

NEWSLETTER
OF THE
SOCIETY OF
AMERICAN
ARCHIVISTS



MAY/JUN 2004

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archival outlook

A Rich Tapestry

- U.S. Archivist Nomination
- Richard Pearce-Moses Elected Vice President
- Boston 2004 Program

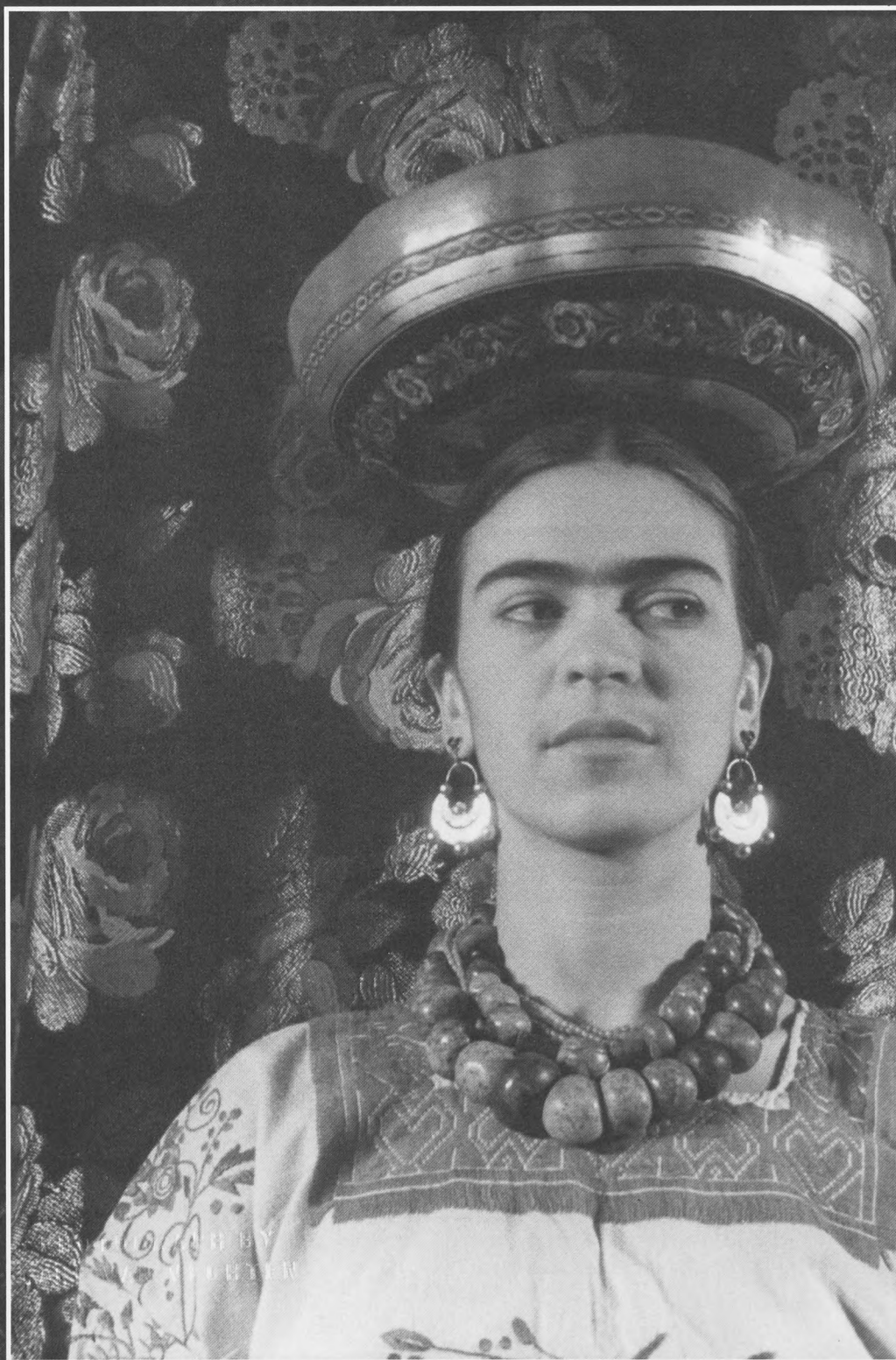


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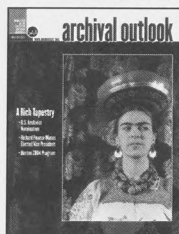
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Mexican painter Frida Kahlo from the Beinecke Rare Book and Manuscript Library's new online exhibition, "Extravagant Crowd: Carl Van Vechten's Portraits of Women," which includes images of some 80 women of achievement photographed by Van Vechten between 1932 and 1964. (<http://beinecke.library.yale.edu/cvvpw/>) Courtesy of Van Vechten Trust.

archival outlook

the society of american archivists
serves the educational and informational needs
of its members and provides leadership to
help ensure the identification, preservation
and use of the nation's historic record.

NANCY P. BEAUMONT

Executive Director

nbeaumont@archivists.org

TERESA M. BRINATI

Director of Publishing

tbrinati@archivists.org

SOLVEIG DESUTTER

Education Co-Director

sdesutter@archivists.org

BRIAN P. DOYLE

Graphic Designer & Webmaster

bdoyle@archivists.org

RODNEY FRANKLIN

Publications Assistant

rfranklin@archivists.org

LEE GONZALEZ

Office Assistant

lgonzalez@archivists.org

KELEYA JEFFERSON

Order Fulfillment Assistant

kjefferson@archivists.org

PATTI O'HARA

Education Co-Director

pohara@archivists.org

CARLOS SALGADO

Program Coordinator

csalgado@archivists.org

JEANETTE SPEARS

Member Services Coordinator

jspears@archivists.org

JODIE STRICKLAND

*Education & A*CENSUS Project Assistant*

jstrickland@archivists.org

Archival Outlook (ISSN 1520-3379) is published six times a year and distributed as a membership benefit by the Society of American Archivists. Contents of the newsletter may be reproduced in whole or in part provided that credit is given. Direct all advertising inquiries and general correspondence to:

Teresa M. Brinati, Director of Publishing, Society of American Archivists, 527 S. Wells St., 5th Floor, Chicago, IL 60607; 312/922-0140; fax 312/347-1452; tbrinati@archivists.org; www.archivists.org.

∞ *Archival Outlook* is printed on paper that meets the requirements of the American National Standards Institute—Permanence of Paper, ANSI Z39.48-1992.



Choosing the Next Archivist of the United States

On April 8, 2004, the White House announced the nomination of Professor Allen Weinstein to become the next Archivist of the United States. Although John Carlin previously had spoken about stepping down in 2005 after he had completed ten years at the National Archives, there was no indication that he had moved up his departure date, that a search was underway to find a replacement, or that a nominee had been selected. The White House announcement came with no fanfare and no advance notification; it was simply one of sixteen

nominations announced that day, including an appointment to the board of trustees of the Barry Goldwater Scholarship and Excellence in Education Foundation and one to the Merit Systems Protection Board. Many in the archival, historical, and library communities reacted with alarm, directed less at the nominee than at the secrecy of the "search." The manner in which the nomination was announced was seen by some as an effort to keep it "under the radar" so that it could be fast-tracked through the Senate confirmation process without public hearings. Some questioned the timing of the appointment, seeing a connection to the upcoming release in early 2005 of records pertaining to the first George Bush presidency.

The suddenness of the announcement was in sharp contrast to the

process used during the two previous searches for a U.S. Archivist. In those cases, potential nominees were suggested publicly by individuals and organizations. Names were considered by the White House and vetted publicly by professional associations.

The 1984 law establishing the National Archives as an independent agency states that the Archivist of the United States shall be selected "solely on the basis of professional qualifications," and congressional reports at that time indicated that the Archivist would be selected "through consultation with recognized organizations of archivists and historians." The law also gave authority to the President to remove the Archivist, but stated that if this action were taken, the President was required to inform both Houses of Congress about the reasons for this action. Because the

April 8 announcement did not indicate that Carlin had resigned, there were also concerns that the Archivist was being removed without cause.

After questions arose in the press, the White House released a December 19, 2003, letter from Carlin announcing his intention to "look for other opportunities" after the fall of 2005 and suggesting that the White House begin the search for a successor. (See page 5.) But the letter raised as many questions as it answered. Some sources indicated that Carlin had been asked for a letter of resignation. The *Washington Post* reported that Weinstein said that he had first been approached about the position in the fall of 2003, prior to the date of Carlin's letter. Carlin has refused all requests for an interview and has declined to comment on the December 13 letter.

In addition to these procedural issues, the history community expressed concerns that Weinstein had been granted exclusive access to KGB records when writing a book on the Alger Hiss case. Reportedly this access came after a large payment by his publisher to the Soviet Archives. By the time Weinstein's book was published, access to the documents that he had used to substantiate his claim of Hiss's guilt was no longer possible and his conclusions could not be examined by other scholars.

SAA's Council drafted an initial "Statement on the Nomination of Allen Weinstein to Become Archivist of the United States" and circulated it to several archival and historical organizations for comment. The statement (see page 4) takes no position on Weinstein's qualifications, but indicates a concern about the process by which he was nominated. And it calls on the Senate Governmental Affairs Committee to schedule open hearings on the nomination in order to ensure that the new Archivist is selected "in accordance with both the letter and the spirit of the 1984 law."

The response to the statement has been encouraging. Within a week, sixteen national and regional organizations from the archival, historical, and library communities had endorsed the statement. Three have been added as this issue goes to press. The statement also has attracted media attention, and articles have appeared in *The Nation*, *Newsday*, the *New York Times*, the *Washington Post*, the *Chronicle of Higher Education*, and on Associated Press News Services.

continued on page 19

[SAA] calls on the Senate Governmental Affairs Committee to schedule open hearings on the nomination in order to ensure that the new Archivist is selected "in accordance with both the letter and the spirit of the 1984 law."

Sudden Nomination for U.S. Archivist Surprises Archivists and Historians

SAA and a growing list of national organizations have called for "appropriate and public discussions and hearings" on the qualifications of Allen Weinstein to replace John Carlin as Archivist of the United States

The following statement was issued on April 14, 2004

We are concerned about the sudden announcement on April 8, 2004, that the White House has nominated Allen Weinstein to become the next Archivist of the United States. Prior to the announcement, there was no consultation with professional organizations of archivists or historians. This is the first time since the National Archives and Records Administration was established as an independent agency that the process of nominating an Archivist of the United States has not been open for public discussion and input. We believe that Professor Weinstein must—through appropriate and public discussions and hearings—demonstrate his ability to meet the criteria that will qualify him to serve as Archivist of the United States.

When former President Ronald Reagan signed the *National Archives and Records Administration Act of 1984* (Public Law 98-497), he said that, "the materials that the Archives safeguards are precious and irreplaceable national treasures and the agency that looks after the historical records of the Federal Government should be accorded a status that is commensurate with its important responsibilities." Earlier in 1984, when the National Archives Act was being discussed, *Senate Report 98-373* cautioned that if the Archivist was appointed "arbitrarily, or motivated by political considerations, the historical records could be impoverished [or] even distorted."

P. L. 98-497 clearly states that, "The Archivist shall be appointed without regard to political affiliations and solely on the basis of the professional qualifications required to perform the duties and responsibilities of the office of Archivist." In 1984, *House Report 98-707* noted, "The committee expects that [determining professional qualifications] will be achieved through consultation with recognized organizations of archivists and historians." The law also states that when the Archivist is replaced, the President "shall communicate the reasons for such removal to each House of Congress." President Bush has not given a reason for the change, and there is no evidence to suggest that it is being made because of John Carlin's resignation.

We agree with these statements and believe that the decision to appoint a new Archivist should be considered in accordance with both the letter and the spirit of the 1984 law.

We call on the Senate Committee on Governmental Affairs to schedule open hearings on this nomination in order to explore more fully 1) the reasons why the Archivist is being replaced and 2) Professor Weinstein's qualifications to become Archivist of the United States. Among other issues, we believe it is important to learn more about Professor Weinstein's:

- Knowledge and understanding of the critical issues confronting NARA and the archival profession generally, especially the challenges of information technology, and the competing demands of public access to government records, privacy, homeland security, and ensuring the authenticity and integrity of all records.
- Thoughts on how NARA should balance competing interests for protecting sensitive or confidential information with those seeking to gain access to records created by government agencies.
- Ideas for continuing essential programs as well as important new archival initiatives, such as the Electronic Records Archives project.
- Thoughts on fully supporting the National Historical Publications and Records Commission (NHPRC), whose grants have been instrumental in starting and supporting the production of published editions of historical documents and in helping to raise the level of archival practice at state and local levels.
- Experience and demonstrated ability to lead and manage a large government agency such as NARA.
- Plans for protecting the professional integrity and political non-partisanship of NARA as a governmental agency.

Society of American Archivists
American Association for State and Local History
American Historical Association
American Library Association
Association for Documentary Editing
Association of Research Libraries
Conference of Inter-Mountain Archivists
Coordinating Council for Women in History
Council of State Historical Records Coordinators
Illinois Library Association, Social Responsibility Forum
Michigan Archival Association
Mid-Atlantic Regional Archives Conference
Midwest Archives Conference
National Association of Government Archives & Records Administrators
National Humanities Alliance
New England Archivists
Northwest Archivists, Inc.
Organization of American Historians
Progressive Librarians Guild
Society of California Archivists
Wisconsin Library Association

U.S. Archivist John Carlin's Letter to the President



National Archives and Records Administration

8601 Adelphi Road
College Park, Maryland 20740-6001

December 19, 2003

Dear Mr. President,

Through two Administrations, I have had the honor to lead the National Archives and Records Administration as the Archivist of the United States. Upon taking the position in June 1995, I made a commitment to our staff and stakeholders to remain at NARA long enough to see its transition from an agency primarily focused on paper records to one positioned to deal with the challenges posed by the electronic records now being created by our Government. At the time I estimated that such a transformation would take eight to ten years. In June I will complete my ninth year as Archivist and with the completion of a major initiative this fall, I believe it will be time for me to look for other opportunities.

Given the historical difficulties of finding and confirming an Archivist since NARA became an independent agency in 1985, I respectfully suggest that the process start this spring. Based on the painful history of acting archivists running the agency for extended periods of time since 1985 (more than two years in both cases), I strongly believe that the best interests of the agency are served by a smooth transition of leadership from me to my successor. Therefore, I will submit my resignation upon the confirmation and swearing in of the Ninth Archivist of the United States.

I want to thank you for the critical support you and your Administration have provided to NARA by recognizing the importance of records and records management to the operations of Government, particularly E-Government, in the 21st century. Your Administration has made us a key partner, through providing budgetary resources and visibility, in addressing many critical Government-wide records issues. During my tenure, I have particularly appreciated the fact that you supported NARA's independence, which is so critical to the credibility of this agency, which is charged with preserving and making available the records that protect citizens' rights, ensure accountability in Government, and tell the story of our history as a nation.

NARA holds in trust for the American people those records that lie at the heart of our democracy. I am immensely grateful for the opportunity I have had to lead this uniquely important agency, which serves not only the citizens of today but all those citizens yet to come.

Sincerely,

JOHN W. CARLIN
Archivist of the United States

NARA's web site is <http://www.archives.gov>

U.S. Supreme Court Asked to Reject Claim That It May Conduct the Public's Business in Secret

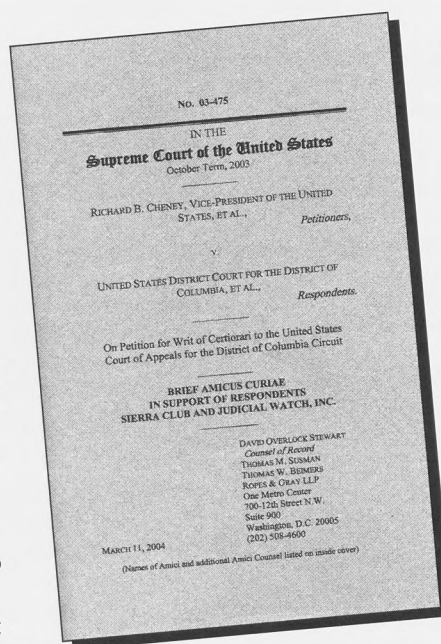
by FRANK DIFULVIO and PATRICE MCDERMOTT, American Library Association

Citing the principle that broad access to government records protects values that are essential to representative democracy, SAA joined with nine other organizations on March 11, 2004, to file an *amicus curiae* brief opposing a claim by the National Energy Policy Development Group that it need not disclose information under the Federal Advisory Committee Act (FACA) regarding deliberations conducted in 2001.

The U.S. Supreme Court should "reject the government's claim that it may conduct the public's business in secret," according to a "friends of the court" (*amici curiae*) brief submitted on March 11 by four leading library associations, the nation's largest archival association, and five public interest organizations in support of the Sierra Club and Judicial Watch, Inc. in the case of *Richard B. Cheney, Vice President of the United States, et. al., v. U.S. District Court for the District of Columbia*. The case concerns the request by the Sierra Club and Judicial Watch for disclosure of who, outside of the government, participated in the vice president's National Energy Policy Development Group. Vice President Cheney has refused to disclose any information about the group.

"The secrecy surrounding Vice President Cheney's energy group only makes Americans distrustful and skeptical of their government," said Common Cause President Chellie Pingree. "It leaves us wondering: Who is benefiting?" John Podesta, president and CEO of the Center for American Progress and a former White House chief of staff, concurred: "Our democratic system depends on public confidence in the workings of our government. Sunlight is essential if that confidence is to be preserved."

