



# SAA NEWSLETTER

Society of American Archivists, The Library, Post Office Box 8198  
University of Illinois at Chicago Circle, Chicago, Illinois 60680

MARCH 1975

## NEW HOUSTON ARCHIVES AND RESEARCH CENTER IS HAROLD M. HYMAN'S LUNCHEON TOPIC: APRIL 18

The achievements and frustrations of the first year of the \$400,000 project he initiated, the Houston Metropolitan Archives and Research Center, will be discussed by Harold M. Hyman, William P. Hobby Professor of History at Rice University, April 18 in Boston at a luncheon sponsored by the SAA and the New England Archivists, Inc. Held in conjunction with the annual meeting of the Organization of American Historians, the event will take place at the Statler Hilton Hotel where tickets will be available from OAH on April 17.

The Houston program's components and design, developed by Hyman over the past five years, reflect his concern that oral and documentary source materials on the history of American cities be preserved and made available to scholars. Financial support for the two year pilot effort has come from Houston library and university institutions, private contributors and a \$116,000 grant from the National Endowment for the Humanities.

According to the project's executive director, James B. Speer, Jr., operations which are now housed in Rice's Fondren Library will eventually move to Houston's renovated public library where a comprehensive computer-indexed catalog of all discoverable printed and manuscript materials on the history of Houston and surrounding areas will be available to researchers. The building will also house an archives for the records of local institutions, private associations, corporations, and individual donors, the non-current records of city and county agencies, as well as an oral history project to preserve the recollections of public officials and prominent Houstonians.

## SAA TO BE REPRESENTED ON NHPRC BY CHARLES E. LEE AND MARY LYNN MCCREE

On December 22 the President signed H.R. 15818 (P.L. 93-536), an act to strengthen and enlarge the scope of the activities of the National Historical Publications Commission so as to enable it to undertake projects relating to the collection and preservation of historical records of the United States, including those of state and local governments. NHPC was redesignated the National Historical Publications and Records Commission and the annual appropriation authorization was raised from \$2,000,000 to \$4,000,000. The membership of the present commission was enlarged to include two representatives of the Society and two representatives of the American Association for State and Local History. President James B. Rhoads has appointed Charles E. Lee, Director, South Carolina Department of Archives and History, and Mary Lynn McCree, Curator of Jane Addams' Hull House, University of Illinois at Chicago Circle, as the SAA representatives.

The President signed the measure too late for the additional authorized \$2,000,000 to be included in the administration's FY 76 budget request for the General Services Administration (the agency through which NHPRC is funded). It is possible for the additional funding to be added to the budget when GSA's request is considered by the appropriations committees of the House and Senate. Representative Tom Steed of Oklahoma and Senator Joseph M. Montoya of New Mexico serve as chairmen of the respective appropriations subcommittees on Treasury, Postal Service and General Government.



Spring Meetings 4-5  
Placement Service 6-7

NEW ARCHIVAL EDUCATION PROGRAMS ANNOUNCED BY CASE WESTERN RESERVE UNIVERSITY,  
UNIVERSITY OF HAWAII AT MANOA, AND CLARK UNIVERSITY

A joint venture of the School of Library Science and the Departments of History and American Studies has been announced by Case Western Reserve University. The innovative approach to the training of archivists involves a program of study culminating in the award of two masters degrees--in history/American studies and library science. The combined program requires seventeen courses (48 hours) and can be taken in a minimum of 18 months, covering three semesters plus one summer session. Of the 48 hours, 18 are in library science, 12 in archival administration and 18 in history/American studies. The total program will draw upon the resources of the School of Library Science, the Departments of History and American Studies, the University Archives and the Western Reserve Historical Society. In addition to the formal course work, practical experience will be provided in the form of practicum courses.

