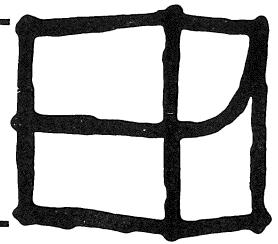


SAA Newsletter



N O V E M B E R 1 9 7 4

Society of American Archivists
The Library, Post Office Box 8198
University of Illinois, Chicago Circle
Chicago, Illinois 60680

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SAA'S LARGEST ANNUAL MEETING CONVENES IN TORONTO: RESOLUTIONS PASSED

Amid the unaccustomed glare of television lights and blare of bagpipes, the 38th annual meeting of the Society of American Archivists convened in Toronto, October 1-4, 1974. Over 650 persons participated in the proceedings.

Current controversy over the status of presidential papers led to a lively program session entitled "The Archivist and the Public Interest" and to spirited debate at the annual business meeting.

The business meeting passed a resolution commending the principle of a recently-introduced House bill which would establish a study commission on the ownership and disposition of the papers of Federal officials. In a later meeting of the SAA Council, a resolution offered by J. Frank Cook was passed which supported the principle of public ownership of the official records of elected or appointed public officials, but recognized that careful attention must be given to the definition of such records, the determination of reasonable and proper access policies, the determination of the appropriate place of deposit, and the confidential nature of some records. The Council resolution noted that it is essential that such policies be determined in consultation with qualified archivists.

OFFICERS, COUNCIL AND NOMINATING COMMITTEE ELECTED IN SECOND SAA MAIL BALLOT

Elizabeth Hamer Kegan was elected vice president by the over 600 members who voted in the Society's second general election conducted by mail. Mrs. Kegan, Assistant Librarian of Congress, will assist President James B. Rhoads during the coming year and will succeed to the presidency at the 1975 annual meeting. Howard L. Applegate of the Balch Institute was elected to serve a third year as treasurer. Council terms of four years went to J. Frank Cook (University of Wisconsin) and J. R. K. Kantor (University of California).

Voters elected Sylvie Turner (Kennedy Library), Miriam Crawford (Temple University), and David Olson (Michigan State Archives) to the 1975 Nominating Committee. In addition to the three elected members, the committee will include the two Council members whose terms expire in 1975, A. Carroll Hart (Georgia State Archives) and Walter Rundell, Jr. (Univ. of Maryland). Mr. Olson will chair the committee.



SAA AWARDS ANNOUNCED IN TORONTO

The Distinguished Service Award, which recognizes archival institutions whose outstanding work has brought credit to the profession, was awarded to the South Carolina Department of Archives and History. The Waldo Gifford Leland Prize, awarded to the author of an outstanding published work, was shared by two British publications: A Guide to Manuscript Sources for the History of Latin America and the Caribbean in the British Isles, edited by Peter Walne, and Enjoying Archives by David Iredale. Clark Nelson was awarded the Gondos Memorial Award in recognition of the material that he contributed to the Technical Notes Section of the American Archivist during the past year. David W. Hirst, Associate Editor of the Papers of Woodrow Wilson, Princeton University, received the Philip M. Hamer Award, given annually to a junior editor who has done distinguished work on a documentary publication project sponsored by the National Historical Publications Commission. The Sister M. Claude Lane Memorial Award, established recently by the Society of Southwest Archivists to recognize accomplishment in the area of church archives, was given to Melvin Gingerich, former archivist of the Mennonite Church.

SOCIETY NAMES NEW FELLOWS

Wilfred I. Smith, Chairman of the Professional Standards Committee, announced the selection of nine new fellows of the Society at the annual meeting in Toronto. Honored were Richard C. Berner, University Archivist, University of Washington; H.B. Fant, formerly of the National Archives and the National Historic Publications Commission; Elsie F. Freivogel, Office of Educational Programs, National Archives; Robert S. Gordon, Manuscript Division, Public Archives of Canada; Ruth Walter Helmuth, University Archivist, Western Reserve University; John M. Kinney, Director of State Archives, Texas State Library; Paul A. Kohl, retired Regional Director of the National Archives in Seattle and San Francisco; Walter Rundell, Jr., Chairman of the History Department, University of Maryland; and Edward Weldon of the National Archives who also edits the American Archivist.