In 2002, the federal district court granted the motions of the Sierra Club and Judicial Watch to proceed with discovery about the makeup of the task force. The government appealed the case to the U.S. Court of Appeals for the D.C. Circuit, which in July 2003 refused to overturn the lower court's order.



The government then petitioned the U.S. Supreme Court to take the case, which it agreed to do in December 2003.

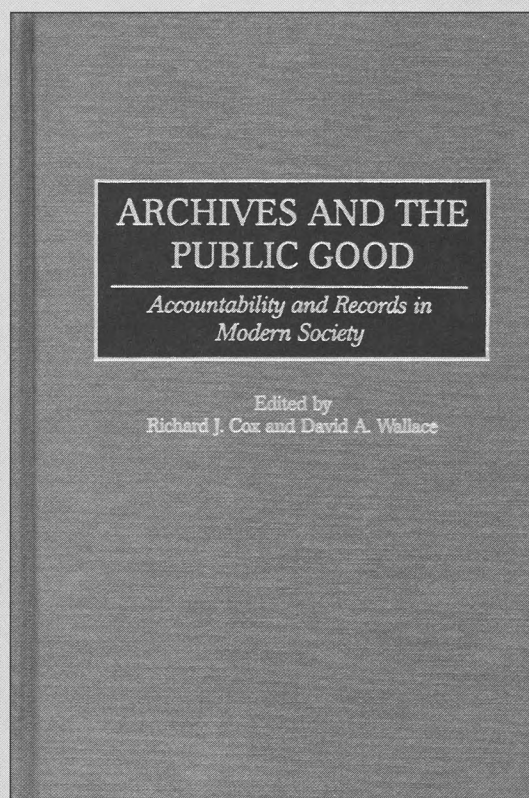
"This administration is fanatically resistant to oversight and public accountability," said People For the American Way Foundation President Ralph G. Neas. "The Supreme Court should prevent obsessive White House secrecy from prevailing over basic constitutional checks and balances."

The amici joining in this brief share the conviction that broad access to government records protects values essential to representative democracy and promotes public participation in public policy. They hold that "Public participation in government can be meaningful only if the people know what officials are doing, and how they are doing it.

Equally, without that information the people can't hold public officials accountable for their actions."

"A free, plural, and inclusive democracy can prosper only when it is continuously subjected to public review and scrutiny," said American Library Association (ALA) Washington Office Executive Director Emily Sheketoff. "History has taught us that secrecy and democracy are like crude oil and pure water—no matter how hard we try to integrate the two, they simply can't co-exist as a single entity," she concluded. ❖

Download the brief in full at:
www.archivists.org/statements/amicus.pdf.



Archives and the Public Good: Accountability and Records in Modern Society

Edited by
Richard J. Cox, David A. Wallace

Struggles over control, access, preservation, destruction, authenticity, accuracy, and other issues demonstrate time and again that records are not mute observers and recordings of activity. Rather, they are frequently struggled over as objects of memory formation and erasure. Fourteen powerful case studies illustrate the importance records play for accountability in society. Focused around four closely related themes—explanation, secrecy, memory, and trust—this volume demonstrates how records compel, shape, distort, and recover social interactions across space and time.

Quorum Books (2002) 344 pp., hard cover

SAA Members \$60 • Nonmembers \$70 • Product code 220



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Richard Pearce-Moses Elected Vice President/President-Elect

by TERESA BRINATI, Director of Publishing

Members of the Society of American Archivists have elected **RICHARD PEARCE-MOSES** vice president. He will begin his one-year term this August, then become SAA's 61st president in 2005–2006. Pearce-Moses is director of Digital Government Information at Arizona State Library, Archives & Public Records.

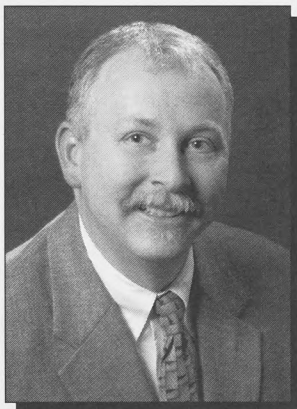
"I look forward to working with the breadth and depth of archivists—from coast to coast and across boundaries; in manuscript collections, government archives and records centers, and corporate and religious archives; and from many diverse cultures," Pearce-Moses said in a recent interview.

A member of SAA since 1988, Pearce-Moses has served the association in a variety of capacities: on Council, Committee on Education and Professional Development, Education Office Advisory Board, Nominating Committee, Committee on Archival Information Exchange, Task Force on Sections and Roundtables, Liaison to USMARC Advisory Board, and chair of the Visual Materials Section.

"Is there any other time when being an archivist could be more exciting? The changing nature of records forces us to rethink our jobs," Pearce-Moses further stated. "We must be advocates, not for records or archives, but for a trustworthy, authentic, and reliable understanding of the past and for the ability to hold individuals, governments, and corporate bodies accountable for their actions. We cannot passively wait for records to come to us, but we must be actively involved with records creators, elected officials and policy makers, and technologists to ensure that records will be created today in a form that will be useful to future patrons."

Pearce-Moses has published numerous articles and two guides to photographic collections, as well as co-taught SAA workshops on managing photographic archives. Currently he is working on *A Glossary of Archival and Records Terminology* for SAA's Archival Fundamentals Series II. He was named an NHPRC Archival Research Fellow in 2002–2003 and the Lila B. Wallace Reader's Digest Museum Collections Accessibility Initiative Research Scholar in 1993–1994.

Candidates for SAA vice president/president-elect were required to answer the following question posed by the Nominating Committee: *Which issues pertaining to our cultural*



SAA has the brand name and the brain power to be the organization that people turn to for authoritative information about records.

— Richard Pearce-Moses

heritage should the president of SAA respond to and how can the president effectively represent the organization's interests to legislators, the scholarly community, the media, allied professionals, and other constituencies?

"As president, I would lead efforts to empower archivists by ensuring that they have the information necessary to do their jobs in the 21st century," Pearce-Moses wrote in response to the committee's question. "I would also work for programs that give archivists the communication and networking skills to reach key audiences in order to explain the role of records in contemporary society."

To accomplish these goals, Pearce-Moses noted that SAA should take leadership to build collaborations with other archival organizations and groups with interest in records, such as historians, genealogists, journalists, and others, to study key issues and give clear voice to archival values. In particular, SAA must work to educate elected officials. This involves monitoring legislation and news stories, and responding quickly.

"SAA has the brand name and the brain power to be the organization that people turn to for authoritative information about records," Pearce-Moses said.

Being an authoritative voice is important because of the changing nature and use of records in modern society. Pearce-Moses believes that

"All archivists must make records and record-

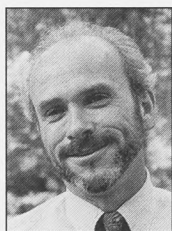
keeping visible to those who create and use records to ensure that they understand the value of records in all formats."

He offered the following suggestions for raising awareness: "We must speak eloquently and passionately about the importance and nature of records.... We can help system designers build technologies that create trustworthy records in formats that can be preserved over time. We can use our knowledge of appraisal to demonstrate how records support accountability and our understanding of the past. We can explain to lawyers and judges what makes records reliable as evidence. We can help businesses and consumers know which records are sufficient to protect their interests. We can show government agencies placing public records on the Internet how to balance access with privacy. We must find some way to reach individuals, so that their email, word processed documents, and digital photos are captured for future manuscript collections." ♦

Mark Duffy, Aimee Felker, and Peter Gottlieb Join Council

SAA members elected Mark Duffy, Aimee Felker, and Peter Gottlieb to Council. Their three-year terms begin this August following the conclusion of the 68th Annual Meeting in Boston, and they will serve through the conference in 2007. They will succeed outgoing Councilors Danna Bell-Russel, David Haury, and Megan Sniffin-Marinoff.

Candidates for Council were required to answer this question posed by the Nominating Committee: *SAA will soon learn more about our profession through a major national survey of archivists. How could SAA use this information to strengthen both the profession and its services to members?* Duffy, Felker, and Gottlieb's respective responses, along with brief biographical sketches, follow.



MARK DUFFY is the director of the Archives of the Episcopal Church USA and a doctoral candidate in the Graduate School of Information Studies, University of Texas at Austin. He has served SAA as chair of the Archivists of Religious Collections Section, Nominating Committee, Committee on Continuing Education and Professional

Development, and Awards Committee.

Duffy cited A*CENSUS as an opportunity to gather and analyze important data about working professionals. "Council's task will be to use that information to evaluate our educational offerings with attention to our niche in nurturing the profession and SAA membership," Duffy wrote in his candidate statement. "Council should take up the survey as one of many tools that enable leadership to be innovative and the membership engaged in advancing the archival community."

Duffy further stated, "Surveys often help to support ideas that have already taken shape at some level, and the proof will be in the subsequent analysis. The surprise may lie in what SAA can learn about the valuable input of others who practice their skills outside the organization." Duffy noted that SAA is fortunate to have models to draw upon, specifically the National Forum on Archival Continuing Education, which has effectively gathered information across a community of interest.

The challenge, according to Duffy, is to sustain collaborative efforts over time. "In this respect, the Society has strengths to offer the whole profession by virtue of its gifted staff, well-developed publications program, and the products of its several task forces on aspects of graduate and continuing education."



AIMEE FELKER is the senior records analyst in the Modern Records Life Cycle Management Division at the National Archives and Records Administration. She is a past president of the New England Archivists. At SAA she has served on the Program Committee, Nominating Committee, Privacy and Confidentiality Roundtable Steering Committee and

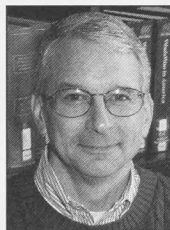
Committee on Regional Archival Activity, and as editor of the

Women's Caucus Newsletter. Currently she is chair of the Joint ARMA/SAA Committee on Archives and Records Management.

Felker also cited the A*CENSUS is an opportunity for SAA to learn more about its members, to identify potential new members, and to initiate alliances with related professional organizations so that the professional needs of archivists continue to be met and records that have enduring value remain accessible.

In her candidate statement, Felker wrote, "Depending on the issue, SAA members may be divided into four distinct groups that overlap and, generally, work together to create one strong professional association...: institutional affiliation, educational background, professional identity, and geographical location. Through the A*CENSUS, SAA will be able to identify how these four groups intersect and how each is unique. With this knowledge, SAA will be better able to develop programs that meet members' needs. . . . By understanding its membership, SAA will become a stronger advocate for the archival profession."

Felker further noted that as a member of Council, she would be an effective advocate for SAA members because of her diverse professional background. Her experience would help her "represent individual members and groups within SAA and to apply the A*CENSUS data in ways that strengthen SAA's primary mission, which is to serve its members in ways that are important to them."



PETER GOTTLIEB is the state archivist and director of the Library and Archives Division, Wisconsin Historical Society. He holds a Ph.D. from the University of Pittsburgh. Gottlieb is a member of the SAA Working Group for the A*CENSUS Project. Other professional activities include serving on the Council for the Midwest Archives

Conference, the Wisconsin Historical Records Advisory Board, and the National Association of Government Archives and Records Administrators Steering Committee.

Gottlieb noted in his candidate statement that for the first time in twenty years SAA's A*CENSUS survey project will collect systematic information about archivists nationwide. SAA can use the data gathered in the survey to improve the profession in several ways: to better plan its membership recruitment and service programs; to enrich its own education offerings and provide valuable data to college and university graduate archival education programs; and to share data with the other archival associations and allied professional organizations.

"In this way, the survey can expand and strengthen SAA while improving its service role to the profession," Gottlieb concluded. "[It] will strengthen collaboration among archivists and other information specialists at the state, regional, and national levels on such major issues as bringing greater diversity into the profession, developing a new generation of archival leaders, and effectively advocating for archival programs."

Laurie Baty, Karen Jean Hunt, and Elisabeth Wittman To Serve on 2005 Nominating Committee

The SAA election also yielded three members to serve on the 2005 Nominating Committee: Laurie Baty, Karen Jean Hunt, and Elisabeth Wittman. The committee is responsible for identifying and selecting next year's slate of candidates. Two members of Council also serve on the Nominating Committee.

Candidates were required to respond to the following question posed by this year's committee: *Please explain how you would participate in developing a slate of candidates that is balanced geographically and also reflects the increasingly diverse nature of archival work as represented by SAA's committees, sections, and roundtables.*



LAURIE BATY is deputy director of the Collections Division at the United States Holocaust Memorial Museum. She is a SAA workshop instructor and editor of the Visual Materials Section newsletter. She has served on the Publications Board and is a past chair of the Committee on the Status of Women.

Baty cited her experiences as a program officer for the National Historical Publications and Records Commission, as a workshop instructor for more than 15 years, and service on various groups within SAA that allowed her to work with a large network of archivists around the country who are reflective of the diverse nature of archival work.

"These professional archival activities have given me a broad professional perspective, a working knowledge of archivists, and a sizeable group of colleagues in which to solicit opinions about the future SAA leadership," Baty noted in her candidate statement. "I believe that many personal and professional perspectives should be represented within the SAA leadership in order for us to be proud of the organization and steer it in a direction that will suit many of our needs."



KAREN JEAN HUNT is the director of the John Hope Franklin Collection of African and African American Documentation at Duke University. She currently serves on the *American Archivist* Editorial Board. Other SAA activities include serving on the Los Angeles Host Committee and the Denver Program Committee.

In her candidate statement, Hunt wrote, "Selecting a slate of candidates from our diverse body of members is central to the success of the next Nominating Committee and SAA. Encouraging service from members outside of our normal 'Leader List' will not only tap new talent, especially from underrepresented groups, but also encourage professional identification for those taking the time to serve."

Hunt added that she would like to see the Nominating Committee reach out to individuals who have "given up" on

service. "Regardless of how we come to SAA, or come back to SAA, I know first hand that the door to service and leadership is always open."



ELISABETH WITTMAN is director for archives and chief archivist at the Evangelical Lutheran Church in America. She is the former chair of the SAA Archivists of Religious Collections Section and has also served on the Program and Awards committees.

In her candidate statement, Wittman wrote, "the position of Nominating Committee member is a difficult one, in that SAA has grown into a large and diverse organization and it is hard to know everyone personally. The Nominating Committee must do its job to maintain a balanced slate."

"As a long-time SAA member, I continue to be impressed with our newer and younger SAA members," Wittman further stated. "More experienced archivists should not be overlooked either, including those who may have run in the past unsuccessfully. All in all, it is not an easy task, but when we make diversity a goal from the outset, we are more likely to reach that goal."

Ballot Box

The 2004 ballot was mailed in February to 3,020 individual members of the Society of American Archivists who were asked to vote for a vice president, three Council members, and three members to serve on the Nominating Committee. Approximately 27.5 percent of the ballots mailed were cast (831).

SAA thanks all candidates for standing for office, congratulates those elected, and welcomes them to important leadership positions.

Trends in SAA Voter Participation

YEAR	BALLOTS MAILED	VOTES CAST	PARTICIPATION %
2004	3,020	831	27.5%
2003	2,961	870	29.3%
2002	2,930	802	27.5%
2001	2,847	828	29%
2000	2,910	879	30%

Thank You!

A special "thank you" to the official SAA ballot counters—Mike Bullington, Roger M. Dahl, Kathleen Feeney, and Becky H. Tousey—for volunteering a morning of their time to tabulate the votes cast in the 2004 SAA elections.



*You snooze,
you lose!*

Support the **SAA Student Scholarship Fund**

Raffle tickets on sale during SAA Boston 2004

\$2 each or 3 tickets for \$5

Tickets available at the Student Poster Session, from Membership Committee Members, and at the Registration Desk

Grand Prize

Complimentary registration for 2005 SAA Annual Meeting in New Orleans

2nd Prize

One set of the Archival Fundamentals Series

Must be present to win

Drawing will take place in the Exhibit Hall
on Friday, Aug. 6, 2004, during Happy Hour.



Image from Sousa Archives and Center for American Music, Music Americana
#12/9/50, University of Illinois at Urbana-Champaign

Feel Like a Kid Again!

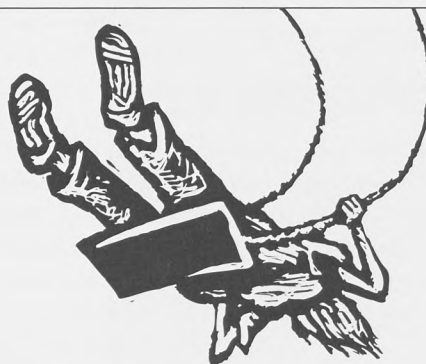
Opening and Closing Receptions at Boston 2004 Annual Meeting Offer Fun for All Ages



Opening Reception: Children's Museum of Boston

Thursday, August 5
7:30-9:30 pm

All Boston 2004 attendees are invited to enjoy the fun and whimsy of the Children's Museum of Boston as it opens its doors for a private reception. A pioneer in interactive exhibitions, CMB's focus is on arts, education, and science.



Closing Reception: Take Me Out to the Ball Park!

Saturday, August 7
6:00-10:30 pm

The Green Monster welcomes SAA revelers to Fenway Park! Enjoy a tour of the park as well as ballpark cuisine and great rock 'n roll behind home plate in The .406 Club, named to honor Ted Williams's 1941 season. (Williams was the last player to break .400.)



For more information about these and other Boston 2004 events, watch the mail for your Preliminary Program or visit www.archivists.org/conference.

