

archival outlook



Echoes
of yesteryear...

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- Help Advance the Archival Profession
- Nominations Sought for SAA Awards & Fellows

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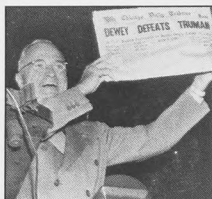
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on the cover—Echoes of Yesteryear: Dewey Defeats Truman



In 1948 the *Chicago Daily Tribune*, working with initial election returns, announced incorrectly in an early edition that Thomas Dewey defeated Harry S. Truman for president. The *Tribune* quickly withdrew the edition and few copies have survived. On election night 2000, television networks working with exit polls incorrectly awarded Florida first to Al Gore and then to George W. Bush, only to decide in the wee hours of the morning that it was too close to call. In the closest and most controversial U.S.

presidential election in more than a century, it would be five more weeks before the outcome was final: Bush would become the nation's 43rd president.

From the collections of the St. Louis Mercantile Library at the University of Missouri-St. Louis. Submitted by Pauline Testerman, Audiovisual Archivist, Harry S. Truman Library, Independence, MO.

archival outlook

the society of american archivists

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The Promise of the Next Generation

Outside my window, snow flurries are swirling in the bitter blasts of early December winds. Students are hurrying to complete papers and to start studying for final exams. Another semester is winding down. Amid the reference requests, donor phone messages, and administrative flotsam on my desk, I find a stack of student papers and the prospect of exams to grade as well next week.

I realize this is my twenty-first year of teaching archival management at Penn State. "Dinosaur!" echoes through my consciousness. Then quiet; another senior moment subsides. What prompts the fossil feelings is the recognition that the adjunct archival instructor is likely becoming a thing of the past.

Way back when, our educational guidelines hoped for one good course and solid practicum and internship experiences. But we have moved beyond both the apprenticeship model and the single course plus to graduate education and I am one hundred percent for it. That doesn't seem like a contradiction to me because this fall's undergrads helped renew my faith in another purpose for the single course.

Among the papers and in our discussions on archival outreach are musings on, as one student called it, "accessibility"—attracting more researchers into the archives, teaching them what archives are and how they can be used more effectively. These kids probably know more about archives than most of the department's grad students right now, and perhaps I've also given a few the bug. I'll know when they start asking for recommendations for graduate school.

I guess that's my reason for still doing this. These students now know what archives are, they see the basis for research in primary sources, they know how to find archives and manuscript collections, they know what a finding aid is and what it represents, they understand provenance and original order, they aren't baffled when they encounter a MARC-AMC record in an online catalog. We need people out there who understand the archival enterprise—I may only produce fifteen at a shot, but I'm chippin' away at it.

While they may be novices in archival science, I'm awed by their computer literacy and facility with the Internet. It was a treat to watch them review search engines and archival Web pages,

hunting for relevant collections in a reference exercise. Some of them have grown up with computers and they have discovered that the considerations in digitizing archival documents and images and the issues surrounding electronic records are fascinating.

It has taken a while for me to see the shift; fifteen years ago my students (mostly history majors) were taking "machine-readable archives" like castor oil. They would have responded like one attendee I had in a workshop on automated techniques in archives some years ago. When queried about his lack of enthusiasm, he replied that if he had known he was going to have to work with computers, he would not have become an archivist!

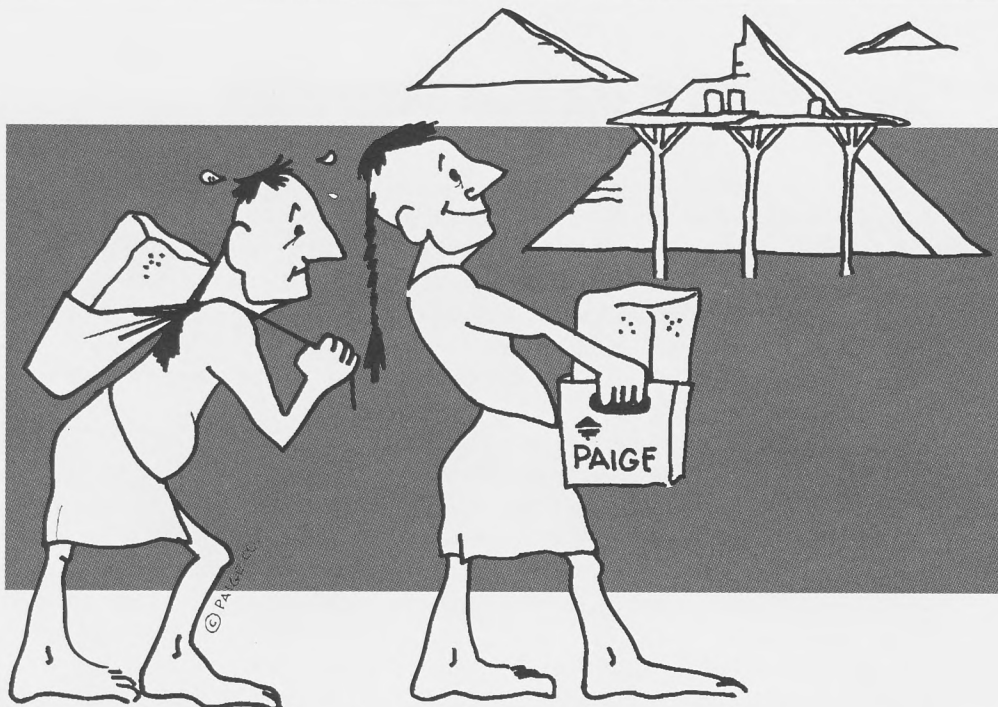
Today, working with files, e-mail and the Internet on a daily basis, they quickly recognize the difficult issues in appraisal, arrangement and description, reference and preservation. The concepts of capture, maintenance, and continuing functionality for electronic records over time do not seem strange to them at all. In fact, of all the materials we deal with in the course, aside from photographs, electronic records are probably the format with which they have had the most contact.

Of course, their exposure has been almost entirely to the PC and client/server networks. Yet, learning something of the world of the first generation electronic records archivists, and the challenges of today's large enterprise-wide record-keeping systems and databases, comes easier to them than to their predecessors.

At the same time there is a certain naiveté about the power of the Internet for today's students. Librarians regularly exchange stories of students who prefer to plow through endless screens of irrelevant search engine results, instead of using hard copy reference books to look up quick facts. We now must explicitly tell students they are required to use hard copy materials in papers, lest they draw all their sources off the 'Net. Ironically, it wasn't too long ago that we had to require just the opposite to get them to use Web resources.

In addition to "knowing" that everything of value is now digital, another common form of naiveté is the assumption that little effort or expense is entailed in placing large quantities of

continued on page 23



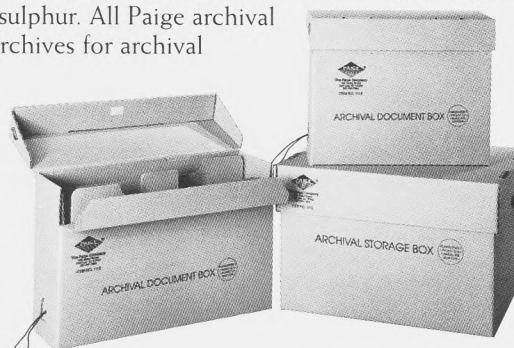
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SAA Slate of Candidates for 2001

Anne Gilliland-Swetland and Peter Hirtle Vie for Presidency

The Nominating Committee for the Society of American Archivists has proposed the following slate of candidates for election in 2001.

VICE PRESIDENT/PRESIDENT-ELECT

Anne Gilliland-Swetland, *University of California-Los Angeles*
Peter Hirtle, *Cornell University*

COUNCIL

Danna Bell-Russel, *Library of Congress*
James B. Byers, *Archives of American Art, Smithsonian Institution*
Pam Hackbart-Dean, *Georgia State University*
David Haury, *Kansas State Historical Society*
Megan Sniffin-Marino, *Massachusetts Institute of Technology Archives*
Robert Spindler, *Arizona State University*

NOMINATING COMMITTEE

Scott Cline, *Seattle Municipal Archives*
Lisa Gibbon, *Maryknoll Mission Archives*
Thomas Hyry, *Yale University*
Kathleen Marquis, *University of Michigan*
Kaye Lanning Minchew, *Troup County (Georgia) Archives*
Brenda Billips Square, *Tulane University*

Individual members of SAA will vote for a vice president/president-elect, three Council members, and three Nominating Committee members. The candidate elected vice president will serve a one-year term beginning in August and then will become SAA's 58th president in 2002-2003. Those elected to Council will serve a three-year term beginning in August and running through the August 2004 annual meeting in Boston. Those elected to the Nominating Committee will serve one-year terms.

This year there will be no election for treasurer. The current treasurer, Elizabeth Adkins of Ford Motor Company, is in the first year of her three-year term of office.

All candidates are required to respond to the following questions related to their prospective offices:

Vice President/President-Elect—What are the two most important issues that you see facing SAA as the organization enters its 65th year? How would you seek to address them during your two-year term as an SAA officer?

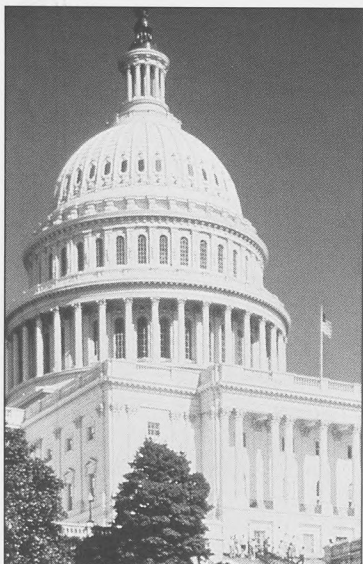
Council—During the past few years, SAA has charged a number of task forces to examine issues of critical concern to the Society: organizational effectiveness, diversity, membership benefits, the annual meeting, and continuing education, among others. How can Council assist SAA in integrating the results of these efforts into its ongoing work for the benefit of its members and the profession?

Nominating Committee—The charge of the Nominating Committee is to create a diverse slate of candidates that is as balanced as possible. How would you define diversity in seeking candidates to run for SAA office? How will you seek to ensure that, as a member of the Nominating Committee, you have identified candidates that represent as broadly as possible the membership of SAA?

These questions were formulated by this year's Nominating Committee: Kathryn M. Neal of the University of Minnesota (chair), Joseph Anderson of the American Institute of Physics, William E. Landis of the University of California-Irvine, and Council members Dennis Harrison of Case Western Reserve University and Wilda Logan Willis of the National Archives and Records Administration.

Candidates' responses to the questions posed, along with biographical information, will appear in the ballot. An eligible member of SAA may also be placed on the ballot by submission of a petition signed by 50 individual members. Such petitions must be received at the SAA office by February 10, 2001.

Voters will have the opportunity to write in candidates on the ballot, which will be mailed to all individual members in February. If you have not received a ballot by mid-March, please contact the SAA office at 312/922-0140 or info@archivists.org. The deadline for returning ballots will be April 6, 2001. ♦



The Capitol Dome, courtesy of www.washington.org.

Beltway Bonanza!

Washington, D.C., to Host SAA's 65th Annual Meeting in August

by MARISA KELLER, Host Committee Chair

At this writing, some of our nation's most important and powerful people are still wrangling over who will live in Washington, D.C., next year. Fortunately, SAA members won't need this level of intervention—our gathering in Washington is already being planned by the 2001 Host Committee.

The 65th annual meeting of the Society of American Archivists will take place at the Washington Hilton and Towers, August 27-September 2, 2001.

Although Washington is considered by many of its visitors to be simply a city of monuments and government, the area has vibrant and diverse neighborhoods and a rich history of its own. The original ten-mile square set out by Congress in 1791 incorporated two small existing towns: Georgetown and, across the Potomac River, Alexandria. Both communities thrived on the burgeoning tobacco trade, but Alexandria never truly functioned as a part of the District. In 1846, the portion of the District that lay across the Potomac was ceded back to Virginia. Other communities grew up around the new federal presence and near the city's trade centers. For example, those most closely associated with the government clustered near the Capitol and the White House. In Foggy Bottom, along the Potomac River, laborers worked in light industries, while in the Southwest section of the city a neighborhood developed around the city's wharves. Through the years these separate neighborhoods lost their geographical distinctions as their populations increased and their boundaries pushed outward. However, each neighborhood retained its own history and unique characteristics that can still be explored by visitors.

The core of the federal city—its monuments, memorials, government edifices, and museums—has also changed and expanded during the city's history. Pierre L'Enfant's plans for the city had gone largely unrealized as the city expanded and grew. The McMillan Plan of 1901 resulted from Congress's desire to improve the Mall area and transform it from a hodgepodge of buildings into a grand and ceremonial district. The plan centered the federal presence on the Mall and its implementation during the twentieth century produced imposing federal buildings and monuments. The Mall encompasses not only important government buildings, but also some of the nation's cultural and historical treasures—the National Gallery of Art, the National Air and Space Museum, the National Archives and Records Administration, and the Hirshhorn Museum and Sculpture Garden to name a few.

Although the monumental aspect of the city has remained largely the same since SAA met in the nation's capital in 1995, there have been a number of changes and additions. The Washington Monument has undergone a major cleaning and renovation, the National Gallery Sculpture Garden has opened on the Mall, the National Zoo is preparing to house a new pair of giant pandas, and the MCI Center has brought major league sports back to the downtown area. In addition to the familiar museums, the city offers a number of uniquely local attractions including the Frederick Douglass National Historic Site, Woodrow Wilson House, The Phillips Collection, the Historical Society of Washington, D.C., and the Squished Penny Museum. The SAA reception will be held at another local favorite—the Corcoran Gallery of Art, Washington's oldest and largest private art museum. The Corcoran is a wonderful place for a party with grand spaces and some of the finest examples of American art to be found in Washington.

We encourage you to visit some of the city's hidden treasures, such as the National Building Museum, the National Museum of American Jewish Military History, the National Museum of Women in the Arts, the National Law Enforcement Officers Memorial, and the Battlefield National Cemetery.

Although Washington is a busy urban area, Rock Creek Park (one of the oldest parks in the National Park Service) provides a quiet place for walks and bike rides. There are a number of parks, trails, and recreation areas to explore—the National Arboretum, the C&O Canal Towpath, Roosevelt Island, Great Falls, and many others. Sports fans will want to check games schedules for our local teams. For some local shopping, visit the vendors at Eastern Market or the boutiques in Adams Morgan.

The Washington Hilton and Towers is ideally situated in Dupont Circle, one of Washington's most vibrant communities. There is a great deal to do and see within easy walking distance of the hotel—fine dining, shopping, art galleries, bookstores, and terrific architecture. For those who wish to venture farther afield, the Washington Metro system provides transportation to points all over the city.

The Host Committee is hard at work planning walking tours, repository tours, and tours that offer a unique look at the city's most popular attractions. For the first time, Host Committee information will be available on SAA's Web site. As our plans progress, please be sure to take a look at information on your particular areas of interest. The Host Committee knows firsthand how much our city has to offer and we are having a wonderful time gathering information to help you plan your visit next year! Please let us know if you have any questions or if there is anything we can do to encourage you to attend what promises to be a terrific meeting (mkeller@corcoran.org). ♦

Help advance the archival mission...



Dear Colleague:

With the new year upon us, our thoughts turn more and more to personal resolutions and new beginnings. At the same time, the end of the year finds us "closing the books" and considering the inevitable and unwelcome task—income taxes! I would like to ask you to do something that meets both concerns; consider a tax-deductible gift to the Society of American Archivists.

Perhaps that sounds a bit blunt or mercenary, but this is the ideal time to do both your society and yourself a favor. The Society of American Archivists is your professional organization. While your dues, book purchases, conference and workshop registrations support the bulk of our budgetary requirements, there are many special needs that are often overlooked or remain unmet because of financial constraints.

Your gifts can help support program development in our education program, or the creation of new publications. We have the commitment to build the programs you want and need, and certainly amongst us, we have the intellectual capability to produce the highest quality instruction and materials. Grants can move us forward, but contributions can provide needed matches in grant proposals and support work that otherwise could not be done.

Contributions also help build the fiscal foundation for our awards and scholarship programs. The Pinkett Minority Student Award and the Holmes Award to support international archivists' attendance at SAA meetings are both valuable tools for broadening our professional horizons. They help us all to break down barriers and alleviate misunderstanding. Our various publication and achievement awards are no less valuable in providing deserving recognition for the outstanding work of our colleagues.

We have a wonderful organization. It is both a communicator of new knowledge and a welcoming home base for so many of us who never quite find the ideal mix of subject content and good colleagues and friends in other organizations. It is an organization worth supporting, and it is an organization that can put every gift, no matter how small or how large, to good use.

I hope you will join me in making a contribution this month to SAA for the purpose that matters most to you.

Sincerely,

LEE STOUT, SAA PRESIDENT

University Archivist and Librarian, Pennsylvania State University

SAA society of american archivists

Enclosed is my contribution to SAA Campaign 2001.

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PARDON OUR DUST: SAA EDUCATION EXPRESSWAY UNDER CONSTRUCTION

BY SOLVEIG DESUTTER
AND PATTI O'HARA
SAA EDUCATION DIRECTORS

They say there are only two seasons in Chicago—winter and road construction! In many ways it is the road construction season for the Office of Education at SAA.

According to the SAA Task Force on Continuing Education, it is time to cut a new path for education. As your new SAA Education Directors, we have donned our hard hats, met the crew, and are familiarizing ourselves with the resources, timeline and budget. We have a good idea of where the new road will lead, thanks to a detailed map created by the task force.

We are eager to break ground and to accomplish all of the things that need to be done throughout the construction of an education expressway. But first we needed to survey the current landscape and, at the same time, keep the traffic flowing. So we have been taking the "Old Road" for the past several weeks. Here's a brief account of that road trip, complete with journal entries along the way.

We started out as two veteran drivers with great track records, but we both have had frequent and fuzzy flashbacks to that first time behind the wheel:

"How do you turn this computer on?"

"Hey, Patti, what is this association management software icon that keeps popping up on my screen?"

"I don't know, but I think I just hung up on the executive director. Which one is the hold button?"

"Where's that list of acronyms—I have five more to add!"

"Lee Stout"—I know I've heard that name before..."

Once we got the engine started, we proceeded with caution. As a rule, Solveig is behind the wheel on Mondays and Tuesdays. We split the drive on Wednesdays, then Patti drives solo on Thursday and Friday. So far we have avoided major violations. Perhaps our worst offense was driving below the speed limit. The road conditions and our own unfamiliarity slowed us down.

Suddenly, Solveig said something in German that translated to "Oh no, there's another pothole!" She stepped on the brake and swerved. Whew! She reacted just in time. A hubcap was lost, but we were still on the road and moving forward. Several more "potholes" veered us off course. By the end of the first month on the old road we managed to pick up speed and made the following notes in our journal of discoveries:

- Minimize education potholes for both planners and consumers by reducing the incidence of ad hoc planning for continuing education.

- Work with the Committee on Education and Professional Development to facilitate a clear, smooth framework of courses and course progressions.
- Provide clear descriptions of the education events and outcomes by articulating the minimum levels of expertise and prerequisite education.

We have encountered several tollbooths on our journey so far. Some fares seemed high, others not enough. We also passed a few abandoned vehicles in the form of outdated courses. Rumor had it that not all of the instructors behind the wheel on this road have the same needs, training, experience, or qualifications. We noted in our journal:

- Standardize criteria for selecting instructors.
- Prepare multiple instructors for each course or workshop.
- Develop and use a generic evaluation for all courses, workshops, and instructors

Though only a couple cars whiz by, we make another important entry in that journal:

- Develop partnerships.

