

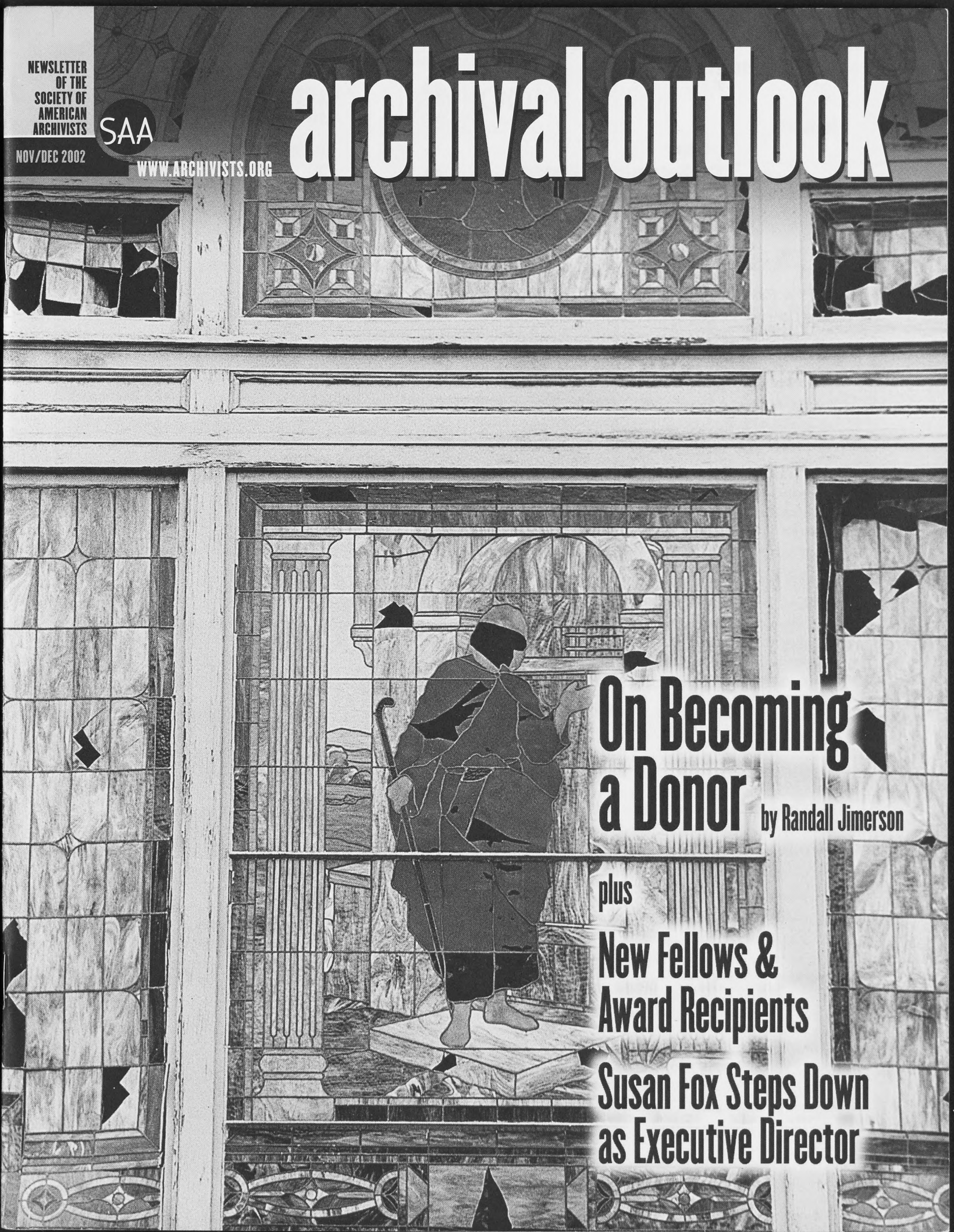
NEWSLETTER  
OF THE  
SOCIETY OF  
AMERICAN  
ARCHIVISTS

SAA

NOV/DEC 2002

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# archival outlook



## On Becoming a Donor

by Randall Jimerson

plus

### New Fellows & Award Recipients

### Susan Fox Steps Down as Executive Director



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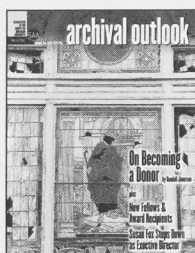
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Damage to 16th Street Baptist Church, Birmingham, Alabama, from bombing on Sept. 15, 1963, that killed four black children from the congregation. Shows damage to the only surviving church window with the face of Christ blown away. Randall Jimerson's article, "On Becoming a Donor," describes his recent journey to the Civil Rights Institute, now located across the street from the church. Acting on his mother's behalf, he brought several broken panes of the stained glass from that horrendous incident. © 1976 Matt Herron/Take Stock.



# archival outlook

the society of american archivists  
serves the educational and informational needs  
of its members and provides leadership to  
help ensure the identification, preservation  
and use of the nation's historic record.

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## Archivists as Activists: You Are SAA

In a memorable plenary address at the recent SAA meeting in Birmingham, one of the giants of the American civil rights movement, the Rev. Fred Shuttlesworth, admonished all archivists to be activists. The social and political debates in this country, he suggested, could only benefit from the active participation of archivists in those discussions. Archivists, he concluded, are needed and should be heard.

Rev. Shuttlesworth's concerns mirror and reinforce SAA's growing willingness to speak out on archival issues that surface in the public arena. If society is going to have good records policies—if records that document the actions of our government are to be preserved, and if citizens are to have access to those records, and if repositories for the documentation of the events of our lives are to be maintained—archivists need to be involved. For too long what little discussion there has been about archival evidence, documentation, and access has taken place without the direct input of professional archivists. Archivists need to be part of these discussions—whether it is to argue for appropriate levels of access or just to make it clear to everyone that things don't get preserved just because they are "history."

How can archivists be part of the broad on-going societal discussion about records? The answer does not lie in SAA's central office. The office is very efficient and, as a consequence, is very small. We are fortunate to have a group of highly skilled association professionals working for us, but their expertise resides in areas such as financial management, meeting planning, and education management. Thanks to them, our meetings now have things like hurricane insurance for when we meet in Orlando, so that acts of God do not ruin our budget. But these association professionals cannot and should not be expected to speak out on issues of archival concern.

Even Council, with its breadth and commitment, is not in a position to identify every public policy issue of concern and to formulate an archival response. For that, the officers of the Society must turn to its members.

Fortunately, the greatest asset SAA possesses is a

dedicated and highly-motivated membership. SAA has excelled because its members are willing to contribute their time, talents, and expertise to the betterment of the Society and the archival enterprise. As with all our other endeavors, the officers of the Society must call upon you, its members, for help.

A little over 40 years ago another president originally from Massachusetts told the nation, "Ask not what your country can do for you, ask what you can do for your country." I am no Jack Kennedy, and so I would modify this slightly and request that you "ask how you can use the Society to get done what you need to do or that you believe should be done."

There are public policy issues that will arise that could benefit from archival input and perspective. They may be obvious, such as the formulation of new standards for records center facilities or new initiatives

to redefine records management, or they may be more obscure, such as the formulation of new rules regarding access to medical records that fail to recognize that there may need to be some temporal limitations on privacy.

When these issues of policy arise, don't assume that either SAA central staff or Council knows about them or can address the issue. The best thing is to work with the relevant group in

the Society to draft an archival response and then pass it along to Council for consideration. Council works best when it has a draft document before it. Because Council does represent a diversity of interests, it may need to alter the draft policy or even decide against forwarding it. But if it is accepted, you now have the voice of a large, vibrant national society behind you.

SAA wants to raise the profile of archivists in the policy debates that are shaping the information landscape. You are SAA, however. Every time you say "SAA should do 'X,'" you really should be saying, "What concrete actions can I take in order to make it possible for SAA to speak out about or act on my concern about 'X'?" If you do not step forward on issues of concern to you, nothing will happen. But if you use the national association of archivists to your advantage, anything is possible. ♦

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**If society is going  
to have good records  
policies . . . archivists  
need to be involved.**

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## To the Editor

### Don't Mess with Texas!

Thank you for William Landis' article, "L.A. Confidential: If I Could Just Get Off of That L.A. Freeway Without Getting Killed or Caught," in the September/October issue of *Archival Outlook*. In an otherwise terrific article, Bill credits the song "L.A. Freeway" to Jesse Hunter. Not to be picky, but "L.A. Freeway" is by venerated Texan Guy Clark, and its most famous recording (1972) is by the transplanted Texan Jerry Jeff Walker. Jesse is just the latest to cover it. The song is especially meaningful when you know it's from the pen of a humble man from tiny Rockport, Texas. I know it's trivial, but we take our songwriters pretty seriously down here (wink).

—John Slate, Dallas Municipal Archives

### Ditto Upstate New York!

I was looking at your article on the growing interest in Archives Week celebrations [Sept./Oct. *Archival Outlook*, pp. 6-7] and wanted to alert you to a piece of information that is not entirely accurate. The first Archives Week was launched in 1989 not only in New York City but also in Buffalo and Ithaca, New York. At the time, the New York Legislature had just signed into law a bill co-sponsored by Assemblyman Bill Hoyt from Buffalo that created the Documentary Heritage Program (DHP). In the first several years of the program, the DHP only operated in three regions of the state (Western New York, based in Buffalo; South Central New York, based in Ithaca; and Metropolitan NYC, based in Manhattan). As part of their efforts to increase awareness of the program and its mission, each of the three regions held a series of public events around what they called "New York Archives Week" during the Columbus Day holiday week in October. The Archivists Round Table (ART) in NYC had a great number of resources available to them and were well able to publicize their events. The upstate effort was much smaller since we did and continue to lack the personnel and other resources available downstate. But all the same, we were part of that pioneering effort and would like to be remembered in the historical accounts that document the origins of this event!

—Heidi Bamford, Documentary Heritage Program,  
Regional Archivist for Western New York

## Society of American Archivists Resolution on Diversity

WHEREAS issues of diversity are significant and ongoing concern of the SAA membership and the archival profession,

WHEREAS SAA has made a commitment to diversity by establishing the 1996 Task Force on Diversity and accepted the recommendations of the Task Force,

WHEREAS SAA Council has adopted the Task Force's Position Statement on Diversity and posted it on the SAA Web site,

WHEREAS 2003 marks the 5th anniversary of the acceptance of the Task Force on Diversity's recommendation,

BE IT RESOLVED SAA Council will explore and report to the membership the status of diversity in the Society and efforts made by the Society since 1998 Task Force recommendation,

AND BE IT RESOLVED SAA Council established goals and benchmarks to measure the Society's efforts in the area of diversity and report periodically to the membership.

---

Submitted by the members of 1996 Task Force on Diversity.

Brenda Banks, *Chairperson*  
Deborah Mieke Burns  
Anne Diffendal  
John Fleckner  
Karen L. Jefferson  
Joan Krizack  
Kathleen Roe

*Passed unanimously at the Annual Business Meeting of the  
Society of American Archivists, August 23, 2002.*



## Wanted: Award Winners!

Have you published a groundbreaking book, written an outstanding article, or developed an innovative finding aid? Know of an individual or organization that has promoted greater public awareness of archives? Need money to attend a professional conference or institute?

Apply or nominate someone today for a 2003 SAA award or appointment as a Fellow. See [www.archivists.org/recognition](http://www.archivists.org/recognition) for details.



# Susan Fox Steps Down as Executive Director

by TERESA BRINATI



Susan E. Fox stepped down as executive director of the Society of American Archivists at the end of September to become the new executive director for the Chicago-based American Association of Law Libraries. Fox has held the SAA post since 1994. Longtime SAA staffers Carroll Dendler and Debra Nolan have been appointed interim executive co-directors.

A search is currently underway for Fox's successor.

"While I am excited about this new career opportunity, I am very sad to leave SAA and my daily contact with its members," Fox said. "You are almost to a person some of the warmest, most intelligent, and caring people I have known. It has been an honor to work with you to advance the profession and, by doing so, making the world a better place."

Notably among her numerous honors and professional activities, Fox was named a Fellow of the American Society of Association Executives in 2002, a designation held by only 170 people out of a membership of 25,000.

SAA Vice President Tim Ericson observed, "Susan helped guide SAA to a new level of organizational effectiveness. She helped us to become more politically aware and quicker to respond to issues on which the archival profession needs to have a voice. She encouraged us to forge closer strategic partnerships with new organizations such as NINCH and the Coalition for Networked Information."

Fox added that over the past eight-and-a-half years she has been "blessed, too, to work with the finest staff of my career. The people who work in SAA's Chicago office possess a remarkably high degree of professionalism, commitment, and caring."

## Recruiter to Assist with Search

At Fox's suggestion, SAA Council has decided to employ an executive recruiting firm in the search for a new executive director. The firm chosen will work with a search committee soon to be appointed by SAA President Peter Hirtle. The primary incentive for doing this is the ability of such firms, with their knowledge of the association management field, to more effectively recruit qualified candidates and promote SAA to those who might be interested in applying. At press time, the Council Executive Committee was in the final stages of interviewing two firms.



## Dendler & Nolan Named Interim Executive Co-directors

Longtime staffers Carroll Dendler and Debra Nolan have agreed to share responsibilities as interim executive co-directors of SAA until a new executive director can be hired. Dendler has been the finance and human resources director since 1992. Nolan joined SAA in 1991 and currently serves as meetings consultant. She was formerly assistant executive director from 1995-97.

In addition to their regular duties, Dendler and Nolan will be responsible for the following executive director duties. Nolan will route incoming e-mail, mail requiring special attention, requests, complaints and other questions. She will also provide Council meeting support. Dendler will act as the in-house manager with authority to make decisions regarding the day-to-day matters that arise. In addition, she will keep staff focused, facilitate communication, call staff meetings, and keep staff informed.

Members of Council and SAA leadership will take on the role of representing SAA at professional meetings or within professional organizations.

Dendler and Nolan will serve in this capacity until a new executive director is hired.

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# On Becoming a Donor

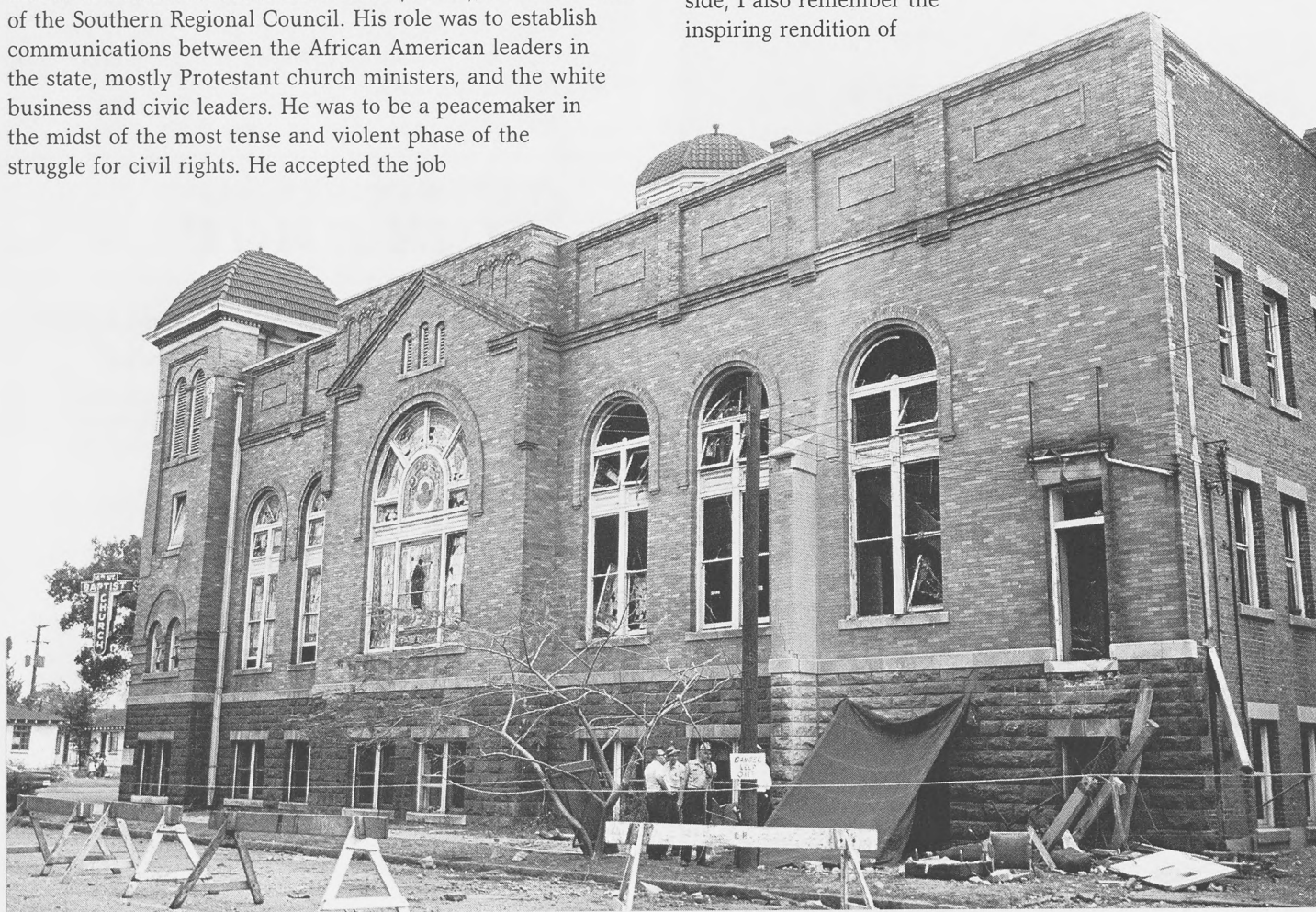
by RANDALL C. JIMERSON, Western Washington University

Watching friends and colleagues approach me with tears in their eyes, I realized that I had crossed a professional line and had become a donor of historical materials rather than an "objective" archivist. Acting on my mother's behalf I had brought to the Birmingham Civil Rights Institute several broken panes of stained glass from the 16th Street Baptist Church bombing that killed four young girls on September 15, 1963. Nearly forty years after that tragic day I brought these symbols of hatred and violence back to a museum, directly across from the church, that had been dedicated to preserving the memory of those difficult years of the nation's civil rights struggle.

From August 1961 through August 1964 my father, Reverend Norman C. Jimerson, served as executive director of the Alabama Council on Human Relations (ACHR), a state affiliate of the Southern Regional Council. His role was to establish communications between the African American leaders in the state, mostly Protestant church ministers, and the white business and civic leaders. He was to be a peacemaker in the midst of the most tense and violent phase of the struggle for civil rights. He accepted the job

offer a month before the Freedom Riders were savagely beaten at the Birmingham bus station on Mother's Day 1961, and he left Alabama three years later, shortly after passage of the Civil Rights Act of 1964.

My mother, Melva Brooks Jimerson, shared the dangers and shouldered much of the hardship of those tension-filled years. At the age of twelve in 1961, I was the oldest of four children; our youngest brother was born a year later. I was thus old enough to understand the events of the three years we spent in Birmingham—the phone calls bringing silent harassment or death threats, my father's trial in a rural county courtroom on false charges of inciting demonstrations, the charges of "nigger-lover" and "Commie" from teachers and fellow students, visiting the Gaston Motel shortly before it was bombed, and the constant threat of violence. On the positive side, I also remember the inspiring rendition of





"The Battle Hymn of the Republic" and "We Shall Overcome" sung by the choir at historically-black Talladega College, attending an integrated party where I first heard The Temptations and other Motown groups, and the many acts of courage by both white and black civil rights workers.

On the day that the 16th Street Baptist Church was bombed, we heard about it at our church in suburban Homewood. After returning home my father phoned numerous acquaintances, particularly the black and white ministers who he thought should respond publicly to the tragic violence. He soon drove downtown to meet with other activists. During that same afternoon, 12-year-old Virgil Ware was shot and killed by two Eagle scouts returning from a segregationist rally, and Johnnie Robinson was shot in the back by a police officer after throwing rocks at a car displaying racist messages.

While visiting the site of the bombing my father picked up several panes of broken stained glass windows from the street. These would be evidence to commemorate the violence of the tragic event and to serve as a vivid reminder of the power of hatred. Through subsequent family moves to Michigan, New York, Massachusetts, Virginia, Washington, D.C., and Cape Cod, my parents preserved the stained glass pieces.

Over the years my mother spoke to numerous church and civic groups about our family's experiences during those troubled years in Alabama. She displayed pieces of the 16th Street Church stained glass, telling people that the twisted shards of lead and glass symbolized the twisted minds that produced such violence and hatred. These pieces of glass also had become symbols of our family's involvement in the civil rights struggles.

In 1992 my father was invited to return to Birmingham for the dedication of the new Birmingham Civil Rights Institute. With an African American mayor presiding over part of the ceremonies, and with other featured speakers including Rev. Fred Shuttlesworth (the flamboyant and courageous leader of the city's civil rights movement) and Andrew Young (Martin Luther King's aide who had later become mayor of Atlanta and U.S. delegate to the United Nations), the Institute symbolized Birmingham's ability to confront its past and to remember the historical events of the 1950s and 1960s.

My father spoke on a panel that included Bob Hughes, his predecessor at ACHR, who had calmly turned a garden hose on the burning cross in his front yard while Klan members slowly drove by the house. When it came his turn to speak, my father began to describe his experiences and memories, but then broke down in tears, unable to continue.

It was during the dedication ceremonies and tour of the Institute that I began to think that the stained glass that my

parents had saved for many years should be donated to this new museum. I had already conducted four oral history interviews with my father, concerning his experiences in Alabama, in hopes of preserving a record of the activities of one of the many unsung heroes who had worked behind the scenes to improve race relations in the South. Donating the stained glass to the Institute would be another step in that process of healing. After my father's death in May 1995 my mother continued to preserve the stained glass, and to use it as a visual reminder of hatred and twisted minds when she spoke to groups about Alabama.

When I learned that the SAA annual meeting would be held in Birmingham in August 2002, I asked my mother to consider donating the stained glass. In early September 2001, after some anguish at parting with a treasured relic of the family's experiences, my mother agreed to let me take some of the stained glass with me, although she was still not sure about having it leave the family. Ironically, the Birmingham church glass was safely tucked in my luggage on September 11, as I waited at my sister's house in Washington, D.C., for a taxi to the airport to return home, when another terrorist attack shocked our nation. The comparison of these events, and the closeness

of the two dates—September 15 and September 11—brought a shock of recognition.