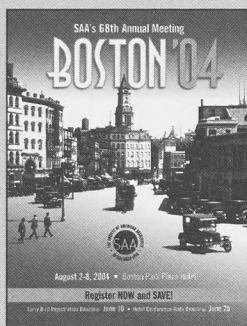
Boston 2004 — No Ordinary Tea Party!

by MARK A. GREENE and CHRISTINE WEIDEMAN, 2004 Program Committee Co-chairs

Interested in how the USA PATRIOT Act can affect your repository and the patron records you keep? Wondering what policies and procedures eBay has in place to deal with stolen materials offered for sale on its Web site? Need concrete suggestions for dealing with a sizable backlog? Then check out the program for Boston 2004, SAA's 68th Annual Meeting, August 2-8—you won't be disappointed! Boston is a terrific conference city, and the Boston 2004 program will make it especially enticing as you plan your professional development calendar for the year.

Read all about it!

The program for SAA's 68th Annual Meeting was mailed to members in April. To request a copy, contact Carlos Salgado at csalgado@archivists.org or 312/922-0140.



The SAA conference program and a wealth of information about Boston are available at www.archivists.org/conference.

- **If you're concerned about issues of access to information**, you'll be especially interested in the Opening Plenary session, featuring Tim Ericson's Presidential Address and a keynote address by ACLU President Nadine Strossen focusing on the USA PATRIOT Act (see page 13 for more details).
- **To showcase the diversity of activity within SAA**, President Tim Ericson invited several groups to explore important topics of their own choosing, including the ALA/SAA/AAM Joint Committee on Archives, Libraries, and Museums; the Archivists and Archives of Color Roundtable; the Business Archives Section; the Council of State Historical Records Coordinators; Native American members; the Joint ARMA/SAA Committee on Archives and Records Management; the National Association of Government Archives and Records Administrators; and the Visual Materials Section.
- **We're continuing the tradition of offering the very popular "Archives Unplugged" sessions**, in which national experts provide basic information on core archival topics. Back by popular demand is Fundamentals of Electronic Records, and new "unpluggeds" include archival management, copyright, managing literary collections, and collection ownership issues. One will help you learn the ins and outs of being active in SAA, and another will provide tips on writing strong SAA session proposals.
- **If you're interested in enhancing your conference experience with more in-depth training**, consider attending one or more of SAA's 1- or

2-day Preconference workshops: Encoded Archival Description; Administration of Photographic Collections; Copyright: The Archivist and the Law; Archival Perspectives in Digital Preservation; Building Digital Collections; Leaky Pipes and Broken Windows; Designing Usable Web Sites; Preserving Digitally Signed Documents; and Oral History: From Planning to Preservation.

- **National legislation and executive orders will be addressed** in sessions that explore implications for archivists, librarians, and civil libertarians of the USA PATRIOT Act, and the impact (positive and negative) of President Bush's Executive Order 13292 on the review and declassification of government records. And our Canadian colleagues will discuss emerging national legislation and public policies that govern the life cycle of Canadian records.
- **You can count on Boston 2004 for information on the core functions** of preservation; collection development; appraisal, arrangement, and description; and reference. You'll have the chance to explore new ideas in preserving moving images, electronic records, recorded sound materials, and scrapbooks. Several archivists will discuss how they use eBay for both collection development and monitoring for stolen items, and an eBay representative will discuss the company's legal procedures and approaches to recovering stolen items. Sessions on the "Black Box" theory 20 years later, managing backlogs, and using standard series descriptions for science, technology, and medical collection materials will appeal to those with processing responsibilities. Reference archivists will discuss how

they promote information literacy in their patrons; how they develop primary resource-based education programs; and the award-winning customer service development work of the United Kingdom National Archives.

- If "digital" is your thing, you'll want to attend sessions devoted to the nuances of digital rights management systems, how desktop computers are used in university environments, establishing and running institutional repositories, managing architectural records in electronic format, and the use patrons make of electronic archival resources. Archivists from Scotland, the Netherlands, and Canada will explain ERPANET, funded by the European Commission, which strives to enhance the preservation of cultural and scientific digital objects.

- And, of course, with Boston at our doorstep, we couldn't resist the opportunity to highlight the remarkable history of the city and of New England in several sessions. One will detail the building of a GIS-based, geospatial archival access tool that provides documentation on Boston's ever-changing roadways, neighborhoods, and landscapes, while another focuses on a grant-funded, multi-institutional project to collect, preserve, and make accessible records on school desegregation in the city. A session on Native American tribes in New England will include talks by a genealogist who works on behalf of tribes seeking federal recognition, a researcher who works for those who oppose recognition, and an archivist for the Mohegan Tribe in Connecticut.

There's no overall theme for Boston 2004—except maybe that there's something important for everyone! From ethical issues to EAD outsourcing, from tracking down copyright ownership in visual materials to future directions of women's history repositories and diversity in the archival profession—you'll have the best opportunity all year to meet, enjoy, and learn from the amazing work of archivists from around the world.

We look forward to seeing YOU at Boston 2004! ♦

SAA and ACLU Presidents to Address Government Secrecy at Boston 2004 Opening Plenary Session

Just 45 days after the September 11 attacks, with virtually no debate, Congress passed the USA PATRIOT Act. According to the ACLU, as well as other organizations from across the political spectrum, many parts of this sweeping legislation take away checks on law enforcement. For example, without a warrant and without probable cause, the FBI now has the power to access your most private medical records, library records, and student records—and prevent anyone from telling you it was done.

Nadine Strossen, president of the American Civil Liberties Union, will join SAA President Tim Ericson for a provocative opening plenary session on Aug. 5, 2004, during SAA's 68th Annual Meeting in Boston. Ericson's

Presidential Address, "Building Our Own Iron Curtain: The Emergence of Secrecy in American Government," will explore the historical development of an administrative structure that allows government officials to operate (or attempt to operate) in secret. Strossen will address the implications of the USA PATRIOT Act for archivists, librarians, and records managers.

"We are delighted to have Nadine Strossen join us in Boston," Ericson said. "Archivists and the ACLU share common concerns, such as access to public records, that are of interest to us not only professionally, but as citizens in a democratic society. We look forward to sharing ideas and concerns with her."

Strossen, professor of law at New York Law School, has received acclaim for her extensive writing, lecturing, and practice in the areas of civil liberties, constitutional law, and international human rights. Since 1991, Strossen has served as ACLU president, the first woman to head the nation's largest and oldest civil liberties organization. Strossen is the author of two books, *Defending Pornography: Free Speech, Sex and the Fight for Women's Rights* and *Speaking of Race, Speaking of Sex: Hate Speech, Civil Rights, and Civil Liberties*. She graduated Phi Beta Kappa from Harvard College (1972) and magna cum laude from Harvard Law School (1975). Before becoming a law professor in 1989, she practiced law for 9 years in Minneapolis (her hometown) and New York City. ♦



Keynote Speaker Nadine Strossen
President, American Civil Liberties Union



Boston by Foot

by SUE KRIEGSMAN, Digital Library Projects
Manager, Harvard University Library

*Don't drive your car into Boston,
The city's just made to get lost in.
You think you know where you are,
But WHERE will you park your darn car?
Tour Boston on foot, cab or train.
Driving? Skip Boston, tour Maine!*

*The Boston Park Plaza's downtown
And it's easy to walk all around.
There's lots to see and to do,
But if walking's no pleasure for you,
You can travel around underground
And get there both safe and quite sound.
We call our subway the "T"
Color-named lines are the key.
So join us in Boston, and roam,
But please leave your car back at home.*

Boston has plenty to offer attendees of SAA's 68th Annual Meeting, August 2-8, 2004, at the Park Plaza Hotel. Almost all of it is easy to take advantage of on foot or by using public transportation. There are even several mapped walking trails through the city; the Boston Police and many pedestrians would be upset if you tried to traverse the walking trails by car.

The **Freedom Trail** is an actual red line painted on the sidewalk which makes it a great tour for people who are afraid of getting lost. The clearly marked 3-mile tour roams from the Boston Common (a beautiful park near the conference hotel), through downtown to the waterfront, up into the North End, over to the USS Constitution Museum, and back. It passes many historic buildings and monuments, such as the Granary Burying Ground where John Hancock, Paul Revere, and Samuel Adams are interred, as well as Paul Revere's house where he resided (pre-interment), the Old State House, Bunker Hill Monument, and Faneuil Hall.

The **Black Heritage Trail** is 1.6 miles long, begins at the State House (also near the Park Plaza Hotel), and moves through some of the old parts of Boston in the Beacon Hill area. The trail includes The Phillips School building, where interracial education was implemented in 1855; the Lewis and Harriet Hayden house, which was a part of the Underground Railroad; and the African Meeting House.

The **Boston Women's Heritage Trail** consists of 9 neighborhood walks. "The Ladies Walk" is around the downtown area (not far from the conference)

Image based on "Boston Common from Beacon Hill, 1905." Courtesy of The Bostonian Society/Old State House. *Editor's note:* Photos published in the March/April 2004 issue of *Archival Outlook* (pp. 8-10), courtesy of The Bostonian Society.

and begins with the Boston Women's Memorial, dedicated to progressive thinkers Abigail Adams, Lucy Stone, and Phillis Wheatley. The trail passes the Massachusetts State House, proceeds past the Paulist Center Chapel, and to the Old South Meeting House, which has been a church museum since 1878. The walk then goes to the Old State House, City Hall Plaza, and ends at Faneuil Hall.

Look at maps of these self-guided tours and you'll see there is some overlap in the locations on the trails (there are links to the trails from the conference Web page). You might as well grab a few friends, each walk the trail of your choice in the morning, and then meet up in the **Faneuil Hall** and **Quincy Market** area for lunch. If none of the pre-mapped walks is ideal, create your own path along, over, or on the **Charles River**, through the city streets and parks, and around area neighborhoods. You can even walk the "wrong" way down one-way streets as long as you don't bring your car.

Know what else is critical to all of this walking? Shoes. The meeting will be steps away from some great shopping (and people watching). **Newbury Street** has an array of upscale fancy shoes, apparel, housewares, and galleries. Or, to see where the real people shop, head in another direction toward the **Downtown Crossing area** and step into Filene's Basement for some bargains.

The other thing your feet can take you to is food . . . mmm, food. Within a 10-minute walking radius of the Park Plaza Hotel you can find a variety of cuisines in any price range: expensive and tasty, inexpensive and tasty, expensive and not tasty, gourmet coffee, or Dunkin Donuts (a local favorite for coffee and snacks). There is American, Indian, Thai, Chinese, Italian, and most important of all . . . ice cream. The local lore is that Massachusetts consumes more ice cream per capita than any other state. Seems silly for a cold weather climate, but in any case there are plenty of ice cream shops near the hotel.

If you would like to explore the area and avoid some wear and tear on your soles, **take a ride on the "T"**—Boston's subway system and the first in the country. The cost is \$1.25 per ride (tokens sold at T stations). There are 62.9 miles of track running among 131 stops, which works out to about 2¢ a mile—much better than any car's gas mileage. The T can get you to and from Logan Airport, Harvard Square, Fenway Park, the Museum of Fine Arts, the Museum of Science, the JFK Library and Museum, or the New England Aquarium. There are also loads of buses around the city (90¢ fare, exact change required), taxis, commuter trains to the suburbs, and Amtrak lines between New England states and up to Canada.

You really won't need your car during the SAA Annual Meeting in Boston. Besides, there are no "drive-in" sessions!

*You won't get very far
If you bring your car,
And it certainly won't put you ahead.
So rest it a week,
And test out your feet,
Or America's first subway instead.*



SAA's 68th Annual Meeting in Boston August 2–8, 2004

*Boston Park Plaza Hotel
64 Arlington Street*

*Boston, MA 02116-3912
617/426-2000, 617/426-5545
www.bostonparkplaza.com*

Registration Fees:

- **Early-Bird** (postmarked by June 10)
Members: \$295; Nonmembers: \$395
- **Advance** (postmarked by July 1)
Members: \$325; Nonmembers: \$425
- **Onsite**
Members: \$345; Nonmembers: \$445
- **One-Day** (Thu., Aug. 5)
Members: \$175; Nonmembers: \$225
- **One-Day** (Fri., Aug. 6, or Sat., Aug. 7)
Members: \$145; Nonmembers: \$195
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Members: \$120; Nonmembers: \$160

Boston Park Plaza Room Rates:

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\$179 double
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Rates are subject to applicable state and local taxes.

Reservations (from within the U.S.): 800/325-3535

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Go to www.starwood.com/sheraton/contact/contact_na.html

The Expanding Vision of SAA's Publications Program

by RICHARD J. COX, SAA Publications Editor and Professor of Archival Studies, University of Pittsburgh

Framed and hanging in my university office is the following quotation by American book collector A. Edward Newton (1863–1940): "The buying of more books than one can read is nothing less than the soul reaching toward infinity, and this passion is the only thing that raises us above the beasts that perish." I like the sentiment because it captures something of both the archival notion of preservation and the continuing frustration of keeping up with the increasing number of words concerning one's lifework. Of course, many archivists find their ability to monitor the professional literature an endless, losing battle as journals expand in number, basic manuals and scholarly monographs steadily pour from presses, and the World Wide Web supports a seemingly nonstop stream of technical reports, case studies, and e-journals related to our field.

Archivists have worried about the volume of professional literature for decades, producing bibliographies and issuing calls for clearinghouses. The need for managing the literature only has gotten greater, even as there have been efforts to create portals into the deepening professional knowledge. The Society of American Archivists, through its publications program, is not trying to add to the profession's information glut, but it is seeking to refine the professional knowledge base as well as trying to assist archivists and others to be able to tap effectively into that knowledge. In other words, SAA's publications program is about much more than just the volumes it can publish.

I suggested some of these issues in my previous essay on the mythology of the one-volume archives textbook that answers all questions and describes all activities and responsibilities both compactly and in a comprehensive fashion (see *Archival Outlook*, March/April 2004, pp.12–13). Every new publication

on archival topics suggests, both explicitly and implicitly, the need for other publications, ranging from research studies to additional descriptive works of neglected basic practices. Every volume has an open-ended nature to it, because the profession's knowledge and application of that knowledge are always changing. Moreover, gaps in our professional literature abound. It is a remarkable thing, for example, that we have no current title on the management of and issues facing religious archives, especially as we regularly read news stories raising concerns about what denominations document and how that

documentation ought to be accessible. (The pedophilia crisis in the Catholic Church is but one example of this.) Likewise, we lack good publications updating business archives and records management in light of the scandals of Enron and WorldCom and the failure of the accounting industry, typified by the collapse of Arthur Andersen (once the symbol of competent and ethical practice). These are but a few examples of a long list of needs.

During the past few years SAA has expanded its publications program in response to needs like these. When I entered the profession, SAA published *The American Archivist*. A few years later, it started a newsletter. Then, in the mid-1970s it published its first non-serial publication on archival finding aids and soon, with the assistance

of external funding, was publishing the first of its basic manuals of practice. The titles grew steadily in number through the 1980s and 1990s, often proceeding in a fairly serendipitous manner as groups and individuals within SAA suggested new publication projects.

The Publications Board is now working hard to expand the vision of the SAA publications program in order to meet the

**...It is our aim to make the
SAA publications catalog
the primary source for
archivists, manuscript
curators, and other
records and preservation
professionals when seeking
relevant and timely
information for their work.**

needs of a changing and continuously challenged profession. First, we have established five SAA publication series, some familiar and others new. These series include:

- Archival Fundamentals (basic manuals of practice);
- Archival Classics (featuring reprints or new collections of older publications with pivotal importance to the profession);
- Archival Readers (collections of both new and previously published essays intended to supplement the descriptions of foundational theory and practice in the Archival Fundamentals Series);
- International Archival Studies Readers (collections of both new and previously published essays intended to provide glimpses of archival work and knowledge outside of North America); and
- Archival Cases and Case Studies (examining archival work in a variety of institutional types and with a variety of media).

The types of publications cover all aspects of archival work and also can respond to the needs of archivists from the novice to the most experienced professional. These series will extend from basic practice to more theoretical musings.

At present we have titles underway in each of these series. By the end of this year we will have a couple of volumes in the new Archival Fundamentals Series, including Michael Kurtz's *Managing Archives and Manuscript Repositories* and Mary Jo Pugh's *Providing Reference Services for Archives and Manuscripts*. In the Archival Classics series, my own *Lester J. Cappon and the Relationship of History, Archives, and Scholarship in the Golden Age of Archival Theory* will appear. A new reader, *Museum Archives: An Introduction*, includes the work of thirteen contributors. Angelika Menne-Haritz is at work on the first of the new International Archival Studies Readers, *Germanic Archival Studies*. And the Archival Cases and Case Studies series will make an appearance with the publication of the proceedings of a conference held at the University of Liverpool, edited by Michael Cook, Margaret Procter, and Caroline William and with the working title of *Political Pressures and the Archival Record*. This provides a good view of the diversity of new publications being worked on by SAA.