One of those passing cars had a telltale sign on its roof: student driver. Our limited observation told us many of the student drivers behind the wheel were negotiating this road with expertise. We reflected on our own student driving experiences. Solveig's was on Germany's autobahn; Patti's on the rural roads of Wisconsin. We noted the following:

- What diverse experiences do these students bring to the table? Establish Student Chapter outreach.

As the odometer ticks away the miles, we realized that the "New Road" will not be the same kind of road. The growing traffic flow of archivists and their increasing need for access and education require an expressway. We need to incorporate more efficient, cost effective vehicles and venues. One more entry:

- Develop new online intensive courses.

We are completing the first phase of our orientation at SAA. A traditional spring calendar of workshops is listed on the next page of this newsletter. We are appreciative of all the input we have received thus far from SAA members. We are committed to the design and building of a new continuing education expressway. In the meantime, please pardon our dust.

SAA SPRING 2001 WORKSHOPS

SETTING THE STANDARD

Encoded Archival Description

Workshop #0101
Tucson, AZ
Co-Sponsor: University of Arizona Library
March 12-13, 2001
Registration Deadline: February 12, 2001
Fee: SAA Members \$303; Nonmembers \$380
Continuing Education Units: 1.5
Instructors: Kris Kiesling and Michael Fox

Workshop #0103
Corvallis, OR
Co-Sponsor: Oregon State University
March 22-23, 2001
Registration Deadline: February 22, 2001
Fee: SAA Members \$303; Nonmembers \$380
Continuing Education Units: 1.5
Instructors: Jackie Dooley and Richard Szary

Copyright: The Archivist and the Law

Workshop #0105
Edwardsville, Illinois
Co-Sponsor: Lovejoy Library, Southern Illinois
University-Edwardsville
April 23, 2001
Registration Deadline: March 23, 2001
Fee: SAA Members \$177; Nonmembers \$225
Continuing Education Units: .75
Instructor: William Maher

Security in Archives & Manuscript Repositories

Workshop # 0107
Boise, ID
Co-Sponsors: CIMA, Northwest Archivists,
and Rocky Mountain Archivists
May 24, 2001
Registration Deadline: April 24, 2001
Fee: SAA Members \$177; Nonmembers \$225
Continuing Education Units: .75
Instructor: Richard Strassberg

Archival Cataloging as a Component of Description

Workshop #0102
Greenville, NC
Co-Sponsor: Society of North Carolina Archivists
March 14-15, 2001
Registration Deadline: February 14, 2001
Fee: SAA Members \$281; Nonmembers \$359
Continuing Education Units: 1.5
Instructors: Melissa Delbridge and Lynn Holdzkorn

Workshop #0104
Washington, DC
Co-Sponsor: Archives Center,
National Museum of American History
April 16-17, 2001
Registration Deadline: March 16, 2001
Fee: SAA Members \$281; Nonmembers \$359
Continuing Education Units: 1.5
Instructors: Melissa Delbridge and Lynn Holdzkorn

Workshop #0106
Chicago, IL
Co-Sponsor: Midwest Archives Conference
May 1-2, 2001
Registration Deadline: April 1, 2001
Fee: SAA Members \$281; Nonmembers \$359
Continuing Education Units: 1.5
Instructors: Melissa Delbridge and Lynn Holdzkorn



For more information, e-mail education@archivists.org
or visit www.archivists.org/prof-education/.



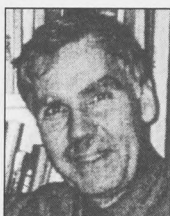
HEIDI N. ABBEY was recently appointed digital collections librarian at the Thomas J. Dodd Research Center at the University of Connecticut. Abbey received her M.L.S. from SUNY-Albany in 1999 and has an M.A. degree in art history from the University of Maryland. She is the first person to hold

this new position and will be working to establish program standards and develop new digital collections and products based on original materials held by the university.



The University of Wisconsin-Milwaukee recently honored **TIMOTHY ERICSON** with its Academic Staff Outstanding Performance Award. The nomination was submitted jointly by the Golda Meir Library and the UWM School of Library & Information Science in recognition of Tim's work directing the

library's Division of Archives & Special Collections and as an adjunct instructor in the university's graduate archival education program.



JOHN J. GRABOWSKI, who holds the Krieger-Mueller Chair in Applied History at Case Western Reserve University, has been promoted to associate professor in the Department of History. He is also chairing a committee exploring ways to increase cooperation between the history department and the Western Reserve Historical Society.



JAMES HOFER was recently appointed the first archivist for the University of Redlands in California. A 1978 alumnus of the university, Hofer has served as archivist for San Bernardino County since 1989. Hofer begins his new position just as the campus begins preparations for its centennial celebration.

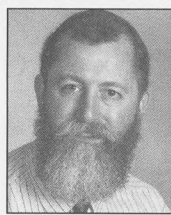
MICHAEL MOOSBERGER is the new university archivist at Dalhousie University in Halifax, Nova Scotia. Prior to joining Dalhousie, Michael held the position of archivist, private acquisitions and access, in Archives and Special Collections at the University of Manitoba.

*Share the latest developments in your career with
SAA colleagues and friends. Send news to:*

*Teresa Brinati, Director of Publishing
Society of American Archivists
527 S. Wells St., 5th Floor
Chicago, IL 60607-3922
fax 312/347-1452; tbrinati@archivists.org*



PETER NELSON has joined the Amherst College Library Archives and Special Collections as assistant archivist. He is the former project director for the Five College Archives Digital Access Project, a Mellon Foundation project to digitize archival collections related to women's education at Amherst, Hampshire, Smith, Mount Holyoke and the University of Massachusetts-Amherst.



MARTIN T. OLLIFF, assistant archivist for electronic media in the Archives and Manuscripts Department of the Ralph B. Draughon Library at Auburn University, Alabama, received the Society of Georgia Archivists David B. Gracy II Award. The *Provenance* editorial board selected Olliff's

article, "Documenting Industry and Labor in Alabama: Can a Documentation Strategy Model Work?," as the best in the 1998 issue of the journal.



RONALD D. PATKUS, formerly head of Archives and Manuscripts at Boston College, is the new head of Archives and Special Collections at Vassar College in Poughkeepsie, NY.

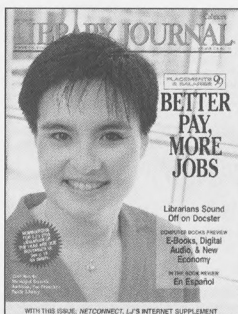


The SAA Colonial Dames Scholarship Committee is pleased to announce that **LAURA W. POLO** is the recipient of the scholarship for the winter session of the Modern Archives Institute. Since May 1999 Polo has been the archivist for the Crawford County Historical Society, which is housed in the Meadville (PA) Public Library. Polo has a B.A. from Kenyon College and a M.L.S. from Clarion University of Pennsylvania.

JESSICA SILVER has joined the staff of the Japanese American National Museum in Los Angeles as archivist and records manager. Jessica will oversee organization and access for two major acquisitions, the records of the Japanese American Citizens League and the Buddhist Churches of America Archives. She was previously archivist for Trinity Church Wall Street in Manhattan.



LYNN A. SMITH joined the staff of the Herbert Hoover Presidential Library in West Branch, Iowa, as an archivist in October. She formerly worked as an archivist at the University of Denver.



Archivist in the News

TAMI SUZUKI, municipal records archivist at the San Francisco Public Library, was on the cover of a recent issue of *Library Journal* (October 15, 2000), which featured a series of articles on placement and salaries in 1999. In a highly complimentary profile by Norman

Oder, "Tami Suzuki: Making Archives Live," Suzuki recounts a winding professional path that lead to her becoming an archivist. According to the article, in the mid-1980s, a job at the *Times-Mirror* videotext services planted the future seed, "I knew I really liked having access to information, and it made me curious about how it was organized," Suzuki said. Before starting graduate school at San Jose State University, Suzuki had met University of California-Berkeley archivist **JANE BASSETT**, who encouraged her interest in archives. Suzuki especially enjoyed her archives training with Professor **DEBRA HANSEN** at San Jose. Following graduation she attended the two-week intensive Western Archives Institute. Active in the Society of California Archives, Suzuki is delighted with her position of archivist at the library and her chosen profession. "I'd like to become very good at this job and also to be a mentor to others...It's an honor to be a librarian/archivist," Suzuki concludes in the article.

STEVEN L. WRIGHT is the new Pacific Northwest Representative for the Winthrop Group, Inc. Steven, who joined the Information and Archival Services Division of the firm in June, is an archivist and historian widely known for his nine years at the Cincinnati Historical Society, where he developed one of the first regional not-for-profit business archives in the United States.



DIANE VOGT-O'CONNOR has joined the National Archives and Records Administration at Archives II in College Park, MD, and will be working as the senior archivist for the Affiliated and Regional Archives Programs within the Office of Regional Records Services. For the last eight years Diane was the senior archivist responsible for agency archival policies and procedures at the National Park Service Museum Management Program.

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Georgia Institute of Technology
Atlanta, GA 30332-0900
404-894-9626 phone
404-894-9421 fax
anne.salter@library.gatech.edu

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Obituaries

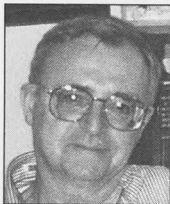


PHOTO: Elsaly Palmisano

ARTHUR BRETON, 68, who worked for many years at the Archives of American Art in Washington, D.C., died October 18, 2000.

Breton was born in Brooklyn, New York, on June 12, 1932. Shortly after high school he entered the U.S. Navy (1950-1954) serving as a radio operator on the USS Marshall, a destroyer escort, off the coast of Korea during the Korean War. Following his naval service Arthur attended University College, St. Johns University, Brooklyn on the G.I. Bill, receiving his B.A. degree in 1958.

Arthur began his archival career in 1959, at the New York Historical Society. He was appointed assistant curator of manuscripts and worked there from 1959-1970. At the same time, Arthur entered the Graduate School of Arts and Sciences, New York University, taking courses from 1958 to 1961 with a concentration in Russian Area Studies. While at the New York Historical Society, Arthur was instrumental in publishing the two-volume *Guide to Manuscripts at the New York Historical Society*.

In 1970 Arthur left the New York Historical Society and joined the staff of the Archives of American Art, just as the archives joined the Smithsonian Institution as a research bureau. Arthur served from 1970 until his retirement in August 1997 as curator of manuscripts and then senior archivist. Arthur was professionally active in both the Society of American Archivists (SAA) and the Mid-Atlantic Regional Archives Conference (MARAC). In SAA he was instrumental in establishing the Museum Archives Section. Arthur firmly believed that museum archives were enormously important for both museum administration and the American public. He worked to bring about the Belmont Conference on Museum Archives (1979) to establish an initial set of guidelines for museum archives. Arthur was also a long-time leader and instructor in the Smithsonian's seminar for museum archivists.

A charter member of MARAC and its first acting treasurer, Arthur served as chair (1981-83), on program committees (1985, 1986), and on award committees. He was an active proponent of thoughtful and effective finding aids, and the force behind MARAC's influential Finding Aid Awards Committee, which he chaired in 1983.

Arthur Breton had a long-term interest in archival education. During the last several years preceding his retirement he worked regularly with two to three university interns each school session. He provided an excellent introduction to the world of archives, scheduling his intern class for sessions and presentations around the Smithsonian and with other Washington museums. He involved the interns in writing and research projects, which often resulted in published guides or finding aids. Most of Arthur's students went on to positions with cultural institutions, some of them within the Smithsonian.

Arthur had an engaging personality and a wry sense of humor. He was genuinely interested in people, and was happy to discuss an issue or problem. At most MARAC meetings

Arthur could be found after the sessions at the "hospitality suite," actively involved in resolving whatever archival or other problems were being discussed. He once confessed that he got more out of an archival conference from talking with the people there than from attending the scheduled meetings and seminars. He always had a positive contribution to make. Arthur will be missed.

— James Byers, *Archives of American Art*



We are sad to report the passing of **LIZ HOLUM JOHNSON**, 43, on October 24, 2000, after a four-year battle with breast cancer.

Liz had been the corporate archivist and records manager at H.B. Fuller Company in Vadnais Heights, Minnesota. Prior to that she worked in historic preservation at

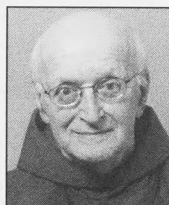
the Minnesota Historical Society.

Liz grew up in Minneapolis and received her B.A. from St. Olaf College in 1979 and her M.A. from Colorado State University in 1981. Liz was active in MAC, ARMA, TCART (Twin Cities Archives Round Table) and SAA. She served as chair of the Business Archives Section of SAA from 1995-96 and was the co-editor of the *Directory of Corporate Archives in the U.S. and Canada*. She also was president of TCART in 1991. She enjoyed attending archival conferences and interacting with her colleagues.

Liz was intelligent and kind and devoted to the archival profession and her family. She will be missed by all those who had the privilege to know her. Liz is survived by her husband, Dan, and two children, Sara and Ryan.

Memorial contributions can be made to the business records program at the Minnesota Historical Society, an organization dear to Liz. Please send your donations to Ms. Therese Downey, Development Office, Minnesota Historical Society, 345 Kellogg Blvd. West, St. Paul, MN 55102. Please specify that it is for the Liz Holum Johnson fund.

— Katie Dishman, *General Mills, Inc.*



BROTHER DENIS SENNETT, S.A., 67, an influential figure in the world of religious archives, died on November 17, 2000, after a brief illness. Generous by nature and mischievous by temperament, Brother Denis was a very familiar face at professional

conferences, archival workshops, and steering committee meetings from the late 1970s through the late 1990s. Denis especially enjoyed holding court at conferences, challenging archival orthodoxy and professional pretentiousness during sessions, and graciously hosting archival conclaves at his order's bucolic retreat center in Garrison, New York. He developed the popular "lone arranger" series of workshops that aimed to convey archival basics to beginners. Denis also consulted with dozens of religious archival programs, usually promoting his unique "schema" system of arrangement and description. In his own highly organized archive, Denis emphasized thorough arrangement and description, casting an appropriately dubious



eye on new technologies and "theoretical" breakthroughs that carried archivists far afield from their basic tasks.

Denis was born James Sennett in Hannibal, New York, on Saint Patrick's Day 1933. After graduating from the local high school, he entered the Friars of the Atonement in 1951, professing his first vows in 1955 and final vows in 1961. After an assignment in the Friars House in Rome (1959-1964), he practiced pastoral ministry at St. Anthony's in Hereford, Texas (1964-1967) and became Brothers Vocation Director at the Friars' Graymoor headquarters in Garrison, New York (1967-1973). His subsequent career within the order included a term as director of the Graymoor Book Store (1973-1977), and as Administrator of the Graymoor Ecumenical Institute (1977).

During the late 1970s, however, Denis turned his attention to archives and quickly made a significant professional impact. In addition to his work as archivist for the Friars, he served as archivist for the Catholic Near East Welfare Association located in Vatican City and New York, archivist of St. Patrick's Cathedral in New York City, trustee of the Alice Curtis Desmond-Hamilton Fish Library in Garrison, and author of *A Divine Legacy: Record Keeping for Religious Congregations/Orders* (1995). Denis also proved instrumental in establishing the Archivists of Religious Institutions, which brought together representatives from religious repositories throughout the metropolitan New York region for fellowship, training, and special projects. His tireless efforts on behalf of religious institutions led the Society of American Archivists to bestow upon Denis the Sister M. Claude Lane Award in 1989 for his distinguished contribution to religious archives. He served as the Mid-Atlantic Regional Archives Conference's secretary from 1984 to 1990, and was selected to receive one of MARAC's initial Service Awards in 1989. In 1998, the Vatican honored Denis by naming him a member of the Knights of the Equestrian Order of the Holy Sepulcher of Jerusalem.

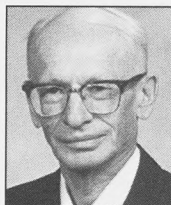
Stories concerning Denis abound. During a tour of his archives, one couldn't help but notice that his reading room resembled someone's home, with comfortable chairs, sofas, and fresh-cut flowers on the table. Soft music always filled the room. And backlog simply did not exist in his repository. If Denis accessioned several boxes of records on Monday, they were processed by the end of the week. One of his other "jobs" at Graymoor involved counseling the men from St. Christopher's Inn, a drug and alcohol rehabilitation center. Denis provided jobs in the archives for those under his charge and they contributed to the organization of records in the Friars of the Atonement Archives.

Denis always proved willing to help his colleagues. If he could not assist them directly, he routinely arranged for people to contact those who might resolve their issues. As the father of the "lone arranger" workshops, Denis successfully convinced a host of archivists that they could perform all of the duties required of them without large staffs and budgets. He provided numerous helpful hints on how to acquire legitimacy in one's own organization or community. Many of his former "students" have moved on to become leaders in the profession.

The archival profession has lost a dear friend and colleague. When one became acquainted with Denis, one acquired a friend

as well. As one of his eulogists noted, around the holidays Denis's "archives became a virtual forest of multi-media Christmas trees and a cozy retreat from reality down the Hudson river...Brother Denis was indeed a remarkable individual, full of energy and smiles. He always looked to tomorrow, moved quickly, leaving many processed collections behind and several of us in his wake exhausted." Denis Sennett is gone, but he will never be forgotten.

—Thomas J. Frusciano and Peter J. Wosh with John LeGloahec



MERLE W. WELLS, 81, died from the effects of advanced prostate cancer at Boise Samaritan Village on November 6, 2000. He was Idaho's state historian emeritus.

Born in Lethbridge, Alberta, Canada, he was intensely proud of his Canadian heritage and early years. The family moved to Boise in 1930. After graduating from the (then) College of Idaho in 1941, he began graduate school in history at the University of California, Berkeley. After his first year at Cal, he returned to the College of Idaho to teach for four years; he then resumed his graduate studies and received his Ph.D. in history in 1950.

Between 1950 and 1958 Merle taught history, and also served as a dean, at Alliance College in Erie, Pennsylvania. But Boise remained home, and during his vacations he began the work on behalf of Idaho's heritage for which he is best known. He was first a consulting historian, then a state historian and archivist and state historic preservation officer for the Idaho State Historical Society. He created the state archives, rescuing long hidden records from nooks and crannies in the Statehouse. He was founding editor of *Idaho Yesterdays* (the quarterly journal of the Historical Society), published numerous books, articles, and reviews—some of them anonymously—and encouraged innumerable younger historians, archivists, and preservationists to work with him on behalf of the people of Idaho. Even in retirement, he strove to preserve, record, and interpret the state's history.

Meanwhile, he was active in several professional organizations and served on the councils of the Western History Association and the American Association for State and Local History. In the community, he was a founder and officer of the Southern Idaho Migrant Ministry and the Idaho Farm Workers Services and helped found the Idaho Council of Churches. An elder in the Presbyterian Church, he served on the board of the Presbyterian Historical Society and was a member of the National Council of Churches Migrant Ministry Committee. His years of membership in the Idaho Zoological Society included a term on its board.

Among his many honors are designation as a Fellow of the Society of American Archivists, the Award of Merit of the Western History Association, and honorary degrees from the College of Idaho and the University of Idaho. Last year he received one of the first Esto Perpetua Awards from the Idaho State Historical Society for a lifetime of service to understanding Idaho's heritage.

