Education on the campus of the University of Georgia in Athens. This workshop was co-taught by Anne Diffendal, consulting archivist and historian based in Lincoln, Nebraska, and SAA Preservation Program Director Evelyn Frangakis.

Topics addressed included preservation policies, plans, and programs; funding and resource allocation; national initiatives; and general management issues. Participants drafted preservation policies for their institutions, began work on five-year plans, reviewed grant proposals, wrote mock grant proposals, and used a series of management tools to assess and understand their own skills.

What are We Doing to Save America's Film Heritage?


This is the follow-up to Film Preservation 1993 (see next citation). Both documents were prepared and submitted to Congress, as mandated by Public Law 102-307, the National Film Preservation Act of 1992. In the introduction to Redefining Film Preservation, Librarian of Congress James H. Billington notes that “[the plan] outlines basic steps that must be taken to save American films and make them more accessible to the public. Greater public-private partnership is the central theme of the plan . . . I urge Congress to act upon our proposal for a new federally chartered foundation dedicated to the cause of film preservation and access . . . To redefine film preservation, we must redefine relationships between archives, the entertainment industry, the educational community and the general public and find ways to forge a broadly beneficial program.” Available for $6 from the Government Printing Office. Cite “Film Preservation Report 030-000-00251-2.” Contact: New Orders, Superintendent of Documents, P.O. Box 371954, Pittsburgh, Pennsylvania 15250-7954.

This report describes the current state of preservation in the United States film industry and in public and non-profit archives. The scope of the study is addressed in volume 1, which also includes an overview of the current state of film preservation. Information was gathered at hearings in Los Angeles and Washington, D.C., (transcribed in volumes 2 and 3) and through written comments from the field (volume 4), as well as through interviews and published documents. This study lays the framework for a national film preservation program.

Proceedings on Paper Aging Phenomena

The proceedings of the “Workshop on the Effects of Aging on Printing and Writing Papers,” sponsored by the American Society for Testing and Materials (ASTM) on July 6-8, 1994, are now available from the National Information Standards Organization (NISO). Topics include an overview of paper deterioration, paper permanence, mechanisms of chemical deterioration of paper, artificial aging of paper, and the optical properties of lignin-containing papers as they relate to paper permanence. Sixteen papers in all are featured. Available for $95, plus shipping/handling. Contact NISO Press, (800) 282-6476.
New Member Roster

The following new members joined the Society of American Archivists during August and September. Welcome to SAA!

**Individual Members:**

- Aguilar, Pearl Blanche
  Diocese of El Paso, Texas
- Aho, Elizabeth
- Alipio, Charlene I.
- Anderson, Kelly
  Student
- Anderson Jr, Allan S.
  Student
- Ashmore, Helen
  Student
- Bowles, Mary-Margaret Byerman
  Student
- Brennan, Karin I.
  University of New South Wales
- Brooks, Mary Ellen
- Brostoff, Myer
  Student
- Bucher, Mary
  State University of New York-Canton
- Buie, Chandra
  Student
- Campbell, David M.
- Campbell, Maryann
  Student
- Carlson, Andrew R.
  Western Michigan University
- Carlson, Sharon L.
  Western Michigan University
- Carlson, Robert D.
  Detroit Public Library
- Chapman, Stephen
- Chisnell, Lanette K.
  Student
- Chubb, Jelain
  Kansas State Historical Society
- Ciura, Jean
  Nutrasweet Company R&D
- Dailey, Barbara S.
  Sri Aurobindo Ashram Archives
- Doherty, Patricia
  Student
- Doles, Kimberly T.
  Student
- Domer, Peggy
  Kent State University
- Echols, Erica
  Student
- Edsall, Mary E.
  Student
- Eissner, Jane M.
  Student
- Erbretch, Annette
- Flemister Sr., Wilson N.
  Morehouse School of Medicine
- Fowler, Barbara
  Student
- Fredrickson, Laura
  Student
- Gahl, Norma F.
  Student
- Giannini, Mary-Margaret
- Glass-Englehart, Marguerite
- Goldblum, Janice F.
  National Academy of Sciences
- Gonzales, Tony
  Library of Congress
- Gulacy, Elizabeth
  New York State College of Ceramics
- Haber, Francisc
  Wake Forest University
- Hall, H. Thomas
  Wisconsin Winnebago Business Comm
- Hall, Matthew
  Student
- Hannan, Madelyn
  Student
- Harding, Tanya
- Hattendorf, Lynn C.
- Helvoigt, Heidi
  Student
- Hikida, Susan K.
- Hollis, Buffy
- Husman, Rebecca
- Innes, Genevieve
- Jack, Jill
  Student
- Jackson, Beth
- Jacobs, Sally J.
- James, Amy L.
  Student
- Johnson, Catherine
  Harvard University
- Johnson, Katherine Burger
  University of Louisville
- Johnson, Sharon
  Gene Autry Western Heritage Museum
- Jones, Caroline B.
- Kaufman, Michelle
  Survivors of the Shoah Foundation
- Keim, Catherine
  Student
- Kennaly, David
- Kirchner, James R.
- Kortesjoa, Sandra L.
- Kostley, William
  Asbury Theological Seminary
- Krase, Russell
  Student
- Kuborn, John R.
- Lancaster, Jan
  John Brown University
- Lanchester, Win
  Student
- Lefebvre, Jeannie
  Siena Heights College
- Lilley, Barbara
  New York State Library
- Logsdon, John B.
  Student
- Lombardi, James
  Student
- Lowenstein, Kate
  Student
- Lyon, Kim R.
  Student
- Maine, Rachel
  Maine and Associates
- Malbin, Susan
  Student
- Malefatto, Thomas
- Massena, Elaine
- Massmann, Ann M.
  Amigos Bibliographic Council
- Matuzozi, Robert N.
- McCann, Katherine D.
  Student
- McCarter, David F.
  Student
- Mims, Julian L.
  Westinghouse Savannah River Company
- Oswald, Alison L.
  Student
- Paradise, JoAnene C.
  Getty Center for History of Art & Humanities
- Peterson, Anne
- Plato, Lisa
  Student
- Pliakas, Rhea E.
  Columbia University
- Parkerson, Mabel L.
  Washington University School
- Quinn, Jennifer H.
  Student
- Rasche, Ruth W.
  Deaconess Archives
- Reid, Jacqueline V.
  Student
- Ronan, Mary
  National Archives and Records Administration
- Rosenblatt, Susan
- Roux, Francoise
  McGill University
- Rush, Lisa C.
  Student
- Salvatore, Cecilia L.
  Student
- Sanche, Margaret F.
  St Thomas More College
- Schoolman, Abigail
  Student
- Sciortino, Mary Ellen
  Student
- Seebode, Monica M.
  Student
- Shibian, Janet
- Signor, Kathleen
  Diocese of Harrisburg Archives
- Silver, Jessica Eve
  Student
- Simmons, Ron
  Student
- Smart, Toni N.
- Smith, Bonita S.
- Smith-Bogge, Lynda
  Society of Woman Geographers
- Stacy, Gerry A.
- Stauf, Sonja
  Museum of Contemporary Art
- Stepka, Susan A.
- Strohm, Carolyn M.
  Student
- Swallow, Troy Ellsworth
  Wisconsin Winnebago Business Comm
- Tadevich, Debra
- Thimke, Jane
  Student
- Thomas, Julie
  Student
- Thomas, Maurice
  Records Management Systems Inc
- Thomas, Nancy Firth
  Student
- Thomas, Sean
  Seagram Museum
- Thornton, Mark
  Student
- Van Sant, Susanna
  Student
- Veogd, Jan
  Student
- Walters, Nancy
  Student
- Wasserman, David
  Student
- Weintraut, Linda
  Student
- Whelan, Jennifer
  Student
- **Institutional Members:**