Case Western Reserve has also announced an expansion of its summer workshop on college and university archives. This year, a choice of workshops is scheduled in the period June 8-13: a new advanced program for practicing archivists, as well as the traditional introductory workshop. The advanced group will cover selected topics in depth, working with recognized experts in each field. Responsible experience is required for registration in this program. The introductory workshop is planned for individuals new to the field, for librarians who have been assigned to develop archival programs or for administrators concerned with records problems. For information about either the degree or workshop program contact Ruth W. Helmuth, University Archivist, Case Western Reserve University, Cleveland, Ohio 44106.

*The Advertisement regarding this workshop which appeared on the last page of the AMERICAN ARCHIVIST, January 1975, was incorrect. Please note that the above information is a corrected announcement.*

The Graduate School of Library Studies, University of Hawaii at Manoa, has scheduled an archives training program for its summer session, July 7-August 15, 1975. Under the direction of Morris Rieger, former assistant to the Archivist of the United States for international relations, a two part program will include an overview of the theory and practice of archives administra-

tion entitled Fundamentals of Archives Administration, July 7-25, and a second session offered July 28-August 15 entitled Retirement and Appraisal of Records. In both sessions students will undertake practical exercises at the Hawaii State Archives. Students may enroll for either or both courses, each of which carries three graduate credit hours. Contact Robert D. Stevens, Dean, Graduate School of Library Studies, University of Hawaii, Honolulu, Hawaii 96822.

A course in the administration of archives and manuscripts will be taught at Clark University, Worcester, Massachusetts, beginning April 26. Both students and persons presently employed in archival positions are eligible to enroll for the class which will be offered for academic credit by the University's extension division. Sessions will be held on Saturday mornings, some at the University and others at the American Antiquarian Society. Contact William Joyce, Curator of Manuscripts, American Antiquarian Society, Worcester, Massachusetts 01609. Mr. Joyce serves as coordinator of the course.

C. F. W. COKER SUCCEEDS EDWARD WELDON  
AS AMERICAN ARCHIVIST EDITOR

The SAA Council, meeting in Chicago in January, approved the appointment of C. F. W. Coker as editor of the *American Archivist*. Fred Coker, former Archives and Records Administrator of the State of North Carolina, serves as Chief of the Printed Documents Division of the National Archives and Records Service.

Edward Weldon, who had served as the Society's editor since 1972, left his position as chief of the Editorial Branch of the National Archives and Records Service in January to become Archivist of New York State.

SAA PUBLICATIONS SALES OFFICE MOVED TO  
CHICAGO NATIONAL HEADQUARTERS

The responsibility for sales and distribution of the publications of the Society has been shifted from the office of the treasurer to the national headquarters office in Chicago.

All publications orders should now be addressed to: SAA Publications Sales, P.O. Box 8198, The Library, University of Illinois at Chicago Circle, Chicago, Illinois 60680.



## TECHNOLOGICAL USES OF COPYRIGHTED WORKS SUBJECT OF NEW STUDY COMMISSION

Although the act providing for general revision of the copyright law failed to pass both houses of Congress in 1974, a measure was approved which authorized a National Commission on the New Technological Uses of Copyrighted Works. The Commission, to be created in the Library of Congress, provides a vehicle for an in-depth study of some of the most vexing problems of modern copyright law: the impact of automated information storage, processing, and retrieval systems, and reprographic reproduction systems upon the author's copyright.

---

## EVANS' SELECT BIBLIOGRAPHY TO BE PUBLISHED BY THE SOCIETY

The revision of Frank B. Evans' *The Administration of Modern Archives: A Select Bibliographic Guide*, first published in 1970, will be available from the SAA Publications Sales Office within the next few months. Entitled *Modern Archives and Manuscripts: A Select Bibliographic Guide*, the massive work has undergone changes in format and includes additional entries for the period through December 1973. New chapters are also included on machine-readable records and archives, and three chapters on international aspects of archives. Additional subheadings have been added to chapters, and a system of decimal numbering has been adopted for the subheadings to facilitate revisions and indexing. The subject index of the first edition has been expanded and a new and separate author index (limited to personal names of authors, compilers, editors and translators) has been added.

