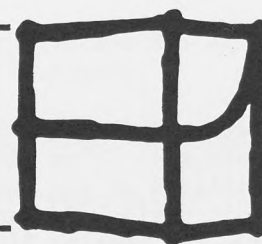


# SAA Newsletter



MAY - JUNE 1974

Society of American Archivists  
Bentley Historical Library, University of Michigan  
Ann Arbor, Michigan 48105

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## SAA ADMINISTRATIVE OFFICE MOVES TO CHICAGO; SEARCH FOR EXECUTIVE DIRECTOR CONTINUES

The Society's administrative office will move to the University of Illinois at Chicago Circle in July. Acting on the Council's authorization, the Executive Committee met with university officials on 3 and 4 June 1974 to discuss the university's offer of office space and supportive services. The two parties reached an agreement in principle at the meeting, and they are presently drawing up the terms of a contract. The SAA office will be located in a four-room suite in the university library.

The search for a full-time, salaried executive director continues. Under the chairmanship of Philip P. Mason, the search committee reviewed the applications of 30 persons and interviewed most of the applicants before selecting four candidates for the Council's consideration. They were Robert L. Clark, Jr., assistant director for public services, Jackson, Miss. Metropolitan Library System; George Ann Daly, manager of the INA Corporation Museum and Archives, Philadelphia; David B. Gracy II, assistant professor and archivist at Georgia State University, Atlanta; and Marc J. Pachter, doctoral student in history at Harvard University and formerly a consultant to the American Library in Paris. After having interviewed the four candidates on 18 April 1974, the Council offered the executive director's position to Mr. Pachter. Mr. Pachter has, however, just declined the offer for personal reasons.

Steps have already been taken to resume the search for an executive director, and a secretarial staff is being hired in Chicago to carry on the Society's daily business. Acting Secretary Judith Koucky will help to

## NOMINATING COMMITTEE ANNOUNCES CANDIDATES FOR SAA OFFICES

In accordance with the provisions of Article 7 of the Society's bylaws, the Nominating Committee has selected the following candidates for SAA offices this year:

Vice President (becomes president in Oct. 1975)  
C. Herbert Finch, Cornell Univ.  
Elizabeth Hamer Kegan, Library of Congress

Treasurer  
Howard L. Applegate, Balch Institute  
David B. Gracy II, Georgia State Univ.

Council I (4-year term)  
J. Frank Cook, Univ. of Wisconsin, Madison  
Shonnie H. Finnegan, State Univ. of N. Y.,  
Buffalo

Council II (4-year term)  
Andrea Hinding, Univ. of Minnesota  
James R. K. Kantor, Univ. of Cal., Berkeley

## 1975 Nominating Committee

Seat I  
Richard A. Jacobs, Natl. Archives & Rec. Serv.  
Sylvie J. Turner, John F. Kennedy Library

Seat II  
David J. Olson, Mich. Dept. of State, Hist. Div.  
Daniel T. Williams, Tuskegee Institute

Seat III  
Miriam I. Crawford, Temple Univ.  
Joan N. Warnow, American Institute of Physics.

A nominee may also be placed on the ballot by a petition which at least 45 SAA members have signed. The deadline for the receipt of petitions, as announced in the March 1974

[contd. on p. 2, col. 1]

[contd. on p. 2, col. 2]

#### SITE FOR SAA OFFICE

[contd. from p. 1, col. 1]

set up the new office before she leaves to take a position with the Military Archives Division of the National Archives. During this period of transition, members should use the Bentley Historical Library in Ann Arbor as the Society's mailing address until they are notified that the Chicago headquarters are fully in operation.

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#### COLONIAL DAMES OF AMERICA ESTABLISH ARCHIVAL SCHOLARSHIP FOR NATIONAL ARCHIVES INSTITUTE

The Washington, D. C. Chapter of the Colonial Dames of America is creating a scholarship which will enable an archivist to attend the Institute in Modern Archives Administration at the National Archives each spring and fall. According to a tentative agreement between the Colonial Dames and the SAA Council, the Society's Awards Committee is to choose the recipient of the scholarship. More details about the grant will appear in the SAA Newsletter as soon as the Washington Chapter of the Colonial Dames and the SAA Council have approved its terms.