- Archdiocese of Louisville
- Illinois State Library
- National Park Service
- Oklahoma Department of Libraries
- Salisbury State University
- Summa Corporation
- The University of Queensland
- Transylvania University
- University of Missouri at Columbia
- Volusia County Library Center

**Keep in Touch!**

If you move or if your address label is incorrect, please notify SAA. Mail, fax, or e-mail any corrections you wish to make to: Membership Services, Society of American Archivists, 600 S. Federal, Suite 504, Chicago, Illinois 60605, e-mail info@saa.mhs.compuserve.com or fax (312) 347-1452.
Annual Meeting Update: Washington, D.C.

by Debbie Mills

1995 Annual Meeting Hotel Selected

The Washington Hilton and Towers has been chosen as the site for the 59th SAA annual meeting, to be held from August 28 through September 3, 1995. Located on Connecticut Avenue in the Kalorama-Dupont Circle area, the hotel recently spent $42 million in renovations. It is within walking distance of restaurants, shopping, cultural and historic landmarks, and the Dupont Circle Metro station. SAA's rates for the conference are $95 for a room for one person and $115 for a room for two people. For more information, contact SAA meetings services at (312) 922-0140.

1995 Host Committee News

The 1995 Host Committee has hit the ground running with a number of recommended tours and special events planned for the 1995 annual meeting. One such event is an Archives II slide presentation and tour. Another is the “Our Other Lives” exhibit, which will feature items or artwork crafted by SAA members (see below). Some tours proposed by the committee include pre-conference day trips to Annapolis, Baltimore, Monticello and Williamsburg. Other tours include neighborhood walking tours, traditional trolley tours, and tours of the national Cathedral, White House, National Geographic, and the Holocaust Museum. The committee will meet throughout the year to finalize all local arrangements for SAA’s 59th annual meeting.

“Our Other Lives”: Arts and Crafts of SAA Members

Look around at your colleagues in the profession. Probably unknown to you, one person takes underwater photographs, another makes clocks, and still another creates collages. We are more than archivists; we have other lives as well. Many archivists put their excess creative energies into arts and crafts projects, and they will have an opportunity to display their works in an arts and crafts exhibition, “Our Other Lives,” planned for the 1995 SAA annual meeting in Washington, D.C. Look for details in the January issue of Archival Outlook. In the meantime, besides creating, you can make suggestions or comments to the organizer: Linda Henry, Center for Electronic Records, National Archives, 8601 Adelphi Road, College Park, Maryland 20740-6001. Show your colleagues what else you do in addition to archival work.

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Archives in the Media

The SAA Committee on Public Information reports the following recent press coverage of archives and archivists:


• An exhibit about German resistance to the Nazis, produced by the German government and shown at the Library of Congress, has generated some media interest. In a July 24, 1994, article titled "The rewriting on the wall?," The Washington Post reported on the opening of the exhibit, which was attended by officials of the German government. The Post stated that library staffers were concerned about the politics behind the decision to show the exhibit: "Is this exhibit a mistake? Has the library allowed its gallery to be usurped by a foreign government intent on rewriting the past? Is it right to let Germany use a federal institution to push a highly controversial version of history— that a relative handful of unsuccessful resisters paved the way for West German democracy?" The July 31, 1994, edition of The Washington Post carried three letters to the editor in response to the article: one from Helen Dalrymple, acting public affairs officer for the library; one from Immo Strabreit, ambassador for the Federal Republic of Germany; and one from an individual named Matthias Hass. The first two letters defended the Library of Congress, and protested the Post's coverage as being inaccurate; the third letter claimed that one of the individuals honored in the exhibit was chief of a "mobile killing unit" and was responsible for the death of thousands of individuals.

• It isn't often that one sees a reference to the legal principle of replevin in a local newspaper. But that is exactly what has happened in media coverage of a dispute over the ownership of an antique lightship log in Massachusetts. On August 12, the Cape Cod Times (Hyannis, Mass.) reported that a local collector had purchased the log, and planned to sell it at an auction. But the National Archives got wind of his plans and determined that the log may have been a government record. As such, the collector did not have a right to sell it. The Inquirer and Mirror (Nantucket, Mass.) issued a front-page article on August 18 titled "Feds step in and demand ship's log from private owner." It was reported that the log was determined to be of national interest. As such, "The National Archives intends to take the log through an act of replevin, meaning without reimbursement." The collector's attorney is quoted in the article as being "baffled" over the government's claim in the log: "There are records all over the place, there's no explanation why they are interested in this particular one."