CONGRESS IS CONSIDERING:

Public Documents Act H.R. 16902, recently introduced by Representatives John Brademas and Orval Hansen, provides for the creation of a commission to study rules and procedures for the disposition and preservation of records and documents of Federal officials. The 14 members of the Commission would include representatives of both the American Historical Association and the Society of American Archivists. The principle of this legislation was endorsed by a resolution passed by SAA's annual business meeting in Toronto, October 3.

Historic Records Act H.R. 15818 (see p.3, July-August Newsletter) is now out of Committee and scheduled for consideration by the House on November 18. A companion Senate bill, S. 4102, was introduced by Senators Claiborne Pell and Edward Brooke on October 8. It must be reported out of the Senate's Government Operations Committee whose members are Senators Sam J. Ervin, Jr., John L. McClellan, Henry M. Jackson, Edmund S. Muskie, Abraham A. Ribicoff, Lee Metalf, James B. Allen, Lawton Chiles, Walter Huddleston, Sam Nunn, Charles H. Percy, Jacob K. Javits, Edward J. Gurney, William V. Roth, Jr., and Bill Brock.

Copyright Revision The Senate recently passed the legislation which has been pending for some while. House action is not expected this term.

Privacy Legislation The bills discussed in the previous Newsletter have been rewritten so that they are somewhat less troublesome for archivists. See Congressional Quarterly, 9/28/74, pp. 2611-2614, for a discussion of pending measures which ignores archival implications.

White House Conference H.R. 734 and H.R. 766, which provide for a White House Conference on Library and Information Services in 1977, are scheduled for consideration on the floor of the House before the end of November. A companion Senate bill has already been passed.

SCHOLARSHIPS AVAILABLE TO
SPRING ARCHIVES INSTITUTE

Applications are being accepted for scholarships funded by the Colonial Dames of America and administered by the SAA to the Institute on Modern Archives Administration sponsored by the National Archives, in cooperation with American University, the Library of Congress and the Maryland Hall of Records.

The awards will be made to persons actually working with archives and manuscripts in an institution whose collection includes a fair percentage of material pre-dating 1825. Eligibles must have been so employed two years or less. Resumes, accompanied by two letters of recommendation from persons who have a definite knowledge of the applicant's qualifications, should be submitted to Frank G. Burke, National Archives & Records Service, Washington, D.C. 20408, by January 1, 1975. Dr. Burke serves as chairman of the sub-committee of the SAA Awards Committee which will consider applications.

INFORMATION SOUGHT FOR UPDATE OF
EDUCATION DIRECTORY

The Committee on Education and Professional Development is planning an update to the Society's Education Directory. Institutions where such programs have been revised, were omitted, extended, or where new programs have been initiated since issuance of the 1973 directory, please send information to:

Professor Dolores C. Renze
Department of History - 424 MRB
University of Denver
Denver, Colorado 80210

Please give name of academic institution or school involved, where located, educational level to which allocated as well as department to which assigned, year initiated, teaching staff directly assigned, with a brief discussion of the scope of the program or course(s). If syllabi available, a copy would be welcome for the use of the Committee. A prompt response will insure that a complete, updated directory will be made available to better serve our membership needs.

NEH SUPPORT FOR NEW RESEARCH TOOLS PROGRAM

The National Endowment for the Humanities has announced that, beginning with Fiscal Year 1975, they expect to be able to provide about \$2,200,000 through the Division of Research Grants for support of projects to produce research tools for the humanities.

The aim is to support those projects which promise to open up research in whole new areas rather than to support aids for the study of a narrow subject.

NEH is prepared to offer small grants--normally \$10,00 to \$15,000--for surveys of the needs for research tools. Research Division submission deadline is May 6, 1975 for projects scheduled to begin after January 1, 1976. Draft proposals for research tools projects should normally be submitted to the Endowment two months in advance of the regular deadline in order to allow time for consultation with the staff. Requests for additional information about the program and about application procedures should be addressed directly to the Research Tools Program, Division of Research Grants, NEH, Washington, D.C. 20506. The Division may be reached at (202) 382-5857.