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#### "DOCUMENTING AMERICAN CULTURES" IS THEME OF 1974 ANNUAL MEETING

"Documenting American Cultures" is the principal theme of the Society's annual meeting in Toronto, 1-4 October 1974. The Program Committee has planned sessions on the sources for such aspects of cultural history as the family, working people, ethnic groups, and urban life. Other sessions will deal with the use of audiovisual, quantitative, and scientific records in documenting contemporary society. In addition to sessions organized around the cultural theme, the convention will feature panel discussions on the relationship of the archivist to older and younger colleagues, to colleagues of other countries, and to the members of related professions. Beginning archivists and those who wish to review basic techniques may attend workshops in arrangement and description, records management, conservation, and administration on the first day of the meeting. A convention program containing the full schedule of events and a registration form will be mailed to each individual and institutional member in July.

#### NOMINEES FOR SAA OFFICES

[contd. from p. 1, col. 2]

newsletter, is 15 June 1974. Send petitions to the chairman of the Nominating Committee: Carolyn H. Sung, 6004 Roosevelt St., Bethesda, Md. 20034.

The SAA administrative staff will mail ballots to individual members of the Society on or near 1 July 1974. A space for write-in candidates will be provided on the ballot.

Earlier this year, the Nominating Committee asked the membership at large to suggest persons to run for SAA offices. The tabulated results of the committee's canvass may be obtained from the SAA Acting Secretary in Ann Arbor.

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#### S A A H O N O R S & A W A R D S

The Committee on Professional Standards asks the Society's members to submit the names of persons eligible for election as Fellows in 1974. According to the constitution, candidates for the honor must have been individual members of the Society in good standing for the past five years. They should have had advanced educational training and approximately five years of responsible experience in any field recognized by the Society as essential to the archival profession. In addition to having shown initiative, resourcefulness, and a sense of professional morale in their work, candidates should have produced professional writings of high quality. Send recommendations to the chairman of the Committee on Professional Standards: Wilfred I. Smith, Public Archives of Canada, 395 Wellington St., Ottawa, Ont. K1A 0N3.

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The deadline for the receipt of nominations for the Distinguished Service Award is 15 July 1974. Members who wish to recommend an institution for the prize should write for nominating forms to the SAA Acting Secretary in Ann Arbor.

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The SAA Newsletter is published in January, March, May, September, and November. Deadline for copy for the September 1974 issue is Friday, 16 August. Until further notice, send items for that issue to the SAA Acting Secretary, Bentley Historical Library, Univ. of Michigan, Ann Arbor, Mich. 48105. Items will be forwarded to the new SAA office in Chicago.

ASSIGNMENTS TO SAA COMMITTEES, 1974 - 1975

Dear Member:

The Society's ability to provide services to members and to the archival profession depends largely upon the effectiveness of its committees. These committees, which carry on a majority of SAA projects, are appointed each year by the incoming president. All members are invited to serve on committees. If you desire to be considered for a committee assignment, and you are able to devote more than a minimal amount of time to committee work, please fill out the form below and return it to me by 5 July 1974. It would be a great help to me in making assignments if, on the reverse of this form, you listed your qualifications for a committee position and indicated whether you would be able to attend one or more meetings of the committee. I would also appreciate suggestions for increasing the effectiveness of various committees.

Sincerely,

*James B. Rhoads*  
James B. Rhoads, SAA Vice President

APPLICATION FOR SAA COMMITTEE ASSIGNMENT, 1974 - 1975

Please indicate up to three committees in order of preference (1, 2, and 3):

- |   |   |
|---|---|
| <input type="checkbox"/> American Revolution Bicentennial (ad hoc)            | <input type="checkbox"/> Machine Readable Archives  |
| <input type="checkbox"/> Archives - Library Relationships (ad hoc)            | <input type="checkbox"/> Municipal Archives   |
| <input type="checkbox"/> Archives of Science                                  | <input type="checkbox"/> Oral History   |
| <input type="checkbox"/> Aural and Graphic Records                            | <input type="checkbox"/> Paper Research (ad hoc)  |
| <input type="checkbox"/> Buildings and Technical Equipment                    | <input type="checkbox"/> Preservation Methods   |
| <input type="checkbox"/> Business Archives                                    | <input type="checkbox"/> Records Management   |
| <input type="checkbox"/> Church Archives                                      | <input type="checkbox"/> Reference and Access Policies  |
| <input type="checkbox"/> Collecting Personal Papers & Manuscripts             | <input type="checkbox"/> Regional Archival Activity   |
| <input type="checkbox"/> College and University Archives                      | <input type="checkbox"/> Research and Development (ad hoc)                                      |
| <input type="checkbox"/> Committee to Develop a Publications Program (ad hoc) | <input type="checkbox"/> State and Local Records  |
| <input type="checkbox"/> Education and Professional Development               | <input type="checkbox"/> Status of Women (ad hoc)   |
| <input type="checkbox"/> Federal and State Governmental Relations             | <input type="checkbox"/> Techniques for the Control and Description of Archives and Manuscripts |
| <input type="checkbox"/> International Archival Affairs                       | <input type="checkbox"/> Terminology and Statistics   |
| <input type="checkbox"/> Labor Archives                                       | <input type="checkbox"/> Urban Archives   |