If anyone has seen any additional coverage about this and how (or if) it was resolved, please contact Elizabeth Adkins, SAA Committee on Public Information, (708) 646-2982.

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NEH Announces Electronic Bulletin Board System

Information about the National Endowment for the Humanities is now available through an electronic bulletin board system. This system can be used to access agency guidelines, deadlines, grant information, recent awards lists, humanities events, and grant recipient information. To access the system, a user needs a computer with a modem. The bulletin board system is available at (202) 606-8688 (8-N-1). Connection to the Internet or a commercial network is not necessary. For questions about accessing the bulletin board system, call (202) 606-8400.

Report from State Department Advisory Committee on Historical Diplomatic Documentation

The report of the State Department Advisory Committee on Historical Diplomatic Documentation for the period ending June 1994 is now available. The report summarizes the Committee's work and provides an assessment of the current status of the Foreign Relations of the United States (FRUS) series and the State Department's program for making its historical records available to the public. Of particular interest are concerns expressed regarding major and recurring declassification issues over thirty-year-old documents that immediately threaten to prevent the FRUS series from being the "thorough, accurate, and
reliable record of major United States foreign policy decisions and significant diplomatic activity” that is required by law.


Humanities and Arts on the Information Highway

An alliance of humanities and arts organizations consisting of the Getty Art History Information Program, the American Council of Learned Societies, and the Coalition for Networked Information, has issued a report calling on the federal government to recognize the crucial value of the American people’s cultural heritage in planning the National Information Infrastructure (NII). The alliance has issued Humanities and the Arts on the Information Highways — A Profile to stimulate and guide response to the administration’s call for public comment. It is the result of an ongoing process aimed at meeting the urgent need for the humanities and the arts to gain a voice in the planning and development of the NII. The report defines the special challenges and opportunities associated with digitizing cultural heritage information. Copies of Humanities and the Arts on the Information Highways — A Profile are available upon request. Contact: The J. Paul Getty Trust, 401 Wilshire Boulevard, Suite 900, Santa Monica, California 90401-1455. For more information about the National Information Infrastructure and archives, see article on page 21.

Getty Launches Digital Imaging Standards Initiative

The Getty Art History Information Program (AHIP) has announced the formation of an international imaging initiative to address issues related to the use of digital images in the arts and humanities. The initiative will foster the development of standards necessary to ensure that scholars, teachers, students, and the general public have access to images of art and cultural objects over electronic communications networks. For more information, contact Philippa Calnan, Director of Public Affairs, The J. Paul Getty Trust, 401 Wilshire Boulevard, Suite 900, Santa Monica, California 90401-1455, (310) 395-0388.

Ordinary People, Extraordinary Lives

Ordinary People, Extraordinary Lives: An Assessment of Archival Sources Documenting Twentieth Century New York City Social History, edited by Debra Bernhardt and Rachel Bernstein, (New York University, 1994) is available for $3.50 from the Robert F. Wagner Labor Archives, 70 Washington Square South, New York, New York 10012. It is hoped that this document will be both a road map to social history research as well as a first step toward a cooperative initiative that will identify and preserve social history documentation in New York City. Work toward that end will continue in the form of strategic planning with the assistance from the New York State Archives and Records Administration Documentary Heritage Program.

State Library Springs Leak

The Indiana State Library narrowly avoided an aquatic archival catastrophe when severe thunderstorms over Indianapolis caused flooding in the library’s basement storage on August 28, 1994. Approximately 37,000 cartons of historical documents, maps, and records were stored in an area where water flowed from a leaking ventilation duct running the length of the ceiling. Cardboard boxes containing irreplaceable historical materials began soaking up the water like sponges. Among the contents of the boxes were bundles of 1837 deeds transferring land in Indianapolis to the state for construction of the central canal; handwritten transcripts of 1899 Supreme Court hearings; and Tippacanoe County tax ledger books from the 1800s.

A fortuitous twist of fate found Alan January, a manager in the archives department, working in the library on his Sunday afternoon off when the storm struck. Before leaving, he checked the basement, “I heard water dripping in places it shouldn’t be dripping.” He immediately telephoned State Archivist F. Gerald Handfield, Jr., who organized an emergency salvage operation. Eleven dedicated library workers spent most of the night hauling over 500 soggy cartons up the stairs and out of harm’s way. Had January not been on hand to discover this disaster in the making, thousands upon thousands of unique historical documents, many of them handwritten in pen and ink, would have been lost forever.

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functions as a central advocacy office and clearinghouse for historical member organizations and 29 state coordinating committees. NCC and archival associations by monitoring legislation, issuing alerts, and coordinating strategic efforts at the national level. SAA, represented by its executive director, holds a permanent seat on the NCC Policy Board.


Last spring Senator Mark Hatfield (R-OR) and Representative Frank Wolf (R-VA) requested the inspector general to investigate allegations that Acting U.S. Archivist Trudy Huskamp Peterson had used the Senior Executive Service (SES) performance appraisal system to punish and possibly remove three career SES employees whose policy views differed from hers regarding Presidential Libraries. The results of the investigation, released in a report on September 2, defended the actions and positions of Acting Archivist Peterson.

The inspector general’s report justified Acting Archivist Peterson’s concerns about how the assistant archivist for Presidential Libraries, one of the three senior staff to receive an unfavorable performance evaluation, was interpreting the laws governing access to presidential records. Prior to the Reagan administration, presidential records were owned by the president and deeds of gift specified the provisions for access. However, beginning with the Reagan administration the United States retains complete ownership of presidential records; and five years after the president leaves office, the unrestricted information is subject to Freedom of Information Act requests. Regarding these provisions in the Presidential Records Act, the report stated that the interpretation of the law that the assistant archivist for Presidential Libraries had advocated “was contrary to the plain language and stated Congressional intent of the Act and would have prevented timely access to public information in the presidential records of the Reagan and subsequent libraries."

At the end of September the assistant archivist for Presidential Libraries, John Fawcett, took advantage of the federal government’s end of the fiscal year option for early retirement and announced his retirement.