—Idaho State Historical Society



Spelman College to Launch National Initiative to Bolster Archival Education and Training for Historically Black Colleges and Universities

Spelman College has been awarded a two-year grant from the National Endowment for the Humanities to implement a groundbreaking project titled Archival Education and Training Program for Historically Black Colleges and Universities (HBCUs).

Funded at more than \$261,000, the project will provide education, training and mentoring to 25 staff representing public and private HBCUs from across the nation. Spelman has also recruited a team of nationally known archivists with a combination of experience in HBCU, state and university archives programs to serve as faculty in the training initiative. A new Internet site and listserve will also facilitate program activities.

In offering such a comprehensive archival education and training program, Spelman is working to ensure that HBCUs become part of the mainstream research community, and that archival staff have the opportunity to receive training to better prepare them for the challenge.

The current project represents an ongoing partnership between Spelman College and NEH. In a previous grant, NEH funded Spelman to develop a bibliographic survey of the archives and manuscript collections housed at HBCUs. More

than 1,700 collection descriptions have been developed. With the survey project near completion, Spelman recognized the enormous amount of interest that would generate from scholars and researchers once information about HBCU collections became publicly available. The Spelman training project will help provide archival staff in HBCUs with the skills to manage the growing number of requests and other issues related to preservation and access of materials within their collections.

The training program proposed by Spelman College would help to establish a built-in level of continuity at the institutions represented by the individuals selected to receive the training. The continuity in training would also help to offset other factors such as the dearth of access to training opportunities at HBCUs due to small staff size and budget, and high rate of job turnover.

The program will be implemented through the Women's Research and Resource Center at Spelman College, under the direction of Dr. Beverly Guy-Sheftall. Co-coordinators are **BRENDA BANKS**, assistant director of the Georgia Department of Archives and History, and Spelman College Archivist **TARONDA SPENCER**, both of whom have worked with HBCU archival training and survey projects for the past eight years.

For more information, contact Brenda Banks at 404/651-6547 or bbanks@sos.state.ga.us.

Western Archivists Listserv

West_Arch, the Western Archivists Listserv, made its debut in November and serves the following archival organizations of the Western United States: Society of California Archivists, Conference of Inter-Mountain Archivists, Northwest Archivists, Rocky Mountain Archivists, and the Society of Southwest Archivists.

The list is intended for official communications of these organizations and as a means for archivists and other professionals who collect, care for, and provide access to the documentary heritage of the West to share information of common interest. The list is also a professional resource for members to query their peers about issues and problems in their day-to-day work.

For more information, contact list manager **TERRY BOOM** at tboom@uclink.berkeley.edu.

New Research Tools from AIP

The Center for History of Physics at the American Institute of Physics announces two important resources for researchers:

- The online *International Catalog of Sources for History of Physics and Allied Sciences* (ICOS) lists and briefly describes archival materials, such as unpublished correspondence and institutional records and oral histories, worldwide. The catalog now contains records for over 7,000 collections,

and the new online version is more reliable and allows more sophisticated queries, including boolean searches. Link from <http://www.aip.org/history>.

- The Physics History Finding Aids Web Site (<http://www.aip.org/history/ead>), a brand new resource that the AIP History Center has created in the past year with a consortium of nine other leading science repositories, is a continuation and expansion of ICOS. The more than 60 collections now represented cover a broad variety of fields centered around physics, astronomy and geophysics, with information on some of the most significant topics in modern science. The finding aids describe major collections at the ten institutions that are currently members of the consortium: American Institute of Physics, California Institute of Technology, Harvard University, Massachusetts Institute of Technology, Northwestern University, Rice University, University of Alaska-Fairbanks, University of Illinois Urbana-Champaign, University of Iowa, and University of Texas-Austin. Plans are underway to expand the database to include more collections and additional repositories such as the Library of Congress. For more information, contact: Center for History of Physics, American Institute of Physics, One Physics Ellipse, College Park, MD 20740; 301/209-3183; fax 301/209-0882; chp@aip.org; www.aip.org/history.



NEDCC Posts Digital Handbook Online

The Northeast Document Conservation Center (NEDCC) has published *Handbook for Digital Projects: A Management Tool for Preservation and Access* online at <http://www.nedcc.org/digital/dighome.htm>. This resource is based on the very successful series of "School for Scanning" workshops held since 1996 and combines a tutorial on technical issues with an overview of larger issues, including the need for preservation of digital products. It begins from the premise that investing in digital conversion only makes sense if institutions are prepared to provide long-term access to digital collections. The new Web resource was funded by a Library Leadership Grant from The Institute for Museum and Library Services. NEDCC also receives major funding from the National Endowment for the Humanities. The handbook is also available in hard copy and ordering information is on the Web site. Also available online and in book form from NEDCC is the third edition of *Preservation of Library and Archival Materials: A Manual*, published in 1999.

NISO Standards and Tech Reports Online

All NISO standards and technical reports can now be downloaded as PDF files for no charge from the NISO Web site. From the NISO homepage (<http://www.niso.org>) click on the <NISO Press> icon, and then click on <Standards, Books and Software>. You can search for the title you want or review a list of all the approved and published NISO standards and technical reports.

NISO is continuing its print publication program and will continue to sell the hard copy standards.

IMLS Publishes Electronic Newsletter

Primary Source is the electronic newsletter of the Institute of Museum and Library Services (IMLS). Each issue is linked to the IMLS Web site at <http://www.imls.gov>. Brief articles alert readers to new information about IMLS grants, monthly highlights of best practices, and important agency news with hotlinks to more detailed information on the Web site. To read past and current issues of the newsletter, or to subscribe, visit http://www.imls.gov/whatsnew/new_imls.htm#ps.

International Encyclopedia of Dance Special Offer

The six-volume *International Encyclopedia of Dance* (Selma Jeanne Cohen, founding editor) is now being offered by the publisher for \$495, a reduction of 60% off the original price of \$1,250. Contact Oxford University Press at 800/230-3242, mention promo K265.

Sophia Smith Collection Features "Agents of Social Change"

In September, the Sophia Smith Collection completed a three-year processing project funded by the National Endowment for the Humanities and Smith College, opening for research eight collections of 20th-century women activists: Dorothy

Kenyon, Jessie Lloyd O'Connor, Constance Baker Motley, Mary Kaufman, Gloria Steinem, Frances Fox Piven, the National Congress of Neighborhood Women, and the Women's Action Alliance. These new resources highlight women's part in the multiple struggles for social change that spanned the last century, including labor, socialism, civil liberties, peace, racial justice, urban reform, welfare rights, and women's rights. Selected images and documents from each collection are on display in an online exhibit at www.smith.edu/libraries/ssc.

Museum of Jewish Heritage Expands

In an expansion designed to triple its exhibition and teaching space, the Museum of Jewish Heritage: A Living Memorial to the Holocaust, broke ground in October for a new wing at Battery Park City, across New York Harbor from the Statue of Liberty. Six years in the planning and construction at a cost of \$52 million, the new center of 125,000 square feet was created from two new buildings and four existing buildings and will bring under one roof major archives of the American Jewish Historical Society, the American Sephardi Federation, the Leo Baeck Institute, Yeshiva University Museum and YIVO Institute for Jewish Research. (excerpted from the *New York Times*, Oct. 26, 2000)

Report on Access to Electronically Published Historical Documents

The Burlington Agenda addresses the challenge of making cultural heritage materials intellectually accessible on the Web. The report resulted from a meeting held in Burlington, Vermont, last April in which ten people representing a variety of disciplines convened to discuss ways to improve and standardize intellectual access to electronically published historical documents. Sponsored by the University of Vermont and funded by a grant from the National Historical Publications and Records Commission, copies of the report may be obtained by contacting: **ELIZABETH DOW**, University of Vermont, Bailey Howe Library, Burlington, VT 05405.

Video on Opportunities in Information Management

Opportunities in Information Management is a new 12-minute video aimed at teens and undergraduate students making their first career choices. Through interviews with managers of print and electronic records in corporations, researchers, specialists in literature and other media for children, and other information professionals in a variety of settings, the video outlines the many new career options available to students. Produced by the University of British Columbia Graduate School of Library, Archival, and Information Studies, copies of the video are available for CAN \$15. Contact: slais@interchange.ubc.ca or visit www.slais.ubc.ca.



Visit the SAA Web site at www.archivists.org



106th CONGRESS LEGISLATIVE WRAP-UP

During the 106th Congress, several bills of particular interest to the archival community were enacted into law. Here is a summary of the most important ones:

Moynihan Declassification Bill

The Public Interest Declassification Act (PIDA; S. 1801), the last vestige of Senator Moynihan's once ambitious effort to reform the national security classification and declassification system, was incorporated into the Senate version of the Intelligence Authorization Act. It creates a nine-member "Public Interest Declassification Board" whose charge is to promote openness, to support Congress in its oversight of declassification, and to make recommendations to the president on classification and declassification policy, practices and procedures.

On November 4, 2000, President Clinton vetoed the Intelligence Authorization Act of 2001 (H.R. 4932) because of the inclusion of Section 304, "Prohibition on Unauthorized Disclosure of Classified Information"—the so-called "Leak Statute." In an effort to get another version of the appropriation bill passed, on November 13, the House of Representatives removed the controversial statute that the President stated that if enacted, would "chill legitimate activities that are at the heart of a democracy," and passed a revised bill. On December 6, by unanimous consent, the Senate passed a revised second version of the Intelligence Authorization Act (H.R. 5630) that included the Moynihan declassification board provision, but not the leak statute.

Because bills passed by the two houses of Congress must be identical to be enacted, the Senate-passed bill must now pass the House in order to become law. At this writing, House consideration of the Senate bill now appears to be a scheduling issue, but Capitol Hill insiders report "it's doable." Since the Moynihan provision is in both the House and Senate-passed bills, enactment of the declassification board during the lame-duck session seems more likely now than it did several weeks ago.

NHPRC Reauthorization

On November 1, 2000, President Clinton signed legislation (P.L. 106-410) and reauthorized the National Historical Publications and Records Commission (NHPRC) for the fiscal years 2002 through 2005 with an annual federal appropriations ceiling of \$10 million. While the bill (H.R. 4110) passed the House of Representatives in July, because NHPRC still had a year to run in its current authorization cycle, the Senate committee of jurisdiction was reluctant to push for enactment this year. Thanks in large part to your letters, e-mail communications, and phone calls to Senator Fred Thompson (R-Tenn.) and other members of Congress (see "Action Item" in *NCC Washington Update*, 6:25, July 27, 2000), the Senate Committee on Governmental Affairs passed H.R. 4110 on October 3; the full Senate passed the measure on October 19.

Veterans Oral History Project Office

On October 27, 2000, President Clinton signed into law the Veterans Oral History Project Act (P.L. 106-380). The legislation

directs the American Folklife Center at the Library of Congress to establish a program to collect video and audio recordings of personal histories and testimonials of American war veterans. With the support of 235 plus co-sponsors, the House of Representatives easily passed legislation on October 4; the Senate acted favorably on the measure on October 17.

Introduced by Representative Ron Kind (D-Wisc.), the Veterans Oral History Project Act (H.R. 5212) creates a new federally sponsored and funded program to coordinate at a national level the collection of personal histories of war veterans and to encourage local efforts to preserve their memories. The legislation authorizes the director of the Folklife Center to enter into agreements and partnerships with other "government and private entities and may otherwise consult with interested persons" in carrying out the provisions of the act. A total of \$250,000 for fiscal 2001 is authorized to be appropriated for this project. While there are no specific funds for this project in the Library of Congress fiscal 2001 appropriations, library officials state that, nevertheless, funds have been shifted from other library programs and work on this project is already underway.

National Recording Preservation Act

On November 9, 2000, President Clinton signed P.L. 106-474—the National Recording Preservation Act of 2000—legislation introduced on July 13, 2000, by Representative William M. Thomas (R-Calif.), the chair of the House Administration Committee.

The new law has several major provisions: it directs the Librarian of Congress to establish the National Recording Registry for the purpose of maintaining and preserving sound recordings that are "culturally, historically, or aesthetically significant"; it also establishes a National Sound Recording Preservation Program within the Library of Congress and creates a National Recording Preservation Board, an appointed body charged to review and recommend the nominations for the National Recording Registry.

Finally, the bill authorizes the establishment of a National Recording Preservation Foundation, a federally chartered, nonprofit-charitable corporation charged to raise funds for preservation and public access to the nation's sound recording heritage.

OTHER NEWS ITEMS OF INTEREST

Supreme Court Review of the Tasini Copyright Case

On November 6, 2000, the U.S. Supreme Court agreed to review an appellate court decision relating to a 1993 copyright case, *New York Times v. Jonathan Tasini*. At issue is the extent to which certain original publications can be reissued (preserved or even archived) in electronic format. The central issue is whether media companies or free-lance writers control rights to post-published articles and writings that are converted into electronic and computer-based formats.

The high court will be reviewing a September 1999 U.S.



Court of Appeals for the 2nd Circuit decision that overturned a lower court ruling dating back to 1993. The three-judge appellate court found that the *New York Times* did not have the right to include the work of freelance writers in full-text databases without having secured a separate contract with the writers. In reversing the lower court ruling that had found for the publishers, the appeals court decided that reuse of a freelance writer's work on CD-ROMs and electronic databases without the author's permission constituted a copyright infringement.

Should the Supreme Court uphold the appellate court decision, hundreds of thousands of articles currently online may have to be permanently deleted, thus creating havoc for archivists and librarians. Also impacted would be researchers who may find it more difficult to access back articles. Harvard professor Laurence Tribe (who also serves as attorney for several publishers who are principals in the case) believes that if the Supreme Court upholds the appellate court decision the result would be "disastrous for the nation's libraries, academic institutions and publishers." Arguments on the case will be heard in the Supreme Court chamber next year, probably in April.

New Digital Copyright Ruling

In a recent ruling, Librarian of Congress James Billington granted only two exceptions in the fair use proceeding involving the 1201 anticircumvention provision of the Digital Millennium Copyright Act (DMCA; P.L. 105-304). In 1998, with the enactment of the DMCA, a new title was added to Section 17 of the United States Code which among other things provides that "no person shall circumvent a technology measure that effectively controls access to a work protected under this title." The librarian's ruling grants only two exceptions to this general rule.

According to the ruling published in the October 27, 2000, issue of the *Federal Register* (Volume 65, number 209, "Rules and Regulations," pp. 64555-64574) exemptions are to be provided only for "literary works, including computer programs and databases" that are protected by control mechanisms that fail to permit access because of "malfunction, damage or obsolescence" and compilations "blocked by filtering software applications." In layperson terms, this ruling makes it illegal to open any digital lock without the specific authority to do so. While historians and researchers can easily browse the stacks of a reference library freely and open the binding of virtually any book, this law makes it illegal to browse certain electronic documents, hence, making it virtually impossible to make fair use of them. Scholars had hoped for a broader interpretation of the exceptions—language that would have enabled them to freely download portions of literary, musical, and video materials and access them through established fair use provisions.

The library community, educators, and several historical groups are on record in support of the principle that "fair use" must continue with respect to digital documents. With this ruling users of digital information will have fewer rights and opportunities than users of print information. According to Nancy Kranich, president of the American Library Association,

"The Copyright Office has issued a misguided ruling taking away from students, researchers, teachers and librarians the long-standing basic right of 'fair use' to our nation's digital resources." The scholarly community is expected to regroup in the coming months and launch either a circumvention ban by bringing action in federal court or press Congress to amend the DMCA. For a copy of the ruling see <http://www.loc.gov/copyright/fedreg/65fr64555.html>.

Copyright Extension Appeal

Copyrights are granted to encourage creativity while ensuring that creators receive a reasonable return. Recent law (1998) extends the life of copyright protection for original works created on or after January 1, 1978, by 20 years, to the life of the author plus 70 years. For works created for hire or owned by corporations the copyright was extended from 75 years to 95 years. But last year, a group of Harvard professors asked the United States District Court in Washington, D.C., to declare the copyright extension bill unconstitutional. While the case—*Eldred v. Reno*—was dismissed in October 1999, it is being appealed. On October 5, Lawrence Lessig, a Stanford University Professor of Law who represents the plaintiffs in the appeal, argued in the U.S. Court of Appeals for the District of Columbia Circuit that the case has merit and deserves judicial review.

Lessig argued that copyright law should "promote the progress of science and useful arts" and that the extension of copyright violates guarantees of free speech by reprivatizing works that otherwise would have become public property. Specifically, Lessig argued that the law serves to "reward and protect monopolies" such as Time-Warner and Disney Corporation whose creations and images (such as Mickey Mouse and Donald Duck), because of the copyright extension remain protected thus preventing some of the most lucrative cartoon characters from becoming public property. The government argued that the extension protects creativity by making the payoff to creators more valuable. A decision by the court on the appeal is expected within a few months.

NEH Long-Term Projects

On November 17, 2000, during the 133rd meeting of the National Council on the Humanities the panel began to address the long-term project funding of scholarly projects issue. Impacted by this discussion are over 40 ongoing editing projects relating to presidential papers, correspondence and papers of important historical figures, as well as dictionaries, encyclopedias, and bibliographies.

The discussion focused on concerns raised by some Council members in past meetings pertaining to: a) the amount of money the NEH was investing in certain editing projects and, b) dismay over the length of time sometimes needed to complete such projects. At the last meeting of the Council, it was decided that NEH staff would prepare a concept paper discussing these

continued on page 23



Archivists: On the Front Line with Customers

In my recent State of the Archives speech, I highlighted several of the National Archives and Records Administration's major achievements of fiscal year 2000: increased funding from Congress, breakthroughs in electronic records preservation research, the start of the renovation of our National Archives Building in Washington, D.C., and our entry into the competitive market of records center services.

But none of those accomplishments, nor any of the many other ones that made FY 2000 so successful for NARA, could have occurred without the dedicated work of our staff.

From local historical societies to state archives, from university archives to federal agencies, archivists like you are on the front line helping people every day. You take those extra steps—looking for one more file, checking out more leads, making one more phone call—in your efforts to confirm an individual's identity, reconstruct a long-ago military action, or follow clues that lead to a newsworthy discovery.

As I have learned in my five years at NARA, archivists can make a real difference in people's lives. Let me share with you some examples from the past year of how archivists at NARA help people by providing "ready access to essential evidence" that document the rights of citizens, the actions of government officials, and the national experience.

Last year, archivists in three of our regional facilities—Pacific Region branches in San Bruno and Laguna Niguel in California and our Great Lakes Region office in Chicago—joined forces to help an elderly woman prove her citizenship in order to qualify for Medicaid.

The woman's family had been frustrated in its attempts to get documentation of her citizenship in a timely fashion from the Immigration and Naturalization Service; it would have taken two years, they were told. Then, they sought help from other government agencies to no avail. Finally, they came to NARA.

An archivist in San Bruno searched indexes for family names, including that of the woman's late husband. Then another archivist in Laguna Niguel used that information to locate a document that led us to our Great Lakes facility. There, an archivist was able to check indexes and confirm the woman's citizenship. She had become a citizen when she was an underage child as part of her father's naturalization early in the century.

The answers came in time. The woman's citizenship was documented, and her right to vital Medicaid benefits was established.

Archivists in our military reference units provide important services for veterans. Much of their work involves documenting a veteran's claim that past active duty service has led to a medical condition that merits government benefits, such as health care. This often involves the time-consuming task of searching through records of specific military units and/or actions.

