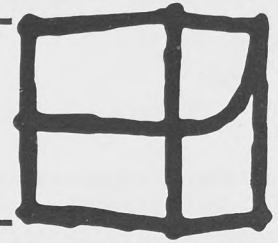


SAA Newsletter



M A R C H 1 9 7 4

Society of American Archivists
Bentley Historical Library, University of Michigan
Ann Arbor, Michigan 48105

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C O U N C I L P R O C E E D I N G S

Following are some of the issues which the SAA Council dealt with at its most recent meeting in San Francisco on 29 and 30 December 1973. The official minutes of the meeting will appear in The American Archivist later this year.

Maine State Archives. President F. Gerald Ham said that he had conveyed to the governor of Maine, the chancellor of the University of Maine, and the head of the Maine Archives Advisory Board the Society's concern over the proposed disestablishment of the state archives. Reports which he had subsequently received indicated that the state would probably not implement the recommendation of the Maine Management and Cost Survey Commission to reassign the functions of the archives to other agencies of the state.

In September 1973, the president had asked A. Carroll Hart, director of the Georgia Department of Archives and History, to form an ad hoc group. It was to study the recommendations of Warren King and Associates, Inc. (consultants to the Maine Management and Cost Survey Commission) regarding the archival programs of states which had used the firm's services. The Council agreed with the president that the ad hoc group should continue its work.

National Historic Records Program. Vice President James B. Rhoads reported that Reps. Chet Holifield (D-Calif.) and Frank Horton (R-N.Y.), chairman and minority leader respectively of the House Committee on Government Operations, had expressed a favorable opinion of the proposed legislation for a national historic records program. They preferred to have the National Historical Publications Commission instead of a semi-independent body administer the program, and Rep. Horton had redrafted the legislation accordingly. While retaining most of the elements of the bill introduced by Sen.

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Edward Brooke (R-Mass.), Rep. Horton's version provided for the enlargement of the NHPC for the specific task of overseeing the national historic records program. The Council deferred action on the matter until it had had time to read Rep. Horton's draft.

Thefts of Manuscripts. Concerned over the increasing number of thefts of manuscripts from archival agencies, the National Archives Advisory Council had asked James B. Rhoads, archivist of the United States, to take the lead in devising a means of preventing such thefts. Mr. Rhoads suggested, however, that the task would be more appropriate for the SAA to take on. The Council concurred with Mr. Rhoads and referred the issue to the Committee on Reference and Access for recommendations.

Public Law 93-203. Vice President Rhoads announced that Public Law 93-203, recently enacted, would enable state and local agencies in areas of high unemployment to use federal funds for the creation of jobs. He thought that the archival institutions in those areas ought to take advantage of the opportunity to hire persons for simple archival tasks, and he wanted the Society to publicize information about the law. President Ham suggested that a summary of its provisions be published in the Society's newsletter and that state archivists in particular be informed about the legislation. [A summary of the main provisions of the law will appear in the next issue of the SAA Newsletter.--Ed.]

SAA Budget, 1974. The Council adopted a budget for 1974 of \$95,130 in revenues and \$85,840 in expenditures. During the discussion, Treasurer Howard L. Applegate explained that expenses in 1974 would be approximately \$20,000 higher than they had been in 1973 because the Society would have to pay the new executive director's salary; because several new publications were being prepared; and because general

COUNCIL PROCEEDINGS

operating expenses had increased. To balance the disbursements, the treasurer projected an income of \$54,655 from membership dues; \$33,475 from subscriptions to The American Archivist, advertisements in the journal and in the convention program, and the sale of SAA publications; and \$7,000 in profit from the annual meeting.

Bylaw on General Election. The Council amended section 7 of the bylaws to provide for a runoff election by mail if no candidate for a particular office receives a plurality of at least 40% of the votes cast for that office. The two candidates for the office who have received the highest number of votes will stand for the runoff election.