AHA/SAA/MAC JOINT LUNCHEON FEATURES
WALTER RUNDELL ON PRIVACY ISSUE

Walter Rundell, Jr., SAA council member and chairman of the history department at the University of Maryland, will discuss "Historians, Archivists and the Privacy Issue" at a luncheon scheduled for the annual meeting of the American Historical Association. Co-sponsors of the event, to be held December 29 at the Blackstone Hotel in Chicago, are the Society of American Archivists and the Midwest Archives Conference.

For information and tickets contact Mary Ann Bamberger, P.O. Box 8198, The Library, University of Illinois, Chicago Circle, Chicago, IL 60680.

J O B O P E N I N G S

HEAD OF SPECIAL COLLECTIONS. Plan & supervise all operations of Special Collections Departments which includes rare books, manuscripts, University archives and audio archives. He or she reports to the Assistant Director for Collections. Minimum 3-5 years' experience with manuscripts or rare books required. Knowledge of one or more European languages desirable. Candidate must have reasonable supervisory ability. Salary \$15,000 plus, depending on experience. Equal opportunity employer, M/F. Apply to: R. Max Willocks; Syracuse University Library; Syracuse, New York 13210

CORPORATE ARCHIVIST, PACIFIC NORTHWEST. Forest products corporation seeks experienced archivist or manuscripts curator. Previous business archives experience desired but not required. Salary based on experience. Position available immediately. Send resume to Exec. Dir. E-1

ARCHIVIST, FOREST HISTORY SOCIETY, for East Coast assignment. Familiarity with processing business records desired. Oral history experience a plus. Contract work for next year or two with probability of permanent position. Apply to: Elwood R. Maunder, Exec. Dir.; Forest History Soc.; P.O. Box 1581; Santa Cruz, CA 95061.

ASSISTANT LIBRARIAN, KANSAS COLLECTION, UNIVERSITY OF KANSAS LIBRARIES. Responsible for coordinating cataloging activities of department, arranging and cataloging manuscript collections, supervising photograph conservation laboratory, assisting Curator in negotiation and acquisition of new collections, providing reference assistance to researchers, serving as department head in absence of the Curator. Requires M.L.S. from accredited library school and experience in cataloging historical materials on an advanced level; additional graduate degree in history, Am. studies, anthropology, or related discipline preferred. Salary \$8,500 plus, depending on qualifications. Open 12/1/74. Send resume and credentials to Mary Green, Acting Asst. Director for Personnel; Univ. of Kansas Libraries; Lawrence, Kansas 66045. An equal opportunity employer.

J O B A P P L I C A N T S

ARCHIVES/MSS. or Research position in New England/Mid-Atlantic region desired. B.A.,

J O B A P P L I C A N T S

M.A. in American History. Presently employed as an Archivist/Mss. Curator for a research library. Three years' experience in the preservation, arrangement and cataloging of 17th and 18th century manuscript collections; the care and development of an extensive microfilm collection; and the supervision of an historical records project. Resume avail. from Exec. Dir. A-281.

LIBRARIAN: M.S.L.S. (ALA accredited), M.A. Philosophy, A.B. History & Philosophy seeking archival-research-special collections-genealogy position offering opportunity for hard work, rewarding challenges, creative innovation, professional development among intellectually provocative associates. College & University experience includes administration, acquisitions, archives, audiovisual, cataloging, genealogy, government publications, reference services, serials. Also accounting, industry. Has taught both library science and genealogical research. Location and salary open. Resume avail. from Exec. Dir. A-280.

B.A. & M.A. IN AMERICAN JEWISH HISTORY. Two years' experience in archives and manuscript administration, specializing in material of Jewish nature. Presently employed in an organization archives in a Mid-Atlantic city, where have revitalized the archival program and have established procedures. Conducted all phases of archives administration plus records management. NARS/American Univ. Archives Institute Certificate. Seeking position in archives and/or manuscript administration. Resume avail. from the Exec. Dir. A-278.