Two weeks before flying to Birmingham for the SAA annual meeting, I asked my mother again about the stained glass and she gave her approval to donate it to the Birmingham Civil Rights Institute. I immediately called Wayne Coleman, head of the archives, and asked whether the Institute was interested. He quickly replied, "Yes." Although the Institute had on display a stained glass window

from the 16th Street Church that had been removed during an earlier renovation, there was no known artifact of the windows blown out by the 1963 bombing.

I had already arranged to donate the transcript of my interviews with my father to the Institute, to be added to its already extensive series of oral histories of the civil rights era. With this public act of recording my father's activities for posterity, I had taken an important step in remembering his memory and his legacy. Donating the stained glass would be a larger act of commemoration, in memory of Addie Mae Collins, Denise McNair, Carole Robertson, and Cynthia Wesley. For me it would also be a memorial to Virgil Ware, Johnnie Robinson, and many other victims of senseless violence during the civil rights struggles—dating back to the origins of American slavery.

Once again carefully packing the stained glass in tissue paper, bubble wrap, and cardboard in my carry-on luggage, I brought it to Birmingham on August 19, 2002. Three days later I spent an hour talking with Rev. Shuttlesworth while he

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**While visiting the site of the bombing my father picked up several panes of broken stained glass windows from the street. These would be evidence to commemorate the violence of the tragic event and to serve as a vivid reminder of the power of hatred.**

*At left: Damage to 16th Street Baptist Church in Birmingham, Alabama, from bombing on Sept. 15, 1963. ©1976 Matt Herron/Take Stock.*

signed books following his inspiring SAA opening plenary address, in which he called the audience "activists"—at first by mistake, and then by design, saying that archivists should be activists, making the world a better place for all people. In talking about the negotiations and strategy session of the early 1960s, in which he and my father had participated, Reverend Shuttlesworth praised my father's courage during those difficult times. Hearing these words from the man who epitomized courage brought tears to my eyes.

Following this meeting with Shuttlesworth I carried the box of stained glass to the Institute in a solitary walk that felt like a pilgrimage. Just as I entered Kelly Ingram Park, where children demonstrating for equality in 1963 had been met by police dogs and fire hoses, I met two archival colleagues returning from the museum. When I explained my purpose they asked to see the stained glass. I carefully unwrapped it and saw the emotional response it provoked.

At the Institute I had missed my appointment with Wayne Coleman, because of the time I had spent talking with Fred Shuttlesworth. I filled in a donation form and left the stained glass with the receptionist. I then started the tour of the museum galleries—with replicas of water fountains marked "white" and "colored" and of the Freedom Riders bus burned in nearby Anniston on its way to Birmingham in 1961. When the volunteer docent heard why I was there that day, she responded enthusiastically and brought others to hear me tell about the glass and its journey back to Birmingham. Other staff members came to me while I was completing the emotional tour of the museum and thanked me for this donation. We arranged to have a photographer take the traditional donation photos the next evening during the SAA reception at the Institute.

During the reception, while the marvelous Birmingham Sunlights sang gospel in the rotunda, I posed with various Institute staff members for the usual donor photographs, displaying the stained glass carefully placed in an acid-free document case. As SAA colleagues observed this familiar scene several asked what was happening. When I explained they asked if they could see the stained glass. The Institute staff agreed to place the box at the reference desk in the oral history room, where museum visitors watch video excerpts of interviews at computer terminals.

It was not possible to make a formal announcement about the stained glass on display, but as word of mouth spread, dozens of people came to see it. Over and over I explained my family's connection to the civil rights era and the provenance of the stained glass. I fought back tears and my voice choked again and again as friends and colleagues listened. Several hugged me, many with tears streaming down their faces, as the emotional impact of these physical reminders of the past overcame us.

What I discovered from this experience was that much of what we "know" about donors is, in fact, correct. There is an emotional connection to documents and artifacts from one's family or loved ones that deeply affects many donors. The

decision to let go of these items can be difficult and wrenching. Yet the process of donation, particularly when the recipient acknowledges the importance of the gift and values the person or group commemorated by the donated materials, provides a public validation and recognition that is important to the donor. What we know intellectually, however, we can not fully appreciate until we share this experience as a donor.

The process of donation, both of my father's oral history transcripts and of the stained glass, provoked in me an emotional catharsis for which I could not adequately prepare. I knew that in a public setting I might choke up, as my father had during the dedication of the Institute a decade before. Although such a public commemoration would have been meaningful to me as a donor, it was easier to repeat my brief account to individuals or small groups who asked about it. Seeing the emotional response of friends and colleagues made me feel the power of such artifacts of the past to connect us to historical events that would otherwise seem remote. Many of us

felt awe at the physical reality of broken lives, twisted minds, and shattered dreams that these pieces of colored glass represented. A replica of this stained glass could take on part of this symbolic value, but it was the knowledge that these were actual pieces of church windows damaged by a bomb blast almost forty years ago that provided

such a powerful connection to the past.

For me, acting on behalf of my mother, who made this donation, the emotional impact of this experience occurred at many levels. It was an act of remembrance for the four young girls killed by the church bombing. It was an act of remembrance for my father's courage and sacrifices. It was an act of remembrance for the death threats, social ostracism, and danger with which my mother, my brothers and sisters, and I had lived for three years during the civil rights movement's climax. The donation also provided a sense of validation for my father's small but important contributions to the civil rights struggle. It would ensure some measure of public remembrance of his participation in an important moment of our nation's history. It would also recognize the courage required for our whole family to live through those dangerous and stressful times.

These public tokens of remembrance and respect provide important benefits for those whose donations represent such personal and emotional connections to the past. Even when circumstances are less dramatic, there is an emotional connection to a deceased loved one or to personal experiences that shape each of our lives. This is part of what it means to be a donor. The decision to donate materials that have such personal connections is often difficult. It feels like saying farewell to part of oneself. Through my mother's donation of the stained glass she has been able to share her personal connection with the past with a much larger audience, an audience that needs to be reminded of the virulence of hatred, of the destructiveness of violence, but also of the healing power of love and courage. ♦

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### **I carried the box of stained glass to the Institute in a solitary walk that felt like a pilgrimage ...**



# Archives & records management

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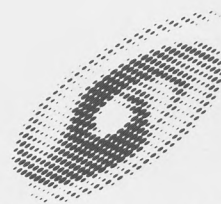
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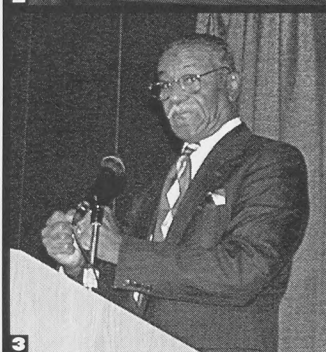
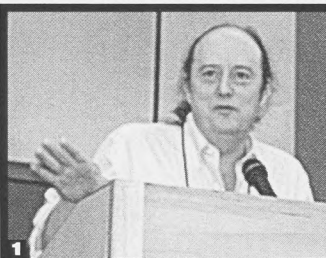
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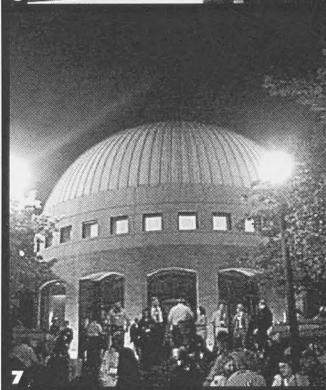
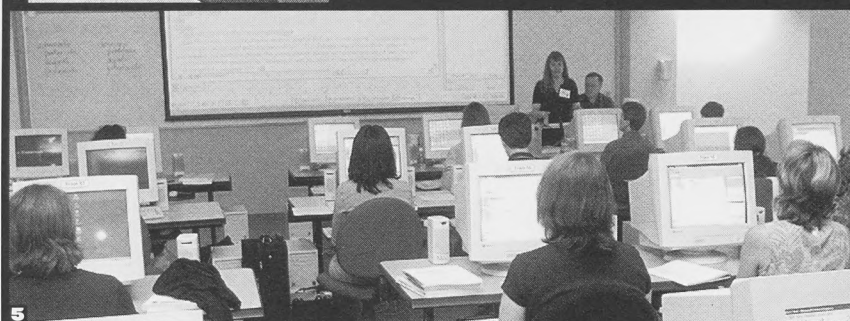


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# Breaking the Mold





The 66th annual meeting of the Society of American Archivists was the first held in the Deep South since 1940. Rich in history, Birmingham, Alabama, offered 1,071 conference attendees during Aug. 19-24, 2002, an opportunity to learn first-hand about the Civil Rights Movement as well as introduced unique aspects of "southern living," including Alabama's Black Belt, pioneer churches, and industrial heritage. Gustatory delights unique to the region were also enjoyed including "meat and three," banana pudding, and good old-fashioned southern barbecue.

The sweltering week began with nine preconference workshops, which included "Delivering EAD with Freely Available Open Source XML Tools," "Archival Perspectives in Digital Preservation," "Designing and Conducting User Studies," and "Preservation Management of Machine-Based Audiovisual Collections."

"There are obvious advantages to attending a preconference workshop as part of your annual meeting experience," observed SAA Education Co-director Patti O'Hara, "including trimming travel costs by attending a workshop during the same trip as the meeting, spending a day or two with archivists who share a common topic of interest, and, of course, having some extra time to find your way around the hotel and town before over 800 meeting participants check in for the week!"

The week was filled with many conference highlights. Among the 60 sessions offered were six new "Archives Unplugged" sessions whose standing-room-only crowds eagerly listened to noted archival experts discussing core areas of professional practice. Topics included acquisitions and appraisal, description, reference, preservation, visual materials, and electronic records.

Three superb plenary sessions featured Rev. Fred Shuttlesworth, a giant in the Civil Rights Movement, who during his presentation implored archivists to be activists; a special panel of archivists who were witnesses to history during the World Trade Center disaster; and Clifford Lynch, director of the Coalition for Networked Information, who discussed his vision for the archival profession in the increasingly networked and interoperable information systems of the future.

Cassette tapes of all three plenary presentations as well as nearly all 60 sessions are available from Convention Recordings. To order, visit [www.archivists.org/conference/birm2002/birm2002-tapes.pdf](http://www.archivists.org/conference/birm2002/birm2002-tapes.pdf).

Sixty-three students participated in the conference. The second annual Student Poster Forum garnered 16 entries reflecting cutting-edge research. It also provided

an exciting opportunity for the archival community to meet the future of the profession.

"For me the single most important step forward in a student's career is not only attending an annual meeting but participating in one," said Matthew Eidson, a graduate student at the University of Pittsburgh School of Information Sciences. Matthew served as a first-time onsite meeting assistant working with SAA staff to make sure the conference programs went off without a hitch.

A Student Chapter Organizational Meeting was so well attended that it will be expanded next year to accommodate more activities. "This session helped to give students a voice and have their thoughts and concerns heard," noted Alison Stankrauff, a graduate student at Wayne State University. "It was also valuable because it introduced student chapters across the country to each other!" SAA currently maintains 14 student chapters at colleges and universities throughout the United States.

Receptions at the Civil Rights Institute and Sloss Furnace, a variety of splendid tours, group meeting time, and an archives and information technology exposition with 39 vendors rounded out the week making this another memorable SAA annual conference.

## Coverage of SAA's 66th Annual Meeting in Birmingham, Alabama

by TERESA BRINATI

*At left:* [1] Clifford Lynch speaking at the closing plenary session; [2] Tim Pennycuff (far right) of the University of Alabama at Birmingham presents a display of materials from the Historical Collections Department to (pictured left to right): Dale Patterson (United Methodist Church), Sarah Canby Jackson (Baylor College of Medicine), and Sheila McAllister (University of Georgia); [3] Rev. Fred Shuttlesworth speaking at the opening plenary session; [4] The Sloss Furnace; [5] Participants at the Encoded Archival Description workshop; [6] the archival challenge of responding to terrorism was addressed by (left to right) Robert Morris (NARA), Capt. Michael McDaniel (Naval History Center), Kathleen Lloyd (Naval History Center), Leonora Gidlund (NYC DORIS), Kathleen Roe (NYSARA), and Stephen Novak (Columbia University); [7] The Civil Rights Institute Reception; and [8], pictured left to right, Sharon Alexander-Gooding (University of the West Indies, Barbados), Sonia Black (University of the West Indies, Jamaica), and Beverly Cook (Chicago Public Library), speaking with outgoing SAA President Steven Hensen.

# SAA Names Three New Fellows

Elizabeth W. Adkins, Thomas J. Frusciano, and Mark A. Greene

by TERESA BRINATI

Elizabeth W. Adkins, Thomas J. Frusciano, and Mark A. Greene were named Fellows of the Society of American Archivists (SAA) on August 22, 2002, during an awards ceremony at SAA's 66th annual meeting in Birmingham, Alabama. Established in 1957 and conferred annually, the distinction of Fellow is the highest honor bestowed on individuals by SAA and is awarded for outstanding contributions to the archival profession. They join 139 current members so honored out of a membership of 3,600.

The Committee for the Selection of SAA Fellows evaluates nominees on the following criteria: appropriate academic education and professional and technical training; a minimum of seven years professional experience in any of the fields encompassed in the archival profession; writing of superior quality and usefulness in advancing SAA objectives; and contributions to the archival profession through work in and for SAA.

As specified by the SAA constitution, election as Fellow is by 75 percent vote of the Committee for the Selection of SAA Fellows. The committee consisted of the five immediate past presidents of SAA—H. Thomas Hickerson (chair), Leon J. Stout, Luciana Duranti, William J. Maher, and Nicholas C. Burckel—and three Fellows selected by Council—Bruce Bruemmer, Fynnette Eaton, and Randall Jimerson.

Following are citations given by presenters during the ceremony.



**ELIZABETH W. ADKINS** is the Global Information Manager for Ford Motor Company. In her professional work, her contributions to the archival profession worldwide, and her personal integrity, industriousness, and generosity, Adkins exemplifies the best attributes of an archivist. As one colleague wrote in nominating her for this honor, "Elizabeth is the consummate

professional, combining excellent management skills and a visionary approach to archival practice with a strong personal commitment to her profession and the standards that define it. She has been a mentor for aspiring archivists, an inspirational leader for her staff, and a respected colleague for members of the archival community."

Throughout her career Adkins has worked in the field of business archives, creating world-class programs in an environment that does not generally place high priority on preserving historical records. However, through her tireless efforts to establish archives as corporate resources, she has solidified the position of the archives as a vital operation held in high regard by senior management, most notably at Kraft Foods and the

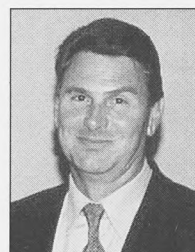
Ford Motor Company. She has conveyed this sense of mission to numerous archivists who have attended the Business Archives Workshops that she has co-taught over the past decade.

Adkins has served SAA in many different capacities in the past two decades. Currently the SAA treasurer, she has chaired both the Acquisitions and Appraisal Section and the Business Archives Section and has served as co-chair of the Committee on Public Information and co-chair of the 1998 Program Committee. She has also been active in the Academy of Certified Archivists, where she has served as vice president and president, the Midwest Archives Conference, the Michigan Archival Association, and the Illinois State Archives Advisory Board. She has contributed numerous published articles on business archives, public history, and local history.

Among Adkins' many achievements in international activities, two recent accomplishments deserve special recognition. First, as Manager of Archives Services for Ford Motor Company, Elizabeth devised and implemented a plan to discover and reconstruct the archival record regarding the use of forced labor at Ford's plant in Cologne, Germany, during the Second World War. Not only did the final report of this project set "a new standard for documenting corporate actions on a significant and controversial issue," according to one of her colleagues, but she even managed to persuade the company to change its restrictive access policies for corporate records to "the more open access policy that generally governs academic research institutions."

Second, as this colleague states, "as a result of her handling of this project, Elizabeth so inspired the trust of senior management at Ford Motor Company, that her title and responsibilities changed from Manager of Archives Services to Global Information Manager." This is a significant breakthrough in positioning archives as an essential program in a major global corporation.

—Randall C. Jimerson, Western Washington University



**THOMAS J. FRUSCIANO**, University Archivist at Rutgers, the State University of New Jersey, has been a member of the archival profession for 25 years. Prior to joining Rutgers, he began his professional career as an archivist at Educational Testing Services and then became the first professionally trained university archivist at New York University. As one of his

nominators noted: "He is an exceptionally talented, dedicated, and innovative archivist, teacher, author, editor, speaker, workshop conductor, consultant, project director, and leader in the archival profession." At Rutgers he reaches out to the campus



to promote the visibility of the archives. He has served as a faculty senator and adviser to the student yearbook, for example. He does what all archivists need to do; he brings the archives down out of the attic and demonstrates its usefulness to all for instruction, research, and administration.

Over the years, Frusciano has bridged archives and historical research through his writings. He is the co-author of *New York University and the City: An Illustrated History* (Rutgers University Press) as well as a wide variety of articles on both the history of higher education and archival practice. He has served on several editorial boards and is currently co-editor of the new *Journal of Archival Organization* (Haworth Press).

Teaching archives courses for both NYU's Archival Management graduate program and Rutgers' School of Communications, Information, and Library Studies, Frusciano has provided formal instruction and guidance for a score of students, many of whom have advanced into the profession.

Frusciano has been an active participant in a number of professional associations. At SAA, he has chaired the Description and the College and University Archives sections and the Archival Education Roundtable, as well as served on a wide variety of committees for SAA, MARAC, and the Archivists Roundtable of Metropolitan New York. He has given numerous conference papers and taught a wide variety of workshops, most frequently on descriptive practices, but drawing teachers, researchers and archivists alike into a better understanding of the use and keeping of archives.

As another supporter said, "In all that he does Tom communicates an essential lesson: that we belong to a community; that we always innovate, collaborate, find ways to overcome challenges, so we as a profession can carry out our essential work: processing and making historical records accessible. I cannot think of a more valuable service to the archives profession."

—Leon J. Stout, Pennsylvania State University



**MARK A. GREENE** is the director of the American Heritage Center at the University of Wyoming. He began his career as archivist of Carleton College, followed by 11 years as the curator of manuscripts acquisitions at Minnesota Historical Society, during which he received two awards for writing. Prior to joining the American Heritage Center, he was head

of research center programs for the Henry Ford Museum & Greenfield Village in Dearborn, Mich.

As one nominator put it, "The heart of [Mark's] archival contributions lies in his thinking and writing about the profession." Another noted that, "he is one of only a few archivists who not only have highly useful ideas, but also the ability to communicate and share those with a wide audience through publication." He has written compelling works on appraisal, access to records, congressional papers, business records, research use of archives, and even histories.

He is the co-author, along with Todd Daniels-Howell, of the article "Documentation with an Attitude: A Pragmatist's

Guide to the Selection and Acquisition of Modern Business Records" in *The Records of American Business*. It has been described as "the best article available for archivists who take on the challenge of documenting enterprise in America" and "has invigorated appraisal theory in the United States."

Greene is active in national and regional archival associations. At SAA, he is a mentor and has served as a leader of the Congressional Papers Roundtable, Manuscripts Repositories Section, Committee on Education and Professional Development, and a recent member of Council. Of his time on SAA Council, another Council member said, "his values reflect his deep commitment to and understanding of the profession, as well as his respect for fundamental principles of human dignity, respect for work, and equity."

He is a past president and council member of the Midwest Archives Conference (MAC), and a workshop instructor. As chair of the MAC Editorial Board, Greene has actively sought out articles and nurtured the lesser ones, and the works that he oversaw "are among the best that MAC has ever published." This level of service to the archival profession is a standard for him.

As one nominator put it, "he has always retained a higher degree of interest in learning from others than in imparting what he knows. As a result, he is seen by many in the field as a standard bearer of collegiality at a time when the profession is growing beyond the limits of easy interpersonal familiarity."

—Bruce Bruemmer, Cargill



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# And the 2002 SAA Awards Go To...

by TERESA BRINATI

The Society of American Archivists celebrated outstanding archival achievements in public service, advocacy, writing, and provided scholarship assistance to students at an awards ceremony held Aug. 22, 2002, during SAA's 66th annual meeting in Birmingham, Alabama. The annual competition recognizes achievements of the preceding calendar year.

The Awards Committee, chaired by Alexandra Gressitt and Bill Brock, worked with subcommittees in the selection process for each award. A list of award recipients follows.

SAA heartily congratulates all who participated in the awards competition.

## Distinguished Service Award

**DUKE UNIVERSITY** is the recipient of SAA's 2002 Distinguished Service Award. Established in 1964, the award recognizes a North American archival institution that has provided outstanding public service and has made an exemplary contribution to the archival profession. David Ferriero, Duke University Vice Provost for Library Affairs, and Robert Byrd, Director of Rare Book, Manuscripts and Special Collections, received the award on behalf of the institution.

Duke has long been a leader in regional, national, and international archival efforts in descriptive standards, cutting-edge cooperative projects, and professional development and involvement. Duke was a very early implementer of Encoded Archival Description and helped to refine the standard. In addition, Duke staff produced a best-selling archival publication, *Encoded Archival Description Tag Library*, which was published by SAA in 1998. For almost a decade the Digital Scriptorium has led the development of best practices for online digital collections. As one nominator said, "Duke University is a model for other universities in how it develops its archives, hires and supports archivists, and commits itself to the principles that are at the heart of the archival profession."



## J. Franklin Jameson Archival Advocacy Award

Retired systems administrator **JOAN WINTERS** (pictured at left) and retired associate librarian **LOUISE ADDIS**, both of the Stanford Linear Accelerator Center, are the recipients of SAA's 2002 J. Franklin Jameson Archival Advocacy Award. Established in 1990, this prestigious award, named in honor of an historian and

advocate for the archival profession, recognizes individuals

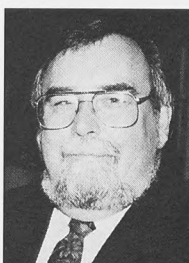
and/or organizations that promote greater public awareness of archival activities and programs.

Winters and Addis not only grasped the historical dimension of their participation in the working group that created the first Web server in the United States, but also instinctively did the right things at the right times to ensure that records of that project survived. Winters' diligent safeguarding of superseded Web pages and system documentation along with Addis' scrupulous maintenance of electronic meeting minutes and her firmly articulated recordkeeping guidelines for the working group created one of the most significant windows into the history of the Web in the United States. SAA lauds Winters and Addis for their farsighted efforts and sustained commitment to promoting archival activities when they confronted the issues associated with the rapid evolution of information technology.

## Philip M. Hamer and Elizabeth Hamer Kegan Award

The **VERMONT STATE ARCHIVES** received SAA's 2002 Philip M. Hamer and Elizabeth Hamer Kegan Award for increasing public awareness about a specific body of documents. The award, established in 1973, honors the memory of two SAA Fellows and former presidents. Vermont State Archivist Gregory Sanford accepted the award.