And they are frequently being asked for information that will lead to military honors that were not awarded or to upgrade an honor already awarded. In 2000, for example, NARA

archivists performed extensive research that led to the upgrading of honors for 23 veterans, 22 of them Asian Americans, to the Medal of Honor.

There are numerous examples of how NARA archivists are busy helping others ferret out history from our vast holdings. For example, an archivist in our Central Plains Region dug out the story of how President Ulysses S. Grant became the first, and so far only, president to testify voluntarily in a criminal trial. It involved one of Grant's closest and most trusted aides. The account is in the fall issue of *Prologue*, our historical quarterly magazine.

There's much more, and we recently recognized others in our first annual agency-wide awards ceremony.

One award went to a group of 48 individuals at our National Personnel Records Center in St. Louis who worked days, nights, and weekends over the past year to eliminate the backlog of 110,000 cases involving Army medals while also handling about 55,000 new requests. A group of staffers in our Southeast Regional archives in Atlanta was honored for its work in upgrading facilities and making records more accessible for genealogical researchers. And one of our senior archivists in Washington was honored for her lead role in improving our records preservation programs nationwide and guiding our project to re-encase the Charters of Freedom—the Declaration of Independence, the Constitution, and the Bill of Rights.

NARA staffers are also at work taking care of new records—future NARA holdings—as well as old ones. By focusing on targeted assistance in the Washington, D.C., area and throughout the country, our records management experts help agencies solve problems they're having organizing and preserving their records. Their efforts have drawn rave reviews from those customer agencies, with comments such as the help was "exactly what we needed" or the relationship with us was "exceptional and beneficial."

The Charters of Freedom project has focused the attention of NARA archivists and conservators on our most famous holdings. They are removing these charters from their old, deteriorating encasements, performing any necessary preservation work on them, then replacing them in new space-age encasements for permanent display in the rotunda of the National Archives Building.

All of these archival activities and more will be profiled in our 2000 Annual Report, due out this spring. It will soon be available on our web site, www.nara.gov, where you can also find my recent State of the Archives speech and our newly revised strategic plan.

I know that you, too, have many stories of when you have provided invaluable service to your customers. I am proud of how we at NARA have done during the past year. Together, I know that as archivists we are making a real difference in people's lives.



IRMT Resources Available

The International Records Management Trust (IRMT) recently announced the availability of the workbook and sourcebook from the "Information for Accountability Workshop." The workshops are meant to provide government officials in developing countries with a methodology to identify and respond to citizens' legitimate demands for information about government programs. The workbook provides the reader with tools for holding a successful "Information for Accountability Workshop" by identifying the types of people who should participate—members of government, lawmakers, representatives of civil society and the media—and guiding the structure of discussion. Used in conjunction with the workbook, the sourcebook makes available relevant background information gathered in developing the workshop methodology. The workshops are managed by the Rights and Records Institute, a division of IRMT. The Danish Trust Fund for Governance and the Westminster Foundation provided funds for developing these tools.

COVAX Project Launched in Europe

A consortium of European libraries, universities, information technology centers and software vendors have launched the COVAX project. The main purpose of COVAX, which stands for Contemporary Culture Virtual Archive in XML, is to combine document descriptions and digitized document surrogates from European archives, libraries and museums in a global search and retrieval system to achieve accessibility to primary documents without regard to their physical location. When fully up and running COVAX will disseminate European cultural heritage by facilitating access to primary sources, promote the use of existing infrastructures with cultural content over the Internet, implement standards for information structure and retrieval, and achieve interoperability among systems. The consortium plans to construct a COVAX prototype by the end of 2001. COVAX is co-financed by the European Commission as part of the Information Society Technologies Programme. For more information visit www.covax.org.

ICA Section of University and Research Institution Archives

The 7th Seminar of the Section of University and Research Institution Archives of the International Council on Archives (ICA/SUV) was held in Cordoba, Spain, at the University of Cordoba, September 19-20, 2000. The seminar's theme was "Strategies and Policies: Between Past and Future—Main Challenges for University Archives." **ESPERANZA DE VARONA** of the University of Miami, as section chair, opened the seminar. University of Cordoba rector Don Eugenio Dominguez addressed the eighty-five archivists from ten countries in attendance. Twelve papers were presented during the seminar with the steering committee meeting and the annual business meeting following the proceedings.

Victorian Times Exhibition Held in UK

The Public Record Office (UK) launched a Victorian Times Exhibition on September 23, 2000, with a day-long event featuring a Victorian fun fair, costumed performances (including an audience with Queen Victoria), Victorian food and music hall selections. The exhibition itself, composed of documents, photographs and cartoons, ran from September 23 to October 20, 2000. Victorian Times Week, September 25-28, featured "Maid in England," a series of special evening performances and music about the rise and fall of the Victorian domestic servant.

National Archives of France Mounts de Gaulle Exhibit

To celebrate the 60th anniversary of General Charles de Gaulle's first broadcast call for resistance to the Nazi occupation of France on June 18, 1940, the Center for French History of the National Archives of

France has mounted an exhibit entitled "De Gaulle: écrire et diriger, manuscrits autographes, 1940-1969." The exhibit consists of about thirty documents issued and signed by de Gaulle from his assumption of Free French leadership in 1940 to his resignation as president of the Fifth Republic in 1969. The Center for French History, housed in the Hotel Soubise, maintains the records of French government up to 1958, as well as the papers of French heads of state. In 2001, the de Gaulle exhibit will travel to General's birthplace at Colombey and to four other French cities.

National Archives of Canada Contributes to Television Series

In October the Canadian Broadcasting Corporation (CBC) began airing "Canada: A People's History," a sixteen-part television series developed in cooperation with the National Archives of Canada (NAC). Broadcast simultaneously in English and French on CBC and Radio-Canada, the series made use of some 2,600 maps, paintings and photographs maintained by NAC. Office space in the National Archives was provided to the CBC's chief researcher who for two years pored over documents, read diaries and screened film footage, selecting images and ideas for inclusion in the program. Of the collaboration, Archivist of Canada Ian E. Wilson said: "The CBC has tapped into our archival heritage and discovered the treasures of our past. This documentary heritage belongs to all Canadians; it is the unique record of the voices and images of those who have preceded us . . . Archives all across this country make it possible for institutions like the CBC and for individuals to base their stories on the reliable record and authentic testimony of many generations of Canadians."

Send items for "World View" to:

Thomas Connors, University of Maryland,
National Public Broadcasting Archives, Hornbake Library,
College Park, MD 20742, tc65@umail.umd.edu.



New Book Review Editor Joins American Archivist

Elisabeth Kaplan has been selected as the new book review editor for the *American Archivist*, succeeding Barbara Craig, who has served as book review editor since 1995. Kaplan is archivist at the Charles Babbage Institute, Center for the History of Information Processing, University of Minnesota. She should be well known to readers of the journal from her article "We Are What We Collect, We Collect What We Are: Archives and the Construction of Identity," which was published in the spring/summer 2000 issue (volume 63, number 1).

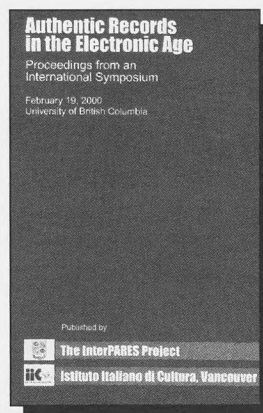
Barbara Craig has served with distinction as the *American Archivist's* book review editor and has laid a firm foundation for Beth Kaplan to build on. Barbara is widely known for her insightful writings on the history of recordkeeping and other aspects of archival management and theory. Under her editorship, the book review section of the *American Archivist* expanded its scope. Most notably, Barbara instituted a series of extended essay reviews that probed more deeply into clusters of recent books on related topics of interest to the archival community.

The transition in book review editors will begin during the 2001 volume. Barbara, working with Beth, will take the lead in finalizing reviews for the spring/summer 2001. Beth will assume full control of the book review section by the fall 2001 issue.

To be successful, any editorial work for the *American Archivist* requires the energetic support of SAA members. If you are interested in serving as a book reviewer for the journal, please contact Beth directly and let her know of your particular areas of interest. Similarly, she would like to be made aware of new publications that would be of interest to readers of the *American Archivist*. New books that are directly on archival topics generally find their way to the book review editor, but there are always titles that we might not be made aware of because publishers will not necessarily consider them as being of direct interest to the archival community. Please pass any suggestions to Beth at kapla024@tc.umn.edu.

In other news of the *American Archivist*, the fall/winter 2000 issue (volume 63, number 2), guest edited by Elizabeth Yakel, is currently in production. This issue contains papers presented at the Graduate Archival Education Conference held just before the SAA annual meeting in Pittsburgh in 1999. The papers in this issue provide some valuable insights into the state of archival education in the United States, including interesting surveys of archival students and graduates. As SAA considers revision of its guidelines for a master of archival studies degree, these articles will prove especially timely. In addition to the conference papers, the issue contains an article by the late Fredric Miller that examines the role of SAA in promoting archival education since the 1960s.

Looking a bit farther into the future, the spring/summer 2001 issue (volume 64, number 1) will feature the SAA Theodore Calvin Pease Award-winning student paper by Kristin Martin, "Analysis of Remote Reference Correspondence at a Large Academic Manuscripts Collection." Martin wrote this as a master's paper for Professor Helen Tibbo at the University of North Carolina at Chapel Hill. Among the other articles will



AUTHENTIC RECORDS IN THE ELECTRONIC AGE Proceedings from an International Symposium

edited by Luigi Sarno

Twelve papers by scholars and experts address issues raised in the long-term preservation of authentic electronic records as part of an international symposium entitled

"How Do You Know It's the Real Thing? Authentic Records in the Electronic Age," which took place February 19, 2000, at the University of British Columbia in Vancouver, Canada. Contributors are part of an interdisciplinary team of researchers working on the International Research on Permanent Authentic Records in Electronic Systems (InterPARES) project.

The InterPARES Project & Istituto Italiano di Cultura, Vancouver
168 pp., soft cover

Nonmembers \$5 • SAA members \$5 • Product code 124

be Jeannette Bastian's study of the archives of the Virgin Islands and an article by Michael Stevens on the State Historical Society of Wisconsin's "Voices from Vietnam" project.

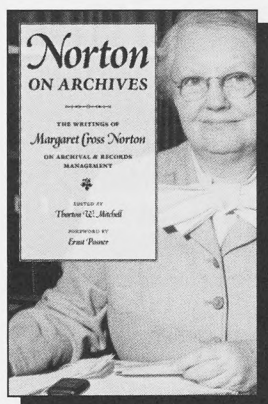
Comments earlier about energetic support from the membership for the book review editor apply equally to the journal as a whole, of course. Ideas for articles, leads for articles, and certainly articles themselves are always welcome. Please contact: Philip B. Eppard, Editor, *American Archivist*, School of Information Science and Policy, University at Albany, State University of New York, 518/442-5115, fax 518/442-5367 or pbe40@csc.albany.edu.

2000-2001 Membership Directory Supplement

A list of updated member contact information received by the SAA office since last August will be published as an insert in the next issue of *Archival Outlook*. A shortened production schedule prohibited its inclusion in this issue.

Corrections

On page 30 of the November/December 2000 issue of *Archival Outlook*, we inadvertently omitted **PHILIP D. LAGERQUIST** from the list of Distinguished SAA Fellows. In addition, on page 34 of that issue the Colonial Dames Scholarship Award amount is actually \$1,200 (and not \$900). The Society of American Archivists regrets these errors. Please note that correct information is listed in the Fellows and awards announcement on pages 24-29 of this issue.



**NORTON ON ARCHIVES:
The Writings of Margaret Cross
Norton on Archival
and Records Management**

*edited by Thornton W. Mitchell
with a foreword by Ernst Posner*

Out of print for almost two decades, this collection of essays by a pioneer in the archival profession still represents a precious source of material and study for archivists and students alike. As early as 1930, Margaret Cross Norton,

who was Illinois State Archivist from 1922-1957, paved the way toward recognition of archival administration as an indispensable element of public service entitled to full public support. Her essays have a timelessness and currency that gives them a continuing value and this book stands as an important monument to her work.

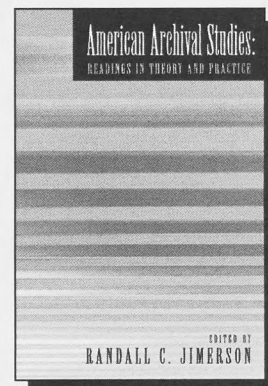
SAA Archival Classics Reprint, 2000
(Southern Illinois University Press, 1975), 288 pp., soft cover
Nonmembers \$25 • **SAA members \$17** • Product code 121

**AMERICAN ARCHIVAL STUDIES:
Readings in Theory and Practice**

edited by Randall C. Jimerson

The 28 essays reprinted in this volume represent important recent American writings on archives and the role of archivists in modern society. They are collected here in order to make them more easily accessible to archival students and practicing archivists, indeed to anyone who wants to explore archival issues in greater detail than can be found in introductory texts.

Published by Society of American Archivists (2000) 656 pp.
Nonmembers \$44.95 • **SAA members \$34.95** • Product code 395



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Yes, Virginia, There Is a Standards Committee

by KRIS KIESLING, Standards Committee Chair

Without standards, life, at least as we know it, would be impossible. Standards make it possible for you to fill your tank at any gas station. Standards ensure that the discs you buy will work in your CD player. Standards are equally important in archival work. Standards ensure that legal-size file folders will fit into legal-size document cases and in record center cartons. There are standards for image capture, creation of MARC records, and information interchange, among many others.

It came to my attention at the recent SAA conference in Denver that not all members are aware that SAA has a Standards Committee. The six-member committee, formerly known as the Standards Board, has existed since 1991, and, according to its charge, "is responsible for overseeing the process of developing, implementing, and reviewing standards pertinent to archival practice and to the archival profession and for providing for effective interaction with other standards-developing organizations whose work affects archival practice." The committee has

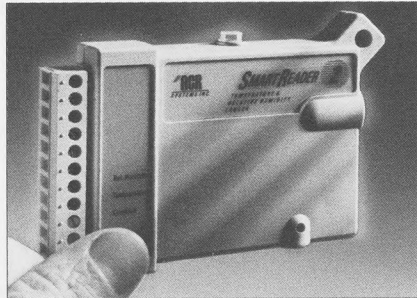
liaisons to the Association for Information and Image Management (AIIM) and the National Information Standards Organization (NISO), and, through its Technical Subcommittee on Descriptive Standards (TSDS, formerly the Committee on Archival Information Exchange (CAIE), to the American Library Association's Committee on Machine-Readable Bibliographic Information (MARBI) and Committee on Cataloguing Description and Access (CC:DA).

SAA is a voting member of NISO, and by virtue of this membership, SAA is also called upon to comment on International Standards Organization (ISO) standards. Most recently the Standards Committee has reviewed, on behalf of SAA, standards relating to records management, Dublin Core, and the quality of board and paper for long-term storage of archival materials. In addition, the committee is working with the SAA Electronic Records Section and ARMA International on ARMA's guidelines for conversion from manual to automated systems, and with the SAA Museum Archives Section on the revision of their guidelines. In years past, the committee reviewed the Art and Architecture Thesaurus, the revised Archival Moving Image Materials, EAD, the NISO Syntax for the Digital Object Identifier, and the College and University Archives Section's revision of its "Guidelines for College and University Archives." While every effort is made to ensure that members of the Standards Committee represent a broad range of expertise, obviously all the bases cannot be covered by six people.

Before the Denver meeting I contacted each section and roundtable chair, asking them to discuss standards with their groups and to recruit volunteers willing to fulfill the role of standards liaison for the group. The liaisons will be responsible for assisting the Standards Committee in reviewing and providing comment on relevant standards and guidelines. Several sections and roundtables have submitted names of volunteers for this important task, and for this the committee is grateful. If others are interested in volunteering, please contact me (kiesling@mail.utexas.edu). Serving as a liaison should take only a few hours of your time over the course of the year, but the impact is potentially very great. ♦

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Message from the President

continued from page 3

documents on the Web. "When will that trailer truckload of records you just received be on the Web?" they blithely ask. "Microfilm? Isn't that obsolete?" The blandishments of imaging salesman dance in their heads.

Well, I suppose you can say that's what education is for—to clear out the cobwebs and demolish our modern mythologies. Yet, I wonder what this presages for us. Trudy Peterson, in her 1991 SAA presidential address, insightfully recognized the rise of the impatient—those "highly skilled in computer technology and . . . insistent on direct random access" to both finding aids and documents¹. However, she also pondered the rising numbers of the functionally illiterate. "It may be that the demand to read peaked at the turn of this century and that we will not see again that mass, democratic demand to read as a survival skill."

She wondered what that might mean for our finding aids as well as for reference service. Would we be doing more research for patrons than reference to records? The user will not need the record any less, and may well need our mediation even more. Obviously our students don't fall into the class of functional illiterates, but they are our future users and are representative of a generation that is increasingly comfortable with, if not insistent for, online research. Vannevar Bush's great-grandchildren are seeing his vision realized.

Perhaps more than my generation does, they see the Web page as our front door. They're among the few who will come to that door knowing what archives are and how and why we've organized them the way we have. Together I hope, we'll learn from each other how to make our front door a welcoming and understandable entrée to the records and historical information that the public both wants and needs from us. ♦

1. "Reading, 'Riting, and 'Rithmetic: Speculations on Change in Research Processes," by Trudy H. Peterson, *American Archivist* 55 (Summer 1992): 414-419.

Washington Beat

continued from page 17

issues prior to the November meeting. An NEH task force indeed did prepare a draft concept paper, circulated it within NEH as well as to the scholarly community, and received some 170 comments and reactions.

Following nearly an hour of discussion, by a vote of 15 to 4, the Council adopted a complexly worded motion offered by Columbia University Professor of History, Martha C. Howell. The motion, worded in such a way to give greater scrutiny to scholarly editing projects, contained three essential elements: First, it embraces the task force recommendation of having the Division of Research consider all such funding requests collectively in a "scholarly editions" program category. Second, the motion directs NEH to develop a new set of guidelines (or rather "management principles") that gives priority to projects with "finite terms (five to seven years was mentioned

but not made a part of the resolution)" and projects that possess "free-standing increments." Third, the motion states that NEH shall analyze all long-term editing projects currently underway to gauge how close they are to completion and to assess what can be done to make end products available to scholars and the public more quickly (i.e., installment publishing, electronic editions).

Most council members voiced support for the suggestions relating to a separate funding category, to devising new guidelines, and to studying ongoing projects. Several members, in particular council member Margaret P. Duckett and University of Maryland Professor of History Ira Berlin, questioned the wisdom of giving preference to projects that can be completed more quickly than others. Berlin warned that the council should avoid a "straight-jacket . . . one-size fits all" approach. Furthermore, Berlin stated that unless the council is careful, "We're raising an issue in a clumsy way that is not going to do us any good." After the vote, the task of preparing the draft guidelines was referred to the chairman's staff, the NEH Research Division, and to the Research Committee of the National Council to address.

Public Citizen Challenge to GRS-20

Public Citizen has filed a petition with the National Archives and Records Administration challenging the Archivist's implementation of General Records Schedule 20 (GRS 20) and requesting that NARA's rules on electronic records be amended to prevent further creation of a gap in historical records being preserved by federal agencies. An HTML version of the petition may be found at: <http://www.citizen.org/litigation/briefs/narapetframe.htm>.



