

NEWSLETTER
OF THE
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archival outlook

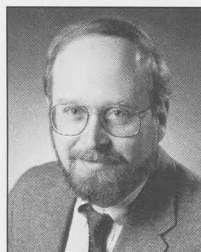


A New Spin!

- Election Results: Next SAA Vice President/President-Elect is Timothy Ericson
- Three Dynamic Plenary Sessions at Birmingham Conference
- Annual Meeting Tours Showcase History of Alabama

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Timothy Ericson

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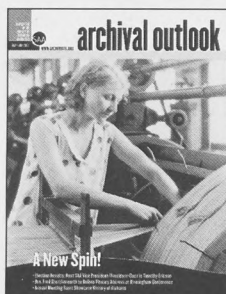
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on the cover

Photograph of a cotton warper by Lewis Hine, 1933, *Industrial Life Photograph Collection*. Baker Library, Harvard Business School. Please visit the innovative new Web publication, *Women, Enterprise and Society: A Guide to Resources in the Business Manuscripts Collection at Baker Library* at www.library.hbs.edu/hc/wes. The guide identifies materials that document more than two hundred years of women's participation in American business, society, and culture. Submitted by NICOLE HAYES.

archival outlook

the society of american archivists
serves the educational and informational needs
of its members and provides leadership to
help ensure the identification, preservation
and use of the nation's historic record.

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Communities of Interest: SAA and the Regional Archival Associations

On March 15, I had the pleasure of delivering the keynote address before the spring meeting of the Society of North Carolina Archivists (SNCA—pronounced “snicka” around here). It was both a gratifying and discomfiting situation. Gratifying because I had been invited to speak before a group of friends and neighbors—archival kinfolk, if you will, and there is nothing more comforting for someone speaking publicly than having a friendly chat with family. However, it was also discomfiting—even a little embarrassing—since in the more than 15 years that I have lived in North Carolina, I have only been active sporadically in SNCA, with most of my professional activity being focused nationally with SAA and other efforts. I confess that initially I was worried that maybe they were inviting me to Greensboro to read me the riot act. But of course that was not the case—this is the South, after all; I have rarely been treated more generously and with such good cheer than I was by my NC kin.

The occasion, as well as the dichotomy in my SAA/SNCA commitment started me thinking about the current relationship between SAA and the multitude of regional and local archival associations arrayed across North America. According to the SAA Web site, there are currently 55 regional or provincial archival associations in the U.S. and Canada (44 in the U.S. and 11 in Canada) and 10 national groups, including the two primary national associations, ACA and SAA.

A quick and not particularly thorough literature search turned up three articles on the subject of regional archival associations, including one in 1983 in the *American Archivist* by Patrick Quinn, another *American Archivist* article in 1988 by Timothy Ericson, and a 1991 piece by William J. Maher in the *Midwestern Archivist*. It is perhaps instructive that all three of these individuals come out of MAC—the Midwest Archives Conference, the largest regional association in the country as well as the region in which the largest concentration of SAA members can be found.

Patrick reminds us of the origin of many of the regional associations, many of which sprung up within SAA's own internal manifestation of the social and political ferment of the times. A number of SAA's

members wanted (and even demanded in some cases) its organization to be more democratic, inclusive, and generally less conservative. The regionals provided a context in which these needs could be met. Not surprisingly, the emergence of many of these other organizations was regarded with alarm and concern by many old-line SAA members, who considered them a direct threat to SAA's prominence and hegemony. However, these events also marked the beginnings of a distinctly more “archival” association—the fissure, as it were, between the original, more “scholarly” association that had its roots in the historical profession and a new, more modern society, which recognized that there were archival issues distinct from those of historical research and that a Society of American Archivists ought to focus more on matters of the

theory and practice of “archival economy,” as it was so quaintly known in those days. And further, that it must do so within the social, political, and cultural milieu in which archives and archivists functioned.

If you have been paying any attention whatsoever to these columns (and indeed the rest of *Archival Outlook*) these past few months, you will see SAA has in fact fulfilled much of the promise implicit in the aspirations of the '70s.

It has become more democratic and inclusive, and is certainly much more attuned to the social and political context in which we as archivists live and work. However, what do these changes mean with respect to the dynamic between SAA and the various regional associations? Does SAA now adequately address the issues that were the nucleus of the early regionals? Should the regional and local associations continue to exist? The answers to the last two questions are: yes and YES!

The most obvious reason for the continuing existence of regional associations is that there are, and always will be, archivists who lack the resources, either individually or institutionally, to participate fully in SAA or for whom the regionals just happen to meet their specific needs better. We should all be happy that they're interested in being professionally

**It is hard
to imagine SAA
without the SNCAs,
MACs, MARACs,
CIMAs, SCAs, etc....**

continued on page 23

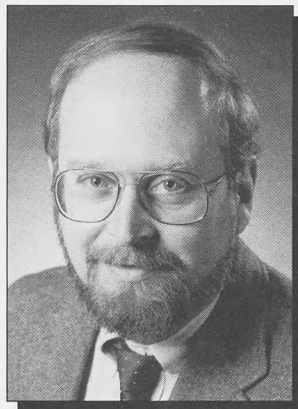
Next SAA Vice President/President-Elect is Timothy Ericson

Members of the Society of American Archivists elected **TIMOTHY ERICSON** as SAA's next vice president. Ericson will begin his one-year term this August and then become SAA's 59th president in 2003-2004. Ericson is the assistant library director, Archives & Special Collections, University of Wisconsin-Milwaukee, since 1996. He holds a M.L.I.S. from the University of Wisconsin-Madison and a M.A. in history from the University of Wisconsin-River Falls.

A longtime member of SAA, Ericson has served the association in a variety of capacities: on Council, as interim executive director, as a Representative to the Association of Canadian Archivists, on the Continuing Education Task Force, on the Annual Meeting Task Force, on the Committee on Education and Professional Development, and on several Program Committees. He regularly contributes articles and reviews to the *American Archivist*, *Archivaria*, *Archival Issues*, and *Journal of Education for Library & Information Science*. He has also contributed chapters to several bestsellers published by SAA: *American Archival Studies: Readings in Theory and Practice*, *The Records of American Business*, and *Advocating Archives: An Introduction to Public Relations*. In addition, Ericson is a member of the Association of Canadian Archivists, Midwest Archives Conference, and Academy of Certified Archivists. He has received a host of honors over the years, including being named a Fellow of the Society of American Archivists in 1991.

Candidates for vice president/president-elect were required to answer the following question posed by the Nominating Committee: *In addition to the administrative responsibilities of leading SAA, every president has the opportunity to advance programs and projects which he or she believes are vital to the development of the archival profession and to ensure the continued viability of SAA. Which current activities need continued support and what areas will you propose for new projects?*

In response to the committee's question, Ericson stated, "The archival community is complex and interesting. Ours is a



But this remains our continuing challenge: to ensure that all dimensions of the archival community have a voice in our deliberations and the opportunity for a role in our work.

— Timothy Ericson

profession with many important dimensions: cultural, geographical, technological, scholarly, legal, and interdisciplinary, to name only a few. Because of this, we are a diverse group in our backgrounds, interests, perspectives and priorities. Some of us don't even like to call ourselves 'archivists!' Although we all belong to the SAA, it is important to remember that, for most, this is not our only professional allegiance. We are active in regional archival associations or other national or international archival organizations as well. Many also belong to state or local historical societies, or to associations of allied professionals. Although this is ultimately a source of great strength for us as a profession, sometimes it can seem as though we emphasize our differences more than in what unites us, and it can be frustrating as we try to balance our various perspectives. But this remains our continuing challenge: to ensure that all dimensions of the archival community have a voice in our deliberations and the opportunity for a role in our work."

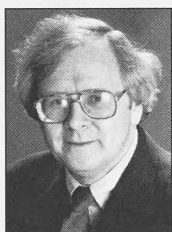
Ericson further said that, "Four priorities seem important to remember. First, I believe we need to encourage flexibility, innovation, and experimentation in all our SAA programs. Changing needs require new approaches. Second, given the events of the past year SAA must continue to let its voice be heard on important issues such as access to information and privacy. SAA is best situated to be the profession's national voice. Third, within our organization we need to play particular attention to interests

such as our archival education network and SAA's mentoring program through which we can reach those who are just entering the profession. We need to give them reasons to join us so that we can benefit from the new knowledge and skills they bring. We need to give them a reason to stay. Finally, as we continue to develop our relationships with allied organizations, we need to concentrate closely and critically on identifying and acting upon genuine incentives for cooperation that are in our mutual best interests and which make the best use of our time and our resources." ♦

Boles, Engst, and Wurl Join Council

SAA membership also elected Frank Boles, Elaine Engst, Joel Wurl to Council. Their three-year terms begin this August following the conclusion of the 66th annual meeting in Birmingham, Ala., and they will serve through the conference in 2005. They will succeed outgoing Council members Mark Greene, Richard Pearce-Moses, and Becky Haglund Tousey.

Candidates for Council were required to answer this question posed by the Nominating Committee: *Officers and Council members are responsible for setting the long-range vision of SAA and how it serves its members. How might the profession change over the next ten years, and what does SAA need to do to prepare its members for those changes?* Their responses, along with brief biographical sketches, follow.



FRANK BOLES is director of the Clarke Historical Library at Central Michigan University since 1991. He holds a Ph.D. from the University of Michigan and was named a Fellow of the Society of American Archivists in 1997. He has served on SAA's Committee on Education and Professional Development and the Education Office

Advisory Board. He is a past president of the Midwest Archives Conference and the Michigan Archival Association. He is the former chair of the MAC Editorial Board and has contributed articles to the professional literature as well as made approximately forty presentations before various archival organizations.

In his candidate statement, Boles said that "there are three issues that archivists will deal with at length over the next decade: technology, resources, and professional mission. . . . Clearly new technology has and will continue to make archives more expensive and force us to stretch our resources or find new pots of money."

Boles noted that "of the three issues, foggiest of all is the mission we set for ourselves. . . . SAA's most important contribution, however, will be in helping define the profession's mission. Who is an archivist? Are we keepers of evidential documents, preservers of culture, all of the above, or something else altogether? Through a fundamental discussion of our objectives we will define our own future—a future I believe that should be inclusive and support diverse archival missions."



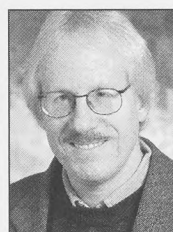
ELAINE ENGST is the director and university archivist, Division of Rare and Manuscript Collections, Cornell University. She earned a M.A. from Cornell and a B.A. from William Smith College. In 1996 she was named a Fellow of the Society of American Archivists. A member of SAA for more than 20 years, Engst has served on the Standards Committee,

several Program Committees, RLIN Users' Roundtable, Committee on Archival Information Exchange, and on the Automated Records and Techniques Task Force. She is also

active in MARAC and the Cornell University Library. Engst is the author of numerous articles, book reviews, finding aids, and exhibition catalogs. In 1991 she was awarded SAA's C.F.W. Coker Prize for Finding Aids.

In her candidate statement, Engst said that "Web sites and electronic mail have replaced many of the traditional ways of communication. Preservation and access to this information long-term is assuming crisis status. SAA will need to play an active role in promoting research into new ways of resolving these issues, providing more educational programs for practicing archivists, and collaborating with other archivists and other information professionals within the global framework."

Engst added that "The archival profession must reflect the diversity of our nation. SAA needs to actively support collaborations within and outside the profession and to recruit and support student and minority members. . . . To remain vital, SAA must continue to represent the interests and needs of its membership, to promote and support continuing education and research, and to help our members cope with the rapid pace of change."



JOEL WURL is curator and assistant director of the Immigration History Research Center at the University of Minnesota since 1985. He holds a B.A. in history from the University of Wisconsin-Eau Claire and a M.A. in history/archives administration from the University of Denver. His SAA service includes the Task Force on Archival Education Guidelines,

Committee on Education & Professional Development, Program and Nominating committees, and the Publications Board. He is also active in the Midwest Archives Conference where he has served as a council member and as chair of the *Archival Issues* editorial board. He is the author of the forthcoming publication, *Twin Cities Mosaic: An Illustrated History of Immigration in Minneapolis/St. Paul*.

In his candidate statement, Wurl pointed out that "the greatest challenge lying ahead for us is the need to reclaim and solidify the archival field's identity as a humanistic endeavor. . . . Mega-trend analysts are projecting some pretty dramatic social developments on the not-too-distant horizon: global population expansion, increased life expectancy, and human genome management to name but a few. Add to this, of course, the new path of warfare, which is much less foreseeable but every bit as consequential. Archives may become more crucial than ever in helping people make sense of such changes, but only if repositories are staffed by professionals with a broad understanding of the world around them and a keen sense of their role as stewards of society's memory."

Wurl concluded that "SAA can also be a strong advocate for professional training that incorporates a healthy dose of humanities content. . . . And it can deepen its alliances with the various other fields that share in the task of safeguarding and transmitting the story of human activity." ♦

Felker, Jones, and Kaplan to Serve on Nominating Committee

The SAA election also yielded three members to serve on the 2003 Nominating Committee: Aimee Felker, Louis Jones, and Elisabeth Kaplan. The committee is responsible for identifying and selecting next year's slate of candidates. Two members of Council, to be appointed by the incoming president, also serve on the Nominating Committee.

All candidates for the Nominating Committee were required to respond to the following questions posed by this year's committee: *What qualities—both personal and professional—do you believe candidates must bring to their jobs to ensure that SAA meets the needs of its members and strengthens the profession?*



AIMEE FELKER is an archival consultant to the International Monetary Fund. She currently serves on SAA's Privacy and Confidentiality Roundtable and the SAA-ARMA Joint Committee. She is a past president of the New England Archivists.

In her candidate statement, Felker expressed that "Experience and enthusiasm are two essential characteristics candidates must have in order for SAA to both meet the needs of its members and to strengthen the profession. . . . In addition to one's professional, academic and technical wisdom, gender and age diversity as well as the type of repository and geographic region in which our members work should also be considered. . . . Selecting candidates who represent the many facets of our field contribute to the formation of a successful nominating slate or volunteer group only if the individual candidates also share a passion for that activity."



LOUIS JONES is the archivist at the Archives of Labor and Urban Affairs, Wayne State University. He is also in the doctoral program in American history at the university. He serves as a mentor in SAA's mentoring program and has also served on the Midwest Archives Conference's Nominating Committee.

