

JULY - AUGUST 1974

Society of American Archivists  
The Library, Post Office Box 8198  
University of Illinois, Chicago Circle  
Chicago, Illinois 60680

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## ON THE RIGHT OF PRIVACY

Legislation designed to protect the privacy of citizens is now pending before the Congress and before several state legislatures. It should be followed with care by archivists. There is no question that the time is right and the need is present for congressional direction in the area of privacy. However, if the legislation dwells exclusively on privacy, the rights of citizens to the records of various creating agencies may be so damaged as to become meaningless, and the ability of scholars to instruct future generations by research into our past may be destroyed.

[contd. on p. 2, col. 1]

## CHICAGO HEADQUARTERS OPENS WITH NEW STAFF

The Society's administrative offices are now housed in a four-room suite in the library of the University of Illinois, Chicago Circle.

Ann Morgan Campbell, formerly Chief of the Archives Branch of the San Francisco Federal Archives and Records Center, has been named executive director. At the time of her appointment, Ms. Campbell was a member of the SAA Council. She previously served on the staff of the John F. Kennedy Library.

Assistant to the executive director is Joyce E. Gianatasio. Ms. Gianatasio will bear primary responsibility for the administration of membership and placement services.

The new mailing address is on the masthead. Telephone is (312) 996-3370.

## 1974 ANNUAL MEETING: TORONTO, OCTOBER 1-4

Convention programs containing full schedules of events for the SAA annual meeting have been mailed to each individual and institutional member. Tuesday, October 1, is devoted to a day-long series of workshops designed for beginning archivists and for those who wish to review basic techniques in arrangement and description, records management, conservation, and administration.

The regular meeting begins on Wednesday, October 2, with a complimentary champagne breakfast. "Documenting American Cultures" is the principal theme of the meeting and the Program Committee, under the leadership of Shonnie Finnegan, has planned sessions on the sources for such aspects of cultural history as the family, working people, ethnic groups, and urban life. Other sessions will deal with the use of audiovisual, quantitative, and scientific records in documenting contemporary society. In addition to sessions organized around the cultural theme, the meeting will feature panel discussions on the relationship of the archivist to older and younger colleagues, to colleagues of other countries, and to members of related professions.

The Canadian hospitality arranged by A. Robert Woadden, local arrangements chairman, includes a civic reception given by the City of Toronto before Thursday's Presidential Banquet, and a complimentary buffet luncheon on Friday, courtesy of the Ontario government. The Public Archives of Canada will furnish wine for the Presidential Banquet.

[contd. on p.2, col.2]

## RIGHT OF PRIVACY

[contd. from p.1, col. 1]

The several bills vary in detail and emphasis, but all are similar in their effect on scholarly research. The primary bills before Congress are HR 15524 and S. 3418. HR 15524 was introduced in the House of Representatives by Congressman Edward I. Koch of New York and has been rewritten recently. S. 3418, introduced in the Senate by Senators Sam J. Ervin of North Carolina, Charles H. Percy of Illinois, and Edmund S. Muskie of Maine, would apply to all federal, state and local government records. Neither bill contains a time provision and therefore would apply to records without regard to their age or the age of the information contained in them.

Although several provisions of these bills severely hamper the effectiveness and mission of archival institutions, the provisions that most seriously affect scholarly research are those requiring notification of data subjects before any personal information about them is released. Section 201(d)(2) of S. 3418 would prohibit any organization that maintains personal information from disseminating any such information without first obtaining permission of the data subject.

At first glance these requirements are reasonable. However, while trying to correct areas of obvious potential abuse of the use of personal information collected and maintained by governmental agencies, the Congress has failed to provide alternative procedures for access to noncurrent records deemed to be of permanent research value. With no time limit included in the definition of personal information, we have to assume that enactment of S.3418 would preclude researchers from examining such records as Revolutionary military service files, nineteenth-century census data, and thousands of other records now in the custody of archival institutions. Requesting the permission of the data subjects in many cases would be impossible. Even if a terminal date for release of such information were added to the bills, few, if any, recent records could be made available to researchers. The history of our nation is a history of men and women, so that it is rare for a record not to "afford a basis for inferring personal characteristics," a definition of personal data found in paragraph 3 of Section 301 of S. 3418.

The SAA executive director's office will serve as a clearinghouse for information regarding both national and state legislation in this area. Copies of the bills discussed are available to members on request.

## ANNUAL MEETING

[contd. from p.1, col.2]

While no tours have been scheduled during periods of the organized program, those members who remain in the city Friday afternoon may choose to visit the Ontario Science Center or the Black Creek Pioneer Village or to participate in a central city and harbor boat tour. Saturday's schedule includes a trip to Sainte Marie Among the Hurons, a mission and shrine, or a trip to Niagara Falls.

The Local Arrangements Committee asks that registration forms, filled in completely, be returned as quickly as possible. Prices stated are in Canadian dollars. Members should add the necessary differential if paying in American funds. At this writing (August 22), the differential is three cents more on the dollar (a payment of \$41.20 in U.S. funds for a bill due of \$40.00). Members can obtain more current quotes from local financial institutions.

The warning regarding possible crowded conditions on the weekend of October 5-6, contained on page 7 of the program, should be disregarded. Canadian Thanksgiving will not be observed at that time.

Further information may be obtained from A. Robert Woadden, City Archivist, Office of the City Clerk, Toronto, Ontario, M5H 2N2, Telephone (416) 367-7042.

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## CINÉMA VÉRITÉ

The alarming problem of archival security, to be considered by Philip P. Mason of Wayne State University in a major paper at the Society's Toronto meeting, is highlighted in Roman Polanski's stylish whodunit *Chinatown*. In a story in which everyone seems ultimately to be a victim, the Los Angeles Hall of Records falls prey to a literal archival rip-off accomplished by J. J. Gittes, the detective portrayed by Jack Nicholson.



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The SAA Newsletter is published in January, March, May, September, and November. Deadline for copy for the November 1974 issue is Friday October 18. Send items to SAA Executive Director, The Library, P. O. Box 8198, University of Illinois, Chicago Circle, Chicago, Illinois 60680.