SAA is also working toward building its publications catalog into a central clearinghouse of resources about the profession, its mission, and its practices. We are acquiring titles from other publishers to build a mixed catalog of volumes with a range of orientation to research and scholarship, practice and application. We are expanding the publications catalog to include volumes of public scholarship (trade publications with a broader audience) with implications for archival work. And, finally, SAA is also interested in adding to the publications catalog links to online publications and resources. Over time, and with limited resources, it is our aim to make the SAA publications catalog the primary source for archivists, manuscript curators, and other records and preservation professionals when seeking relevant and timely information for their work. The clearinghouse function will be discussed in more detail in a future essay. ♦

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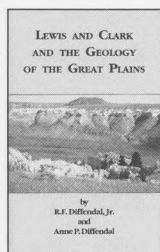
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ANNE P. DIFFENDAL and her husband, Robert F. Diffendal Jr., a research geologist at the University of Nebraska-Lincoln, spent parts of three years traveling the route of Meriwether Lewis and William Clark. The result of the couple's expeditions is two guidebooks, one on Nebraska and the other on the Great Plains, that locate sites along the route similar to what Lewis and Clark saw. *Lewis*

and *Clark and the Geology of the Great Plains* and *Lewis and Clark and the Geology of Nebraska and Parts of Adjacent States* mark the 200th anniversary this summer of the explorers' time in Nebraska. The Diffendals' books match Lewis and Clark's journal entries and include pictures along the route as well as directions for the modern-day traveler and explanations for the geology of the land forms. For more information about the books, contact csdsales@unl.edu.

MELVIN G. HOLLI, professor of history at the University of Illinois at Chicago, recently co-authored with Paul Green *World War II: Chicago* (Arcadia Publishing, Nov. 2003), which presents a vivid photographic history of this most influential time. He also contributed a piece on Finland's WWII Ski Troops to a winter issue of *Skiing Heritage*, the journal of the International Skiing History Association.



ERIC KETELAAR has been appointed an adjunct and honorary professor at the School of Information Management and Systems, Monash University, Victoria, Australia. In this capacity Ketelaar will spend several weeks at Monash each year to present at graduate advisory and research seminars; lead work-

shops and briefings for senior Australian archives and records professionals on various research topics; and provide advice on the theoretical foundation of the programs within the School of Information Management and Systems. Ketelaar is currently Professor of Archivistics at the University of Amsterdam. Last year Queen Beatrix nominated him an Officer of the Order of Oranje-Nassau for his accomplishments as an educator, scholar, and legal expert in the field of archives in the Netherlands and abroad.

NICHOLAS OLSBERG, director of the Canadian Centre for Architecture, retired April 30, 2004. Olsberg joined CCA in 1989 as its first head of collections, became its first chief curator in 1991, and was appointed director in 2001. Prior to joining CCA, Olsberg served as founding head of the Archives of the History of Art at the Getty Center for the History of Art and the Humanities. He directed the Master's Program in History and Archival Methods at the University of Massachusetts, Boston, from 1979 to 1985 and served as archivist of the Commonwealth of Massachusetts between 1976 and 1979. From 1974 to 1976, Olsberg was Visiting Fellow in History at the Johns Hopkins University and prior to

that served as editor of the Colonial and State Records of South Carolina for a period of seven years. A native of Cheshire, England, Olsberg is a graduate of Oxford University and holds a doctorate from the University of South Carolina.

GEOFFREY D. REYNOLDS, director of the Joint Archives of Holland, was promoted to the rank of associate professor at Hope College. Reynolds has been director of the archives since 2001. Prior to that he served for four years as collections archivist.



JUDITH SCHIFF, chief research archivist at Yale University, was recently profiled in *Perspectives*, the magazine of the American Historical Association. "A Life with the Archives" in the March issue features AHA

President Jonathan Spence in conversation with Schiff about her long and fascinating career. "In addition to facilitating the research of others, I believe that one of the most rewarding aspects of an archivist's career is to directly utilize the archives for the education and enjoyment of the community," Schiff noted in the interview. Visit www.historians.org/Perspectives/Issues/2004/0403/0403pre1.cfm.



MICHAEL O. SMITH was appointed director of the Walter P. Reuther Library at Wayne State University in January. Smith, who served as interim director for 15 months prior to the appointment, has been with the Reuther for 14 years serving in various capacities including archivist. The author of numerous journal

articles, book reviews and co-author of three books, Smith has also served as curator for several creative shows and exhibits and has written and produced projects for television. In 1999, he received the Telly Award as producer/writer of "Forjando Una Comunidad: A History of Mexicans in Detroit," a production of the Walter P. Reuther Library and Wayne State University Television.



Fond Farewell, Patti!

SAA Co-Director of Education **PATTI O'HARA** will be resigning her position effective May 28, 2004. Patti, her husband Richard, and her son Patrick, will be moving to Boise, Idaho, where

Richard has accepted a new job.

Patti joined the staff of SAA in November 2000 along with her "partner in crime," Solveig DeSutter. Solveig will be staying on as SAA's Director of Education.

"I will miss having met and worked with such amazing SAA members from all over the U.S. and the hard working staff here in our little headquarters on Wells Street," Patti said. We'll miss you too, Patti!

Obituary



LYDIA KINGA PERZYNSKA, 54, passed away April 12, 2004, in Houston, after several months' struggle with cancer.

Kinga was a very active member of the archival community from the local to the international level, and mentor to students and professionals alike. Born in Poznan, Poland, she received her master's degree at the Adam Mickiewicz University in 1976. She moved to the United States in 1984 and began work at the Santa Barbara Museum of Natural History. In 1988, she moved to Austin and joined the University of Texas' Harry Ransom Humanities Research Center staff. She was Director of the Catholic Archives of Texas from 1990 to 2001, where she was involved in creative outreach and fund-raising activities for the Catholic Archives.

She was involved in a number of professional activities to advance the concerns of archivists of religion during this period, and served as chair of the Archivists of Religious Collections Section of the Society of American Archivists (SAA) from 1997 to 1999. In early 2002, Kinga became Head of Special Collections, Fondren Library, Rice University, where even during this short time, she brought in many valuable research collections and developed positive donor and community relationships. Kinga enjoyed working with new members of the profession. From 2001 to 2003, she taught a graduate course in the management of archival records at Texas State University in San Marcos.

Kinga was secretary for the Archivists of Churches and Religious Denominations of the International Council

on Archives, and a member of SAA and the Society of Southwest Archivists. She was also the first woman named to the Pontifical Commission for the Cultural Heritage of the Church, Vatican City, where she visited in 2003 and was granted an audience with Pope John Paul II. Kinga was recognized by her peers on many occasions, including the Carlos Eduardo Castaneda Award from the Texas Catholic Historical Society (1996) and the Sister M. Claude Lane Award (2001) from the Society of Southwest Archivists and Society of American Archivists in recognition of her significant contributions to the field of religious archives. She had recently served on the Program Committee for the SAA annual meeting held in Los Angeles in 2003. Kinga maintained strong ties to the Polish communities here in the U.S., as evidenced by her service as a board member for the Texas Chapter of the Kosciuszko Foundation, dedicated to increasing American understanding of Polish culture and history.

Kinga is survived by her daughter, Ruta, and husband, Bogdan; parents Ryszard and Genowefa; and many other loving relatives and friends. Kinga will be remembered for the many ways she touched our personal and professional lives, and for her sharp mind, her kindness, her tireless passion and energy, and her particular and delightful wit. Memorial gifts in honor of Kinga may be made to the Multiple Myeloma Foundation: www.multiplemyeloma.org/foundation.

Cards may be sent to: Ruta and Bogdan Perzynska, c/o Woodson Research Center, Rice University, Fondren Library-MS 44, PO Box 1892, Houston, TX 77251-1892.

—Rice University

President's Message

continued from page 3

SAA Vice President Rand Jimerson is working with representatives from the Council of State Historical Records Coordinators (COSHRC) and the National Association of Government Archives and Records Administrators (NAGARA) to draft a list of qualifications for the next Archivist, as well as suggested questions for the Senate Committee to ask the nominee. The SAA/COSHRC/NAGARA group is incorporating suggestions from regional archival associations and individuals who have contacted SAA about the nomination.

The story is ongoing. Given the opportunity, SAA will

interview the nominee (as we have in previous searches). We are encouraged by the spirit of cooperation shown by allied professional associations, and we are grateful for the interest that individual members have expressed by their comments, suggestions, and words of support. The experience thus far reinforces the sense that archivists and others—at the national and regional level—have much in common. Regardless of the outcome of this nomination, we hope it will result in a foundation of cooperation on which we can build as the next issue arises. ♦



NARA to Accession First Major Body of Electronic Records

This spring, the National Archives and Records Administration is marking a milestone in its stewardship of the records of the federal government with the receipt of the first major body of electronic textual records we have ever accessioned.

These important records are the first increment of electronic documents that contain cable communications between the U.S. State Department in Washington and foreign service posts all over the world, other federal agencies, Congress, the public, and foreign embassies and consulates in the United States. They date from July 1973 to December 1974—a historic period for our nation.

After a period of processing, these history-rich electronic documents will be available to the public via the Internet through our Access to Archival Databases (AAD), the first publicly accessible application developed under our Electronic Records Archives (ERA) program.

In an April 13 ceremony at the State Department, where I accepted from Secretary of State Colin Powell the first installment of these electronic records, NARA and the State Department also signed a Memorandum of Understanding for a research partnership between NARA and the department.

Under the partnership, our ERA program and the department's State Messaging and Archival Retrieval Toolset, known as SMART, will test how ERA will accession records from the department in the future and resolve any problems. This activity will involve NARA's Virtual Archives Laboratory in College Park, where our staff tests technology related to the ERA.

The joint research project may have broader implications. The results of the research may help NARA, as the lead agency for the Electronic Records Management E-Government Initiative, to develop more standardized electronic records transfer methods for all federal agencies. This could, in turn, help improve access to records for the public.

The importance of this accession is underscored by the fact that here at NARA, State Department records and other records dealing with U.S. international affairs are the second most heavily used category of records after genealogical records. Moreover, these State Department records will be the starting point for American historians, students, and others who want to research U.S. foreign relations during this period in our history.

But they will also be important for historians, students, and others from foreign countries, where records of the decisions of their public officials, the actions of government, and events in their nation's history are not available to the public—or simply do not exist. Now, these international researchers can learn

about their own country's history by reading what our diplomats were saying about events in their countries as those events happened.

The period covered by these records, 1973 to 1974, during which Henry Kissinger was secretary of state, saw some dramatic changes in the United States and the world. The war in Vietnam was winding down as the United States was disengaging from the Southeast Asian conflict. War erupted once again in the Middle East, followed by efforts for peace through shuttle diplomacy involving Israel and its Arab neighbors. Our relations with the People's Republic of China were beginning their long road to normalization, and we were engaged in détente with the Soviet Union. The Watergate scandal drove Richard Nixon from the presidency and replaced him with a man all but unknown to the rest of the world, Gerald Ford.

After the records are processed, we plan to have all fully releasable cables available on AAD. There, either the document itself or a finding aid can be accessed on the Internet. In

fact, it is just this kind of collection of records—the day-to-day chronicles of a cabinet-level department—for which AAD was designed. Through AAD, researchers will be able to access all these records, except those that are classified or restricted. By entering the appropriate key words, researchers can find the document they're looking for through the Internet, download it into

their home or office computer, or print it out.

The accessioning of these records comes after years of work by a number of individuals at the State Department and here at NARA. The Department of State's Office of IRM Programs and Services reviewed these records for security classified materials and prepared the records for transfer to us. The department's Advisory Committee on Historical Diplomatic Documentation, made up of historians, political scientists, archivists, international lawyers, and other social scientists who are distinguished in the field of U.S. foreign relations, performed a valuable service in moving this process along.

Here at NARA, credit goes to our Office of Records Services-Washington, D.C. The accessioning of these State Department records is important not only for the rich trove they will provide for researchers from all over the world, but also for providing us a preview of the way we will operate when the ERA is operational.

Editor's Note: This column was received prior to the April 8 announcement of Allen Weinstein's nomination to become Archivist of the United States.

At NARA, State Department records and other records dealing with U.S. foreign affairs are the second most heavily used category of records . . .

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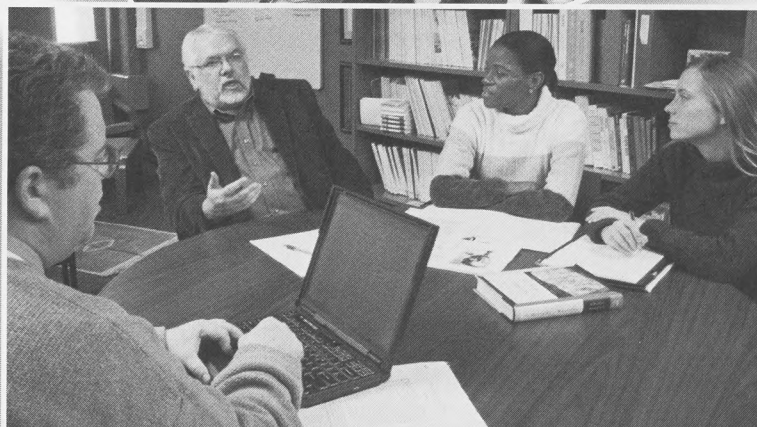
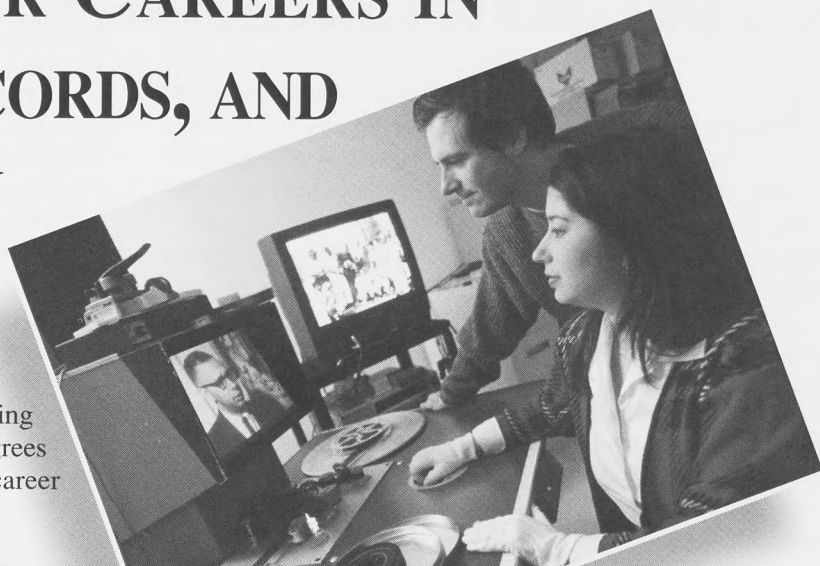
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Please contact Professor Richard J. Cox, School of Information Sciences, University of Pittsburgh: rcox@mail.sis.pitt.edu or 412-624-3245. Visit the School's Web site at www.sis.pitt.edu



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History for Sale on Popular Internet Site

SAA, COSHRC & NAGARA Issue Joint Statement on "Sale of Historical Public Records on eBay"

During the last couple of years, more and more stolen and illegally obtained historic artifacts and manuscripts have shown up on various Internet auction sites. One of the largest and most popular of these sites is eBay.com. Here one can find historic objects for sale ranging from Bill Clinton's boyhood home to presidential autographs, manuscript material, and even booty from sunken Spanish galleons.

Manuscript material and public records, some of which are stolen from state archives, are also increasingly showing up on eBay. In the last two years documents believed to have been stolen from state archives in Rhode Island, Maine, Delaware, and Tennessee have been spotted. The growing magnitude of the problem led the governing bodies of the Society of American Archivists (SAA), the Council of State Historical Records Coordinators (COSHRC), and the National Association of Government Archives and Records Administrators (NAGARA) to try to do something about it. A joint ad-hoc committee met in January 2003 and agreed there was a need to communicate with eBay regarding the sale of historical public records. The results of their work—a "Statement Regarding the Sale of Historical Public Records on e-Bay"—has now been posted: www.coshrc.org/issues/publ-rec-auctions.htm.

The statement declares that historical records of government agencies "should remain where they are available for public inspection," and that their disappearance into private hands deprives the public of access to important details concerning our collective history. "To protect the integrity of the public record" the groups "respectfully request eBay's assistance in alerting its users to the ramification of the sale of historical public records."

To meet this goal, the three organizations suggest that eBay alert users to the ramifications of the sale of illegally obtained historical public records and direct customers to a site (still to be developed) that will help train people how to distinguish between the kinds of records that can and should not be sold. The site will also provide eBay users with access to expert advice to answer questions relating to questionable documents. And, it will offer direct links to relevant National Archives and Records Administration sites, including those that excerpt relevant federal and state legislation relating to the illegal possession of our nation's documentary heritage.

The drafters of the statement report that eBay has generally been cooperative when stolen historical records have come to their attention. There is every reason to believe that the statement will continue to advance that cooperative relationship.

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Controversial Ruling on Scholarly Publishing Overturned

The U.S. Treasury Office of Foreign Assets Control (OFAC) recently rendered a series of decisions concluding that peer reviewing and editing of works by authors who live or work in embargoed countries by U.S. publishers is against the law. The decisions had significant First Amendment implications and already appear to be having a chilling effect on the publication of journal articles and books by authors living and working in such countries as Iraq and Iran.

In 1977, Congress enacted the International Emergency Economic Powers Act (IEEPA), legislation that enables the president to impose sanctions on countries whose actions threaten American national security and to establish guidelines to regulate trade with hostile nations. The law seeks to ensure that when economic and other sanctions are imposed by the government, actions by American citizens will not assist enemies of the United States. The penalties for violating the law are steep: fines up to \$1 million and prison terms for up to ten years may be imposed.

But in 1988, Congress passed "the Berman Amendment" to IEEPA that stipulates that transactions involving "information and informational materials" (i.e., printed materials including scholarly journal articles, videotapes, CD-ROMS, and other modern communications media) are generally exempt from such sanctions.