Frank Evans, who recently assumed the position of Regional Commissioner for NARS in Region 3, is now in the process of completing a companion volume, *The History of Archives Administration: A Select Bibliography*, for future publication. Both works are by-products of Evans' courses in Archives Administration at the American University and his activities in directing archival training and institutes for NARS during the past decade.

---

## COMING IN THE NEXT NEWSLETTER:

A consideration of an increasing trend--fees assessed users of the facilities of archival institutions.

## HERMAN KAHN APPOINTED SAA MEMBER OF PUBLIC DOCUMENTS COMMISSION

SAA President James B. Rhoads has appointed Herman Kahn, associate librarian for manuscripts and archives at Yale University and former director of the Roosevelt Library, as the Society's representative on the Public Documents Commission. The seventeen member commission, the creation of which was endorsed by SAA's 1974 annual business meeting, is to study problems and questions with respect to control, disposition, and preservation of records and documents of federal officials. The study is required to include consideration of (1) whether the historical practice with respect to Presidential records and documents should be rejected or accepted, and whether such practice should be made applicable with respect to all federal officials; (2) the relationship of findings of the commission to the depository library program and the statutes relating to archival administration; (3) whether the findings of the Commission should affect control, disposition, and preservation of records and documents of agencies within the Executive Office of the President created for short-term purposes; (4) the record-keeping procedures of the White House Office; (5) rules which should apply to control, disposition, and preservation of records and documents of Presidential task forces, commissions and boards; (6) criteria for determining the scope of materials which should be considered the records and documents of members of congress; (7) the privacy interests of individuals who communicate with Federal officials; and (8) any other problems which the commission considers relevant to carrying out its duties.

Kahn's periodic reports of the commission's deliberations will appear in the *SAA Newsletter*. The group's final report is due to be submitted to the President and to Congress by March 31, 1976.

---

## THE RIGHT TO PRIVACY/THE RIGHT TO KNOW: ADDITIONAL READING

For notice of HEW's proposed regulations for administration of The Family Education Rights and Privacy Act of 1974 see *Federal Register*, January 6, 1975, pp 1208-1216.

An evaluation of the administration of the Freedom of Information Act is found in Gregory L. Waples' "Freedom of Information Act: A Seven Year Assessment," *Columbia Law Review*, 74:5 (June 1974) pp 894-959.

*The Prairie Archivists Conference* plans to hold a meeting April 25-26 in Winnipeg. The program will center around the work of the Canadian Conservation Institute and the proposed constitution for the Canadian Archival Association. Contact Alan D. Ridge, Archives & Records Management Services, Provincial Archives of Alberta, 12845-102nd Avenue, Edmonton, Alberta, Canada T5N 0M6.

The spring meeting of the *Tennessee Archivists* will be held in Knoxville, March 3-4. A Conference on Archives & Manuscript Collections, sponsored by the Graduate School of Library and Information Science of the University of Tennessee at Knoxville will constitute the major part of the program. Included are sessions on Archives and Manuscript Collections: What's Happening at the State and Local Level, Oral History, Professional Activities: Solicitation and Publication, and An Examination of Methods of Restoration and Preservation for Manuscripts and Related Materials. The keynote address of George M. Chalou is entitled Librarians, Archivists, and Historians: Point of Convergence. Contact Inci Bowman, Graduate School of Library and Information Science, University of Tennessee, 804 Volunteer Blvd., Knoxville, Tennessee 37916.

The *Midwest Archives Conference* will hold its spring meeting, including the annual business meeting and election of officers, April 24-26. Sessions will be held at the Bismarck Hotel, Chicago, Northwestern University and the Evanston Historical Society. The program includes workshops on women's history, business, church and labor archives, the administration of photographic materials and oral history projects, and the treatment of ephemera. The keynote address will be delivered by Ann Morgan Campbell, SAA Executive Director. On Friday, participants will travel to Northwestern where they will hear a presentation on the technological revolution in information science. Another session will deal with three case studies in the establishment of archives and another on the writing of the history of a university. On the same day there will be a session on the role of local historical societies held at the Evanston Historical Society. Contact Mary Ann Bamberger, The Library, P.O. Box 8198, University of Illinois at Chicago Circle, Chicago, Illinois 60680.