In his candidate statement, Jones noted that "A high level of proficiency in their jobs as archivists, an understanding of how the Society operates, and a firm knowledge of the major archival domain areas are some of the qualities that candidates must possess. . . . Candidates must also have an appreciation for issues of diversity, not merely in a racial or ethnic context, although this is extremely important, but also as demonstrated on multiple other levels. Finally, while helping to define and meet the needs of this membership, candidates should have a vision of the Society's role in the profession and the larger community. As custodians of the nation's documentary heritage, candidates for elective office should be prepared to meet future challenges to the preservation of that heritage with insight, imagination, and initiative."



ELISABETH KAPLAN is the archivist at the Charles Babbage Institute, University of Minnesota. She is currently the reviews editor for the *American Archivist*. She has also served in a variety of capacities for the Midwest Archives Conference and New England Archivists.

In her candidate statement, Kaplan cited the need for "SAA leaders from all walks of archives—large and small, public and private, institutional archives, government archives, collecting repositories—who are politically, socially, and intellectually engaged with the outside world as well as the archival mission. We need candidates who are willing to rise to the challenges facing archives and archivists—by improving educational opportunities for archivists, by speaking honestly, articulately, and publicly when our profession is maligned by outsiders, by thinking hard and reevaluating our intellectual assumptions, and, more generally, by seizing the wealth of opportunities on our professional horizons." ♦

Ballot Box

The 2002 ballot was mailed on February 26 to 2,930 individual members of the Society of American Archivists who were asked to vote for a vice president/president-elect, three Council members, and three members to serve on the Nominating Committee. Approximately 27 percent of the ballots mailed were cast (802), which is a slight decrease in voter participation from last year's election (see table).

SAA thanks all candidates for standing for office, congratulates those elected, and welcomes them to important leadership positions.

Trends in SAA Voter Participation

YEAR	BALLOTS MAILED	VOTES CAST	PARTICIPATION %
2002	2,930	802	27.5%
2001	2,847	828	29%
2000	2,910	879	30%
1999	2,957	794	27%
1998	3,149	889	28%

Thank You!

A special thank you to the official SAA ballot counters—Mike Bullington, Becky Haglund Tousey, Sue Holbert, Sally Garret, Janet Olson, and Kathy Young—for volunteering a morning of their time to tabulate the votes cast in the 2002 SAA elections.



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Three Dynamic Plenary Sessions

Conference Speakers to Address Civil Rights, the World Trade Center Tragedy, and the Digital Dilemma

The Society of American Archivists' 66th annual meeting in Birmingham, Alabama, Aug. 19-25, 2002, will include three dynamic plenary sessions which respectively address the Civil Rights Movement, the World Trade Center tragedy of 9/11, and the digital dilemma.

Opening Plenary Session

The opening plenary session on Aug. 22 will feature the Rev. Fred Shuttlesworth, currently pastor of the Greater New Light Baptist Church in Cincinnati, Ohio. He is one of the giants of the American Civil Rights Movement and is generally regarded, with Dr. Martin Luther King, Jr. and Ralph Abernathy, as one of the movement's "big three." Rev. Shuttlesworth will be speaking of his experiences in the Civil Rights Movement in Birmingham and on the importance of the documentary record in "keeping the dream alive."

Rev. Shuttlesworth was born and raised in Birmingham, graduating from Selma University (1951) and Alabama State College (1952). Between 1953 and 1961 he served as pastor of Birmingham's Bethel Baptist Church and organized the Alabama Christian Movement for Human Rights in 1956. He was also one of the founders of the Southern Christian Leadership Conference and helped the Congress on Racial Equality (C.O.R.E.) organize its "freedom rides" campaign.

During the civil rights struggles in Birmingham, Rev. Shuttlesworth's house was a frequent target of bombing attacks and he was hospitalized after a fire hose slammed him against a building during a civil rights demonstration.

Since 1988, in addition to his duties with the Greater New Light Baptist Church, Rev. Shuttlesworth has served as director of the Shuttlesworth Housing Foundation, which has assisted over 460 low-income families to purchase their own homes. He is also the subject of a 1999 biography by Andrew M. Manis, *A Fire You Can't Put Out: The Civil Rights Life of Birmingham's Reverend Fred Shuttlesworth* (University of Alabama Press).



Rev. Fred Shuttlesworth

Special Plenary Session

A special plenary session on Aug. 23 is titled "Witness to History: Archivists and the World Trade Center Disaster." The session will feature Robert Morris from the National Archives, Gwynedd Cannan from Trinity Church Archives, and George Tselos from Ellis Island discussing their experiences on September 11, 2001. Thomas Terndrup of the University of Alabama Birmingham Hospital will serve as commentator. This tragedy will pose immense challenges to the archival community for months and years to come. Our archival colleagues will reflect on their experiences during the disaster and the following weeks and months, addressing how it has affected them as archivists, their archives, and the New York City archival community. This session will provide a unique opportunity to share a view of this monumental event from the archival perspective.

Closing Plenary Session

The closing plenary session on Aug. 24 will feature an address by Clifford Lynch, executive director of the Coalition for Networked Information (CNI). CNI, with 200 member organizations, addresses the use of information technology and networked information to enhance scholarship and intellectual productivity. Lynch, who holds a Ph.D. in computer science from the University of California-Berkeley, is an adjunct professor at Berkeley's School of Information Management and Systems. He is past president of the American Society for Information Science and a fellow of the American Association for the Advancement of Science and the National Information Standards Organization. He currently serves on the Internet 2 Applications Council and the National Digital Preservation Strategy Advisory Board of the Library of Congress. He was a member of the National Research Council committee that recently published *The Digital Dilemma: Intellectual Property in the Information Infrastructure*, and now serves on the NRC's committee on Broadband Last-Mile Technology. ♦

Annual Meeting Tours Showcase History of Alabama

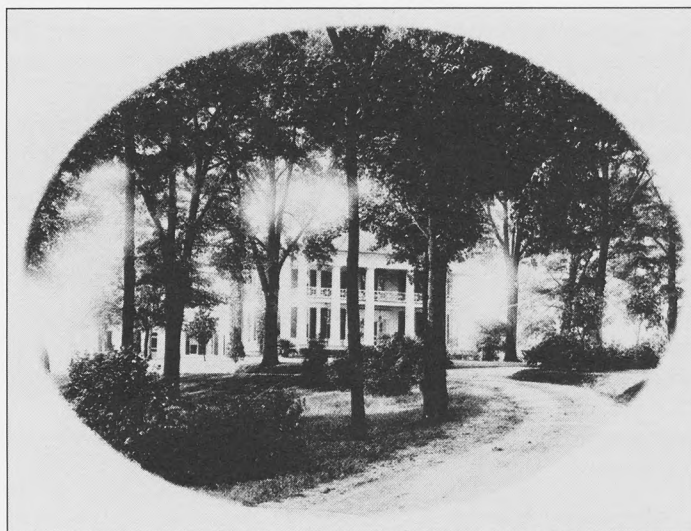
by SUSAN POTTS McDONALD, Emory University

The Host Committee for the Society of American Archivists' 66th annual meeting in Birmingham, Alabama, Aug. 19-25, 2002, is pleased to offer a captivating selection of tours available throughout the conference. With a choice of full-day, half-day, and shorter walking tours, we are confident that you will find something to your liking.

Sure to be one of the most memorable experiences during the conference week, "Bus Boycott to Selma March: A Civil Rights Tour" will be offered on both Aug. 20 (Tuesday) and Aug. 21 (Wednesday). Montgomery and Selma witnessed many of the most important events of the modern Civil Rights movement, setting the stage for many of the changes America underwent on the long road to equality for all citizens. In the morning, experience the Selma Civil Rights District and visit the Pettus Bridge where the infamous "Bloody Sunday" occurred. After traveling on to Montgomery, participants will have lunch at the Alabama Department of Archives and History, the first state archives in the United States. Following lunch, you'll visit the Rosa Parks Museum established at Troy State University Montgomery in 2000; the Civil Rights Memorial, which was designed by Maya Lin (designer of the Vietnam Veterans Memorial in Washington, D.C.); and the Dexter Avenue Baptist Church, where Martin Luther King, Jr. preached nonviolence.

If you like to get off the interstate and travel at a more leisurely pace on country roads, "Historical and Cultural Ramble in the Alabama Black Belt" is an opportunity you won't want to miss. Led by Joyce Lamont, former curator of the W.S. Hoole Special Collections Library, along with Alexander Sartwell of the Alabama Geological Survey, the day-long ramble will travel through the Black Belt Prairie where cotton was king. In these rolling hills, the soil is black and fertile, and it supported acres upon acres of cotton until the boll weevils visited in 1915. The tour will be allowed extraordinary access to six of the most amazing antebellum homes (two are private residences) in Alabama. Lunch at the historic Foscue House in Demopolis, countless stories, and true Southern hospitality await.

During the Civil War, and before the founding of Birmingham, north central Alabama was a center of iron making for the Confederacy. The city of Birmingham was later established so that industrialists could take advantage of the area's mineral resources to produce iron and steel. Exploring Alabama's iron making past, "Historic Alabama Ironworks"—a full-day tour—will travel first to Tannehill Ironworks Historical State Park. Constructed by 600 slave laborers between 1859



Arlington Antebellum and Gardens. Courtesy of the Birmingham Public Library Archives.

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and 1863, the three Tannehill furnaces produced as much as 20 tons of iron per day. Today, in addition to the preserved Civil War-era furnaces, the park includes the Alabama Iron and Steel Museum, a working gristmill, and more than 45 preserved nineteenth-century buildings. After lunch in Bessemer at the Bright Star restaurant, the second stop on the tour is the Sloss Furnaces National Historic Landmark. Established in 1881, the Sloss company operated blast furnaces in north Alabama and constructed the surviving Birmingham furnaces in the 1920s. This national historical site features two of the finest examples of preserved nineteenth- and twentieth-century iron works.

If your time is limited, join us on the afternoon of Aug. 21 (Wednesday) when we offer a half-day tour to four outstanding examples of Alabama antebellum architecture that truly deserve their designations on the National Register of Historic Places. The Arlington Antebellum Home and Gardens (1822), one of the oldest structures in Jefferson County, started as a modest house; it became a "sprawling Greek Revival mansion" with major additions during the 1840s. Traveling on to Bessemer, the tour will stop at the Owen Plantation House—this contains a museum depicting plantation life during the early nineteenth century. In 1833, Thomas H. Owen built what is now the rear portion of this home for his 17-year-old

bride. When his finances improved, he enlarged the home into the two-story structure that stands today. We'll also visit the Sadler House, originally built about 1818, and sold to Isaac Sadler who added to the house, completing the present-day structure in 1830. The McAdory House, built in 1840 by Thomas McAdory, is a dogtrot cabin that represents the earliest style of American building with hand-hewn logs and wooden pegs. McAdory was the birthplace of Robert McAdory, Bessemer's first mayor, and Thomas M. Owen, who founded the Alabama State Department of Archives and History.

When the Elyton Land Company founded Birmingham in 1871, the company offered free lots to denominations for the construction of churches in the new city. Five of those "pioneer churches" are still standing and in use. Join architectural historian Dr. John Schnorrenberg on the morning of Aug. 21 or Aug. 23 for a walking tour to explore the design of the structures, and to find out about his research into their history using Birmingham area archives. The tour will include stops at the Neo-Gothic First Presbyterian Church, the Romanesque First United Methodist Church, the Old English St. Paul's Cathedral, and the Byzantine Sixteenth Street Baptist Church, designed by Alabama's premier African American architect, Wallace Rayfield.

If baseball is your game, then you must join us for an evening at historic Rickwood Field on Aug. 21. Built in 1920, Rickwood is the oldest baseball park in the United States. Home of the Birmingham Barons and the Black Barons of the Negro League, the park has played host to such greats as Babe Ruth, Ty Cobb, Honus Wagner, Stan Musial, and Dizzy Dean. The Black Barons included team members Satchell Paige and Birmingham's own Willie Mays. Former members of the Black Barons will join the group and share their stories of playing baseball in a segregated system. Stay for a casual ballpark dinner and watch local teams play a game.

On Thursday morning (Aug. 22), join Birmingham historian Stuart Oates on a special walking tour and glimpse of Birmingham's past through the stories of those buried at Oak Hill Cemetery. The final resting-place for the city's founders, two Alabama governors, victims of the cholera epidemic that nearly destroyed the city, and Birmingham's most famous prostitute, Oak Hill is sure to spark the imagination.

No visit to Birmingham is complete without a tour of the Civil Rights District. Birmingham's role as a turning point in that movement is highlighted by historical markers that dot the downtown area, as well as artwork commissioned by the city which evokes the courage of those who demonstrated for their beliefs. Within a six-block area, visitors witness a lasting tribute to an important struggle for human and civil rights in America. This walking tour will be offered on Wednesday, Thursday, and Friday mornings (Aug. 21-23) and will include stops at the 16th Street Baptist Church, the Birmingham Civil Rights Institute, Kelly Ingram Park, the Fourth Avenue Business District, and the Alabama Jazz Hall of Fame.

Please join us on one or more of these exciting tours! Registration for the tours is limited, so be sure to sign up early to ensure your place. Tour registration forms are available on the SAA Web site at www.archivists.org/conference/birm2002-regforms.pdf. ♦

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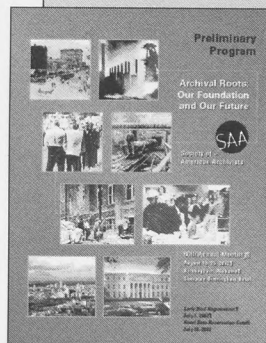
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Student Registration:
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ANNUAL MEETING PROGRAM

The SAA 66th annual meeting program was mailed to members in May. To request a copy, contact Bernice Brack at bbrack@archivists.org or 312/922-0140. Program information is also available online at www.archivists.org/conference/birm2002prog.asp.



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Supreme Court to Hear Copyright Extension Case

On Feb. 19, 2002, the U.S. Supreme Court announced that when its term begins next October, it will take up the case, *Eldred v. Ashcroft*, and decide whether the 1998 Copyright Term Extension Act that grants protection of existing copyrights by an additional 20 years is constitutional.

The case is perhaps the most important copyright matter the court has taken up in decades in part due to the ramifications that the decision will have on the distribution of creative and historical works in the digital age. In particular, the court's decision may have broad implications for both historians and archivists: It could result in thousands of classic films, books, and music that first appeared in the 1920s and '30s becoming freely available on the Internet and elsewhere.