## PROPOSED NATIONAL HISTORIC RECORDS PROGRAM

HR 15818, a bill introduced into the House of Representatives by Congressman Jack Brooks, Chairman of the Government Activities Subcommittee of the House Government Operations Committee, and by Congressman Frank Horton, ranking minority member of the Committee, on July 10, 1974, contains provisions to establish a records program within the existing National Historic Publications Commission. NHPC would be renamed the National Historic Publications and Records Commission and its membership enlarged to include two persons appointed by the Society of American Archivists and two persons appointed by the American Association for State and Local History. Present NHPC funding would be increased from \$2,000,000 to \$4,000,000. Charles E. Lee, former SAA President and chairman of the Society's Committee on Federal and State Governmental Relations, and James B. Rhoads, SAA's President-elect, testified in favor of the measure on July 16.

The Congressmen who serve on the Government Operations Committee, which must act favorably on the bill before it can be considered by the full House, are listed below. Alabama: Robert E. Jones, John H. Buchanan; Arizona: Sam Steiger; Arkansas: Bill Alexander; California: Chet Holifield (Committee Chairman), John E. Moss, Leo J. Ryan, Paul N. McCloskey Jr., Andrew J. Hinshaw; Florida: Dante B. Fascell, Don Fuqua; Illinois: Cardiss Collins, John N. Erlenborn, Robert P. Hanrahan; Iowa: John C. Culver; Maryland: Gilbert Gude; Massachusetts: Torbert H. Macdonald, Harold D. Donohue; Michigan: Garry Brown, John Conyers Jr., Guy Vander Jagt; Missouri: William J. Randall; Nebraska: Charles Thone; New York: Benjamin S. Rosenthal, Bella S. Abzug, John W. Wydler; Ohio: Ralph S. Regula, James V. Stanton, Clarence J. Brown; Pennsylvania: William S. Moorhead; Rhode Island: Fernand J. St. Germain; Texas: Jack Brooks, James C. Wright, Jr., Alan Steelman; Vermont: Richard W. Mallary; Virginia: Stanford E. Parris; Washington: Floyd V. Hicks, Joel Pritchard; Wisconsin: Henry S. Reuss.

Additional information regarding the progress of this legislation, including transcripts of the testimony of Charles E. Lee and James B. Rhoads, is available to interested members from the SAA executive director's office.

## EDUCATION & TRAINING

### American Association for State and Local History Meeting

34th Annual Meeting, Sheraton/Crest Inn, Austin, Texas, September 24-28, 1974. Includes sessions on Government Reorganization, chaired by Robert Williams, Director Division of Archives, History and Records Management, State of Florida; State and Local History and the National Archives, chaired by Charles E. South, NARS; and Documentation of Engineering and Industrial Heritage, chaired by Paul Rivard, Director, Old Slater Mill Museum, Pawtucket, Rhode Island. Douglas L. Griffin, Chief, Historic American Engineering Record, National Park Service, will speak. Contact AASLH, 1315 8th Avenue South, Nashville, Tennessee 37203.

### NARS/GSA Symposium on Word Processing

The Expanding Potential of Word Processing will feature authorities in this rapidly growing field, as well as an extensive equipment exhibition. Free registration. November 25-26, 1974, Marriott Twin Bridges Hotel, just across the Potomac River from Washington, D.C. Contact Frederick W. Babbel, General Services Administration (NRP), Washington, D.C. 20408. (202) 963-4425.

### Virginia Commonwealth University

A course in archives and records management will be offered by Virginia Commonwealth University in the fall semester. The first semester will be a lecture course; the second semester will consist of lab work. Contact Louis H. Manarin, State Archivist, Virginia State Library, Richmond, Virginia 23219.

## JOB OPENINGS

PROFESSIONAL LIBRARIAN IN SPECIAL COLLECTIONS, ARKANSAS. Involves work with historical manuscript collections. M.L.S. or equivalent from ALA accredited school, with B.A. or M.A. in U.S. history desired. Salary range circa \$9,000. TIAA-CREF, 22 working days vacation, and other fringe benefits. Institution is an equal opportunity, affirmative action employer. Address application and resume to: Royal B. Pope, Director of Libraries, Univ. of Arkansas, Fayetteville, AR. 72701.

## JOB OPENINGS

**SPECIAL COLLECTIONS LIBRARIAN, BEREА COLLEGE, KENTUCKY.** Librarian to administer college archives, rare books and special collections. Includes major regional research collection on the history and culture of southern Appalachians. Knowledge of area and its literature is essential. M.L.S. and/or advanced degree in relevant field. Archival training and experience or willingness to acquire formal professional training also essential. Responsibilities include acquisitions and public services, as well as collections management and planning. Appointment (12 month) at Instructor level, with beginning salary based on qualifications. Address application and resume to: Arthur Flandreau, Librarian, Berea College, Berea, Kentucky 40403.

**MICROFILM COORDINATOR, UNIVERSITY OF MINNESOTA, Center for Immigration Studies/Immigrant Archives.** Collect manuscript and published materials in field of ethnic studies, coordinate microfilming of selected documents, public relations work and fund raising with ethnic groups. Qualifications: M.A., Ph.D. Demonstrated expertise in field of U.S. immigration and ethnic history. Experience in photographic documentary preservation and the ability to work effectively with varied ethnic communities is also required. Language competence in Southern and Eastern European Languages valued. Three year position: Sept. 1, 1974 - Aug. 31, 1977. An equal opportunity employer. Apply to Professor Rudolph J. Vecoli, Director of the Center for Immigration Studies, Univ. Of Minn., 1925 Sather Street, St. Paul, Minn. 55113.

**MEDIA LIBRARIAN, CALIFORNIA STATE UNIV., SACRAMENTO.** (Education and Psychology Reference Department). Primarily responsible for development of media program for the library in support of campus instructional programs. Involves close contact with faculty in all disciplines as well as staff of Center for Instructional Media. Qualifications: Graduation from ALA accredited graduate library school, second Master's degree (or progress toward Master's in a subject specialty--media preferred), at least two years' professional experience in academic library. Salary range \$11,220 - \$15,024; an equal opportunity employer. Send application and credentials to: Gordon P. Martin, University Librarian, California State University, Sacramento, 6000 J Street, Sacramento, CA. 95819.