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THE SOCIETY of
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FELLOW NOMINATIONS SOUGHT

The Committee on the Selection of SAA Fellows invites members to nominate colleagues for selection as fellows of the Society of American Archivists. Nominees must be individual members of SAA in good standing for the past seven consecutive years. Other criteria on which the committee evaluates nominees are:

- appropriate academic education, and professional and technical training;
- a minimum of seven years of professional experience in any of the fields encompassed in the archival profession;
- writing of superior quality and usefulness in advancing SAA's objectives; and
- contributions to the profession through work in and for SAA.

The Committee on the Selection of SAA fellows includes the five most recent past presidents of the Society and three additional members—all fellows who are elected annually by SAA officers and Council. This year, past presidents H. Thomas Hickerson, Luciana Duranti, William J. Maher, Nicholas C. Burckel, and Brenda Banks will

be joined by three fellows elected at the SAA Council meeting in January. A nomination form follows. Completed forms must be postmarked by February 28, 2001, and addressed to the chair:

Luciana Duranti

Chair, Committee on the Selection of SAA Fellows
University of British Columbia
SLAIS #831-1956 Main Mall
Vancouver, BC V6T 1Z1 Canada
604/822-2587 • fax 604/822-6006 • luciana@interchange.ubc.ca

A nomination submitted in 2000 that did not result in the election of a fellow may be renewed by the nominator(s) by writing to the chair by the deadline. Enhancements or updates may be submitted if desired.

Fellows are elected by a three-quarters vote of the committee. In accordance with SAA's constitution, the total number of fellows may not exceed five percent of the SAA membership as of the previous annual business meeting.

DISTINGUISHED SAA FELLOWS

* indicates past president

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Douglas A. Bakken	John Daly	James E. Fogerty	Charles E. Lee*	James B. Rhoads*
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Richard Cameron	Timothy L. Ericson	Richard A. Jacobs	Harold T. Pinkett	Lisa Weber
Ann Morgan Campbell	Frank B. Evans*	Mary Janzen	Seymour J. Pomrenze	Edward Weldon*
Paul Chestnut	Max J. Evans	H. G. Jones*	Jean F. Preston	Daniel T. Williams
Agnes C. Conrad	C. Herbert Finch	William L. Joyce*	Mary Jo Pugh	Dorman H. Winfrey
Paul Conway	Elsie Freeman Finch	Anne R. Kenney*	Virginia C. Purdy	Elizabeth Yakel
J. Frank Cook*	Shonnie Finnegan*	Kristi Kiesling	Patrick M. Quinn	



2001 FELLOW NOMINATION FORM

available online at: www.archivists.org/recognition/fellows.html

Nominators must be members of the Society of American Archivists.

Please complete the form below or submit the same information in typed or computer-generated copy.

GUIDELINES: A member of the Society of American Archivists (SAA) may be elected a Fellow if he/she has been an individual member of SAA in good standing for at least seven consecutive years immediately preceding his/her election; a duly-elected Fellow shall retain this designation so long as membership in good standing is maintained in SAA; and election of Fellows shall be seventy-five percent of the vote of the Committee on the Selection of SAA Fellows.

CRITERIA: Appropriate academic education, and professional and technical training in any fields of SAA's interest; professional experience in any of the fields of SAA's objectives for a minimum of seven years, which shall include evidence of professional responsibility; contributions to the profession demonstrating initiative, resourcefulness, and commitment; writings of superior quality and usefulness; contributions to the archival profession through active participation in SAA and innovative or outstanding work on behalf of SAA.

Name of Candidate

Date of SAA Membership (please confirm with SAA office)

Present Institutional Affiliation

Position

EDUCATION
College/University

Date

Degree/Certificate Received

OTHER TRAINING
Institution and Location

Date

Training Received

PREVIOUS PROFESSIONAL POSITIONS
Employing Institutions

Date

Position Title

HONORS, AWARDS, FELLOWSHIPS
Organization

Date

Honors/Awards Received



Major Published Materials (list publisher, date, and title)

SAA Activities (offices held, committee activities, annual meeting program appearances, special projects, etc.)

Other Contributions to the Archival Profession (include regional and international activities)

- Attach a one-page narrative of professional activities showing the nominee to be a distinguished and worthy candidate.
- In addition, on a separate sheet, list the names and addresses of three persons familiar with nominee's work (need not be SAA members) and willing to submit a letter in support of the nominee. Nominators can attach the letters to their nomination, or can request that those writing on behalf of the nominee send their letters directly to the committee chair. If sent directly, the letters should be post-marked no later than February 28, 2001.

SUBMITTED BY (PLEASE PRINT)

SIGNATURE

INSTITUTION

ADDRESS

CITY/STATE/ZIP

PHONE

E-MAIL

DATE

SEND NOMINATIONS TO:

**Luciana Duranti • University of British Columbia • SLAIS #831-1956 Main Mall
Vancouver, BC V6T 1Z1 Canada • 604/822-2587 • fax 604/822-6006 • luciana@interchange.ubc.ca**

NOMINATION DEADLINE: FEBRUARY 28, 2001



THE SOCIETY of
AMERICAN ARCHIVISTS

2001 AWARDS COMPETITION

The Society of American Archivists announces its 2001 awards competition to recognize achievements of the 2000 calendar year.

Winners will be selected by subcommittees of the SAA Awards Committee, which is co-chaired by Roland Baumann, Deborah Day, and Alexandra S. Gressitt. Awards will be presented next September during SAA's 65th annual meeting in Washington, DC.

Brief descriptions of the awards are listed below. An awards nomination form is on page 29. Please visit the SAA Web site (www.archivists.org/recognition/index.html) for full awards criteria and policy, lists of past recipients, as well as a nomination form.

Nominations and requests for additional information should be addressed to the deputy co-chairs:

Deborah Day, *Deputy Co-Chair*
University of California, San Diego
Scripps Institution, Oceanography
9500 Gilman Drive 0219
La Jolla, CA 92093-0219
858/534-5970
fax 858/534-5269
dday@ucsd.edu

Alexandra S. Gressitt, *Deputy Co-Chair*
1505-H Autumn Honey Court
Richmond, VA 23229
agressitt@lva.lib.va.us

The deadline for award nominations is February 28, 2001 (except for the Theodore Calvin Pease Award, that deadline is May 1, 2001). Nominations will not be considered unless all materials, including books and other supporting documentation, are postmarked by that date.

Distinguished Service Award

Created in 1964, this award recognizes a North American archival institution, organization, education program, or nonprofit or governmental organization that has given outstanding service to its public and has made an exemplary contribution to the archival profession. Each nominee must be supported by three SAA members, each representing a different institution. A person may not nominate his/her own institution. This award was established through the generosity of three SAA Fellows: Leon de Valinger, Jr., Mary Givens Bryan, and Dolores Renze.

J. Franklin Jameson Archival Advocacy Award

Established in 1989, this award honors an individual, institution, or organization not directly involved in archival work that promotes greater public awareness, appreciation, or support of archival activities or programs. Contributions should have a direct or indirect national impact. Nominations, which must include three letters of support, will remain eligible for two years, and additional supporting documentation may be submitted the second year. This award honors historian J. Franklin Jameson, who labored for over 25 years to establish the United States National Archives.

C.F.W. Coker Award

Established in 1983, this award recognizes finding aids, finding aid systems, projects located primarily in North America that involve innovative development in archival description, or descriptive tools that enable archivists to produce more effective finding aids. To merit serious consideration, the nominee must, in some significant way, set national standards, represent a model for archival description, or otherwise have substantial impact on descriptive practices. This award honors SAA Fellow C.F.W. Coker.

(continued on next page)

Philip M. Hamer-Elizabeth Hamer Kegan Award

Established in 1973 and subsequently modified by Council, this award recognizes an individual, organization, institution, or group of individuals, organizations, or institutions who have increased public awareness of manuscripts and archives through compilation, transcription, public presentation, exhibition, or publication. The award honors two SAA Fellows and former presidents, Philip M. Hamer and Elizabeth Hamer Kegan.

Theodore Calvin Pease Award

Created in 1987, this award recognizes superior writing achievements by students enrolled in archival administration classes or engaged in formal archival internship programs. Eligible manuscripts must be unpublished, 15-20 pages in length, and conform to stylistic guidelines of the *American Archivist*. Papers examining major trends and issues in archival administration are preferred. The award honors Theodore Calvin Pease, first editor of the *American Archivist*. **The deadline for this award is May 1, 2001.**

Waldo Gifford Leland Award

Created in 1959, this prize encourages and rewards writing of superior excellence and usefulness in the field of archival history, theory, or practice. Monographs, finding aids, and documentary publications published in North America are eligible. Periodicals are *not* eligible. The award honors Waldo Gifford Leland, an American archival pioneer and SAA's second president.

Oliver Wendell Holmes Award

Established in 1979, this award enables overseas archivists already in the United States or Canada for training, to travel to or attend the SAA annual meeting. The award honors SAA Fellow and former president Oliver Wendell Holmes.

Sister M. Claude Lane Award

Created in 1974, this award recognizes individual archivists who have made a significant contribution to the field of religious archives. The award honors Sister M. Claude Lane and is funded by the Society of Southwest Archivists.

Preservation Publication Award

Established in 1993, this award recognizes the author(s) or editor(s) of an outstanding work, published in North America, that advances the theory or the practice of preservation in archival institutions. Eligible publications include articles, reports, chapters, and monographs in print, audiovisual, or electronic form.

Fellows' Posner Prize

Established in 1982, this award recognizes an outstanding essay dealing with some facet of archival administration, history, theory, and/or methodology that was published during the preceding year in the *American Archivist*. There are no nominations for this award. The winner is selected by a subcommittee composed of three SAA fellows. The award honors SAA fellow and former president Ernst Posner.

Harold T. Pinkett Minority Student Award

Established in 1993, this award encourages minority students to consider careers in the archival profession and promotes minority participation in SAA. The award provides complimentary registration to the SAA annual meeting to a minority student enrolled in a postsecondary institution. Nominees must have a minimum scholastic grade point average of 3.0 (B) while enrolled in the academic year preceding the award. Preference will be given to full-time students. The award honors archival pioneer Harold T. Pinkett.

Colonial Dames Scholarship Award

Established in 1974, this award, given in conjunction with the Colonial Dames of America (Chapter III, Washington, D.C.), financially assists two archivists each year to attend the National Archives' Modern Archives Institute. The institute is held twice each year: January/February and June. The award covers up to \$1200 of the total tuition, travel, and housing expenses at the institute (tuition is \$525). To be eligible, an applicant must be an employee of an archival institution or agency with a fair percentage of its holdings in a period predating 1825; have been employed less than two years as an archivist or archives trainee; and actually be working with archives or manuscripts regardless of title. **A scholarship to the Modern Archives Institute, to be held June, is now available. The deadline for application is February 28. (The deadline for the January/February institute is November 1.)** Resumes accompanied by two letters of recommendation from persons having definite knowledge of the applicant's qualifications should be submitted in triplicate (original and two photocopies) to: Brady Banta, Chair, Colonial Dames Scholarship Award, 5109 Cayman Place, Jonesboro, AR 72401; 870/972-3077.



THE SOCIETY of
AMERICAN ARCHIVISTS



2001 AWARDS NOMINATION FORM

THE SOCIETY OF
AMERICAN ARCHIVISTS

NAME OF AWARD

Person/Organization to receive award

Address

City/State/Zip/Country

Phone

E-mail

Person making the nomination

Address

City/State/Zip

Phone

E-mail

Has nominee been informed of this nomination? ☐ Yes ☐ No

Please answer the following questions about the nominee. Attach additional pages if necessary.

How does the nominee meet the criteria of the award?

What are the outstanding characteristics of the nominee?

List supporting documents (three copies of all supporting documents, including nominated publications, must accompany this form).

PLEASE SUBMIT FIVE COPIES OF THIS FORM AND THREE COPIES OF ALL SUPPORTING DOCUMENTS BY FEBRUARY 28, 2001. Nominations for the Theodore Calvin Pease Award must be submitted by May 1, 2001. Send nominations for the Distinguished Service Award, C.F.W. Coker Prize, Oliver Wendell Holmes Award, and Minority Student Award to: Deborah Day; University of California, San Diego; Scripps Institution, Oceanography; 9500 Gilman Drive 0219; La Jolla, CA 92093-0219; 858/534-5970; fax 858/534-5269; dday@ucsd.edu. Send nominations for the Theodore Calvin Pease Award, Philip M. Hamer and Elizabeth Hamer Kegan Award, J. Franklin Jameson Archival Advocacy Award, Sister M. Claude Lane Award, Waldo Gifford Leland Prize, and Preservation Publication Award to: Alexandra S. Gressitt; 1505-H Autumn Honey Court; Richmond, VA 23229; agressitt@lva.lib.va.us.



2001 CALENDAR

January 23

The Open Archives Initiative(OAI) develops and promotes interoperability standards that aim to facilitate the efficient dissemination of content. An Open Meeting to make public the release of the specifications of the initial OAI interoperability architecture will be held at the Renaissance Hotel in Washington, DC. The goal of this interoperability architecture is to provide an easy way for data providers to expose their metadata and for service providers to access that metadata and use it as input to value-added services. A key component of the interoperability architecture is the use of the Dublin Core element set as the required resource discovery vocabulary. Complete information on the meeting and a registration form is available at www.openarchives.org/DC2001/OpenMeeting.html.

February 15

NEDCC workshop, "Preservation of Scrapbooks," sponsored by the New York State Library, at the Guilderland Public Library in Guilderland (Albany), NY. For information call 978-470-1010 or visit www.nedcc.org/nysbook.htm.

March 5-9

NEDCC workshop, "School for Scanning: Cuba, Issues of Preservation and Access for Paper-Based Collections," at the National Archives of Cuba in Havana. Early bird registration fee: \$150 by Jan. 15, 2001. Late registration is \$175, deadline Feb. 28, 2001. All participants responsible for travel and lodging costs. Conference will be conducted in English with Spanish translation. For more information, contact: School for Scanning: Cuba, Archivo Nacional de Cuba, Compostela #906 esq. San Isidro, Habana Vieja 10100, C. Habana, Cuba; fax 537 33 8089; arnac@ceniai.inf.cu.

March 8-10

"Interdisciplinary Conference on the Impact of Technological Change on the Creation, Dissemination, and Protection of Intellectual Property" at the Ohio State University College of Law in Columbus, Ohio. Continues the process begun at the Interdisciplinary Conference held in February 2000, which explored the multi-disciplinary effect of the interface of law and digital communication technology on the creation, dissemination, and protection of intellectual property. More details and registration information are available at the Conference website: www.law.ohio-state.edu/intellectualproperty.htm

March 14-17

"Museums and the Web 2001" in Seattle, Washington. Sponsored by Archives and Museum Informatics. Full details at <http://www.archimuse.com/mw2001/>.

March 27

National Archives and Records Administration (NARA) 16th Annual Preservation Conference, "A Case Oddity: Preserving the Physical Evidence

of Artifacts and Records," to be held at National Archives at College Park, MD. Registration fee: \$75 (includes buffet lunch). Contact: Eleanor Torain, 301/713-6718, fax 301/713-6653, e-mail eleanor.torain@arch2.nara.gov, or visit www.nara.gov/arch/techinfo/preserva/conferen/2001.html.

April 26

4:00 p.m.- 5:30 p.m. Public Lecture: "Critical Issues and Strategic Choices in Archives and Records Management" at University of Maryland-College Park, McKeldin Library (Special Events Room, 3rd Floor). The archives and records management professions carry out essential functions for some of our most important information resources. Their work is critical to the smooth and effective operation of government, business, education, and other institutions, to document the development of policies and services, to serve administrative and legal needs, and to ensure the retention and availability of records with enduring value. These two professional fields are in the midst of great change as the shift to e-business, e-commerce, and e-government enhance the importance of information resources. At the same time, they face substantial challenges of meeting shifting member needs, preserving and managing electronic records and information, maintaining a distinct professional identity, and planning for the future. Two of the nation's foremost leaders in the archives and records field will address these and other issues, describe strategic choices, and share their thoughts about the future of archives and records management: Lee Stout, President, Society of American Archivists, "Critical Issues, Strategic Choices in Archives: The View from the SAA"; and Larry Eiring, President, ARMA International, "Critical Issues, Strategic Choices in Records Management: The View from ARMA." For more information, please contact Bruce W. Dearstyne, 301/405-2001, bd58@umail.umd.edu.

May 30-June 2

VI European Conference on Archives "Archives Between Past and Future" in Florence, Italy. For details, visit www.brainitalia.it/archives.

June 4-9

Association of Canadian Archivists annual meeting in Winnipeg, Manitoba, Canada. Theme: "ACA 2001: The Archival Odyssey." Details at <http://aca.archives.ca>.

June 11-22

34th Georgia Archives Institute, "An Introduction to Archival Administration," in Atlanta, Georgia. Sponsored by Georgia Department of Archives and History, Jimmy Carter Library, The Atlanta Regional Consortium for Higher Education. Tuition is \$500. **Enrollment is limited and the deadline for receipt of application and resume is April 1, 2001.** For more information and application, contact: Anne Salter, Archives, Library and Information Center, Georgia Institute of Technology, Atlanta, GA 30332-0900; 404/894-9626; fax 404/894-9421; anne.salter@library.gatech.edu

June 22-23

4th annual Museum and Library Archives Institute sponsored by Monson Free Library and Reading Room Association, Massachusetts Board of Library Commissioners, New England Archivists, New England Museum Association, and Worcester Historical Museum will be held at the Wilbraham & Monson Academy in Wilbraham, MA. The institute consists of two parallel programs: introductory and special topic. The introductory program is designed for those who have responsibility for museum and library records and special collections, but limited experience in archival methods and procedures. The program will address collecting and accessioning, appraising, arrangement and description, reference and access, preservation planning, and fundraising. The special topic track provides an opportunity to focus on a particular archival topic or issue in a comprehensive, in-depth manner. Topics include identification, appraisal, arrangement, description, photo preservation, digital imaging, and copyright. Contact: Theresa Rini Percy, Director, Monson Free Library, 2 High Street, Monson, MA 01057; 413/267-3866; fax 413/267-5496; tpercy@cwmar.org.

July 29-August 10

The 15th annual Western Archives Institute at The University of Redlands in Redlands, California, is an intensive, two-week program that provides integrated instruction in basic archival practices to individuals with a variety of goals, including those whose jobs require a fundamental understanding of archival skills, but have little or no previous archives education, those who have expanding responsibility for archival materials, those who are practicing archivists but have not received formal instruction, and those who demonstrate a commitment to an archival career.

The 2001 program will feature as the principal faculty member Timothy Ericson, Assistant Library Director for Archives and Special Collections at the University of Wisconsin at Milwaukee. He is University Archivist and directs the operation of the Milwaukee-region Area Research Center (part of a statewide network of regional archives that is administered through the State Historical Society of Wisconsin). He also teaches archives administration courses in the university's graduate archival education program and serves on the Wisconsin Historical Records Advisory Board. Joining him on the faculty will be distinguished working professionals noted for selected fields of archives education.

In addition, the program will include site visits to historical records depositories in the area. The program will feature site visits to historical records depositories, and a diverse curriculum, which includes history and development of the profession, theory and terminology, records management, appraisal, arrangement, description, manuscripts acquisition, archives and the law, photographs, preservation administration, reference and access, automation, outreach programs, and managing archival programs and institutions.

Tuition for the program is \$550 and includes



a selection of archival publications. Housing and meal plans are available at additional cost. Enrollment is limited. **The application deadline is April 16, 2001.** For additional information and an application form, contact: Administrator, Western Archives Institute, 1020 O Street, Sacramento, CA 95814; 916/653-7715; fax 916/653-7134; ArchivesWeb@ss.ca.gov.