Suggestions for other committees: \_\_\_\_\_

NAME & TITLE: \_\_\_\_\_

INSTITUTION: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

BUSINESS PHONE NUMBER: \_\_\_\_\_

RETURN THIS FORM BY 5 JULY 1974 TO: James B. Rhoads, SAA Vice President  
National Archives and Records Service  
8th and Pennsylvania Ave., N. W.  
Washington, D. C. 20408.

APPLICANTS FOR COMMITTEE ASSIGNMENTS, 1974 - 1975, USE THIS SPACE FOR FURTHER COMMENTS:



## EDUCATION & TRAINING

### Univ. of Denver, Dept. of History and Grad. School of Librarianship

13th Annual Institute for Archival Studies, 17 June - 19 July 1974. Designed for archivists, librarians, those in related professions, advanced students of history and related subjects. Presents theory, principles, applied methodology of archives administration. Lectures, discussions, demonstrations by specialists in the profession, with emphasis upon the specific objectives of the individual student. Field trips to archival and historical agencies in the area. Opportunity for archival practice at the Colorado State Archives, Region 8 center of the National Archives, Iliff School of Theology, or Univ. of Denver. Certificate awarded upon successful completion of institute; academic credit given upon application of student. Tuition: \$300. Living accommodations available at an additional fee. Address applications to: Prof. Dolores C. Renze, Dir., Institute of Archival Studies, Univ. of Denver, Dept. of History Rm. 424 M-R, Denver, Colo. 80210.

### Institute of Genealogy and Historical Research

1974 Institute, Samford University, Birmingham, Ala., 17-21 June 1974. Features workshops in the fundamentals of genealogy and historical research; intermediate studies dealing with personal, local, state, federal, and library records and procedures; genealogical research in the southern states and colonies; and Scottish research. Fee: \$85. Housing and meals extra. For further info., contact: Prof. F. W. Helmbold, Dir., Institute of Genealogy and Historical Research, Samford Univ. Library, Birmingham, Ala. 35209; or phone (205) 870-2846.

### Western Washington State College, Dept. of History

Workshop in business history and records, Seattle, 17-21 June 1974. Designed to assist employees of business firms in understanding the historical and internal value of archival management. Sessions will cover such topics as records inventorying, scheduling, and retention. Reservation required. Fee: \$46. Contact: Prof. Alfred Roe, Dir. of Archival Training, Western Wash. State College, Bellingham, Wash. 98225; or phone (206) 676-3000.

Workshop in public records management, Olympia, 5-9 August 1974. Designed to aid

## EDUCATION & TRAINING

units of state and local government in reducing costs and increasing efficiency. Topics include management of records and files, creation of forms, reports management, information retrieval, use of computers, records inventorying and scheduling, vital records protection. Workshop features tours of state facilities. Reservation required. Fee: \$46. Contact: Prof. Alfred Roe, Dir. of Archival Training, Western Wash. State College, Bellingham, Wash. 98225; or phone (206) 676-3000.

### American Library Association Conference

Session on the preservation of archival and library materials, New York City, 9 July 1974, 10:00 a.m.-noon. Sponsored by the Joint ALA-SAA Committee on Library-Archives Relationships and by the ALA/RTSD Preservation of Library Materials Committee. Chairman of the session, Frazer G. Poole, will speak briefly on the preservation program of the Library of Congress before introducing the speakers. (Mr. Poole is assistant director for preservation at the LC.) Fred Shelly, deputy executive director of the National Historical Publications Commission, will talk on, "Microfilming for Preservation and Access to Materials," focusing on NHPC activities. Charles G. LaHood, chief of the Photoduplication Service of the Library of Congress, will discuss national and international standards for microfilming. A regional preservation program, exemplified by the New England Document Conservation Center, will be described by the center's director, George M. Cunha. The session will conclude with questions and discussion from the floor.