Uses of archives will be the theme of the seventh annual meeting of the *Society of Ohio Archivists*, May 2-3 at Stouffer's Cincinnati Inn. The program will feature an address on Friday by Ann Morgan Campbell, SAA Executive Director. Saturday sessions will deal with the educational uses of archival materials at the elementary and secondary levels, as well as at the university level. Participants will be Zane L. Miller and Henry D. Shapiro of the University of Cincinnati Department of History and John P. Patton, Educational Coordinator of the Cincinnati Historical Society. On both days, instructional tours of area special libraries will provide opportunities to learn how the archival materials

of businesses, churches, universities and special collections libraries are being used in Cincinnati. Contact Alice M. Vestal, Cincinnati Historical Society, Eden Park, Cincinnati, Ohio 45202.

The *Northwest Archivists* will hold their annual meeting on April 5 in Tacoma, Washington, in conjunction with the Pacific Northwest History Conference which meets April 3-5. Two workshop sessions on conservation of photograph and document materials will highlight the day. A business luncheon will be held to discuss possible dues increases, special projects, future programs, and other topics. Contact Susan Sudduth, Oregon Historical Society, 1230 SW Park Avenue, Portland, Oregon 97205.

The third annual meeting of the *Society of Southwest Archivists* will be held May 1-2 at the Flagship Hotel, Galveston, Texas. The program includes a paper on state archives and records laws in the region (Texas, Oklahoma, Arkansas, Louisiana, and New Mexico), a workshop on microform records and photoduplication, a show and tell session on document restoration, panels on management of mixed-media collections in the "archlibrary" or "libarchives" and papers on the limits of the archivist's responsibility to assist the researcher and implementing and developing university and college archives and records programs. Contact John D. Hyatt, The Rosenberg Library, 2310 Sealy, Galveston, Texas 77550 or Samuel A. Sizer, Special Collections, University of Arkansas Library, Fayetteville, Arkansas 72701.

(Spring Meetings cont'd on page 5)



A *Conference on the Publication of American Historical Manuscripts* will be held following the spring meeting of the *National Historical Publications and Records Commission* at the University of Iowa, April 30-May 1. Some 80 participants will be staff members of NHPRC projects or observers, but 70 additional persons with an interest in the theme can be accepted as participants. Registration fee-\$100. Contact Dean of Library Administration, University of Iowa, Iowa City, Iowa 52242.

The *Conference of Intermountain Archivists* will hold its spring meeting May 2-3 in Elko, Nevada. The program will feature a series of round table discussions on archival holdings in Idaho, Nevada, and Utah, the three states that are primarily represented in the conference. Each discussion will include a presentation by a representative from academic, business, state, as well as private and church archives. It is hoped that the conference will be able to tape record and subsequently publish transcripts of the sessions. Contact Jay M. Haymond, Utah Historical Society, 603 East South Temple, Salt Lake City, Utah 84102.

The annual meeting of the *Society of California Archivists* will be held April 4-5 in Berkeley. Featured will be tours of the Oakland Museum, the Jewish History Center of the Judah Magnes Museum and the Bancroft Library, as well as a presentation by the Rev. William A. Abeloe entitled "Spanish Roots of California History." Contact Mary Ellen Jones, Bancroft Library, University of California, Berkeley, California 94720

The spring meeting of the *Long Island Archives Conference* will be held April 5 on the C. W. Post Center Campus. In addition to general workshops on the care of photographs and maps and on oral history projects, the program will include sessions dealing with the Indians and Italian Americans of Long Island and with Long Island Cookery. Contact Evert Volkersz, SUNY, Library, Stony Brook, New York 11794.

Hosted by the Virginia State Library, the *South Atlantic Archives and Records Conference* will hold its annual meeting May 1-2 in Richmond. The theme of the meeting will be the problems arising from the conflict of freedom of information and the rights of individuals. The program will include a panel on this topic as well as sessions dealing with business archives, records management, archival procedures, security, reference, concepts of local records programs, confidentiality and

privileged communications, and conflict and cooperation among national, regional and local associations. Tours are also planned of the state archives, a historical society and a business archives. Contact Louis H. Manarin, Virginia State Library, Richmond, Virginia 23219.