The Treasury Department, however, took the position that the Berman Amendment did not exempt from regulation certain types of information. For example, OFAC maintained that editors of publications may not edit or alter the works of a scholar who resides in a sanctioned nation (i.e., Iran, Cuba, Iraq, Libya, North Korea, and the Sudan), as such revisions constituted a "substantive enhancement" to the originating author's work and thus created a "benefit" to a sanctioned nation. Critics maintained that on its face OFAC's interpretation of law is unconstitutional. Representative Howard Berman (D-CA), who wrote the amendment exempting informational materials, characterized the Bush administration's position as "patently absurd" (see www.house.gov/apps/list/speech/ca28_berman/newcomb_letter.html).

According to OFAC, the government needed to make a distinction between "works in being" and "works in progress." Scientific, technical, scholarly, and popular works that originated from sanctioned countries could have been published provided manuscript materials did not deviate from a camera-ready version of an article or manuscript supplied by a scholar. If a manuscript was edited or received any "substantive enhancement," the work could not be published in an edited form unless it is approved and sanctioned under license from OFAC. The agency also determined that peer review of journal articles is permitted, provided that not even a comma is altered in the original document.

On April 2, 2004, the one publisher known to have applied for an OFAC license to publish in October 2003—the Institute of Electrical and Electronics Engineers—received a

letter from OFAC stating that the government had concluded that editing and publishing was "not constrained" by regulations. The ruling eliminates potentially disturbing U.S. government intrusions on the scholarly publishing process.

Court Dismisses Presidential Records Suit

In November 2001, President George W. Bush issued Executive Order (EO) 13233 that purported to "further implement" the Presidential Records Act (PRA) of 1978. Based on concerns focusing on the Bush administration's effort to delay the release of some of Ronald Reagan's presidential records, a coalition of archival (including the Society of American Archivists), historical, and anti-government secrecy organizations and a number of scholars filed suit in federal court contending that the EO was an impermissible exercise of executive power. For nearly three years the suit languished in the U.S. District Court for the District of Columbia. On March 28, 2004, Judge Colleen Kollar-Kotelly dismissed the plaintiff's suit.

The judge claimed since the Reagan documents that were the subject of litigation had been released (with the exception of 11 documents [a total of 74 pages] that she maintained were being "properly withheld" based on President Bush's decision "to assert constitutionally based privilege in concurrence with former President Reagan"), the claim was no longer justiciable.

According to Public Citizen Litigation Group's Scott Nelson, the attorney handling the case, the plaintiffs have 60 days in which to appeal and a shorter amount of time to request an amendment to the judgement. Because there may be a number of errors in the interpretation of fact in the ruling, and because 74 pages are still being withheld by the Bush administration and, in fact, are under "administrative appeal," the suit may still be justiciable. A decision on whether to challenge the judge's ruling will be made by the plaintiffs in coming weeks.

Thanks to the Federation of American Scientists, the ruling by Judge Colleen Kollar-Kotelly may be accessed at www.fas.org/sgp/jud/aha.pdf.

Giuliani Papers Update

When Mayor Rudolph W. Giuliani left New York's City Hall at the end of 2001, he decided not to send his mayoral papers to the city's municipal archives as previous mayors had, but instead turned them over to private archivists for processing. The mayor argued that the private firm would be able to make his papers research-ready more quickly than could the municipal archives. The project also raised some concern as it was to be funded by a non-profit group that was controlled by Giuliani. Critics alleged that private archivists would be directed to screen out any papers that would cast a blemish on Giuliani's administration. Saul S. Cohen, president of the Rudolph W. Giuliani Center for Urban Leadership, stated that more than 900 of the 2,118 boxes of papers have been processed and sent to the municipal archives, and that all the boxes—containing an estimated five million pages—were expected to be redeposited in the city archives by mid-2005.



New Film Preservation Guides

The National Film Preservation Foundation (NFPF) recently announced the publication of two new guides to assist archives, libraries, and museums in preserving their films. These projects were made possible through a grant from The Andrew W. Mellon Foundation.

The Film Preservation Guide: The Basics for Archives, Libraries, and Museums is written specifically for collection professionals without prior film preservation training. Illustrated with photographs prepared by George Eastman House, the publication traces the path of film through the preservation process, from acquisition to exhibition, and describes methods for handling, duplicating, making available, and storing motion pictures that are practical for research collections of 8mm, 16mm, and 35mm film. The 138-page guide includes a glossary, index, equipment and vendor lists, and case studies. Free copies of the guide can be downloaded from the NFPF Web site (www.filmpreservation.org) or requested in book form by mail (\$8 fee for domestic shipping and \$12 for international requests, payable in advance for each copy).

The IPI Media Storage Quick Reference is designed for institutions that store films as part of mixed media collections. Developed by the Image Permanence Institute of the Rochester Institute of Technology, the 10-page reference tool with look-up wheel summarizes the key preservation issues for motion picture film, glass plate photographic negatives, audiotape, videotape, DVDs, CDs, and paper prints, and provides charts comparing how varying temperature conditions affect the long-term stability of each material. Free copies of the IPI booklet can be downloaded from the IPI Web site (www.rit.edu/ipi), which also features an interactive Internet version of the wheel.

Simmons, Harvard Team to Help Devastated Iraqi Libraries

Responding to the devastating effects of war on Iraqi libraries, the Simmons Graduate School of Library and Information Science (GSLIS) and the Harvard University library system are launching a joint program to provide training for Iraqi librarians and archivists to help modernize Iraqi libraries and address the country's serious shortage of librarians. The National Endowment for the Humanities (NEH) has awarded Simmons and Harvard \$100,000 for the two-year project. The grant is part of the NEH program "Recovering Iraq's Past," which funds projects to help rebuild Iraq's cultural heritage.

The program will begin in May, when a team of Simmons faculty and Harvard librarians meet with Iraqi librarians in Amman, Jordan, for a curriculum planning retreat. The Iraqis will identify their needs for training to rebuild collections and to modernize their library systems. Training areas may include preservation, cataloging, collection development and management, and automation and online information systems. Subsequently, Simmons faculty will teach graduate library courses for Iraqi librarians. In collaboration with Harvard librarians, they will oversee a series of special projects and serve as long-term mentors via the Internet.

Michele Cloonan, dean of the Simmons GSLIS and principal investigator for the NEH grant, noted that more than two decades of war and economic sanctions, as well as the chaos of the recent regime change, have left the centuries-old Iraqi book and manuscript collections with a "vast array of problems" and few librarians with contemporary professional training and expertise.

In addition to taking library and archives courses, the Iraqis will work with Simmons and Harvard library specialists on special projects that the Iraqis identify as most needed to rebuild their contemporary and historic collections and to modernize their library systems.

American Heritage Center Debuts Redesigned Web Site

The University of Wyoming's American Heritage Center (AHC) has recently updated the design of its award-winning Web site at www.uwyo.edu/ahc. Users now have access to information about how to use AHC collections, links to collection information including guides, finding aids and the online catalog, virtual exhibits, and digital projects, educational and outreach programs and events, an online store, information on how to make a gift, and a list of teacher resources. Other features to eventually be incorporated include AHC faculty presentations, more online forms and policy documents, and browsing AHC collections according to subject areas.

A Web task force composed of AHC faculty and staff members Anne Guzzo, Anne Marie Lane, Joseph Hunter, Steve Bangerter, Tony Wickersham, and chair Mark Shelstad convened in 2003 with the purpose of analyzing the structure and content of the current site and making recommendations to improve the public's ability to navigate the site. The task force reviewed other archives', museums', and historical societies' Web sites in the U.S. and Canada made available on the Repositories of Primary Sources Web site.

Two Web Exhibits at the University of Virginia

Two Web exhibits opened recently at the Claude Moore Health Sciences Library, University of Virginia.

"Eugenics: Three Generations, No Imbeciles: Virginia, Eugenics & Buck v. Bell" (www.healthsystem.virginia.edu/internet/library/historical/eugenics/), which was created by the library's Historical Collections & Services staff, traces the origins of the pseudo-science of eugenics, explores its history in Virginia, examines the case of Carrie Buck in *Buck v. Bell*, shows the impact of the ruling both nationwide and abroad, and provides a bibliography and links to related Web sites. "It is better for all the world if, instead of waiting to execute degenerate offspring for crime or to let them starve for their imbecility, society can prevent those who are manifestly unfit from continuing their kind . . . Three generations of imbeciles are enough," stated Supreme Court Justice Oliver Wendell Holmes, Jr., in *Buck v. Bell*. Writing for the majority in the Supreme Court's affirmative decision of this landmark case, Justice Holmes described Charlottesville, Virginia, native Carrie Buck as the

"probable potential parent of socially inadequate offspring, likewise afflicted," stating that "her welfare and that of society will be promoted by her sterilization."

On May 2, 1927, the United States Supreme Court upheld the Virginia Eugenical Sterilization Law and, on October 19, 1927, seventeen-year-old Carrie Buck became the first person in Virginia sterilized under the new law. Other states quickly followed Virginia's lead and Carrie, unfortunately, was the first of more than 60,000 American citizens subjected to compulsory sterilization. On May 2, 2002, Virginia Governor Mark R. Warner offered the "Commonwealth's sincere apology for Virginia's participation in eugenics," noting that "the eugenics movement was a shameful effort in which state government never should have been involved."

The Philip S. Hench Walter Reed Yellow Fever Collection (<http://yellowfever.lib.virginia.edu>), recipient of SAA's 2003 Waldo Leland Gifford Award for excellence and usefulness in the field of archival history, theory, or practice, has recently been expanded. A second digitization phase, completed in January, added about 1,925 documents and photographs to the existing Web site, making available a grand total of 7,424 items. Every document in this vast and important public health collection is fully searchable. Some avenues for exploration using the collection include the history of medicine and science, social history, military history, biographical information on the principal players in an astonishingly successful public health investigation and campaign, the history of family and interpersonal relationships in the nineteenth century, tropical medicine, and biomedical ethics.

Emory Acquires Library of Carter G. Woodson

Emory University's Special Collections and Archives Division recently acquired the library of Carter G. Woodson and the Association for the Study of African American Life and History. Two fellowships in Woodson's name will be created to encourage scholars to work with the library. Emory will preserve and catalog the collection and will publish a printed catalog. Woodson (1875-1950) earned his Ph.D. in history from Harvard University in 1912. He founded the Association for the Study of Negro Life and History and in 1916 established the *Journal of Negro History*, for many years the premier scholarly journal focused on African American history and culture. In 1921 he founded Associated Publishers, which during his lifetime became the most important black-owned publishing house in the U.S. In 1926 he organized the first Negro History Week, now celebrated each February as Black History Month.

New Web Link

The Chicago Province Archives of the Society of the Divine Word recently established an online presence at www.divineword.org/archives.asp. Information is available about the archives' mission, holdings, special interest areas, and guidelines for researchers. The archivist, Marcia Stein, may be reached at mstein@uscsvd.org.



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International Protection of Cultural Property

The Second Protocol of the Hague Convention on the Protection of Cultural Property in the Event of Armed Conflict came into force on March 9, 2004. To come into force the Protocol required 20 states to accede to it. With Costa Rica's accession in December 2003, the requisite number of signers was achieved. The Second Protocol greatly strengthens and clarifies cultural protection and it includes the designation of a new category of cultural property under Enhanced Protection. It also establishes an Intergovernmental Committee responsible for supervising the implementation of the Second Protocol and an International Fund for the Protection of Cultural Heritage. Other states that have ratified the Second Protocol are: Argentina, Austria, Azerbaijan, Belarus, Bulgaria, Cyprus, El Salvador, Equatorial Guinea, Gabon, Honduras, Libyan Arab Jamahiriya, Lithuania, the former Yugoslav Republic of Macedonia, Mexico, Nicaragua, Panama, Qatar, Serbia and Montenegro, and Spain.

International Reports on Electronic Records

The International Council on Archives (ICA) recently published two reports on electronic records and the results of two surveys of current practices regarding electronic records strategies in archival institutions worldwide. All are available online at www.ica.org.

- *ICA Study 13-2: Authenticity of Electronic Records: A Report Prepared for UNESCO and the International Council on Archives*, by Laura Millar representing the International Records Management Trust (2004).
- *ICA Study 13-1: Authenticity of Electronic Records: A Report by ICA to UNESCO*, by the ICA Committee on Archival Legal Matters (2002).
- *Appraisal and Selection of Documents: Report of the International Survey*, by Ewa Rosowska of the Polish State Archives, for the European Regional Branch of ICA (EURBICA), 2003.
- *National and Federal Archives: Results of a Survey of Category "A" Members of ICA*, by Chiyoko Ogawa of Documenting Japan International, for CITRA Marseille (2002).

Access to Information in South Africa

In April 2003 the South African History Archive (SAHA) requested access to certain State Security Council files from the South African National Archives. The request was filed under the Promotion of Access to Information Act (PAIA). The files in question, 17 of them, were in the public domain and documented South Africa's efforts to destabilize neighboring countries during the period 1982-1990. Response to requests must be made within 30 days of filing. In this case, the National Archives referred the matter to the South African National Intelligence Agency (NIA). After seven months of waiting for a response, SAHA submitted an internal appeal to

the Minister of Arts and Culture. On Feb. 6, 2004, SAHA was granted access to all the files requested except for two, which could not be found.

As SAHA Director Verne Harris noted in reporting on this access victory, "This case illustrates at once the utility of PAIA and its limitations. On the one hand, unqualified access to 15 of the 17 files has been secured. On the other, success required the deployment of significant resources over a period of 10 months. PAIA's timeframes, and requirements in relation to lost or missing files, have been ignored. The ultimate lesson of this case is simple—despite our constitution's enshrining of freedom of information, the freedom must always be fought for."

Cyclone Damages Pacific Island Archives

Cyclone Heta struck the Pacific island of Niue in early January causing extensive devastation across the island. The Niue Cultural Center was flattened and the Archives and Library of Niue were badly damaged. In February, through funding provided by Archives New Zealand, the National Library of New Zealand and NZAid, two conservators arrived on Niue to assess the damage and provide assistance to the archives and library staff. Using preservation supplies and new records cartons that they brought with them, the conservators led the effort to dry, rehouse, and reshelve archival materials damaged by the cyclone. To read a report and see photographs of archival disaster response on Niue, visit www.archivenet.gov.au/archives/parbica/parbica_main.htm.

National Archives Complex Planned in France

French President Jacques Chirac announced in March the decision to begin the planning and construction of a Cité des Archives in Seine-Saint-Denis, a suburb of Paris. The Association for a Cité des Archives Nationales was founded in February 2001 to promote a full assessment of the needs of the French National Archives and to consider the construction of a new archives complex outside of Paris. Completion of the Cité des Archives is slated for 2009. A reorganization of the National Archives and its various national centers will proceed along with the construction of the new complex.

Francis Crick Papers Opened in London

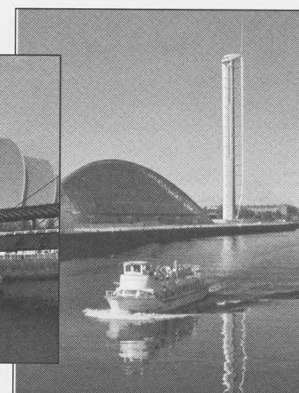
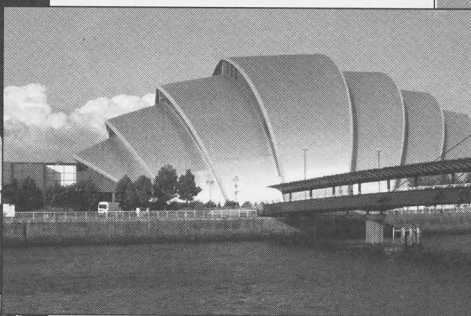
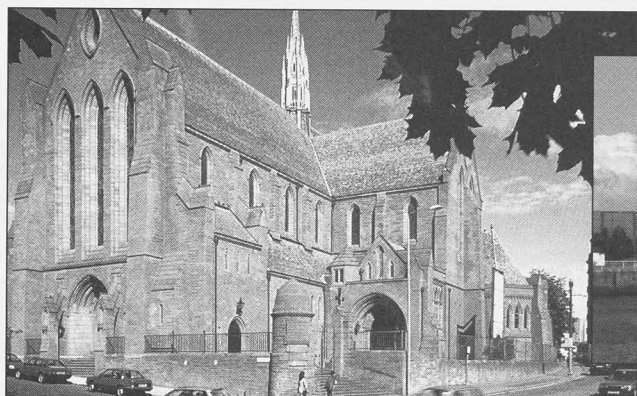
The Wellcome Library in London, England, opened a portion of the papers of Nobel laureate Francis Crick in March 2004. The papers cover the first half of Crick's career and consist of more than 1,000 folders of correspondence, research notes, and other materials, some of which focus on Crick's work, with James Watson, in discovering the structure of DNA. A second batch of Crick papers is currently being processed. These files concern Crick's relocation to the United States and his later work in the neurosciences. For more information about the Wellcome Library and the Francis Crick materials, visit <http://library.wellcome.ac.uk/>.

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CALENDAR

June 4-7, 2004

The Paper, Archives and Book Specialty Group (Fachgruppe Grafik, Archiv-und Bibliotheksgut) of the Verband der Restauratoren e.V. (VDR) in Germany is planning a conference in Dresden: "Beyond Paper—Combination of Materials in Art Technology and Conservation." Apart from their classical fields of activities, conservators for paper, archives, and books are frequently confronted by a broad spectrum of tasks. This symposium addresses conservation-restoration issues in which different technical and material areas overlap thus requiring collaboration between paper conservation and other conservation disciplines. For more information, contact Birgit Geller, b.geller@lwl.org.