ARCHIVAL or RESEARCH POSITION desired. Ph.D. candidate in European and Canadian history (emphasis on Canadian West). Ph.D. research in French military records. Completion of degree September 1975. Experience in teaching, administration, public relations and archival research. Excellent command of French. Resume avail. from Exec. Dir. A-263

APPRENTICESHIP or employment in archives/manuscripts or records management desired. B.A. in history, M.A. in library science. Accepted for 31st Archives Institute of American Univ./NARS, Sept. 1974. Two years' library experience. Willing to relocate, prefer Pacific N.W. Plan to obtain M.A. in history. Resume avail. from Exec. Dir. A-277

J O B A P P L I C A N T S

B.A. in AMERICAN HISTORY seeking apprenticeship in archives. Experience as assistant to curator and archivist of small house museum included cataloging of family archives and use of preliminary steps for paper conservation. Willing to relocate, salary open. Resume avail. from Exec. Dir. A-279

ARCHIVES/MSS or RESEARCH POSITION IN SAN FRANCISCO BAY AREA sought. A.B. in American studies, M.L.S. Experience in college archives, history and picture collection, and in university technical services department. Seeking a responsible position with opportunity for advancement and professional growth. Available Sept. 15. Resume avail. from Exec. Dir. A-276

Ph.D. in AMERICAN HISTORY seeking position as reference archivist/librarian in field of the American West or American literary manuscripts. Would consider joint appointment as reference archivist and professor of history in fields of the West or American Intellectual. Ten years' teaching experience at college level; recently completed one year of study in archival and manuscript administration at Wayne State Univ. (Archives of Labor History & Urban Affairs), and participated in state archival inventory of records of city of Detroit. Open to all locations. Resume avail. from Exec. Dir. A-275

Ph.D. in EUROPEAN HISTORY, M.A. in AMERICAN HISTORY. Course in archival management at Columbia Univ. Article published in political science journal. Others tentatively accepted. Seek position to gain experience in the field of archives management. Resume avail. from Exec. Dir. A-274

ARCHIVIST and METHODS & PROCEDURES ADVISER seeking opportunity to work with archives or record management program, or to serve as consultant in either field. B.A.; archives diploma from American Univ.; records mgmt. diplomas from National Archives and from Records, Inc. (Chicago); course in electronic data processing machines, IBM; certificate in business law, Univ. of Ill. Four years as archival and museum curator at U.S. Air Force Academy; consultant to Bureau of Rec. Mgmt., Manila; two years as records analyst in state office; 13 years as methods and procedures adviser, state department of mental health. Publications in archival, library, and records mgmt. journals. Resume avail. from Exec. Dir. A-273

J O B A P P L I C A N T S

ARCHIVES ADMINISTRATION and/or FIELD WORK. Will receive Ph.D. in American history Dec. 1974. More than four years' experience as administrator with major university archive and state historical society. Experience includes archival work, writing and editing publications, formulating collecting policies, staff supervision. Resume avail. from Exec. Dir. A-271

B.A. in HISTORY; M.S. in LIB. SCI. (with graduate work in history) expected August 1974. Program includes courses in archival administration and experience in a regional manuscript repository. Desires archival/ms. position suitable for a beginning career. Resume avail. from Exec. Dir. A-269

POSITION as ARCHIVIST or MS. CURATOR, with supervisory responsibilities, desired. B.A., pol. sci., M.A., history; Ph.D. candidate in American history, with specialties in colonial period and in 19th century; course in archival administration at Univ. of Ill. Two years with Ill. Historical Survey, where presently serve as its librarian, edit guide to its collections, supervise full-time staff. Experience with all aspects of archival and ms. work. Eleven years' teaching experience. Prefer Midwest, but willing to move elsewhere if good opportunity arises. Minimum salary in high-cost-of-living area: \$11,000. Resume avail. from Exec. Dir. A-268