## JOB OPENINGS

**ASSISTANT CURATOR OF MANUSCRIPTS, UNIV. OF NORTH DAKOTA.** Solicit and process manuscript collections, prepare and write inventories for all processed collections, reference work for all N.D. functions, handle public relation duties with donors. Qualifications: Liberal Arts background with emphasis in history preferred. B.A. or M.A. in history recommended but not required. Salary \$6090 for 12 month contract, liberal vacation and fringe benefits. Available Sept. 15, 1974. An equal opportunity employer. Send resume and the names of two references to: Dan Rylance, Curator of Orin G. Libby Manuscript Collection, Chester Fritz Library, Univ. of N.D., Grand Forks, N.D. 58201.

**MANAGER, RECORDS SERVICES, NEW YORK CITY.** Responsible for planning and administration of Records Services Department (Archives, Information Resources Units, Central Index and Reports Control, Records Center and Communications Services Department); and developing and coordinating retention schedules for all Foundation records. Supervision of two professionals and an overall support staff totaling 36. Qualifications: Strong experience in areas of records management, archives, communications and information retrieval, including the use and application of appropriate new technologies. Must also have good supervisory/management experience in above areas, and ability to communicate effectively with all levels of management. Advanced degree (or certificate) in records management, library science or archives Management as well as five years' experience in one of the above areas preferred. Apply to: Ernestine Thrash, Assistant Administrative Officer, The Ford Foundation, 320 East 43rd Street, New York, New York 10017.

## JOB APPLICANTS

**LIBRARIAN: M.S.L.S., M.A. Philosophy, A.B. History & Philosophy** seeking archival-research-special collections position offering opportunity for rewarding challenges, hard work, creative innovation and professional development among intellectually provocative associates. Experience in administration, collection development, acquisitions, archives, audio-visual, cataloging, government publications, genealogy, reference service, serials. Has taught



# J O B   A P P L I C A N T S

both library science and genealogical research. Location and salary open. Resume avail. from Exec. Dir. A-280.

B.A. in AMERICAN HISTORY seeking apprenticeship in archives. Experience as assistant to curator and archivist of small house museum included cataloging of family archives and use of preliminary steps for paper conservation. Willing to relocate, salary open. Resume avail. from Exec. Dir. A-279.

B.A. & M.A. in HISTORY. Two years' experience in archives and manuscript management, specializing in religious, organizational material. Presently employed in an organizational archives in a Mid-Atlantic state, where have revitalized the archival program and have established procedures. Participated in all phases of archives administration plus records management. Certificate in archives administration. Seeking a position in archives and/or manuscript administration. Resume avail. from Exec. Dir. A-278.

APPRENTICESHIP or employment in archives/manuscripts or records management desired. B.A. in history, M.A. in library science. Accepted for 31st Archive Institute of American Univ./NARS, Sept. 1974. Two years' library experience. Willing to relocate, prefer Pacific N.W. Plan to obtain M.A. in history. Resume avail. from Exec. Dir. A-277.

ARCHIVES/MSS or RESEARCH POSITION IN SAN FRANCISCO BAY AREA sought. A.B. in American studies, M.L.S. Experience in college archives, history and picture collection, and in university technical services department. Seeking a responsible position with opportunity for advancement and professional growth. Available Sept. 15. Resume avail. from Exec. Dir. A-276.

Ph.D. in AMERICAN HISTORY seeking position as reference archivist/librarian in field of the American West or American literary manuscripts. Would consider joint appointment as reference archivist and professor of history in fields of the West or American Intellectual. Ten years' teaching experience at college level; recently completed one year of study in archival and manuscript administration at Wayne State Univ. (Archives of labor history & urban affairs), and participated in state archival inventory of records of city of Detroit. Open to all locations. Resume avail. from Exec. Dir. A-275.

# J O B   A P P L I C A N T S

Ph.D. in EUROPEAN HISTORY, M.A. in AMERICAN HISTORY. Course in archival management at Columbia Univ. Article published in political science journal. Others tentatively accepted. Seek position to gain experience in the field of archives management. Resume avail. from Exec. Dir. A-274.

ARCHIVIST and METHODS & PROCEDURES ADVISER seeking opportunity to work with archives or record management program, or to serve as consultant in either field. B.A.; archives diploma from American Univ.; records mgmt. diplomas from National Archives and from Records, Inc. (Chicago); course in electronic data processing machines, IBM; certificate in business law, Univ. of Ill. Four years as archival and museum curator at U.S. Air Force Academy; consultant to Bureau of Rec. Mgmt., Manila; two years as records analyst in state office; 13 years as methods and procedures adviser, state department of mental health. Publications in archival, library, and records mgmt. journals. Resume avail. from Exec. Dir. A-273.

ARCHIVES ADMINISTRATION and/or FIELD WORK. Will receive Ph.D. in American history Dec. 1974. More than four years' experience as administrator with major university archive and state historical society. Experience includes archival work, writing and editing publications, formulating collecting policies, staff supervision. Resume avail. from Exec. Dir. A-271.

B.A. in HISTORY; M.S. in LIB. SCI. (with graduate work in history) expected August 1974. Program includes courses in archival administration and experience in a regional manuscript repository. Desires archival/ms. position suitable for a beginning career. Resume avail. from Exec. Dir. A-269.

POSITION as ARCHIVIST or MS. CURATOR, with supervisory responsibilities, desired. B.A., pol. sci., M.A., history; Ph.D. candidate in American history, with specialties in colonial period and in 19th century; course in archival administration at Univ. of Ill. Two years with Ill. Historical Survey, where presently serve as its librarian, edit guide to its collections, supervise full-time staff. Experience with all aspects of archival and ms. work. Eleven years' teaching experience. Prefer Midwest, but willing to move elsewhere if good opportunity arises. Minimum salary in high-cost-of-living area: \$11,000. Resume avail. from Exec. Dir. A-268.

ARCHIVES ADMINISTRATOR. 4 1/2 years in designing and implementing services for a statewide archives and records management system. B.A. in history, graduate work in American history, archives certificate from American Univ., and M.S.L.S. Seeks challenging administrative position with major program responsibilities. Resume avail. from Exec. Dir. A-267.

POSITION WANTED in archives, manuscript repository, history museum. 1 1/2 years' experience in young, regional manuscript repository. Experience in all facets of manuscript management. Experience includes micro-filming, photo collections, oral history. Academic training in American history. Publication. Location and salary open. Resume avail. from Exec. Dir. A-266.