Update on FY’95 Appropriations for Federal Agencies

After a number of delays and revisions to the Conference Report, Congress finally passed the Treasury, Postal Service, and General Government Appropriations bill which includes the National Archives and Records Administration (NARA) and National Historical Publications and Records Commission (NHPRC) budgets. The FY’95 budget for NHPRC grants will be $9 million with $2 million of that earmarked for a grant to the Thomas P. O’Neill, Jr. Library at Boston College and $2 million for the Dirksen Center which will be the repository for retiring Minority Leader Robert Michael’s papers. The intended use of these earmarked funds appears to resemble “pork” more than the requirements for competitive grants set forth in the NHPRC legislation. The O’Neill and the Dirksen grants were not part of the Senate or the House subcommittee deliberations. Although the O’Neill grant appeared in the final version of the House bill, the Senate bill had no earmarked grants for NHPRC. The grant to the Dirksen Center appeared for the first time in the Conference Report.

While many in the historical profession have been waiting for the day NHPRC appropriations would be $9 million, a significant increase over the current funding, there is uneasiness over the inappropriate earmarked grants and the precedent they may set. Furthermore it appears that the amount for competitive grants will be reduced from the current $5.25 million to $4.75 million. The final bill contained another earmarked item, $250,000 for the promotion of teaching on the Constitution. Because the language in the bill is ambiguous, it is unclear as to whether this $250,000 is to come from either the NARA or the NHPRC budget. However, staff members for the congressional appropriations committees say that it is intended to come out of the NHPRC budget.

The FY’95 budget for the National Archives includes additional money for the mortgage on Archives II, the new research facility in College Park, Maryland. The basic operational budget for the National Archives will remain close to last year’s levels. Yet on closer analysis this will amount to a reduction. The National Archives will have to absorb from operational expenses the $2 million required to pay for congressionally mandated salary increases.

The National Endowment for the Humanities will be operating in the new fiscal year with approximately the same funding as last year.

Search for New Executive Director of NHPRC

The National Archives and Records Administration is seeking applications for the position of executive director of the National Historical Publications and Records Commission (NHPRC). Through a grants program, NHPRC supports the preservation and publication of historical records. The composition and authorities of the commission as well as the specifications for projects to be funded are established by law. The executive director is appointed by the commission, which is chaired by the archivist of the United States. Candidates for the position are required to have a background in history and administrative experience. To obtain a copy of the vacancy announcement, call the National Archives Personnel Operations Branch at (800) 827-4898. The deadline for applications is December 9, 1994.
Archival Positions in Prague and Budapest

The Open Media Research Institute has posted job openings for archivists and librarians in Prague and Budapest. Funded jointly by the U.S. Board for International Broadcasting and the Open Society Institute, OMRI is the custodian of Radio Free Europe/Radio Liberty archives and maintains a specialized library concerning the post-1950 Soviet Union and its successor states and Central and Eastern Europe. Available jobs include assistant director for archives services, senior archivists and reference archivists. A command of at least one of the area languages is required. For more information, consult American Libraries (September 1994), page 748F. Or contact the Open Media Research Institute, c/o Open Society Institute, 888 Seventh Avenue, New York, New York 10106.

ALARM

Canadian archivists have joined with colleagues from the library and records management communities to address the human resources issues that affect the information resources work force in Canada and Quebec. This group, called the Alliance of Libraries, Archives and Records Management (ALARM), has produced a draft consultation paper which examines trends now changing the shape of the information resources sector. The aim of ALARM's consultation process is to develop strategies to assist in adjusting to and managing the changes which will continue to have an impact on the information profession in Canada. For more information on ALARM, contact Mike Mooseberger, University of Manitoba, (204) 474-8243, e-mail moosber@acc.umanitoba.ca.

Archival Building Studies Course

The International Institute for Archival Science, Maribor, Slovenia, is sponsoring an international training course in archival building studies. The course will consist of lectures, exercises, and site visits and will be offered in March 1995. For more information, contact Dr. Peter Klasnic, International Institute for Archival Science, Glavni trg 7, Maribor 62000, Slovenia.

Ontario Archives Advisor

The Archives Association of Ontario is pleased to announce the re-appointment of Joanne Pelletier as Archives Advisor for a third term. The program will continue offering the following complimentary services: on-site visits to archives or proposed archives in response to requests for advice or assistance on professional and technical issues; provides a clearinghouse for information about archival grants programs, education, legislation, local and provincial resources and all other matters concerning archives in Ontario; availability for speaking engagements with groups and institutions interested in promoting archives; assistance with and coordination of special meetings, group consultations or other forums on archival matters.

For more information, contact Joanne M. Pelletier, Archives Advisor, Ontario Council of Archives, P.O. Box 128, Station P, Toronto, Ontario, M5S 2S7 Canada. Telephone and fax (416) 656-9864.

ICA Reception in Indianapolis

Outgoing SAA President Edie Hedlin hosted an informal reception for International Council on Archives Secretary General Charles Kecskemeti during SAA's annual meeting. The reception, held Friday evening, September 9, 1994, gave Kecskemeti the opportunity to meet American archivists interested in international archival affairs. Kecskemeti spoke at length of the XIIIth International Congress of Archives to be held in Beijing, China, in 1996 and he encouraged American archivists to become members of the ICA. Also present at the reception was Eric Ketelaar, general state archivist of The Netherlands. For further information on ICA membership or the 1996 congress, write to the ICA Secretariat, 60 rue des Francs-Bourgeois, 75003 Paris, France.
1994-95 CALENDAR

December 1-2, 1994

March 14, 1995
National Archives and Records Administration (NARA) Tenth Annual Preservation Conference, "Moving Archives," Archives II Auditorium, College Park, Maryland. Paper records (bound and loose), photographic film (rolls and sheets), maps and engineering drawings, and magnetic tape require special packaging and handling. Preregistration required: $50. Contact: Conference Coordinator, Preservation Policy and Services Division (NPP), National Archives at College Park, College Park, Maryland 20740-6001, (301) 713-6705, fax (301) 713-6653.

April 20 - April 22, 1995
Mid-Atlantic Regional Archives Conference (MARAC) and Oral History in the Mid-Atlantic Region (OHMAR) present joint Spring Conference, Baltimore, Maryland. The conference will explore issues of mutual concern to archivists and oral historians, and will feature speakers, workshops and plenary sessions, as well as tours of Baltimore and regional attractions. For more information, please call (410) 539-0872, ext. 345.