The annual meeting of the *New England Archivists, Inc.* will be held April 12 at Yale University. Morning sessions will deal with the role of volunteers in archives and manuscript collections, primary source materials for high school students, and documenting the history of "forgotten" groups in New England. In the afternoon, an address by SAA President James B. Rhoads will be followed by the business meeting and tours of Yale libraries. Contact Eva Moseley, Schlesinger Library, Radcliffe College, Cambridge, Massachusetts 02138 or Judith Schiff, Yale University Library, New Haven, Connecticut 06520.

Tentative dates for the annual meeting of the *New York State Manuscripts Curators* are May 2 and 3. The meeting will be held at the Buffalo and Erie County Historical Society. Contact H. Tom Hickerson, Olin Research Library, Cornell University, Ithaca, New York 14850.

The *Mid-Atlantic Regional Archives Conference* will hold its spring meeting May 9-10 in Annapolis, Maryland. The Maryland Hall of Records will be host. The program will center on the Bicentennial. Contact Phoebe Jacobsen, 735 Glenwood Street, Annapolis, Maryland 21404.

The *Michigan Archival Association* is planning its spring meeting for May. For details contact Mary Jo Pugh, Michigan Historical Collections, Bentley Historical Library, 1150 Beal Avenue, Ann Arbor, Michigan 48105.

For information regarding the mid-March meeting of the *Society of Indiana Archivists*, contact Thomas Krasean, Vincennes University, Vincennes, Indiana 47591.

---

#### PUBLICATION SCHEDULE OF SAA NEWSLETTER EXPANDED BY COUNCIL ACTION

The Society's governing Council has authorized an expansion of the publication schedule of the *SAA Newsletter*. Formerly published five times yearly, the *Newsletter* will now be issued on a bi-monthly basis, in January, March, May, July, September, and November.

Copy deadline for the May issue is April 18.

## J O B O P E N I N G S

CHICAGO CITY ARCHIVIST. Newly created position for person to establish central records management and archival program for the city government of Chicago. Position available immediately. Previous responsible experience in records management and archives required. Send resume to: Robert C. Glasscock, Assistant Budget Director, City Hall, Room 604, 121 N. LaSalle, Chicago, IL 60602.

ARCHIVIST, KENT STATE UNIVERSITY, American History Research Center. Responsible to the head of archival services. Duties include acquisition, arrangement and description of local history research materials. Requires Ph.D. or doctoral candidate with degree imminent. Broad background in American history with some background in Ohio history. Archival experience and publications desired. Willingness to travel and ability to communicate effectively with prospective archives and manuscripts donors necessary. \$10,000. Application deadline: April 1. Send resume to Leslie J. Stegh, University Library, Kent State University, Kent, OH 44240. Equal opportunity employer.

DIRECTOR OF EDUCATION, New England Document Conservation Center. Develop scientific and educational programs through seminars, workshops and publications. Position description available upon request. Knowledge of chemistry required; advanced degree, interest in paper conservation desired. Annual salary \$15,000 plus fringe benefits. Send resume to Mary McKenzie, Executive Director, New England Library Board, Library Service Center, 786 S. Main St., Middletown, CT 06457. Telephone (203) 347-7473. Application deadline: Mar. 21.

HEAD, EAST ASIA COLLECTION, open Spring 1975. Supervise cataloging of Chinese and Japanese language monographs and serials for College Park libraries. Provide reference service in East Asian subject field in Chinese, Japanese and English languages. Responsible for collection development and cataloging in Chinese and Japanese language materials; supervise the cataloging and arranging of special Japanese language collection. Represent library on faculty Committee on East Asian Studies. Accredited M.L.S., native or equivalent fluency in Japanese, reading ability in Chinese, four years' professional experience (with one year comparable to Librarian I) required. Advanced degree in East Asian field may substitute for up to two years' experience. Send resume to Robert L. Beare, Collections, McKeldin Library, University of Maryland, College Park, MD 20742.