B.A. & M.A. in HISTORY and M.S.L.S. Worked in state archives, historical society, libraries and universities; responsibilities included editing, indexing, publishing, preparing exhibits. Have taught history and related courses and have published a biography, articles, monographs, book reviews. Seek archival position with archival or historical agency. Prefer East Coast location. Resume avail. from Exec. Dir. A-264.

ARCHIVES/MSS or RESEARCH POSITION desired. Ph.D. candidate in European and Canadian history, with emphasis on the Canadian West. M.A. and Ph.D. research in governmental records. Experience in ethnic records field inventory. Experience in administration and public relations. Read, write, and speak French fluently. Resume avail. from Exec. Dir. A-263.

ARCHIVES/MSS POSITION IN NEW YORK CITY AREA sought. M.A. in U.S. history, with specialty in early national and Jacksonian periods, expected August 1974. Currently employed in manuscripts department of major university in mid-Atlantic state, where has had training in various aspects of archival work. Resume avail. from Exec. Dir. A-262.

Ph.D. (ENGLISH HISTORY with research experience in American religious history) seeking position in state or university archives, editing and/or historical research. Some editorial experience. Have worked in university archives and in library. Reading knowledge of German. Research experience in manuscripts and public documents. Also experience with American colonial and western history. Resume avail. from Exec. Dir. A-261.

INDIVIDUAL with B.A. & M.A. in HISTORY, with publications, seeks archival position with historical and archival agency. Prefers western U.S. location. Seven months experience as editor of microfilm project. Recently completed archival internship at State Historical Society of Wisconsin, certificate from Archival Institute. Available immediately. Resume avail. from Exec. Dir. A-260.

M.A. in U.S. HISTORY, M.L.S., Certificate from Univ. of Denver Archives Institute. Desires position in archives, mss., or historical research. Experience in small college archives. Resume avail. from Exec. Dir. A-255.

ARCHIVES/MANUSCRIPTS position sought. M.A.+ in American social and religious history. Have completed accredited program in archival administration, including processing experience at a manuscript repository. Experienced in researching mss. collections. Knowledge of Latin, French. Available immediately. No geographic preference. Resume avail. from Exec. Dir. A-253.

POSITION WANTED in special collections, mss., rare books. Seeks responsible administrative position in forward-looking college/university or other repository, where the need for enlightened and modern preservation measures and managerial techniques has been recognized, and the commitment made to implement them. B.A., M.A., English; A.M., library science, Univ. of Chicago. Law school. Continuing education in conservation of research library materials. Seven years' experience. Currently employed by major eastern small university. Resume avail. from Exec. Dir. A-248.

ARCHIVES/MSS or RESEARCH POSITION desired. Ph.D. candidate in American history, with emphasis on southern U.S. and labor history. M.A. research in coal mining industry. Have extensive experience doing research in ms. collections and experience as a processing assistant in university archives. Also have general library work experience. Have one unpublished register and finding aid. Available now. Resume avail. from Exec. Dir. A-240.

M.A. in U.S. and LATIN AMERICAN HISTORY interested in archival or mss. employment. Main area of study U.S. social and cultural history. Experience in university archives. Resume avail. from Exec. Dir. A-238.



## J O B   A P P L I C A N T S

APPRENTICESHIP or EMPLOYMENT in ARCHIVES, MSS, editorial writing, or records management desired. B.A. and M.A. in American history, some library service course work; also experience editing facts from documents and periodicals. Available now. Has completed National Archives-American University Summer Institute, 1970. Resume avail. from Exec. Dir. A-108.

## L O C A L   &   R E G I O N A L   N E W S

The first annual conference of the Archival Association of Atlantic Canada will be held October 10-12, 1974, at the Hotel Newfoundland, St. John's, Newfoundland. The preliminary program includes sessions dealing with family and church records; municipal records; federal and provincial records; British records relating to Canada; records conservation; maps, charts, and photographs; oral history; and themes and sources in Atlantic history. Contact Keith Matthews, Room A29, Arts and Administration Building, Memorial University, St. John's, Newfoundland, Canada.

The Mid-Atlantic Regional Archives Conference plans to hold its fall meeting on November 1-2 at the Downtowner Motel in Newark, New Jersey. The New Jersey Historical Society will host the business meeting and social hour. Contact Michael Plunkett, Manuscripts Department, University of Virginia, Charlottesville, Virginia 22901.

The Tennessee Archivists plan a meeting for November 7-8, 1974 in Nashville. Included will be sessions at Vanderbilt University and the Country Music Hall of Fame, as well as added tours of archives and special collections at the Tennessee State Library and Archives, and Fisk University. Major sessions will deal with the Vanderbilt University Television Archives-Columbia Broadcasting System suit, and oral history and folklore. Contact Cleo Hughes, Director, Archives Section, Tennessee State Library and Archives, Nashville, Tennessee 37219.

The Society of Georgia Archivists is planning its second annual Archives and Records Workshop in November at Georgia State University. Contact Gayle P. Peters, Society of Georgia Archivists, P. O. Box 261, Georgia State University, University Plaza, Atlanta, Georgia 30303.

## L O C A L   &   R E G I O N A L   N E W S

The Midwest Archives Conference will meet November 1-2 in Minnesota. The Program will include sessions on genealogy, outside funding, audio-visual sources, local history collections, university archives, subject collections, immigrant archives, social welfare archives and education and training. Contact Andrea Hinding, Social Welfare Archives, University of Minnesota, Minneapolis, Minnesota 55455 for program information. Those interested in riding "MAC the GRAY DOG" from Chicago, Milwaukee or Madison should contact J. Frank Cook, University of Wisconsin, 443 F Memorial Library, Madison, Wisconsin 53706.

The Society of Indiana Archivists plans a fall meeting at Indiana University, Bloomington. Theme will be the role of archivists in preserving locally generated archival material. Contact Thomas Krasean, Vincennes University, Vincennes, Indiana 47591.

The Long Island Archives Conference plans a workshop for Saturday, November 23. Details are not yet set. Contact Evert Volkensz, SUNY Library, Stony Brook, New York 11794.

The Michigan Archival Association will meet in conjunction with the 100th meeting of the Historical Society of Michigan in Ann Arbor, on Thursday, October 17, 1974.