The Vermont State Archives' impressive Web site, "Continuing Issues of Government and Governance," uses technology as an extension of a traditional archival publication program, but is not limited to merely posting electronic versions of finding aids or state records. In a proactive and unique approach, the staff of the Vermont State Archives made the extra effort to identify materials from the holdings of the State Archives relevant to current issues and topics and then post that material to this Web site (<http://vermont-archives.org/governance/govern.htm>). It is a dynamic publication. The Web site is now an active outreach tool known and used by legislators, the press, and the public.



## Fellows' Posner Award

SAA's 2002 Fellows' Posner Award was presented to **TERRY COOK**, professor in the Archival Studies Programme at the University of Manitoba and an archival consultant, for his article, "The Imperative of Challenging Absolutes" in *Graduate Archival Education Programs: Issues for Educators and the Profession*, published

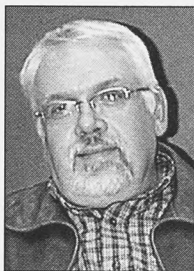


in volume 63 of the *American Archivist*. The award, established in 1982 by the Fellows of the Society of American Archivists and named for former SAA president Ernst Posner, recognizes an outstanding essay dealing with some facet of archival administration, history, theory, and/or methodology published in the latest volume of SAA's semi-annual journal.

Cook's article, which was published in a special issue on graduate archival education, reflects on various themes presented at a 1999 archival education conference and of the state of archival education at the beginning of the twentieth-first century. It provides a model summary, acknowledging the variety of perspectives presented in the other thought-provoking articles in the special issue. Cook uses his platform to go well beyond a summation of conference papers and offers a keen discussion of the relationships among research, education, and practice.

In this well-written essay, he argues that archival educators should ask not only, "What does an archivist need to know?" but also, "How does an archivist need to think, and why?" For Cook, this "approach advocates...a blend of the humanist and cultural perspective that is (or should be) at the heart of any university education, with professional knowledge and practical competence." He presents a research agenda that notes the needs for varied types of research, and research in varied settings. His broad, humanist essay illustrates how faculty, students, and practitioners can be partners in advancing the archival profession.

While observing that, "Research by archivists in daily work is not the same as archival research," Cook establishes a continuing role for the practicing archivist in the archival research agenda. He further notes that, "It is important for the profession to remember that the opposite of practical is impractical, not theoretical. Theory is rather the complement to practice, and theory and practice should interact and cross-fertilize each other."



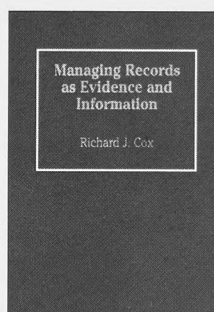
### Waldo Gifford Leland Award

SAA's 2002 Waldo Gifford Leland Award for writing of superior excellence and usefulness in the field of archival history, theory, or practice was presented to **RICHARD J. COX** of the University of Pittsburgh for his provocative monograph, *Managing Records for Evidence and Information* (Quorum Books, 2001).

Established in 1959, the award is named for one of North America's archival pioneers and SAA's second president.

Describing the work as an exploration of the fundamental principles of archives and records management that must be understood before records policy can be set, Cox asks records professionals to re-examine basic concepts, beginning with the definition of a record. Drawing upon a wide range of resources—archival theory past and present, his own research, and insights gleaned from other disciplines—Cox turns his keen analysis to other vital issues that should inform the setting of records policy: the place of technology in defining and managing records; the central role of sound records appraisal and maintenance criteria; the importance of advocacy for the records

## AWARD-WINNING PUBLICATIONS!

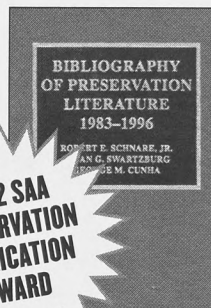


### Managing Records as Evidence and Information

by Richard J. Cox

(Quorum Books, 2001)  
264 pp., hard cover  
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Product code 131

2002 SAA  
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LELAND AWARD



### Bibliography of Preservation Literature, 1983-1996

by Robert E. Schnare, Jr.,  
Susan G. Swartzburg, and  
George M. Cunha

(Scarecrow Press, 2001)  
840 pp., hard cover  
**SAA members \$79.50**  
**Nonmembers \$89.50**  
Product Code 182

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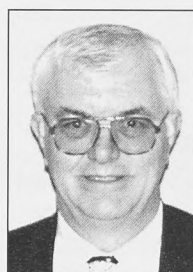


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enterprise; and the need to better prepare future generations of records professionals.

Some will differ with some of his conclusions, but few will disagree that his presentation is forceful, well informed, and impossible to ignore. Cox challenges archivists to be bold enough to think along these essential lines with him and to ask big questions about what archivists do and why. *Managing Records as Evidence and Information* is a vibrant contribution to professional discourse.

Cox, a SAA Fellow, is a second-time recipient of this award, having won it in 1991 for his book, *American Archival Analysis: The Recent Development of the Archival Profession in the United States*.



### Preservation Publication Award

The Society of American Archivists' 2002 Preservation Publication Award was presented to **ROBERT E. SCHNARE, JR.** for his publication, *Bibliography of Preservation Literature, 1983-1996* (Scarecrow Press, Inc., 2001). Established in 1993, the award recognizes the author or editor of an outstanding work, published in North

America, that advances the theory or practice of preservation in archival institutions. Schnare is director of the library at the U.S. Naval War College.

This extensive annotated bibliography—and the excellent essay on preservation management that is included—addresses the pragmatic concerns of modern collection preservation. The book provides access to the best strategies and advice currently available. On both the title page and in his preface, Schnare credits and acknowledges the contributions of the late Susan G. Swartzburg and George M. Cunha in the genesis and development of the book. It is a wonderful tribute to these pioneers and leading lights in the archives and library preservation field. The archival community is grateful for this collective accomplishment, but especially to Schnare for bringing the work to fruition.



### Theodore Calvin Pease Award

The SAA's 2002 Theodore Calvin Pease Award was presented to **RETO TSCHAN** of the University of British Columbia for his student paper, "A Comparison of Jenkinson and Schellenberg on Appraisal." Established in 1987, the award is named for the first editor of SAA's semi-annual journal,

*American Archivist*, and recognizes superior writing achievement by a student enrolled in archival administration classes or engaged in formal archival internship programs. Tschan received a certificate and cash prize. In addition, his paper will be published in a forthcoming issue of the *American Archivist*.

Tschan's award-winning paper was prepared for a course on "Selection and Acquisition of Archival Documents" taught by Professor Terry Eastwood in the Master of Archival Studies Program at the School of Library, Archival and Information Studies, University of British Columbia. The paper examines the thinking of Hilary Jenkinson and T.R. Schellenberg, two towering figures in twentieth-century archival theory, on the subject of appraisal. After carefully reviewing the logic of the starkly different approaches to appraisal taken by Jenkinson and Schellenberg, the paper examines how their writings have influenced current debates on appraisal, particularly in relation to the challenges posed by the appraisal and management of electronic records. The result is a fresh analysis of familiar themes and ideas and a thoughtful application of these ideas to current archival thinking and practice.

One member of the committee described it as "a very creative re-examination of fundamental principles as they are evolving and being applied in new circumstances," and added, "the paper shows a very thorough understanding of the issues, creatively re-evaluates basic source materials, and carries the discussion very competently and usefully into the present."



### Harold T. Pinkett Minority Student Award

**PETRINA D. JACKSON** of the School of Information Sciences at the University of Pittsburgh is the recipient of the SAA's 2002 Harold T. Pinkett Minority Student Award. The award recognizes minority undergraduate and graduate students of African, Asian, Hispanic or Native

American descent who through scholastic achievement manifest an interest in becoming professional archivists and active members of SAA. The award, established in 1993, honors the late Dr. Harold T. Pinkett, an SAA Fellow who served with distinction during his long tenure at the National Archives and Records Administration. The award included complimentary registration to the annual meeting.

Jackson, a student in the archives/preservation track in the M.L.I.S. program, is the second student from the University of Pittsburgh to capture the award. Tywana Marie Whorley received it in 1999.

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**"... I wish to express my strong gratitude again for the distinction of being awarded the Colonial Dames Scholarship. It is such an honor in and of itself. The Modern Archives Institute was the most illuminating and enjoyable development opportunity of my brief career. I imagine it will hold that distinction for a long time to come. As much as I learned at the Institute, perhaps the greatest value was the sense of confidence it instilled in me. I truly came back to my job a more confident and competent employee."**

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—*Ian Graham, who received a Colonial Dames Scholarship to attend the winter 2002 Modern Archives Institute*

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Valerie J. Frey

### Colonial Dames Scholarship Award

Three newcomers to the archival profession, **IAN GRAHAM**, **VALERIE J. FREY**, and **CHARITY ANNE GALBREATH**, received the SAA's 2002 Colonial Dames Scholarship Award. Established in 1974, the award enables new archivists each year to attend the Modern Archives Institute of the National Archives and Records

Administration. Each scholarship covers up to \$1,200 of the total tuition, travel, and housing expenses associated with attending the institute. To be eligible for this scholarship an individual must have been employed less than two years as an archivist and work in an archives or manuscripts collection where a fair percentage of the repository's holdings predate 1825. The award is funded by the Colonial Dames of America, Chapter III, Washington, D.C.

Ian Graham, special collections and archives assistant at Bowdoin College in Brunswick, Maine, attended the winter institute. Both Valerie J. Frey, manuscripts archivist at the Georgia Historical Society in Savannah, and Charity Anne Galbreath, processing archivist at the Peabody Essex Museum in Salem, Mass., attended the summer institute.



# Every Donation's a Winner! Support D. Peterson Student Scholarship

by SCOTT SCHWARTZ, Chair, SAA Membership Committee



The new t-shirts, shiny coffee mugs, colorful books, tempting sweets, enticing posters, and other countless prizes were spread out below the speakers' table during SAA's annual business meeting in Birmingham, Alabama, on Aug. 23, 2002. A reverential silence filled the packed meeting as the next number was read. "Yeeeeesssss!" came from the back of the room as another winner jumped up to claim a prize while a communal sigh emanated from the rest of the group.

Images of a standing-room-only meeting and archivists cradling red ticket stubs as if holding new born kittens is

not a fictional tale of a profession gone mad. For a second year in a row the student scholarship raffle drawing packed the business meeting and provided some light entertainment for many who typically dread these administrative affairs. This year's raffle raised \$1,713 for the Donald Peterson Student

Scholarship bringing the total for this endowment to \$8,192. This amount is nearly half of the total \$20,000 needed to fully endow and disburse an annual award from this scholarship. The generosity of many of our colleagues over the past year has been instrumental in the rapid development of this important endowment fund. We could not achieve what we have without their help.

The Donald Peterson Student Scholarship, created with an anonymous donation of \$2,000 in 2001, was established to support the attendance of students and recent graduates from archival programs within North America to the SAA annual conference.

"The growth of the student scholarship fund reflects SAA's increasing support for the goal of enhancing archival education and the experiences of graduate students," said Joel Wurl, Council liaison to the Membership Committee. "Our profession's vitality depends on the ongoing infusion of new talent, knowledge, and perspectives that are nurtured in graduate archival programs. Continued support for this scholarship represents a tremendous investment in a healthy SAA well into the future."

SAA needs your help! During this season of giving, please consider a donation to the Donald Peterson Student Scholarship. If each member donated just ten dollars, SAA would achieve its initial fund-raising goal for this scholarship and have the ability to award this vital scholarship in 2003. I can think of no better gift or legacy to leave our profession than the full endowment of this scholarship for tomorrow's leaders of the archival profession. Please join me in supporting SAA's students and recent graduates. Every donation is a winner!

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# Venice Anyone?

by JACQUELINE MORIN, Natural History Museum of Los Angeles County

*This is the second in a series of bimonthly musings—"L.A. Confidential"—by members of the 2003 Host Committee on popular (mis)conceptions and interesting little-known facets of Los Angeles, host city to SAA's 67th annual meeting, Aug. 18-24, 2003.*

Ten-cent camel rides? Headhunters from the Philippines? Klondike Eskimos? In 1906, they were all part of the amusement scene created by the entrepreneurial visionary Abbott Kinney for Venice, Calif.

Mr. Kinney, a wealthy cigarette manufacturer, transformed the worthless salt marshes south of Santa Monica into a continental-styled beach community that he hoped would foster a cultural renaissance. In 1904, he planned a new city around a network of canals and a central lagoon in imitation of

the waterways of Venice, Italy. He then built, hotels, saloons, restaurants, a racetrack, a casino, and an arcaded Venetian-styled business street as well as a bathhouse with a saltwater plunge, a 1,700-foot pleasure pier with an auditorium, ship café, bandstand pavilion, and a miniature railroad for transportation within the town.

Kinney's original dream was to convert Venice into a worldwide cultural center by hiring the best lecturers and performers of the time—including Ramona author Helen Hunt Jackson, the Chicago Symphony, and Sarah Bernhardt. But most of the resort's visitors did not share his enthusiasm for "culture." There were too many other distractions and more sensational diversions on the beach and the piers in nearby Santa Monica and Ocean Park.

So Mr. Kinney, astute businessman that he was, concentrated on popular taste and arranged to





have rides, exhibitions from other countries, and amusements from Portland's Lewis & Clark Exposition shipped into Venice instead. The Midway Plaisance, which opened in 1906, took its name from the 1893 Chicago World's Fair and was the beginning of the honky-tonk carnival atmosphere that would come to characterize the Venice Pier in later years. At the Klondike exhibit from the Canadian gold rush, visitors could see Eskimos and a placer mine and cabin set near a stream and mountain scenery. Representatives of the Igorot peoples of the Philippines competed for attention with a three-story teahouse from "Fair Japan." One of the more exotic offerings on the Midway was named the Streets of Cairo and featured a reproduction of Algazera Plaza in Cairo complete with Turkish merchants, bazaars, tiny cups of Turkish coffee, a fortune teller, an Egyptian mummy collection, and camel rides.

Mr. Kinney's resort prospered until World War I, when conservation of wheat and sugar and other goods impacted the commerce in recreational foods such as hot dogs and sodas. Worse than that, southern California was heavily affected by a killer influenza epidemic, which claimed the lives of two of the Kinney children. By the end of the war, Venice's popularity as an amusement center had begun to wane. Other attractions, namely movies, radio, and automobiles, were vying for the public's free time.

Abbott Kinney's death in 1920 symbolized the decline of Venice. A fire later destroyed the pier and, with Prohibition, liquor taxes and licenses were outlawed. In 1925, when Venice voted to be annexed by the city of Los Angeles, L.A.'s "Blue Laws" began to be enforced, severely restricting gambling, public dancing, and business hours. Then in 1929, after years of debate over sanitation problems, most of Venice's canals were cemented in.

In spite of these events, the community that Abbott Kinney founded has remained one of the country's most diverse and colorful areas, and the personality of "Venice of America" shaped in those first decades of the century has endured.

*Reprinted, with the author's permission from Terra, vol. 36, no. 4/5. Courtesy of Natural History Museum of Los Angeles County.*

*At left: Ten-cent camel rides in Venice, circa 1906. Courtesy of H.D. Gibbins Collection, Seaver Center for Western History Research, Natural History Museum of Los Angeles County.*

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**MARIA BERNIER** has accepted the job of Ships Plans Librarian with the G.W. Blunt White Library at Mystic Seaport Museum, Inc. in Mystic, Conn. Ms. Bernier received a B.A. from Amherst and a M.S. in library and information science from Simmons College. She joined the staff of Mystic Seaport in 1999 as the digital imaging supervisor.

**TERESA BURK** has been selected as the first Woodruff Librarian Fellow for the General Libraries of Emory University. During her year-long fellowship, she will work as a beginning librarian in the Special Collections and Archives Division. Teresa completed her M.S. in library and information science at the University of Illinois, Urbana-Champaign in May.



**CHRISTOPHER A. (CAL) LEE** is the first recipient of the Paul Evan Peters Fellowship for graduate study in the information sciences or librarianship. Lee is currently in the doctoral program at the University of Michigan School of Information, having completed his master's degree at Michigan in 1999. The fellowship, which was established to honor

the memory of the founding executive director of the Coalition for Networked Information, recognizes not only outstanding scholarship and intellectual rigor, but also civic responsibility, democratic values, and imagination. The fellowship provides a two-year award of \$2,500 per year. Lee, whose area of interest is electronic recordkeeping and preservation, has already made important contributions to the field of digital preservation as a research assistant for the CAMiLEON Project, a joint effort of the University of Michigan and Leeds University in England. He has applied his expertise in a variety of contexts, including developing an electronic records management program for the Kansas State Historical Society and acting as a consultant for the National Historical Publications and Records Commission (NHPRC). In keeping with the fellowship's emphasis on civic responsibility and democratic values, Lee served in 1998 as web site developer and technical advisor for the National Heritage Cultural Studies Centre at the University of Fort Hare in Alice, South Africa. It is the oldest black university in South Africa and was an important site of resistance to apartheid. It has become the official repository for the records of the African National Congress and other key political organizations. Lee helped to preserve and make available irreplaceable historical records. His devotion to public service is also evident in his

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work as an AmeriCorps\*VISTA volunteer in Puerto Rico in 1996-1997. For more information about the fellowship, visit [www.cni.org/pepfellowship/](http://www.cni.org/pepfellowship/).



**HILARY KAPLAN** joins the Document Conservation Laboratory staff at the National Archives. Hilary served as Conservator and Preservation Services Manager for the Georgia Department of Archives and History and as Head of Conservation for Emory University Libraries. A 1987 graduate of Columbia University's Conservation Education Program, she is currently serving her second term as secretary on the Board of the American Institute for Conservation.

Archivist of Ontario **MIRIAM MCTIERNAN** recently received the Queen's Golden Jubilee medal, which is being awarded to Canadian citizens who have made a significant contribution to their fellow citizens, their community, or to Canada. McTiernan is the former Territorial Archivist of the Yukon, served in the Yukon government as assistant deputy minister and deputy minister in the departments of Government Services, Economic Development, and Renewable Resources, and is a past president of the Association of Canadian Archivists.

**LARS MEYER** has been appointed preservation officer for the Emory University Libraries. He comes to Emory from the Columbia University Libraries where he served as assistant director for preservation reformatting. He received his M.L.I.S. from the University of Texas at Austin.

**EDIE RASMUSSEN** is the new director of the School of Library, Archival and Information Studies at the University of British Columbia beginning July 2003. Rasmussen is currently a professor in the School of Information Science at the University of Pittsburgh, where she has served since 1988. She was chair of the Department of Library and Information Science from 1995-1998. Rasmussen, who holds a Ph.D. in information studies from the University of Sheffield, England, has written and edited numerous books and articles, has supervised a dozen doctoral dissertations to successful completion, directed several grant-funded research projects, and organized major conferences.



**MARY LYNN RITZENTHALER** is the new chief of the Document Conservation Laboratory at the National Archives, where she has served since 1985. A graduate of Wayne State University with a B.A. in English and a M.S.L.S. with concentration in archival administration, she studied book-binding and conservation at the Newberry

Library with Bill Anthony and Paul Banks. She replaces **NORVELL JONES**, who retired July 3, 2002.





## Nota Bene



**JAMES M. O'TOOLE's** new book, *Passing for White: Race, Religion, and the Healy Family, 1820-1920*, was recently published by the University of Massachusetts Press. In it, O'Toole traces the extraordinary trajectory of the Healy family, beginning in the 1820s with the marriage of Michael Healy, a white Irish immigrant planter in Georgia, and Eliza Clark, who was one of his African American slaves. Six of their nine children—all of whom were born

with the legal status of slaves—were smuggled north before the Civil War and educated. With the Catholic Church as their improbable ally, all nine were eventually able to "pass" into white America. Several attained prominent and visible positions within the church: James Healy as bishop of Portland Maine, Patrick as president of Georgetown University, Sherwood as rector of Boston's Cathedral of the Holy Cross. Three Healy daughters, Martha, Josephine, and Eliza became nuns. Another brother, Michael, became a captain of the precursor to the U.S. Coast Guard.

O'Toole is currently an associate professor of history at Boston College. For fifteen years, he directed the M.A. program in history and archival methods at the University of Massachusetts-Boston. Before that, he served as archivist of the Boston Archdiocese. It was there, in the late 1970s, that he first "met" the Healys, through letters and other documents in the archives. But it was not until 1993, after the completion of another book, that he began to take up the research in earnest. Fortunately for him, the Healys were good letter writers and at least two were regular diarists. Research took him to archival repositories across the country, and also led him to present-day descendants of the Healys, several of whom he interviewed. He recalls how one family member, now in his late 50s, remembered learning as a teenager of his family's multi-ethnic background. "I thought it was the coolest thing," the interviewee told O'Toole, "not to be a regular, garden-bred Irish-Catholic family." In all this, O'Toole says, "I just tried to stay out of the way of the story while I was writing it. It was so remarkable."

On another level, though, *Passing for White* is an important contribution to the archival literature, demonstrating the use and interpretation of archival sources in terms of intersections between history, memory, and identity—themes that have been prominent in a wide variety of disciplines for some time now, and that are now receiving significant attention in archival circles.

—*Elisabeth Kaplan, Charles Babbage Institute  
and American Archivist Reviews Editor*

## Obituary



**PAUL J. SCHEIPS**, 88, died Sept. 29, 2002. As he was interested in archives and appreciated aid by archivists in his historical research, Paul was a member of the Society of American Archivists for 30 years. He was a fellow of the American Military Institute, listed in the *Directory of American Scholars*, and

a member of the Society for the History of the Federal Government, the National Council on Public History, and the U.S. Commission on Military History.

Paul was a Hoosier and received his baccalaureate at Evansville University. He continued with a master's degree in history at the University of Chicago and a doctorate at American University. His doctoral studies included Ernst Posner's course on archives. He began his career by teaching at Denison University and continued teaching history at the University of Michigan and the University of Maryland.

The majority of his career was spent at the Department of Defense, principally at the Office of the Chief of Military History, where I first met him. He retired

in 1989 as a branch chief. Since then we enjoyed luncheons at the Cosmos Club that I will sorrowfully miss.

Paul dedicated his professional life—46 years—to documenting and preserving the U.S. Army Signal Regiment's history. His contributions range from a two-volume biography of the corps' founder, Albert J. Myer, to many books and articles covering regimental heraldry, lineage and honors, notable individuals and unit histories. He has donated 135 of his works to the Signal Center's archives. In addition to his professional writings, Paul mentored and nurtured a second generation of Signal Corps historians. In retirement, he continued to support the historical program. He was a recipient of the Regiment's Silver Order of Mercury and was inducted as a Distinguished Member in 1998.