Thus far, *Eldred* and his supporters have not fared well in court; in rulings by both a federal district and an appellate court, Congress's right to extend copyright laws has been upheld. Most recently, in a 2-to-1 decision, the U.S. Court of Appeals for the District of Columbia Circuit found that Congress indeed had the authority to extend copyright and found that the law actually gave copyright holders "an incentive to preserve older works." The court held that retroactive term extensions clearly are within congressional authority under the copyright clause and that the 20-year term extension did not violate the First Amendment.

On Dec. 13, 2001, the Society of American Archivists together with the American Library Association, the American Association of Law Libraries, the Association of Research Libraries, the Digital Future Coalition, and the Medical Library Association, filed an *amici curiae* brief in support of a request that the U.S. Supreme Court exercise its discretion to take the case. They urged the Supreme Court to hear and to overturn the decision by the federal appeals court for the D.C. Circuit.

The brief to the Supreme Court argues that the practical result of copyright term extension is that it "diminishes the ability of the public to be educated, to be entertained, and to engage in debate. Through excessive copyright extension, copyright owners will continue to restrict access to and exert censorial control over millions of works, thereby chilling discourse and cultural development long after incentives for production have ceased to operate."

The opponents to the copyright extension are represented by Lawrence Lessig, a Stanford University law professor considered one of the foremost legal experts on the Internet and the law. The government is represented by Justice Department lawyers. Opponents are expected to argue the intent of the founding fathers has been subverted. Government lawyers will probably assert that there is no legal precedent restricting Congress's ability to extend existing copyright. Court insiders believe the justices will decide the case by focusing narrowly on the question of whether Congress exceeded its authority when it passed the most recent copyright extension.

SAA and other organizations plan to file or sign on to briefs supporting *Eldred*. Clearly, the case presents "an opportunity for archivists, librarians, historians, and others to explain their view on the importance of the public domain and the harm that flows from keeping works almost perpetually locked up." Oral arguments before the Supreme Court are expected to take place in the fall.

Presidential Records Executive Order Nullification Legislation to be Introduced

On March 7, 2002, Representative Stephen Horn (R-CA), chairman of the Subcommittee on Government Efficiency, issued a "Dear Colleague" letter to members of the House of Representatives, requesting co-sponsors for a bill designed to "fix a serious, but readily solvable, problem in the implementation of the Presidential Records Act of 1978." Horn plans to introduce legislation shortly after he conclude a hearing on the issue scheduled for April 11, 2002.

With Congress taking this action, *archivists are urged to contact their Congressional representatives and encourage them to co-sponsor this legislation*. A simple phone call to the member of the House of Representatives that represents you will do: the Capitol switchboard telephone number is 202/224-3121. Request your representative to co-sponsor of "The Presidential Records Act Amendments of 2002" introduced by Representative Horn in mid-April.

As currently drafted, the Presidential Records Act Amendments of 2002 legislation establishes statutory procedures to govern the assertion of executive privilege claims by a former or incumbent president over records covered by the Presidential Records Act. It preserves the constitutional right of a former or incumbent president to assert privilege claims, but does so in a way that complies with the framework and intent of the Presidential Records Act. It supersedes the procedures established in Executive Order 13233.

The bill requires the U.S. Archivist to provide advance notice of 20 working days to the former and incumbent presidents before releasing presidential records in accordance with the provisions of the act. The archivist would release the records upon the expiration of this 20-day period, except any records (or parts of records) for which the former or incumbent president asserts a claim of privilege. The archivist could extend the 20-day period for an additional 20 days if the former or incumbent president demonstrated a need for additional time to review the records. Additional time should rarely be needed. The former and incumbent presidents have access to the records and could conduct their reviews well before the time the records are ready for public release. The archivist also would have thoroughly categorized and screened the records before a notice is issued, which should greatly facilitate reviews by the former and incumbent presidents.

The bill also requires that any claim of privilege be in

continued on page 23



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NARA Making Progress on its Electronic Records Archives

Previously in this space, I told you about the marvelous technological breakthroughs that we and our research partners are making in our effort to build an "archives of the future." This Electronic Records Archives (ERA) will preserve more electronic records more quickly and more efficiently and in ways that will allow researchers well into the future to access them easily and quickly.

Now that we have seen what new technologies have to offer, we're hard at work designing, planning, and setting the requirements for our ERA. And I want to report to you of the progress that we at NARA are making.

One of our first tasks was to create an official "vision statement" for the new ERA. The Leadership Team did so, after much discussion, deliberation, and consideration of input from interviews with a variety of staff. Here it is:

ERA will authentically preserve and provide access to any kind of electronic record, free from dependency on any specific hardware or software, enabling NARA to carry out its mission of ready access to essential evidence into the future.

Just as we are heavily dependent upon outside partners to conduct the basic and applied research necessary to build the ERA, we know that to develop and manage such a massive and complex project we will need more help. Therefore, we have been adding key talent to our staff to complement our existing archival expertise and contracting with technical experts proficient in managing IT projects of this size and scope. In addition, we will be seeking input from stakeholders in the system, including archival and records professionals, as the project moves forward.

As a first step in working to make our vision statement a reality, we are tapping the talents, knowledge, insights, and experience of our own NARA staff—and not just the electronic records specialists. Archivists, historians, librarians, archives specialists, archives technicians, and policy specialists are involved in the process, along with professionals in all the other facets of life here at NARA.

Guided by our project management contractor, we are bringing these people together in what we call "integrated product teams," or IPTs, to write the plans for designing and building the components and systems of ERA. Their tasks are to determine what ERA must be able to do for us and our customers, what the different ways are to go about building ERA (and what are the pros and cons of each), how the ERA should work once built (not only in the large sense, but for each individual who uses it)—this list goes on and on.

For example, one IPT has already produced a report on the "concept of operations" of ERA. In it, the team describes the different kinds of users ERA will have and the tools they will need: the departments and agencies in the federal government that create the electronic records; appraisers, who are the NARA archivists who work with these agencies to help them decide which records to preserve and which to dispose of; description archivists, who prepare finding aids for use by researchers; accession reviewers,

who review records for classified material or any other sensitive information; the end user, which might be the originating agency, NARA staff, or the public, who wants access to the preserved records; and the administrative users, who monitor the system.

That's just an example of the kind of detail we've gotten into while planning how the ERA should work.

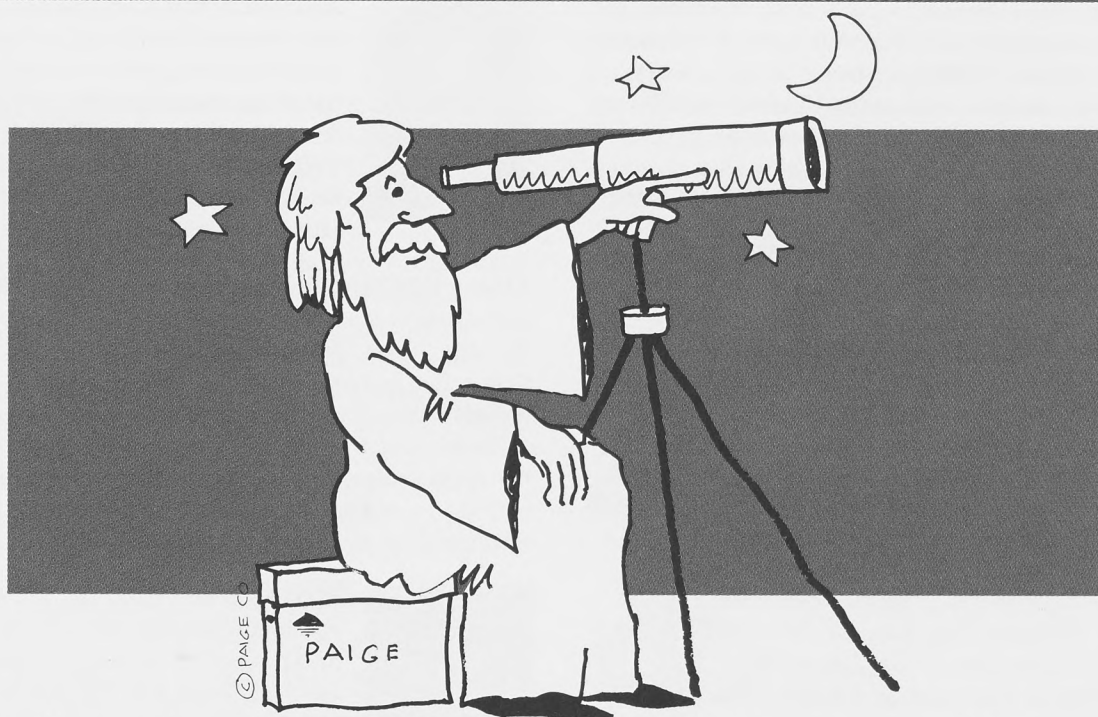
Another IPT is tackling the ERA's requirements—what we want it to do. The job of this IPT is to spell out, initially in non-technical terms, what the system must do for each type of user without being tied to only the technology that is now available or the form in which it might currently be available. Successors to this IPT will get more technical as we further define the requirements about what we want in ERA—to the point where our outside contractors can take those requirements and start to build or acquire ERA's components.

Because before we invest money in any major IT project we must analyze all the alternatives, there's also an IPT to examine various alternatives to meeting our electronic records storage needs and what the consequences of those actions might be. We will consider what would happen if NARA continued to do what it's doing now—whether our current procedures and tools could meet the growing workload and variety of electronic records. We will even consider the pros and cons of trying to build ERA ourselves, without partners, without outside contractors, and without expert advice. This will allow us to assure Congress, the administration, and all our stakeholders that we are taking the soundest approach possible.

Another IPT is trying to determine how much ERA will cost and how we can pay for it in this era of constrained federal budgets. Should someone other than NARA "host" ERA? Are there some business computer products already available that could become major components in ERA? What can a finite amount of money buy in the way of technology and technical support?

Although the ERA is a complex engineering project, we also know that building ERA is not like erecting a building. It will be built gradually, in a way that allows it to evolve to deal not only with all the problems of electronic records we know of, but also with new kinds of electronic records and taking advantage of new technologies that will enable us to better preserve the records and provide services to our customers.

Again, I want to stress that we are not doing this by ourselves. As we stated from the outset, in our strategic plan, we are tackling the challenge of electronic records in collaboration with a broad range of partners—in the federal government, in state and local government, in the archival and records communities, in the academic community, and in the private sector. Our goal is not just to solve the problems we face—even though that alone will be a major accomplishment—but to ensure that management, preservation, and reliable access to essential electronic records is built into the fabric of the next generation's national information infrastructure. Our commitment to working with partners is as strong as ever, and I look forward to telling you about exciting new partnership developments in the future. ♦



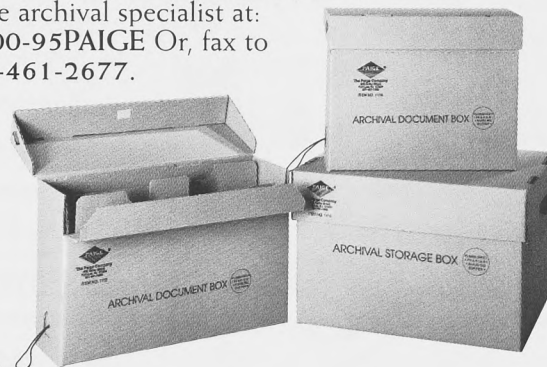
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JEFF DAVIS has joined the staff of the Society of American Archivists as an order fulfillment assistant in the Publications Department. He will assist with processing of orders and the packaging of books. He is a junior at the University of Illinois-Chicago where he is majoring in business and marketing.

SUE HODSON and Jeanne Campbell Reesman have edited a volume of scholarly essays, *Jack London: One Hundred Years a Writer* (The Huntington Library Press, 2002). They have also created a special Web site containing images of manuscripts, photographs and other material from the Huntington Library's London Papers, the world's largest archive for the California author. Visit www.huntington.org/LibraryDiv/JackLondon.html.



ANNE R. KENNEY has been appointed assistant university librarian for Instruction, Research, and Information Services at Cornell University Library. This position includes Public Services, Collection Development, Preservation, the Asia Collections, and the Africana, Fine Arts, and Music libraries. Kenney has been at Cornell since 1987

and formerly served as the associate director, Department of Preservation and Conservation. For the past two years, she has also served as director of programs, Council on Library and Information Resources.



KATHRYN NEAL will become manuscripts and archives librarian in the Special Collections and University Archives unit of San Diego State University beginning July 1. She is currently the curator of the Givens Collection of African American Literature, Special Collections and Rare Books at the University of Minnesota.

KINGA PERZYNSKA was recently appointed head of special collections and university archives at Rice University in Houston, Texas. She will be directing the Woodson Research Center that is a part of Rice University Fondren Library and includes collections of almost 32,000 rare books, 410 manuscript collection and 1,800 cubic feet of university archives. Prior to her appointment she was the director of the Catholic Archives of Texas in Austin. She succeeds **NANCY BOOTHE** who is continuing on as an archives advisor.



MEGAN SNIFFIN-MARINOFF will become the deputy director of the Schlesinger Library at the Radcliffe Institute for Advanced Study, Harvard University. The first person to serve in this newly defined post, she will begin in July. She comes to Radcliffe from MIT, where she is head of the Institute Archives and Special Collections.

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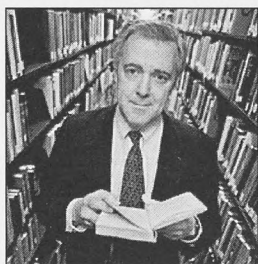
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In Profile



JAMES M. O'TOOLE was the subject of a profile in *Boston College Magazine* (winter 2002). An alumnus of the school, he is currently associate professor of history there. The article, "Media Smarts: It's not what you know; it's how you know it" looks at a class he is teaching for the first time, "Information Revolutions."

According to the article, O'Toole "devised the course as a challenge to the commonly held notion that the world is in the midst of an unprecedented information revolution."

"In fact," he writes in his course description, "this 'unprecedented' revolution has many precedents."