Resolutions. The Council endorsed a resolution in support of the National Union Catalog of Manuscript Collections which had been offered by the Committee for the Control and Description of Archives and Manuscripts. In the resolution, the Society calls attention to the fact that 850 repositories have reported 29,356 collections to NUCMC, but that over 500 institutions have not reported and an estimated 10,000 collections remain unreported from all institutions. The Society recognizes the importance of NUCMC in the resolution and urges all manuscript repositories to report all collections as soon as feasible.

A resolution on the declassification of national security documents, submitted by the Committee on Reference and Access, was approved as amended by the Council. In that resolution, the Society calls upon those responsible for the system of security classification to reduce further the time period required before material can be declassified. While the Society recognizes the practical difficulties involved and the dangers of excessive haste, it recommends the automatic declassification of all (except the most highly sensitive) security classified documents 10 years after their creation.

Deadline for copy for the May 1974 issue of the SAA Newsletter is Monday, 21 April 1974. Send items to SAA Acting Secretary, Bentley Historical Library, University of Michigan, Ann Arbor, Michigan 48105.

1974 GENERAL ELECTION

The Nominating Committee will meet during the third week of April to select candidates for Society offices. In order that the nominees may be announced in the next issue of the SAA Newsletter, the publication of the May issue will be delayed until the middle of the month.

The Nominating Committee has set 15 June as the deadline for the receipt of nominations by petition. As announced in the January 1974 issue of the newsletter, a valid petition must carry the names of at least 45 members of the Society. Petitions are to be sent to the chairwoman of the 1974 Nominating Committee: Carolyn H. Sung, 6004 Roosevelt St., Bethesda, Md. 20034.

Ballots and accompanying election materials will be mailed to all individual members on or near 1 July 1974.

1974 DISTINGUISHED SERVICE AWARD

The Society invites its members to nominate an archival institution for its Distinguished Service Award for 1974. The State Archives Division of the Oregon State Library presently holds the award. According to the regulations for the award, the organization nominated should have achieved distinction in one or more of the following ways:

- demonstrably contributing to archival theory and the development of new archival practices;
- serving its constituency in an outstanding fashion;
- showing extraordinary ingenuity and resourcefulness in improving efficiency of operations or improving methods of work;
- going well beyond the normal performance requirements expected of an archival agency and so being an incentive to others;
- publishing exemplary and meritorious finding aids, collection guides, statements of available service, and the like;
- developing over a period of years an archival program of such depth and scope as to warrant especial recognition.

Write to the SAA Acting Secretary for nominating forms.

MEETINGS

Midwest Archives Conference, 21-23 March 1974, Bismarck Hotel, Chicago. Featured speaker, Stanley Katz of the University of Chicago, will discuss, "The Useable Past: Teaching the New History." Sessions on techniques for identifying, removing, controlling duplicates from similar collections; the preparation of manuscript materials for exhibits; the employment of para-professionals in archival institutions; controls and retrieval; ethics and the archivist. Informal discussions on church archives, museums and historical societies, university archives. A tour of the Newberry Library. Contact the secretary-treasurer: Mary Ann Bamberger, Univ. of Illinois Library, Box 8198, Chicago, Ill. 60680.

Mid-Atlantic Regional Archives Conference, 26 & 27 April 1974, Charlottesville, Va. The restoration of Monticello is the featured theme, with a discussion of the project by the restorers, slides showing stages of the restoration, and a tour of Monticello. Conference also includes workshops on a variety of subjects, with sessions for beginners, those at the intermediate level, and seasoned professionals. Contact: Michael Plunkett, Mss. Dept., Univ. of Va. Library, Charlottesville, Va. 22901.