CALL FOR PROPOSALS

Oral History Association
The 1995 annual meeting of the Oral History Association will be held on October 19-22 in Milwaukee, Wisconsin. The conference theme is "Reflections on Relationships in Oral History Research." The OHA invites scholars and practitioners from a variety of disciplines and fields to submit proposals for individual papers, panels, round tables, workshops and entire sessions. Proposals on other subjects are also welcome. Deadline: December 15, 1994. For more information or to submit proposals, contact Michael A. Gordon, Department of History, University of Wisconsin-Milwaukee, P.O. Box 413, Milwaukee, Wisconsin 53201, (414) 229-4314, fax (414) 229-6827, e-mail mgordon@csd4.csd.uwm.edu; or Gwen Etter-Lewis, Department of English, Western Michigan University, Kalamazoo, Michigan 49008-5092, (616) 387-2629, fax (616) 387-3999, e-mail etter_lewis@wmich.edu.

FELLOWSHIPS & AWARDS

Babbage Institute Graduate Fellowship
The Charles Babbage Institute is accepting applications for the Adele and Irwin Tomash Graduate Fellowship to be awarded for the 1995-96 academic year to a graduate student whose dissertation will address a topic in the history of computers and information processing. Topics may be chosen from the technical history of hardware or software, economic or business aspects of the information processing industry, or social, institutional, or legal contexts of computing. There are no restrictions on the venue of the fellowship. It may be held at the home academic institution, the Babbage Institute, or any other location where there are appropriate research facilities. The stipend will be $10,000 plus an amount up to $2,000 for tuition, fees, travel to the Babbage Institute and relevant archives, and other approved research expenses. Priority will be given to students who have completed all requirements for the doctoral degree except the research and writing of the dissertation. There is no special application form. Applicants should send biographical data, a research problem, a discussion of information and application forms are available from the NHPRC, Room 607, National Archives (Archives I), Washington, D.C. 20408, (202) 501-5610. Application deadline is March 1, 1995.

Peabody Essex Museum Research Fellowships
The Peabody Essex Museum (a consolidation of the Peabody Museum of Salem and the Essex Institute) in Salem, Massachusetts, is accepting applications for fellowships to encourage use of its library and museum collections for research and publication on New England history and culture. Fellowships are open to advanced scholars, graduate students, independent scholars, and library and museum professionals. Stipends will be awarded for up to two months, at a rate of $750 a month, due, in part, to the generosity of the Salem Marine Society. There is also the possibility of free housing. Deadline for applications is January 31, 1995, for projects beginning after June 1, 1995. For information, contact Fellowship Program, Phillips Library, Peabody Essex Museum, East India Square, Salem, Massachusetts 01970, (508) 745-1876 ext. 3032.
United States Capitol Historical Society Fellowship
Applications are invited for the tenth year of the United States Capitol Historical Society Fellowship. This fellowship is designed to support research and publication on the history of the art and architecture of the United States Capitol and related buildings. Graduate students and scholars may apply for periods ranging from one month to one year; the stipend is $1,500 per month. Applications must be received by February 15, 1995. For further information contact Barbara Wolanin, Curator, Architect of the Capitol, Washington, D.C. 20515, (202) 228-1222.

NEH Deadlines
The National Endowment for the Humanities is establishing new application deadlines for its Conferences Program. Beginning in 1995, these deadlines will be: May 15, with awards to be announced by the following December; and December 15, with awards to be announced by the following August. The Conferences Program supports scholarly meetings that promise to advance the state of research on topics in the humanities. Interested persons may contact the staff of the Conferences Program at: Division of Research Programs, Room 318, NEH, 1100 Pennsylvania Ave., Washington, D.C. 20506, (202) 606-8210, e-mail nehres@gwuvm.gwu.edu.

Visiting Scholars Program
The Carl Albert Congressional Research and Studies Center at the University of Oklahoma seeks applicants for its Visiting Scholars Program. The purpose of this program is to assist researchers by providing financial awards for on-campus work in the center’s archives. Awards are normally from $500 to $1,000 to defray the cost of travel and lodging. The center’s holdings are composed of the papers of 51 members of Congress, most of whom served in the twentieth century.

To obtain more information, contact Archivist, Carl Albert Center, 630 Parrington Oval, University of Oklahoma, Norman, Oklahoma 73019, (405) 325-5401, fax (405) 325-6419.

Oral History Association
The Oral History Association announces an awards program to recognize outstanding work in oral history. In 1995 and subsequent odd-numbered years, three awards will be made: for a book that draws upon oral history in a significant way or significantly advances understanding of important theoretical issues in oral history; for a nonprint format production, including film, video, radio program or series, exhibition, or drama, that makes significant use of oral history to interpret a historical subject; and to a precollegiate teacher who has made exemplary use of oral history in the classroom.

In 1996 and subsequent even-numbered years, awards will be made for a published article or essay that either uses oral history to advance an important historical interpretation or addresses significant theoretical or methodological issues; for a completed oral history project that has a significant scholarly value and exemplifies sound oral history methodology; and to a college or university professor who has made outstanding use of oral history in the classroom.

Awards are honorific and will be announced at OHA’s annual meeting. OHA welcomes entries and nominations from academic scholars, public history institutions and practitioners, independent professionals, and community based groups and individuals. For guidelines and submission information, write Jan Dodson Barnhart, Executive Secretary, Oral History Association, Box 3968, Albuquerque, NM 87190-3968. Deadline for awards is April 1, 1995.

Archivist Award of Excellence
The Archivist Award of Excellence was established in 1989 by the California Heritage Preservation Commission to honor individuals who have done superior work in archives and records management within California. Topics as diverse as the development of a major outreach program, conservation projects, establishing a model program, overcoming obstacles in program development, providing significant financial support, or recruiting community support for an archival program may be considered.

The application deadline is December 31, 1994. Applicants must have worked with materials which are primarily related to California, performed work which is clearly identified as archival, record, or manuscript-related, and completed within the past five years. Application forms are available from: California State Archives, 201 N. Sunrise Avenue, Roseville, California 95661, or contact Joe Samora at (916) 773-3000.