The article reports that O'Toole's class "examines the more notable ones: the revolutions from orality to literacy and from manuscript literacy to printing; the rise of numeracy; the advance of technologies for recording spatial and visual information, beginning with maps in the Middle Ages, on through photography in the 19th century; and the development of recorded and reproducible sound." The article is available online at www.bc.edu/publications/bcm/winter_2002/ll_media.html. ♦



"A Few of His Favorite Things: LEE STOUT Dusts Off the Best from the University Archives" was the lead feature in *The Penn Stater* (March/April 2002). Written by Stout, an alumnus of Pennsylvania State University and its university archivist, the article discussed some of the more unusual things that have accumulated in the archives. Among the prized items: a rare Lincoln letter from 1861; a peace pipe used in freshman initiation starting in the 1880s and continuing for more than 30 years; the first student newspaper, *The Anonymous*, published in September 1859 under the motto "Catch me if you can" because the anonymous editors would have been expelled if the faculty had figured out who they

were; and a white canvas jacket worn by a senior in 1926 and covered with autographs of friends, classmates, and professors as part of a school tradition. Stout was quick to point out that the archives is not a museum and is more concerned with facilitating research than displaying artifacts. "Some are documents that are part of the archival record," Stout concluded. "Others . . . have a character all their own." ♦



On the Air

Three archivists from the Midwest hit the airwaves last month to discuss "trophy" documents in their respective collections. **BRO. MICHAEL GRACE, SJ**, of Loyola University Chicago, **WILLIAM J. MAHER** of the University of Illinois at Urbana-Champaign, and **PATRICK QUINN** of Northwestern University, were guests on WGN Radio's "Extension 720" on Apr. 9. Hosted by Milt Rosenberg since 1973, the two-hour discussion show (with one hour reserved for call-ins) airs Monday through Friday, 9 p.m.-11 p.m. CST and addresses a variety of topics.

Maher, who had also been a guest on the show in 1995 with special collections curators from University of Chicago and Northwestern University, offered the following advice to other archivists who are invited to participate in radio interviews. "Despite my reservations about the focus on trophy documents—ones that are indeed interesting to a general public, connected with some celebrity, some major event, etc.—it is important for archivists to realize that in communicating with the public, one of the best tools we have is the material over which we preside. If that is not interesting and exciting, then there is little value in getting the public worked up about any archival policy issues."

Maher suggested that, "As a general matter, it might not be a bad idea for archivists to maintain a 'tickler' file with photocopies of such interesting documents that they can pull out at a moment's notice to use for such occasions. In addition, it is essential that one have time to do brief background research on the document and the events/people it narrates since providing that context will avoid potential embarrassment on the air." ♦

Clarification

The photograph of Thomas Connors on page 4 of the March/April issue of *Archival Outlook* was taken at a New York City Council hearing on Feb. 20, 2002, not the Feb. 6 press conference as reported in the newsletter.



Obituaries



PHYLLIS DANNER, archivist of the University of Illinois' Sousa Archives for Band Research, died Feb. 25, 2002, after a year-long battle with cancer. To many in the band world, Danner's name has been synonymous with that of John Philip Sousa, for it has been her tireless dedication and work over two decades that has ensured that

the majority of Sousa's personal papers, manuscripts, and artifacts will be available and usable by researchers and musicians for generations to come.

It was Sousa himself who decided that nearly three-quarters of his papers and manuscripts should go to the University of Illinois' Department of Bands. The material arrived in 1932, but then spent more than 50 years in relative obscurity and neglect. It wasn't until 1984, when the Bands department hired Danner as its librarian and assistant to the director of bands, that the scope and importance of Sousa's legacy became clear. She made it her mission to try to take care of the materials as best she could, leading her to become an expert on Sousa and his work.

When the university transferred ownership of the collection to the University Library in 1994, Danner became the Sousa archivist, a position that enabled her finally to provide

professional bibliographic control and appropriate physical management of the papers and artifacts. Of greatest importance, she successfully created and directed a nearly quarter-million-dollar National Endowment for the Humanities project for preservation of materials that were in danger of deteriorating from age and abuse. In addition, she published the only complete annotated bibliography of the papers, thus ensuring that musicians and researchers around the world would have easy access to this unique primary Sousa material. She also expanded the archives' holdings to include the personal papers and manuscripts of the university's previous band directors.

Danner was widely known in Illinois for the lectures and programs she offered based on the Sousa Archives. This included presentations to thousands of students over the years at the archives, the Illinois Summer Youth Music program, the Southern Illinois University Music and Youth Camp, and Champaign and Urbana schools. She was also a popular lecturer at the university's Elderhostel programs from 1997-1999, and a frequent speaker at university alumni meetings from 1994-1999. At the same time, she shared her knowledge with many regional and national professional groups, including the Illinois Historical Society, Midwest Archives Conference, Sonneck Society, Music Library Association, American Bandmasters Association, and Society of American Archivists.

Danner was also a musician in her own right, performing and teaching flute throughout the area. From 1974-1977, she performed with Milliken University's faculty woodwind quintet and was a flute instructor at Springfield's Lincoln Land Community College; from 1977-96 she was a member of the Danville Symphony Orchestra. She also had been a music teacher in elementary and secondary schools in western, southern, and central Illinois, including in the Urbana school district, prior to 1976.

Danner received a B.M. from Southern Illinois University in Carbondale in 1967, an M.S. in music education from the University of Illinois in 1971, and an M.S. in library science from the University of Illinois in 1994. She is survived by her husband Charles and two sons, Karl and Mark.

—William J. Maher, *University of Illinois Library at Urbana-Champaign*

JEAN PIEYNS, 62, a pioneer in archival automation, died on Jan. 14, 2002. He had a joint doctorate in history and archives and worked at the Belgian State Archives in Liège since 1964. He was particularly interested in data processing and computers. In the late 1960s he gained access to the IBM 360/20 for listing notarial records and placards stored in the Liège depository. In 1972 he represented the Royal Archives of Belgium at the International Council on Archives Committee on Automation and later edited its bulletin. He advised the University of Dakar, the National Archives of Senegal and Zimbabwe and the European Union on automated techniques.

—Meyer Fishbein, *Bethesda, Maryland*



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Update on the *American Archivist*

The spring/summer 2002 issue of the *American Archivist* (65:1) began production this month and is slated for printing and mailing in August. The issue is chock full of interesting articles:

- Lee Stout's 2001 presidential address, "Re-imagining Archives: Two Tales for the Information Age";
- "Seeing Archives: Postmodernism and the Changing Intellectual Place of Archives," by Tom Nesmith;
- "The Power of Meaning: The Archival Mission in the Postmodern Age," by Mark A. Greene;
- "'Though this be madness, yet there is method in 't': Assessing the Value of Faculty Papers and Defining a Collecting Policy," by Tom Hyry, Diane Kaplan, and Christine Weideman;
- "Preservation Strategies for Electronic Records: Where We Are Now—Obliquity and Squint?" by Michèle V. Cloonan and Shelby Sanett; and
- a review essay by James M. O'Toole, "Democracy—and Documents—in America."

In addition, the issue includes several book reviews and Council meeting minutes. (The review essay, book reviews and meeting minutes are also available online respectively at www.archivists.org/periodicals/aa-toc.asp#65-1 and www.archivists.org/governance/minutes/.)

Authors are invited to direct queries and submissions to: Philip B. Eppard, Editor, *American Archivist*, University at

Albany, State University of New York, School of Information Science and Policy, 135 Western Avenue, #113 Draper, Albany, New York 12222; phone 518/442-5115; pbe40@csc.albany.edu.

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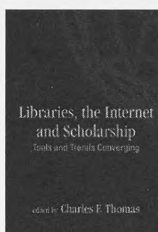
The latest edition of the *SAA Professional Resources Catalog* goes to press in May and then will be mailed to members and others. Nearly two dozen new publications have been added bringing the list to more than 170 titles, all of which cover a broad range of archival topics. The delay in production was due to a new content management tool being added to the Web site which will allow for swifter updating of information on SAA's site. The latest publications catalog should be available online by June at www.archivists.org/catalog.

Among the new titles:

- Sample Forms for Archival and Records Management Programs (SAA & ARMA, 2002);
- *An Ounce of Prevention: Integrated Disaster Planning for Archives, Libraries, and Records Centers*, by Johanna Wellheiser and Jude Scott (Scarecrow Press Inc., 2002);
- *Archives in the Ancient World*, by Ernst Posner (SAA Archival Classics Reprint, 2002; Harvard University Press, 1972);
- *The Myth of the Paperless Office*, by Abigail J. Sellen and Richard H.R. Harper (MIT, 2001)
- *Scrolling Forward: Making Sense of Documents in the Digital Age*, by David M. Levy (Arcade Publishing, 2001);
- and many more!

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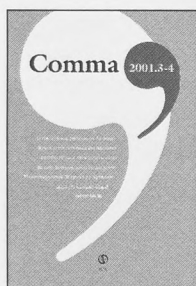
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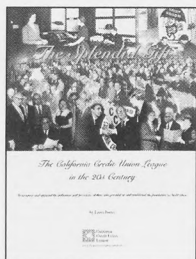


Comma Focuses on Preservation

The latest double-issue of *Comma* (2001.3-4), the International Journal on Archives, focuses on preservation. A substantial part of the publication addresses "Preservation of Archives in Tropical Climates" and the unique challenges faced by such repositories including high temperatures and relative humidities,

political unrest and war, indifference to preservation needs by the governments, selling of valuable heritage material to fulfill basic needs, physical isolation, and differences in language and literacy skills. Subsections concentrate on preservation and conservation, books and writing materials, buildings, storage, disaster preparedness, and integrated pest management. An extensive bibliography is also included. "Moving Archival Records: Guidelines for Preservation" is addressed in the balance of the issue. Subsections highlight first steps to be taken, movers and move contracts, vehicles and transport devices, cleaning and decontaminating, preparation of paper records, nonpaper records that require special handling, reshelving, and final steps.

For a copy of the journal, or to submit an article for publication consideration, contact: Nancy Bartlett, Editor, *Comma*, Bentley Historical Library, University of Michigan, 1150 Beal Avenue, Ann Arbor, MI 48109; 734/936-1333; nbart@umich.edu.



California Credit Union League Publication

The Splendid Gift: The California Credit Union League in the 20th Century, by Laura Porter, (CCUL, 2001) is a tribute to the dedication of those who established the foundation for the credit union. The 170-page publication makes extensive use of archival materials and oral histories. The acknowl-

edgements credit California Credit Union League archivist **FERN BARNES** for her "simply magnificent" management of the archives. Copies available for \$20 plus s/h. Contact fernb@CCUL.org or 909/980-8890 ext.3201.

CLIR Resources

- *Usage and Usability Assessment: Library Practices and Concerns*, by Denise Troll Covey (January 2002; 99 pp.). This report offers a survey of the methods that are being deployed at leading digital libraries to assess the use and usability of their online collections and services. The report describes the application, strengths, and weaknesses of assessment techniques that include surveys, focus groups, user protocols, and transaction log analysis. Includes an extensive bibliography on more detailed methodological information, and descriptions of assessment instruments that have proved particularly effective.

- *Building a National Strategy for Preservation: Issues in Digital Media Archiving* (April 2002; 99 pp.). In December 2000, the U.S. Congress appropriated funds to the Library of Congress (LC) to spearhead an effort to develop a national strategy for the preservation of digital information. The staff of LC immediately scheduled a series of conversations with representatives from the technology, business, entertainment, academic, legal, archival, and library communities. LC asked the Council on Library and Information Resources to commission background papers for these sessions and to summarize the meetings. The resulting papers, along with an integrative essay by Amy Friedlander, are presented in this document.

Both reports are available for free online at www.clir.org. Print copies are \$20 each from the Council on Library and Information Resources, 1755 Massachusetts Ave. N.W., Suite 500, Washington, DC 20036-2124.

UC-Berkeley Environmental Design Archives Receives NEH Grant

The Environmental Design Archives (EDA) at the University of California, Berkeley, recently received a two-year, \$279,000 grant from the National Endowment for the Humanities to fund the project, "The Moderns: Arrangement and Description of Bay Region Architectural Archives." Aiming to preserve and make accessible significant source material documenting the Modernist tradition of architecture in the San Francisco Bay area, "The Moderns" will focus on four large collections at the EDA—those of architects William Wurster (1895-1973) and William Turnbull (1935-1997) and landscape architects Garrett Eckbo (1910-2000) and Robert Royston (1918-). Spanning the years between 1930 and 1980, the four collections are comprised of architectural plans, drawings, sketches, photographs, correspondence, project files, and office records, as well as student projects, writings, and presentations. Online access to the collections will be available at www.ced.berkeley.edu/cedarchives/.

39 American "Orphan" Films to be Preserved

Thirty-nine films will be preserved as a result of grants announced in March by the National Film Preservation Foundation. These federally funded awards will help 26 film archives across the country save American "orphan" films that are not preserved by commercial interests. These federal preservation grants are funded through The National Film Preservation Foundation Act of 1996 and secured through appropriations to the Library of Congress. This is the third year of the NFPF's federally supported program. With these latest grants, the NFPF has advanced film preservation at 70 nonprofit and public organizations across 29 states and the District of Columbia and helped save 440 films and collections documenting American history and culture. For more information, visit www.filmpreservation.org.



Western North Carolina Heritage Web Site in Development

Appalachian State University is the recipient of a 2001-2002 EZ-LSTA Digitization Demonstration Grant in the amount of \$49,995. The grant will support the development of the Western North Carolina Heritage (WNCH) Web site by the W.L. Eury Appalachian Collection and the Appalachian Cultural Museum of ASU and their partners, the Southern Highlands Craft Guild, Asheville Art Museum, Asheville-Buncombe Library System, University of North Carolina-Asheville Special Collections, and the YMI Cultural Center. The WNCH site will build upon and incorporate last year's Land of the Sky project and will be developed in coordination with the State Library of North Carolina's North Carolina ECHO (Exploring Cultural Heritage Online) program, sharing its goals of making the state's cultural heritage available online. The primary focus of the first stage of WNCH development will be the digitization of materials concerning ethnic groups and ethnic diversity in the Appalachian mountains of North Carolina.

Digital Collections at the Bancroft Library

The Bancroft Library has added two new digital collections to its Web site. The Meiklejohn Civil Liberties Institute Archives include the best legal "briefs," transcripts, and motions in cases reported in the Civil Liberties Docket since 1955. For the law profession, these materials served as a major resource for lawyers involved in civil liberties cases anywhere in the United States. In addition, the Cased Photographs Project makes available digital images and detailed descriptions of daguerreotypes, ambrotypes, tintypes, and related photographs in the collections of The Bancroft Library and the California State Library. The main goals of this project are to preserve and to provide access to these exceedingly rare and significant pictorial documents, many of which date from the era of the California gold rush. Visit <http://bancroft.berkeley.edu/collections/>.