## J O B O P E N I N G S

CURATOR OF MANUSCRIPTS, UNIVERSITY OF WASHINGTON, SEATTLE. Temporary appointment, Sept. 29, 1975-Sept. 25, 1976. Administer manuscripts section of University archives and manuscripts division, University Libraries. Responsible for collection development, reference service, and facilities planning. Supervise and engage in processing and reporting of manuscript accessions, participate in public relations activities affecting the section. Report directly to Head of division. M.L.S., supervisory ability, aptitude for urban public relations work, driving ability required. U.S. history or related background, manuscript/archival experience, archival administration course desirable. Salary \$10,000 plus depending on experience. Apply to John Mayeski, Acting Assistant Director of Libraries for Personnel and Budget, University of Washington Libraries FM-25, Seattle, WA 98195 prior to April 1. Equal opportunity/affirmative action employer.

MANUSCRIPT LIBRARIAN, ESSEX INSTITUTE. Large northeastern county historical society, with manuscript holdings of national scope and importance. Concentration in collections on the history of Essex County and New England, 17th through 19th centuries (political, economic, social, cultural). Responsibilities include accessioning, organizing, inventorying, and cataloging of materials; servicing research queries; historical research, documentary publication; some book cataloging. B.A. in American history or American studies and M.L.S. required. M.A. in American history or American studies and 1-3 years' archives experience desirable. Open spring/summer 1975. Apply to Bryant F. Tolles, Director, Essex Institute, 132 Essex St., Salem, MA 01970.

## J O B A P P L I C A N T S

M.A. in U.S. HISTORY, M.L.S., Certificate from Univ. of Denver Archives Institute. Desires position in archives, mss., or historical research. Experience in small college archives. Resume available from Exec. Dir. A-255.

Ph.D. in AMERICAN HISTORY seeking position in archives administration. More than four years' experience as administrator with major university archives and state historical society. Experience includes archival work, formulation of collection policies, writing and editing publications, field work and staff supervision. Resume available from Exec. Dir. A-271.



## J O B   A P P L I C A N T S

B.A. and M.A. in HISTORY. More than two years' experience in archives and manuscript management, specializing in religious, organizational material. Presently employed in an organizational archives in a Mid-Atlantic state, where duties include revitalizing the archival program and establishing procedures. Has participated in all phases of archives administration plus records management. M.S. in library science will be completed in May, 1975. Seeking a position in archives administration and/or manuscript administration. Willing to relocate. Resume available from Exec. Dir. A-278.

M.A. in AMERICAN HISTORY, experienced in college library and antiquarian bookselling. Desires entry level position in archives, will relocate within U.S. Active interest in English and American literature, Americana, historic phonograph recordings. Resume available from Exec. Dir. A-290.

ARCHIVES/MSS or RESEARCH POSITION in SAN FRANCISCO BAY AREA sought by individual with A.B. in American studies and M.L.S. Experience in college archives, history and picture collection, and in university technical services department. Seeking a responsible entry level position with opportunity for advancement and professional growth. Resume available from Exec. Dir. A-276.

ARCHIVIST at large state university and regional history repository seeking ADMINISTRATIVE POSITION in organization with expanding program. Experience in administration, acquisitions, arrangement and description, and reference service for manuscripts, institutional records, local government records, newspapers, printed materials, and audio-visual materials. Also experienced in microfilming and oral history. Ph.D. candidate in recent U.S. history. Publications. Teaching experience. Resume available from Exec. Dir. A-283.

M.L.S., B.A. POLITICAL SCIENCE, and HISTORY. Three years' experience as assistant to archivist at large university. Seeks position in rare books or as archivist, critical bibliographer. Resume available from Exec. Dir. A-286.

PH.D. in AMERICAN HISTORY seeks position in archival and manuscripts work or in historical editing and research. Extensive experience in historical research and writing; nine years' experience as university professor. Publications. Resume available from Exec. Dir. A-287.