August 27-Sept. 2

65th annual meeting of the Society of American Archivists in Washington, DC, at the Hilton and Towers. Details at <http://www.archivists.org/conference/index.html>.

Sept. 2-5

The first joint national conference of the Australian Society of Archivists and the Records Management Association of Australia at the Hotel Grand Chancellor, Hobart, Tasmania, Australia. Theme: "Convergence 2001—Recordkeeping in a Digital Age." Direct inquiries to: Mures Convention Management, Victoria Dock, Hobart 7000, Tasmania, Australia; fax 03 6234 4464; conventions@mures.com.au.

Sept. 2-7

6th International Cultural Heritage Informatics Meeting (ICHIM) at the Politecnico di Milano in Milan, Italy. The international forum to examine the relationships between technology and cultural heritage. Full details at www.archimuse.com/ichim01.

September 22-28

"Why Collect? The Purpose of Audio Visual Archives." Association for Recorded Sound Collections (ARSC)/International Association of Sound and Audiovisual Archives (IASA) joint meeting, sponsored by the British Library National Sound Archive in London, United Kingdom. <http://www.arsc-audio.org> or <http://www.llgc.org/uk/iasa/>.

October 10-13

XXXVth International Conference on the Round Table on Archives (CITRA) 2001 in Reykjavik, Iceland. For details visit www.ica.org.

FUNDING

AIP Center for History of Physics

The Center for History of Physics of the American Institute of Physics has a program of grants-in-aid for research in the history of modern physics and allied sciences (such as astronomy, geophysics, and optics) and their social interactions. Grants can be up to \$2,500 each. They can be used only to reimburse direct expenses connected with the work. Preference will be given to those who need funds for travel and subsistence to use the resources of the Center's Niels Bohr Library (near Washington, DC), or to microfilm papers or to tape-record oral history interviews with a copy deposited in the Library. Applicants should name the persons they would interview or papers they would microfilm, or the collections at the Library they

need to see; you can consult the online catalog at our Website, <http://www.aip.org/history>, and please feel free to make inquiries about the Library's holdings.

Applicants should either be working toward a graduate degree in the history of science (in which case they should include a letter of reference from their thesis adviser), or show a record of publication in the field. To apply, send a vitae, a letter of no more than two pages describing your research project, and a brief budget showing the expenses for which support is requested to: Spencer Weart, Center for History of Physics, American Institute of Physics, One Physics Ellipse, College Park, MD 20740; phone 301/209-3174; fax 301/209-0882; e-mail sweart@aip.org. **Deadlines for receipt of applications are June 30 and December 31 of each year.**

Brown University Research Fellowship Program

The John Nicholas Brown Center is now accepting applications for its Research Fellowship Program. We support scholarship (research and writing) in American topics, primarily in the fields of art history, history, literature, and American studies. Preference is given to scholars working with Rhode Island materials or requiring access to New England resources. Open to advanced graduate students, junior or senior faculty, independent scholars, and humanities professionals. We offer office space in the historic Nightingale-Brown House, access to Brown University resources, and a stipend of up to \$2,000 for a term of residence between one and six months during one of our two award cycles each year: January through June; July through December. Housing may be available for visiting scholars. **Application deadlines are: November 1st for residence between January and June; April 15th for residence between July and December.** To request an application, please contact: Joyce M. Botelho, Director, The John Nicholas Brown Center, Box 1880, Brown University, Providence, RI 02912. 401/272-0357; fax 401/272-1930; Joyce_Botelho@Brown.edu.

Carl Albert Congressional Research and Studies Center Visiting Scholars Program

The Carl Albert Congressional Research and Studies Center at the University of Oklahoma seeks applicants for its Visiting Scholars Program, which provides financial assistance to researchers working at the center's archives. Awards of \$500-\$1,000 are normally granted as reimbursement for travel and lodging. The center's holdings include the papers of many former members of Congress, such as Speaker Carl Albert, Robert S. Kerr, and Fred Harris of Oklahoma, Helen Gahagan Douglas and Jeffery Cohelan of California, and Neil Gallagher of New Jersey. Besides the history of Congress, congressional leadership, national and Oklahoma politics, and election campaigns, the collections also document government policy affecting agriculture, Native Americans, energy, foreign affairs, the environment, and the economy. Topics that can be studied include the Great

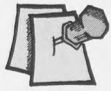
Depression, flood control, soil conservation, and tribal affairs. At least one collection provides insight on women in American politics. The center's collections are described on its Web site at <http://www.ou.edu/special/albertctr/archives/> and in the publication titled, *A Guide to the Carl Albert Center Congressional Archives* (Norman, Okla.: The Carl Albert Center, 1995) by Judy Day, et al. The Visiting Scholars Program is open to any applicant. Emphasis is given to those pursuing postdoctoral research in history, political science, and other fields. Graduate students involved in research for publication, thesis, or dissertation are encouraged to apply. Interested undergraduates and lay researchers are also invited to apply. Applications are accepted at any time. For more information, please contact: Archivist, Carl Albert Center, 630 Parrington Oval, Room 101, University of Oklahoma, Norman, OK 73019; 405/325-5401; fax 405/325-6419; kosmerick@ou.edu.

CLIR/DLF Fellowship

The Council on Library and Information Resources (CLIR) and the Digital Library Federation (DLF) are pleased to announce a new opportunity for librarians, archivists, information technologists, and scholars to pursue their professional development and research interests as Distinguished Fellows. The program is open to individuals who have achieved a high level of professional distinction in their fields and who are working in areas of interest to CLIR or DLF. For more information, visit www.clir.org. The fellowships are available for periods of between three to twelve months and are ideal for senior professionals with a well-developed personal research agenda. Prospective applicants are encouraged to contact CLIR President Deanna Marcum, 202/939-4750, or DLF Director Dan Greenstein, 202/939-4762, addressing the following questions: 1) What would you carry out during your tenure as Fellow? 2) How would your work contribute to that of CLIR and DLF? 3) For what period of time do you request the Fellowship? 4) What level of funding is required to undertake the Fellowship? 5) What is the likely outcome or product of the Fellowship?

NHPRC Fellowship in Archival Administration

For the 2001-2002 year, the National Historical Publications and Records Commission (NHPRC) is offering one fellowship in archival administration. NHPRC views the fellowship as an opportunity for professional archivists with two to five years of experience to gain new or additional experience with archival administrative procedures and problems. The fellow's stipend is \$35,000, with a benefit payment of \$8,750. **Applications from potential fellows are due by March 1, 2001.** Contact: NHPRC, NARA, 700 Pennsylvania Avenue NW, Room 111, Washington, DC 20408-0001; 202/501-5610; fax 202/501-5601; nhprc@arch1.nara.gov. The forms are also available on the NHPRC Web site at www.nara.gov/nhprc. For further information, please contact: Michael T. Meier of the NHPRC staff at 202/501-5610 ext. 252 or michael.meier@arch1.nara.gov.



The Pepper Foundation's Visiting Scholars Program

The Claude Pepper Foundation seeks applicants for its "visiting scholars program," which provides financial assistance for researchers working at the Claude Pepper Center's archives at Florida State University. The Claude Pepper Library's holdings include papers, photographs, recordings, and memorabilia of the late U.S. Senator/ Congressman Claude Pepper and his wife, Mildred Webster Pepper. Pepper served in the U.S. Senate from 1936-1950 and the U.S. House of Representatives from 1962-1989. Topics that can be studied include Social Security, Medicare, elder affairs, age discrimination in the work force, labor issues such as minimum wage/maximum hours, health care reform, National Institutes of Health, civil rights, crime, international affairs, FDR's New Deal and World War II. The visiting scholar's program is open to any applicant pursuing research in any of the areas related to issues addressed by Claude Pepper. **Application deadlines are April 15th and October 15th.** For additional information and an application form, contact: Grants Coordinator, Claude Pepper Center, 636 West Call Street, Tallahassee, FL 32306-1122; 850/644-9309; fax 850/644-9301; mlaughli@mailier.fsu.edu; <http://pepper.cpb.fsu.edu/library>.

Recording Academy Grants

The National Academy of Recording Arts & Sciences, Inc., also known as the Recording Academy, awards grants to organizations and individuals to support efforts that advance:

- 1) archiving and preservation of the musical and recorded sound heritage of the Americas;
- 2) research and research implementation projects related to music teaching methodology in early childhood and the impact of music study on early childhood development; and
- 3) medical and occupational well being of music professionals.

Priority is given to projects of national significance that achieve a broad reach and whose final results are accessible to the general public. Grant amounts generally range from \$10,000-\$20,000. For projects of particularly broad scope or importance applicants may request support in excess of the standard guidelines. The Recording Academy reserves the right to award each grant on a case-by-case basis. Grant requests may span a time period from twelve to twenty-four months. The grant application is available online at <http://www.GRAMMY.com/grantprogram>. Applicants must use the current grant application only.

Schlesinger Library

The Radcliffe Institute announces programs of research support grants and dissertation grants at its Arthur and Elizabeth Schlesinger Library on the History of Women in America. These programs are intended for independent scholars and graduate students writing Ph.D. dissertations, who are actively pursuing research that requires or will benefit from access to the holdings of the Schlesinger Library. Research Support Grants range from \$100 to \$2000 and will be made to scholars who have completed the Ph.D. or other doctoral degree at least a year before the time of application, or who have

equivalent research and writing experience. All non-U.S. citizens should contact the library prior to applying regarding visas and other required paperwork. **The deadline for proposals is February 1, 2001.** Appointments will be announced in early May.

Doctoral Dissertation Grants are awarded to support graduate students using the holdings of the Schlesinger Library. The program will award two or more grants of up to \$1,500. Applicants must be enrolled in a doctoral program in a relevant field, have completed their course work toward the doctoral degree, and have an approved dissertation topic by the time the application is submitted. Dissertation grants can only be awarded to U.S. citizens. **The deadline for proposals is February 1, 2001.** Appointments will be announced in early May. Please note that priority will be given to projects that require access to materials that can be used only at the Library. The selection committees will give lower priority to applications for grants to use manuscript materials that exist in microform and can be borrowed through interlibrary loan. For complete application information, write to the Grants Administrator, Schlesinger Library, Radcliffe Institute, 10 Garden Street, Cambridge, MA 02138

Soroptimist Visiting Researcher Program

The Soroptimist Archives will offer travel and lodging grants for May 2001-April 2002 to graduate, post-graduate and independent researchers who would benefit from using the collections of Soroptimist International of the Americas and its two affiliated organizations, The Soroptimist Foundation and Venture Clubs of the Americas. The program makes grants up to \$1,000 for researchers from Canada and the United States and up to \$1,500 for researchers from other countries. The collections include the archives of each organization as well as manuscript collections, oral history interviews and artifacts. The Soroptimist Archives will support research in women and volunteerism, advocacy for women, women as fundraisers and organization leaders, and women in business and professions. **Deadline for application is March 15, 2001.** For further information and application requirements, contact: Lisa Mangiafico, Archivist, Soroptimist International of the Americas, Two Penn Center Plaza, Suite 1000, Philadelphia, PA 19102; 215-557-9300; lisa@soroptimist.org or the Soroptimist Web site at www.soroptimist.org.

Morris K. Udall Archives Visiting Scholars Program

The University of Arizona Library Special Collections houses the papers of Morris K. Udall, Stewart L. Udall, David K. Udall, Levi Udall and Jesse Udall. The library's holdings also include related papers of noted politicians Lewis Douglas, Henry Ashurst and George Hunt. To encourage faculty, independent researchers, and students to use these materials, the Morris K. Udall Archives Visiting Scholars Program will award up to three \$1,000 research travel grants and four \$250 research assistance grants in the current year. Preference will be given to projects relating to

issues addressed by Morris K. Udall and Stewart L. Udall during their long careers of public service on environment, natural resources, Native American policy, conservation, nuclear energy, public policy theory and environmental conflict resolution.

Eligibility: The grants are open to scholars, students, and independent researchers. **Awards:** The \$1,000 research travel grants will be awarded as reimbursement for travel to and lodging expenses in Tucson, Arizona. These grants do not support travel to locations other than Tucson. The \$250 research assistance grants will be awarded to assist local researchers. **Application Procedures:** Applications will be accepted and reviewed throughout the year. Please mail a completed application form with three sets of the following materials: 1) a brief 2-4 page essay describing your research interests and specific goals of your proposed project; and 2) a 2-3 page brief vita. To request an application, contact: Roger Myers, University of Arizona Library, Special Collections, Room C206, P.O. Box 210055, Tucson, AZ 85721-0055; rmyers@library.arizona.edu.

U.S. Capitol Historical Society Fellowship

Applications are invited for the sixteenth year of the United States Capitol Historical Society Fellowship. This fellowship is designed to support research and publication on the history of art and architecture of the United States capitol and related buildings. Graduate students and scholars may apply for periods ranging from one month to one year; the stipend is \$1,500 per month. **Applications must be postmarked by March 15, 2001.** For further information, contact: Dr. Barbara Wolanin, Curator, Architect of the Capitol, Washington, DC 20515; 202/228-1222.

AWARDS

SAA Awards & Fellow Nominations

See pp. 24-29 for details.

ARSC Awards for Excellence

Nominations sought for the 2001 Association for Recorded Sound Collections (ARSC) Awards for Excellence in Historical Recorded Sound Research. Eligible publications include any printed workbook, monograph, article, liner notes first published during 2000. The work may be on any subject related to recorded sound. The work should deal primarily with historical periods, defined as at least ten years prior to publication (e.g., pre-1991), with the exception of works related to preservation and technology. In addition, a Lifetime Achievement Award will be presented to an individual in recognition of his or her life's work in published recorded sound research. **The deadline for nominations is January 31, 2001.** A list of past winners is available on the ARSC Web site at www.arsc-audio.org. Please forward the author, title, publisher, and publisher's address for each nominee to either of the ARSC Awards Co-Chairs: Brenda Nelson-Strauss, bnelsonstrauss@cso.org; Vincent Pelote, pelote@andromeda.rutgers.edu.



HOW TO LIST A PROFESSIONAL OPPORTUNITY

As a service to members, SAA publishes announcements about professional opportunities for archivists and positions wanted. SAA reserves the right to decline or edit announcements that include discriminatory statements inconsistent with principles of intellectual freedom or the provisions of the Civil Rights Act of 1964 and its subsequent amendments.

The following rate schedule entitles an employer to post one job in the *Online Employment Bulletin* plus one issue of *Archival Outlook* or the print version of the *SAA Employment Bulletin* for one fee:

92¢ per word

(NUMBERS, ABBREVIATIONS, ETC.
EACH COUNT AS ONE WORD.)

Institutional members receive a 50% discount. New postings to the *Online Employment Bulletin* are available for viewing beginning Thursday afternoon and remain posted for up to two months at www.archivists.org/employment.

Deadlines for all issues of *Archival Outlook* and *SAA Employment Bulletin* are the 15th of the month preceding publication. Job ads will not be posted unless accompanied by a purchase order for the applicable amount; ads will be edited to conform to the style illustrated in this issue. Job ads submitted via fax must be double-spaced. Ads may be submitted via fax, e-mail, on diskette, or regular mail.

The *SAA Employment Bulletin* is available to individual members at a cost of \$24 per year only at the time of membership renewal. Individual issues are available to SAA members for \$6 and to nonmembers for \$10. The bulletin is published in February, April, June, August, October, and December. *Archival Outlook* is published in January, March, May, July, September, and November and is sent to all SAA members.

For more information contact SAA at 312/922-0140, fax 312/347-1452, jobs@archivists.org

It is assumed that all employers comply with Equal-Opportunity/Affirmative-Action regulations.



THE SOCIETY of
AMERICAN ARCHIVISTS

ARCHIVES MANAGER

Cincinnati Museum Center
Cincinnati, OH

Responsibilities: Arrange and describe manuscript collections, supervise volunteers, create finding aids and assist patrons and staff with research. Refine the collecting plan and actively collect. Raise funds for the processing of manuscript collections. **Qualifications:** M.A. in history, historical administration or related studies with archival knowledge. Excellent communication skills, computer skills and ability to work independently and as part of a team. Prefer knowledge of Cincinnati history, previous archival experience and certification by Academy of Certified Archivist (or willing to obtain it). Ability to lift and move boxes weighing up to 40 pounds. **To Apply:** Send letter of application, resume, and complete mail and phone information for three references to: VP of HR, Cincinnati Museum Center, 1301 Western Avenue, Cincinnati, OH 45203; or e-mail to: kbolden@cincymuseum.org. Equal Opportunity Employer.

ARCHIVES/SPECIAL COLLECTIONS LIBRARIAN

Minnesota State University
Mankato, MN

Required: M.L.S. from ALA-accredited program. Minimum two years post-M.L.S. experience. Experience in archives/special collections and records management. **For complete vacancy notice:** <http://www.lib.mnsu.edu/lib/vacancies.html>. **To apply:** send detailed letter addressing qualifications, vita and names and telephone numbers of 3 references to: Ms. Becky Schwartzkopf, Department Chair, Library Services, Minnesota State University, Mankato, POB 8419, Mankato, MN 56002-8419; 507/389-5953. **Applications received by February 9, 2001 will receive priority consideration.** AA/EOE.

ARCHIVIST

The Archives of the Episcopal Church USA
Austin, TX

The National Church Archives' research office is inviting applications for the position of archivist for information access and collections management. The archivist is responsible for planning and implementing archival methods and technologies to improve access to holdings. The position includes accountability for the management of inventory, cataloging and metadata description, and formulation of local standards for measuring performance of access services. The archivist will have a leadership role in devising new forms of intellectual control and exploring modern communications technology to make available digital information resources. The job will call for a person with a keen interest in new and strategic uses of technology for the benefit of the Archives' user communities. The Archives operates within a

non-profit organizational setting. Its work is based on providing institutional research support. Six full-time and several part-time employees work at the research office in Austin and the headquarters in New York City. **Qualifications:** Advanced degree in archives, library or information science; prefer two years experience in archives or experience in a related field of information management; familiarity with computer systems in general and experience with electronic record keeping, including knowledge of standard data exchange formats and Internet-based publishing and encoding. Some knowledge of the history of American religion is preferred; an appreciation for the contribution of faith communities is essential. Excellent oral and written communication skills are required. The successful candidate should have a remarkable blend of maturity, good humor and workplace judgment. **Salary:** range \$35,000 to \$45,000 DOE; excellent health and leave benefits. **Send resume, letter, names of 3 references, and requirements to:** Vivian Harrison, HR Manager, Archives of the Episcopal Church, P.O. Box 2247, Austin, TX 78768; fax 512/480-0437; <http://EpiscopalArchives.org>

ARCHIVIST

Rock and Roll Hall of Fame and Museum
Cleveland, OH

The Rock and Roll Hall of Fame and Museum seeks an experienced Archivist to plan and direct the activities of the museum archives. The Archivist will coordinate and direct a comprehensive program of archival management for the Rock and Roll Hall of Fame and Museum and the Rock and Roll Hall of Fame Foundation by appraising, preserving, classifying and maintaining historical documents, manuscripts, audio/visual, and digital collections. The successful candidate will also develop and execute policies for accessions, appraisals, processing, preservation, conservation and access in accordance with current and emerging standard practices. Travels off-site when required. **Qualifications: Required:** M.A. or M.L.S. degree with concentration in archives from an ALA-accredited program or equivalent. In-depth knowledge of archival principles and practices; knowledge of preservation; care and storage of historical documents and objects; ability to supervise and delegate. Knowledge of applicable software programs. **Preferred:** A minimum five years of progressively responsible professional experience in an archives, museum or manuscript repository and a minimum of three years management experience. Knowledge and love of history of rock and roll music and popular culture. **For Consideration:** Send resume and cover letter detailing your qualifications along with salary history to: Rock and Roll Hall of Fame and Museum, 1 Key Plaza, Cleveland, OH 44114-1022; Attn: Human Resources -



Archivist. No telephone calls please. The Rock and Roll Hall of Fame and Museum is an Equal Opportunity Employer.