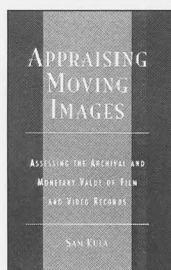
After many years of research and composition, his book, *The Role of Federal Forces in Civil Disorders, 1950-1990*, now will be posthumously published by the U.S. Army Center of Military History.

Alice, Paul's wife of 58 years, was with him when he had a stroke and remained at his side until he died several days later.

—*Meyer Fishbein, Bethesda, Maryland*



## The Latest Acquisitions



### Appraising Moving Images: Assessing the Archival and Monetary Value of Film and Video Records

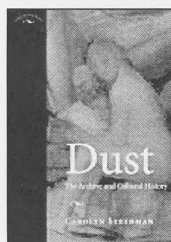
Sam Kula

A practical guide to archival and monetary appraisal of moving images for anyone who has responsibility for moving image collections. It reviews the history of moving image archives and it assesses the relevance of general archival appraisal theory and selection methodology to the work of moving image archivists; it provides examples of "best practice" in managing

the life cycle of moving images from creation to long-term preservation; and it examines the various approaches to monetary appraisal that have proven effective in recent years.

(Scarecrow Press, 2002) 178 pp., hard cover

**SAA members \$35 (Nonmembers \$40) • Product code 223**



### Dust: The Archive and Cultural History

Carolyn Steedman

An original—and sometimes irreverent—investigation into how modern historiography has developed. The author has produced a sustained argument about the way in which history writing belongs to the currents of thought shaping the modern world. She begins by asserting that in recent years much attention has been paid to the archive by those working in the

humanities and social sciences; she calls this practice "archivization." By definition, the archive is the repository of "that which will not go away," and the book goes on to suggest that, just like dust, the "matter of history" can never go away or be erased.

(Rutgers University Press, 2002) 195 pp., soft cover

**SAA members \$18 (Nonmembers \$23) • Product code 225**



### Eyewitness: The Uses of Images as Historical Evidence

Peter Burke

What place do images hold among other kinds of historical evidence? The author reviews graphics, photographs, films, and other media from many countries and periods and examines their pragmatic uses. This profusely illustrated book surveys the opportunities and the challenges of using images to understand other times. In this wide-ranging, highly accessible

volume, the author helps us to understand the promise and the pitfalls of using visual evidence in the writing of history.

(Cornell University Press, 2001) 224 pp., hard cover

**SAA members \$30 (Nonmembers \$35) • Product code 235**

### Handwriting in America: A Cultural History

Tamara P. Thornton

This engaging history traces handwriting in America from colonial times to the present. Exploring such subjects as penmanship pedagogy, handwriting analysis, autograph collecting, handwriting experts, and calligraphy revivals, the author investigates the shifting functions and meanings of handwriting, showing, for example, how it came to be linked with individual identity and how in our times handwriting reflects a nostalgia for the past and a rejection of modernity.

(Yale University Press, 1996) 264 pp., soft cover

**SAA members \$15 (Nonmembers \$20) • Product code 230**

### Implementing Preservation Management: A How-To Manual for Archives

Nancy Marelli

This recently re-discovered manual provides archivists with practical information on implementing preservation management in large and small archives. Elements of a preservation management program are outlined and discussed. Includes a bibliography and a checklist.

(Réseau des Archives du Québec, 1996) 107 pp., loose-leaf binder

**SAA members \$15 (Nonmembers \$20) • Product code 242**

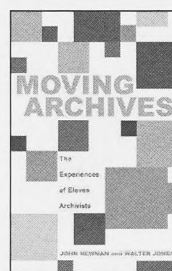
### Inscribing the Daily: Critical Essays on Women's Diaries

edited by Suzanne L. Bunkers & Cynthia A. Huff

This collection of essays is divided into two sections: Theorizing Women's Diaries, and Women's Diaries and the Cultural Matrix. After the editors' informative survey of the seminal and the exploratory work in the field, 15 essays expand the "discussion of the diary itself." The editors quote generously from diaries, and the bibliography suggests further reading in every direction.

(University of Massachusetts Press, 1996) 312 pp., soft cover

**SAA members \$17.95 (Nonmembers \$22.95) • Product code 228**



### Moving Archives: The Experiences of Eleven Archivists

Edited by John Newman and Walter Jones

A timely source of useful information by eleven archivists who have recent experience moving both collections and entire repositories. Archivists describe their physical and administrative situations, details of their holdings, plans for their move, actual operations, successes, failures, and lessons learned. Readers will enjoy the clear, systematic, rational and sometimes humorous accounts of how these professionals coped.

(Scarecrow Press, 2002) 136 pp., hard cover

**SAA members \$30 (Nonmembers \$35) • Product code 224**

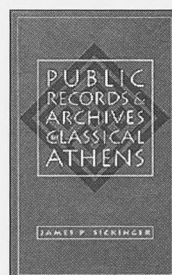
### A Nation Transformed by Information: How Information Has Shaped the United States from Colonial Times to the Present

edited by Alfred D. Chandler, Jr. and James W. Cortada

This book makes the startling case that North Americans were getting on the "information highway" as early as the 1700s, and have been using it as a critical building block of their social, economic, and political world ever since.

(Oxford University Press, 2000) 404 pp., soft cover

**SAA members \$23 (Nonmembers \$30) • Product code 233**



### Public Records and Archives in Classical Athens

by James P. Sickinger

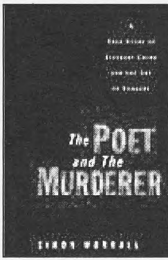
Explores the use and preservation of public records in the ancient Athenian democracy of the archaic and classical periods. Beginning with the legislation of Drakon in the seventh century B.C., the author traces the growing use of written records by the Athenian state over the next three centuries, concluding with an examination of the Metroon, the state archive of Athens, during the fourth century. Challenging

assumptions about ancient Athenian literacy, democracy, and society, Sickinger argues that the practical use and preservation of laws, decrees, and other state documents were hallmarks of Athenian public life from the earliest times.

(University of North Carolina Press, 1999) 288 pp., hard cover

**SAA members \$45 (Nonmembers \$55) • Product code 234**



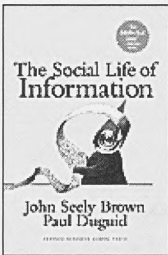


**The Poet and the Murderer: A True Story of Literary Crime and the Art of Forgery**  
*Simon Worrall*

The book follows the detection of a forgery of an Emily Dickinson poem sold at auction in 1997. The forgery was the product of Mark Hofmann, the infamous forger connected with Mormon documents and rare books deceptions. This is an interesting discussion of the nature and role of forgery, with considerable focus on the forgery of manuscripts.

(Dutton, 2002) 322 pp., hard cover

**SAA members \$25 (Nonmembers \$30.95) • Product code 232**



**The Social Life of Information**

*John Seely Brown, Paul Duguid*

In this paperback edition—featuring an all new preface—the authors dispel many of the futurists' sweeping predictions that information technology will obliterate the need for everything from travel to supermarkets to business organizations to social life itself. A new preface updates and expands on the ideas of the original text, in which the authors argue that the gap between digerati hype and end-user gloom is largely due

to the "tunnel vision" that information-driven technologies breed. This book shows how a better understanding of the contribution that communities, organizations, and institutions make to learning, working, and innovating can lead to the richest possible use of technology in our work and everyday lives.

(HBS Press, 2002) 352 pp., soft cover

**SAA members \$14.95 (Nonmembers \$19.95) • Product code 231**

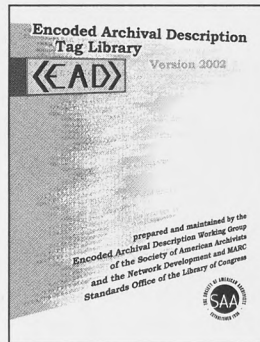


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## Encoded Archival Description Tag Library

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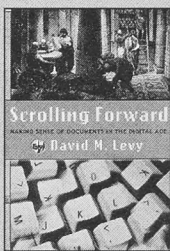
the Encoded Archival Description Working Group of Society of American Archivists and the Network Development and MARC Standards Office of the Library of Congress.

Published by the Society of American Archivists (2002)

314 pp., soft cover / Product Code 343

**List \$31 • SAA members \$26**

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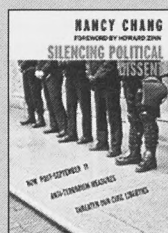


**SCROLLING FORWARD**  
**Making Sense of Documents in the Digital Age**

*by David M. Levy*

We are surrounded daily by documents of all kinds—letters and credit card receipts, business memos and books, television images and Web pages—yet we rarely stop to reflect on their significance. Now, in this period of digital transition, our written forms as well as our reading and writing habits are being disturbed and transformed by new technologies and practices. An expert on information and written forms, and a former researcher for the document pioneer Xerox, Levy masterfully demonstrates how today's technologies, particularly the personal computer and the World Wide Web, are having analogous effects to past inventions, such as paper, the printing press, writing implements, and typewriters, in shaping how we use documents and the forms those documents take. Placing documents in historical context, this book lets us see the continuity between the written forms of today and those of the past, while exploring their differences.

Available from Arcade Publishing (2001) at [www.arcadepub.com](http://www.arcadepub.com)



**SILENCING POLITICAL DISSENT**  
**How Post-September 11 Anti-Terrorism Measures Threaten Our Civil Liberties**

*Nancy Chang, foreword by Howard Zinn*

In this groundbreaking new book, a constitutional expert examines how the Bush administration's fight against terrorism is resulting in a disturbing erosion of First Amendment rights and increase of executive power. The author's compelling analysis begins with a historical review of political repression and intolerance of dissent in America. From the Sedition Act of 1798, through the Smith Act of the 1940s and the internment of Japanese Americans in World War II, to the FBI's infamous COINTELPRO program of the 1960s, the author recalls how during times of crisis and war, the U.S. government has unjustly detained individuals, invaded personal privacy, and hampered the free speech of Americans. Meticulously researched and footnoted.

Available from Seven Stories Press (2002) at [www.sevenstories.com](http://www.sevenstories.com)



## A Day in the Life of the National Archives and Records Administration

On September 17, employees all around the country took pictures of the activities in their workplace in order to document a "day in the life" of the National Archives and Records Administration (NARA). The result of this effort was literally hundreds of photos that capture the range of tasks involved in our mission to preserve and provide access to the essential evidence of our government. You can view some of these photos on our Web site at [www.archives.gov/about\\_us/index.html](http://www.archives.gov/about_us/index.html), but I'd like to take this opportunity to give you some more insight into the myriad of activities, both large and small that made up this particular day at NARA.

September 17 was Constitution Day, marking the 215th anniversary of the signing of this document that lays out the framework of our democracy. On past Constitution Days we've had visitors lined up to get a glimpse of the Constitution, but on this day the Rotunda was empty except for the construction workers engaged in renovation work on the National Archives building. As I write this, the pages of the Constitution are undergoing some necessary conservation work so that future generations will be able to see them. When this work is completed, all four pages of the document will be sealed in new, state-of-the-art encasements designed to protect them in the best way possible. Then on Constitution Day next year, the Constitution, along with the Declaration of Independence and the Bill of Rights, which are also now undergoing conservation work, will be returned to permanent public display.

But even as the Constitution is being readied for next year, Constitution Day was observed all around the country. On the morning of September 17, I was honored to join President George W. Bush, author David McCullough, and other national leaders in the Rose Garden of the White House as the president announced a nationwide civics initiative in which NARA is playing a key role. The name of this project is *Our Documents: A National Initiative on American History, Civics, and Service*, and it is a collaboration among NARA, National History Day, the Corporation for National and Community Service, and the USA Freedom Corps.

The purpose of *Our Documents* is to encourage all Americans to examine for themselves the rights and responsibilities of citizens in our democracy. Our hope is that such an exploration of our nation's civic legacy will encourage students, teachers, and the general public to strengthen their understanding and appreciation of the records and values that undergird our democracy. You can learn more about the project and view milestone documents from our holdings at [www.ourdocuments.gov](http://www.ourdocuments.gov).

Constitution Day was commemorated outside of Washington, D.C., as well, as many of our presidential libraries held special events. For example, the John F. Kennedy Library in Boston welcomed more than 200 new American citizens who pledged to "protect and defend" the Constitution in a naturalization ceremony. And children visiting the Ronald Reagan Library in Simi Valley, Calif., were invited to sign their names to facsimiles

of the Constitution. In Philadelphia, NARA regional leaders convened just blocks from Independence Hall to plan for the upcoming year, and later that evening we met area business, political, and cultural leaders at a Constitution Day reception.

I know that next Constitution Day will be even more memorable, as we put the Constitution, along with the Declaration of Independence and the Bill of Rights, back on display in the Rotunda of the National Archives building. Then, once again, Americans can see for themselves the very words that lay out the foundation of our democracy.

Of course, besides being Constitution Day, September 17 was a normal workday at NARA, and a very busy one at that.

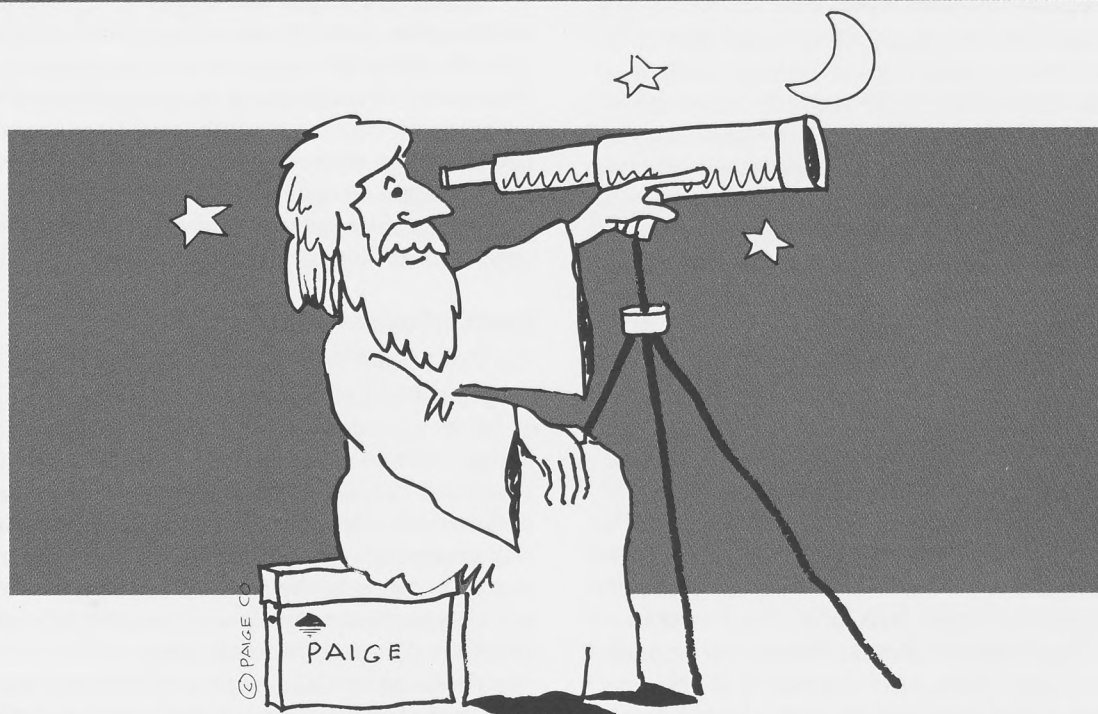
At Archives II in College Park, staff members working to develop the Electronic Records Archive (ERA) planned a user conference to solicit comments and advice on our plans to build an archives that will preserve U.S. government records of continuing value and make them available electronically to anyone, at any time, in any place, for as long as needed. We're seeking the input and feedback of archivists, librarians, historians and federal records officers, as well as from the general public.

Also in College Park, staff members working on the Archival Research Catalog (ARC) met to troubleshoot the system after its public debut the day before. ARC is the more robust version of our prototype catalog, the NARA Archival Information Locator (NAIL). ARC contains all the records descriptions from NAIL in a groundbreaking archival database that includes hierarchies for archival descriptions; links to descriptions of creators (which show the creator hierarchy and any predecessor and successor relationships); authority control for people, organization, subjects, places, and specific records types, and links to online digital copies of records. In addition, ARC is compatible with national and international descriptive standards and has the potential to link to other records lifecycle systems. Our huge challenge now is to complete development of the data entry side of the system so that we can begin the monumental work of describing all our holdings in ARC.

On the records management front, our Records Management Initiatives team began reviewing the more than 50 sets of comments received on our draft proposal for redesigning records management in the federal government.

All across the country NARA employees completed the day-to-day tasks that keep our agency running and allow us to serve our customers—the American public. Staffers assisted researchers in locating information; welcomed visitors to the presidential libraries; painstakingly preserved historic documents; and patiently answered hundred of requests for specific records. They filled the requests of veterans for copies of their service records; and helped to research family trees. They cataloged gifts given to former presidents; listened to audiotapes of voices from the past; and shelved and reshelfed countless records. They typed memos, maintained web sites, and created exhibits. They taught schoolchildren and adults alike the legacy of the Americans that came before us. ♦





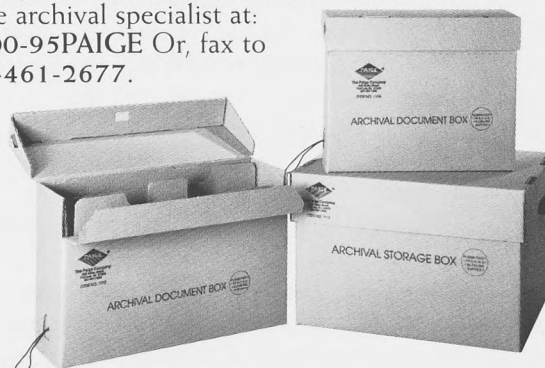
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## Presidential Records Executive Order Nullification

While Representative Dan Burton (R-Indiana), chair of the House Committee on Government Reform, remains "undeterred" in his challenge to the Bush Executive Order 13233 ("Further Implementation of the Presidential Records Act") that established new administrative procedures for implementing the 1978 Presidential Records Act (PRA), the press of other pending business as the 107th Congress comes to a close appears to have doomed action to nullify the executive order. The House Committee on Government Reform did move the bill on October 9 bluntly stating that the Executive Order was "an affront to the citizens of this country," but action by the full House seems unlikely given the press of other pending legislative measures. However, the lawsuit filed by Public Citizen—a Washington D.C., based nonprofit advocacy group—on behalf of the AHA; the Organization of American Historians; and other historical, archives, and media groups, continues, and is very much alive. The plaintiffs maintain that the Bush executive order jeopardizes access to presidential records. The status of the lawsuit is not affected by the inaction of Congress or by the fact that the Reagan-era presidential records that originally gave rise to the suit have finally been released by the Bush White House. Plaintiffs are now merely waiting for the judge hearing the case to schedule oral arguments. The case is expected to be heard in the late fall.

## Appropriations Update: NARA Slotted for Increases; NHPRC Looking Better all the Time

At this writing, the House of Representatives passed legislation (HR 5120; H. Rept. 107-575), the Treasury, Postal Service, General Government Appropriations Act for FY 2003, a bill that funds the National Archives and Records Administration (NARA). The House allotted a total of \$267,189,000 for the agency including \$249,731,000 for operating expenses—an increase of \$3,884,000 over FY 2002 totals. For the National Historical Publications and Records Commission (NHPRC), the House voted for an additional \$2 million for grants over the Administration's request, bringing the total to \$7 million.

Among the items slotted for funding is \$11,837,000 for the Electronic Records Archives (ERA). The bill also includes \$10,458,000 for repairs and restoration of archives facilities and to provide improved storage for holdings. Specifically, \$1,250,000 goes to the National Personnel Records Center in St. Louis to prepare preliminary design studies to determine appropriate options for preserving and providing access to 20th-century military service records. There is also \$3,250,000 for repairs to the Lyndon Baines Johnson Presidential Library Plaza in Austin, Texas.

A total of \$1,500,000 is budgeted for the re-engineering of the federal records scheduling and appraisal processes. In addition, \$2.9 million was approved to help offset increased security costs at NARA facilities nationwide in the wake of the September 11 terrorist attacks.

Though the Senate Appropriations Committee has acted on its version of the Treasury/Postal bill (S. 2740; S. Rept. 107-212), the full Senate has yet to pass the measure. For NARA, the Senate is recommending an appropriation of \$249,875,000 for operating expenses and \$14,208,000 for repairs and restoration. The appropriation includes \$3.75 million to acquire land in Anchorage, Alaska in anticipation of constructing a new regional archives and records facility. For the NHPRC, the appropriations committee is recommending \$8 million.

## Special Collections Department Closed

The Archivists Round Table of Metropolitan New York, the professional society representing New York City area archivists, librarians, and manuscript curators, reports that the Special Collections department at Teachers College will be closed and that the school is laying off its four professional staff members. According to Round Table sources, the decision was apparently announced to the library staff on Monday, August 26 "without any advanced warning or discussion," and did not stipulate the fate of the exceptional and unique archival holdings of this institution.

The Teachers College Special Collections (see <http://web.tc.columbia.edu/cs/sc/index.html>) is considered one of the premier collections relating to the history of education in the country and dates back to 1887. In a letter to college officials, the Round Table expressed concern that the "precipitous action goes against the professional norms that Teachers College professes to uphold" and that the action of Teachers College "violates that public trust." The group believes that the decision to close this important department leaves its holdings "without the adequate supervision and conflicts with their basic responsibility for the safety of archival materials owned by the college."

The Round Table urges other organizations to express views to the Teachers College administration by writing: Patricia M. Cloherty and Antonia M. Grumbach, Co-chairs of the Board of Trustees, Dr. Arthur Levine, President, 525 West 120th St., New York, NY 10027.

*Editor's note: SAA President Peter Hirtle sent a letter to Teachers College urging that it "reaffirm that the extraordinary special collections of Teachers College will be properly managed and preserved for the future through the employment of properly trained professionals experienced in the management of archives and special collections." See: [www.archivists.org/statements/teachers-college.asp](http://www.archivists.org/statements/teachers-college.asp).*

## NHRPAC Advisory Committee Disbanded

The Bush Administration recently disbanded the National Human Research Protections Advisory Committee (NHRPAC), established two years ago by President Clinton and charged to advise the Department of Health and Human Services (HHS) on ways to further protect humans participating in scientific studies. Though the committee was largely examining issues relating to biomedical research protocols and practices, it also





was considering reforms that impacted some social science research. Specifically of concern to the historical and archival communities were the committee's recent effort to consider the applicability of federal regulations to oral history interviews.