Larry E. Burgess, A. K. Smiley Public Library, 125 West Vine Street, Redlands, California 92373, is new president of the Society of California Archivists. Secretary-treasurer is John Donofrio, Archives, Bank of America, P. O. Box 37000, San Francisco, California 94137. SCA plans October workshops both in Northern and Southern California to explore the problems of photographic archives.

## P U B L I C A T I O N S

*A Guide to the Regional History Collections of the Bryon R. Lewis Historical Library, Vincennes University*, compiled by Thomas Krasean is now available. The forty-eight page guide lists all holdings, including manuscripts, newspapers, county records and oral history transcripts in the library, and sells for \$1.00. Order from Thomas Krasean, Vincennes University, Vincennes, Indiana 47591.

# SAA '74



# TRAVEL TO TORONTO

ANNUAL MEETING

ROYAL YORK HOTEL

OCTOBER 1 - 4, 1974

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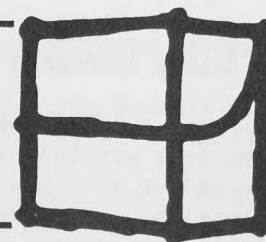
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# SAA Newsletter



NOVEMBER 1974

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## SAA'S LARGEST ANNUAL MEETING CONVENES IN TORONTO: RESOLUTIONS PASSED

Amid the unaccustomed glare of television lights and blare of bagpipes, the 38th annual meeting of the Society of American Archivists convened in Toronto, October 1-4, 1974. Over 650 persons participated in the proceedings.

Current controversy over the status of presidential papers led to a lively program session entitled "The Archivist and the Public Interest" and to spirited debate at the annual business meeting.

The business meeting passed a resolution commending the principle of a recently-introduced House bill which would establish a study commission on the ownership and disposition of the papers of Federal officials. In a later meeting of the SAA Council, a resolution offered by J. Frank Cook was passed which supported the principle of public ownership of the official records of elected or appointed public officials, but recognized that careful attention must be given to the definition of such records, the determination of reasonable and proper access policies, the determination of the appropriate place of deposit, and the confidential nature of some records. The Council resolution noted that it is essential that such policies be determined in consultation with qualified archivists.

## OFFICERS, COUNCIL AND NOMINATING COMMITTEE ELECTED IN SECOND SAA MAIL BALLOT

Elizabeth Hamer Kegan was elected vice president by the over 600 members who voted in the Society's second general election conducted by mail. Mrs. Kegan, Assistant Librarian of Congress, will assist President James B. Rhoads during the coming year and will succeed to the presidency at the 1975 annual meeting. Howard L. Applegate of the Balch Institute was elected to serve a third year as treasurer. Council terms of four years went to J. Frank Cook (University of Wisconsin) and J. R. K. Kantor (University of California).

Voters elected Sylvie Turner (Kennedy Library), Miriam Crawford (Temple University), and David Olson (Michigan State Archives) to the 1975 Nominating Committee. In addition to the three elected members, the committee will include the two Council members whose terms expire in 1975, A. Carroll Hart (Georgia State Archives) and Walter Rundell, Jr. (Univ. of Maryland). Mr. Olson will chair the committee.



SCHOLARSHIPS AVAILABLE  
TO SPRING ARCHIVES  
INSTITUTE SEE PAGE 3

## SAA AWARDS ANNOUNCED IN TORONTO

The Distinguished Service Award, which recognizes archival institutions whose outstanding work has brought credit to the profession, was awarded to the South Carolina Department of Archives and History. The Waldo Gifford Leland Prize, awarded to the author of an outstanding published work, was shared by two British publications: A Guide to Manuscript Sources for the History of Latin America and the Caribbean in the British Isles, edited by Peter Walne, and Enjoying Archives by David Iredale. Clark Nelson was awarded the Gondos Memorial Award in recognition of the material that he contributed to the Technical Notes Section of the American Archivist during the past year. David W. Hirst, Associate Editor of the Papers of Woodrow Wilson, Princeton University, received the Philip M. Hamer Award, given annually to a junior editor who has done distinguished work on a documentary publication project sponsored by the National Historical Publications Commission. The Sister M. Claude Lane Memorial Award, established recently by the Society of Southwest Archivists to recognize accomplishment in the area of church archives, was given to Melvin Gingerich, former archivist of the Mennonite Church.

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## SOCIETY NAMES NEW FELLOWS

Wilfred I. Smith, Chairman of the Professional Standards Committee, announced the selection of nine new fellows of the Society at the annual meeting in Toronto. Honored were Richard C. Berner, University Archivist, University of Washington; H.B. Fant, formerly of the National Archives and the National Historical Publications Commission; Elsie F. Freivogel, Office of Educational Programs, National Archives; Robert S. Gordon, Manuscript Division, Public Archives of Canada; Ruth Walter Helmuth, University Archivist, Western Reserve University; John M. Kinney, Director of State Archives, Texas State Library; Paul A. Kohl, retired Regional Director of the National Archives in Seattle and San Francisco; Walter Rundell, Jr., Chairman of the History Department, University of Maryland; and Edward Weldon of the National Archives who also edits the American Archivist.



## CONGRESS IS CONSIDERING:

*Public Documents Act* H.R. 16902, recently introduced by Representatives John Brademas and Orval Hansen, provides for the creation of a commission to study rules and procedures for the disposition and preservation of records and documents of Federal officials. The 14 members of the Commission would include representatives of both the American Historical Association and the Society of American Archivists. The principle of this legislation was endorsed by a resolution passed by SAA's annual business meeting in Toronto, October 3.

*Historic Records Act* H.R. 15818 (see p.3, July-August Newsletter) is now out of Committee and scheduled for consideration by the House on November 18. A companion Senate bill, S. 4102, was introduced by Senators Claiborne Pell and Edward Brooke on October 8. It must be reported out of the Senate's Government Operations Committee whose members are Senators Sam J. Ervin, Jr., John L. McClellan, Henry M. Jackson, Edmund S. Muskie, Abraham A. Ribicoff, Lee Metalf, James B. Allen, Lawton Chiles, Walter Huddleston, Sam Nunn, Charles H. Percy, Jacob K. Javits, Edward J. Gurney, William V. Roth, Jr., and Bill Brock.

*Copyright Revision* The Senate recently passed the legislation which has been pending for some while. House action is not expected this term.