ARCHIVIST

*Wheaton History Center
Wheaton, IL*

History museum and education center seeks an archivist to appraise and process archival materials for the Center, City of Wheaton and Wheaton Park District; assist researchers; conduct oral histories; establish outreach programs; and help with planning for a new facility. **Qualifications:** ALA-accredited M.L.S. or master's degree in history or related field with a specialized archival training component; minimum three years experience; effective communication, interpersonal, and teamwork skills. **Salary range:** \$34,500-\$45,000 plus benefits. **Send resume, salary history, and three references to:** Archivist Position, Wheaton History Center, P.O. Box 373, Wheaton, IL 60189-0373

ARCHIVIST I

*Alabama Department of Archives and History (ADAH)
Montgomery, AL*

The ADAH seeks qualified applicants for an immediate opening for an entry-level archivist (**Salary Range:** \$22,198-\$33,742). The successful applicant will work with state government agencies to provide archival and records management assistance. Duties may include appraising records in all formats, researching and developing records retention guidelines, conducting records management workshops, and monitoring state agencies for records keeping compliance. A full job description is located at www.personnel.state.al.us/30430.htm. State Personnel procedures and an application form are available at www.personnel.state.al.us. **Applications should be submitted to State Personnel by January 19, 2001.** For more information contact Tracey Berezansky at 344/242-4452 x243 or Richard Wang at 334/242-4452 x240 or visit the division Web site at www.archives.state.al.us/officials/index2.html.

ARCHIVIST & RECORDS MANAGER

*Trinity Church Archives
Parish of Trinity Church
New York, NY*

Overview: The Archivist & Records Manager is responsible for bringing an archival approach to the church's management of its records and manuscript collection, for developing and maintaining the church's records management program, and for facilitating the use of these collections, including through exhibits in Trinity Museum. The position supervises one full time assistant. **Duties and Responsibilities:** Promote an understanding of the archival paradigm for

cultural resources management as it relates to the needs of the church in managing its diverse collections; oversee processing and description of records and manuscript collections; ensure for the preservation of collections; manage internal acquisitions as well as donations from external sources; continue planning efforts toward establishing a records management program; facilitate access to and understanding of records and manuscript collections in the church's custody for all users. **Qualifications:** M.A. in History or related discipline or M.L.S. degree with concentration in archives from an ALA-accredited library school; knowledge of contemporary archival standards and records management principles and practices; a minimum of three-years professional experience processing collections in an archives, museum, or manuscript repository. Excellent written, oral and interpersonal communication skills. Ability to train and constructively evaluate student interns and volunteers. **Please send resume and cover letter to:** HR Recruiter, fax 212/602-9649, hr@trinitywallstreet.org. For a more detailed position description, visit www.trinitywallstreet.org.

ARCHIVIST AND SPECIAL COLLECTIONS LIBRARIAN

*University of Wisconsin-Eau Claire
Eau Claire, WI*

Library. Archivist and Special Collections Librarian: Join a dedicated faculty and staff of 36, committed to providing a high level of service to the University of Wisconsin-Eau Claire's students and faculty. Position responsible for administering, developing, organizing, promoting, and providing reference and instructional services for materials held in the Special Collections Department, with special focus on its Area Research Center and University Archives. Provide administrative oversight of Records Management program and work on Reference/Government Publications Desk. **Requirements:** ALA-accredited master's degree; archival training or experience; demonstrated familiarity with web-authoring tools; demonstrated commitment to public services; demonstrated strong written, oral communications, and teaching skills. A degree in American history, experience providing general reference services, and experience cataloging archival records may be considered assets. Applicants should check the library's web site at www.uwec.edu/Admin/Library for a detailed position announcement and additional information about the department, library and university. UW-Eau Claire, with 10,500 students, is ranked among the top Midwestern regional universities. Eau Claire is located in beautiful northwestern Wisconsin, 90 minutes from Minneapolis-St. Paul. **To apply,** send a letter of application, current resume, and names, addresses, phone numbers, and e-mail addresses of three professional references to: Phyllis Hambleton, McIntyre Library, UW-Eau Claire,

Eau Claire, WI 54702-4004. **Review of applications will commence January 22, 2001 and continue until the position is filled.** Salary and rank commensurate with education and experience. The university reserves the right to check additional references with the permission of the candidate at the appropriate time in the process. Names of finalists must be released upon request. An AA/EEO Employer.

ARCHIVIST/CURATOR

*Heritage Museum/Lincoln County
Libraries/Libby School Libraries
Libby, MT*

Description: Two-year, IMLS-funded collaborative project seeks archivist to coordinate volunteer efforts in the processing of museum and library collections related to local history.

Requirements: M.L.S. or advanced degree in American history, literature or related field; at least one year of professional archival experience, effective organizational skills, willingness to adopt new technologies and ability to work, teach and communicate effectively, both orally and in writing. Working knowledge of standard archival procedures, MARC cataloging, LC subject headings, and Windows experience. Create finding aids and develop innovative methods of providing access to the collection incorporating Web technology. Establish the workflow and support for ongoing procedures. Familiarity with accepted conservation methods applied to archival collections of manuscripts, photographic material and artifacts. **Essential Requirement:** Ability to skillfully train and supervise volunteers, effectively organizing the project. **Salary:** \$34,000 plus opportunity for professional development. Send cover letter, resume and three letters of reference to: Jeff Gruber, 908 Mineral Avenue, Libby, MT 59923. **Applications received by February 18, 2001, will be given first consideration and position will remain open until filled.** To see full description of local area, visit www.libby.org.

ARCHIVIST/CURATOR

*Jewish Americans in Music
Potomac, Maryland*

A thoughtful and responsible person is sought to oversee a music collection for a gallery celebrating the contribution of Jewish Americans to music and to American culture. This is a part-time position to last approximately one year or longer. Responsibilities include cataloging the collection of books, archivally framed music material and other materials that are yet to be framed. Must have strong computer skills to search for materials that will raise the level of the collection prior to foundation turning it over to a museum or university. Work with other archivists, scholars and academicians to improve the quality of the collection. Correspond with living composers, lyricists and others to publicize



the collection and broaden its reach. Correspond also with other private collectors. This is a private non-profit collection run by a foundation. Applicant should have some knowledge of Jewish culture but not a requirement. Excellent salary. **Please send a letter of application, resume and references to:** Gerald S. Snyder, 10612 Willowbrook Drive, Potomac, MD 20854.

ARCHIVIST/CURATOR

*Kappa Kappa Gamma Heritage Museum
Kappa Kappa Gamma Foundation
Columbus, OH*

Women's fraternity seeking archivist/curator to maintain archives of organization and oversee operation of historical museum in Columbus, Ohio. **Responsibilities:** maintenance of archives, active photographic collection, development of outreach programs, public tours, and historical research. **Qualifications:** Advanced degree in archival science or related field with qualifying experience. \$30's. Excellent benefits. **Send resume:** J. Dale Brubeck, Executive Director, Kappa Kappa Gamma Foundation, P.O. Box 38, Columbus, OH 43216; or fax to 614/228-7809. A position description may be obtained via e-mail to dbrubeck@kappakappagamma.org.

ARCHIVIST/LIBRARIAN

*National Cowboy & Western Heritage Museum
Oklahoma City, OK*

The Donald C. & Elizabeth M. Dickinson Research Center at the National Cowboy & Western Heritage Museum seeks an archivist/librarian to assist in the collections development and management, reference and research, and outreach programs of the center. This is a full-time (Mon.-Fri., 40-hour) two-year position with the possibility of extending to four years. The museum offers competitive benefits including health insurance, a generous 403(b) savings & retirement plan, 10 paid holidays, 10 paid vacation days, and 10 paid sick days. **The salary is \$27,000.** **Responsibilities:** Will assist the associate librarian and center director with the cataloging and classification of books, the processing of archival, photographic, and moving images collections and the creation of finding aids. Will also assist in providing reference and research services; Will assist the director in outreach activities associated with the museum's Web site. **Qualifications:** M.L.S. or M.A. in American history with relevant coursework in library and/or archives management and some experience working in a library and/or archives. Strong organization and communication skills; familiarity with a variety of computer applications; Preference given toward candidates experienced with AACR, LCSH, MARC formats, automated library systems, and finding aids in XML for Encoded Archival Description. **To Apply:** Send resume, with cover letter and the

names, addresses and telephone numbers of three current references to: Chuck Rand, National Cowboy & Western Heritage Museum, 1700 Northeast 63rd Street, Oklahoma City, OK 73111; or, fax 405/478-6421. **Application deadline: February 9, 2001.**

ASSISTANT ARCHIVIST

*Research Center
Autry Museum of Western Heritage
Los Angeles, CA*

Autry Museum of Western Heritage seeks energetic, outgoing person for position in archives. Good opportunity for person interested in building a career in special collections and archives management. Researches and catalogs primary source materials on the American West, including manuscripts, personal papers, maps, photographs and visual ephemera. Position will include training to use our online databases. M.L.S. or M.A. in American history or a related field. Archives training and some experience in a research library or archives required. Knowledge of EAD, USMARC coding and AACR2 cataloging preferred. Anticipated starting salary in the mid 30s. The Autry Museum is an active EOE. **Please send letter of application and resume to:** Attn.: Human Resources, Autry Museum of Western Heritage, 4700 Western Heritage Way, Los Angeles, CA 90027-1462. Interested applicants may contact the Research Center at rroom@autry-museum.org for further information. **Apply by March 5, 2001.**

ASSISTANT UNIVERSITY ARCHIVIST

*IUPUI University Library
Indianapolis, IN*

Position Available: March 2001. A full-time, tenure-track position with the rank of Assistant Librarian. **Duties and Responsibilities:** Under the direction of the Head of Special Collections/University Archivist, the Assistant University Archivist is responsible for overall administration of the University Archives collections. Engages in active collection development to acquire the most significant materials of permanent historical value for documenting the history and functions of the IUPUI (Indiana University Purdue University Indianapolis) campus. Works to implement archival management of records in electronic form. Oversees University Archives public service and engages in active outreach, including providing instruction in use of University Archives materials. Supervises and performs collections management activities, according to departmental policies and procedures, including accessioning, processing, preservation, and preparation of finding aids. Trains and supervises student assistants. Participates actively with other departmental staff in setting priorities and establishing policies. May engage in library liaison activity. Occasional night and weekend work may be required.

Qualifications: Required: Graduate degree in history, library science, or other relevant discipline; demonstrated knowledge of archival theory and practice; strong written, verbal and interpersonal communication skills; demonstrated ability to work productively with library and university colleagues, users, and donors; ability to represent the University to a variety of groups and forums; evidence of supervisory flexibility and an ability to work creatively in a rapidly changing environment; ability to work cooperatively and productively in groups and on individual projects; technological expertise, including awareness of issues involved with archiving electronic records and knowledge of computer applications in archives; and ability to deal with some physical work such as lifting boxes, climbing ladders, tolerating dust or dirt, etc. **Preferred:** Course work in archives administration; 3 years of progressively responsible archival experience; one or more year's experience as a supervisor; knowledge of USMARC and EAD; substantial technological sophistication. **Environment:** IUPUI in the last decade has become a place of innovation and leadership in higher education. The administration and faculty have worked together to develop centers and programs that make innovative use of technology and foster interdisciplinary collaborations and IUPUI University Library is a significant partner in these collaborations. To learn more about IUPUI University Library, visit its home page at www.ulib.iupui.edu. Visit the Special Collections and Archives home page at <http://www.ulib.iupui.edu/special/>. **Salary & Rank:** Librarians have faculty rank and must demonstrate the ability to meet tenure-track requirements. Salary minimum - \$35,000. **Apply:** Send a letter of application and complete resume with the names, addresses, telephone numbers and e-mail addresses (where available) of four references to Mary Stanley, Director of Business Affairs/Human Resources, IUPUI University Library, 755 West Michigan Street, Indianapolis, IN 46202-5195; phone 317/274-0487, e-mail: mstanley@iupui.edu. **Deadline:** In order to ensure full consideration, applications and nominations must be received by March 1, 2001. Indiana University Purdue University Indianapolis is an Equal Opportunity Affirmative Action Institution. Individuals who require a reasonable accommodation in order to participate in the application process must notify Mary J. Stanley at the above address or 317/274-0487, a reasonable time in advance.

ASSOCIATE LIBRARIAN/ARCHIVIST

*Environmental Design Archives
University of California
Berkeley, CA*

The Environmental Design Archives, a unit of the College of Environmental Design, is an extensive source of written and visual informa-



tion on the development of Bay Area and Northern California architecture and landscape architecture. The Associate Librarian/Archivist will serve a split position as Archivist for the Environmental Design Archives and as Project Manager for a two-year multi-institutional collaborative project to create a virtual collection for the archives of Greene & Greene Architects.

Responsibilities include: project planning, supervising and training staff, online cataloging, coordination among institutions, managing electronic description and access, creation of web sites, reference, fundraising, and promoting collections through publication, exhibition, and public speaking. **Qualifications:** an M.L.I.S. degree, M.A. in Archival Administration, an M.L.I.S., or equivalent degree, minimum of three years experience, experience with architectural records, digital projects, and online description and cataloging; knowledge of MARC and EAD and metadata concepts and standards; well-developed computer and online searching skills; demonstrated skills in development and creation of Web sites and documents. **Salary Range:** \$40,248-\$57,984. Two-year temporary position. **Applications must be received by February 16, 2001.** Environmental Design Archives, University of California, 230 Wurster Hall #1820, Berkeley, CA 94720-1820; archives@socrates.berkeley.edu. AA/EOE.

DIRECTOR OF ARCHIVES AND HISTORY

*Baltimore-Washington Conference
United Methodist Church
Baltimore, MD*

Starting salary: \$30,000 plus benefits. M.A. in history or M.L.S. or equivalent, additional archival training, communications skills, excellent computer skills required. Preference given to candidates with United Methodist background. **Contact:** Jane Donovan, 6152 31st Street NW, Washington, DC 20015; donovangj@erols.com.

DIRECTOR OF RESEARCH COLLECTIONS

*California Historical Society
North Baker Research Library and
Photography Collections
San Francisco, CA*

The California Historical Society seeks a Director of Research Collections to manage the North Baker Research Library and Photography Collections. We are recruiting someone who can lead a staff of four librarians and administer archival collections which include manuscripts, rare books, and photographs. **Required qualifications:** M.L.S. from ALA-accredited institution, or M.A. or Ph.D. in History or related field; collections administrative experience necessary. Details concerning the position and salary range are available upon request. To apply, please send a cover letter, resume, and names of three references to: Michael Duty, Executive Director,

California Historical Society, 678 Mission Street, San Francisco, CA 94105, or e-mail to michael@calhist.org. The position will remain open until filled. This is a full-time position with benefits.

HEAD OF PUBLIC SERVICES

*Schlesinger Library
Radcliffe Institute
Cambridge, MA*

The Schlesinger Library, Radcliffe Institute seeks an experienced professional to lead its Public Services Department. The library's holdings document all aspects of the history of women and include the Radcliffe Archives. To start immediately. **Duties and Responsibilities:** Reporting to the Library Director, the head of public services manages the Public Service Department; Supervises Reference Librarian, Library Assistant and 8-10 students and volunteers; Develops new reference programs and services; Increases awareness of the use of collections for teaching and research; Offers tours and bibliographic instruction programs. Oversees ILL; Provides in-depth reference services to students, fellows, faculty and the general public. Serves on university and library committees; Represents the library at regional and national meetings. **Required Education:** M.L.S. or equivalent advanced degree with 4-5 years public service experience preferably in a research library; Thorough understanding of archives and manuscripts; Demonstrated managerial and organizational skills; Excellent writing and online searching skills; Expertise with electronic environments and web based publishing. Ability to work collaboratively in a team environment. Knowledge of women's studies, women's history, or American history required. **Salary range:** \$44,000-50,000. **To apply:** Please send letter of application, resume and the names and addresses of three professional references to: Search Committee, The Schlesinger Library, Radcliffe Institute, 10 Garden Street, Cambridge, MA 02138

HEAD OF SPECIAL COLLECTIONS AND UNIVERSITY ARCHIVES

*Marquette University
Milwaukee, WI*

Marquette University Libraries seeks applications for senior position reporting to the Dean of Libraries. The department head is responsible for planning, organizing, budgeting, developing, and leading the department in its primary responsibility to support the teaching and research needs of the Marquette community. Archival and manuscript holdings total 11,500 cu.ft.; staff of 3 archivists and 2 archival assistants plus students. The position calls for an ambitious, innovative, and energetic professional enthusiastic about encouraging the use of collections

through reference services, classroom instruction, finding aids, descriptive bibliographies and the Libraries' Web site. For a full description of responsibilities, see the Information section of the Libraries' Web site <http://www.marquette.edu/library>. **Setting:** Marquette University is an urban, independent, Catholic, Jesuit institution, comprised of 15 colleges and professional programs, offering 35 master's and 15 doctoral-level degrees, with a student population of approximately 10,900. The University Libraries have a strong service orientation, carried out by 29 librarians and 41 support staff. In addition to University Archives, the department's collecting strengths include J.R.R. Tolkien, 20th-century Catholic social action, and the history of the Catholic Church in Native America. Marquette is nearing the construction stage for a \$55 million library and learning center, which is expected to house a significant portion of the archival holdings, and this position will play a central role in shaping the setting and service configuration in the new environment. **Qualifications:** ALA-accredited M.L.S. or ACA archival certification and relevant subject master's degree. Supervisory experience; professional activity in archival organizations; knowledge of information technology as applied to special collections. Strong communication skills for effective interaction with colleagues, faculty and outside scholars. **Preferred:** A second master's degree in a subject area. **Review of applications will begin February 1, 2001; the position will remain open until filled.** Salary is competitive, commensurate with qualifications and experience. Letter of application, including a resume and the names and addresses of three references, should be sent to: Dr. Nicholas Burckel, Dean of Libraries, Marquette University Libraries, P.O. Box 3141, Milwaukee WI 53201-3141. Marquette is an Equal Opportunity and Affirmative Action Employer.

HISTORICAL RESOURCES DIGITAL SPECIALIST

*Henry Ford Museum & Greenfield Village
Dearborn, MI*

The Digital Specialist coordinates and undertakes the development and implementation of digital applications for the delivery of historical resources. Makes information about the Historical Resources collections (museum/archives/special collections materials) accessible on the institution's web site. Identifies and creates digital facsimiles of collection material (text, graphic, and three-dimensional) and an attractive/educational context for the material within the institution's website. Promotes the public programs and services of the Research Center through the web. Provides expertise to curatorial and other staff members on the creation, preservation, storage, and access of digital files and images. The Digital Specialist collaborates with curators/



archivists, access services staff, reference staff, registrars, and the museum's web producer in preparing strategic and operational plans, coordinating the process of adding and updating information to the sites, liaison with various client groups, managing and analyzing user feedback, chairing and coordinating advisory committees, promoting the site, and evaluating effectiveness of the site as a cost-effective communications vehicle. Requires degree in history, American studies, museum studies, library science, or related disciplines. Expertise in all relevant areas of imaging and digital applications, including: current archival, library, museum, and/or informational science practices and procedures in the areas of electronic information storage, retrieval, presentation, and reference services. Training or experience in a museum or special library environment preferred. **To apply, contact:** Henry Ford Museum & Greenfield Village, Workforce Development, 20900 Oakwood Blvd., Dearborn, MI 48124; 313/982-6090; fax 313/982-6226; employment@hfmv.org; or visit our Web site at <http://www.hfmv.org>.

