

SAA NEWSLETTER

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PRESERVING PRESIDENTIAL RECORDS

The constitutionality of the law which placed former President Nixon's papers and tapes in government custody was upheld in a January 7, 1976 ruling by a three-judge panel of the U.S. District Court. Nixon lawyers have announced their intention to appeal the decision to the Supreme Court. The opinion of the Court affirmed the importance of preserving the basic record of the Nixon presidency, noting that "the temptation to distort or destroy the historical record might be thought by Congress to be less resistable in the event that the materials provided some foundation for allegations that misconduct took place."

The 106 page court opinion stated that the review of presidential materials "requires both enormous expertise and enormous manpower," and that there was "adequate justification for the congressional decision to entrust custody of the documents and the responsibility for their screening to GSA rather than Mr. Nixon. Chief Executives are not by nature professional archivists, and they lack expertise as to what materials may prove to be of historical value." The panel did not dismiss lightly Nixon's claims of privacy. Instead, the decision pointed out that the record of archivists "for discretion in handling confidential material is unblemished." The whole question of opening the records to the public after archival processing was deferred until GSA/NARS regulations called for by the law have been composed (see p.3, col.2).

A circulating file of the court decision and recent testimony concerning GSA/NARS proposed regulations is available from the executive director's office.

PUBLIC DOCUMENTS COMMISSION DIRECTOR NAMED

The selection of a director for the work of the Public Documents Commission was announced in February. Robert R. Brookhart, a university administrator, was named to the post. Brookhart was a graduate student of history at Columbia before joining the university's administrative staff.

NOMINATING COMMITTEE ANNOUNCES CANDIDATES FOR SAA OFFICES

The Society's Nominating Committee has selected the following candidates for SAA offices:

Vice President (becomes President 10/77)
Howard L. Applegate, Balch Institute
Walter Rundell, Jr., University of Maryland

Treasurer
Edmund Berkeley, Jr., University of Virginia
Mary Lynn McCree, University of Illinois

Council Seat I (4 year term)
Douglas A. Bakken, Anheuser-Busch, Inc.
David B. Gracy II, Georgia State University

Council Seat II (4 year term)
Frank G. Burke, National Historical Publications and Records Commission
Samuel A. Sizer, University of Arkansas

1977 Nominating Committee
Seat I
Harley P. Holden, Harvard University
Ann E. Pederson, Georgia Department of Archives and History

Seat II
Warner W. Pflug, Wayne State University
Richard Strassberg, Cornell University

Seat III
Phillip E. Lothyan, National Archives
Jean F. Preston, Huntington Library

Additional nominees may be placed on the ballot by a petition signed by 50 members of the Society. Deadline for receipt of petitions in the executive director's office is June 28, 1976. Ballots will be mailed to SAA individual members around July 20, 1976. Nominating committee members were Lynn B. Donovan (chairperson), Richard C. Berner, Elsie F. Freivogel, Kathleen B. Jacklin, and A. Robert N. Woadden.

HARPER'S ARTICLE FOCUSES ATTENTION ON GEORGIA STATE ARCHIVES

An article in the March 1976 Harper's focused press attention on the Georgia Department of Archives and History.

Entitled "Jimmy Carter's Pathetic Lies," the article alleged that staff members of the Georgia State Department of Archives and History told author Steven Brill that "Carter and his people censored documents, especially speeches, that should be in the public record." Brill also quoted a staff member as saying that Carter's people had blocked attempts to compile a volume of Carter's public statements as governor.

Carroll Hart, director of the state archives, and her staff vehemently deny that they had ever made such statements. "It appears that Mr. Brill fabricated statements and attributed them to department personnel," said Ms. Hart. Staff members who have worked with Carter's papers failed to recognize either their words or their sentiments. Frank Daniel, the only archivist quoted in the article, said he "received excellent cooperation from Carter and his office." A number of other charges in the Brill article, according to Time, are also challenged by sources in Georgia and elsewhere.