*Privacy Legislation* The bills discussed in the previous Newsletter have been rewritten so that they are somewhat less troublesome for archivists. See Congressional Quarterly, 9/28/74, pp. 2611-2614, for a discussion of pending measures which ignores archival implications.

*White House Conference* H.R. 734 and H.R. 766, which provide for a White House Conference on Library and Information Services in 1977, are scheduled for consideration on the floor of the House before the end of November. A companion Senate bill has already been passed.



SCHOLARSHIPS AVAILABLE TO  
SPRING ARCHIVES INSTITUTE

Applications are being accepted for scholarships funded by the Colonial Dames of America and administered by the SAA to the Institute on Modern Archives Administration sponsored by the National Archives, in cooperation with American University, the Library of Congress and the Maryland Hall of Records.

The awards will be made to persons actually working with archives and manuscripts in an institution whose collection includes a fair percentage of material pre-dating 1825. Eligibles must have been so employed two years or less. Resumes, accompanied by two letters of recommendation from persons who have a definite knowledge of the applicant's qualifications, should be submitted to Frank G. Burke, National Archives & Records Service, Washington, D.C. 20408, by January 1, 1975. Dr. Burke serves as chairman of the sub-committee of the SAA Awards Committee which will consider applications.

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INFORMATION SOUGHT FOR UPDATE OF  
EDUCATION DIRECTORY

The Committee on Education and Professional Development is planning an update to the Society's Education Directory. Institutions where such programs have been revised, were omitted, extended, or where new programs have been initiated since issuance of the 1973 directory, please send information to:

Professor Dolores C. Renze  
Department of History - 424 MRB  
University of Denver  
Denver, Colorado 80210

Please give name of academic institution or school involved, where located, educational level to which allocated as well as department to which assigned, year initiated, teaching staff directly assigned, with a brief discussion of the scope of the program or course(s). If syllabi available, a copy would be welcome for the use of the Committee. A prompt response will insure that a complete, updated directory will be made available to better serve our membership needs.

NEH SUPPORT FOR NEW RESEARCH TOOLS PROGRAM

The National Endowment for the Humanities has announced that, beginning with Fiscal Year 1975, they expect to be able to provide about \$2,200,000 through the Division of Research Grants for support of projects to produce research tools for the humanities.

The aim is to support those projects which promise to open up research in whole new areas rather than to support aids for the study of a narrow subject.

NEH is prepared to offer small grants--normally \$10,00 to \$15,000--for surveys of the needs for research tools. Research Division submission deadline is May 6, 1975 for projects scheduled to begin after January 1, 1976. Draft proposals for research tools projects should normally be submitted to the Endowment two months in advance of the regular deadline in order to allow time for consultation with the staff. Requests for additional information about the program and about application procedures should be addressed directly to the Research Tools Program, Division of Research Grants, NEH, Washington, D.C. 20506. The Division may be reached at (202) 382-5857.

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AHA/SAA/MAC JOINT LUNCHEON FEATURES  
WALTER RUNDELL ON PRIVACY ISSUE

Walter Rundell, Jr., SAA council member and chairman of the history department at the University of Maryland, will discuss "Historians, Archivists and the Privacy Issue" at a luncheon scheduled for the annual meeting of the American Historical Association. Co-sponsors of the event, to be held December 29 at the Blackstone Hotel in Chicago, are the Society of American Archivists and the Midwest Archives Conference.

For information and tickets contact Mary Ann Bamberger, P.O. Box 8198, The Library, University of Illinois, Chicago Circle, Chicago, IL 60680.

## J O B O P E N I N G S

HEAD OF SPECIAL COLLECTIONS. Plan & supervise all operations of Special Collections Departments which includes rare books, manuscripts, University archives and audio archives. He or she reports to the Assistant Director for Collections. Minimum 3-5 years' experience with manuscripts or rare books required. Knowledge of one or more European languages desirable. Candidate must have reasonable supervisory ability. Salary \$15,000 plus, depending on experience. Equal opportunity employer, M/F. Apply to: R. Max Willocks; Syracuse University Library; Syracuse, New York 13210

CORPORATE ARCHIVIST, PACIFIC NORTHWEST. Forest products corporation seeks experienced archivist or manuscripts curator. Previous business archives experience desired but not required. Salary based on experience. Position available immediately. Send resume to Exec. Dir. E-1

ARCHIVIST, FOREST HISTORY SOCIETY, for East Coast assignment. Familiarity with processing business records desired. Oral history experience a plus. Contract work for next year or two with probability of permanent position. Apply to: Elwood R. Maunder, Exec. Dir.; Forest History Soc.; P.O. Box 1581; Santa Cruz, CA 95061.

ASSISTANT LIBRARIAN, KANSAS COLLECTION, UNIVERSITY OF KANSAS LIBRARIES. Responsible for coordinating cataloging activities of department, arranging and cataloging manuscript collections, supervising photograph conservation laboratory, assisting Curator in negotiation and acquisition of new collections, providing reference assistance to researchers, serving as department head in absence of the Curator. Requires M.L.S. from accredited library school and experience in cataloging historical materials on an advanced level; additional graduate degree in history, Am. studies, anthropology, or related discipline preferred. Salary \$8,500 plus, depending on qualifications. Open 12/1/74. Send resume and credentials to Mary Green, Acting Asst. Director for Personnel; Univ. of Kansas Libraries; Lawrence, Kansas 66045. An equal opportunity employer.

## J O B A P P L I C A N T S

ARCHIVES/MSS. or Research position in New England/Mid-Atlantic region desired. B.A.,

## J O B A P P L I C A N T S

M.A. in American History. Presently employed as an Archivist/Mss. Curator for a research library. Three years' experience in the preservation, arrangement and cataloging of 17th and 18th century manuscript collections; the care and development of an extensive microfilm collection; and the supervision of an historical records project. Resume avail. from Exec. Dir. A-281.

LIBRARIAN: M.S.L.S. (ALA accredited), M.A. Philosophy, A.B. History & Philosophy seeking archival-research-special collections-genealogy position offering opportunity for hard work, rewarding challenges, creative innovation, professional development among intellectually provocative associates. College & University experience includes administration, acquisitions, archives, audiovisual, cataloging, genealogy, government publications, reference services, serials. Also accounting, industry. Has taught both library science and genealogical research. Location and salary open. Resume avail. from Exec. Dir. A-280.