HOSPITAL ARCHIVIST

*Yale New Haven Hospital
New Haven, CT*

Few institutions anywhere have as powerful a history as Yale New Haven Hospital. We are currently seeking an archivist to help us continue to make our materials and our heritage as accessible as possible. In this 20-hour week, assignment, you will be responsible for the collection, organization, preservation, and description of archival materials. Specific duties include cataloguing materials and records using archival software programs; developing and mounting exhibits; establishing archival policies and procedures; and providing reference services to medical researchers and students. The successful candidate will have a B.A. in History or related field; 2+ years of relevant library or archival experience; working knowledge of standard archival arrangement and processing practices, including database management, word processing software and the USMARC format. Superior organizational, analytical and verbal/written communication skills are essential. In return for your skills and dedication, we offer a competitive salary and exceptional benefits. For immediate consideration, please forward your resume to: Maureen Egan, Department of Human Resources, Staffing & Development, Yale New Haven Hospital, 20 York Street, New Haven, CT 06504; fax 203/688-6670. An EOE/AA, M/F/D/V.

LIBRARY INFORMATION ASSOCIATE

The Northwest Museum of Arts & Culture (formerly Cheney Cowles Museum/Eastern Washington State Historical Society), Spokane, Washington, is searching for a library informa-

tion associate to perform intellectual content analysis of all types of library/archives materials and subsequently create manual finding aids and/or automated bibliographic database records (internal, OCLC, Website); provide reference assistance; order books and periodicals; oversee volunteers and provide outreach education. State funded position with excellent benefits. A master's degree in library science from an ALA-accredited program and certification by the Washington State Library Commission; or equivalent qualifications required. Obtain State of Washington job application and test from: Karen DeSeve, Curator of Special Collections, 2316 West First Avenue, Spokane, WA; karend@ztc.net; 509/456-2703 ext. 114; and contact the Department of Personnel, Applications Unit, 600 South Franklin, P.O. Box 47561, Olympia, WA 98504-7561 regarding recruitment announcement #3-0-273-OC MO (www.wa.gov/dop).

PHOTO ARCHIVIST

*Trinity Church Archives, Parish of Trinity Church
New York, NY*

Trinity Church Wall Street is seeking a part-time temporary Photo Archivist to work in our Graphic Design and Production area. This temporary, 3-month position will encompass organizing and describing a backlog of photographic and visual materials commissioned by the Communications Division of Trinity Church; to recommend procedures for future organization and use of this collection. **Tasks will include:** Organizing, cataloging, and describing a series of current photographs, negatives, and transparencies. Assist in the development and drafting of written procedures for the division to govern the lending of their photographs within the organization.

Desired Qualifications: Excellent communication and organizational skills; a minimum of one year experience organizing visual materials or working in library or archive setting; bachelor's degree or graduate degree in library science a plus. **Please submit resume to:** hr@trinitywallstreet.org; fax: 212/602-9649

PROGRAM OFFICER, MEMBER INITIATIVES

*Research Libraries Group, Inc. (RLG)
Mountain View, CA*

You will plan, design and implement cooperative projects in collaboration with RLG members, other program officers, national and international agencies and experts and support member programmatic activities with a focus on special and unique collections, research repositories and cultural materials initiatives. Position requires a bachelors degree and five years professional experience in research libraries, archives, museums or other repositories of cultural materials or an equivalent combination of education and

experience. A full position description, including salary range, is available on our Web site at <http://www.rlg.org>. RLG offers a unique combination of competitive salary, outstanding benefits including generous paid time off and up to a 10% contribution to the retirement plan after one year of employment, plus a healthy respect for balance between work and personal life. Send your resume and cover letter in confidence to: Nancy Campbell, Human Resources Manager, Research Libraries Group, 1200 Villa Street, Mountain View, CA 94041; e-mail: nac@notes.rlg.org; fax 650/964-7951. Position open until filled.

PROJECT ARCHIVIST

*City of Detroit
Detroit, MI*

Responsibilities: Review, appraise and process the public and personal records and papers of Mayor Dennis W. Archer of Detroit and his administration. Establish an oral history program to supplement written records. Establish access guidelines governing gift of the Archer Collection to an archives. The candidate, a mayoral appointee, will be responsible for the collection's completeness, proper maintenance and preservation. **Experience:** Successful candidate must have three to five years experience in an established archival program, especially in an institution which deals with the personal papers of contemporary political figures. Strong computer and processing skills. Familiarity with oral history techniques and standards desirable.

Education: Combination of graduate work in archival administration (Certificate in Archival Administration) and either a graduate degree in history or information/library science from an ALA-accredited institution. Competitive salary and benefits. Please mail cover letter, resume and three professional references, with daytime telephone numbers to: Ms. Pauline Edward, Coleman A. Young Municipal Center, 2 Woodward Ave., Suite 1126, Detroit, MI 48226.

PROJECT ARCHIVIST

*Evangelical Lutheran Church in America
Chicago, IL*

The ELCA archives seeks a full-time project archivist to preserve, process, and catalog global missions records of the ELCA and its predecessor church bodies. This phase of the project focuses on women's missionary society records.

Qualifications: demonstrated knowledge of archival principles and practices; familiarity with archives-related technology, including OCLC cataloging; graduate degree in history, library science, or related field. Strong organizational and written skills. Archives experience desirable. Knowledge of global missions or Lutheran history a plus. **Salary:** Commensurate with experience, minimum \$27,000, and full benefits package.



Applications: Accepted through February 16, 2001. Initial two-year contract, with possible extension. **Start date:** April 1, 2001. For application and detailed position description, contact: Nicole Ross Redmond, Department for Human Resources, ELCA, 8765 W. Higgins Rd, Chicago, IL 60631; 773/380-2986; nross@elca.org; fax 773/380-1465; www.elca.org.

PROJECT ARCHIVIST

*The Historical Society of Pennsylvania
Philadelphia, PA*

The Historical Society of Pennsylvania (HSP), one of the nation's foremost historical research libraries, has an opening for a Project Archivist. This is a full-time (Mon.-Fri., 40-hour) one-year position. HSP offers competitive benefits including health insurance, eleven paid holidays, six paid personal leave days, and twelve paid vacation days. Salary is \$30,000 plus, depending on experience. **Summary of the position:** The Project Archivist is a member of the Library Division and works in conjunction with a records management consultant, who will write up a processing plan for the Institutional Archives and establish a records management program for the active records. The Project Archivist is responsible for carrying out the processing plan for the Institutional Archives, which will entail physically arranging the material, creating inventories, and writing a *Guide to the Institutional Archives*, which encompass 175 years. He/she will also assist in devising space and storage plans in coordination with the current Mellon Collections Preservation and Backlog Processing Planning (CPBPP) Project, and may also process other manuscript material, as time permits. **Job Requirements:** An M.L.S. or M.A. in American History or related discipline (American studies, American literature, etc.) with relevant coursework in archives management and at least one year's experience working in an archival repository; strong organization and communication skills; familiarity with a variety of computer applications. Must be able to lift 40 pounds. The historical society is an Equal Opportunity Employer. Send resume, with cover letter and the names, addresses and telephone numbers of three current references, to: Lee Arnold, Director of the Library, The Historical Society of Pennsylvania, 1300 Locust Street, Philadelphia, PA 19107; or fax 215/732-2680.

PROJECT DIRECTOR-ARCHIVES

*National Child Care Research Collaboration
and Archive
BRI Consulting Group
Washington, DC*

The Child Care Bureau within the Administration on Children and Families, the Department of Health and Human Services is creating a National Child Care Research Collaboration and

Archive. The objectives of the Collaboration are: (1) to improve the access to and quality of policy-relevant, collaborative research and data for child care and early education; and (2) to facilitate information-sharing, and the development and use of high quality research by fostering collaboration between and among researchers, policy makers, and other key stakeholders. The Archive will serve as a repository of child care research and data. It will be primarily web-based with a set of relational databases that link information about research reports with archived data sets. The project will be developed and completed by March 2003. It is being performed by BRI Consulting Group and the National Center for Children in Poverty at Columbia University.

Position Description: BRI seeks a project director who will be responsible for the following duties: (1) manage the overall development and implementation of the Collaboration and Archive; (2) lead the team's research, design, and data management activities; (3) assist in developing the conceptual design for the Child Care Collaboration and Archive; (4) participate on the Steering Committee and in meetings and activities with stakeholders to develop linkages and foster the collaborative nature of the Archive; (5) manage project staff and provide direction and guidance to ensure high quality performance; (6) manage all project expenditures against the contract budget. **Qualification**

Requirements: Applicants must hold a degree in psychology, education, administration, management, or a related discipline and possess a solid understanding of the child care field and the importance of child care research to policy decisions. A master's degree is desirable. An in-depth knowledge and experience with child care research design and methodology and issues related to data quality and integrity are required. Knowledge and experience in issues related to archiving data for research use are desirable. Applicants must have excellent interpersonal and team management skills; have a proven ability to work collaboratively with child care stakeholders, partners, and researchers; and demonstrate the ability to lead a project of the size, scope, and complexity of the Collaboration and Archive. **How to Apply:** Applicants must submit a cover letter, curriculum vitae, and salary history. Submit via e-mail to bar@briconsultinggroup.com. BRI is an Equal Opportunity Employer.

PROJECT DIRECTOR/DIGITAL IMAGING FACULTY

Lee College in Baytown, Texas is accepting applicants for the position of Project Director/Digital Imaging Faculty. Must hold a master's degree with experience in digital imaging technology. Possible degrees include M.L.S., Master's in archival or museum studies, information science, or preservation and conservation. Must have teaching or related experience and 3 years

of related work experience with digital technology, database management and/or Web-based design. This is a 12-month, faculty library assignment funded by a 2-year grant. The starting salary range is \$44,496 to \$53,381 depending upon experience and academic credentials. Excellent college benefits will accrue with this position. Qualified candidates must submit a cover letter, current resume, copies of transcripts of all college work completed, (official transcripts required upon employment) and contact information on 3 professional references to: Lee College, Personnel Office, P.O. Box 818, Baytown, TX 77522.

PROJECT MANAGER

*Preservation Resources
Bethlehem, PA*

Committed to preserving humankind's intellectual heritage, Preservation Resources, a division of OCLC Online Computer Library Center, Inc., is the only organization in the U.S. devoted exclusively to providing high-quality preservation reformatting services to the library, archival, and preservation community. We have a unique opportunity at our Bethlehem, PA, location. The selected candidate will conduct market and project research, develop new products and services and implement new projects, have working knowledge of all assigned product specifications, and provide project overview to camera QA functions. The candidate will also work closely with all production functions to ensure project quality, accuracy, and timely delivery; and maintain project overview including tracking and ensuring project schedules, and project information database. You will develop and assist in the production of finding aids; assist in the assignment and monitoring of editorial and bibliographic work to internal and freelance staff, and in the maintenance of client relationships including travel to client sites; and supervise and train support staff. **Requirements include:** an M.L.S., excellent written and verbal communication skills, knowledge of word processing and spreadsheet applications, the ability to learn and apply appropriate software applications, basic understanding of micrographic technology, and broad-based and fundamental knowledge of all procedures and standards related to the preparation and creation of preservation microfilm. **For consideration, please submit your resume with salary requirements—indicating Job Code 03-004—to:** OCLC, Corporate Human Resources, 6565 Frantz Road, Dublin, OH 43017-3395; fax 614/798-5718; e-mail jobs@oclc.org; or complete the OCLC Employment Application online. Please access our Web site for more information: www.oclc.org. OCLC is an Equal Opportunity Employer and is actively seeking minority candidates for this position.



PROJECT MANAGER, WOMEN IN BUSINESS PROJECT (HISTORICAL COLLECTIONS)

*Baker Library, Harvard Business School
Cambridge, MA*

Duties and Responsibilities: Creative, enthusiastic person needed to develop and implement a multifaceted program to broaden scholarly and academic awareness of the Women in Business Project (recently completed survey of American business manuscripts at Baker to identify materials on participation and influence of women in business.) Reports to Director of Historical Collections. Curates an exhibition, creates project publications in print and electronic formats, develops and coordinates outreach programs, prepares and presents the final project report, and trains and supervises part time staff as needed. **THIS IS A ONE-YEAR APPOINTMENT.**

Required Education: Master's in American history or related field; experience developing/managing outreach activities involving historic documents; excellent organizational and writing skills and demonstrated ability to work collaboratively. Knowledge of American women's history and business, experience working with primary materials in historic research and/or knowledge of archival methodology highly desirable. **For more information about Baker Library:** Visit our Web site at www.library.hbs.edu.

Salary: \$36,300 minimum. **To apply:** Go to <http://www.hr.harvard.edu/employment/jobs.html>, search for Req #8188, and submit cover letter and resume online; OR: **Send cover letter and resume to:** Harvard University, Resume Processing Center, Req # 8188, 11 Holyoke Street, Cambridge, MA 02138.

PROJECT VIDEO ARCHIVIST

*The HistoryMakers
Chicago, IL*

The HistoryMakers seeks applications for a minimum two-year appointment as project archivist. The HistoryMakers is a 501(c)3 not-for-profit corporation dedicated to the creation of a video archive of first person narratives of African American history makers. The initial goal is to create an archive of 5,000 interviews over a 5 year period. For a look at our current projects go to: www.thehistorymakers.com. The project archivist will be responsible for the planning and implementation of a preservation and cataloging system for the HistoryMakers videotaped oral history collection. The project archivist will: survey, inventory, process, arrange, and catalog the current collection of videotaped oral histories; create transcriptions for the collection; create finding aids and catalog records for the collection; implement a cataloging system for the collection; identify preservation issues and needs; and, implement a preservation program for the current collection as well as setting up a system for the future of the collection. **Qualifications:** The ideal candi-

date will have a graduate degree in African American or American history, library science with a concentration in archival management, or other related field. The candidate must have experience working in an archive or library with videotaped resources. **Essentials:** The candidate will have: comprehensive knowledge of African American history; knowledge of standards in moving-image cataloging and the creation of finding aids; experience with videotape formats, in particular Betacam SP; strong project planning and time management skills; familiarity with computer databases and basic office software; ability to work independently. **Salary and Benefits:** A salary range of \$28,000-\$31,000; commensurate with experience and qualifications. **Applications:** Send letter of application, resume, and names and addresses of three references to: Julieanna L. Richardson, Executive Director, The HistoryMakers, 1900 S. Michigan Avenue, Chicago, IL 60616; fax 312/674-1915; or email jl@thehistorymakers.com. The HistoryMakers is an Equal Opportunity Employer. **Review of applications will begin November 22, 2000.**

SENIOR ARCHIVIST

*Museum Management Program
National Park Service
Washington, DC*

Senior Archivist. The National Park Service, Museum Management Program, Washington, DC, plans to hire an Archivist (GS 12/13). Check <http://www.usajobs.opm.gov/> for vacancy announcement.

SENIOR ARCHIVIST

*University of Pennsylvania Museum
Philadelphia, PA*

Senior Archivist position reopened at the University of Pennsylvania Museum. Please refer to job description at www.hr.upenn.edu/jobs/default.htm.

SPECIALIST II

*The New York Public Library
New York, NY*

The New York Public Library is seeking a Specialist for its Manuscripts Division. Responsibilities include arrangement and description of the Yaddo Records, including organization of material, rehousing and other basic preservation measures, and the preparation of a finding aid in accordance with local and national standards. Assists curator in planning and overseeing the work of two library technical assistants. **Qualifications:** Ideal candidate will have Master's degree in library science, liberal arts or humanities and successful completion of archival training. Two years of relevant professional experience in archives or manuscripts collections. Demonstrated knowledge of American literature. Excellent computer skills. Strong written and oral communication skills. Demonstrated initiative, accuracy, attention to

detail, judgment, organizational skills and ability to work independently. Reading knowledge of one modern European language. For a full job description, visit us at www.nypl.org. To apply please send a resume and cover letter to: The New York Public Library, Human Resources Department NB-MSS, 188 Madison Avenue, 5th Floor, New York, NY 10016-4314; or e-mail hrd@nypl.org. Equal Opportunity Employer. Only candidates selected for further consideration will be contacted.

TECHNICAL PROCESSES ARCHIVIST

*Kheel Center for Labor-Management
Documentation and Archives
Martin P. Catherwood Library, Cornell
University
Ithaca, NY*

Advise on proposed changes of policy and procedures for the Center's technical processes operations. Examines collections and makes decisions as to processing procedures. Supervises student assistants in arranging, listing, describing and preserving individual collections. Coordinates stack space planning including shifting of collections. Catalogs collections in RLIN and downloads records to Cornell on-line catalog. Upgrades existing finding aids to achieve compatibility with EAD format. Edits finding aids (10 to 300 pages in length) produced by student assistants and writes important finding aids as time permits. Maintains collection accession records and performs the various tasks associated with the, accessioning, deaccessioning, and preservation of collections and archives. Must occasionally travel to inventory and pack records prior to accessioning. This is a regular full-time position expected to be filled at the academic rank of Assistant Archivist. **Qualifications:** **Education:** Advanced degree from archival training graduate program and/or M.L.S. with archival concentration required; Graduate or undergraduate American history or ILR coursework highly desired. **Skills and Abilities:** Superior analytical, writing and organizing skills required; Ability to lift boxes weighing between 30-60 lbs. required; Strong interpersonal communication skills, flexibility and ability to adapt to a rapidly changing environment required; Familiarity with manuscript cataloging and EAD practices highly desirable; Substantial interest in technological issues relating to archival management and some experience with developing applications in Microsoft Access highly desirable; Fluent English language skills required. **Experience:** Experience in archival practice highly desirable. **Closing:** Review of applications will begin immediately and continue until position is filled. **Submit Applications to:** Susan Markowitz, Director of Library Human Resources, Cornell University Library, 201 Olin Library, Ithaca, NY 14853-5301.

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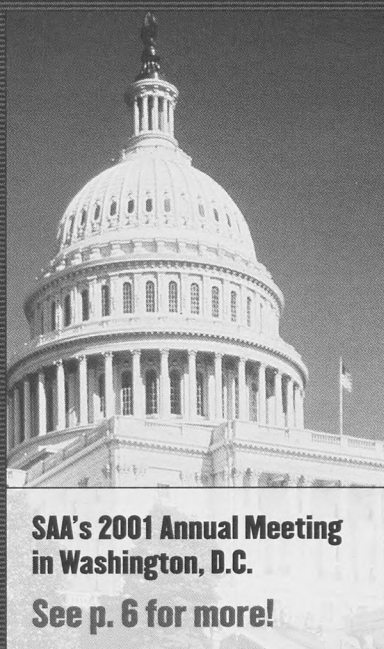


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- Security in Archives & Manuscript Repositories
- Archival Cataloging as a Component of Description

For more information, visit: www.archivists.org/prof-education/ or email: education@archivists.org.

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