### Emory University, Div. of Librarianship Georgia Dept. of Archives and History

8th Annual Archives Institute, 29 July - 23 August 1974, Atlanta. General instruction in basic concepts and practices of archival administration; experience in research use, management of traditional and modern documentary materials. Features lectures, seminars, supervised laboratory work, culminating in completion of an archival project. Instructors are experienced archivists and records managers from a variety of institutions. Subjects include appraisal, arrangement, description, reference, records scheduling and control, preservation techniques, microfilm, audiovisual records programs, among others. Fee: \$426 for those wishing six quarter-hours of graduate credit; \$150 for non-credit participants. Living accommodations available

## EDUCATION & TRAINING

at a modest rate. For additional information, write to: Archives Institute, Ga. Dept. of Archives and History, Atlanta, Ga. 30334.

The American University, Dept. of History  
31st Institute: Introduction to Modern Archives Administration, National Archives, 9-20 September 1974. Cosponsored by the National Archives, the Library of Congress, and the Maryland Hall of Records. Director: Dr. Frank B. Evans, assistant to the exec. dir. of the National Archives and adjunct prof., American Univ. Three semester credits awarded by American Univ., Dept. of History. Presents theory, principles, techniques of archival administration for modern documentary materials of both public and private origin. Intended for persons holding or preparing for positions of responsibility in the fields of archives, mss., records management, and the management of special collections. Tuition: \$200. Contact promptly: Dept. of History, 31st Archives Institute, The American Univ., Washington, D. C. 20016; or phone (202) 686-2401.

## JOB OPENINGS

ARCHIVIST AND RECORDS ADMINISTRATOR, STATE OF MARYLAND. Position of State Archivist available 1 January 1975. Proposed salary, effective 1 July 1974: \$23,400 per annum. Applicants must have Ph.D. in American history or government, and experience in administering an archival or similar institution. The State Archivist of Maryland also supervises the state's records management program and acts as commissioner of land patents. Budget: \$624,256, staff of 37 (fiscal year 1974). Send resume no later than 1 August 1974 to: George R. Lewis, Secretary, Dept. of General Services, State of Maryland, 301 West Preston St., Baltimore, Md. 21201.

CITY COLLEGE OF THE CITY UNIVERSITY OF NEW YORK, LIBRARY. Archivist--experienced. M.L.S. Degree and second Master's required. Open 1 September 1974. Appointment at rank of instructor. Salary: \$12,700; excellent fringe benefits. An Equal Opportunity, Affirmative Action Employer. Apply to: Bernard Kreissman, Chief Librarian, City College, 135th St. & Convent Ave., New York, N. Y. 10031.

## JOB OPENINGS

INDIANA UNIVERSITY AT BLOOMINGTON, LILLY LIBRARY. Curator of Manuscripts, Mss. Dept. Available 1 July 1974. Lilly Library contains more than 2 1/2 million mss.; Mss. Dept. employs two professional librarians, two full-time support staff, hourly help. Curator's responsibilities: collecting, organizing, cataloging mss. and maintaining their security; supervising personnel; maintaining liaison between the Mss. Dept. and scholars; implementing new archival techniques; making the library's holdings known to the scholarly community. Qualifications: Master's Degree from an accredited library school, or equivalent credentials; minimum of five years' relevant experience (at least two with mss.); competence in two modern European languages; skill in supervision of personnel; knowledge of and experience with ms. collecting and with those vendors who handle ms. material. Publications in the field of rare book and ms. librarianship desirable. Salary commensurate with qualifications and experience; liberal fringe benefits. Apply to: Carolyn A. Snyder, Personnel Librarian, Indiana Univ. Libraries, Bloomington, Ind. 47401. An Equal Opportunity Employer.

UNIVERSITY OF MARYLAND, MC KELDIN LIBRARY. Associate Librarian II, Maryland and Rare Book Room. Responsible for maintaining state document collection and for developing collections of local documents, mss., monographs, serials. Provides reference service in rotation with other staff members. Assists head of the Maryland Room in the collection of documents, development of the collections, administration of the Room. Applicant must be able to work with two professionals, four non-professionals, and student assistants. Qualifications: M.S.L.S.; a second Master's, in history, is preferred; one or two years of professional experience in archives, government documents, or historical collections desirable. Apply to: Mary Boccaccio, McKeldin Library, Univ. of Maryland, College Park, Md. 20742.

## JOB APPLICANTS

ARCHIVIST and METHODS & PROCEDURES ADVISER seeks new position in archives or with records management program. B.A.; archives diploma from American Univ.; records mgmt. diplomas from National Archives and from Records, Inc. (Chicago); course in electronic data processing

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machines, IBM; certificate in business law, Univ. of Ill. Four years as archival and museum curator at U. S. Air Force Academy; consultant to Bureau of Rec. Mgmt., Manila; two years as records analyst with Rec. Mgmt. Div., Ill. Sec. of State Office; 13 years as methods and procedures adviser, Ill. Dept. of Mental Health. Publications in archival, library, and records mgmt. journals. Resume available from SAA Acting Sec. A-273.