## J O B   A P P L I C A N T S

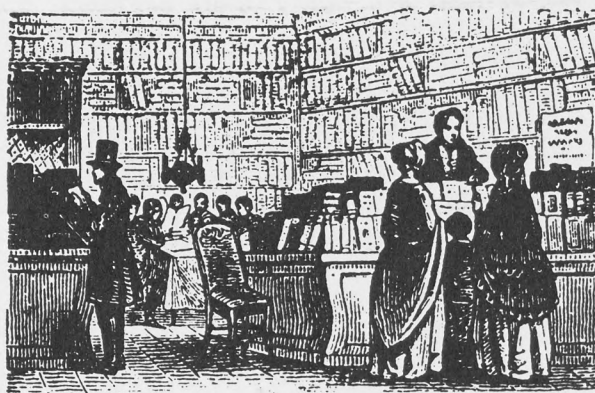
M.A. in AMERICAN COLONIAL HISTORY, attended graduate program with a major in history museum training. Nine years' experience in archives/historical manuscripts work including donor relations and purchase, accessioning, arrangement, preparation of finding aids, cataloging, reference, public relations, and administration. Seeking a responsible position with archives or historical manuscripts repository. Resume available from Exec. Dir. A-288.

B.A. in HISTORY, M.A. in HISTORY/ARCHIVES to be completed in June. Courses include archives instruction, a practicum and an undergraduate semester at a state historical society working in reference, mss. collections, and museum. Resume available from Exec. Dir. A-289.

---

SAA members may advertise as "job applicants" without charge; there is a fee of \$5.00 for non-members. All "job openings" are listed without charge.

---



NATIONAL LIBRARY WEEK 1975 will be held April 13 - 19 on the theme of Information Power. The program focuses on vital information services provided by all types of libraries. The American Library Association plans to launch a campaign during the week designed to increase the visibility of libraries at national and local levels. Contact ALA's Public Information Office, 50 Huron Street, Chicago, Illinois 60611.

## THE PHILADELPHIA STORY: FIFTY ANNUAL MEETING EVENTS ON PLANNING BOARD FOR SAA '75

Each SAA annual meeting participant will be able to structure a professional and educational program particularly suited to his or her own special interest area by choosing from over fifty events which are now being planned for Philadelphia, September 30-October 3, 1975.

The Society's 1975 program committee met in Chicago January 29-30 under the leadership of Mary Lynn McCree of the University of Illinois at Chicago Circle. Sessions now being formulated include an elaborate series of practical workshops as well as panels and formal papers addressing advanced professional concerns. The city's impressive variety of archival facilities will be utilized for tours, committee meetings and workshop sessions. Other functions will be scheduled in historic buildings. Special interest walking tours are being designed. The convenient downtown location of meeting headquarters, the Sheraton Hotel, permits optimum use of the city's rich resources.

## SAA ANNUAL MEETING EXPENSES: SURVEY REVEALS WHO PAYS

A random sample of SAA members provided the executive director's office with the following data regarding how their trips to the 1974 annual meeting in Toronto were financed. Of 42 respondents: 19 (45%) reported their institutions covered 80-100% of their expenses, 10 (24%) reported their institution picked up between 50-80% of the tab, 5 (12%) reported receiving institutional funding for 10-50% of their expenses, while 8 (19%) reported that they received no institutional support at all.

That over two-thirds of the sample received funding for the largest portion of their annual meeting expenses indicates administrators are generally appreciative of the value of the annual meeting experience.

Fees for registration and transportation were expense items most often covered for those who received partial support. In a few cases institutions covered a portion (2/3 most often) of total expenses.

# SAA

ann morgan campbell  
executive director

the society of american archivists  
the library, post office box 8198  
university of illinois at chicago circle,  
chicago, illinois 60680

NON-PROFIT ORG. U.S. POSTAGE PAID CHICAGO, IL. PERMIT NO. 885
---

FOR SAA MEMBERSHIP  
INFORMATION CONTACT →