Conservation Award
The Gaylord Collections Conservation Award was established by Gaylord Bros., a supplier of archival storage and conservation materials. Its goal is to support the professional development of individuals involved in the conservation of archives and library collections (book, paper, or photographic materials). The award is given annually and applications are currently being accepted for 1995. The award will include a $1,000 grant and an...
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**Bulletin Board**

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all expense paid trip to the annual conference of the American Institute for Conservation in St. Paul, Minnesota, in June 1995. For more information and an application form, call Gaylord Customer Service at (800) 448-6160 or the Gaylord Preservation Help Line at (800) 428-6160. The deadline for submission is December 1, 1994.

**Early American Industries Association Grants**
The Early American Industries Association (EAIA) announces a total of $4,000 to provide grants to individuals or institutions engaged in research for projects that relate to the study and better understanding of early American industries in homes, shops, farms, or on the sea. The individual grants are not to exceed $1,000. These grants are not tuition or scholarship funds. For applications or further information about the Grants-in-Aid Program, contact Justine J. Mataleno, Coordinator, 1324 Shallcross Avenue, Wilmington, Delaware 19806, (302) 652-7297. The application deadline is March 15, 1995.

**Washington Beat**

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**Congress Passes Legislation to Promote Declassification of Intelligence Records**

On September 30, both the House and the Senate passed the Conference Report on H.R. 4299, a bill to authorize appropriations for fiscal year 1995 for intelligence-related activities of the U.S. Government. The bill was forwarded to the president for his signature in October. Title VII of this legislation focuses on "Classification Management." In a somewhat unusual provision, Congress creates a deadline of 90 days for the president to complete the revision of the Executive Order 12356 on classification and declassification. Expressing the "sense of the Congress," the legislation urges the president to establish a specific provision for weighing the needs for classification with the needs of public disclosure, to mandate that the government classify only information "that would cause identifiable damage to the national security," and to provide for "the automatic declassification of information that is more than 25 years old unless such information is within a category designated by the president as requiring document-by-document review."

The current executive order does not include a balancing of public interest with security concerns nor does it require "identifiable damage" for classifying national security related information. The Conference Report on this provision states: "the conferees intend to underscore their concern that the current executive order on national security information, Executive Order 12356, is now more than twelve years old, was promulgated during the Cold War, and should be updated."

In Section 702 of Title VII, Congress establishes a very innovative strategy for dealing with historically significant records over 25 years old. This section institutes a declassification plan that requires each of the intelligence agencies— the Central Intelligence Agency, National Security Agency, and Defense Intelligence Agency—to allocate at least two percent of the portion of their budgets spent on "security, counter measures, and related activities," for the development of a declassification policy. Although two percent of the security portions of these budgets will probably be a fairly modest amount, it will be a significant increase over the current expenditures on declassification. The allocation of these funds indicates Congress' commitment for securing a solution to the current classification problems and will provide the oversight committees with an opportunity to monitor more closely agency declassification programs. Furthermore, this percentage of the budget approach may set a precedent for other agencies to follow.

Leadership for these provisions in the intelligence agencies authorization bill came from Representative Dan Glickman (D-KS), chairman of the House Permanent Select Committee on Intelligence, and Representative David E. Skaggs (D-CO).
Professional Opportunities

ASSISTANT ARCHIVIST
Evangelical Lutheran Church in America
Chicago, Illinois
Responsibilities: Full-time position, reports to Director for Archives, overall staff of 4.5. Provides reference services, including genealogy requests; processes collections: arrangement and preparation of finding aids, including OCLC cataloging using USMARC; uses and maintains several in-house databases; shares responsibilities related to microfilming and other preservation activities, volunteers, newsletter production and other outreach activities such as exhibits and possible grant-related projects. Also works with the ELCA regional archives network. Qualifications: M.A. in library science, history, or related field, with courses in archives administration; minimum of two years professional experience, including archival computer application; and strong written and oral communications skills. Knowledge of foreign languages or church history a plus. Salary: $24,410 minimum, also generous benefits. Application Deadline: December 7, 1994. For application and detailed job description, contact: Department of Human Resources, Evangelical Lutheran Church in America, 8765 W. Higgins Rd., Chicago, Illinois 60631, (312) 380-2980, fax (312) 380-1465.

PART-TIME ARCHIVES ASSISTANT
Saint Raphael Healthcare System
New Haven, Connecticut
Leading New England health care provider including 500-bed community teaching hospital seeks archives assistant 19 hours per week, some flexibility, and possibility of more hours in the future. Responsibilities: Administrative support, assist in maintaining archives and manuscripts collections and assist in creating exhibits. Qualifications: Bachelor’s degree (history preferred) with some library and instructional technology courses. Prefer candidates in current M.L.S. program with archival or records management experience. Proficiency with OCLC, USMARC-AMC required, as well as knowledge of Internet and WordPerfect. Some database helpful. Ability to work independently; possess preservation skills; and be able to lift, shelve, and retrieve boxes. Salary: Competitive salary. Application: Submit your resume to: Diane Grigaitis, Senior Recruiter, Hospital of Saint Raphael, 1450 Chapel Street, New Haven, Connecticut 06511. No phone calls please. Equal opportunity employer.

ARCHIVIST
United Nations High Commissioner for Refugees
Geneva, Switzerland
The United Nations High Commissioner for Refugees (UNHCR) with headquarters in Geneva and offices throughout the world, seeks a qualified experienced archivist for its headquarters in Geneva. The incumbent will be responsible for the Headquarters Archives and Records Management Program, which includes the establishment of a public archive, coordination of records management at Distributed Information Centres, development and maintenance of an Archives and Records Centre (ARC) at headquarters, provision of technical assistance for staff. The incumbent will be expected to develop policies, guidelines and procedures on archives and records management, acquire and inspect archival material both in Geneva and at more than 120 offices throughout the world. Evaluation of equipment hardware, pc-based software, preparation and control of regular and project budgets for the ARC, and the day-to-day management of a dispersed team of staff will be included in these responsibilities. Minimum Requirements: Advanced university degree in the social sciences, preferably in the history of political science. Familiarity with current trends in these fields, as well as thorough knowledge of their methodologies. Six years of professional experience in modern archives/records management functions. The position requires knowledge of and experience in office automation and electronic records management and a willingness to under-
take frequent missions to UNHCR field locations. Fluency in English and French, other languages an asset. UNHCR offers competitive international salaries, benefits and allowances. Applications with full curriculum vitae, including salary history, birth date, and nationality should be sent to: Chief, RESS, UNHCR, Case Postale 2500, 1211 Geneva 2 Depot, Switzerland. Position opened until filled. Fax No. (41-22) 739-8475. UNHCR encourages qualified women to apply. Because of the number of applications expected, acknowledgements will only be sent to short-list candidates.