ARCHIVES/MSS or RESEARCH POSITION desired. Ph.D. candidate in American history; degree expected summer 1974. Five years' experience in research and editorial work on mss. letterpress publication project. Additional experience in research in demography and urban history. Publications. Read French and German. Seminar for Historical Administrators, 1970; National Archives-American Univ. Institute, 1973. East Coast preference. Resume avail. from SAA Acting Sec. A-272.

ARCHIVES ADMINISTRATION and/or FIELD WORK. Ph.D. in American history expected June 1974. More than four years' experience as administrator with major university archive and state historical society. Experience includes archival work, writing and editing publications, formulating collecting policies, staff supervision. Resume avail. from SAA Acting Sec. A-271.

M.S. in LIB. SCI. (ALA accredited instn.), M.A. in religion, A.B. in history and philosophy. Seeking archival/mss. position with opportunity for rewarding challenges, hard work, creative innovation, and intellectually alive associates. Five years' experience with college/univ. reference services, government publications of all types, acquisitions; one year in public library; five years in accounting; five years as professional genealogist. Presently chief librarian at large eastern university branch library. Have studied German, Greek, Latin. Co-compiler of three-vol. family history. Planning to attend summer archival institute. Location open, salary negotiable. Resume avail. from SAA Acting Sec. A-270.

B.A. in HISTORY; M.S. in LIB. SCI. (with graduate work in history) expected August 1974. Program includes courses in archival administration and experience in a regional manuscript repository. Desires archival/ms. position suitable for a beginning career. Resume avail. from SAA Acting Sec. A-269.

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POSITION as ARCHIVIST or MS. CURATOR, with supervisory responsibilities, desired. B.A., pol. sci.; M.A., history; Ph.D. candidate in American history, with specialties in colonial period and in 19th century; course in archival administration at Univ. of Ill. Two years with Ill. Historical Survey, where presently serve as its librarian, edit guide to its collections, supervise full-time staff. Experience with all aspects of archival and ms. work. Eleven years' teaching experience. Prefer Midwest, but willing to move elsewhere if good opportunity arises. Minimum salary in high-cost-of-living area: \$11,000. Resume avail. from SAA Acting Sec. A-268.

ARCHIVES ADMINISTRATOR. 4 1/2 years in designing and implementing services for a statewide archives and records management system. B.A. in history, graduate work in American history, archives certificate from American Univ., and M.S.L.S. Seeks challenging administrative position with major program responsibilities. Resume avail. from SAA Acting Sec. A-267.

POSITION WANTED in archives, manuscript repository, history museum. 1 1/2 years' experience in young, regional manuscript repository. Experience in all facets of manuscript management. Experience includes micro-filming, photo collections, oral history. Academic training in American history. Publication. Location and salary open. Resume avail. from SAA Acting Sec. A-266.

EXPERIENCED ARCHIVIST seeks position as archivist, records manager, or manuscript librarian. B.A. in English; M.A. in library science; certificates in archives administration and in records management. Three years as assistant administrative officer and archivist for a major American foundation; two years as librarian in presidential library; additional library experience with U. S. Army and with large oil firm. Publication. Willing to relocate. Salary negotiable. Resume avail. from SAA Acting Sec. A-265.

B.A. & M.A. in HISTORY and M.S.L.S. Worked in state archives, historical society, libraries and universities; responsibilities included editing, indexing, publishing, preparing exhibits. Have taught history and related courses and have published a biography, articles, monographs, book reviews. Seek archival position with archival or historical agency. Prefer East Coast location. Resume



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avail. from SAA Acting Sec. A-264.

ARCHIVES/MSS or RESEARCH POSITION desired. Ph.D. candidate in European and Canadian history, with emphasis on the Canadian West. M.A. and Ph.D. research in governmental records. Experience in ethnic records field inventory. Experience in administration and public relations. Read, write, and speak French fluently. Resume avail. from SAA Acting Sec. A-263.

ARCHIVES/MSS POSITION IN NEW YORK CITY AREA sought. M.A. in U.S. history, with specialty in early national and Jacksonian periods, expected August 1974. Currently employed in manuscripts department of major university in mid-Atlantic state, where has had training in various aspects of archival work. Planning to attend archival training institute this spring or summer. Resume avail. from SAA Acting Sec. A-262.