Society of Southwest Archivists, 2 & 3 May 1974, La. State Univ., Baton Rouge. Panel discussion on the preparation of a records inventory; workshop on the publication of archival material; panel discussion on security ("May Your House Be Safe"); demonstration by Donald F. Harrison of NARS on techniques applicable to machine-readable records; session on publicity, patrons, fund-raising; workshop on oral history. (Every two sessions run concurrently.) SAA President F. Gerald Ham will also speak. Contact: A. Otis Hébert, Jr., La. State Archives and Records Commission, Box 44422 Capitol Station, Baton Rouge, La. 70804; or C. George Younkin, 3501 Quail Lane, Arlington, Texas 76016.

South Atlantic Archives and Records Conference, 2 & 3 May 1974, Ga. Dept. of Archives and History, Atlanta. Sessions on stretching the dollar; preparation of finding aids; finding aids for non-textual records; new techniques for preservation; career expectations in archives and manuscripts. Speaking on the effects upon state archives of reorganization within state government: Samuel Silsby, Jr.,

MEETINGS

archivist of Maine, and H. G. Jones, former archivist of North Carolina. Philip P. Mason, director of the Archives of Labor History and Urban Affairs in Detroit, will discuss problems relating to the security of archival materials. Contact: Ann Pederson, Ga. Dept. of Archives and History, Atlanta, Ga. 30334.

Michigan Archival Association, 15 May 1974, Adrian College in Adrian. Program will feature a discussion of newspapers published in Michigan. For details, contact: Bill Miles, Clarke Historical Library, Central Michigan Univ., Mt. Pleasant, Mich. 48858.

Association of Records Executives and Administrators, 17th annual conference, 29 & 30 April and 1 May 1974, Sheraton Inn, New Carrollton, Md. [greater Washington, D.C.]. Theme: "Modern Skills and Tools for the Progressive Records Manager." Discussions and exhibits of latest developments in data entry devices; information storage and retrieval; forms control, file systems, equipment; conversion of computer output to microfilm. Contact: John D. Bitting, Greater Washington, D.C. Chapter of AREA, P. O. Box 89, Washington, D.C. 20044; telephone (202) 963-4154 or (202) 963-4425.

American Society for Information Science, mid-year meeting, 16-18 May 1974, Johnstown, Pa. campus of Univ. of Pittsburgh. Sessions on information analysis centers; data base comparison; use of standard bibliographic description; effect of standard formats on user, producer, processor of information. Contact: Mary C. Berger, Ferro Corp. Library, 7500 East Pleasant Valley Rd., Independence, Ohio 44131; telephone (216) 641-8580, ext. 619.

[See p. 8 for Northwest Arch. meeting.--Ed.]

EDUCATION & TRAINING

Case Western Reserve University 5th Annual Workshop on College and University Archives, 9 through 14 June 1974, CWRU campus, Cleveland, Ohio. Designed for present or potential university archivists, for librarians in charge of developing records programs, or for administrators concerned with record problems at their institutions. No previous training in archival administration required. Lecturers include the following college and university archivists: Ruth W. Helmuth, CWRU; Maynard Brichford, Univ. of Ill. at Urbana-

EDUCATION & TRAINING

[CWRU, contd.]

Champaign; Wilma Slaight, Wellesley College; and William E. Bigglestone, Oberlin College. Other speakers: Philip P. Mason, director of the Archives of Labor History and Urban Affairs, Detroit; Kermit J. Pike, chief librarian, Western Reserve Historical Soc. Colin A. McLaren, archivist of Aberdeen University in Scotland, will be the featured guest at the gala dinner. Tours of the Jonathan Hale homestead and of the Western Reserve Historical Society are also planned. Fee: \$235, including dorm room and meals. Write for brochure to: Mrs. Ruth W. Helmuth, Adelbert Hall Room 2, Case Western Reserve University, Cleveland, Ohio 44106.

Archives of the Moravian Church

Course in the Study of German Script, 10-21 June 1974, Bethlehem, Pa. Training in reading of German script of the 18th and 19th centuries, as used in Germany and in German areas of America. Instruction by staff of the archives. Fee: \$125 tuition, \$15 for materials. Room and board extra. Pre-requisite: reading knowledge of German. Between nine and 14 persons have taken the course each summer since it was instituted in 1971. Most have been professors or advanced students of German literature, German or American history, and church history. For further information, write to: Archives of the Moravian Church, 1228 Main St., Bethlehem, Pa. 18018.