June 7-18, 2004

Designed for beginning archivists, manuscript curators, and librarians, the 37th Georgia Archives Institute will offer general instruction in basic concepts and practices of archival administration and management of traditional and modern documentary materials. The Institute is sponsored by the Georgia Archives, the Society of Georgia Archivists, and the Atlanta Regional Consortium for Higher Education. Dr. Gregory Hunter, Associate Professor in the Palmer School of Library and Information Science at Long Island University, will be the instructor during the first week. Topics will include acquisition, appraisal, arrangement, description, reference, and legal and administrative issues. The second week of instruction will begin with training on preservation by Christine Wiseman, Preservation Manager at the Georgia Archives. To link archival theory with real world application, students will also participate in individualized, three-day practicums at local archival repositories. Tuition is \$500. Enrollment is limited and the deadline for receipt of application, resume, and \$75 application fee (refunded if not admitted

to Institute) is April 1, 2004. Tuition does not cover transportation, housing, or meals. Housing information is available upon request. (The Society of Georgia Archivists awards one scholarship for the Institute consisting of full payment of tuition.) For an application to the Institute or information, please contact: Anne A. Salter, Director, Weltner Library, Oglethorpe University, 4484 Peachtree Road, Atlanta, Georgia 30319; 404/364-8514; fax 404/364-8517; asalter@oglethorpe.edu.

June 24-26, 2004

The Joint Technical Symposium (JTS), first held in 1983, is the international gathering of organizations and individuals involved in the preservation and restoration of original image and sound materials. This year's symposium, "Preserving the AudioVisual Heritage—Transition and Access," is organized by the Association of Moving Image Archivists, in collaboration with the Coordinating Council of Audiovisual Archives Associations, and will be held at the Isabel Bader Theatre in Toronto. Those interested in presenting at the symposium are urged to submit their abstracts. For more information, visit www.jts2004.org.

June 25-26

The 6th annual Museum and Library Archives Institute, sponsored by Monson Free Library and Reading Room Association, Museum of Fine Arts Boston Archives, Massachusetts Board of Library Commissioners, the New England Archivists, and the New England Museum Association, will be held at the Wilbraham & Monson Academy, Wilbraham, Mass., June 25-26, 2004. The institute consists of two parallel programs: "Introductory" and "Special Topic." The Introductory program is designed for those who have responsibility for museum and library records and special collections, but limited experience in archival methods and procedures. This year's curriculum includes such topics as collecting, accessioning, appraising, arrangement and description, reference and access, oral history, copyright, and photography.

The Special Topic track provides an opportunity to go beyond the introductory level and focus on a particular archival topic or issue in a comprehensive, in-depth manner. This year the topic of preservation will be addressed. For more information, contact Hope Bodwell at 413/267-3866 or hbodwell@cwmar.org.

July 12-15, 2004

Professional Development Opportunity: After five years in Los Angeles, the Summer Institute for Knowledge Sharing is coming to Boston's Simmons College. The Graduate School of Library and Information Science will present an intensive four days of instruction for professionals involved in creating, sharing, and preserving electronic information in museums, libraries, archives, and other cultural heritage institutions. Invited are information specialists, registrars, librarians, archivists, curators, researchers, and educators with responsibility for digital collections. Experienced and knowledgeable instructors from across the country lead attendees from around the United States and abroad. Through lectures, group discussions, and exercises, participants will be immersed in the issues and decision points that institutions face in the acquisition, management, dissemination, and preservation of digital collections. Special attention will be paid to the increasing convergence between museum, library, and archive practices and perspectives in the digital environment. In addition to course work, participants will take part in a number of events designed to complement their instruction, including luncheons, receptions, and visits to sites off campus. Early enrollment is encouraged. Course fees: \$850 (by May 1, 2004), \$900 (after May 1, 2004). For registration information and more see: <http://ksi.simmons.edu>.

July 19, 2004

"Fundraising for Preservation and Conservation," presented by the Conservation Center for Art and Historic Artifacts (CCAHA) at the University of Maryland-College Park, will examine the planning process that grant reviewers want to see in place, as well as the components that make a grant request compelling. Examples will be drawn from success stories at museums, libraries, and archives. Representatives from the National Endowment for the Humanities and the Institute of Museum and Library Services will participate in a Funders' Panel. Fee: \$90. For additional information: www.ccaha.org.

August 23-29, 2004

International Council on Archives: 15th International Congress on Archives in Vienna, Austria. Theme: Archives and Memory. For more information or to register, visit www.wien2004.ica.org.

Fall 2004

The next cycle of the Preservation Management Institute will begin in fall 2004. Participants will spend a week at Rutgers University in central New Jersey during the week of October 25, then

Joint COSHRC-NAGARA-SAA Meeting in 2006

As part of efforts to strengthen the archival/records profession the Council of State Historical Records Coordinators (COSHRC), the National Association of Government Archives and Records Administrators (NAGARA), and the Society of American Archivists (SAA) are pleased to announce plans for a joint meeting of the three organizations on July 31-Aug. 6, 2006, in Washington, D.C., at the Washington Hilton and Towers.

The joint conference will serve as the annual meeting for each of the three organizations, giving their members and others the opportunity to gather at a single meeting to strengthen collaborative efforts.

The joint meeting concept recently was ratified by the governing boards/councils of all three organizations, and is part of the ongoing collaboration by COSHRC, NAGARA, and SAA to advance the causes of the archival profession.

Save the dates for this exciting new meeting in Washington! Details to follow as they become available. Or contact Vicki Walch, COSHRC Program Director, vwalch@coshrc.org.

a second week in mid-April 2005, and a final week the following September. Class sessions will cover the range of preservation management issues, including environmental controls and monitoring, pest control, preservation surveying, microfilming, the nature of paper, preservation issues of photographic materials, care and handling, collection conservation, exhibiting valuable material, selection for preservation, commercial library binding, holdings maintenance, disaster preparedness and recovery, digital imaging and preservation, preservation policies and planning, resource allocation and funding, and grant-writing.

Due to the nature of the program, the Institute is limited to about 20 participants in each year. The cost of registration for 2004-05 is \$4,075. Travel and overnight room reservations are not included in the registration fee. Recognizing the importance of making this unique program available to small and mid-size institutions, Rutgers has secured funding for two types of scholarships to the Institute. The National Endowment for the Humanities has funded a number of scholarships for individuals who work in institutions with historically valuable humanities collections; these scholarships cover the entire registration fee and a portion of the travel. The New Jersey Historical Commission has funded scholarships for registration for individuals who work in institutions with New Jersey history materials. For details about the Institute and the scholarships, visit <http://scils.rutgers.edu/pds/pmi.jsp>.

FUNDING

AIP Center for History of Physics

The Center for History of Physics of the American Institute of Physics has a program of grants-in-aid for research in the history of modern physics and allied sciences (such as astronomy, geophysics, and optics) and their social interactions. Grants can be up to \$2,500 each. They can be used only to reimburse direct expenses connected with the work. Preference will be given to those who need funds for travel and subsistence to use the resources of the Center's Niels Bohr Library (near Washington, DC), or to microfilm papers or to tape-record oral history interviews with a copy deposited in the Library. Applicants should name the persons they would interview or papers they would microfilm, or the collections at the Library they need to see; you can consult the online catalog at www.aip.org/history. Applicants should either be working toward a graduate degree in the history of science (in which case they should include a letter of reference from their thesis adviser), or show a record of publication in the field. To apply, send a vitae, a letter of no more than two pages describing your research project, and a brief budget showing the expenses for which support is requested to: Spencer Weart, Center for History of Physics, American Institute of Physics, One Physics

Ellipse, College Park, MD 20740; phone 301/209-3174; fax 301/209-0882; e-mail sweart@aip.org. *Deadlines for receipt of applications are June 30 and Dec. 31 of each year.*

Brown University Research Fellowship Program

The John Nicholas Brown Center is now accepting applications for its Research Fellowship Program. The center supports scholarship (research and writing) in American topics, primarily in the fields of art history, history, literature, and American studies. Preference is given to scholars working with Rhode Island materials or requiring access to New England resources. Open to advanced graduate students, junior or senior faculty, independent scholars, and humanities professionals. We offer office space in the historic Nightingale-Brown House, access to Brown University resources, and a stipend of up to \$2,500 for a term of residence between one and six months during one of our two award cycles each year: January through June; July through December. Housing may be available for visiting scholars. *Application deadlines are: Nov. 1 for residence between January and June; Apr. 15 for residence between July and December.* To request an application, please contact: Joyce M. Botelho, Director, The John Nicholas Brown Center, Box 1880, Brown University, Providence, RI 02912. 401/272-0357; fax 401/272-1930; Joyce_Botelho@Brown.edu.

California Institute of Technology Biot and Archives Research Funds

The Maurice A. Biot Archives Fund and other funds provided by the archives offer research assistance up to \$1,500 to use the collections of the archives of the California Institute of Technology. Applications will be accepted from students working towards a graduate degree or from established scholars. Graduate students must have completed one year of study prior to receiving a grant-in-aid. For the Biot award, preference will be given to those working in the history of technology, especially in the fields of aeronautics, applied mechanics, and geophysics. The grant-in-aid may be used for travel and living expenses, for photocopy or other photo-reproduction costs related to the research project, and for miscellaneous research expenses. Funds may not be used for the purchase of computer software or hardware. For further information on holdings and online resources, please consult <http://archives.caltech.edu>. Application guidelines may be obtained by writing to: Archivist, 015A-74, California Institute of Technology, Pasadena, CA 91125. *Applications will be accepted year-round and will be reviewed quarterly on Jan. 1, Apr. 1, Jul. 1, and Oct. 1 of each year.*

Carl Albert Congressional Research and Studies Center Visiting Scholars Program

The Carl Albert Congressional Research and Studies Center at the University of Oklahoma seeks applicants for its Visiting Scholars Program, which provides financial assistance to researchers working at the Center's archives. Awards of \$500-\$1,000 are normally granted as reimburse-

2004 SAA EDUCATION OFFERINGS

COPYRIGHT: THE ARCHIVIST AND THE LAW (EXPANDED!)

Los Angeles, CA • June 7-8, 2004
SAA Members \$285 / Nonmembers \$365
[After 5/8/04: \$310/\$390]

ENCODED ARCHIVAL DESCRIPTION

New Orleans, LA • June 10-11, 2004
SAA Members \$305 / Nonmembers \$385
[After 5/11/04: \$330/\$410]

ORAL HISTORY: FROM PLANNING TO PRESERVATION

Park Ridge, IL • June 19, 2004
SAA Members \$185 / Nonmembers \$235
[After 5/20/04: \$210/\$260]

UNDERSTANDING ARCHIVES: AN INTRODUCTION TO PRINCIPLES AND PRACTICES

Louisville, KY • September 29-30, 2004
SAA Members \$285 / Nonmembers \$365
[After 8/30/04: \$310/\$390]

THE ADMINISTRATION OF PHOTOGRAPHIC COLLECTIONS

Tucson, AZ • October 1-2, 2004
SAA Members \$285 / Nonmembers \$365
[After 9/1/04: \$310/\$390]

BUSINESS ARCHIVES... ESTABLISHING AND MANAGING AN ARCHIVES

Atlanta, GA • October 6-8, 2004
SAA Members \$475 / Nonmembers \$545
[After 9/6/04: \$500/\$570]



For details or to register, visit
[www.archivists.org/
prof-education/
seasonal_schedule.asp](http://www.archivists.org/prof-education/seasonal_schedule.asp).



ment for travel and lodging. The Center's holdings include the papers of many former members of Congress, such as Robert S. Kerr, Fred Harris, and Speaker Carl Albert of Oklahoma; Helen Gahagan Douglas and Jeffery Cohelan of California; Sidney Clarke of Kansas; and Neil Gallagher of New Jersey. Besides the history of Congress, congressional leadership, national and Oklahoma politics, and election campaigns, the collections also document government policy affecting agriculture, Native Americans, energy, foreign affairs, the environment, the economy, and other areas. Topics that can be studied include the Great Depression, flood control, soil conservation, and tribal affairs. At least one collection provides insight on women in American politics. Most materials date from the 1920s to the 1970s, although there is one nineteenth century collection. The Center's collections are described online at www.ou.edu/special/albertctr/archives/. The Visiting Scholars Program is open to any applicant. Emphasis is given to those pursuing postdoctoral research in history, political science, and other fields. Graduate students involved in research for publication, thesis, or dissertation are encouraged to apply. Interested undergraduates and lay researchers are also invited to apply. The Center evaluates each research proposal based upon its merits, and funding for a variety of topics is expected. No standardized form is needed for application. Instead, a series of documents should be sent to the Center, including: (1) a description of the research proposal in fewer than 1000 words; (2) a personal vita; (3) an explanation of how the Center's resources will assist the researcher; (4) a budget proposal; and (5) a letter of reference from an established scholar in the discipline attesting to the significance of the research.

Applications are accepted at any time. For more information, please contact: Archivist, Carl Albert Center, 630 Parrington Oval, Room 101, University of Oklahoma, Norman, OK 73019; 405/325-5401; fax 405/325-6419; kosmerick@ou.edu.

CLIR/DLF Fellowship

The Council on Library and Information Resources (CLIR) and the Digital Library Federation (DLF) are pleased to announce a new opportunity for librarians, archivists, information technologists, and scholars to pursue their professional development and research interests as Distinguished Fellows. The program is open to individuals who have achieved a high level of professional distinction in their fields and who are working in areas of interest to CLIR or DLF. For more information, visit www.clir.org. The fellowships are available for periods of between three and twelve months and are ideal for senior professionals with a well-developed personal research agenda.

Ian Maclean Research Grant

The National Archives of Australia has established a new award open to archivists from all countries who are interested in conducting research that will benefit the archival profes-

sion and promote the important contribution that archives make to society. To encourage innovation in research, partnerships between archivists and allied/other professionals are eligible. Joint applications from archivists residing in different countries are also encouraged. Stipend will be to AUS\$15,000 (approximately US\$11,000) at the discretion of the judging panel. Additional funding will be available to overseas applicants for travel to Australia if necessary. It is hoped that the award will provide the impetus for talented archivists to step forward to pioneer new and innovative projects. The research may be in the area of strategic analysis of current issues or in the development of historical narratives that provide additional context to the present. The research may involve major surveys and comparative analysis. The award commemorates the memory of the distinguished archivist Ian Maclean (1919-2003), whose career at the Australian Archives spanned 50 years. Prospective applicants should contact Derina McLaughlin at (+61 2) 6212 3986 or derina.mclaughlin@naa.gov.au before applying to discuss the scope of their research project. Further information about the award may be found at www.naa.gov.au.

The Pepper Foundation's Visiting Scholars Program

The Claude Pepper Foundation seeks applicants for its visiting scholars program, which provides financial assistance for researchers working at the Claude Pepper Center's archives at Florida State University. The Claude Pepper Library's holdings include papers, photographs, recordings, and memorabilia of the late U.S. Senator/Congressman Claude Pepper and his wife, Mildred Webster Pepper. Pepper served in the U.S. Senate from 1936-1950 and the U.S. House of Representatives from 1962-1989. Topics that can be studied include Social Security, Medicare, elder affairs, age discrimination in the work force, labor issues such as minimum wage/maximum hours, health care reform, National Institutes of Health, civil rights, crime, international affairs, FDR's New Deal and World War II. The visiting scholar's program is open to any applicant pursuing research in any of the areas related to issues addressed by Claude Pepper. **Application deadlines are Apr. 15 and Oct. 15.** For additional information and an application form, contact: Grants Coordinator, Claude Pepper Center, 636 West Call Street, Tallahassee, FL 32306-1122; 850/644-9309; fax 850/644-9301; mclaughli@mailier.fsu.edu; <http://pepper.cpb.fsu.edu/library>.

Recording Academy Grants

The National Academy of Recording Arts & Sciences, Inc., also known as the Recording Academy, awards grants to organizations and individuals to support efforts that advance: 1) archiving and preserving of the musical and recorded sound heritage of the Americas; 2) research and research implementation projects related to music teaching methodology in early childhood and the impact of music study on early childhood development; and 3) medical and occupational well being of music professionals. Priority is given to projects of national significance that achieve a broad reach and

whose final results are accessible to the general public. Grant amounts generally range from \$10,000-\$20,000. For projects of particularly broad scope or importance applicants may request support in excess of the standard guidelines. The Recording Academy reserves the right to award each grant on a case-by-case basis. Grant requests may span a time period from twelve to twenty-four months. The grant application is available online at www.GRAMMY.com/grantprogram. Applicants must use the current grant application only.

Rockefeller Archive Center Visiting Archivist Fellowship

The Rockefeller Archive Center has established a Visiting Archivist Fellowship geared to professional archivists from the developing world. The Visiting Archivist will be in residence at the Center for up to one month for the purpose of enhancing professional development and expanding his/her knowledge of the Center's holdings relating to the fellow's country or region. The Visiting Archivist will receive a \$5,000 stipend for a four-week period. The stipend is intended to cover the costs of housing, food and local transportation. Inquiries about the program and requests for application materials should be sent to Darwin H. Stapleton, Executive Director, Rockefeller Archive Center, 15 Dayton Avenue, Sleepy Hollow, New York 10591.