Ph.D. (ENGLISH HISTORY with research experience in American religious history) seeking position in state or university archives, editing and/or historical research. Some editorial experience. Have worked in university archives and in library. Reading knowledge of German. Research experience in manuscripts and public documents. Also experience with American colonial and western history. Resume avail. from SAA Acting Sec. A-261.

INDIVIDUAL with B.A. & M.A. in HISTORY, with publications, seeks archival position with historical and archival agency. Prefers western U. S. location. Recently completed three-month archival internship at State Historical Society of Wisconsin. Available immediately. Resume avail. from SAA Acting Sec. A-260.

M.A. in AMERICAN HISTORY. Initial two years' experience with military records, including work with photo collections. Desire to further develop skills through responsible position. Automated systems analysis training and experience. Colonial and military specialties. Midwest preference. Resume avail. from SAA Acting Sec. A-259.

M.A. in HISTORY, including coursework in administration of archives/mss. Manuscript processing training and experience obtained as recipient of archival fellowship. Desires

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archival/manuscript position suitable for beginning career. Resume avail. from SAA Acting Sec. A-258.

M.A. in U.S. HISTORY, M.L.S., Certificate from Univ. of Denver Archives Institute. Desires position in archives, mss., or historical research. Experience in small college archives. Resume avail. from SAA Acting Sec. A-255.

ARCHIVES/MANUSCRIPTS position sought. M.A.+ in American social and religious history. Have completed accredited program in archival administration, including processing experience at a manuscript repository. Experienced in researching mss. collections. Knowledge of Latin, French. Available immediately. No geographic preference. Resume avail. from SAA Acting Sec. A-253.

Ph.D. (EUROPEAN HISTORY with a strong background in American history; languages) desires position with a state, local, or university mss./archives facility. Has supervisory experience in a university archives and a published guide to its collections. Please phone (304) 233-4648. Resume avail. from SAA Acting Sec. A-249.

POSITION WANTED in special collections, mss., rare books. Seeks responsible administrative position in forward-looking college/university or other repository, where the need for enlightened and modern preservation measures and managerial techniques has been recognized, and the commitment made to implement them. B.A., M.A., English; A.M., library science, Univ. of Chicago. Law school. Continuing education in conservation of research library materials. Seven years' experience. Currently employed by major eastern small university. Resume avail. from SAA Acting Sec. A-248.

ARCHIVES/MSS/RECORDS MANAGEMENT. M.A. in library science with minor in Arabic studies. Experience includes six years of library administrative employment. Currently employed overseas as consultant on libraries and archives for foreign government. Seeking responsible position that will enable skills to be developed. Read and speak French fluently. Willing to travel or be located overseas. Resume avail. from SAA Acting Sec. A-245.



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ARCHIVES/MSS or RESEARCH POSITION desired. Ph.D. candidate in American history, with emphasis on southern U. S. and labor history. M.A. research in coal mining industry. Have extensive experience doing research in ms. collections and experience as a processing assistant in university archives. Also have general library work experience. Have one unpublished register and finding aid. Available now. Resume avail. from SAA Acting Sec. A-240.

M.A. in U.S. and LATIN AMERICAN HISTORY interested in archival or mss. employment. Main area of study U.S. social and cultural history. Experience in university archives. Resume avail. from SAA Acting Sec. A-238.

APPRENTICESHIP or EMPLOYMENT in ARCHIVES, MSS, editorial writing, or records management desired. B.A. and M.A. in American history, some library service course work; also experience editing facts from documents and periodicals. Available now. Has completed National Archives-American University Summer Institute, 1970. Resume avail. from SAA Acting Sec. A-108.

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## P U B L I C A T I O N S

The Society's publication sales officer is taking advance orders for the forthcoming index to The American Archivist, Vols. 21-30 (1958-1967). Mary Jane Dowd, formerly associate editor of the journal, compiled the index. It sells for \$6.00 to SAA members and subscribers to the journal, and for \$10.00 to all others. Orders should be sent to: SAA Publication Sales Officer, 1627 Fidelity Bldg., 123 South Broad St., Philadelphia, Pa. 19109. A limited number of indexes to Vols. 1-20 (1938-1957) of the journal are also available at the same prices from the publication sales officer.

The SAA Committee on Collecting Personal Papers and Manuscripts has compiled a list of manuscript appraisers whose work has been adjudged satisfactory by archivists. For a copy of the directory, send a stamped, self-addressed, business-sized envelope to the chairman of the committee: Edmund Berkeley, Jr., Manuscripts Dept., Univ. of Virginia Library, Charlottesville, Va. 22901.