PROJECT ARCHIVIST
Civil Rights and Civil Liberties Processing Project
The Chicago Historical Society
Chicago, Illinois

The Chicago Historical Society is seeking qualified applicants for the position of Project Archivist for a one-year project, funded by the U.S. Department of Education, to process collections in the Archives and Manuscripts Department relative to civil rights and civil liberties. This project is in the second year of a two-year endeavor, that began October 1, 1993, and will run through September 30, 1995. Two of the three archivists who worked on the first year of the grant are still with the project. We are now hiring one person to work 11.5 months to replace the third project archivist, who has resigned to assume a position elsewhere. The position will be open October 21, 1994. The Project Archivist will work closely with the Archives and Manuscripts Division staff to appraise, arrange, and describe collections of national and local significance. Preferred Qualifications: Master's degree in history, library studies, or related fields; courses and practice in archival methods; two years of archival work experience; excellent writing skills and familiarity with word processing. The ability to work independently and to conceptualize the organization of large collections are important qualifications as well. Familiarity with the USMARC-AMC bibliographic format is desirable, as is knowledge of historical research issues related to civil rights, civil liberties, urban politics, and civic reform. Salary: $28,000 annually, plus fringe benefits. To apply: Please send letter of application, resume, and names of three references to: Archie Motley, Curator of Archives and Manuscripts, Chicago Historical Society, Clark Street at North Avenue, Chicago, Illinois 60614-6099. The Chicago Historical Society is an affirmative action, equal opportunity employer. Minorities are encouraged to apply. AA/EOE/M/F/H/V.

LEAD ARCHIVIST
Compa Industries, Inc.
Washington, D.C.

Currently hiring one full-time lead archivist for Washington, D.C., office to assist federal agency in validating and augmenting inventories of records relating to human radiation experiments. Requires experience in records inventorying, as well as preparation of series descriptions and other finding aids. Experience with records of science and technology as well as fundamentals of records disposition are preferred. Position will be posted until it is filled. Position requires obtaining security clearance and may involve travel. Excellent benefits. Please submit letter, resume, references, and salary history to: Alec Oppenheimer, Compa Industries, Inc., 18310 Montgomery Village Avenue, Suite 510, Gaithersburg, Maryland 20879, or fax to (301) 390-1013.

ASSISTANT STATE ARCHIVIST
The Ohio Historical Society
Columbus, Ohio

The Ohio Historical Society is in immediate need of an individual to perform the function of Assistant State Archivist. This position directs the work of the state and local government records program in appraising, accessioning, arranging, and describing Ohio public records. This person will work with state and local government officials to insure the preservation of historically important records and will be responsible for program needs and objectives. Qualifications: Master's degree in archives administration, history, library science or a related field, and expertise in Ohio and American history; five years in an archives or manuscript repository at a professional level and a minimum of two years of supervision in appraisal, processing, and reference related activities. The candidate will also have demonstrated a broad knowledge of archival principles and personnel management practices and a working knowledge of computer data management systems. The compensation for this position will be in the $29,000 - $41,500 range, with a comprehensive fringe benefit package. Interested applicants should send resume, including salary history to: Ohio Historical Society, Personnel Department, 1982 Velma Avenue, Columbus, Ohio 43211. AA/EOE.

ACADEMIC PROFESSIONAL POSITION
Northern Arizona University
Flagstaff, Arizona

Applications are invited for the position of Manuscripts Curator and Preservation Specialist at the Cline Library, Northern Arizona University, salary range beginning at $26,000, depending on qualifications. A job description is available upon request. Send application letter, resume, and names, addresses, and telephone numbers of three references to Karen J. Underhill, Head, Special Collections and Archives, Northern Arizona University, Box 6022, Flagstaff, Arizona 86011. The search will remain open until the position is filled. Northern Arizona University is an equal opportunity/affirmative action institution. Minorities, women, persons with disabilities, and veterans are encouraged to apply.

ARCHIVIST
Circus World Museum
Baraboo, Wisconsin

The Circus World Museum has an educational mission to collect, preserve, and exhibit artifacts and other materials which document the history and culture of the American circus from 1793 to the present. The Museum is owned by the State Historical Society of Wisconsin, but independently operated by not-for-profit Historic Sites Foundation, Inc. An internationally recognized collection of circus ephemera, prints, audio recordings, and archival materials is housed in the museum’s Robert L. Parkinson Library and Research Center. The museum seeks an archivist to manage the library collections and provide a variety of services to the museum staff and general public. Responsibilities: The archivist registers, appraises, arranges, and describes the collections; creates finding aids, collection registers, and catalog.

Professional Opportunities

Archival Outlook — November 1994
Professional Opportunities

University Archivist
The Catholic University of America
Washington, D.C.

The Catholic University of America is seeking a University Archivist to administer, develop, organize, preserve, and provide appropriate access to records held in the Department of Archives, Manuscripts, and Museum Collections. The Department is dedicated to preserving the records of the Catholic University of America which reflect more than a century of leadership in the major intellectual, social, and cultural movements in American Catholicism. The Archives also include a large and diverse assemblage of manuscript collections relating to many facets of American life including the history of the American Catholic Church, labor history, social welfare, and immigration and ethnic studies. The University Archivist supervises the archives staff and reports to the Director of Libraries. Qualified applicants must possess an advanced degree, preferably a Ph.D. in history; comprehensive knowledge of the Catholic Church; extensive coursework in archival administration; and substantial experience in archives management, including manuscript administration, conservation, and organization of museum collections. Salary: Competitive. Position open until filled. To Apply: Send letter of application, resume, and references to: Adele R. Chwalek, Director of Libraries, 308 Mullen Library, The Catholic University of America, Washington, D.C. 20064. AA/EOE.