Morris K. Udall Archives Visiting Scholars Program

The University of Arizona Library Special Collections houses the papers of Morris K. Udall, Stewart L. Udall, David K. Udall, Levi Udall and Jesse Udall. The library's holdings also include related papers of noted politicians Lewis Douglas, Henry Ashurst and George Hunt. To encourage faculty, independent researchers, and students to use these materials, the Morris K. Udall Archives Visiting Scholars Program will award up to three \$1,000 research travel grants and four \$250 research assistance grants in the current year. Preference will be given to projects relating to issues addressed by Morris K. Udall and Stewart L. Udall during their long careers of public service on environment, natural resources, Native American policy, conservation, nuclear energy, public policy theory and environmental conflict resolution. **Eligibility:** The grants are open to scholars, students, and independent researchers. **Awards:** The \$1,000 research travel grants will be awarded as reimbursement for travel to and lodging expenses in Tucson, Arizona. These grants do not support travel to locations other than Tucson. The \$250 research assistance grants will be awarded to assist local researchers. **Application Procedures:** **Applications will be accepted and reviewed throughout the year.** Please mail a completed application form with three sets of the following materials: 1) a brief 2-4 page essay describing your research interests and specific goals of your proposed project; and 2) a 2-3 page brief vita. To request an application, contact: Roger Myers, University of Arizona Library Special Collections, P.O. Box 210055, Tucson, Arizona 85721-0055, myersr@u.library.arizona.edu.



HOW TO LIST A PROFESSIONAL OPPORTUNITY

SAA publishes announcements about professional opportunities for archivists and positions wanted. SAA reserves the right to decline or edit announcements that include discriminatory statements inconsistent with principles of intellectual freedom or the provisions of the Civil Rights Act of 1964 and its subsequent amendments.

Rate: 92¢ per word

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RECEIVE A 50% DISCOUNT.

Announcements are posted weekly on SAA's Web site in the *Online Employment Bulletin* (www.archivists.org/employment) and remain posted for up to two months. As a value added, announcements may also be published in *Archival Outlook* or the print version of the *SAA Employment Bulletin*.

Deadlines for all issues of *Archival Outlook* and *SAA Employment Bulletin* are the 15th of the month preceding publication. Job ads will not be posted unless accompanied by a purchase order for the applicable amount; ads will be edited to conform to the style illustrated in this issue. Job ads submitted via fax must be double-spaced. Ads may be submitted via fax, e-mail, on diskette, or regular mail.

The *SAA Employment Bulletin* is available to individual members at a cost of \$50 per year only at the time of membership renewal. The bulletin is published in February, April, June, August, October, and December. *Archival Outlook* is published in January, March, May, July, September, and November and is sent to all SAA members.

For more information contact SAA at
312/922-0140, fax 312/347-1452,
jobs@archivists.org

It is assumed that all employers
comply with Equal-Opportunity/
Affirmative-Action regulations.

ARCHIVES AND SPECIAL COLLECTIONS LIBRARIAN

*Bluffton College
Bluffton, OH*

Bluffton College seeks an Archives and Special Collections Librarian beginning August 1, 2004. This 12-month position has primary responsibility for the archives of Bluffton College and the Mennonite Historical collections. The focus of this position is in the development of a program that supports the integration of these collections into the curriculum of the College and encourages undergraduate research. Required: Master's degree from an ALA-accredited program; archives and/or special collections experience and training, including preservation; commitment to user-oriented library services and undergraduate research; excellent oral and written communication skills. **Preferred:** Minimum 3 years' experience in an academic library setting; broad knowledge of Mennonite and Anabaptist history and thought; reading knowledge of German; familiarity with MARC format cataloging for special collections materials and knowledge of current archival descriptive practices. Bluffton College is a four-year college affiliated with the Mennonite Church USA and committed to the historic peace church tradition. Review of applications will begin immediately. Send letter of interest, vita, three letters of reference (submitted directly from the referee), and official transcripts to the contact person listed below. Bluffton College welcomes applications from all academically qualified persons who respect the Anabaptist/Mennonite peace church tradition and wholly endorse Christian higher education in a liberal arts environment. Equal opportunity employer. Members of underrepresented groups are encouraged to apply. **To apply, contact:** Elaine Suderman, Bluffton College, 280 W. College Avenue, Bluffton, OH 45817; 419/358-3360; fax 419/358-3323; sudermane@bluffton.edu; www.bluffton.edu/about/employment.

ARCHIVIST

*The History Center
Diboll, TX*

The History Center invites dynamic, innovative, and service-oriented individuals to apply for its archivist position. The archivist provides leadership in processing and preserving the Center's archives, manuscripts, photographs, maps, and audio/video materials. Responsibilities include appraising, accessioning, arranging, describing, preserving, and providing public access and reference and research services. The History Center, located about 90 miles north of Houston in the beautiful East Texas pineywoods, opened in a new, 12,000 square-foot public history and archives building in May 2003. Requirements include a master's degree from an accredited school with a major in history, government, library science or related discipline; coursework in archival administration; experience in the arrangement and description of archives and

manuscripts; excellent communication skills. Preferred qualifications include knowledge of historical research methodology and Texas history; considerable experience with database management applications; work experience in a public history environment; two years experience in the arrangement and description of archives and manuscripts. **Starting salary:** \$32,000-\$35,000 commensurate with experience, with excellent benefits. **To apply, contact:** Jonathan Gerland, The History Center, 102 N. Temple, Diboll, TX 75941; 936/829-3543.

ARCHIVIST

*Little Big Horn College
Crow Agency, MT*

Little Big Horn College Archives: Crow Indian Historical and Cultural Collections, Little Big Horn College, Crow Agency, Montana. **Salary Range:** \$27,000-\$31,844. **Open until filled, priority consideration will be given to applications received by April 30.** For a full job description, go to lib.lbhc.cc.mt.us/jobs/Archivist.htm or for information about the Archives, visit the LBHC Archives Web page <http://lodgegrass.lbhc.cc.mt.us/~jnorthup/Archives/>. **To apply, contact:** Donna Falls Down, Human Resources Director, Little Big Horn College, P.O. Box 370, Crow Agency, MT 59022; 406-638-3106; fax 406-638-3169; dfallsdown@lbhc.cc.mt.us.

ARCHIVIST

*Sidwell Friends School
Washington, DC*

Co-educational Quaker day school seeks meticulous, highly organized and energetic individual to manage school archives and records management program. Duties include processing archival materials and handling research requests. Will also be responsible for managing the daily affairs (phone coverage, photocopying, correspondence, etc.) of the Associate Head of School's Office and overseeing the School Web site. Must be detail oriented w/outstanding writing, editing and grammar skills as well as fast typing (60+). Fluency in MS Word required. Knowledge of Adobe Photoshop, MS Excel, Access, PowerPoint, and FrontPage preferred. Archival experience and a degree in English, history or library/information science are highly desirable. Familiarity with Web site management also a plus. This is an excellent position for a team player with great sense of humor who enjoys an academic environment. Position available summer 2004. Excellent salary and benefits package. Send cover letter along with resume and three references to: Human Resources, Sidwell Friends School, 3825 Wisconsin Avenue, N.W., Washington, DC 20016; fax 202/537-2418; www.sidwell.edu; hr@sidwell.edu. Sidwell Friends School is committed as an institution to the ideal of diversity with regard to race, ethnicity, religion, economics, gender, sexual orientation, and physical disability in its student body, faculty, and staff.



ARCHIVIST (PART-TIME CONTRACT)

National Association of Social Workers
Washington, DC.

Responsible for establishing the archives for the Foundation's Legacy Project to document the history of the National Association of Social Workers. Identifies records for archival value as well as gaps in desired materials and methods for obtaining those materials. Creates and implements short-term goals to inventory and establish framework for NASW Archives 50th anniversary. Develops an on-going method to collect, preserve, and publicize NASW's historical materials. Creates long-term goals for acquisition, processing, conservation, and dissemination of materials. Analyze archival records for transfer to other more appropriate institutions. B.A. in history or related field required; M.L.S. preferred, with archives concentration preferred. Experience working in archives and background in archival methods required. Experience with records management policies and procedures and knowledge of historical research methodology. Duration: Date of hire through March 31, 2005. **Salary:** \$20.00-\$30.00 per hour. **To apply, contact:** Charlene Hamilton, National Association of Social Workers, 750 First St. NE, Suite 700, Washington, DC 20002; 202/336-8230; fax 202/336-8371; CHamilton@naswdc.org.

ASSISTANT HEAD, MANUSCRIPT UNIT

Beinecke Library
Yale University
New Haven, CT

Duties: Provides administrative backup to the Manuscript Unit Head, contributes to the planning, evaluation, and management of the unit's operations and activities; assists in recruitment and training of new staff. Is directly responsible for overseeing the unit's routine accessioning activities; contributes to their further development. Coordinates accessioning activities with the printed materials processing unit, Beinecke curators, and Administrative Services unit. Supervises the work of 2-3 archives assistants. Performs original MARC cataloging of manuscript and non-print materials in the fields of American and modern European literature, history, and the general humanities. May include arrangement and description of small archives and creation of simple finding aids. Helps to establish cataloging and processing priorities and levels for newly acquired and backlog material. May provide direct assistance to researchers through routine service on the Beinecke Public Services desk. Participates in library-wide planning and committee activities; is expected to be active professionally.

Qualifications: M.L.S. or equivalent ALA-accredited degree; formal training in archival theory and practice. BA with strong knowledge of American or modern European history or literature; broad knowledge in the humanities. Good reading knowledge of at least one modern European language: French, Latin or Italian preferred; Russian or Polish desirable. Experience

processing archival or manuscript collections. Demonstrated working knowledge of MARC format for archival, manuscript and mixed materials, LCSH, AACR2, Hensen's APPM, and other relevant LC cataloging standards. Familiarity with EAD, XML, HTML or other text encoding standards; working knowledge of basic preservation standards for archival and manuscript collections. Working knowledge of automated library information management systems, such as Endeavor/Voyager for the purposes of cataloging and collections management. Proficient in the use of microcomputers and basic software applications in a Windows environment. Strong service orientation; ability to work independently and collaboratively in a production oriented, team environment. Demonstrated ability to communicate effectively, both orally and in writing. Excellent organizational skills, accuracy, attention to detail. Supervisory and staff training experience. Demonstrated professional engagement outside of immediate job responsibilities, such as participation in national or regional professional associations. **Preferred:** Masters degree in the humanities, especially European or American literature or history. Experience in accessioning operations for special collections. Experience using the Endeavor/Voyager cataloging module. **Salary and Benefits:** Competitive salary and rank based upon qualifications and experience. **Salary:** \$45,300 Librarian II minimum, \$49,800 Librarian III minimum. Full benefits package. Position open until filled. Offer is contingent upon successfully completing a background check. Send applications consisting of a cover letter, resume, and the names of three references. Submissions via email are also welcomed; send as a Word attachment to hrlibrary@yale.edu. **CITE Source Code:** EAYU8956. **To apply, contact:** Diane Y. Turner, AUL for Human Resources, Yale University Library, PO Box 208240, New Haven, CT 06520; 203/432-1810; fax 203/432-1806; hrlibrary@yale.edu; <http://www.library.yale.edu/lhr/jobs/lpos.html>.

CURATOR, HARVARD FILM ARCHIVE

Harvard College Library
Fine Arts Library
Cambridge, MA

Administers, develops, promotes Harvard Film Archive, comprised of a film collection and Cinematheque; responsible for collection/public programming for Cinematheque; reports to Head of Fine Arts Library, coordinates with academic programs in Visual and Environmental Studies/other HU departments; performs Collection Development/Management; provides final authority for acquisitions; initiates contact/solicits collections with potential donors; with Head of FAL and University Office of General Counsel, oversees terms/donor agreements; plans/prioritizes cataloging/conservation/preservation; assesses storage/security; conceives/develops public programs including daily film screenings, conferences/events/visits; may teach 1 course in film history as Lecturer within

VESD; encourages use of collections in University academic programs; facilitates faculty/student research; acts as primary liaison with researchers specialized projects; represents Archive at meetings; manages/prepares annual budget for the HFA; identifies potential grant opportunities/develops proposals; initiates/approves changes in policies/procedures, maintains awareness/understanding of legal issues relating to film archives, copyright, and ownership; coordinates/collaborates within or outside University in cooperative projects; serves as representative on special committees/task forces organized by professional associations; supervises staff of Harvard Film Archives. **Requirements:** Ph.D. in film studies/related field or equiv, scholarship demonstrated through publication, plus min of 10 yrs of resp curatorial experience with film; exp in fiscal management, planning, staff supervision/project management; demonstrated commitment to fostering appreciation/understanding of film through combination of programming, teaching, lecturing, exhibitions, publications; strong interest in undergrad education/teaching experience at college level; excellent communication/leadership skills. Ability to develop/maintain effective working relationships; problem solve; innovate; collaborate. **To apply:** On-line applications will be accepted as of April 9, 2004. Visit www.jobs.harvard.edu and enter Req. #19426. In addition, please submit a hard copy of resume/cover letter, along with 3 letters of reference and copies of 2-3 representative publications to: Harvard College Library, Human Resource Services, Widener Library, Rm. G-20, Cambridge, MA 02138.

CURATOR OF ARCHIVES AND MANUSCRIPTS

Robert W. Woodruff Library
Atlanta University Center
Atlanta, GA

The Robert W. Woodruff Library of the Atlanta University Center is seeking an experienced curator with an extensive background in modern archives and manuscripts. Reporting to the Head, Archives and Special Collections, this position will be responsible for developing and maintaining general and special collections. This position will provide research access to an outstanding historical collection documenting African American history and culture in the Southeastern United States. The Archives' holdings total over 7,000 cubic feet of manuscript and archival collections with a complementary Special Collection of 30,000 books. This position participates in all aspects of Archives operations including acquisitions, arrangement and description, preservation, and research use of the collections. **Essential Duties and Responsibilities:** Assists in the planning and implementation of activities in archives including development of policies and procedures; oversees all public service activities related to the collections, including the creation of exhibitions; Supervises and trains archival staff in reference services, arrangement, description, and preservation methods; manages processing of and access to archival collections; provides ref-



erence services; assists researchers and participates in outreach, orientation, and training activities for the research community; arranges and describes collections including preparation of finding aids (paper and electronic), MARC AMC records, and maintains research databases; employs preservation methods for care of the collections; assists in the acquisitions of collections including accession, appraisal, packing and transfer of materials to the Archives.

Qualifications: Demonstrated knowledge of current archival theory and practice; familiarity with digital trends and initiatives for electronic preservation and access; demonstrated experience in management, supervision, and training; ability to perform physical activities associated with archival environment; academic background in African American studies desirable; effective organizational, analytical, interpersonal and communications (oral and written) skills; proficient in Microsoft Office (Word, Excel, PowerPoint, Access); available to work some evenings and weekend hours. **Education/Experience:** M.L.S. (master's in library science) degree from an ALA-accredited institution or master's degree in history; minimum of seven years working as a professional archivist, with three years supervisory experience. **Minimum Salary:** \$ 35,000. **Interested applicants should apply at:** Human Resources Department, Robert W. Woodruff Library, Atlanta University Center, 111 James P. Brawley Drive, SW, Atlanta, GA 30314. The Robert W. Woodruff Library, constructed in 1982, serves four historically black institutions in the Atlanta University Center—Clark Atlanta University, Morehouse College, Spelman College, and the Interdenominational Theological Center. The Library serves 8,908 undergraduates and 1,425 graduate students. The Library holds 374,968 volumes, subscribes to 1,428 serials, holds 54,038 bound periodicals, 859,290 microforms, a growing number of electronic databases, and special collections and archives rich in African American materials. There are 21 FTE librarians and 64 FTE support staff. An equal opportunity employer.

DIRECTOR OF ARCHIVES AND HISTORY

*Pennsylvania Historical & Museum Commission
Harrisburg, PA*

The Pennsylvania Historical and Museum Commission seeks experienced professional to serve as Director of Bureau of Archives and History, responsible for state archives, records management for state agencies, public history programs and publications. The Bureau Director reports to the Executive Director of PHMC and is responsible for an operating budget of \$2.2 million and supervises four divisions with a total staff of 56. Minimum requirements include a doctoral degree with major course work in history, library science, archival management or related field; at least four years of professional experience in public history or archival work and at least two years in a supervisory capacity. Work experience and training can be substituted for the doctoral degree. Successful applicants will have strong commu-

nication skills, the ability to lead and supervise, and a demonstrated commitment to public history and archival programs. **Salary range:** \$63,394-\$96,353 plus Commonwealth benefit package. Resumes will be accepted until June 30, 2004. The Commonwealth of Pennsylvania is proud to be an Equal Opportunity Employer supporting workforce diversity. **To apply, contact:** Jane Peyton, Pennsylvania Historical and Museum Commission, 300 North Street, Harrisburg, PA 17120. 717/772-1966; fax 717/783-2839; jpeyton@state.pa.us.

HEAD, SPECIAL COLLECTIONS RESEARCH CENTER

*NCSU Libraries
Raleigh, NC*

Position Summary: Leads a growing program of special collections and archives in support of teaching and research at the university. Works with faculty, researchers, and administrators, facilitates student use of primary source material, and is the leading point of contact for the Research Center's benefactors. He or she will be involved with renovation and expansion of the Special Collections space and the opening of a new reading room and gallery. Provides strategic and effective management of collections, policy, budget, and personnel. **Qualifications:** The successful candidate will be an experienced librarian with a record of increasingly responsible work in special collections and of sound financial and operational management. Proven effectiveness working with students, faculty, and researchers. Ability to lead initiatives for digital access to collections; understanding of the scholarly communication process. Advanced degree in a relevant discipline is required; an ALA-accredited M.L.S. is preferred. Preferred: proven success in grant writing and administration, and donor relations. **To apply, contact:** Sophia Stone, NCSU Libraries, Personnel Services, Box 7111, Raleigh, NC 27695-7111; 919/513-3394; fax 919/513-2972; sophia_stone@ncsu.edu.