AAAS Online History Exhibits

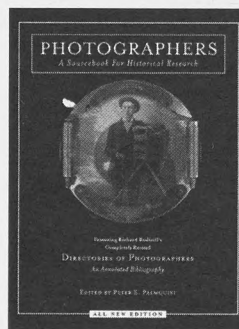
The American Association for the Advancement of Science (AAAS), the oldest general scientific society in the world, announces the availability of two online history exhibits at <http://archives.aaas.org>. "150 Years of Advancing Science: A History of AAAS" highlights photos, journals and other historical documents from the organization's sesquicentennial celebration in 1998. Also featured is a special exhibit of the memoranda of AAAS Treasurer William T. Golden, who served from 1969-1999. Golden advised President Truman on the organization of scientific research and development throughout the government.

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WORKSHOP #0302 — Brooklyn, NY

July 25-26, 2002

Co-Sponsor: Pratt Institute

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Questions? Contact Solveig DeSutter or Patti O'Hara at
education@archivists.org or at 312/922-0140.



Increasing Access to Information in Waterford

Last month the Waterford (Ireland) County Council launched a National Retention Policy for Local Authority Records. The first of its kind, the policy is meant to assist local authorities in responding promptly to freedom of information requests. Seamus Dooley, Wexford County Manager and chair of the Local Government Management Services Board, stated that "Access to information is increasingly viewed as a basic right of citizenship. It is therefore in the public interest to extend, as far as possible, the right of citizens to have access to information which is in the possession of public bodies." The guidelines established by the retention document provide for a coordinated approach by local authorities so that the public may be provided with a common standard of access to records.

French Manual for Electronic Archives

The National Archives of France has produced *Les archives électroniques Manuel pratique (Practical Manual for Electronic Archives)*. Compiled by Catherine Dhérent, head of the National Archives' Department of Technology Policy, the manual covers the archival object in an electronic environment, the role and competencies of the archivist in the context of electronic archives, preparation of electronic records for accessioning, preservation of electronic records, ordering electronic data, and case studies in electronic archives. The manual is an initial bringing together of recommendations and general advice directed to archivists as well as records creators. It will be followed by other works and comparative studies on land and architectural records and audiovisual materials. Available online at www.archivesdefrance.culture.gouv.fr/fr/archivistique/DAFmanuel%20version%207.html.

TROPHIES OF WAR AND EMPIRE



PATRICIA KENNEDY GRIMSTED
Foreword by Charles Kecskeméti

Trophies of War and Empire: The Archival Heritage of Ukraine, World War II, and the International Politics of Restitution

Patricia Kennedy Grimsted
with a foreword by Charles Kecskeméti

A masterpiece of scholarship containing significant new revelations about cultural treasures previously thought lost, this book will be of interest to all those studying contemporary rebuilding of cultural and

intellectual institutions in Eastern Europe, historians of Ukraine and eastern Europe, and specialists on the retrieval of assets lost to the Nazis or Communist regimes.

Harvard Papers in Ukrainian Studies (2001) 750 pp., soft cover
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Franklin at rfranklin@archivists.org or 312/922-0140.



Public Access to Census Records Prohibited in Canada

Statistics Canada, the agency charged with collecting Canadian census data every five years, has decided to prohibit public access to individual census records produced after 1901. The agency has refused to transfer control of these records to the National Archives of Canada to allow public access to them after 92 years. Statistics Canada argues that Canadian law prohibits the release of individual census records, basing its decision on a series of legal opinions obtained from Justice Canada from 1981 through 1985. Justice Canada has ruled that census respondents were promised that the information they provided would be kept confidential forever. When members of the archival, historical, and genealogical communities protested the closing of these records, Statistics Canada established an Expert Panel on Access to Historical Census Records. The panel reported that perpetual confidentiality was not intended to apply to the records in question, that it had always been intended that they would eventually be opened to research. The National Archives of Canada supports the transfer of post-1901 census records to its custody based on Canadian law governing preservation of and access to government records. A bill to force the opening of post-1901 census records after 92 years of closure was introduced in the Canadian Senate in February. Legal action to wrest the records from Statistics Canada's control is also underway.

Australian Trade Union Archives Established

In April, the University of Melbourne (Australia) inaugurated the Australian Trade Union Archives (ATUA). ATUA is an online gateway that links historical description, archival resources, published material, and current information about Australian industrial organizations, including trade unions and employer organizations. ATUA also includes selected events in Australian labor history such as major strikes, lockouts and labor congresses. The Australian Trade Union Archives was developed by the University of Melbourne Archives, the Australian Science and Technology Heritage Centre, the Noel Butlin Archives Centre (Australian National University), the Monash University School of Information Management and Systems, and the University of Wollongong Archives. Visit ATUA at www.atua.org.au.

Archival Supplies Needed in Kosova

The Open Society Archives, Budapest, Hungary, has called upon the international archival community to assist in supplying archival boxes and other equipment and supplies to the National Archives of Kosova. OSA has already shipped 500 boxes to Kosova and is prepared to assist any archival agency in channeling supplies or financial contributions directly to the National Archives. For more information visit the OSA Web site at www.osa.ceu.hu.

President's Message

continued from page 3

involved at all. At the same time, these associations also serve as entry points into the profession for new professionals. It is hoped that regional associations will continue to be sufficiently responsive to the needs of their members and conversely (and perhaps more important) that SAA continue to support regional activity and education through workshops and outreach programs, through standards development and promulgation, and through raising public awareness and appreciation of the importance of archives through advocacy. If so, it is inevitable that some of these archivists will naturally move towards becoming full members of SAA. But even if they don't join, there continues to be an important dynamic between SAA and these other organizations.

We are living in a very different archival world than the one in which I began my career over thirty years ago—which was about the time that many of the early regionals were forming. One of the biggest differences today is the enormous professional, personal, and regional diversity that I believe is one of the profession's greatest strengths. SAA continues to grow in membership, in what it provides for its members, and in its growing role as a legitimate and respected advocate for our particular corner of the information universe. We no longer have to lower our heads and stare at our shoes while we mumble that we are archivists (even if our children still do). One of the reasons and indeed perhaps the wellspring for that professional strength is the strong network of regional, state, and local archival associations. I want to emphasize here that "national versus regional" is not an "either-or" question. The connections existing among all of us are both synergistic and symbiotic: in the first case, we are indeed stronger as a whole than the individual sum of our parts; and, in the second case, we thrive upon each other and indeed need each other to survive. It is as hard to imagine SAA without the SNCAs, MACs, MARACs, CIMAs, SCAs, etc., as it is to imagine all of those organizations existing without SAA. ♦

Washington Beat

continued from page 12

writing and signed by the former or incumbent president, specify the records to which it applies, and state the nature and grounds of the privilege claim. Notices of the proposed release of records, as well as any privilege claims, would be made public. If the former president submitted a privilege claim, the archivist would withhold the records covered by that claim for another 20 working days. This would permit the former president to seek judicial enforcement of his privilege claim, as already provided for in the Presidential Records Act. After expiration of this 20-day period, the archivist would release the records unless a court ordered their continued withholding. This approach places the burden of establishing

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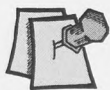
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a privilege claim on the former president. Privilege claims should be extremely rare, given the protections already built into the act and the age of the records.

If the incumbent president submitted a privilege claim, the archivist would withhold the records unless and until the incumbent president withdrew the claim or there was a final, non-appealable court order directing the archivist to release the records. This approach recognizes the legal and practical reality that the archivist must honor a privilege claim by an incumbent president.

The bill would apply similar procedures to requests for access to records by Congress and the courts. The time periods, however, would be modified to ensure compliance with deadlines imposed by subpoenas or other legal process. Also, the bill does not specify an outcome if the incumbent president claimed privilege in response to a congressional or judicial access request. Disputes between the incumbent president and either the Congress or the courts would be left for resolution on a case-by-case basis.

The bill makes several conforming changes to existing provisions of the Presidential Records Act. It recognizes that authority to claim executive privilege is personal to a former or incumbent president and cannot be delegated to their representatives. This is consistent with current legal theory and practice concerning executive privilege. It also recognizes that a former or incumbent vice president cannot claim presidential privileges. Finally, the bill provides that Executive Order 13233 shall have no force or effect. ♦



2002 CALENDAR

June 6-11

30th annual meeting of American Institute for Conservation of Historic and Artistic Works at Renaissance Miami Biscayne Bay. For more info: 202/452-9545 or info@aic-faic.org.

June 7

"Documenting Underdocumented Populations & Communities," Fifth Annual Community Forum on Historical Records at Bridgewater State College, Bridgewater, Mass. For more information, contact Bill Milhomme, 617/727-2816 or william.milhomme@sec.state.ma.us. Visit <http://www.state.ma.us/sec/arc/arcaac/aacintro.htm>.

June 14

Society of Rocky Mountain Archivists spring meeting at the Lincoln Center in Ft. Collins, Colorado. Theme: "To See Ourselves as Others See Us." Visit <http://www.uwyo.edu/ahc/srma>.

June 18-19

The InterPARES Project presents "There's Nothing Like the Real Thing -- Preserving Authentic Electronic Records: The Findings of InterPARES I." The symposium will be held at the National Archives and Records Administration in College Park, MD. The registration fee is \$75. Please register by June 7, 2002. To register and for additional information, visit www.nara.gov/era and click on InterPARES Symposium. For more information about the InterPARES Project, visit www.interpares.org.

June 21-22

5th annual "Museum and Library Archives Institute," sponsored by Monson Free Library and Reading Room Association, Massachusetts Board of Library Commissioners, the New England Archivists, the New England Museum Association, and the Worcester Historical Museum, will be held at the Wilbraham & Monson Academy in Wilbraham, Mass. This Institute consists of two parallel programs: the Introductory and the Special Topic. The Introductory Program is designed for those who have responsibility for museum and library records and special collections, but limited experience in archival methods and procedures. This year's curriculum includes such topics as collection, accessioning, appraising, arrangement and description, reference and access, oral history and photography. Instead of the Introductory Program, participants may choose the Special Topic Program. This track provides an opportunity to go beyond the introductory level and focus on a particular archival topic or issue in a comprehensive, in-depth manner. The 2002 topic will address the issue of how to operate an archives on a shoestring. For information, contact: Theresa

Rini Percy, Director, Monson Free Library, 2 High Street, Monson, Mass.; 413/267-3866; fax 413/267-5496; tpercy@cwmar.org.

June 25-27

"Disaster Mitigation" workshop series at the New York Genealogical & Biographical Society, New York City. "Be Prepared...Conducting a Vulnerability Assessment" (June 25); "Be Prepared...Assessing Health and Safety Risks" (June 26); "Be Prepared...Mitigating Fire and Security Risks" (June 27). Sponsored by the Conservation Center for Art and Historic Artifacts. Stipends available (deadline: May 17, 2002). **Registration deadline:** June 14, 2002. For more information, visit www.ccaha.org or call 215/545.0613.

June 25-29

"Choices and Strategies for Preservation of the Collective Memory," International Conference Dobbiaco/Toblach in Bolzano, Italy. For more information, visit <http://archives.dobbiaco2002.it/convegno-e.htm>.

June 27-28

"Style Sheets—EAD Part II" workshop (#0232) in Ft. Worth, TX. Co-sponsored by SAA and Mary Coutts Burnett Library. For details, visit www.archivists.org/prof-education or call 312/922-0140.

July 1

NEH's Division of Preservation and Access Deadline. For details see www.neh.gov/pdf/guidelines/preservation.pdf; contact 202/606-8570 or henpres@gwu-vm.gwu.edu.

July 10-13

National Association of Government Archives and Records Administrators (NAGARA) 2002 annual meeting in Denver at the Adam's Mark. Theme: "Government Culture and Records: Recognition, Revolution, and Results." For more information, visit <http://www.nagara.org>.

July 12-13

Council on State Historical Records Coordinators (COSHRC) 2002 annual meeting held in conjunction with the NAGARA meeting in Denver at the Adam's Mark. For more information, visit www.coshrc.org.

July 14-26

16th annual Western Archives Institute at the University of Redlands in Redlands, Calif. Contact WAI, 916/653-7715 or ArchivesWeb@ss.ca.gov.

July 23-24

"Encoded Archival Description" workshop (#0234) in New York City. Co-sponsored by SAA and Pratt University. For details, visit www.archivists.org/prof-education or call 312/922-0140.

Important SAA Dates:

- May 31-Jun 1:** SAA Council Meeting
- Jun 15:** Deadline for submitting information to be included in the 2002 onsite program.
- Jul 1:** 2002 annual meeting early bird registration deadline
- Jul 18:** 2002 annual meeting hotel reservation cutoff date
- Jul 22:** 2002 annual meeting late registration deadline
- Aug 19-25:** SAA 66th Annual Meeting in Birmingham

July 25-26

"Style Sheets—EAD Part II" workshop (#0235) in New York City. Co-sponsored by SAA and Pratt University. For details, visit www.archivists.org/prof-education or call 312/922-0140.

July 29-August 1

4th annual "UCLA/Getty Museums, Libraries and Archives: Summer Institute for Knowledge Sharing" in Los Angeles. Intensive four days of instruction and dialogue for professionals involved in creating, sharing and preserving electronic information in museums, libraries, archives, and other cultural heritage institutions. For details, <http://dlis.gseis.ucla.edu/si>.

August 5-9

"Publishing EAD Finding Aids" is one of the Rare Book School courses at the University of Virginia. Student housing is available in Charlottesville area. Contact 434/924-8851; fax 434/924-8824; or oldbooks@virginia.edu. See www.rarebookschool.org.

August 19-25

"Archival Roots: Our Foundation and Our Future" is the theme of the 66th annual meeting of the Society of American Archivists in Birmingham, Alabama, at the Sheraton Birmingham Hotel. Visit www.archivists.org/conference/index.html#2002. See pp. 7-9.

August 21

Application deadline for the Academy of Certified Archivists certification exams to be held in NYC, Birmingham, AL; Salt Lake City, UT; Milwaukee, WI; and Seattle, WA; plus other "pick your site" locations. Contact ACA, 48 Howard St., Albany, NY 12207; 518/463-8644; fax 518/463-8656; or aca@caphill.com.

August 21

"Metadata Matters: RLG Update on Current Metadata Initiatives" at the Sheraton Birmingham



Hotel in Birmingham, Alabama. The workshop will be held in conjunction with the Society of American Archivists annual meeting. Participants will learn about and discuss the implications of a number of new metadata initiatives that have special relevance to the archival community. There is a limit of 60 participants. RSVP to Fran Devlin at fed@notes.rlg.org or 650/691-2239.