Exactly why the Administration decided to disband the committee is something of a mystery. The *Washington Post* suggests that the Administration had done so under pressure from conservative groups that wanted the panels to pursue policies such as establishing rights for the unborn as research subjects.

### NARA Electronic Records Archives Project Seeks Private Sector Input

According to an article that appeared in *Federal Computer Week* ("NARA Seeks Ideas for E-Records Archive" by William Matthews; Aug. 19, 2002), the National Archives and Records Administration (NARA) is asking private companies to submit ideas they might have for a workable way to save electronic records. The tone of the article suggests that the electronic archives project may be stymied and that there is a need for an influx of ideas if NARA is to meet its five-year target to build a state-of-the-art Electronic Records Archive (ERA). In fact, the requirement for seeking private sector input does not originate with NARA, rather it is mandated by Congress.

To date, NARA has spent over \$20 million over a three-year period to build some of the basic components of an ERA. The ERA is envisioned to be a comprehensive, systematic, and

dynamic means for preserving any kind of electronic records, free from dependence on any specific hardware or software.

To this end, NARA faces at least two major obstacles: first, electronic files created just a few years ago quickly become obsolete because of fast-changing technology and information may no longer be retrievable; second, the sheer volume of e-records—36.5 billion a year in e-mail messages alone—is daunting. According to Reynolds Cahoon, NARA's chief information officer, in issuing the Request for Information (RIF) to vendors, NARA officials are open to any suggested solutions.

Though according to Deputy Archivist Lew Bellardo, NARA is already involved in "a number of research activities and prototypes" for long-term e-records storage systems this does "not necessarily translate into a commitment to those technologies and architectures." Instead, says Bellardo, "We want to get as many creative ideas coming forth as possible" and do "not want to constrain the responses we might get" by listing system requirements specific to the prototypes NARA has already developed. NARA hopes to award two or three system design contracts that will lead, after 18 months, to a single system designer.

For more on the ERA, visit [www.archives.gov/electronic\\_records\\_archives](http://www.archives.gov/electronic_records_archives); for the RFI (issued Aug. 14, 2002; Reference number: NAMA-02-R-ERA) visit the Federal Business Opportunities Web site at <http://efps.gov>.

### Meeting Highlights

- Crawfish Etoufee
- Streetcars
- Bread Pudding
- Steamboats
- Gumbo
- Voodoo
- French Quarter
- Pralines
- Shrimp Creole
- Jambalaya

## Society of Southwest Archivists Annual Meeting NEW ORLEANS, LOUISIANA

### May 22-24, 2003

*Cultural  
Celebrations and  
Commemorations:  
Archives, Memory,  
and History*

The theme reflects the Louisiana Purchase Bicentennial. Plans thus far include a keynote by **Robert S. Martin**, Director of IMLS, and a pre-session program by **Jane Nokes**, ACA President.

Room rates are for May 21-25 and the hotel is in a wonderful arts, shopping, and museum area next to the French Quarter. Come early, stay late, bring your family or friends, and celebrate the Louisiana Purchase Bicentennial in New Orleans.

*Visit our web site for more information, including the call for papers.*

[specialcollections.tulane.edu/SSA/SSA2003.htm](http://specialcollections.tulane.edu/SSA/SSA2003.htm)



## National Archives of Canada and National Library of Canada to Merge

Minister of Canadian Heritage Sheila Copps announced on October 2, 2002, that the National Archives of Canada and the National Library of Canada would be merged into one institution. In her announcement of the new agency, Minister Copps said, "The Government of Canada is committed to making history, culture and Canadian voices accessible to all Canadians and to encouraging research, discovery and the sharing of knowledge. The creation of this modern, dynamic, world-class organization addresses an increased public appetite for knowledge about Canada." Creating the new institution is meant to strengthen the visibility, relevance and accessibility of the collections and services of both the National Archives and the National Library. It is believed that the merged Library and Archives of Canada will be better positioned as a leading knowledge and information management organization. In 1998 Minister Copps charged Dr. John English of Waterloo University to prepare a report on the respective roles of the National Archives and the National Library. Based on extensive interviews and consultations across Canada and issued in 1999 (see World View, September/October 1999), the English report recommended that the two institutions remain separate with distinct leaders but that they develop common programs and services.

## Newfoundland and Labrador News

Julie Bettney, the Minister of Tourism, Culture and Recreation of the Province of Newfoundland and Labrador, announced on October 7, 2002, the establishment of a Crown corporation to govern the Provincial Archives, the Provincial Museum and the Art Gallery of Newfoundland and Labrador. Minister Bettney said that establishing a Crown corporation will enhance client services, partnerships and conservation of holdings. The new structure, she said, would allow for a management plan best suited to the three institutions to encourage the achievement of their individual mandates. The new corporation will have a public board of directors and community-based advisory committees. A Crown corporation is a corporation set up by and answerable to provincial or federal government. The Archives, Museum and Art Gallery will be housed together in a new facility in St. Johns, Newfoundland.

## Recent International Conferences

- The 9th Seminar of the Section of University and Research Institution Archives of the International Council on Archives (ICA/SUV) convened in Lima, Peru, at the Pontificia Universidad Católica del Perú, on September 4-6, 2002. The theme of the seminar was "Access and Preservation in University Archives: Principles and Problems." A total of eight papers were presented by ICA/SUV members from Belgium, Costa Rica, Scotland, Colombia, Mexico, Argentina, Spain and Peru. Two video conferences were held as well, one originating from the University of Padua, Italy, and one from the University of Montreal. For the past four years Esperanza de Varona of the Cuban Heritage Collection, University of Miami, has served as chair of ICA/SUV. At the finale of the 9th Seminar, Ms. de Varona turned over chair responsibilities to Don Richan of Queens University, Kingston, Ontario.
- The International Records Management Trust teamed up with several units of the World Bank to conduct a four-day videoconference September 16-19, 2002. The purpose of the videoconference was to raise the awareness of British Commonwealth national archivists of the need to preserve evidence over time. The World Bank units were the World Bank Institute, the Poverty Reduction and Economic Management Network and the Information Solutions Group. Conference participants were located in Washington, Ottawa, London, Paris, New Delhi and Johannesburg. The focus of the conference was Evidence-Based Governance in the Electronic Age with a series of sub-topics that generated lively discussion among archivists from 37 Commonwealth countries. Funding for the videoconference came from the British Department for International Development and the Commonwealth Secretariat with in-kind support from the participating World Bank units.
- The International Association of Catholic Missiologists and the International Association for Mission Studies recently held a joint consultation and workshop at the International Center for Missionary Animation, CIAM, on the campus of the Pontifical Urban University in Rome, September 29-October 5, 2002. Archivists, researchers and others were invited from all continents to share experiences, review the impact of changing technology and the effects of globalization on the documentation of the history of the Church, particularly where the oral and written history of the memory of the poor is at risk. Together the participants addressed ways in which the world community can better preserve representative stories of all its peoples. Participants were invited on the basis of their ability to contribute to the aims of the Conference, the energy and commitment they have for the continuing work of archives and documentation, and their ability to represent regions and institutions. The priority was toward the invitation and funding of Third World participants.



*Il Mondo degli Archivi* is the newsletter of the Italian National Archival Association produced in collaboration with the General Directorate on Archives. Parts of the newsletter feature English translations. For a sample copy, contact: Isabella Orefice, President, Associazione Nazionale Archivistica Italiana, [iorefi@tin.it](mailto:iorefi@tin.it) or [segretaria.anai@libero.it](mailto:segretaria.anai@libero.it).



# International Archival Legal Issues in a Digital Age

by GARY M. PETERSON

## Introduction

It is obvious that we live in a digital world. It is also obvious that the use of the computer is increasing and this use is shrinking the world. In the past twenty years we've experienced a change from the tradition of writing everything on paper to the new custom of electronic communication with the computer. This change challenges traditional legal concepts such as copyright, authenticity, and privacy and calls into question the adequacy of existing legislation.

The International Council on Archives (ICA) recognizes these challenges. At the XIVth Congress in Seville, Spain, the Congress approved four recommendations regarding electronic records and information technology. The recommendations were that:

1. Archivists ensure continuing access to the content and functionality of authentic electronic records, recognizing that they cannot be preserved in their original physical format;
2. National Archivists, with full understanding of the urgent need to preserve the electronic records of governance, should provide leadership to ensure the preservation and accessibility of records to secure the rights of citizens;
3. Archivists, welcoming the enhanced access to archives provided by advances in technology, ensure that all citizens, whether or not able to use modern communications technology, have equal access and equal opportunity to use their documentary patrimony;
4. The ICA Committee on Archival Legal Matters should continuously monitor the development of copyright questions, in particular with regard to the development of copyright of electronic material, and should provide studies and professional assistance to the profession.<sup>1</sup>

The ICA Committee on Archival Legal Matters is addressing these recommendations.

## Committee on Archival Legal Matters (CLM)

The CLM is one of numerous ICA committees. Members of the committees are appointed by the president of ICA every four years at the Congress. Thus, the current committee was appointed at the Seville Congress in September 2000. The committee is chaired by Claes Granstrom of Sweden. Jean LePottier and Gary Peterson are the secretaries.<sup>2</sup> The committee has 25 members (18 full members and 7 corresponding members)<sup>3</sup> representing North America, Europe, Middle East, Africa and Asia. In addition to an organizational meeting in Seville, the committee has met in Basel in April 2001 and in Brussels in April 2002. The next meetings will be in Macao in

December 2002, Poland in May 2003, and the XVIIth Congress in Vienna in 2004.

During the Basel meeting the committee formed working groups to deal with the recommendations of the Seville Congress. Working groups were formed to study and report on authenticity of electronic records, copyright, principles for archival legislation, archival claims, and access and data protection. Interim reports were due at the Brussels meeting and final reports will be ready for the Poland meeting. The committee will give an account of the past four years' work at the Vienna Congress and will present seminars on the topics.

## Working Group Issues

### 1. Authenticity of records in the electronic environment.

"Archivists should protect the authenticity of documents during archival processing, preservation and use."<sup>4</sup> As a result of the Code of Ethics stressing the authenticity of electronic records, the CLM, in 1997, established a working group to study the legal issues surrounding creating authentic, reliable and valid records in the electronic environment. The working group prepared a draft report that was discussed at the Seville Congress. The authenticity working group is currently led by Josef Zwicker of the Staatsarchiv Basel-Stadt. The task of this working group is to answer the question, "What is an authentic electronic record?"

In furtherance of this task, in the last year, ICA and UNESCO asked the CLM to identify issues that archivists and records keepers must keep in mind to ensure the authenticity of electronic records in the case of migration of the materials and in the case of transfer of the materials to the archives. The problems of authenticity relate to the fact electronically recorded information is volatile--there are more weak points threatening authenticity than there are for conventional documents and more complex measures are necessary to preserve authenticity in an electronic environment. A final report was sent to UNESCO in April 2002. The report explained authenticity, illustrated technology's impact on authenticity, reviewed other studies dealing with the authenticity of electronic records, and finally made some recommendations for future action.

The report to UNESCO had six recommendations:

- Archivists' understanding of the need to preserve authentic digital records must be improved. UNESCO should promote programs that educate and raise the awareness of archivists on the issue of preserving authentic electronic records.
- UNESCO should conduct a survey of the archives of the world on the status of the authenticity of electronic records.

*continued on page 30*

- There is not a common agreement among archival professionals on the meaning of terminology. UNESCO ought to promote an agreement on terminology.
- There have been so many studies on how to preserve authentic electronic records that some summing up and conclusions are necessary. UNESCO should back the development of guidelines on preserving authentic electronic records.
- UNESCO should undertake an initiative to make governments aware of the special archival problems in preserving electronic records in authentic form.
- Recognition of the need for adequate resources and organization to preserve digital cultural heritage is paramount. UNESCO should develop the criteria and models for such an organization.

It is too early to say what action will be taken by UNESCO on these recommendations. The CLM working group will have a final report ready for Vienna.

### 2. Archives and copyright in the information society.

The copyright working group was created at the CLM Spoleto meeting in 1997. Gary Peterson volunteered to head the working group. The group was formed as a result of the recommendations of the 1996 Beijing Congress and the December 1996 World Intellectual Property Organization (WIPO) Copyright Treaty. Basically, the WIPO treaty amends the Berne Convention on Copyright to include computers and databases which were not covered by the convention. The group reported at the Seville Congress and the report has been published in *Comma, International Journal on Archives*.<sup>5</sup>

The report was updated in July of 2001 to reflect the EU Copyright Directive of May 2001 and was sent to all EU national archivists. The report warns that countries will have to amend their copyright laws to comply with the WIPO treaty and EU Directive and must do so within 18 months (December 2002). Fair dealing (fair use) is non-compulsory in the WIPO and the EU directive. This means that in drafting new copyright legislation it is not necessary to include fair use for computer records. As a result, there is a risk that fair use will not be applied in the digital arena. As the article published in *Comma* states, "In reviewing new computer records copyright legislation archivists must insure that access to and reasonable copying of computer information is not impaired." The working group is monitoring developments as the WIPO is ratified and will report as necessary. Training on copyright is scheduled for both the Macao and Poland meetings. A session for the Vienna Congress is also planned.

### 3. Principles for archives and current records legislation.

The CLM began developing a consensus on principles of archival legislation in 1993. The committee presented its finding at the 1996 Congress in Beijing and the report was subsequently published in *Janus* 1997.1. The principles addressed were only the most basic legislation such as definitions of records and

archives; inalienability and imprescriptibility of state records; records of the private sector; reporting responsibility; records management; appraisal and destruction; arrangement and description; access; and sanctions. Interpretation and application of the law was left to regulations drafted to reflect each particular states legal tradition. The report contained examples of model legislation taken from existing national legislation from different nations.

Sarah Choy, Public Records Office of Hong Kong, heads the working group updating the principles. Primarily the group is adding more current examples of model legislation. The working group presented a draft paper in Brussels and will have a final ready for publication in Poland. It is a sad commentary that many nations still do not have adequate archives laws for the twentieth century let alone for the twenty-first century. It is anticipated that archivists and government administrators working on archival legislation will use these principles in lobbying, informing, and training.

### 4. Archival Claims.

This working group is headed by Wladyslaw Stepniak, State Archives of Poland. The purpose of this group is to produce a paper on the status of archival claims. Archival claims are of immense interest to newly formed or newly freed nations and are also of interest to counties attempting to recover items taken during war or occupation.

The group presented a review of the international laws on archival claims at the Brussels meeting. It appears from the report that no new laws are needed, but education on and enforcement of existing laws is necessary. A final report will be ready by the Poland meeting and a program will be presented at the Vienna Congress.

### 5. Access and Data Protection.

Rolande Depoortere, Archives de l'Etat en Region de Bruxelles-Capitale, chairs the access and data protection working group. Access to government information is important for a number of reasons. Access creates confidence in government administration, advances the legitimacy of government decisions, encourages effective government administration, and reduces corruption. The other side of access is privacy or data protection.

These two subjects, access and privacy, are of great interest to European archivists at this time. The first reason for this interest is the EU Directive 95/46/EC of October 24, 1995, on the protection of individuals with regard to the processing of personal data and on the free movement of such data. The second reason is EC Regulation No. 1049/2001, adopted on May 20, 2001, regarding public access to European Parliament, Council and Commission documents. This regulation is basically the EU's freedom of information act. The regulations became effective on December 3, 2001.

The group presented a report at the Brussels meeting. A member of the group, Eljas Orrman, National Archives of Finland, presented a paper entitled "Legislation Concerning Access and Secrecy of Official Records and Archives and Personal Data in the Nordic Countries." Jay Butler, Genealogical Society of Utah, proposed preparing a paper on the legal and policy issues in transnational electronic publica-



tion of archival data regarding individuals. Butler noted that electronic publication knows no national boundaries and is largely beyond sovereign control. He asserts that "These and other unresolved issues affecting access to data, individual rights of privacy and the interest of public archives in preserving the integrity of archival data and preventing its unauthorized distribution are of great importance to archival administrators throughout the world..."<sup>6</sup> This paper as well as the final report of the working group will be presented at the Vienna Congress in 2004.

As technology changes, pressure will increase to provide speedy access to public information. Additional burdens will also be imposed by the privacy considerations surrounding electronic records. Archivists will be challenged to provide access but must keep in mind that, "Archivists are committed to the principle that everything in their holdings will eventually be available for reference use, but archivists equally cling tenaciously to the idea that a balance must be struck between the public's right to know and the need for confidentiality."<sup>7</sup>

## Conclusion

U.S. archivists must care about the issues that the CLM is studying for at least two reasons:

1. Supranational legislation is growing to be more common and this necessitates supranational cooperation (e.g., copyright). Archivists must participate in this action or be resigned to the results.
2. The archival world is increasingly embracing standards for practice. The two international standards for description are now being incorporated into U.S. practice. The international standard for records managements has been adopted by the International Standards Organization and is now the point of reference for records managers around the world. As more standard practices evolve, in areas such as those being discussed by the CLM, they will affect the practices of U.S. archivists.

The CLM will continue to address archival legal issues and report to the profession. These reports will only be effective if archivists around the world take action.

## End Notes

1. Recommendations of the XVIth International Council of Archives Congress, Seville, Spain, September 2000.
2. Minutes of the CLM meetings are written in both French and English which are the working languages of the committee.
3. Full members are expected to attend meetings and participate in working groups. Corresponding members are welcome to attend meetings but are kept informed of the committee's work only via e-mail.
4. 3 Code of Ethics, adopted by the ICA General Assembly, Beijing, September 6, 1996.
5. "New Technology and Copyright: The Impact on the Archives," by Gary M. Peterson. *Comma, International Journal on Archives*, 2001.1/2, pp. 69-76. ICA, 60 rue des Francs-Bourgeois, 75003 Paris, France.
6. Unpublished memo by Jay W. Butler, dated April 24, 2002, submitted to CLM in Brussels in the possession of the author.
7. *Archives and Manuscripts: Law*, by Gary M. Peterson and Trudy Huskamp Peterson (Chicago: The Society of American Archivists, 1985).



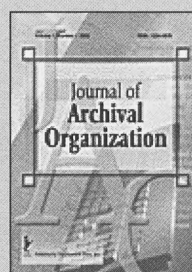
## national news clips

## Literature Review



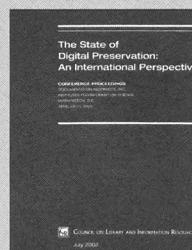
The latest issue of the Journal of the Midwest Archives Conference, *Archival Issues* (26:1), features several engaging articles: "The First Nixon Papers Controversy: Richard Nixon's 1969 Prepresidential Papers Tax Deduction," by Matthew G. Brown; "Cultivating Our Garden: Archives, Community, and Documentation," by Robert Horton; "Margaret C. Norton

Reconsidered," by Randall Jimerson; and "Between Authors and Users: Archivists in the Copyright Vice," by William J. Maher. Copies are available for \$16 each (includes shipping). Contact: MAC Secretary Menzi Behrnd-Klodt, Klodt and Associates, 7422 Longmeadow Road, Madison, WI 53717.



The *Journal of Archival Organization*, published by Haworth Press, made its debut earlier in the year. Co-edited by Ruth C. Carter, and Thomas J. Frusciano, the journal encompasses all aspects of the arrangement, description, and provision of access to all forms of archival materials. The charter issue includes seven articles, among them "The Archival Imagination of David

Bearman, Revisited," by James Gehrlach; "The Impact of EAD Adoption on Archival Programs: A Pilot Survey of Early Implementers," by Jennifer Marshall; and "Building Digital Collections at the Online Archive of California: Current Strategies with a View to Future Uses," by Robin Chandler. To request a sample copy of the journal, visit [www.HaworthPress.com](http://www.HaworthPress.com).



The Council on Library and Information Resources (CLIR) has issued a report entitled, "The State of Digital Preservation: An International Perspective." This collection of papers presented at a symposium held April 24-25, 2002, focuses on technical approaches to digital preservation, research needs and opportunities, and the congressionally mandated National Digital Information Infrastructure and Preservation Program. Contributors include Kenneth Thibodeau, Margaret Hedstrom, Meg Bellinger, and Laura Campbell. To view the report, visit [www.clir.org/pubs/abstract/pub107abst.html](http://www.clir.org/pubs/abstract/pub107abst.html).

# Nominate a Fellow Today!

[www.archivists.org/recognition/fellows.asp](http://www.archivists.org/recognition/fellows.asp)

The Committee on the Selection of SAA Fellows invites members to nominate colleagues for selection as fellows of the Society of American Archivists. Nominees must be individual members of SAA in good standing for the past seven consecutive years. Other criteria on which the committee evaluates nominees are:

- appropriate academic education, and professional and technical training;
- a minimum of seven years of professional experience in any of the fields encompassed in the archival profession;
- writing of superior quality and usefulness in advancing SAA's objectives; and
- contributions to the profession through work in and for SAA.

The Committee on the Selection of SAA Fellows includes the five most recent past presidents of the Society and three additional members—all Fellows—elected annually by SAA officers and Council during the January Council meeting.

A nomination form is available at [www.archivists.org/recognition/fellows.asp](http://www.archivists.org/recognition/fellows.asp). **Completed forms must be postmarked by February 28, 2003**, and addressed to the chair:

LEON J. STOUT  
Pennsylvania State University  
104 Paterno Library  
University Park, PA 16802  
814/863-3381 • fax 814/863-5318  
[lys2@psu.edu](mailto:lys2@psu.edu)

A nomination submitted in 2002 that did not result in the election of a fellow may be renewed by the nominator(s) by writing to the chair by the deadline. Enhancements or updates may be submitted if desired.

Fellows are elected by a three-quarters vote of the committee. In accordance with SAA's constitution, the total number of fellows may not exceed five percent of the SAA membership as of the previous annual business meeting.

## DISTINGUISHED SAA FELLOWS

\* indicates past president

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Ann Morgan Campbell	Elsie Freeman Finch	H. G. Jones*	Patrick M. Quinn	
Paul Chestnut	Shonnie Finnegan*	William L. Joyce*	Leonard Rapport	
Agnes C. Conrad	Meyer H. Fishbein	Anne R. Kenney*	Dolores C. Renze*	
Paul Conway	John A. Fleckner*	Kris Kiesling	James B. Rhoads*	



# Wanted: Award Winners

## Society of American Archivists 2003 Awards Competition Recognizing Achievements of the Preceding Year

Winners will be selected by subcommittees of the SAA Awards Committee. Awards will be presented next August during SAA's 67th annual meeting in Los Angeles. Brief descriptions of the awards are listed below. Please visit the SAA Web site ([www.archivists.org/recognition](http://www.archivists.org/recognition)) for full awards criteria and policy, lists of past recipients, as well as a nomination form.