UNIVERSITY ARCHIVIST/ASSISTANT CURATOR
West Virginia University Libraries
Morgantown, West Virginia

West Virginia University Libraries seeks an archivist to fill a two-year temporary position as University Archivist/Assistant Curator for Manuscripts in the West Virginia and Regional History Collection (WVRHC). The successful candidate for this position will be supervised by the Head of Special Collections/Curator for WVRHC. As Archivist, the primary responsibility will be to oversee day-to-day operations of the WVRHC manuscripts section. This will include materials cataloging and processing, supervision of one full-time assistant and student workers, assistance at the public service desk, work with donors and new acquisitions, and other duties as assigned. Qualifications: Required: Master’s degree, M.L.S. preferred; minimum two years of combined archival education and experience; ability to work productively with public and staff; knowledge of manuscripts conservation practices; and excellent written and verbal communication skills. Preferred: Participation in professional archival organization or Certified Archivist; grant writing experience; word processing skills; working knowledge of electronic databases and the USMARC-AMC format. Minimum salary is $24,000. Apply to: Nathan Bender, Head of Special Collections/Curator of West Virginia and Regional History Collection, Colson Hall, P.O. Box 6464, West Virginia University, Morgantown, West Virginia 26506-6464. Include three professional references. Review of applications will begin October 31 and will continue until position is filled. WVU is an equal opportunity, affirmative action employer.

MANAGER
American Heritage Center
International Archive of Economic Geology
Laramie, Wyoming
Position # 7386. Essential Duties: Reporting to the Associate Director/Operations, the manager assumes responsibility for planning, management, and operation of the Anaconda Geological (IAEG) Collection and related petroleum, mining and geological collections in the American Heritage Center. Provides reference services and supervises staff assigned to the IAEG. Prepares budgets and monitors expenses. Assists in writing and grant proposals and in seeking government, corporation, and foundation support. This position will begin January 1, 1995. Qualifications: Master’s degree in American History, library science, or geology and four years experience or an equivalent combination of education and experience. Prefer certified archivist and four years experience in information management. Some knowledge of geology preferred. Salary: Starting $22,140 - $28,572. Standard University benefits include 22 days annual leave, medical insurance and TIAA/CREF retirement plan. Send application, (indicating position name and number), resume, and the names, addresses, and telephone numbers of three references to: Dr. Michael Devine, Director, American Heritage Center, c/o Human Resources, P.O. Box 3422, Laramie, Wyoming 82071. Closing date for receipt of applications is November 30, 1994. The University of Wyoming is an EOE/AA employer.

UNIVERSITY ARCHIVIST
West Virginia University Libraries
Morgantown, West Virginia

West Virginia University Libraries seeks an archivist to fill a two-year temporary position as University Archivist/Assistant Curator for Manuscripts in the West Virginia and Regional History Collection (WVRHC). The successful candidate for this position will be supervised by the Head of Special Collections/Curator for WVRHC. As Archivist, the primary responsibility will be to oversee day-to-day operations of the WVRHC manuscripts section. This will include materials cataloging and processing, supervision of one full-time assistant and student workers, assistance at the public service desk, work with donors and new acquisitions, and other duties as assigned. Qualifications: Required: Master’s degree, M.L.S. preferred; minimum two years of combined archival education and experience; ability to work productively with public and staff; knowledge of manuscripts conservation practices; and excellent written and verbal communication skills. Preferred: Participation in professional archival organization or Certified Archivist; grant writing experience; word processing skills; working knowledge of electronic databases and the USMARC-AMC format. Minimum salary is $24,000. Apply to: Nathan Bender, Head of Special Collections/Curator of West Virginia and Regional History Collection, Colson Hall, P.O. Box 6464, West Virginia University, Morgantown, West Virginia 26506-6464. Include three professional references. Review of applications will begin October 31 and will continue until position is filled. WVU is an equal opportunity, affirmative action employer.

A.A. Smith College, Northampton, MA

A.A. Smith College is seeking a Librarian to work as a member of the West Virginia University Libraries. Duties include development and management of the university’s visual resources on CD-ROM, as well as collection development and management, overseeing the philosophy and methods of the WVRHC, the university’s primary collection of materials on West Virginia history, culture, and development. Responsibilities also include service to the various academic departments on campus and coordination of academic activities and strategies. Responsibilities are subject to government funding. Salary: Competitive. Position open until filled. To Apply: Send letter of application, resume, and three letters of reference to: Michael J. Swartley, Director of the Libraries, West Virginia University, Morgantown, West Virginia 26506-6464. AA/EOE.

The Catholic University of America
Washington, D.C.

The Catholic University of America is seeking an Archivist to administer, develop, organize, preserve, and provide appropriate access to records held in the Department of Archives, Manuscripts, and Museum Collections. The Department is dedicated to preserving the records of the Catholic Church; extensive coursework in archival administration; and substantial experience in archives management, including manuscript administration, conservation, and organization of museum collections. Salary: Competitive. Position open until filled. To Apply: Send letter of application, resume, and references to: Adele R. Chwalek, Director of Libraries, 308 Mullen Library, The Catholic University of America, Washington, D.C. 20064. AA/EOE.

Archival Outlook — November 1994 39
SAA's 58th annual meeting in Indianapolis in September offered something for everyone. Shari Christy (top left), a student at Wayne State University, provided assistance with a smile during her first year as an annual meeting intern. Some members enjoyed lunch in the park (top right, left to right): Prudence Backman, Tammy Govert, Brenda Parnes, Gloria Bartowski, Jim Corsaro with his daughter Katü, and Jim Tammaro. Lydia Lucas and an airborne Fred Honhart (bottom left) swung as partners during a square dance at Connor Prairie. Tom Hickerson (bottom middle) got his shoes shined at the Westin Hotel by David George. Jack Treanor, Bill Ross, Steve Gietschier, Hal Keiner, and Stephen Fletcher (bottom right) shot a round of golf at the local links. For more coverage of this year's conference, check out pages 6-15.