Ohio Historical Society

4th Annual Archives - Library Institute, 15-26 July 1974, Columbus, Ohio. A concentrated program offering elementary-level archival training in the collecting, processing, and referencing of historical research materials. Ninety-two concurrent sessions (workshops, lectures, discussion groups, demonstrations, slide presentations, field trips); each participant may choose own areas of study. Local, state, national records are dealt with; institute stresses alternative procedures for different types and sizes of repositories. Instruction by staffs of Ohio Historical Society, Ohio State University, Western Reserve Historical Society; guest instructors from representative institutions around the country. Certificate awarded upon completion of institute. Fee, excluding lodging and meals: \$200. Contact: David R. Larson, Institute Director, Ohio Historical Society, I-71 & 17th Ave., Columbus, Ohio 43211; telephone (614) 466-2066.

EDUCATION & TRAINING

Emory University, Div. of Librarianship; Georgia Dept. of Archives and History

8th Annual Archives Institute, 29 July - 23 August 1974, Atlanta. General instruction in basic concepts and practices of archival administration; experience in research use, management of traditional and modern documentary materials. Features lectures, seminars, supervised laboratory work, culminating in completion of an archival project. Instructors are experienced archivists and records managers from a variety of institutions. Subjects include appraisal, arrangement, description, reference, records scheduling and control, preservation techniques, microfilm, audio-visual records programs, among others. Fee: \$426 for those wishing 6 quarter hours graduate credit; \$150 for non-credit participants. Housing available at a modest rate. For additional information, write to: Archives Institute, Ga. Dept. of Archives and History, Atlanta, Ga. 30334.

JOB OPENINGS

ARCHIVIST FOR UNIVERSITY LIBRARY. Responsible for establishing and implementing policies relating to acquisition, organization, conservation, and use of archival materials. Requires either M.S.L.S. or graduate degree in history with minimum of two years' experience in academic or comparable archives. Salary negotiable. Open 1 July 1974. Send resume to A. W. Stewart, Associate Librarian, Earl Gregg Swem Library, College of William and Mary, Williamsburg, Va. 23185.

UNIVERSITY ARCHIVIST AND REFERENCE LIBRARIAN, Montana State University, Bozeman. Qualifications: professional library degree which includes archival courses; familiarity with archives and records management, as well as with reference service. Salary: \$8,500 - \$10,500 depending upon experience. Position open now. Apply to: Miss Alice McClain, Dir. of Libraries, Montana State University Library, Bozeman, Mont. 59715; telephone: (406) 994-3119.

ARCHIVIST/LIBRARIAN for the Walter P. Reuther Library of Labor and Urban Affairs. Responsibilities: maintain reference library; develop and coordinate acquisitions; prepare bibliographies and finding aids; process and service archival collections; work with donors, labor unions, urban minority groups; assist

J O B O P E N I N G S

[Reuther Library, contd.]

researchers, staff, students; other related duties. Qualifications: M.L.S.; five years of library-archives or related experience. Reading knowledge of foreign language desirable. Salary: \$11,249-\$14,493; or \$12,979-\$16,895, depending upon qualifications. Position available 1 July 1974. Apply to: Philip P. Mason, Director, Archives of Labor History and Urban Affairs, 144 Purdy Library, Wayne State Univ., Detroit, Mich. 48202.

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ARCHIVES ADMINISTRATOR. 4 1/2 years in designing and implementing services for a statewide archives and records management system. B.A. in history, graduate work in American history, archives certificate from American University, and M.S.L.S. Seeks challenging administrative position with major program responsibilities. Resume avail. from SAA Acting Sec. A-267.