Nominations and requests for additional information should be addressed to the Awards Committee:

ALEXANDRA S. GRESSITT, Co-chair  
[behs1971@yahoo.com](mailto:behs1971@yahoo.com)

DIANE DIMKOFF, Co-chair  
[diane.dimkoff@nara.gov](mailto:diane.dimkoff@nara.gov)

c/o Society of American Archivists  
527 S. Wells St., 5th Floor  
Chicago, IL 60607-3922  
312/922-0140 • fax 312/347-1452

*The deadline for award nominations is February 28, 2003 (except for the Theodore Calvin Pease Award, that deadline is May 31, 2003).* Nominations will not be considered unless all materials, including books and other supporting documentation, are postmarked by that date.

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### Distinguished Service Award

Created in 1964, this award recognizes a North American archival institution, organization, education program, or nonprofit or governmental organization that has given outstanding service to its public and has made an exemplary contribution to the archival profession. Each nominee must be supported by three SAA members, each representing a different institution. A person may not nominate his/her own institution. This award was established through the generosity of three SAA Fellows: Leon de Valinger, Jr., Mary Givens Bryan, and Dolores Renze.

### J. Franklin Jameson Archival Advocacy Award

Established in 1989, this award honors an individual, institution, or organization not directly involved in archival work that promotes greater public awareness, appreciation, or support of archival activities or programs. Contributions should have a direct or indirect national impact. Nominations, which must include three letters of support, will remain eligible for two years, and additional supporting documentation may be submitted the second year. This award honors historian J. Franklin Jameson, who labored for over 25 years to establish the United States National Archives.

### C.F.W. Coker Award

Established in 1983, this award recognizes finding aids, finding aid systems, projects located primarily in North America that involve innovative development in archival description, or descriptive tools that enable archivists to produce more effective finding aids. To merit serious consideration, the nominee must, in some significant way, set national standards, represent a model for archival description, or otherwise have substantial impact on descriptive practices. This award honors SAA Fellow C.F.W. Coker.

### Philip M. Hamer-Elizabeth Hamer Kegan Award

Established in 1973 and subsequently modified by Council, this award recognizes an individual, organization, institution, or group of individuals, organizations, or institutions who have increased public awareness of manuscripts and archives through compilation, transcription, public presentation, exhibition, or publication. The award honors two SAA Fellows and former presidents, Philip M. Hamer and Elizabeth Hamer Kegan.

### Theodore Calvin Pease Award

Created in 1987, this award recognizes superior writing achievements by students enrolled in archival administration classes or engaged in formal archival internship programs. Eligible manuscripts must be unpublished, 15-20 pages in length, and conform to stylistic guidelines of the *American Archivist*. Papers examining major trends and issues in archival administration are preferred. The award honors Theodore Calvin Pease, first editor of the *American Archivist*. *The deadline for this award is May 31, 2003.*

## 2003 SAA Awards Competition

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### Waldo Gifford Leland Award

Created in 1959, this prize encourages and rewards writing of superior excellence and usefulness in the field of archival history, theory, or practice. Monographs, finding aids, and documentary publications published in North America are eligible. Periodicals are not eligible. The award honors Waldo Gifford Leland, an American archival pioneer and SAA's second president.

### Oliver Wendell Holmes Award

Established in 1979, this award enables overseas archivists already in the United States or Canada for training, to travel to or attend the SAA annual meeting. The award honors SAA Fellow and former president Oliver Wendell Holmes.

### Sister M. Claude Lane Award

Created in 1974, this award recognizes individual archivists who have made a significant contribution to the field of religious archives. The award honors Sister M. Claude Lane and is funded by the Society of Southwest Archivists.

### Preservation Publication Award

Established in 1993, this award recognizes the author(s) or editor(s) of an outstanding work, published in North America, that advances the theory or the practice of preservation in archival institutions. Eligible publications include articles, reports, chapters, and monographs in print, audiovisual, or electronic form.

### Fellows' Posner Prize

Established in 1982, this award recognizes an outstanding essay dealing with some facet of archival administration, history, theory, and/or methodology that was published during the preceding year in the *American Archivist*. There are no nominations for this award. The winner is selected by a subcommittee composed of three SAA fellows. The award honors SAA fellow and former president Ernst Posner.

### Harold T. Pinkett Minority Student Award

Established in 1993, this award encourages minority students to consider careers in the archival profession and promotes minority participation in SAA. The award provides complimentary registration to the SAA annual meeting to a minority student enrolled in a postsecondary institution. Nominees must have a minimum scholastic grade point average of 3.0 (B) while enrolled in the academic year preceding the award. Preference will be given to full-time students. The award honors archival pioneer Harold T. Pinkett.

### Colonial Dames Scholarship Award

Established in 1974, this award, given in conjunction with the Colonial Dames of America (Chapter III, Washington, D.C.), financially assists two archivists each year to attend the National Archives' Modern Archives Institute. The institute is held twice each year: January/February and June. The award covers up to \$1,200 of the total tuition, travel, and housing expenses at the institute (tuition is \$645). To be eligible, an applicant must be an employee of an archival institution or agency with a fair percentage of its holdings in a period predating 1825; have been employed less than two years as an archivist or archives trainee; and actually be working with archives or manuscripts regardless of title. *A scholarship to the Modern Archives Institute, to be held next summer is now available. The deadline for application is February 28, 2003. (The deadline for the January/ February institute is November 1.)* Resumes accompanied by two letters of recommendation from persons having definite knowledge of the applicant's qualifications should be submitted in triplicate (original and two photocopies) to: Diane Dimkoff (diane.dimkoff@nara.gov), Co-Chair, SAA Awards Committee, c/o Society of American Archivists, 527 S. Wells St., 5th Floor, Chicago, IL 60607-3922; 312/922-0140; fax 312/347-1452.

### Donna Catt Scholarship to the Modern Archives Institute

Established in 2002, this award, given in conjunction with the Colonial Dames of America (Chapter III, Washington, D.C.), financially assists one archivist each year to attend the National Archives' Modern Archives Institute. The institute is held twice each year: January/February and June. The award covers up to \$1,200 of the total tuition, travel, and housing expenses at the institute. To be eligible, an applicant must be an employee of an archival institution or agency with a fair percentage of its holdings in a period predating 1825; have been employed less than two years as an archivist or archives trainee; and actually be working with archives or manuscripts regardless of title.





## WORKSHOPS SPONSORED BY THE SOCIETY OF AMERICAN ARCHIVISTS

### Understanding Archives

WORKSHOP #0320  
Stevenson, MD; **Nov. 14-15, 2002**  
Continuing Education Units: 1.5  
ACA Archival Recertification Credits: 10  
SAA members \$310/Nonmembers \$390

### Archival Perspectives in Digital Preservation

WORKSHOP #0326  
Tucson, AZ; **Feb. 27-28, 2003**  
Continuing Education Units: 1.5  
ACA Archival Recertification Credits: 10  
SAA members \$225/Nonmembers \$295  
(After 01/27/03 \$250/\$320)

### Archival Cataloging as a Component of Description

WORKSHOP #0327  
Austin, TX; **Feb. 24-25, 2003**  
Continuing Education Units: 1.5  
ACA Archival Recertification Credits: 10  
SAA members \$285/Nonmembers \$365  
(After 01/24/03 \$310/\$390)

### Advanced Electronic Records

WORKSHOP #0323  
Edwardsville, IL; **Mar. 20-21, 2003**  
Continuing Education Units: 1.5  
ACA Archival Recertification Credits: 10  
SAA members \$285/Nonmembers \$365  
(After 02/20/03 \$310/\$390)

### Encoded Archival Description

WORKSHOP #0324  
New Orleans, LA; **Mar. 24-25, 2003**  
Continuing Education Units: 1.5  
ACA Archival Recertification Credits: 10  
SAA members \$305/Nonmembers \$385  
(After 02/24/03 \$330/\$410)

### Style Sheets for EAD—Delivering Your Finding Aids on the Web

WORKSHOP #0325  
New Orleans, LA; **Mar. 26-27, 2003**  
Continuing Education Units: 1.5  
ACA Archival Recertification Credits: 10  
SAA members \$305/Nonmembers \$385  
(After 02/26/03 \$330/\$410)

### Business Archives: Establishing and Managing an Archives

WORKSHOP #0413  
New York, NY; **Oct. 2003** (TBA) (3 days)  
Continuing Education Units (CEUs): 2.25  
ACA Archival Recertification Credits: 15  
SAA members \$475/Nonmembers \$545  
(After 09/03 \$500/\$570)

To learn more about these workshops and seminars, or to register online, visit [www.archivists.org/prof-ed-education](http://www.archivists.org/prof-ed-education). Learning is just a click away!

## 2003 CALENDAR

### May (TBA)

Sixth Annual Community Forum on Historical Records, "Celebrating History: Anniversaries to Educate, Promote and Preserve History," co-sponsored by the Massachusetts Historical Records Advisory Board and Secretary of the Commonwealth William Francis Galvin. For more information contact: Bill Milhomme, 617/727-2816 x257 or [william.milhomme@sec.state.ma.us](mailto:william.milhomme@sec.state.ma.us).

### September 15-18

"Symposium 2003—Preservation of Electronic Records: New Knowledge and Decision-Making," hosted by the Canadian Conservation Institute, the National Archives of Canada, and the National Library of Canada, and to be held in Ottawa, Canada. Visit [www.cci-icc.gc.ca/symposium2003/index\\_e.shtml](http://www.cci-icc.gc.ca/symposium2003/index_e.shtml).

### March 27

National Archives at College Park, MD, 18th Annual Preservation Conference, "Preservation Reformatting: Digital Technology vs. Analog Technology." The long-term retention and use of digital and analog audio recordings and moving images will be explored as well as the standards and availability outlook for various media types. Other presentations will cover digital and microfilm images of library and archival materials and how to establish and manage a hybrid digital/film repository. Major collaborative endeavors to preserve and make accessible through digital technology a significant body of primary source material will be covered as well as NARA's goal to preserve and provide access to any kind of electronic record. Also, consideration will be given to the case that some information may not be separated from its carrier and thus should be preserved as an artifact. For more information please see: [www.archives.gov/preservation/conferences/preservation\\_conference2003.html](http://www.archives.gov/preservation/conferences/preservation_conference2003.html).

### July 9-12

The National Association of Government Archives and Records Administrators 2003 annual meeting in Providence, RI, at the Providence Biltmore. Sessions will focus on archives and records, and will be perfect for all types of government employees, whether they work on the local, state or federal level. For more information, visit [www.nagara.org](http://www.nagara.org) or contact 518/463-8644 or [nagara@caphill.com](mailto:nagara@caphill.com).

### December 10-12

"World Summit on the Information Society 2003" in Geneva, Switzerland. Visit [www.geneva2003.org](http://www.geneva2003.org).

## FUNDING

### AIP Center for History of Physics

The Center for History of Physics of the American Institute of Physics has a program of grants-in-aid for research in the history of

modern physics and allied sciences (such as astronomy, geophysics, and optics) and their social interactions. Grants can be up to \$2,500 each. They can be used only to reimburse direct expenses connected with the work. Preference will be given to those who need funds for travel and subsistence to use the resources of the Center's Niels Bohr Library (near Washington, DC), or to microfilm papers or to tape-record oral history interviews with a copy deposited in the Library. Applicants should name the persons they would interview or papers they would microfilm, or the collections at the Library they need to see; you can consult the online catalog at <http://www.aip.org/history>.

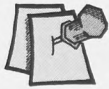
Applicants should either be working toward a graduate degree in the history of science (in which case they should include a letter of reference from their thesis adviser), or show a record of publication in the field. To apply, send a vitae, a letter of no more than two pages describing your research project, and a brief budget showing the expenses for which support is requested to: Spencer Weart, Center for History of Physics, American Institute of Physics, One Physics Ellipse, College Park, MD 20740; phone 301/209-3174; fax 301/209-0882; e-mail [sweart@aip.org](mailto:sweart@aip.org). **Deadlines for receipt of applications are June 30 and December 31 of each year.**

### Brown University Research Fellowship Program

The John Nicholas Brown Center is now accepting applications for its Research Fellowship Program. The center supports scholarship (research and writing) in American topics, primarily in the fields of art history, history, literature, and American studies. Preference is given to scholars working with Rhode Island materials or requiring access to New England resources. Open to advanced graduate students, junior or senior faculty, independent scholars, and humanities professionals. We offer office space in the historic Nightingale-Brown House, access to Brown University resources, and a stipend of up to \$2,000 for a term of residence between one and six months during one of our two award cycles each year: January through June; July through December. Housing may be available for visiting scholars. **Application deadlines are: November 1st for residence between January and June; April 15th for residence between July and December.** To request an application, please contact: Joyce M. Botelho, Director, The John Nicholas Brown Center, Box 1880, Brown University, Providence, RI 02912. 401/272-0357; fax 401/272-1930; [Joyce\\_Botelho@Brown.edu](mailto:Joyce_Botelho@Brown.edu).

### California Institute of Technology Biot and Archives Research Funds

The Maurice A. Biot Archives Fund and other funds provided by the archives offer research assistance up to \$1,500 to use the collections of the archives of the California Institute of Technology. Applications will be accepted from students working towards a graduate degree or from established scholars. Graduate students must have completed one year of study prior to receiving a grant-in-aid. For the Biot award, preference will be given to those working in the



history of technology, especially in the fields of aeronautics, applied mechanics and geophysics. The grant-in-aid may be used for travel and living expenses, for photocopy or other photo-reproduction costs related to the research project, and for miscellaneous research expenses. Funds may not be used for the purchase of computer software or hardware. For further information on holdings and online resources, please consult the <http://archives.caltech.edu>. Application guidelines may be obtained by writing to: Archivist, 015A-74, California Institute of Technology, Pasadena, CA 91125. *Applications will be accepted year-round and will be reviewed quarterly on January 1, April 1, July 1, and October 1 of each year.*

### California State University, Fresno

The Special Collections Library at California State University, Fresno, is offering a Research Fellowship Grant for 2003-2004. Generously supported by Dr. Roger K. Larson, the purpose of the research fellowship is to support the individual research of graduate students, university professors and independent scholars for an extended period at the Special Collections Library. The availability of the fellowship runs from July 1, 2003 through June 30, 2004. The Special Collections Library houses a number of extensive research collections, including: the Donald G. Larson Collection on International Expositions and Fairs, 1851-1940, the Roy J. Woodward Memorial Library of Californiana, a historical Enology and Viticulture collection and the Topolobampo Collection, the largest extant collection documenting a failed utopian colony in late nineteenth-century Mexico. For more information on these and other collections, please visit the library's Web site at [www.lib.csufresno.edu/SubjectResources/SpecialCollections/](http://www.lib.csufresno.edu/SubjectResources/SpecialCollections/). This grant will provide up to \$2,000 to fund transportation, lodging and related research costs such as photocopying and photographic reproduction. Only one grant is available per fiscal year. To apply, please send your curriculum vitae and a research proposal of no more than 4 pages, including the dates of your visit, a proposed budget and a description of the ultimate end result of your research. *Please send all materials by March 31, 2003 to: Tammy Lau, Head, Special Collections Library, 5200 N. Barton Avenue M/S ML34, California State University, Fresno, Fresno, CA 93740-8014; 559/278-2595. All applicants will be notified by April 30, 2003.*

### Carl Albert Congressional Research and Studies Center Visiting Scholars Program

The Carl Albert Congressional Research and Studies Center at the University of Oklahoma seeks applicants for its Visiting Scholars Program, which provides financial assistance to researchers working at the Center's archives. Awards of \$500-\$1,000 are normally granted as reimbursement for travel and lodging. The Center's holdings include the papers of many former members of Congress, such as Robert S. Kerr, Fred Harris, and Speaker Carl Albert of Oklahoma; Helen Gahagan Douglas and Jeffery Cohelan of California; Sidney Clarke of Kansas; and Neil

Gallagher of New Jersey. Besides the history of Congress, congressional leadership, national and Oklahoma politics, and election campaigns, the collections also document government policy affecting agriculture, Native Americans, energy, foreign affairs, the environment, the economy, and other areas. Topics that can be studied include the Great Depression, flood control, soil conservation, and tribal affairs. At least one collection provides insight on women in American politics. Most materials date from the 1920s to the 1970s, although there is one nineteenth century collection. The Center's collections are described online at [www.ou.edu/special/albertctr/archives/](http://www.ou.edu/special/albertctr/archives/). The Visiting Scholars Program is open to any applicant. Emphasis is given to those pursuing postdoctoral research in history, political science, and other fields. Graduate students involved in research for publication, thesis, or dissertation are encouraged to apply. Interested undergraduates and lay researchers are also invited to apply. The Center evaluates each research proposal based upon its merits, and funding for a variety of topics is expected. No standardized form is needed for application. Instead, a series of documents should be sent to the Center, including: (1) a description of the research proposal in fewer than 1000 words; (2) a personal vita; (3) an explanation of how the Center's resources will assist the researcher; (4) a budget proposal; and (5) a letter of reference from an established scholar in the discipline attesting to the significance of the research. *Applications are accepted at any time.* For more information, please contact: Archivist, Carl Albert Center, 630 Parrington Oval, Room 101, University of Oklahoma, Norman, OK 73019; 405/325-5401; fax 405/325-6419; [kosmerick@ou.edu](mailto:kosmerick@ou.edu).

### CLIR/DLF Fellowship

The Council on Library and Information Resources (CLIR) and the Digital Library Federation (DLF) are pleased to announce a new opportunity for librarians, archivists, information technologists, and scholars to pursue their professional development and research interests as Distinguished Fellows. The program is open to individuals who have achieved a high level of professional distinction in their fields and who are working in areas of interest to CLIR or DLF. For more information, visit [www.clir.org](http://www.clir.org). The fellowships are available for periods of between three to twelve months and are ideal for senior professionals with a well-developed personal research agenda.

### Documentary Heritage Grant Program

The Massachusetts Documentary Heritage grant program has available \$100,000 to fund projects that promote and result in the documentation, preservation, and use of historical records in Massachusetts. Applicants may request up to a maximum of \$10,000 for their projects. Certain expenses are subject to funding limits. The program is funded by the Secretary of the Commonwealth and by a grant from the National Historical Publications and Records Commission. Eligible applicants are non-profit, public or private organizations, such as repositories, com-

munity organizations, professional associations, or local or state government agencies. Priority will be given to local organizations and collaborative community projects. A series of grant application workshops is scheduled. To register for a workshop or for further information contact: Bill Milhomme, Field Archivist, 617/727-257 x257 or [william.milhomme@sec.state.ma.us](mailto:william.milhomme@sec.state.ma.us) or visit [www.state.ma.us/sec/arc/arcaac/aacintro.htm](http://www.state.ma.us/sec/arc/arcaac/aacintro.htm).

### James J. Hill Library Grant

The James J. Hill Library will award a number of grants of up to \$2,000 to support research in the James J. Hill, Louis W. Hill, and Reed/Hyde papers. The James J. Hill papers (1856-1916) are an extensive and rich source for studies of transportation, politics, finance, Native American relations, art collecting, philanthropy, urbanization, immigration, and economic development in the Upper Midwest, Pacific Northwest, and Western Canada. The Louis W. Hill Papers (1846-1948) document similar subjects, as well as his involvement in the development of Minnesota's iron mining industry and the development of Glacier National Park and the related tourist industry. *The deadline for applications is November 30th.* For more information, contact W. Thomas White, Curator, James J. Hill Library, 80 W. Fourth Street, St. Paul, MN 55102; 651/265-5441; [twhite@jjhill.org](mailto:twhite@jjhill.org).

### National Film Preservation Foundation

The National Film Preservation Foundation invites applications for its federally funded 2003 Laboratory Preservation Grants. Through this program, archives can receive cash grants for laboratory work to preserve culturally and historically significant film materials. *Interested organizations must register between October 28 and December 16, 2002; the final applications are due January 31, 2003.* NFPF grants target the preservation of films that (1) were made in the United States or by Americans abroad, and (2) are not preserved by commercial interests. Nonprofit and public archives, including those in the federal, state, and local government, may participate. The application guidelines will be posted on the NFPF Web site at [www.filmpreservation.org/grants\\_projects\\_laboratory.html](http://www.filmpreservation.org/grants_projects_laboratory.html).

### NHPRC Archival Research Fellowship Program

March 1, 2003, is the deadline for applications for the NHPRC Archival Research Fellowships. The National Historical Publications and Records Commission Archival Research Fellowship is a three-year program established to manage non-residential archival research fellowships. Now in its second year, the program's purpose is to advance both basic and applied research and to encourage broad participation in the research process, enabling archivists, curators, and information specialists who work full-time under a 12-month contract the flexibility to participate. Up to five projects of \$10,000 each will be awarded in April 2003 to enable a group of fellows to conduct research and write about a topic of importance to the archival profession. Proposals concerning electronic records will be given highest priority. Collaborative research projects will be considered for funding.





Successful applicants will present their findings in Boston in June 2004 at a symposium which will be open to all who are interested in attending and will engage a broad spectrum of individuals from related disciplines in lively discussion. Application materials are available at [www.masshist.org](http://www.masshist.org) or by contacting Brenda Lawson at the Massachusetts Historical Society, 1154 Boylston Street, Boston, MA 02215 (617/646-0502 or [blawson@masshist.org](mailto:blawson@masshist.org)). The project Executive Board consists of Brenda Lawson (Massachusetts Historical Society), Elizabeth Andrews (Massachusetts Institute of Technology), Joan Krizack (Northeastern University), Megan Sniffin-Marino (Schlesinger Library/Radcliffe Institute), and Mary Ide (WGBH Educational Foundation).

### Peabody Essex Museum

The Peabody Essex Museum of Salem, Mass., is accepting applications for fellowships to encourage use of its library and museum collections for research and publication on New England history and culture. Fellowships are open to advanced scholars, graduate students, independent scholars, and library and museum professionals. Stipends are \$1,000 for one month; free housing in a studio apartment is available. *Applications due January 31, 2003, for projects beginning after June 1, 2003.* Applications available online at [www.pem.org/phil\\_fellowships.html](http://www.pem.org/phil_fellowships.html) or contact: Fellowship Committee, Phillips Library, Peabody Essex Museum, East India Square, Salem, MA 01970; 978/745-1876 ext. 3015.