MANUSCRIPT LIBRARIAN

*University of North Carolina at Charlotte
Charlotte, NC*

The University of North Carolina at Charlotte has an opening for a Manuscript Librarian to join the Special Collections Department. The Department, formally established in 1973, and staffed by five librarians and archivists, is responsible for rare books, manuscripts, university archives, oral history, and local government documents. The Manuscript Collections consist of approximately 340 collections, in a variety of formats, which focus on the social, political, and architectural history of the Southern Piedmont region of North Carolina. For further details about the Department, please consult our Web site: <http://library.unc.edu>. **Responsibilities:** The manuscript librarian's primary duties involve appraisal, arrangement, description, and preservation of the Manuscript Collections, which also include photographs, architectural drawings, and audio-visual materials. A major project in the next several years will be to plan

for the preservation of and access to more than 800 canisters of local TV news film. For a full job description, application instructions and additional information visit our Web site at <http://library.unc.edu/jobs/>. Members of minority groups, persons with disabilities and women are encouraged to apply. AA/EOE. **To apply, contact:** <http://library.unc.edu/jobs/>.

PROCESSING ARCHIVIST (VISUAL MATERIALS)

*Beinecke Library
Yale University
New Haven, CT*

Duties: Organizes and catalogs collections of photographs and photographers' archives. Prepares and maintains electronic finding aids according to established local practice, including EAD encoding. Performs item-level MARC cataloging of selected photographic accessions. Works with staff to assess the preservation and conservation needs of collections, set treatment priorities. Works with curatorial and digital projects staff to select and prepare collection material for scanning, including preparation of descriptive metadata for items scanned. May process other collections as determined by the library. May assist with selection of material for exhibitions. Special projects as assigned. Plans, directs, and reviews the work of processing assistants and student assistants. Assists in ongoing development of the unit's processing and cataloging practice. Participates in library-wide planning and committee activities; is expected to be active professionally.

Qualifications: Required: M.L.S. or equivalent ALA-accredited degree; formal training in archival theory and practice. Minimum of two years professional library experience and demonstrated professional accomplishments for appointment at Librarian II. Background in the history of photography and photographic processes, as evidenced by degrees or equivalent combination of training and experience. Background in American history and broad knowledge in the humanities, as demonstrated through academic degrees or an equivalent combination of training or experience. Experience processing and cataloging photographs and photograph collections in an archival setting; experience preparing finding aids in an automated environment. Knowledge of basic preservation and conservation standards and methods for archival and manuscript collections, especially photographic media. Working knowledge of applicable cataloging and processing standards for photographic and other visual materials collections, including Betz's Graphic Materials, LC Thesaurus for Graphic Materials, MARC format, LCSH, AACR2, Hensen's APPM, other relevant national standards. Familiarity with EAD. Familiarity with automated library information management systems such as Endeavor/Voyager or RLIN. Experience working with microcomputers and basic software applications in a Windows environment. Strong oral, written, interpersonal communication skills; strong service orientation. Excellent organizational skills, accuracy, attention to detail. Ability to work



independently and collaboratively in a production oriented, team environment. Offer contingent upon successful completion of background check. **Preferred:** Graduate level study in American or European history, especially 19th and 20th centuries. Graduate training or equivalent experience in the history of photography. Reading knowledge of at least one modern European language. **Salary and Benefits:** Competitive salary and rank based upon qualifications and experience. Salary: \$41,300 Librarian I minimum, \$45,300 Librarian II minimum. Full benefits package. Position open until filled. Offer is contingent upon successfully completing a background check. Send applications consisting of a cover letter, resume, names of three references. Submissions via email also welcomed; send as a Word attachment to hrlibrary@yale.edu. CITE Source Code EAYU8958. **To apply, contact:** Diane Y. Turner, AUL for Human Resources, Yale University Library, PO Box 208240, New Haven, CT 06520; 203/432-1810; fax 203/432-1806; hrlibrary@yale.edu; www.library.yale.edu/lhr/jobs/lpos.html.

PROJECT ARCHIVIST

*The HistoryMakers
Chicago, IL*

The HistoryMakers seeks applications for a trained archivist with a Masters degree in Library Science. The HistoryMakers is a 501(c)3 not-for-profit corporation dedicated to the creation of a video archive of first person narratives of African American history makers. The initial goal is to create an archive of 5,000 interviews over a 5 year period. For a look at our current projects go to www.thehistorymakers.com. The archivist will be responsible for the planning and implementation of a preservation and cataloging system for the HistoryMakers videotaped oral history collection. **The project archivist will:** survey, inventory, process, arrange, and catalog the current collection of videotaped oral histories; proofread transcriptions for the collection; create finding aids and catalog records for the collection using EAD and archival software; implement a cataloging system for the collection; identify preservation issues and needs; and implement a preservation program for the current collection as well as setting up a system for the future of the collection. **Qualifications:** The ideal candidate will have a graduate degree in African American or American history, library science with a concentration in archival management, or other related field. The candidate must have experience working in an archive or library with videotaped resources. **Essentials:** The candidate will have: comprehensive knowledge of African American history; knowledge of standards in moving-image cataloging and the creation of finding aids; experience with videotape formats, in particular Betacam SP; strong project planning and time management skills; familiarity with computer databases and basic office software; ability to work independently. **Salary and**

Benefits: A salary range of \$35,000-\$40,000; commensurate with experience and qualifications. Send letter of application, resume, and names and addresses of three references to: Julieanna Richardson, The HistoryMakers, 1900 S. Michigan Avenue, Chicago, IL 60616; 312/674-1900; fax 312/674-1915; jlrl@thehistorymakers.com; www.thehistorymakers.com.

PROJECT ARCHIVIST

*Marquette University Libraries
Milwaukee, WI*

Marquette University Libraries is recruiting a 48-month project archivist with experience managing modern political collections. Reporting to the head of the Department of Special Collections and Archives, the employee will dedicate 50% of their schedule to arrangement, description, and selective digitization of the Tommy G. Thompson Papers. Other processing projects will involve collections documenting school choice and the papers of Marquette faculty. They also will train and supervise several part-time student assistants.

Required Qualifications: At least one of the following required: (1) ALA-accredited MLIS degree, including archival coursework, (2) a subject-masters with ACA certification, (3) a subject-masters degree with at least nine graduate credits in archives administration. Strong communication and interpersonal skills; excellent analytical, problem-solving, and organizational skills. **Preferred:** One year supervisory experience in an archival setting. Demonstrated experience with CONTENTdm, graphic editors, html, and a background in recent U.S. history and American politics. **Institutional Context:** Marquette University is an independent, Catholic, Jesuit institution situated on an 80-acre campus near downtown Milwaukee. The Department of Special Collections is located in the new 126,000 sq. ft. John P. Raynor, S.J., Library, opened in August 2003. Four archivists, one support staff, and 12-15 student assistants staff the service-oriented department. Marquette offers competitive salaries, excellent benefits, a generous vacation plan, and tuition assistance programs for employees and dependents. Salary commensurate with experience and qualifications. \$34,000 minimum. Letters of application, specifically addressing qualifications, and including a resume and names of three references should be sent to: Matt Blessing, Department of Special Collections and University Archives, Raynor Memorial Libraries, 1355 W. Wisconsin Avenue, Milwaukee, Wisconsin 53233. Review of applications will begin May 24, 2004, but will be accepted until the position is filled. Marquette University is committed to diversity and equality in education and employment. At the same time, Marquette cherishes its right and duty to seek and retain personnel who will make a positive contribution to its religious character, goals, and mission in order to enhance the Jesuit, Catholic tradition.

PROJECT CATALOGER

*Emory University
General Libraries
Atlanta, GA*

With the funding support of a 2-year NEH grant, Emory University will hire a Project Cataloger to provide full bibliographic access to more than 4,000 pamphlets dealing with African American religion and politics. African American collections at Emory specialize in black print culture, the world of literature created by and for the African American community. Pamphlets in the recently acquired library of Carter G. Woodson and the Association for the Study of African American Life and History will be one component of this cataloging project. Knowledge of and interest in African American history and culture are highly desirable. Through the Emory library's online catalog, this project will identify African American authors, publishers, printers, and illustrators and will lead to comprehensive bibliographic access to pamphlet literature produced by hundreds of African American printers and publishers. For the full position announcement and application information, please see <http://web.library.emory.edu/services/hr/projectcataloger.htm>. **To apply, contact:** Dianne Smith, Emory University-General Libraries, 540 Asbury Circle, Atlanta, GA 30322; fax 404/727-0805; calbrig@emory.edu; <http://web.library.emory.edu/>.

SPECIAL COLLECTIONS DEPARTMENT HEAD

*University of Arkansas Libraries
Fayetteville, AR*

Innovative, experienced librarian to lead the University of Arkansas Libraries' Special Collections Department, which includes Research Services, Manuscripts and Archives, and University Archives. Reports to Director for Collection Management Services and Systems. Oversees three librarians and five support personnel; works with subject selectors and actively seeks collections to support academic programs (e.g., history and oral history, political science, conservation and environment, architecture, folklore, music, and literature); coordinates resource-sharing efforts with national, regional and state consortia and historical societies; works with University and library development offices and Dean's Office to ensure cohesive development program activities and interactions with donors; coordinates preservation activities with Preservation Librarian; develops grant proposals; establishes budget priorities and manages fund allocations for materials. The Libraries' Special Collections Department acquires and preserves material for research in the history, literature, and culture of Arkansas and surrounding regions. Scholars have access to a rich assortment of books, pamphlets, periodicals, photographs, maps, and original manuscript collections to support their work. **Required:** An American Library Association (ALA) accredited master's degree (or equivalent); or a graduate degree in history, political science (or related area) that includes



coursework in archival studies or archival certification (or equivalent). At least five years' professional experience with increasing management and supervisory expertise within a large or growing academic institution, research library and/or archive; familiarity with current collection development philosophies and special collections practices in academic or research libraries; experience in developing and building library collections; reference experience; demonstrated leadership in facilitating collaborative problem solving and group decision making; demonstrated ability to communicate effectively with people at all levels, both orally and in writing; experience with budgeting and accounting practices; understanding of digital library technologies issues and trends.

Preferred: Expertise in at least one non-English language. Salary and faculty rank dependent on qualifications. Benefits are nationally competitive, including TIAA/CREF and/or Fidelity, 22 days annual leave, tuition reduction, health and dental insurance. Supported by major gifts received through the Campaign for the 21st Century, University goals include increasing enrollment by several thousand students; establishing new academic programs, especially in the Honors College and Graduate School; and increasing research across the curriculum. In concert with these goals, the Libraries have identified strategic initiatives to meet increasing expectations of students and faculty in this growth environment, including innovations within the Libraries, a higher level of operational excellence, support of the University's land-grant teaching and research mission, and dedication, innovation, cooperation, and flexibility among personnel. The University is in the Ozarks in one of the most rapidly growing areas of the country, and the region offers numerous cultural and recreational opportunities associated with natural beauty. For more information visit Web sites for the University (www.uark.edu and <http://hr.uark.edu/employment>) and the Libraries (libinfo.uark.edu). Review of applications begins May 1, 2004; expected hire date is July 2004. The University of Arkansas is an Affirmative Action/EOE institution committed to achieving a culturally diverse community. Applications are encouraged from all qualified candidates, especially individuals who contribute to the social, ethnic, and gender diversity of our academic community. Applicants must have proof of legal authority to work in the United States. **To apply, contact:** Janet Parsch, Director for Organizational Development, University of Arkansas Libraries, 365 North Ozark Avenue, Fayetteville, AR 72701-4002; fax 479/575-6656; libhrfc@uark.edu; www.uark.edu.

SPECIAL COLLECTIONS LIBRARIAN

Vassar College
Poughkeepsie, NY

Vassar College invites applications for the position of Special Collections Librarian. Reporting to the Head of Archives and Special Collections, the successful candidate will assist in various

activities related to the management of a vibrant and actively used Archives & Special Collections Department. Incumbent will work primarily with archival and manuscript collections. Duties will include accessioning, processing, cataloging, and publicizing these collections. In addition, the Special Collections Librarian will assist the Head and other colleagues in the acquisition of new materials, reference requests, teaching, outreach and exhibit planning, preservation, and other department activities. Duties will also include some Main Library reference desk service and supervision of student workers. ALA-accredited M.L.S., and/or M.A. with a concentration in archival management. One to three years experience in an Archives/Special Collections setting, preferably in higher education. Requires knowledge of current issues and practices in the management of archives and manuscript collections. Interest in, and experience with, digital projects. Also necessary is flexibility and an ability to work as a team player with departmental colleagues and other librarians. Must be service-oriented in work with faculty, outside researchers, and alumnae. Excellent oral and written communication skills. Facility with one or more foreign languages. Vassar College is a selective, coeducational liberal arts institution located in the scenic Hudson Valley about 75 miles north of New York City in Poughkeepsie, New York. There are approximately 2,250 students and over 200 faculty. Vassar College libraries house nearly one million volumes and maintain over 3,000 serial titles. The Department of Archives and Special Collections occupies a new home in the Martha Rivers and E. Bronson Ingram addition to the library, and houses the rare book and manuscript collections, as well as the College Archives. More information on the department is available at <http://specialcollections.vassar.edu>. **Salary minimum:** \$43,000. Position open until filled. For consideration, apply online by sending letter, résumé, and names and contact information of three references. Vassar College is an equal opportunity/affirmative action employer and is strongly and actively committed to diversity within its community. Applications from members of historically underrepresented groups are especially encouraged. **To apply, contact:** Vassar College, 124 Raymond Avenue Box 712, Department of Human Resources, Poughkeepsie, NY 12604; fax 845-437-7729; careers@vassar.edu; www.vassar.edu.

SUPERVISORY ARCHIVIST

NARA, Office of Regional Records Services,
Mid-Atlantic Region
Philadelphia, PA

To apply please see instructions at http://www.archives.gov/careers/employment/all_candidates/n04156b.txt. You will serve as the Director of Archival Operations with responsibility for leading the Archives program operations, which includes: planning and executing program work goals, assuring a satisfactory amount and quality of work and achievement of

NARA's strategic goals, managing the performance and development of subordinates, communicating and working effectively with the other Mid Atlantic program leaders, and building alliances with community and federal partners. You are expected to provide leadership and direction to subordinates to accomplish work in Archival Operations. You will work under the oversight of the Regional Administrator/ Assistant Regional Administrator and are expected to actively participate as a member of the region's leadership team with other Mid Atlantic program directors. You will also work collaboratively with other NARA regional and Washington-based programs to build and strengthen the nationwide effort. Your program functions include: collections conservation, arrangement and description via NARA's online catalog (ARC), reference services, publications, exhibitions, archives web content maintenance and development, on and offsite programs, and the archives volunteer and intern programs. You will ensure that the Mid Atlantic meets its goals for creating online catalog records in ARC. You will promote public, scholarly, educator and heritage tourism use of the archival holdings and develop services that extend the use of the holdings to new audiences and in new venues. You will develop and maintain liaison with the academic and research community, as well as with community partners and consortia. You will represent the region in a leadership capacity with important stakeholders and speak, conduct seminars, and participate in activities of these stakeholders. You will serve as a technical expert in archival operations and in archives public programs. You will provide technical assistance to state, local, and private archival repositories and manage relationships with NARA's affiliated archives in the region. You will help attract new resources to Archival Operations and are expected to assist in identifying new opportunities, as well as draft case statements and funding requests. **To apply, contact:** Patricia S. Phillips, NARA, Human Resources Services Division, 9700 Page Avenue, Room 399, St. Louis, MO 63132; 800-827-4898; www.archives.gov/careers/employment/all_candidates/n04156b.txt.

UNIVERSITY ARCHIVIST

Central Washington University
Ellensburg, WA

The James E. Brooks Library is seeking a University Archivist to establish a university archives. Provide leadership in planning, organizing, and preserving a wide variety of archival materials for the university. Assistant or associate rank, 12-month, tenure track appointment, reports directly to Dean of Library Services. For complete information about position, qualifications, and how to apply, please see www.cwu.edu/~hr/jobs/facarchive.html. E-mail applications are highly desirable. Screening begins May 1, 2004 and continues. Position available September 1, 2004. AA/EOE/Title IX Institution.

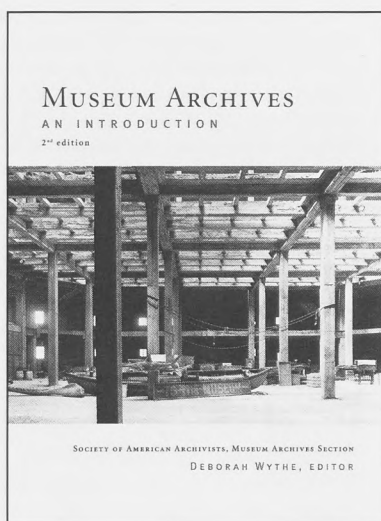


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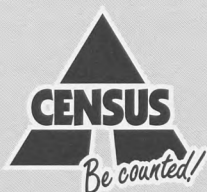
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Society of American Archivists, Forthcoming May 2004, 268 pp.

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