B.A. & M.A. IN AMERICAN JEWISH HISTORY. Two years' experience in archives and manuscript administration, specializing in material of Jewish nature. Presently employed in an organization archives in a Mid-Atlantic city, where have revitalized the archival program and have established procedures. Conducted all phases of archives administration plus records management. NARS/American Univ. Archives Institute Certificate. Seeking position in archives and/or manuscript administration. Resume avail. from the Exec. Dir. A-278.

ARCHIVAL or RESEARCH POSITION desired. Ph.D. candidate in European and Canadian history (emphasis on Canadian West). Ph.D. research in French military records. Completion of degree September 1975. Experience in teaching, administration, public relations and archival research. Excellent command of French. Resume avail. from Exec. Dir. A-263

APPRENTICESHIP or employment in archives/manuscripts or records management desired. B.A. in history, M.A. in library science. Accepted for 31st Archives Institute of American Univ./NARS, Sept. 1974. Two years' library experience. Willing to relocate, prefer Pacific N.W. Plan to obtain M.A. in history. Resume avail. from Exec. Dir. A-277



## J O B A P P L I C A N T S

B.A. in AMERICAN HISTORY seeking apprenticeship in archives. Experience as assistant to curator and archivist of small house museum included cataloging of family archives and use of preliminary steps for paper conservation. Willing to relocate, salary open. Resume avail. from Exec. Dir. A-279

ARCHIVES/MSS or RESEARCH POSITION IN SAN FRANCISCO BAY AREA sought. A.B. in American studies, M.L.S. Experience in college archives, history and picture collection, and in university technical services department. Seeking a responsible position with opportunity for advancement and professional growth. Available Sept. 15. Resume avail. from Exec. Dir. A-276

Ph.D. in AMERICAN HISTORY seeking position as reference archivist/librarian in field of the American West or American literary manuscripts. Would consider joint appointment as reference archivist and professor of history in fields of the West or American Intellectual. Ten years' teaching experience at college level; recently completed one year of study in archival and manuscript administration at Wayne State Univ. (Archives of Labor History & Urban Affairs), and participated in state archival inventory of records of city of Detroit. Open to all locations. Resume avail. from Exec. Dir. A-275

Ph.D. in EUROPEAN HISTORY, M.A. in AMERICAN HISTORY. Course in archival management at Columbia Univ. Article published in political science journal. Others tentatively accepted. Seek position to gain experience in the field of archives management. Resume avail. from Exec. Dir. A-274

ARCHIVIST and METHODS & PROCEDURES ADVISER seeking opportunity to work with archives or record management program, or to serve as consultant in either field. B.A.; archives diploma from American Univ.; records mgmt. diplomas from National Archives and from Records, Inc. (Chicago); course in electronic data processing machines, IBM; certificate in business law, Univ. of Ill. Four years as archival and museum curator at U.S. Air Force Academy; consultant to Bureau of Rec. Mgmt., Manila; two years as records analyst in state office; 13 years as methods and procedures adviser, state department of mental health. Publications in archival, library, and records mgmt. journals. Resume avail. from Exec. Dir. A-273

## J O B A P P L I C A N T S

ARCHIVES ADMINISTRATION and/or FIELD WORK. Will receive Ph.D. in American history Dec. 1974. More than four years' experience as administrator with major university archive and state historical society. Experience includes archival work, writing and editing publications, formulating collecting policies, staff supervision. Resume avail. from Exec. Dir. A-271

B.A. in HISTORY; M.S. in LIB. SCI. (with graduate work in history) expected August 1974. Program includes courses in archival administration and experience in a regional manuscript repository. Desires archival/ms. position suitable for a beginning career. Resume avail. from Exec. Dir. A-269

POSITION as ARCHIVIST or MS. CURATOR, with supervisory responsibilities, desired. B.A., pol. sci., M.A., history; Ph.D. candidate in American history, with specialties in colonial period and in 19th century; course in archival administration at Univ. of Ill. Two years with Ill. Historical Survey, where presently serve as its librarian, edit guide to its collections, supervise full-time staff. Experience with all aspects of archival and ms. work. Eleven years' teaching experience. Prefer Midwest, but willing to move elsewhere if good opportunity arises. Minimum salary in high-cost-of-living area: \$11,000. Resume avail. from Exec. Dir. A-268

ARCHIVES ADMINISTRATOR. 4 1/2 years in designing and implementing services for a statewide archives and records management system. B.A. in history, graduate work in American history, archives certificate from American Univ., and M.S.L.S. Seeks challenging administrative position with major program responsibilities. Resume avail. from Exec. Dir. A-267

B.A. & M.A. in HISTORY and M.S.L.S. Worked in state archives, historical society, libraries and universities; responsibilities included editing, indexing, publishing, preparing exhibits. Have taught history and related courses and have published a biography, articles, monographs, book reviews. Seek archival position with archival or historical agency. Prefer East Coast location. Resume avail. from Exec. Dir. A-264

M.A. in U.S. HISTORY, M.L.S., Certificate from Univ. of Denver Archives Institute. Desires position in archives, mss., or historical research. Experience in small college archives. Resume avail. from Exec. Dir. A-255

## J O B A P P L I C A N T S

ARCHIVES/MSS POSITION IN NEW YORK CITY AREA sought. M.A. in U.S. history, with specialty in early national and Jacksonian periods, expected August 1974. Currently employed in manuscripts department of major university in mid-Atlantic state, where has had training in various aspects of archival work. Resume avail. from Exec. Dir. A-262

Ph.D. (ENGLISH HISTORY with research experience in American religious history) seeking position in state or university archives, editing and/or historical research. Some editorial experience. Have worked in university archives and in library. Reading knowledge of German. Research experience in manuscripts and public documents. Also experience with American colonial and western history. Resume avail. from Exec. Dir. A-261

INDIVIDUAL with B.A. & M.A. in HISTORY, with publications, seeks archival position with historical and archival agency. Prefers western U.S. location. Seven months experience as editor of microfilm project. Recently completed archival internship at State Historical Society of Wisconsin, certificate from Archival Institute. Available immediately. Resume avail. from Exec. Dir. A-260