### The Pepper Foundation's Visiting Scholars Program

The Claude Pepper Foundation seeks applicants for its visiting scholars program, which provides financial assistance for researchers working at the Claude Pepper Center's archives at Florida State University. The Claude Pepper Library's holdings include papers, photographs, recordings, and memorabilia of the late U.S. Senator/Congressman Claude Pepper and his wife, Mildred Webster Pepper. Pepper served in the U.S. Senate from 1936-1950 and the U.S. House of Representatives from 1962-1989. Topics that can be studied include Social Security, Medicare, elder affairs, age discrimination in the work force, labor issues such as minimum wage/maximum hours, health care reform, National Institutes of Health, civil rights, crime, international affairs, FDR's New Deal and World War II. The visiting scholar's program is open to any applicant pursuing research in any of the areas related to issues addressed by Claude Pepper. *Application deadlines are April 15th and October 15th.* For additional information and an application form, contact: Grants Coordinator, Claude Pepper Center, 636 West Call Street, Tallahassee, FL 32306-1122; 850/644-9309; fax 850/644-9301; [mlaughli@mailier.fsu.edu](mailto:mlaughli@mailier.fsu.edu); <http://pepper.cpb.fsu.edu/library>.

### Recording Academy Grants

The National Academy of Recording Arts & Sciences, Inc., also known as the Recording Academy, awards grants to organizations and individuals to support efforts that advance: 1) archiving and preservation of the musical

and recorded sound heritage of the Americas; 2) research and research implementation projects related to music teaching methodology in early childhood and the impact of music study on early childhood development; and 3) medical and occupational well being of music professionals. Priority is given to projects of national significance that achieve a broad reach and whose final results are accessible to the general public. Grant amounts generally range from \$10,000-\$20,000. For projects of particularly broad scope or importance applicants may request support in excess of the standard guidelines. The Recording Academy reserves the right to award each grant on a case-by-case basis. Grant requests may span a time period from twelve to twenty-four months. The grant application is available online at <http://www.GRAMMY.com/grantprogram>. Applicants must use the current grant application only.

### Reynolds Associates Research Fellowships

The Reynolds Associates, in conjunction with the Historical Collections (HC) unit of the Lister Hill Library, University of Alabama at Birmingham (UAB), are pleased to announce the availability of short-term awards of up to \$1,000 to individual researchers studying one or more aspects of the history of the health sciences during the 2003 calendar year. Intended to support research using the HC unit as a historical resource, the fellowship requires the on-site use of at least one of the unit's three components, which are the Alabama Museum of the Health Sciences, Reynolds Historical Library, and UAB Archives.

- Alabama Museum of the Health Sciences—The Museum holds equipment, instruments, and objects representing the history and development of the health sciences. Among its holdings are the Nott pathological specimens, nineteen wax anatomical models purchased by Dr. Josiah Nott (1804-1873) and originally brought to Mobile, Alabama in October of 1860. The scope of the collection includes, but is not limited to the fields of medicine, nursing, ophthalmology, dentistry, public health, and allied health.
- Reynolds Historical Library—A collection focused on the history of the health sciences, the Reynolds Library holds approximately 13,500 titles ranging in date from the 1450s up to the early 20th century. The scope of the collection is broad with an emphasis on the development of health care in Western Europe and the United States. Anatomy, surgery, dentistry, ophthalmology, botanical medicine, electrotherapeutics, Civil War medicine, southern medicine, and 19th century diagnosis and therapeutics are some of the areas in which the library has especially strong holdings.
- UAB Archives—The Archives contains over 1,700 linear feet of processed materials relating to the medical school of the University of Alabama, the University of Alabama at Birmingham, the Alabama health science community. Other primary resource materials include personal papers, corporate records, and an extensive collection of photographs.

It is the official repository for the Southern Surgical Association, Southeastern Society of Plastic and Reconstructive Surgery, and the International Organization for Mycoplasmaology.

Anyone, regardless of his or her academic status, who wishes to use HC for historical research may apply. Fellowships are awarded to individual applicants, not to institutions, as awarded funds are meant to help offset the costs associated with visiting and utilizing HC and not for institutional overhead (e.g. clerical costs, supplies, or other attendant project expenses). Applicants should submit an outline of the proposed project and an abstract (not to exceed 250 words) stating its general scope and purpose; a budget listing travel and other attendant expenses; the length of the anticipated visit; a brief curriculum vitae; and two letters of recommendation (preferably from individuals familiar with the nature of the applicant's research and scholarly interests). All materials must be submitted by December 31, 2002 to receive consideration. Awards will be announced by February 28, 2003. Successful applicants will be expected to deposit a copy of the finished manuscript, thesis, dissertation, or published work with Historical Collections. For further information on the Historical Collections unit at Lister Hill Library, UAB, please visit its web site at [www.uab.edu/historical](http://www.uab.edu/historical). Send applications to: Katie Oomens, UAB Lister Hill Library, LHL 301, 1530 3rd Ave S, Birmingham, AL 35294-0013.

### Rockefeller Archive Center

The Rockefeller Archive Center, a division of The Rockefeller University, preserves and makes available for scholarly research the archives of members of the Rockefeller family. The Rockefeller University, the Rockefeller Foundation, and the Rockefeller Brothers Fund. The center also hold the records of non-Rockefeller philanthropies. The Archive Center's collections provide unique insights into worldwide developments and important issues from the late 19th and 20th centuries. Particular strengths include agriculture, the arts, African American history, education, international relations and economic development, labor, medicine, philanthropy, politics, population, religion, science, the social sciences, social welfare, and women's history. The center currently operates five programs to promote and support researching its collections: Grants-in-Aid; Targeted Grant for 2003: Research on New States after Colonialism; Grants to Support Research in the Paul Ehrlich Collection; Rockefeller Archive Center Residencies in the History of Basic Medical Research; and the Rockefeller Archive Center Scholar-in-Residence Program. *Applications are due by Nov. 30, 2002*, and recipients will be announced in March 2003. For more information, visit [www.rockefeller.edu/archive.ctr/](http://www.rockefeller.edu/archive.ctr/) or contact: Darwin Stapleton, Executive Director, Rockefeller Archive Center, 15 Dayton Avenue, Pocantico Hills, Sleepy Hollow, New York 10591-1598; 914/631-4505; [archive@mail.rockefeller.edu](mailto:archive@mail.rockefeller.edu)



### Ellison Durant Smith Research Awards

The Ellison Durant Smith Research Awards provide financial support to undergraduate, graduate and postgraduate scholars seeking to conduct research at the South Caroliniana Library on government, politics, and society since 1900. At his death, Ellison Durant "Cotton Ed" Smith (1864-1944) had served longer in the U.S. Senate, 1909 to 1944, than any prior member. Columbia's The State newspaper called Smith, "one of the most colorful senators in the nation's history, a rugged individualist who fought to the very end for his very pronounced ideas on government, on racial relations and other matters. He didn't flinch to stand alone; he was a bitter-end fighter of the New Deal, [and] a staunch supporter of States' rights. . . ." As chair of the Senate Committee on Agriculture and Forestry, Smith was a powerful advocate for the farmer. Awards, which are endowed through the estate of Harold McCallum McLeod [d.1999] are available to underwrite travel, lodging, photocopying, and other research expenses. Each proposal will be evaluated on its merits. Primary consideration will be given to projects involving the substantive study of issues of general interest and doctoral and postdoctoral studies. Each proposal should be aimed at a discrete end product such as a book, dissertation, thesis, article, documentary film, or exhibit. Budgets will be examined and may be approved in whole or in part. In return for accepting support, each award recipient is required to acknowledge the Smith Award in any resulting published work and donate a copy of that work to the Library. The recipient may also be requested to submit a brief article summarizing their findings and research experience for publication in the Library newsletter. No standard form is needed for application but each application should include: Applicant's full name, address, telephone and fax numbers, and e-mail address; A description of the research project in five hundred to one thousand words; A personal vitae; An overall project budget clearly stating the amount sought and the use to which the award will be put; One to three letters of reference attesting to the applicant's scholarly ability and significance of their research project. Applications will be accepted through October of each year. A committee appointed by the Library Director will review the applications in November and awards will be made in December for expenditure during the following calendar year. Recipients are required to submit copies of all bills showing the exhaustion of the award. Applications or questions regarding the award should be addressed to the attention of: Herbert J. Hartsook, Curator of Modern Political Collections, The South Caroliniana Library, The University of South Carolina, Columbia, S.C. 29208; 803/777-0577; Herb@sc.edu.

### Society of Southwest Archivists

The Society of Southwest Archivists is accepting applications for the A. Otis Hebert Jr. Continuing Education Scholarship. The Society will provide \$1000.00 to be used in 2003 for a working archivist in the southwest region (Louisiana,

Arkansas, Oklahoma, New Mexico, and Texas) to attend a professional development workshop or class. The application deadline is February 1, 2003. Applications can be downloaded at <http://lib-04.lib.uh.edu/ssa/awards.htm> or requested in writing from Daphne Arnaiz-DeLeon, Hebert Scholarship Committee Chair, New Mexico State Records Center and Archives, 1205 Camino Carlos Rey, Santa Fe, New Mexico, 87507.

### South Carolina Bar Foundation

The South Carolina Bar Foundation offers financial support to graduate and post-graduate scholars researching issues pertaining to legal history and South Carolina. Research Awards are available to academic and non-academic researchers seeking to study issues pertaining to legal history in South Carolina. Awards from \$250 to \$3,000 are available to underwrite expenses for travel, lodging, photocopying, and other research expenses. Each proposal will be evaluated on its merits. Primary consideration will be given to projects involving the substantive study of issues of general interest and doctoral and post-doctoral studies by academicians in law, legal history, history and political science. Each proposal should be aimed at a discrete end product such as a book, dissertation, thesis, article, documentary film, or exhibit. Budgets will be examined and may be approved in whole or in part. In return for accepting support, each award recipient is required to acknowledge the Foundation's support in any resulting published work, donate a copy of that work to the Foundation in a timely fashion, and account for the expenditure of the award. The Foundation may also require the recipient to submit a brief article summarizing their findings and research experience for publication in the Foundation newsletter. No standard form is needed for application but each application must include: a) Applicant's full name, address, telephone and fax numbers, and e-mail address; b) A description of the research project in five hundred to one thousand words; c) A personal vitae; d) An overall project budget clearly stating the amount of the award sought and the use to which the award will be put. e) At least one but not more than three letters of reference attesting to the applicant's scholarly ability and the significance of their research project. Applications will be accepted up to May 1. Awards will be announced by June 1. For more information or to apply, contact: Herbert J. Hartsook [Historian, South Carolina Bar Foundation], 112 Silver Lake Circle, Columbia, S.C. 29212; 803/732-7270; Herb@sc.edu.

### Morris K. Udall Archives Visiting Scholars Program

The University of Arizona Library Special Collections houses the papers of Morris K. Udall, Stewart L. Udall, David K. Udall, Levi Udall and Jesse Udall. The library's holdings also include related papers of noted politicians Lewis Douglas, Henry Ashurst and George Hunt. To encourage faculty, independent researchers, and students to use these materials, the Morris K. Udall Archives Visiting Scholars Program will award up to three \$1,000 research travel grants and four \$250 research assistance grants in the current year.

Preference will be given to projects relating to issues addressed by Morris K. Udall and Stewart L. Udall during their long careers of public service on environment, natural resources, Native American policy, conservation, nuclear energy, public policy theory and environmental conflict resolution.

**Eligibility:** The grants are open to scholars, students, and independent researchers. **Awards:** The \$1,000 research travel grants will be awarded as reimbursement for travel to and lodging expenses in Tucson, Arizona. These grants do not support travel to locations other than Tucson. The \$250 research assistance grants will be awarded to assist local researchers. **Application Procedures:** *Applications will be accepted and reviewed throughout the year.* Please mail a completed application form with three sets of the following materials: 1) a brief 2-4 page essay describing your research interests and specific goals of your proposed project; and 2) a 2-3 page brief vita. To request an application, contact: Roger Myers, University of Arizona Library Special Collections, P.O. Box 210055, Tucson, Arizona 85721-0055, [myersr@u.library.arizona.edu](mailto:myersr@u.library.arizona.edu).

### Virginia Historical Society Research Fellowship Program

To promote the interpretation of Virginia history and access to its collections, the Virginia Historical Society offers fellowships of up to four weeks a year. Awards include the Andrew W. Mellon Research Fellowships, the Betty Sams Christian Fellowships in business history, the Frances Lewis Fellowships in women's studies, and the Reese Fellowships in American Bibliography and the History of the Book in the Americas. We make awards on the basis of the applicants' scholarly qualifications, the merits of their proposals, and the appropriateness of their topics, as demonstrated by citation to specific sources in our collections. We award a few grants (\$150 per week) for mileage to commuting researchers. However, the majority of awards (\$500 per week) go to those who live farther away. We expect recipients to work on a regular basis in our reading room during the period of their award. We welcome applications from doctoral candidates. Undergraduates, master's students, and graduate students not yet admitted to Ph.D. candidacy are not eligible. Applicants should send an original and three copies of the following: a cover letter, c.v., two letters of recommendation (sent separately), and a description of their research project not longer than two double-spaced pages that also states the length of the award requested. The deadline for applications is February 1, 2003; awards will be announced by 15 March 2003. The committee will make partial awards and will consider reapplications in following years up to these limits: for doctoral candidates, a maximum of three weeks in a five-year period; for faculty or independent scholars, a maximum of six weeks in a five-year period. Send applications to: Dr. Nelson D. Lankford, Chairman, Research Fellowship Committee, Virginia Historical Society, 428 N. Boulevard, Richmond, VA 23220; 804/342-9672; fax 804/355-2399; [nlankford@vahistorical.org](mailto:nlankford@vahistorical.org) or visit [www.vahistorical.org](http://www.vahistorical.org).





## HOW TO LIST A PROFESSIONAL OPPORTUNITY

As a service to members, SAA publishes announcements about professional opportunities for archivists and positions wanted. SAA reserves the right to decline or edit announcements that include discriminatory statements inconsistent with principles of intellectual freedom or the provisions of the Civil Rights Act of 1964 and its subsequent amendments.

### Rate: 92¢ per word

INSTITUTIONAL MEMBERS OF SAA  
RECEIVE A 50% DISCOUNT.  
(NUMBERS, ABBREVIATIONS, ETC.  
EACH COUNT AS ONE WORD.)

Announcements are posted weekly on SAA's Web site in the *Online Employment Bulletin* ([www.archivists.org/employment](http://www.archivists.org/employment)) and remain posted for up to two months. As a value added, announcements may also be published in *Archival Outlook* or the print version of the *SAA Employment Bulletin*.

Deadlines for all issues of *Archival Outlook* and *SAA Employment Bulletin* are the 15th of the month preceding publication. Job ads will not be posted unless accompanied by a purchase order for the applicable amount; ads will be edited to conform to the style illustrated in this issue. Job ads submitted via fax must be double-spaced. Ads may be submitted via fax, e-mail, on diskette, or regular mail.

The *SAA Employment Bulletin* is available to individual members at a cost of \$50 per year only at the time of membership renewal. The bulletin is published in February, April, June, August, October, and December. *Archival Outlook* is published in January, March, May, July, September, and November and is sent to all SAA members.

For more information contact SAA at 312/922-0140, fax 312/347-1452, [jobs@archivists.org](mailto:jobs@archivists.org)

It is assumed that all employers comply with Equal-Opportunity/Affirmative-Action regulations.



THE SOCIETY of  
AMERICAN ARCHIVISTS

### ARCHIVIST

*Chemical Heritage Foundation  
Philadelphia, PA*

Full-time position in the CHF Archives. Responsibilities include development, management, and maintenance of extensive collection of documents, images, and artifacts related to chemical science, technology, and industry. Specific tasks include interacting with internal users, external researchers, donors, and potential donors, and supervising archival staff of professionals, interns, and volunteers involved in collections preservations, processing, and development. **Requirements:** M.L.S. or M.A. in history, American studies, or public history. Strong organizational skills, ability to work independently with attention to detail, demonstrated written and oral communications skills, ability to lift 40-lb. boxes, and flexibility in adapting to change. Three to five years archival experience preferred. **Starting salary:** \$36,000 plus benefits. Submit cover letter, resume with salary history, and names of three references. **Review of applications will begin on October 15, 2002. To apply, contact:** Regina Blaszczyk, Chemical Heritage Foundation, 315 Chestnut Street, Philadelphia, PA 19106; fax 215/925-9071; [reginab@chemheritage.org](mailto:reginab@chemheritage.org); [www.chemheritage.org](http://www.chemheritage.org).

### ARCHIVIST

*The Corning Museum of Glass  
Corning, NY*

The Rakow Research Library of The Corning Museum of Glass, the world's premier collection of informational resources on the art, history and early technology of glass, invites applications for the position of archivist. Responsibilities include developing policies and procedures for processing, preserving and accessing the library's archival collections; organizing and creating finding aids for the collections, and contributing the archivist perspective to Library-wide issues and projects. Successful candidate will possess ALA-accredited M.L.S. degree, minimum two years' professional archival experience and experience with computer applications for archival collections. Knowledge of one or more foreign languages desired. We are located in the beautiful Finger Lakes Region of upstate New York, near New York City, Toronto and other major cultural and metropolitan areas. The Rakow Research Library's new, award-winning 30,000 sq. ft. facility opened to the public in July 2000. The Library serves a diverse community of researchers, at all levels of subject knowledge, both on- and off-site. Excellent compensation and benefits. An Equal Opportunity Employer.

**To apply, contact:** Ellen Corradini, Corning Museum of Glass, One Museum Way, Corning, NY 14830; 607/974-8309; fax 607/974-8470; [corradined@cmog.org](mailto:corradined@cmog.org); [www.cmog.org](http://www.cmog.org).

### ARCHIVIST

*MARC Corporation  
Ft. Belvoir, VA*

Manages archive resources of client; solicits collections, oversees arrangement and description of client records and unique collections. Provides reference services and access to the collections and arranges for preservation and storage. Initiates an inventory of the archival collection, to include the print and written media, sound recordings video cassettes and films, art and photographic images. Develops standard processing procedures. Examines, evaluates and implements technological developments to enhance access to client collections. Responsible for the visibility of the archives, to include performing outreach and public relations on behalf of the archives. Responsible for developing displays and exhibits. Conducts tours as needed. Researches and prepares background papers. Travel is minimal. Some job-related training is required at the discretion of the supervisor. We offer an excellent compensation package, including a competitive salary, comprehensive benefits (i.e., 401k with company match, health insurance and tuition reimbursement). We are an equal opportunity employer, m/f/d/v. All positions require U.S. citizenship. Current or previous secret or top secret security clearance is required. We drug test to keep our company a drug-free workplace. **Please reply to:** Daniel McManus, MARC Corporation, 1800 Diagonal Road, Suite 600, Alexandria, VA 22314; 703-684-3152; fax 703-684-4075; [dan.mcmanus@marc-corp.com](mailto:dan.mcmanus@marc-corp.com); [www.marc-tate.com](http://www.marc-tate.com).

### ARCHIVIST

*The Winthrop Group, Inc.  
Tysons Corner, VA*

The Winthrop Group seeks qualified full-time archivist to manage and run *USA TODAY* Archives. Responsibilities include appraisal; accessioning; processing of new and backlogged accessions; data entry; collection development; upkeep of Archives' Intranet site; reference and research services; outreach efforts. Work with Info. Tech. staff to develop solutions for storing and accessing records in electronic format. Coordinate preservation treatment of newspapers and other objects. "Lone arranger" position, must be able to work independently and meet appropriate goals. **Qualifications:** M.L.S. or M.A. in history with archival management certificate



## ARCHIVIST

### University of Texas-Pan American

Note: This is a temporary position with minimum of two years appointment, with annual extension. **Required:** M.L.S. degree from an ALA accredited institution, formal training or coursework in archival theory and practice. Strong planning and organizational skills; excellent accuracy and attention to detail, the ability to work independently and collaboratively in a production oriented team environment. Demonstrated knowledge with micro-computer and Web design. **Scope of Job:** Process a collection of cultural and political archival materials related to the local history, agriculture and citrus industry. Prepare finding guides and indexes for the collection and make it available for use through a Web-based directory, as well as an overall collection. Other processing and related projects as assigned. Supervise a half-time employee. **Preferred:** Knowledge of DRA; two or more years of experience as an archivist. **To Apply:** Submit a UTPA application, resume and official transcripts to the Personnel Office. Position open until filled. Note: This position is security-sensitive and subject to Texas Education Code 51.215, which authorizes the employer to obtain criminal history record information. (00/01-219)

#### Mailing address:

1201 W. University Drive  
Personnel Services Building  
Edinburg, Texas 78539  
Job line: 956/381-2551  
Fax: 956/381-2340  
Web: w3.panam.edu/www/personnel

and/or experience; Minimum of three years of work in archival setting; Project management experience helpful; Excellent written and oral communications skills; Familiarity with archival processing standards and procedures; Experience with application of technology to archives management and access systems. **Compensation:** Salary (based on experience), plus benefits. **Contact Information:** Send resume; names of no fewer than three references, include titles,

postal and e-mail addresses, and telephone numbers; cover letter indicating reasons for interest in position to: Linda Edgerly, Director, The Winthrop Group, Inc., 37 West 39th Street, Suite 501, New York, NY 10018. Resumes and reference information accepted by e-mail at [ledgerly@winthropgroup.com](mailto:ledgerly@winthropgroup.com). Questions: 212/944-8855.

## ARCHIVIST/LIBRARIAN (02-067)

National Opinion Research Center  
Chicago, IL

NORC seeks an archivist to maintain the organization's extensive survey and administrative records as well as the records of affiliated research centers. The archivist will be responsible for new accessions as well as the processing and cataloging of existing records into planned and organized systems. S/he will create accessible search aids for internal clients to easily obtain records for research, administrative, legal and other purposes; develop and maintain the archives website; advise and assist researchers and administration in the application of archival materials in research activities; and advise on records management issues. ALA-accredited master's degree in library/information science with archives specialization or equivalent experience required. Knowledge of archival concepts, methodology, techniques, and management as well as library systems and resources is expected. Computer skills required: MARC format, HTML, and EAD. Successful candidates will have effective oral and written communication skills, ability to interpret and evaluate users' informational needs and to determine appropriate solutions. Skills in organizing resources and establishing priorities, and aptitude for using computers required. NORC offers a comprehensive compensation and benefits package including medical, dental and vision care, as well as life insurance, 403 (b) retirement fund, and tuition assistance. NORC is an affirmative action, equal opportunity employer (M/F/D/V) that values and actively seeks diversity in the workforce. **To apply, contact:** Sharon Tylus, Human Resources, National Opinion Research Center, 1155 E. 60th St., Chicago, IL 60637; 773/256-6258. **Electronic submissions preferred:** [norc-recruiter@norcmail.uchicago.edu](mailto:norc-recruiter@norcmail.uchicago.edu); <http://www.norc.org>.