POSITION WANTED in archives, manuscript repository, history museum. 1 1/2 years' experience in young, regional manuscript repository. Experience in all facets of manuscript management. Experience includes microfilming, photo collections, oral history. Academic training in American history. Publication. Location and salary open. Resume avail. from SAA Acting Sec. A-266.

EXPERIENCED ARCHIVIST seeks position as archivist, records manager, or manuscript librarian. B.A. in English; M.A. in library science; certificates in archives administration and in records management. Three years as assistant administrative officer and archivist for a major American foundation; two years as librarian in presidential library; additional library experience with U.S. Army and with large oil firm. Publication. Willing to relocate. Salary negotiable. Resume avail. from SAA Acting Sec. A-265.

B.A. & M.A. in HISTORY and M.S.L.S. Worked in state archives, historical society, libraries and universities; responsibilities included editing, indexing, publishing, preparing exhibits. Have taught history and related courses and have published a biography, articles, monographs, book reviews. Seek archival position with archival or historical agency. Prefer East Coast location. Resume

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avail. from SAA Acting Sec. A-264.

ARCHIVES/MSS. or RESEARCH POSITION desired. Ph.D. candidate in European and Canadian history, with emphasis on the Canadian West. M.A. and Ph.D. research in governmental records. Experience in ethnic records field inventory. Experience in administration and public relations. Read, write, and speak French fluently. Resume avail. from SAA Acting Sec. A-263.

ARCHIVES/MSS. POSITION IN NEW YORK CITY AREA sought. M.A. in U.S. history, with specialty in early national and Jacksonian periods, expected August 1974. Currently employed in manuscripts department of major university in mid-Atlantic state, where has had training in various aspects of archival work. Planning to attend archival training institute this spring or summer. Resume avail. from SAA Acting Sec. A-262.

Ph.D. (English history with research experience in American religious history) seeking position in state or university archives, editing and/or historical research. Some editorial experience. Have worked in university archives and in library. Reading knowledge of German. Research experience in manuscripts and public documents. Also experience with American colonial and western history. Resume avail. from SAA Acting Sec. A-261.

INDIVIDUAL with B.A. & M.A. in HISTORY, with publications, seeks archival position with historical or archival agency. Prefers western U.S. location. Recently completed three-month archival internship at State Historical Society of Wisconsin. Available immediately. Resume avail. from SAA Acting Sec. A-260.

M.A. in AMERICAN HISTORY. Initial two years' experience with military records, including work with photo collections. Desire to further develop skills through responsible position. Automated systems analysis training and experience. Colonial and military specialties. Midwest preference. Resume avail. from SAA Acting Sec. A-259.

M.A. in HISTORY, including coursework in administration of archives/mss. Manuscript processing training and experience obtained as recipient of archival fellowship. Desires archival/manuscript position suitable for beginning career. Resume avail. from SAA

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Acting Sec. A-258.

M.A. in U.S. HISTORY, M.L.S., Certificate from Univ. of Denver Archives Institute. Desires position in archives, mss., or historical research. Experience in small college archives. Resume avail. from SAA Acting Sec. A-255.

ARCHIVES/MANUSCRIPTS position sought. M.A.+ in American social and religious history. Have completed accredited program in archival administration, including processing experience at a manuscript repository. Experienced in researching mss. collections. Knowledge of Latin, French. Available immediately. No geographic preference. Resume avail. from SAA Acting Sec. A-253.

Ph.D. (European history with a strong background in American history; languages) desires position with a state, local, or university mss./archives facility. Has supervisory experience in a university archives and a published guide to its collections. Please phone (304) 233-4648. Resume avail. from SAA Acting Sec. A-249.

POSITION WANTED in special collections, mss., rare books. Seeks responsible administrative position in forward-looking college/university or other repository, where the need for enlightened and modern preservation measures and managerial techniques has been recognized, and the commitment made to implement them. B.A., M.A., English; A.M., library science, Univ. of Chicago. Law school. Continuing education in conservation of research library materials. Seven years' experience. Currently employed by major eastern small university. Resume avail. from SAA Acting Sec. A-248.