ARCHIVES/MANUSCRIPTS position sought. M.A.+ in American social and religious history. Have completed accredited program in archival administration, including processing experience at a manuscript repository. Experienced in researching mss. collections. Knowledge of Latin, French. Available immediately. No geographic preference. Resume avail. from Exec. Dir. A-253

POSITION WANTED in special collections, mss., rare books. Seeks responsible administrative position in forward-looking college/university or other repository, where the need for enlightened and modern preservation measures and managerial techniques has been recognized, and the commitment made to implement them. B.A., M.A., English; A.M., library science, Univ. of Chicago. Law school. Continuing education in conservation of research library materials. Seven years' experience. Currently employed by major eastern small university. Resume avail. from Exec. Dir. A-248

M.A. in U.S. and LATIN AMERICAN HISTORY interested in archival or mss. employment. Main area of study U.S. social and cultural history. Experience in university archives. Resume avail. from Exec. Dir. A-238

## J O B A P P L I C A N T S

APPRENTICESHIP or EMPLOYMENT in ARCHIVES, MSS, editorial writing, or records management desired. B.A. and M.A. in American history, some library service course work; also experience editing facts from documents and periodicals. Available now. Has completed National Archives-American University Summer Institute, 1970. Resume avail. from Exec. Dir. A-108

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Copy deadline for the next SAA Newsletter is 16 December 1974.

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## N E W S N O T E S

A call for papers has been issued for Library History V: A Seminar in Honor of Century I, The First Century of American Librarianship 1876-1976. Prospecti will be accepted until January 15, 1975. Contact Harold Goldstein, Editor, Journal of Library History, Philosophy and Comparative Librarianship, School of Library Science, Florida State University, Tallahassee, Florida 32304. The seminar will be held in Philadelphia, Oct. 1976.

Maynard Brichford, chairman of the Society's Ad Hoc Committee to Develop a Publications Program, has announced results of a recent survey of members' preferences as to priorities which should be observed in publications. The sequence developed as follows: 1) American Archivist, 2) Newsletter, 3) Manuals on functions, 4) Directories, 5) Manuals on materials, 6) Manuals on archival institutions, 7) Promotional material, 8) Bibliographies, 9) Standards, 10) Glossaries, 11) Books.

The fourth Newberry History Institute will be held in Chicago, June 9-July 3, 1975. Two dozen lecture courses, seminars and workshops will provide postgraduate level training in new historical techniques. Courses include quantitative methods and computers, historical demography, political analysis, research design, data sources, and teaching strategies. Tuition will be \$300, fellowships and graduate credit available. For applications (due April 1) and further details, contact Richard Jensen, Family and Community History Program, The Newberry Library, 60 W. Walton St., Chicago, IL 60610.



## Program

Chairwoman for the 1975 annual meeting program is Mary Lynn McCree, 2222 N. Fremont, Chicago, IL 60614. The Program Committee will meet early in January and solicits program proposals for consideration at that time.

## Local Arrangements

Local arrangements for the 1975 annual meeting, to be held September 30-October 3 in Philadelphia's Sheraton Hotel, are being planned under the direction of Philip Mooney, The Balch Institute, 108-114 Arch Street, Philadelphia, PA 19106. Suggestions regarding tours, meals, hotel arrangements, scheduling of events, etc. should be provided to Mr. Mooney as soon as possible.

## Nominations

David J. Olson, chairman of the Society's Nominating Committee for 1975, solicits members' recommendations for candidates. The positions listed below will be decided in the next election, which will be conducted by mail next summer. Mr. Olson asks that the form, or a letter specifying recommended candidates, be returned to the office of the executive director by February 15, 1975. All material received will be passed on to the committee for use in its work.

(Note your choice below the line)

Vice-President (becomes President in 1976)

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Treasurer

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Council (Seat One)

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Council (Seat Two)

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Nominating Committee (Seat One)

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Nominating Committee (Seat Two)

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Nominating Committee (Seat Three)

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Please return this form, or a letter listing your recommended candidates, by February 15, 1975 to:

Society of American Archivists  
The Library, P. O. Box 8198  
University of Illinois, Chicago Circle  
Chicago, IL 60680



## LOCAL & REGIONAL NEWS

The third annual meeting of the Society of Southwest Archivists will be held in late April or early May 1975 at the Flagship Hotel in Galveston, Texas. In charge of local arrangements is John D. Hyatt, Director, The Rosenberg Library, 2310 Sealy, Galveston, Texas 77550. For program information contact Samuel A. Sizer, Curator of Special Collections, University of Arkansas Archives, Fayetteville, Arkansas 72701.

The New England Archivists will meet April 2, 1975, at Yale University. James B. Rhoads, SAA President and Archivist of the United States, will be the main speaker. This annual meeting will also feature tours of Yale libraries in the afternoon. For further information contact Eva Moseley, Schlesinger Library, Radcliffe College, Cambridge, Mass. 02138 or Judith Schiff, Dept. of Manuscripts and Archives, Sterling Lib., Yale Univ., New Haven, Conn. 06520.

The South Atlantic Archives and Records Conference will meet May 1-2, 1975, in Richmond, Va. The program will be arranged around the theme of the conscience of a records-keeper. Contact Louis H. Manarin, State Archivist, Virginia State Library, Richmond, Va. 23219.

Society of American Archivists  
The Library, Post Office Box 8198  
University of Illinois, Chicago Circle  
Chicago, Illinois 60680

## PUBLICATIONS

The following publications of the Society are available from the SAA Publications Sales Officer, 108-114 Arch Street, Philadelphia, Pa. 19106.

Report on the Status of Women in the Archival Profession This monumental analysis was prepared by an ad hoc committee chaired by Mabel Deutrich. \$2.00, or \$1.00 each for ten or more copies delivered to the same address.

A Basic Glossary for Archivists, Manuscript Curators, and Records Managers Reprints of the glossary, which appeared in the July 1974 American Archivist, are available at \$2.00, or \$1.00 each for ten or more copies delivered to the same address.

Index to The American Archivist, Vols. 21-30 (1958-1967), compiled by Mary Jane Dowd, sells for \$6.00 to SAA members and subscribers to the journal, \$10.00 to others.

The Forms Manual, compiled by SAA's College and University Archives Committee, sells at \$5.00 to members and subscribers and \$8.00 to others. The volume contains a large collection of forms now in use in all areas of archival activity.

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