ARCHIVES ADMINISTRATOR. 4 1/2 years in designing and implementing services for a statewide archives and records management system. B.A. in history, graduate work in American history, archives certificate from American Univ., and M.S.L.S. Seeks challenging administrative position with major program responsibilities. Resume avail. from Exec. Dir. A-267

B.A. & M.A. in HISTORY and M.S.L.S. Worked in state archives, historical society, libraries and universities; responsibilities included editing, indexing, publishing, preparing exhibits. Have taught history and related courses and have published a biography, articles, monographs, book reviews. Seek archival position with archival or historical agency. Prefer East Coast location. Resume avail. from Exec. Dir. A-264

M.A. in U.S. HISTORY, M.L.S., Certificate from Univ. of Denver Archives Institute. Desires position in archives, mss., or historical research. Experience in small college archives. Resume avail. from Exec. Dir. A-255

J O B A P P L I C A N T S

ARCHIVES/MSS POSITION IN NEW YORK CITY AREA sought. M.A. in U.S. history, with specialty in early national and Jacksonian periods, expected August 1974. Currently employed in manuscripts department of major university in mid-Atlantic state, where has had training in various aspects of archival work. Resume avail. from Exec. Dir. A-262

Ph.D. (ENGLISH HISTORY with research experience in American religious history) seeking position in state or university archives, editing and/or historical research. Some editorial experience. Have worked in university archives and in library. Reading knowledge of German. Research experience in manuscripts and public documents. Also experience with American colonial and western history. Resume avail. from Exec. Dir. A-261

INDIVIDUAL with B.A. & M.A. in HISTORY, with publications, seeks archival position with historical and archival agency. Prefers western U.S. location. Seven months experience as editor of microfilm project. Recently completed archival internship at State Historical Society of Wisconsin, certificate from Archival Institute. Available immediately. Resume avail. from Exec. Dir. A-260

ARCHIVES/MANUSCRIPTS position sought. M.A.+ in American social and religious history. Have completed accredited program in archival administration, including processing experience at a manuscript repository. Experienced in researching mss. collections. Knowledge of Latin, French. Available immediately. No geographic preference. Resume avail. from Exec. Dir. A-253

POSITION WANTED in special collections, mss., rare books. Seeks responsible administrative position in forward-looking college/university or other repository, where the need for enlightened and modern preservation measures and managerial techniques has been recognized, and the commitment made to implement them. B.A., M.A., English; A.M., library science, Univ. of Chicago. Law school. Continuing education in conservation of research library materials. Seven years' experience. Currently employed by major eastern small university. Resume avail. from Exec. Dir. A-248

M.A. in U.S. and LATIN AMERICAN HISTORY interested in archival or mss. employment. Main area of study U.S. social and cultural history. Experience in university archives. Resume avail. from Exec. Dir. A-238

J O B A P P L I C A N T S

APPRENTICESHIP or EMPLOYMENT in ARCHIVES, MSS, editorial writing, or records management desired. B.A. and M.A. in American history, some library service course work; also experience editing facts from documents and periodicals. Available now. Has completed National Archives-American University Summer Institute, 1970. Resume avail. from Exec. Dir. A-108

Copy deadline for the next SAA Newsletter is 16 December 1974.

N E W S N O T E S

A call for papers has been issued for Library History V: A Seminar in Honor of Century I, The First Century of American Librarianship 1876-1976. Prospecti will be accepted until January 15, 1975. Contact Harold Goldstein, Editor, Journal of Library History, Philosophy and Comparative Librarianship, School of Library Science, Florida State University, Tallahassee, Florida 32304. The seminar will be held in Philadelphia, Oct. 1976.

Maynard Brichford, chairman of the Society's Ad Hoc Committee to Develop a Publications Program, has announced results of a recent survey of members' preferences as to priorities which should be observed in publications. The sequence developed as follows:
 1) American Archivist, 2) Newsletter, 3) Manuals on functions, 4) Directories, 5) Manuals on materials, 6) Manuals on archival institutions, 7) Promotional material, 8) Bibliographies, 9) Standards, 10) Glossaries, 11) Books.