ARCHIVES/MSS/RECORDS MANAGEMENT. M.A. in library science with minor in Arabic studies. Experience includes six years of library administrative employment. Currently employed overseas as consultant on libraries and archives for foreign government. Seeking responsible position that will enable skills to be developed. Read and speak French fluently. Willing to travel or be located overseas. Resume avail. from SAA Acting Sec. A-245.

ARCHIVES/MSS. OR RESEARCH POSITION desired. Ph.D. candidate in American history, with emphasis on southern U.S. and labor history. M.A. research in coal mining industry. Have

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extensive experience doing research in ms. collections and experience as a processing assistant in university archives. Also have general library work experience. Have one unpublished register and finding aid. Available now. Resume avail. from SAA Acting Sec. A-240.

M.A. in U.S. and LATIN AMERICAN HISTORY interested in archival or mss. employment. Main area of study U.S. social and cultural history. Experience in university archives. Resume avail. from SAA Acting Sec. A-238.

APPRENTICESHIP OR EMPLOYMENT IN ARCHIVES, MSS., editorial writing, or records management desired. B.A. and M.A. in American history, some library service course work; also experience editing facts from documents and periodicals. Available now. Has completed National Archives-American University Summer Institute, 1970. Resume avail. from SAA Acting Sec. A-108.

N E W S N O T E S

Edmund Berkeley, Jr. (Department of Manuscripts, University of Virginia Library) reports that several manuscripts and other items of historical value were apparently stolen from the library sometime in the fall of 1973. According to Mr. Berkeley, members of the staff noticed in late September that certain documents were missing from their appropriate place. More and more items were discovered to be missing during the fall months, and the staff made a thorough search of the library in December to locate the materials. When none of the items could be found, the staff had to assume that they had been stolen. Police instituted an investigation, and the library circulated a list of the items to rare book and manuscript dealers throughout the world. None of the materials has yet been recovered, Mr. Berkeley says. Valued at over \$100,000, they included autographed letters of several American presidents, Lord Nelson, Alexandre Dumas, the Marquis de Lafayette, and other notables; two first-edition books by Edgar Allan Poe; and part of an original manuscript by Samuel Clemens.

Mr. Berkeley believes that the facilities for housing the University of Virginia's special collections are similar to those in other archival repositories in North America. The collections have been kept in a vault.

[Univ. of Va., contd.]

Although the vault has double-locked doors, it is old and can be opened by anyone determined enough to gain entry. Moreover, the vault is on the first floor of the library, where there are many outside entrances that cannot be constantly watched. The University of Virginia's loss points up the need to provide more adequate protection of archival collections, Mr. Berkeley says, and he urges other archivists to work to improve the security of their own collections.

A list of the items missing from the University of Virginia Library may be obtained from Mr. Berkeley (Charlottesville 22901).

New Appointments. David J. Olson has accepted the position of state archivist in the History Division of the Michigan Department of State. He was formerly the head of the Archives of DePauw University and Indiana Methodism in Greencastle. Joining Mr. Olson's staff as assistant state archivist for state agency records is David J. Johnson, until recently assistant archivist at the Nebraska State Historical Society. H. G. Jones has resigned as state archivist of North Carolina to become the curator of the North Carolina Collection at the University of North Carolina in Chapel Hill.

The Catholic University of America in Washington, D.C. has announced the appointment of George A. Hruneni, Jr. as head of the Department of Archives and Manuscripts. Dr. Hruneni received a Ph.D. in history from the University of California in Santa Barbara and was an archivist for two years at the California State Archives in Sacramento.

David E. Horn is now the director of the Archives of DePauw University and Indiana Methodism in Greencastle. He served for three years as university archivist and reference librarian at Montana State University in Bozeman prior to accepting the new position. Toby Fishbein has left the University of Illinois archives in Urbana to become the university archivist of Iowa State University in Ames.