## ARCHIVIST, SPECIAL COLLECTIONS

Southwest Texas State University  
San Marcos, TX

Arranges and describes literary papers and materials in other formats for the Southwestern Writers Collection. For a full job posting contact Richard Riley. **To apply, contact:** Richard Riley, Southwest Texas State University, 601

University Drive, San Marcos, TX 78666; 512/245-3007; fax 512/245-0392; [rr02@swt.edu](mailto:rr02@swt.edu).

## ASSISTANT ARCHIVIST (FULL-TIME/EXEMPT)

Japanese American National Museum  
Los Angeles, CA

The mission of the Japanese American National Museum is to promote understanding and appreciation of America's ethnic and cultural diversity by preserving, interpreting and sharing the experiences of Japanese Americans. The National Museum seeks an assistant archivist.

**Duties include:** processing archival collections to professional standards, drafting finding aids, and applying basic preservation measures. The Assistant Archivist may also assist the archivist with strategizing and prioritizing archives work plans and supervising interns and volunteers.

**Requirements:** Master's degree in Information or Library Science with a concentration in archival studies and a bachelor's degree in the humanities, arts, or social sciences. At least 1 year of working experience in the archival field (may include professional internships). Strong ability to be self-directed in prioritizing tasks and managing time for maximum productivity. Familiarity with basic computer technology. Knowledge of Asian American history and culture a plus. Japanese language skills not required. Salary low 30s, EOE. **To apply, contact:** Human Resources, Japanese American National Museum, 369 East First Street, Los Angeles, CA 90012; fax 213/830-5673; [amiyamoto@janm.org](mailto:amiyamoto@janm.org); [www.janm.org](http://www.janm.org).

## ASSISTANT OR JUNIOR ASSOCIATE PROFESSOR (TENURE TRACK)

Indiana University Purdue University  
at Indianapolis  
Indianapolis, Indiana

The nationally-recognized M.A. program in public history at Indiana University Purdue University-Indianapolis seeks a tenure-track assistant or junior associate professor to begin August 2003. Successful candidate will mentor public history internships and teach graduate-level public history courses, upper-level classes in specialization, and U.S. history survey. Area of speciality open. Ph.D. in hand by May 2003 required. Candidates should also demonstrate professional accomplishments in public history and willingness to participate in region's active public history community. Send c.v., three current letters of recommendation, graduate transcript, and letter indicating experience and teaching/research interests to Public History Search, Dept. of History, 425 University Blvd., Indianapolis, IN 46202-5140 by Nov. 23, 2002. Interviews at AHA annual meeting in





Chicago. IUPUI is an Affirmative Action/Equal Opportunity institution and strongly encourages women and minorities to apply. **To apply, contact:** History Department Search Committee, Indiana University Purdue University at Indianapolis, History Department, 425 University Boulevard, Indianapolis, IN 46202-5140; 317/278-7761; fax 317/278-7800; [misnodgr@iupui.edu](mailto:misnodgr@iupui.edu); <http://www.iupui.edu/~history>.

### CHIEF ARCHIVIST

*The John F. Kennedy Library and Museum  
Boston, MA*

The John F. Kennedy Library and Museum, Boston, MA, is recruiting for a chief archivist. Responsible for supervision of staff performing acquisition, appraisal, arrangement, description, preservation, and reference service activities on archives of national presidential library. Seeking candidates who have strong managerial/supervisory skills, demonstrated knowledge of U.S. history, archival theory, principles and techniques, research methodology, oral and written communication, and technology skills. Bachelor's degree required, preferably in U. S. history, political science, or government; however, work experience may be substituted for education requirement. The John F. Kennedy Library and Museum is part of the National Archives and Records Administration, an independent federal agency. Salary range is \$67,471-\$87,709. The Federal Government is an equal opportunity employer. Visit our Web site below for the vacancy announcement: [www.jfklibrary.org](http://www.jfklibrary.org).

### CURATOR OF LIBRARY COLLECTIONS

*Litchfield Historical Society  
Litchfield CT*

The Litchfield Historical Society ([litchfieldhistoricalsociety.org](http://litchfieldhistoricalsociety.org)) seeks a Curator of Library Collections to manage the Society's library and manuscript collections. The Litchfield Historical Society operates the Litchfield History Museum, the Tapping Reeve House & Law School and the Helga J. Ingraham Memorial Library. The Society has a full time staff of four and is accredited by the The Curator of Library Collections reports to the Director and is responsible for the overall organization and management of the Society's library and manuscript collections including developing and maintaining collections records, exhibition research, visitor services, collections development, long range planning and grant writing. Familiarity with computer applications is essential. Preferred qualifications include a M.L.S. from an ALA-accredited library school or M.A. in history or museum studies with equivalent experience working with library and manuscript collections. The Curator of Library Collections

must be self-motivated, have excellent research, writing and communication skills and enjoy working in a team setting. This position is grant funded for 18 months (with strong potential for becoming a regular position) at an annual salary of \$30,000. Send letter and resume to Catherine Fields, Director, Litchfield Historical Society, P.O. Box 385, Litchfield, CT 06759. Email: [lhsoc@snet.net](mailto:lhsoc@snet.net). **To apply, contact:** Catherine Fields, Litchfield Historical Society, P.O. Box 385, Litchfield, CT 06759; 860/567-4501; [cfields@litchfieldhistoricalsociety.org](mailto:cfields@litchfieldhistoricalsociety.org); [litchfieldhistoricalsociety.org](http://litchfieldhistoricalsociety.org).

### DIRECTOR, DIGITAL LIBRARY OF GEORGIA

*University of Georgia Libraries  
Athens, GA*

The Digital Library of Georgia is a virtual collection of digitized books, images, manuscripts and media with the emphasis on material important to the history and culture of the state of Georgia. The Digital Library of Georgia is a part of GALILEO, Georgia's statewide virtual library. The Director of the Digital Library of Georgia reports to the University Librarian and consults with the Executive Director of GALILEO for the coordination of digitization projects for University System institutions and archive collections throughout the state of Georgia, as well as leading digitization efforts for the University Libraries. For a full description of duties and qualifications visit <http://www.libs.uga.edu/humres/jobs/faculty.html>. Standard benefits package includes life, health and disability insurance and mandatory participation in the state or optional retirement system, 21 days annual leave, plus 12 paid holidays. **Minimum salary:** \$60,000, commensurate with experience. **Application Procedure:** Send letter of application specifically addressing each qualification, resume and the name, address, phone number and email address of three references by **Dec. 1, 2002**, application review begins immediately. (AA/EOE.) **To apply, contact:** Thomas Cetwinski, University of Georgia Libraries, Human Resources Department, Main Library, Athens, GA 30602; 706/542-2716; fax 706/542-4144; [libjobs@arches.uga.edu](mailto:libjobs@arches.uga.edu); <http://www.libs.uga.edu/>.

### DIRECTOR, MODERN RECORDS PROGRAMS

*Office of Records Services—  
Washington, DC, area  
National Archives and Records Administration  
College Park, MD*

The National Archives seeks a senior executive to direct the management of records in all media for US federal agencies, to formulate government-wide policies, procedures and guidance on records management, to evaluate records and

records management programs in federal agencies, and to address the challenges posed by electronic records. The position will be filled as a Senior Executive Service position (salary between \$125,972 and \$138,200 per year). For qualification requirements and application procedures, see vacancy announcement #SES03-01 at [www.archives.gov/careers/employment/how\\_to\\_apply.html](http://www.archives.gov/careers/employment/how_to_apply.html) or call 301/837-3710. **Complete applications must be postmarked by November 29, 2002.** NARA, an agency of the Federal Government, is an equal opportunity employer. **Please reply to:** National Archives at College Park, Human Resources Division (NHH), 8601 Adelphi Road, College Park, MD 20740; 301/837-3710; [www.archives.gov/careers/employment/how\\_to\\_apply.html](http://www.archives.gov/careers/employment/how_to_apply.html).

### DIRECTOR, SOUTH CAROLINIANA LIBRARY

*University of South Carolina  
Columbia, SC*

The University of South Carolina—Columbia invites applications and nominations for the position of Director of the South Caroliniana Library. The director is responsible for administering the operations of the library; for the supervision of public services, acquisitions and preservation; and for involvement in an active development program. As Secretary/Treasurer of the University South Caroliniana Society, he/she plans and organizes its annual meeting and other public programs. The director position is a tenure track faculty position and reports to the Dean of University Libraries. A more detailed description with preferred qualifications and application process can be found on the University of South Carolina Web page at <http://hr.sc.edu/hr/employ/sclibrary.htm>. The University of South Carolina is an equal opportunity employer and specifically invites applications from women and members of minority groups. **Please reply to:** Henry G. Fulmer, Chair, Search Committee, South Caroliniana Library, University of South Carolina, Columbia, SC 29204; 803/777-5183; fax 803/777-5747; [fulmerh@gwm.sc.edu](mailto:fulmerh@gwm.sc.edu); <http://www.sc.edu/library/socar>.

### DIRECTOR, WOMEN'S HISTORY & RESOURCE CENTER

*General Federation of Women's Clubs  
Washington, DC*

Volunteer women's organization seeking Women's History & Resource Center Director. **Responsibilities include:** collecting and preserving records, administering library collection, assisting researchers in archives, implementing collection development policy. **Qualifications:** Master's degree in history of library science,



3 years professional experience, formal training or experience working in an archives. Salary mid 30s, plus excellent benefits. **To apply, send resume and cover letter to:** WHRC Director Job Search, General Federation of Women's Clubs, 1734 N Street, NW, Washington, DC 20036; 202/347-3168; fax 202/835-0246; whrc@gfwc.org.

#### EXECUTIVE DIRECTOR

*South Carolina Historical Society  
Charleston, SC*

The South Carolina Historical Society, a private, nonprofit organization administering a research library and archive and publishing a quarterly scholarly journal and a general interest magazine, is seeking applicants for the position of executive director. The Society has an annual budget of \$630,000 and twelve full and part time staff. Applicants must demonstrate strong leadership skills and successful experience in fiscal management, fundraising, membership development, personnel management, physical plant management, grantsmanship, and overall management of an historical agency. Proven communications and public relation skills are required. Applicants must have a Ph.D. in history or a related field with some level of expertise in South Carolina history. Salary is commensurate with experience. Interested candidates should send a letter of introduction, resume and summary of publications to the address below. **Review of applications begins Jan. 1, 2003, and continues until the position is filled. To apply, contact:** Search Committee, c/o Nicholas Butler, South Carolina Historical Society, 100 Meeting Street, Charleston, SC 29401; 843/723-3225; fax 843/723-8584; [www.schistory.org](http://www.schistory.org).

#### HEAD, INSTITUTE ARCHIVES AND SPECIAL COLLECTIONS

*Massachusetts Institute of Technology  
Cambridge, MA*

The Massachusetts Institute of Technology Libraries seek an experienced, innovative, and technically savvy archivist to guide the continuing development of the Institute Archives and Special Collections. These collections comprise one of the largest university archives and one of the most significant collections related to the history of science and technology in the U.S. The holdings include over 13,000 feet of Institute records and personal papers, an important rare book collection, MIT theses, MIT publications and technical reports, and other related materials. The Head is responsible for managing all activities related to building and managing these collections for the benefit of present and future scholars and MIT admin-

istrators. In addition, the Head oversees a records management program for the Institute. The Libraries are seeking an individual who can provide the leadership required to effectively manage a large collection of important traditional paper records and simultaneously develop strategies for meeting the challenges posed by electronic records. **Responsibilities:** The Head is responsible for the visibility of the Archives and Special Collections at MIT, leading outreach efforts to administrators, faculty, and staff. He/she contributes to information policy decisions at the Institute and consults on Institute-wide projects relating to electronic records. Leading a staff of seven FTE, the Head establishes policy and processes for all aspects of the department's work, including: records appraisal, solicitation of new collections, preservation/storage, arrangement/description, and reference/access services. This includes leadership in the evaluation and implementation of technology to enhance management of and access to the collections. Reporting to the Associate Director for Collection Services, the Head works within an environment of shared responsibilities for such functions as preservation, cataloging, and digitization projects. He/she serves as the Archives' representative to various committees and advisory groups within the Libraries, including the Policy Committee for the Libraries' DSpace initiative. As a member of the Libraries' administrative group, he/she participates in the Libraries' governance and fundraising activities. **Qualifications: Required:** ALA-accredited M.L.S./M.L.I.S. or an M.A. in history, either accompanied by significant coursework in archival principles and theory or demonstrated significant working knowledge; 7-10 years of increasingly responsible archival experience; significant management and supervisory experience; and excellent interpersonal and communication skill. In addition, the successful candidate will meet a majority of the following qualifications: experience in a college or university setting; experience providing public service or reference assistance; experience writing grant proposals and/or working with a development officer; experience with a records management program; evidence of ability to work well with staff, faculty, administrators, and donors; a record of achievement in outreach activities; experience with or an understanding of issues related to electronic records; evidence of understanding of intellectual property issues; familiarity with appropriate technology; background in the U.S. history of science and/or technology; record of sustained participation and contribution to the archival/library profession. Review of applications is currently in progress. Send

cover letter, resume, and names and addresses of five current references ASAP. **To apply, contact:** Search Committee for Head, Institute Archives (SAA), MIT Libraries, 77 Massachusetts Ave., Room 14S-324, Cambridge, MA 02139-4307; 617-253-9322; fax 617-253-0583; [rmdead@mit.edu](mailto:rmdead@mit.edu); <http://libraries.mit.edu>.

#### HISTORY WORKS PROJECT ARCHIVIST

*Ohio Historical Society  
Columbus, OH*

This is a professional position in the Manuscripts and Audiovisuals Department of the Archives/Library Division of the Ohio Historical Society and an integral member of the History WORKS team. History WORKS is a three-year, joint program between Ohio State University, Columbus Public Schools and the Ohio Historical Society and funded by a Teaching American History grant. The project archivist will select, identify and provide access to society collections that support teacher workshops and the development of social studies curriculum and lesson plans. Please see [www.ohiohistory.org/about/jobs/index\\_html](http://www.ohiohistory.org/about/jobs/index_html) for more information. **To apply, contact:** Personnel Office, Ohio Historical Society, 1982 Velma Avenue, Columbus, OH 43211; fax 614/297-2293; [personnel@ohiohistory.org](mailto:personnel@ohiohistory.org); [www.ohiohistory.org/about/jobs/index\\_html](http://www.ohiohistory.org/about/jobs/index_html).

#### LIBRARIAN

*New York Public Library  
New York, NY*

The New York Public Library seeks a dynamic individual to join the staff of the Rodgers & Hammerstein Archives of Recorded Sound staff at its Lincoln Center facility. Responsibilities include cataloging and processing archival collections of non-commercial sound recordings, encoding collections in EAD, and reference work. Candidates must have an ALA-accredited M.L.S. degree and professional experience cataloging sound recordings or music materials in the MARC format. For detailed job description, please visit our Web site at <http://www.nypl.org>. **Refer to job code AG-RHA.**

#### PROJECT ARCHIVIST

*Florida Fish and Wildlife  
Conservation Commission  
Tallahassee, FL*

The Florida Fish and Wildlife Conservation Commission seeks to contract a photographic archivist to catalog and digitize approximately 20,000 35mm slides. Experience with Canto's Cumulus software preferred. Knowledge of Florida wildlife is highly desirable. Must be able to work independently. This project is grant-funded





and will expire at the completion of the project.

**To apply, send resume and cover letter to:**

Martin Rowell, Florida Fish and Wildlife Conservation Commission; 850/488-9012; martin.rowell@fwc.state.fl.us.

**PROJECT ARCHIVIST (FULL TIME POSITION)**

*Lighthouse International  
New York, NY*

Lighthouse International, a leading resource worldwide on vision impairment and vision rehabilitation seeks an experienced project archivist to lead the Lighthouse Archives Digitization Project. This is a specially funded position for one year beginning October 2002, with the possibility of extension. The archivist is responsible for managing collection accessioning, cataloging and processing and oversees the accuracy of the finding aid. Performs original and item-level description and subject cataloging for materials in the archives and special collections in other departments using USMARC format and current descriptive standards including APPM. The archivist determines preservation needs, maintains the archival database, and trains and supervises staff and/or volunteers in performing routine procedures. The applicant must have excellent communication and interpersonal skills and possess the ability to work independently, plan work flow, identify problems and suggest solutions. **Education and Experience:** Master's degree in archival management, or an ALA-accredited M.L.S. with a certification in archival management or equivalent degree. Three years experience in an archival setting, with electronic preservation and digitization projects. Experience and expertise in MARC and MARC-AMC cataloging is a must with knowledge of standards for SGML and EAD a plus. **Contact:** Gloria Aks, Lighthouse International; 111 East 59th Street; New York, NY 10022; fax 212-821-9687; gaks@lighthouse.org.

**SENIOR SPECIAL COLLECTION LIBRARIAN**

*Denver Public Library  
Denver, CO*

The Denver Public Library seeks a full-time senior special collection librarian in the Western History and Genealogy Department. This librarian works with all ages of customers providing reference services (including history of the trans-Mississippi West and genealogy), community outreach, and acquisition of materials. Additional responsibilities include having special collection assignments for the photographic history of the American West and leading the photodigitization program. The successful candidate will have knowledge of photographic/archival

practices, reference, acquisitions, and photodigitization techniques as well as be experienced in managing grants and supervising people. Must have two years of professional librarian experience and one-year experience working with archival documents, records, processes maintenance and preservation. Position requires a master's in Library Science; a degree in history of the American West helpful. Full salary range is \$3432 to \$5474 per month. **Mail, fax, or e-mail application/resume to:** Denver Public Library Human Resources, 10 West 14th Avenue Parkway, Denver, CO 80204; fax 720/865-2085; ksvendse@denver.lib.co.us. For more information on this and other positions, visit us online at [www.denver.lib.co.us](http://www.denver.lib.co.us). EOE.

**SOUTHEAST ASIAN ARCHIVE PROJECT ARCHIVIST**

*University of California, Irvine Libraries  
Irvine, CA*

The Libraries of the University of California, Irvine (UCI) invite applications for the position of Southeast Asian Archive Project Archivist in the Department of Special Collections and Archives. The position is funded by a one-year grant for archival processing awarded to UCI by the California State Library, ending on September 30, 2003. Under the direction of the Manuscripts Librarian, the project archivist is responsible for archival processing of thirteen collections in the Southeast Asian Archive. This appointment will be in the Librarian Series at the assistant or associate rank. Salary will be commensurate with qualifications and experience within the range of \$37,920-\$46,008. The Southeast Asian Archive is part of the Department of Special Collections and Archives. It collects materials relating to the resettlement of Southeast Asian refugees and immigrants in the United States (and to a lesser extent worldwide), the boat people and land refugees and the culture and history of Cambodia, Laos, and Vietnam. There is a special focus on materials pertaining to Southeast Asians in Orange County and California. Holdings are in English and in Southeast Asian languages (primarily Vietnamese), and include books, refugee orientation materials, government documents, reports and surveys, periodicals, journal articles, newspaper clippings, video and audio-recordings, ephemera, personal and institutional papers. Particular attention is given to collecting theses and dissertations. Applications received by November 11, 2002 will receive first consideration, but applications will continue to be accepted until the position is filled. The University of California, Irvine is an equal opportunity employer committed to excellence through diversity. **To apply, contact:** Judy

Horn, University of California, Irvine, Main Library, P.O. Box 19557, Irvine, CA 92623-9557; fax 949/824-9662; jkhorn@uci.edu; [www.lib.uci.edu/libraries/jobs/libvac.html](http://www.lib.uci.edu/libraries/jobs/libvac.html).

**STAFF ASSISTANT (ARCHIVES)**

*Westchester County Archives  
Elmsford, NY*

Westchester County Archives seeks a full time "Staff Assistant (Archives)." Traditional archival responsibilities, plus key role as director of extensive volunteer program and Webmaster.

**Minimum Requirements:** B.A. plus 1 yr. of archival experience or M.A. in history or library science or a satisfactory combination of education and experience. **Salary range:** \$35-44K. Excellent government benefits. EOE. **To apply, send resume and cover letter to:** Patricia N. Dohrenwined, Director, Westchester County Archives, 2199 Saw Mill River Road, Elmsford, NY 10523; 914/231-1500; fax 914/231-1510; <http://www.westchesterarchives.com>

**UNIVERSITY ARCHIVIST**

*Mary & John Gray Library  
Lamar University  
Beaumont, TX*

Position supervises both the library's Archives and the Special Collections Department, including the papers of the retired United States Congressman Jack Brooks. Reports to the Library Director. **Required Qualifications:** ALA-accredited master's of library science (M.L.S.) and archival coursework; or master's of archival studies (M.A.S.); or master's degree in other appropriate field and the certificate of archival studies (CAS). Knowledge of current archival and special collections trends and procedures. Ability to apply knowledge of traditional and electronic library resources. Ability to establish and maintain strong working relationships with students, staff, faculty, and visiting researchers. Effective interpersonal, communication, and organizational skills. Strong customer service orientation. **Salary and Benefits:** Tenure track, 12-month contract with faculty status and rank commensurate with experience. **Salary:** \$49,000. **Application deadline:** Review of applications will begin September 27, 2002, and continue until the position is filled. To apply, send letter of application, resume, and names, addresses, and telephone numbers of 3 current references. An equal opportunity/affirmative action employer. To view the full job advertisement, go to <http://library.lamar.edu/graylib2/positions/archivist.html>. **To apply, contact:** Sarah Tusa, Lamar University, PO Box 11127, Beaumont, TX 77710; 409/880-8125.



**society of american archivists**

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## **Call for Preconference Workshop Proposals**

### **SAA's 67th Annual Meeting — Los Angeles**

[www.archivists.org/prof-education/preconf\\_proposals.asp](http://www.archivists.org/prof-education/preconf_proposals.asp)

The Education Office of the Society of American Archivists invites proposals for preconference workshops to be held in on Aug. 18-19, 2003, immediately preceding SAA's 67th annual meeting in Los Angeles.

Workshop proposals may be planned with specific groups in mind or for the broader archival audience. Please submit a completed proposal form accompanied by appropriate supporting materials. The SAA Education Office and members of the Committee for Continuing Education and Professional Development will review proposals.

The proposal form is available at [www.archivists.org/prof-education/preconf\\_proposals.asp](http://www.archivists.org/prof-education/preconf_proposals.asp).

**For additional information or to submit a proposal:**

Solveig DeSutter and Patti O'Hara, Education Co-directors  
SOCIETY OF AMERICAN ARCHIVISTS  
527 S. Wells Street, 5th Floor, Chicago, IL 60607-3922  
312/922-0140 • fax 312/347-1452 • [education@archivists.org](mailto:education@archivists.org)

**DEADLINE: DEC. 31, 2002.**