The fourth Newberry History Institute will be held in Chicago, June 9-July 3, 1975. Two dozen lecture courses, seminars and workshops will provide postgraduate level training in new historical techniques. Courses include quantitative methods and computers, historical demography, political analysis, research design, data sources, and teaching strategies. Tuition will be \$300, fellowships and graduate credit available. For applications (due April 1) and further details, contact Richard Jensen, Family and Community History Program, The Newberry Library, 60 W. Walton St., Chicago, IL 60610.



Program

Chairwoman for the 1975 annual meeting program is Mary Lynn McCree, 2222 N. Fremont, Chicago, IL 60614. The Program Committee will meet early in January and solicits program proposals for consideration at that time.

Local Arrangements

Local arrangements for the 1975 annual meeting, to be held September 30-October 3 in Philadelphia's Sheraton Hotel, are being planned under the direction of Philip Mooney, The Balch Institute, 108-114 Arch Street, Philadelphia, PA 19106. Suggestions regarding tours, meals, hotel arrangements, scheduling of events, etc. should be provided to Mr. Mooney as soon as possible.

Nominations

David J. Olson, chairman of the Society's Nominating Committee for 1975, solicits members' recommendations for candidates. The positions listed below will be decided in the next election, which will be conducted by mail next summer. Mr. Olson asks that the form, or a letter specifying recommended candidates, be returned to the office of the executive director by February 15, 1975. All material received will be passed on to the committee for use in its work.

(Note your choice below the line)

Vice-President (becomes President in 1976)

Treasurer

Council (Seat One)

Council (Seat Two)

Nominating Committee (Seat One)

Nominating Committee (Seat Two)

Nominating Committee (Seat Three)

Please return this form, or a letter listing your recommended candidates, by February 15, 1975 to:

Society of American Archivists
The Library, P. O. Box 8198
University of Illinois, Chicago Circle
Chicago, IL 60680

LOCAL & REGIONAL NEWS

The third annual meeting of the Society of Southwest Archivists will be held in late April or early May 1975 at the Flagship Hotel in Galveston, Texas. In charge of local arrangements is John D. Hyatt, Director, The Rosenberg Library, 2310 Sealy, Galveston, Texas 77550. For program information contact Samuel A. Sizer, Curator of Special Collections, University of Arkansas Archives, Fayetteville, Arkansas 72701.

The New England Archivists will meet April 2, 1975, at Yale University. James B. Rhoads, SAA President and Archivist of the United States, will be the main speaker. This annual meeting will also feature tours of Yale libraries in the afternoon. For further information contact Eva Moseley, Schlesinger Library, Radcliffe College, Cambridge, Mass. 02138 or Judith Schiff, Dept. of Manuscripts and Archives, Sterling Lib., Yale Univ., New Haven, Conn. 06520.

The South Atlantic Archives and Records Conference will meet May 1-2, 1975, in Richmond, Va. The program will be arranged around the theme of the conscience of a records-keeper. Contact Louis H. Manarin, State Archivist, Virginia State Library, Richmond, Va. 23219.

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PUBLICATIONS

The following publications of the Society are available from the SAA Publications Sales Officer, 108-114 Arch Street, Philadelphia, Pa. 19106.

Report on the Status of Women in the Archival Profession This monumental analysis was prepared by an ad hoc committee chaired by Mabel Deutrich. \$2.00, or \$1.00 each for ten or more copies delivered to the same address.

A Basic Glossary for Archivists, Manuscript Curators, and Records Managers Reprints of the glossary, which appeared in the July 1974 American Archivist, are available at \$2.00, or \$1.00 each for ten or more copies delivered to the same address.

Index to The American Archivist, Vols. 21-30 (1958-1967), compiled by Mary Jane Dowd, sells for \$6.00 to SAA members and subscribers to the journal, \$10.00 to others.

The Forms Manual, compiled by SAA's College and University Archives Committee, sells at \$5.00 to members and subscribers and \$8.00 to others. The volume contains a large collection of forms now in use in all areas of archival activity.

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