Alphonse F. Trezza, director of the Illinois State Library in Springfield, has been elected chairman of the Chief Officers of State Library Agencies. The newly-formed organization will deal with problems faced by the heads of those state agencies responsible for statewide library development.

An Archives Procedural Manual, compiled by the archival staff of the School of Medicine

Library at Washington University, is available at \$5.00. The manual describes how the staff has acquired documents, processed and arranged the materials, composed finding aids, indexed pictures, established microfilm guidelines, organized an oral history program, and served researchers. The manual is intended not only for archivists who handle scientific materials, but for curators of other types of collections as well. Order from: Archives Section, School of Medicine Library, Washington University, 4580 Scott Ave., St. Louis, Mo. 63110.

Richard Strassberg of the Cornell University Libraries has compiled and edited a Manual of Manuscript Processing Procedures (1973, 93+ pp., \$4.00). The manual was specifically designed for use by manuscript processors at Cornell, and it assumes the presence of a trained archivist as supervisor. Included are sections on the arrangement of documents, their description and preservation; a 37-page glossary of types of records; an index; and four appendices. Order from: Miss Elizabeth M. Murphy, 234 Olin Library, Cornell University, Ithaca, N.Y. 14850.

The Society of Ohio Archivists announces the publication of a Guide to Manuscripts Repositories and Institutional Records in Ohio (1974, 300 pp. hardbound, indexed, \$8.00). The book is arranged in sections by county and lists the holdings of 95 manuscripts repositories and 759 institutional records collections. Order from: Stephen Morton, SOA Sec.-Treas., Bowling Green State University Library, Bowling Green, Ohio 43402.

Free copies of the Education Directory are available from the SAA Acting Secretary's office. The directory contains general information on archival careers and lists courses in archival administration given at American and Canadian institutions. Order from: SAA Acting Secretary, Bentley Historical Library, Univ. of Michigan, Ann Arbor, Mich. 48105.

Frank B. Evans, who was credited in the January 1974 issue of the newsletter with having written the section on careers, has explained to the acting secretary that the original draft was prepared some years ago by David Delgado, assistant to F. Gerald Ham, then SAA secretary. Mr. Evans says that his own contribution was limited to revising that draft and to adding information at several points.

NEWS NOTES

The International Council on Archives has published two studies prepared for UNESCO: John Davies, A Study of Basic Standards and Methods in Preservation and Restoration Workshops Applicable to Developing Countries (1973, \$3.00 USA or 9,50 fr. Swiss); Albert H. Leisinger, Jr., A Study of the Basic Standards for Equipping, Maintaining, and Operating a Reprographic Laboratory in Archives of Developing Countries (1973, \$3.50 USA or 11 fr. Swiss).

Either book may be ordered by transfer on Internatl. Council on Archives Account 336.385, Société de Banque Suisse, Ch-3000 Berne; indicate author and number of copies on counterfoil. Send copy of payment order to the agency which mails the books: Archives Générales du Royaume, 2 rue de Ruysbroeck, B-1000 Brussels, Belgium.

NEWS NOTES

Just received at presstime: The Northwest Archivists Group, in cooperation with the Pacific Northwest History Conference, will sponsor a panel discussion on "Oral History in the Archives," to be held in Pullman, Washington on 27 April 1974. Maclyn Burg, director of the oral history program at the Eisenhower Library, and William J. Langlois, chairman of the Aural History Institute of British Columbia in Victoria, will serve on the panel. Terry P. Abraham of the Washington State University Library will moderate the discussion.

A meeting of the Northwest Archivists Group will be held on the Thursday preceding the conference, 25 April 1974, at 4:00 p.m. in the Washington State University Library. For details, contact: Terry P. Abraham, Manuscripts-Archives Division, Washington State University Library, Pullman, Wash. 99163.

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Society of American Archivists
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