September 1-6

19th Congress of the International Institute for Conservation at the Baltimore Marriott Waterfront Hotel. Subject: "Works of Art on Paper, Books, Documents and Photographs: Techniques and Conservation." Visit www.iiconservation.org.

October 2002

Rutgers University's School of Communication, Information and Library Studies will be sponsoring its biennial Preservation Management Institute beginning in fall 2002. The Institute is designed for collections professionals who have preservation responsibilities for their institutions and need more in-depth formal training. The program includes three weeks of classroom instruction during one year: one week in October 2002, one week in April 2003, and a final week in September 2003. The three weeks of classes include field trips, guest speakers, and hands-on exercises as well as highly interactive instruction. Between sessions participants conduct some guided preservation activities for their institutions. Participants who complete all the requirements for the Institute will earn a certificate in preservation management from Rutgers. The head instructor of the Institute is Evelyn Frangakis, Preservation Officer of the National Agricultural Library and former Preservation Program Director for the Society of American Archivists. Guest speakers will include Dr. Thomas Parker, pest control expert, Anne Kenney of Cornell's preservation department, and Bill Lull, an expert on environmental issues. Funding for a number of scholarships to the Institute will be available. Check the program Web site for eligibility requirements, application forms, and other details. At this time the New Jersey Historical Commission will be supporting three scholarships, and the National Endowment for the Humanities is likely to support ten scholarships. For more information visit <http://scils.rutgers.edu/pds/pmi.jsp>. If you have any questions, contact Karen Novick at Rutgers SCILS at pds@scils.rutgers.edu or 732/932-7169.

October 9-12

Midwest Archives Conference 2002 fall meeting in South Dakota. Program Committee is seeking session proposals and ideas for papers. Contact: Erik Nordberg of the Michigan Technological University at 906/487-3209, copper@mtu.edu. Or Stephen McShane of Indiana University Northwest Library at 219/980-6628 or smcshane@iun.edu.

October 24-26

Fall 2002 joint meeting of the Mid-Atlantic Regional Archives Conference and the New England Archivists at the Grand Hotel in Poughkeepsie, New York. For more information, visit www.lib.umb.edu/newengarch/.

November 1-3

"Choices and Challenges: Collecting By Museums and Archives" at the Benson Ford Research Center, Henry Ford Museum & Greenfield Village, Dearborn, Michigan. The symposium, with support from the Americana Foundation, will bring together curators and archivists from leading history museums, historical societies and collecting repositories from across the United States. Topics covered will include the what, how and why of collecting. The goals of the symposium are to share best practices, encourage collaboration and to help professionals better understand the strategic implications of collecting. For more information, visit www.hfmgv.org/calendar/symposium or contact Marilyn Yee at MarilynY@hfmgv.org or 313/982-6100.

November 2

Society of Rocky Mountain Archivists fall meeting at the Denver Federal Center in Lakewood, CO. Visit <http://www.uwyo.edu/ahc/srma>.

November 13-16

36th International Conference of the Round Table on Archives (CITRA) in Marseille, France. Theme: "How Does Society Perceive Archives?" This international meeting is one of a series of three conferences on the general theme "Archives and Society," organized by the International Council on Archives. For more information, contact CITRA chairman Ian Wilson at iwilson@archives.ca.

FUNDING

AIP Center for History of Physics

The Center for History of Physics of the American Institute of Physics has a program of grants-in-aid for research in the history of modern physics and allied sciences (such as astronomy, geophysics, and optics) and their social interactions. Grants can be up to \$2,500 each. They can be used only to reimburse direct expenses connected with the work. Preference will be given to those who need funds for travel and subsistence to use the resources of the Center's Niels Bohr Library (near Washington, DC), or to microfilm papers or to tape-record oral history interviews with a copy deposited in the Library. Applicants should name the persons they would interview or papers they would microfilm, or the collections at the Library they

need to see; you can consult the online catalog at <http://www.aip.org/history>.

Applicants should either be working toward a graduate degree in the history of science (in which case they should include a letter of reference from their thesis adviser), or show a record of publication in the field. To apply, send a vitae, a letter of no more than two pages describing your research project, and a brief budget showing the expenses for which support is requested to: Spencer Weart, Center for History of Physics, American Institute of Physics, One Physics Ellipse, College Park, MD 20740; phone 301/209-3174; fax 301/209-0882; e-mail sweart@aip.org. *Deadlines for receipt of applications are June 30 and December 31 of each year.*

Brown University Research Fellowship Program

The John Nicholas Brown Center is now accepting applications for its Research Fellowship Program. The center supports scholarship (research and writing) in American topics, primarily in the fields of art history, history, literature, and American studies. Preference is given to scholars working with Rhode Island materials or requiring access to New England resources. Open to advanced graduate students, junior or senior faculty, independent scholars, and humanities professionals. We offer office space in the historic Nightingale-Brown House, access to Brown University resources, and a stipend of up to \$2,000 for a term of residence between one and six months during one of our two award cycles each year: January through June; July through December. Housing may be available for visiting scholars. *Application deadlines are: November 1st for residence between January and June; April 15th for residence between July and December.* To request an application, please contact: Joyce M. Botelho, Director, The John Nicholas Brown Center, Box 1880, Brown University, Providence, RI 02912. 401/272-0357; fax 401/272-1930; Joyce_Botelho@Brown.edu.

California Institute of Technology Biot and Archives Research Funds

The Maurice A. Biot Archives Fund and other funds provided by the archives offer research assistance up to \$1,500 to use the collections of the archives of the California Institute of Technology. Applications will be accepted from students working towards a graduate degree or from established scholars. Graduate students must have completed one year of study prior to receiving a grant-in-aid. For the Biot award, preference will be given to those working in the history of technology, especially in the fields of aeronautics, applied mechanics and geophysics. The grant-in-aid may be used for travel and living expenses, for photocopy or other photo-reproduction costs related to the research project, and for miscellaneous research expenses. Funds



may not be used for the purchase of computer software or hardware. For further information on holdings and online resources, please consult the <http://archives.caltech.edu>. Application guidelines may be obtained by writing to: Archivist, 015A-74, California Institute of Technology, Pasadena, CA 91125. Applications will be accepted year-round and will be reviewed quarterly on January 1, April 1, July 1, and October 1 of each year.

Carl Albert Congressional Research and Studies Center Visiting Scholars Program

The Carl Albert Congressional Research and Studies Center at the University of Oklahoma seeks applicants for its Visiting Scholars Program, which provides financial assistance to researchers working at the center's archives. Awards of \$500-\$1,000 are normally granted as reimbursement for travel and lodging. The center's holdings include the papers of many former members of Congress, such as Speaker Carl Albert, Robert S. Kerr, and Fred Harris of Oklahoma, Helen Gahagan Douglas and Jeffery Cohelan of California, and Neil Gallagher of New Jersey. Besides the history of Congress, congressional leadership, national and Oklahoma politics, and election campaigns, the collections also document government policy affecting agriculture, Native Americans, energy, foreign affairs, the environment, and the economy. Topics that can be studied include the Great Depression, flood control, soil conservation, and tribal affairs. At least one collection provides insight on women in American politics. The center's collections are described on its Web site at <http://www.ou.edu/special/albertctr/archives/> and in the publication titled, *A Guide to the Carl Albert Center Congressional Archives* (Norman, Okla.: The Carl Albert Center, 1995) by Judy Day, et al. The Visiting Scholars Program is open to any applicant. Emphasis is given to those pursuing postdoctoral research in history, political science, and other fields. Graduate students involved in research for publication, thesis, or dissertation are encouraged to apply. Interested undergraduates and lay researchers are also invited to apply. **Applications are accepted at any time.** For more information, please contact: Archivist, Carl Albert Center, 630 Parrington Oval, Room 101, University of Oklahoma, Norman, OK 73019; 405/325-5401; fax 405/325-6419; kosmerick@ou.edu.

CLIR/DLF Fellowship

The Council on Library and Information Resources (CLIR) and the Digital Library Federation (DLF) are pleased to announce a new opportunity for librarians, archivists, information technologists, and scholars to pursue their professional development and research interests as Distinguished Fellows. The program is open

to individuals who have achieved a high level of professional distinction in their fields and who are working in areas of interest to CLIR or DLF. For more information, visit www.clir.org. The fellowships are available for periods of between three to twelve months and are ideal for senior professionals with a well-developed personal research agenda. Prospective applicants are encouraged to contact CLIR President Deanna Marcum, 202/939-4750, or DLF Director Dan Greenstein, 202/939-4762.

James J. Hill Library Grant

The James J. Hill Library will award a number of grants of up to \$2,000 to support research in the James J. Hill, Louis W. Hill, and Reed/Hyde papers. The James J. Hill papers (1856-1916) are an extensive and rich source for studies of transportation, politics, finance, Native American relations, art collecting, philanthropy, urbanization, immigration, and economic development in the Upper Midwest, Pacific Northwest, and Western Canada. The Louis W. Hill Papers (1846-1948) document similar subjects, as well as his involvement in the development of Minnesota's iron mining industry and the development of Glacier National Park and the related tourist industry. **The deadline for applications is November 30th.** For more information, contact W. Thomas White, Curator, James J. Hill Library, 80 W. Fourth Street, St. Paul, MN 55102; 651/265-5441; twhite@jjhill.org.

The Pepper Foundation's Visiting Scholars Program

The Claude Pepper Foundation seeks applicants for its visiting scholars program, which provides financial assistance for researchers working at the Claude Pepper Center's archives at Florida State University. The Claude Pepper Library's holdings include papers, photographs, recordings, and memorabilia of the late U.S. Senator/Congressman Claude Pepper and his wife, Mildred Webster Pepper. Pepper served in the U.S. Senate from 1936-1950 and the U.S. House of Representatives from 1962-1989. Topics that can be studied include Social Security, Medicare, elder affairs, age discrimination in the work force, labor issues such as minimum wage/maximum hours, health care reform, National Institutes of Health, civil rights, crime, international affairs, FDR's New Deal and World War II. The visiting scholar's program is open to any applicant pursuing research in any of the areas related to issues addressed by Claude Pepper. **Application deadlines are April 15th and October 15th.** For additional information and an application form, contact: Grants Coordinator, Claude Pepper Center, 636 West Call Street, Tallahassee, FL 32306-1122; 850/644-9309; fax 850/644-9301; mleighli@mailier.fsu.edu; <http://pepper.cpb.fsu.edu/library>.

Recording Academy Grants

The National Academy of Recording Arts &

Sciences, Inc., also known as the Recording Academy, awards grants to organizations and individuals to support efforts that advance:

- 1) archiving and preservation of the musical and recorded sound heritage of the Americas;
- 2) research and research implementation projects related to music teaching methodology in early childhood and the impact of music study on early childhood development; and 3) medical and occupational well being of music professionals. Priority is given to projects of national significance that achieve a broad reach and whose final results are accessible to the general public. Grant amounts generally range from \$10,000-\$20,000. For projects of particularly broad scope or importance applicants may request support in excess of the standard guidelines. The Recording Academy reserves the right to award each grant on a case-by-case basis. Grant requests may span a time period from twelve to twenty-four months. The grant application is available online at <http://www.GRAMMY.com/grantprogram>. Applicants must use the current grant application only.

Morris K. Udall Archives Visiting Scholars Program

The University of Arizona Library Special Collections houses the papers of Morris K. Udall, Stewart L. Udall, David K. Udall, Levi Udall and Jesse Udall. The library's holdings also include related papers of noted politicians Lewis Douglas, Henry Ashurst and George Hunt. To encourage faculty, independent researchers, and students to use these materials, the Morris K. Udall Archives Visiting Scholars Program will award up to three \$1,000 research travel grants and four \$250 research assistance grants in the current year. Preference will be given to projects relating to issues addressed by Morris K. Udall and Stewart L. Udall during their long careers of public service on environment, natural resources, Native American policy, conservation, nuclear energy, public policy theory and environmental conflict resolution.

Eligibility: The grants are open to scholars, students, and independent researchers. **Awards:** The \$1,000 research travel grants will be awarded as reimbursement for travel to and lodging expenses in Tucson, Arizona. These grants do not support travel to locations other than Tucson. The \$250 research assistance grants will be awarded to assist local researchers. **Application Procedures:** Applications will be accepted and reviewed throughout the year. Please mail a completed application form with three sets of the following materials: 1) a brief 2-4 page essay describing your research interests and specific goals of your proposed project; and 2) a 2-3 page brief vita. To request an application, contact: John Murphy, University of Arizona Library Special Collections, P.O. Box 210055, Tucson, Arizona 85721-0055, murphyj@u.library.arizona.edu.



HOW TO LIST A PROFESSIONAL OPPORTUNITY

As a service to members, SAA publishes announcements about professional opportunities for archivists and positions wanted. SAA reserves the right to decline or edit announcements that include discriminatory statements inconsistent with principles of intellectual freedom or the provisions of the Civil Rights Act of 1964 and its subsequent amendments.

Rate: 92¢ per word

INSTITUTIONAL MEMBERS OF SAA
RECEIVE A 50% DISCOUNT.
(NUMBERS, ABBREVIATIONS, ETC.
EACH COUNT AS ONE WORD.)

Announcements are posted weekly on SAA's Web site in the *Online Employment Bulletin* (www.archivists.org/employment) and remain posted for up to two months. As a value added, announcements may also be published in *Archival Outlook* or the print version of the *SAA Employment Bulletin*.

Deadlines for all issues of *Archival Outlook* and *SAA Employment Bulletin* are the 15th of the month preceding publication. Job ads will not be posted unless accompanied by a purchase order for the applicable amount; ads will be edited to conform to the style illustrated in this issue. Job ads submitted via fax must be double-spaced. Ads may be submitted via fax, e-mail, on diskette, or regular mail.

The *SAA Employment Bulletin* is available to individual members at a cost of \$50 per year only at the time of membership renewal. The bulletin is published in February, April, June, August, October, and December. *Archival Outlook* is published in January, March, May, July, September, and November and is sent to all SAA members.

For more information contact SAA at
312/922-0140, fax 312/347-1452,
jobs@archivists.org

It is assumed that all employers
comply with Equal-Opportunity/
Affirmative-Action regulations.



THE SOCIETY OF
AMERICAN ARCHIVISTS

ARCHIVES DIRECTOR

Whittier Historical Society Museum
Whittier, CA

Archivist needed to maintain collection of small local history museum. Will oversee volunteers and assist researchers. May serve as community representative for the organization. Also will assist in operation of the museum as needed.