## P U B L I C A T I O N S

The Michigan Archival Association has published a Directory of Archival and Cultural Associations in Michigan. It is available for 75¢ from the Historical Society of Michigan, 2117 Washtenaw Ave., Ann Arbor, Mich. 48104.

The International Council on Archives has announced that the publication of the English edition of the Proceedings of the XIIIth International Round Table Conference on Archives (Bonn--Bad-Godesburg 13-16 September 1971) has been delayed because of insufficient subscriptions to cover publication costs. The volume will cost \$8.00. Subscriptions should be submitted to:

Secretariat of the Round Table  
30 quai Henri IV  
75004 Paris, France.

Also available from the ICA, at a cost of \$3.00 annually to non-members, is the new International Council on Archives Bulletin, a semi-annual publication covering the activities of the ICA Bureau, its executive and special committees, and the archival programs of UNESCO's Department of Documentation, Libraries, and Archives. Subscriptions to the Bulletin should be sent to:

Secretariat  
International Council on Archives  
60 rue des Francs-Bourgeois  
75003 Paris, France.

The Forest History Society of Santa Cruz, California has appointed Richard C. Davis and Ronald J. Fahl to prepare two reference works for students of North American forest and conservation history, to be published in 1976. The National Endowment for the Humanities has provided the major funding for the project.

Mr. Davis's guide will describe the ms. collections and other unpublished materials which constitute sources of forest and conservation history. Mr. Davis has located many collections through preliminary research in published guides, and he has completed mail inquiries to more than 300 repositories. He is now engaged in follow-up correspondence and plans a limited number of personal visits to archival institutions with particularly large holdings in forest and conservation history.

Mr. Fahl's annotated bibliography will identify the published literature and the doctoral dissertations bearing on the history of man's exploitation, conservation, and appreciation of North American forest resources. He is emphasizing works consciously written

## PUBLICATIONS

as history, as distinct from published source materials.

Although the finished works will be indexed and published as separate volumes, they are intended to be complementary research tools for historians and other scholars in this field. Further details on the scope and organization of either project can be obtained from Messrs. Davis and Fahl at the Forest History Society, P. O. Box 1581, Santa Cruz, Cal. 95061.

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## LOCAL & REGIONAL NEWS

The Special Projects Committee of the Midwest Archives Conference has organized a seminar on regional archival systems, to be held on 29 and 30 July 1974 at the Newberry Library in Chicago. Subjects to be covered include a description of the various regional systems in existence; an analysis of working relationships within the systems; and a discussion of their archival holdings. For further information, contact: John A. Fleckner, State Historical Society of Wisconsin, 816 State St., Madison, Wis. 53706.

On 15 May 1974, 50 members of the Michigan Archival Association present at the group's spring meeting at Adrian College elected Mary Jo Pugh of the Michigan Historical Collections as president for a two-year term. Elected for two-year terms on the Executive Board were Richard Hathaway of the Michigan State Library; William Miles of the Clarke Historical Library of Central Michigan University; and Joseph Oldenberg of the Burton Historical Collection, Detroit Public Library. Warner Pflug of the Labor Archives, Wayne State University, and James Dodd of the Adrian College Library will continue to serve on the Executive Board until 1975.

Thomas D. F. Elliott is the new editor of the Midwest Archives Conference Newsletter; news items should be sent to him at Holy Cross Church, 1520 Vassar Ave., South Bend, Ind. 46626. Jean Robertson has been appointed to chair MAC's nominating committee for the term 1974-1975. The other two members of that committee, Thomas D. F. Elliott and James D. Henn, were elected by the membership in 1973. Annual dues for MAC are \$3.00. For information on membership, contact: Mary Ann Bamberger, Univ. of Ill. at Chicago Circle, Library, Box 8198, Chicago, Ill. 60680.

## LOCAL & REGIONAL NEWS

Over 40 representatives of archival institutions, universities, libraries, and historical societies in the Atlantic Provinces of Canada met in October 1973 in Fredericton, N. B. to form an archival association. Calling themselves the Archival Association of the Atlantic Provinces, the delegates elected Keith Matthews as chairperson and Eleanor Magee (N. B.), Harry Holman (P. E. I.), Rev. H. S. Corbin (N. S.), and Mona Cramm (Nfld) as vice-chairpersons. Peter Kendall was chosen as secretary and Anne Hartt as treasurer. The association held its first annual meeting in St. John's, Newfoundland, in April 1974. For more information about the association and its activities, write to the editor of the association's newsletter: Robert Fellows, Provincial Archives of New Brunswick, Box 39, Centennial Bldg., Fredericton, N. B., Canada.

The Society of Georgia Archivists offers tours of Atlanta's archival repositories to visiting groups of archivists, students, and conventioners. To take advantage of this service, contact: Mr. Gayle P. Peters, Branch Archivist, Federal Archives and Records Center, 1557 St. Joseph Ave., East Point, Ga. 30344.

### Fall Meetings

The Tennessee Archivists are planning a fall meeting at the Media Center of the Country Music Hall of Fame in Nashville. Included in the program will be a discussion of the law suit between CBS and the Vanderbilt University Television Archives. For details, contact: Mrs. Cleo A. Hughes, Director, Archives Section, Tenn. State Library and Archives, Nashville, Tenn. 37219.

The fall meeting of the Midwest Archives Conference will take place on 1 and 2 November 1974 in St. Paul, Minnesota. Sessions at the Minn. Historical Society and at the University of Minn. are planned. For information on the program, contact: Andrea Hinding, Social Welfare History Archives Center, Univ. of Minn. Library, Minneapolis, Minn. 55455.

The Society of Georgia Archivists will offer its second annual workshop on archives and records in November 1974. The workshop will be directed primarily to beginning and intermediate-level archivists. For details, contact the president of the SGA: Mr. Gayle P. Peters, Branch Archivist, Federal Archives

and Records Center, 1557 St. Joseph Ave.,  
East Point, Ga. 30344.

The Society of Ohio Archivists will hold a one-day meeting this fall at the University of Toledo. Participants will discuss the use of archives in studying family history. For information, contact: Andrea D. Lentz, Ohio Historical Society, I-71 & 17th Ave., Columbus, Ohio 43211.

Alice M. Vestal of the SAA Committee on Regional Archival Activities collects information about local and regional groups and sees that each group is informed of the current projects of the other organizations. Send items to Mrs. Vestal at the Cincinnati Historical Society, Eden Park, Cincinnati, Ohio 45202.

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#### NEW APPOINTMENTS

Evelyn M. Cherpak has been appointed assistant curator of the Naval Historical Collection at the Naval War College in Newport, R. I. Dr. Cherpak received a Ph.D. in history from the University of North Carolina, Chapel Hill, in 1973.

Frederick Lewis Honhart III joined the staff of the Michigan State University Archives and Historical Collections, East Lansing, in January 1974. Mr. Honhart had most recently served as acquisitions specialist in the Archives-Manuscripts Division of the Ohio Historical Society.

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#### NEWS NOTES

As a Bicentennial project, the national administrators of the Girl Scouts of the U. S. A. have urged the Scouts to discover and to share information about women in the history of their local communities. The project will be an informal, unscholarly effort on the part of the Scouts, but leaders of the local councils have been advised to consult with professional archivists before disposing of any papers or photographs which the Scouts may collect. Archivists interested in knowing about plans to implement the project locally should get in touch with the area Girl Scout office. For further information on the scope of the national project, write to: Ms. Ely List, Bicentennial Coordinator, Girl Scouts of the U. S. A., 830 Third

Ave., New York, N. Y. 10022.

Bruce C. Harding, chief of the Archives Branch of the National Archives in Chicago, announces that the Archives Branch has moved to the Federal Archives and Records Center, 7358 South Pulaski Rd., Chicago, Ill. 60629.

At the SAA Council meeting in December 1973, Vice President Rhoads announced that Congress had enacted Public Law 93-203 to enable state and local agencies in areas of high unemployment to use federal funds for the creation of jobs. He suggested that archival institutions ought to take advantage of the opportunity to hire persons for simple archival tasks.

According to Title II of the law, the funds are intended "to provide unemployed and underemployed persons with transitional employment in jobs providing needed public services in areas of substantial unemployment." Eligible applicants include a state; a unit of local government with a population of 100,000 or more; any combination of units of local government; and any unit or combination of units, without regard to population, which the Secretary of Labor declares eligible because it serves a substantial portion of a functioning labor market or because it is a rural area with a high level of unemployment. Title II defines "substantial unemployment" as any area which is of sufficient size to sustain a public service program and which has a rate of unemployment of 6.5% or more for three consecutive months. Applicants for the funds must use the money for developing new careers, providing opportunities for career advancement, or providing opportunities for continued training.

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Judith A. Koucky  
SAA Acting Secretary  
and  
Editor, SAA Newsletter



Society of American Archivists  
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