To apply, contact: Personnel Committee, Whittier Historical Society Museum, 6755 Newlin Ave., Whittier, CA 90601; 562/945-3871; fax 562/945-9106; whittiermuseum@aol.com; www.whittiermuseum.org.

ARCHIVES TECHNICIAN

Mashantucket Pequot Tribal Nation
Mashantucket, CT

Under the supervision of the assistant archivist (Tech Services), participates in organizing and processing archival and special collections. Bachelor's degree, preferable in history, Native American studies, American studies, or anthropology. Comparable experience in an archives or library setting may be substituted for degree. Min. of one year's experience in the technical services area of an archives or library is required. Previous cataloging experience, related experience, or successful completion of library science courses in cataloging required. Competence in a PC environment, including word processing. Experience in database searching and data entry required. Familiarity with the variety of materials and formats found in archives and special collections. Knowledge of the procedures for careful handling of rare and archival materials. Experience with Endeavor's Voyager system is desirable. Ability to work without close supervision and to organize work. Effective interpersonal skills. Demonstrate accuracy in fulfilling manual and intellectual tasks.

To apply, contact: Vic Rizzo, Mashantucket Pequot Tribal Nation, P.O. Box 3777, Mashantucket, CT 06339-3777; 860/396-3585; fax 860/396-3599; vrizzo@mptn.org; www.foxwoods.com.

ARCHIVIST

American Academy of Ophthalmology
San Francisco, CA

San Francisco-based Foundation of the American Academy of Ophthalmology—whose mission is to reduce preventable blindness—seeks an archivist to maintain current holdings and manage the growth of the Museum of Vision's historical archive and the academy's institutional archive. This person will solicit and formally acquire archival materials, maintain donor relations with the public and Academy Foundation staff; partner with the Academy Archives Committee

to identify donors, acknowledge gifts, and create finding aids for the collection. Advanced education in library science, similar field, or prior experience in an archive required. Knowledge of word processing and database management. Experience in curating and organizing exhibits, working with high level volunteers, knowledge of Re:Discovery collections software, and a history of association work is preferred by not required. Limited travel required. No relocation assistance. Send cover letter and resume. **To apply, contact:** Tracy Nemiro; American Academy of Ophthalmology, 655 Beach Street, San Francisco, CA 94120; 415-561-8500; fax 415/561-8533; tnemiro@aao.org.

ARCHIVIST

Doris Duke Charitable Foundation
Somerville, NJ

The Doris Duke Charitable Foundation—a non-profit, philanthropic organization—was created in 1996 in accordance with the will of Doris Duke. The Foundation supports programs in environmental conservation, medical research, child abuse prevention and the performing arts. The Archivist will process personal and business papers, photographs and ephemera that belonged to Doris Duke and her organizations including physical sorting and archival rehousing of the collection, preparing it for research, and creating finding aids. The Archivist will participate in current research and planning activities. Requirements include knowledge and expertise of manuscript and archival management and historical research methods, strong computer skills, including database experience, aptitude for complex analytical work, and M.A. degree in library science, American history or related field. **To apply, contact:** Human Resources, Doris Duke Charitable Foundation, P.O. Box 2030, Somerville, NJ 08876; fax 908-722-2872; hr@ddcf.org.

ARCHIVIST

Rockefeller Archive Center
Sleepy Hollow, NY

Full-time position at the Rockefeller Archive Center for experienced archivist, to carry out all professional archival functions in collaboration with other professional staff, with emphasis on processing large collections. Must have fundamental computer-related skills, including database experience. Will routinely lift and move boxes of archival records. Master's degree in archival field and five years of archival experience expected. Salary commensurate with experience. See the Web site www.rockefeller.edu/archive.ctr for information on the center, its collections, and programs. Send resume by mail. **To apply,**



contact: Executive Director, Rockefeller Archive Center, 15 Dayton Avenue, Sleepy Hollow, NY 10591-1598.

ARCHIVIST

*Sisters of St. Joseph of Orange
Orange, CA*

Immediate opening for an archivist to organize, preserve, and make available as appropriate the records and materials of the Sisters of St. Joseph of Orange and the St. Joseph Health System according to the established method. Minimum requirements: B.A. in library science/archives plus 2-5 years experience as an assistant archivist. Preferred requirements: M.L.S./Archives plus 2-5 years experience as an archivist. Salary and benefits commensurate with education and experience. **To apply, contact:** Sister Anne Hennessy, CSJ, Sisters of St. Joseph of Orange, 480 S. Batavia, Orange, CA 92868; anhennes@corp.stjoe.org.

ARCHIVIST/CURATOR, LAW SCHOOL

*Suffolk University
Boston, MA*

This position will have the primary responsibility of establishing and building a Special Collections Program at Suffolk University. This position is

also responsible for preparing one or more public exhibitions per year for the Adams Gallery in the Law School, as well as creating guidelines for the exhibits. Additionally the incumbent will supervise staff and/or students, assist in managing the budget, and participate in local, statewide, and national committees, networks and professional organizations. This position requires a ALA-accredited M.L.S. or formal archivist training with appropriate experience of at least 3-5 years in professional archives, curator and/or related professional experience. **To apply, contact:** Lori Cawthorne, Asst. Director of Human Resources, Suffolk University, 8 Ashburton Place, Human Resources Department, Boston, MA 02122; 617/573-8415; fax 617/367-2250; jobs@suffolk.edu; www.suffolk.edu.

ARCHIVIST, FALES LIBRARY AND SPECIAL COLLECTIONS

*New York University
New York, NY*

About Fales: The Fales Library and Special Collections Department of New York University is the primary repository for literary special collections in the NYU Libraries. The collections comprise over 200,000 printed volumes, over 5,000 linear feet of manuscript and archival col-

lections, and a variety of other special materials. Strengths of the collection include: the Fales Collection of English and American Literature, approximately 200,000 volumes documenting the development of the English and American novel from 1700-present; the Alfred Berol Collection of Lewis Carroll Materials; the Richard Maass Collection of Westchester and New York State; the Downtown Writers Collection, which documents the Downtown New York literary and art scene from 1975 to the present; and the papers of various authors, such as Erich Maria Remarque, E. L. Doctorow, David Wojnarowicz, and Dennis Cooper. The Fales Library has a very active public services program, including extensive bibliographic instruction for NYU's 50,000 graduate and undergraduate students. Last year the Fales Library sponsored over 20 readings of new literature, lectures, conferences, and exhibitions for the NYU and New York City communities.

Description: Under the general direction of the Fales Librarian, the Fales Archivist will oversee the processing and organizing of the Fales Library manuscript and archival collections and establish archival policies and procedures according to the standards of the Society of American Archivists. Duties include: supervis-

ARCHIVIST

The Moravian Church, Northern Province — Bethlehem, PA

The Moravian Church Northern Province seeks a full-time archivist with a start date in 2002. The Moravian Archives, located at 41 West Locust Street, Bethlehem, Pennsylvania. It is a nonprofit organization, which acquires and preserves official records of the Moravian Church, Northern Province, a historically German Protestant denomination.

The Archives, a major special collection of the Moravian Church, is located in a modern 9,200-square-foot building with two climate-controlled vaults. It contains approximately 8,000 linear feet of material. These records concern the history of the Province beginning in 1740, which today includes active congregations in NY, NJ, PA, OH, MD, IN, IL, WI, MI, MN, ND, AZ, CA, the District of Columbia, and Canada. There are over 1,000,000 pages written in 18th-century German Script, large amounts of English-language documents, over 20,000 printed volumes and thousands of pamphlets, paintings, prints, maps, and photographs as well as selected personal papers.

The Bethlehem Congregation was a closed community for approximately 100 years and as a result the Archives has extensive unique written records of most aspects of 18th- and 19th-century Moravian religious life and commerce.

Responsibilities: The successful candidate will collect, preserve, and make accessible the historical records of the Moravian Church as well as conduct activities for the Archives Board. Administering routine activities of the archives includes maintaining and implementing new archival practices to ensure appropriate preservation and collection of documents; supervising, training and evaluating staff; records management; providing research assistance; maintaining our German Script course; providing for changing exhibits, presenting lectures and programs and assisting congregations in establishing and maintaining their

collections. The successful candidate will participate in outreach to congregations in the Northern Province; develop strategies for active donor and financial support; develop and implement programs for creation of digital access to the collections.

Qualifications Required: Master's degree in history or a degree in library science with specialization in archives studies, or certification required. CA (certified archivist) designation or equivalent, or a plan to become certified is required. At least five years experience as an archivist with increasing levels of responsibilities desired. A combination of education and experience may be considered.

The candidate must be able to communicate fluently in English and German; reading and translating 18th-century German Script is an expected job function; the candidate must have a knowledge of Moravian history and theology and the ability to interpret the Moravian Church; must be computer literate with good writing, communication, interpersonal and public relations skills, a willingness to travel and collaborate, maintain contact with other archives, organizations, and the denomination; have the ability to lift at least 40 pounds and have no allergy to dust.

Salary: Commensurate with experience and qualifications, \$35,000 minimum. The Archives offers a benefits package, including health care, vacation and sick time.

Application: Applications received by June 2002 will receive full consideration; however the search will remain open until the position is filled. Send application, resume, names and phone numbers of three references to: Peter Wolle, President, The Moravian Archives, P.O. Box 1721, Bethlehem, PA 18016-1721; E-mail: pwolle@ix.netcom.com.



ing processing attendants (2.0 FTE), monitoring the workflow of collection management, and describing archival materials in adherence to standards such as EAD and MARC-AMC. The Fales Archivist will also manage digital collections and electronic archives projects. Working in conjunction with the Fales Librarian and the Assistant Fales Librarian, the Fales Archivist will participate in collection development, particularly of archival materials, and represent the Fales Library in a variety of library and university venues, including bibliographic instruction with special collections materials. Other duties may be assigned. **Qualifications:** Required: Graduate degree in library/information science or an accredited archives program; training in archives and manuscripts management; excellent written and oral communication and interpersonal skills; Proficiency with EAD mark-up of finding aids and MARC-AMC cataloguing rules. Expertise with computers and digital access techniques and issues highly desired. Preferred: Two-years of successful experience in an academic/ research special collections or archives division; proven supervisory skills; subject degree in a field related to the Fales collections strengths, such as English or comparative literature, avant-garde art, or area studies such as American Studies, Performance Studies, Gender Studies; knowledge of one or more western European languages. **Salary/Benefits:** Excellent benefits include 22 days' annual vacation. Salary commensurate with experience. **Consideration of applications will begin on April 1, 2002 and continue until the position is filled.** NYU encourages applications from women and members of minority groups. **To apply, contact:** Janet Koztowski, Director, Human Resources, New York University, 70 Washington Square South, New York, NY 10012; fax 212/995-4070; <http://www.nyu.edu/library>.

ARCHIVIST I

Michigan State University
University Archives and Historical Collections
E. Lansing, MI 48824-1327

Three year appointment in continuing appointment system **Responsibilities:** Archivist is responsible for various archival functions within the University Archives and Historical Collections. These include but are not limited to: reference services, supervision of processing, cataloging functions, space management of collections, and grant development. Individual must be able to supervise 3-5 student employees working primarily with processing of collections. The Archivist will perform other professional functions as needed. **Requirements:** Minimum qualifications are a M.A. in history, library science, archival

science, or related field, and a graduate of an archival education program that meets the guidelines of the Society of American Archivists, or have achieved Certified Archivist status. The individual should be familiar with cataloging techniques, MARC format, and EAD. Experience processing archival collections required. Experience with archival reference services desirable. The attainment of Certified Archivist is a requirement for advancement and continuing appointment status. The individual must be comfortable working with minimal supervision, have good interpersonal skills, and be an effective contributor to team projects. Position to start as soon as possible after appointment has been made. Michigan State University is a pioneer land grant AAU research institution, with over 41,000 students, 3,900 faculty, located on over 5,000 acres. Minimum salary \$37,000, negotiable depending upon qualifications and experience. The University provides a competitive benefit program, 22 days of vacation, and 6 University vacation days. Submit a letter of application, vitae and names of three references to Dr. Frederick L. Honhart, Director, University Archives and Historical Collections, 101 Conrad Hall, Michigan State University, East Lansing, MI 48824-1327. The Search Committee will begin reviewing applications after May 27, 2002. Applications will be received until selections are made for on-campus interviews. MSU is an Affirmative Action/Equal Opportunity Institution.

ARCHIVIST II

Utah State Archives
Salt Lake City, UT

(Two positions: one permanent; one temporary Governors' records project through 30 June 2003). **Description:** Efficiently arrange and describe series of governmental records. Requires strong organizational skills, ability to recognize series boundaries and discern arrangement, and the ability to abstract and synthesize information to write finding aids. Secondly provide reference assistance for all public holdings in archival custody requiring good oral, written, and interpersonal skills. \$13.42 per hour (\$27,913.60 annually) plus generous benefit package; both positions include full benefits. **To apply:** Submit a current resume and Utah Skill Match Cover Sheet. The Cover Sheet can be downloaded at www.dhrm.utah.gov. To ensure you are considered for this position call 801/538-3589. **Closing date:** 4/12/2002. **Contact:** Department of Human Resource Management, State of Utah, State Office Building Suite 2120 P.O. Box 141531, Salt Lake City UT, UT 84114-1531; 801/538-3589; utahskill@state.ut.us; www.dhrm.utah.gov.

ASSISTANT ARCHIVIST

Mashantucket Pequot Tribal Nation
Mashantucket, CT

Under the supervision of the Head Archivist, the incumbent is responsible for the processing of archival and manuscript collections, including the coordination of reference services. Master's degree in library and information science from an ALA-accredited program with a specialization in archives administration. A master's degree in Native American studies, anthropology or American history. 2-3 years of demonstrable knowledge of archival arrangement and description or, in the provision of reference services, expertise in reader services or cataloging and in reproduction services. Knowledge of trends and issues in the communication of scholarly information. Ability to work productively and communicate effectively with diverse groups. Demonstrated ability to plan and organize workflow for reference services. Demonstrated ability to work independently, identify problems and suggest solutions in the form of revisions and changes to policies and procedures. Excellent oral and written communication skills. Effective interpersonal skill. Ability to handle the pressures of reference service with accuracy and poise. The ideal candidate will have experience with Microsoft Access, as well as cataloguing experience using OCLC, RLIN, and a Voyager local system. **To apply, contact:** Vic Rizzo, Mashantucket Pequot Tribal Nation, P.O. Box 3777, Mashantucket, CT 06339-3777; 860/396-3585; fax 860/396-3599; vrizzo@mptn.org; www.foxwoods.com.

ASSISTANT ARCHIVIST/REFERENCE (ASSIST. PROF); PCN:305713

University of Alaska Anchorage
Consortium Library
Archives and Manuscript Department
Anchorage, AK

Minimum, \$40,000 annually, excellent benefits, tenure-track rank. **Responsibilities:** Handles reference inquiries; processes and describes personal and family manuscript collections and institutional records; participates in outreach activities, database maintenance, and website maintenance. Full description and application process at website (under Employment; UAA Faculty Openings) PCN:305713. Review begins 7/1/02. **To apply, contact:** University of Alaska Anchorage, Human Resources Services, 3211 Providence Drive, Anchorage, AK 99508-8136; 907/786-4608; fax 907/786-4727; <http://finsys.uaa.alaska.edu/uaahrs/>.



CATALOGER

East Carolina University
Joyner Library
Greenville, NC

Joyner Library is seeking an enthusiastic, creative, and service-oriented individual for the position of Cataloger. This individual will be primarily responsible for the original cataloging of rare books and manuscripts housed in the Special Collections and North Carolina Departments. Complete information on the position is available at <http://www.lib.ecu.edu/facpos.html>. **To apply, contact:** Christina Bowers, East Carolina University, Joyner Library, Greenville, NC 27858-4353; 252/328-4086; fax 252/328-6892; bowersc@mail.ecu.edu.

CHIEF ARCHIVIST

Open Society Archives at Central European University
Budapest, Hungary

Starting date: October 1, 2002.

Job Description: The Open Society Archives (OSA) is a private, historical and human rights archive and research institute, which was established and endowed by investor and philanthropist George Soros in 1995. Its collections comprise the archives of Radio Free Europe/Radio Liberty—one of the largest Cold War archives in the world—documents of various important human rights organizations and those of the worldwide Soros Foundations network, totaling almost 5,000 linear meters of textual materials, which are complemented by more than 40,000 periodical and library items, electronic records and a rapidly growing audio-visual reference collection. The Open Society Archives is an integral part of Central European University, a graduate teaching and research university, located in Budapest, Hungary and chartered as a degree-granting institution in the United States. The Archives serves the multicultural student body and faculty of CEU as well as visiting scholars and researchers from all over the world. Also, consistent with its mission to contribute to the development of open societies in Central and Eastern Europe and in countries of the former Soviet Union by opening up research resources and promoting human rights and informational rights issues, OSA actively supports archival projects and research into recent history worldwide by means of its grant-giving scheme. OSA is now seeking a full time Chief Archivist to supervise and coordinate the professional team of 30 that is responsible for looking after and describing the holdings and providing access to them, as well as developing

and promoting the increased scientific and public use of the Archives. The post-holder will be involved in project planning, collections and reference service management and development, as well as representing OSA at renowned events. **Required skills/Qualifications:** The successful candidate will have a university degree related to work in a historical and human rights archive. The Chief Archivist is expected to be qualified and experienced in diverse fields of the archival profession and archive management. OSA is seeking a person with professional and human integrity, with knowledge and experience in the fields of history and/or human rights. S/he will need to demonstrate relevant professional contacts, extensive knowledge of the latest archival information technology, good knowledge of electronic records management, and good communications skills. Fluency in written and oral English and command of at least one major language of the Central-Eastern European region is a requirement. Leadership and management qualities are expected to be backed by a track record in relevant professional fields, such as the successful digitizing of projects, innovative reference services, in-depth understanding of archival processing, description, records management, disaster planning, etc. **Salary/Benefits:** Competitive European salary and benefits will be commensurate with experience. Employees who are not citizens or permanent residents of Hungary are required to obtain a work permit. The Central European University will assist the successful candidate in obtaining the required permits. The compensation package is subject to Hungarian tax regulations. **To apply, contact:** Director of the Open Society Archives c/o Eszter Kotsis, Central European University, Nador u. 9., Budapest, * 1051, Hungary; +36-1-235-6135; fax +36-1-235-6135; HRO@ceu.hu; <http://www.osa.ceu.hu/>.

DIRECTOR AND ARCHIVISTS (OF ALL LEVELS)

The History Factory
Chantilly, VA

The History Factory is a heritage driven marketing, communications and archival solutions company. For more than twenty-two years we've specialized in the appraisal, processing and management of the historical archives of some of America's largest corporations. Our unique approach to archiving and communications enables our clients to document and leverage their heritage for a variety of programs and initiatives. For more information about our company, please visit www.historyfactory.com. We are currently looking to add several key positions in our Northern Virginia office (35

miles southwest of Washington, DC). **Director of Archival Services:** Outgoing, client focused archivist with excellent business, analytical and written/oral communication skills to lead archives staff and direct archival engagements. Must be an articulate and confident team player with good interpersonal skills and proven staff, fiscal and project management experience. Exerting quality control over archival work product, integrating business products with other disciplines and participating in company direction and leadership is required. Strong knowledge and interest in business culture and organization is important. Advance degree, preferably ALA-accredited M.L.S. or M.A. in history with archives specialization. Travel is required.

Archivists—All Levels: Recent M.L.S. graduates to experienced archivists desired to conduct processing, cataloging, reference and research, digitization, indexing and collections management. Advance degree, preferably ALA-accredited M.L.S. or M.A. in history with archives specialization required. Proven experience in one or more areas identified above is a plus. Limited travel. Competitive salary, benefits package, bonus opportunity and a casual work environment. Professional and career development encouraged. **E-mail resume and salary requirements to:** Deborah Waller, Vice President, Archival Services, The History Factory, dwaller@historyfactory.com. Please specify position. No phone calls please.

DIRECTOR, HIRASAKI NATIONAL RESOURCE CENTER AND COLLECTIONS

Japanese American National Museum
Los Angeles, CA

The National Museum maintains the largest collection documenting Japanese American history, culture, and art in the world. Through management of the HNRC & Collections Unit, the Director provides leadership in the strategic development and implementation of the National Museum's activities related to collections care, management and access. Provides leadership for the National Museum's strategic vision and development relative to the Unit. Works collaboratively to integrate Unit activities with those of the National Museum. Oversees collections access and use. Shares in leadership of collection development activities and coordinates a comprehensive and long-term collections management philosophy. Secures funding for HNRC and Collections Unit activities. Develops and manages the Unit budget and allocates resources to facilitate the National Museum's goals. Assists National Museum staff in developing research and digital access initiatives.



Promotes the HNRC and Collections internally and externally. Maintains an active presence in the relevant professional communities. M.L.I.S. or M.A. in public history required. Minimum five years comprehensive management and supervisory experience within an archives, library, or museum collections management setting. Knowledge of Japanese American history and culture, or related cultural education. Ability to articulate and execute a cultural resources management vision appropriate for the National Museum. Ability to work collaboratively in a community based organization. Salary DOE. EOE. Direct questions about the position to Jessica Silver at jsilver@janm.org. **To apply, contact:** Human Resources, Re: HNRC/Coll Dir, Japanese American National Museum, 369 East First Street, Los Angeles, CA 90012; fax 213/830-5673; www.janm.org.

DIRECTOR OF MEDICAL CENTER ARCHIVES

*Duke University Medical Center Library
Durham, NC*

Duke University Medical Center and Health System invites applications and nominations for the position of director of Medical Center Archives. Duke seeks a person with a vision of what a 21st-century university archives should be; a commitment to preserving the university's heritage in all formats; experience in conducting research using historical records; and an ability to plan and implement a program for paper and electronic records management. The Director/Archivist will report to the Associate Dean of Library Services. He or she will supervise a staff in Archives. The director will work in conjunction with the University Archivist and an advisory committee to set policy and direction for record retention and preservation of archival documents. The director will make recommendations to DUMC/DUHS officers about a comprehensive records management and preservation program. **Qualifications:** This position requires at least a master's degree in either history or library and information science, knowledge of standard archival description systems, and experience in archives organizational records administration, with effective management of staff, budget, and records, or an equivalent combination of relevant education and experience. Archival education coursework, a second degree, and certification in records management (CRM) are preferred. Knowledge of confidentiality and privacy issues is preferred. **Salary:** Commensurate with experience and qualifications; minimum \$60,000. Applications should include a curriculum vitae and a letter to the committee about background and interest

in the position. The Search Committee will begin reviewing applications in June and will continue until the position is filled. Duke University is an Equal Opportunity/Affirmative Action Employer. **To apply, contact:** Patricia L. Thibodeau, Associate Dean for Library Services, Duke University Medical Center Library, PO Box 3702, Durham, NC 27710; 919/660-1150; fax 919/681-7599; thibo001@mc.duke.edu; <http://www.mclibrary.duke.edu/>.

INSTITUTION ARCHIVIST

*Woods Hole Oceanographic Institution
Woods Hole, MA*

Under the administration of the Director of the MBL/WHOI Library, is responsible for the maintenance and operation of the Institution's archives with special consideration for WHOI's 75th anniversary in 2005. Helps develop and implement a comprehensive records management program to increase the access and visibility of the extensive collections. Trains and manages a small team of volunteers and part-time employees. Advanced degree in a related field plus 3 years experience desired. CA or CRM preferred. Science education or background a plus. Experience with writing or administering grants preferred. Ability to work independently and be able to work on multiple projects simultaneously. Strong interpersonal and communication skills; ability to establish and maintain working relationships with colleagues, scientific staff and administrators. Computer skills essential. Must be able to lift 40lbs. above shoulders, kneel, climb ladders and tolerate dust. **To apply, contact:** Woods Hole Oceanographic Institution, Box 54 LEK78, MS #15, Woods Hole, MA 02543; www.whoi.edu.

MANUSCRIPT PROCESSING ASSISTANTS (TWO)

*Schlesinger Library on the History of Women in America
Radcliffe Institute, Harvard University
Cambridge, MA*

Two 22-month, NEH-grant-funded project positions (beginning September 2002) to process collections documenting the modern women's movement. Primary responsibilities include arranging and describing collections and the creation of finding aids using word processing and SGML. At least two years of experience in manuscript processing required; word processing skills and ability to work both independently and under supervision required. M.L.S. with a concentration in archives management and/or an M.A. in 20th-century American history preferred; knowledge of contemporary U.S. women's history preferred. **Salary:** \$37,500

(annual) plus benefits. **Application deadline:** May 24, 2002. Send cover letter, resume, and names and addresses of three references. **To apply, contact:** Kathryn Jacob, Schlesinger Library, Radcliffe Institute, 10 Garden Street, Cambridge, MA 02138.

PHOTO ARCHIVIST

*Universal Studios Operations Group
Universal City, CA*

Universal Studios in Universal City, California currently has an opening for a Photo Archivist. To view the job description, please visit our Web site at www.universalstudios.com/jobs and submit your interest for Requisition #58HS. **To apply, visit:** www.universalstudios.com.

RESEARCHER/RESEARCH ARCHIVIST

*The Mary Baker Eddy Library for the
Betterment of Humanity
Boston, MA*

The Mary Baker Eddy Library for the Betterment of Humanity invites applications for this full-time position that is immediately available. As a researcher, you will provide research assistance to individuals interested in the archival collections of the library and participate in development of the collections. Specifically, candidates are needed with a master's in library science (or equivalent training and experience) and practical experience as a research archivist. Excellent print and online reference skills are a must. The library, opening September 2002, is a place where people come together to explore the power of ideas throughout history to inspire individuals and change the world, the ongoing search for life's meaning, and the ideas, life and achievements of Mary Baker Eddy. This world-class library provides on-site and online educational experiences, programs and exhibits, as well as user-friendly access to its collections through reference and research services. Visitors will have the opportunity to learn about the achievements of Mary Baker Eddy (1821-1910), a notable 19th-century woman who by overcoming adversity has become a role model for those wanting to move beyond barriers and limitations. If you are interested in joining this historic endeavor, please send your letter of interest and resume. In your letter, please reference job code R142C. All applicants are encouraged to visit the library's Web site at www.marybakereddylibrary.org to learn more about the Library and Mary Baker Eddy. **To apply, contact:** Human Resources, The Mary Baker Eddy Library for the Betterment of Humanity, 200 Massachusetts Ave., Boston, MA 02115; fax 617/450-7048; jobs@marybakereddylibrary.org (preferred).



society of american archivists

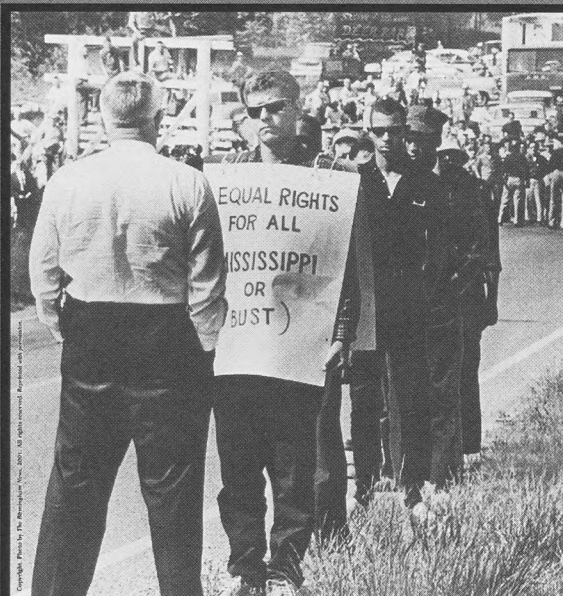
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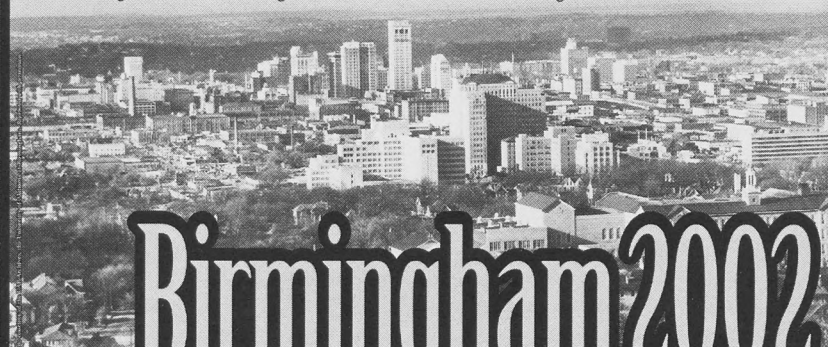
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