SURVEY OF MATERIALS RELATED TO RUSSIA ANNOUNCED; ASSISTANCE SOUGHT

The Kennan Institute for Advanced Russian Studies is starting a comprehensive survey of manuscript and other archival materials relating to Russia and the USSR. The project is being funded under a contract with the U.S. Office of Education and will result in a published directory. Included in the survey are personal papers, governmental agency records, church records, business records, oral history tapes, audiovisual materials, cartographic materials, machine-readable data, and microfilms or other copies of archival materials. A basic data sheet for the survey has been prepared and will be circulated to appropriate depositories, organizations, and individuals. Contact: S. Frederick Starr, Secretary, Kennan Institute for Advanced Russian Studies, Smithsonian Institution Building, Washington, D.C. 20560.

MICROGRAPHICS BUYER'S GUIDE

The National Micrographics Association has issued the sixth edition of its Buyer's Guide. Free copies can be obtained by writing to NMA, 8728 Colesville Road, Silver Spring, MD 20910.

WEINSTEIN ANALYZES FBI'S HISS FILES

Allen Weinstein, professor of history at Smith College and a member of the AHA/OAH/SAA Committee on Historians and Archives, has recently reviewed more than 15,000 pages of Federal Bureau of Investigation files on the Alger Hiss case. The material was released by the FBI in compliance with a court order obtained under the provisions of the amendments to the Freedom of Information Act. The Bureau continues to restrict over 1000 pages of Hiss material under various FOIA exemptions. The American Civil Liberties Union, which filed the original suit to open the records, intends to return to court to press for full disclosure.

Almost 200 FBI employees are now engaged in the Bureau's effort to meet FOIA requests, which jumped from 447 to 13,875 a year after the 1975 amendments took effect in February.

In addition to Hiss material created by the executive branch, Weinstein (since 1969) has sought the records of the House Un-American Activities Committee's investigations of Hiss. He has had no success gaining access to HUAC files.

Weinstein reported his findings at the December 1975 meeting of the American Historical Association and in a February 1 article in the New York Times. He published an earlier piece on Richard Nixon's role in the Hiss case in the November 1975 issue of Esquire. In his AHA paper Weinstein suggested that a rationalization of the FBI's records policies was still necessary and noted that researchers using FBI files bear a special responsibility to protect the privacy of individuals mentioned in them.

He noted that a preliminary analysis of the newly released material fails to bear out the most commonly raised claims of a conspiracy to frame Hiss. Weinstein's book, Alger and Whittaker: The Hiss-Chambers Case, will be published by Knopf this year.



RULING IN KERNER PAPERS APPRAISAL CASE; NEWMAN FINED IN NIXON CASE

A ruling in the U.S. Tax Court case to determine the value of the papers of Otto Kerner, former Illinois governor, was announced in Chicago in January 1976. The case, which featured the testimony of IRS expert witnesses F. Gerald Ham, Wisconsin state archivist, and Kenneth Rendell, Massachusetts manuscript dealer, had been heard November 12-13, 1974 (see p. 8, *SAA Newsletter*, January 1975).

Ralph G. Newman, who was recently convicted of preparing a false affidavit for Richard Nixon, had appraised Kerner's gift of papers to the Illinois State Historical Society (about 700,000 items) at \$73,375. Court testimony indicated that Newman came to this figure, in part, by using the rationale that it would cost a dime a page to store or copy the papers. In addition, Newman viewed the Illinois State Historical Society's acceptance of the collection as a further indication that the value of the collection was at least a dime per page. In disallowing the 1969 carryover deduction (a \$24,736.89 deduction taken in 1968 was beyond the statute of limitations), the Tax Court ruled that Newman's method begged the question of whether the papers were worth a dime to anyone else. The decision cited Rendell's testimony that an institution probably would have bid about \$15,000 for the Kerner material. The court also cited a 1965 case in which the scientific value of donated papers was ruled as not relevant to a determination of their fair market value, and noted that the historical value of the Kerner collection was not necessarily indicative of its market value.

A 1972 case, in which one university's decision to actually expend the funds necessary to make copies of papers donated to another university, was cited as differing from the Kerner situation. The copying actually occurred and was thus analogous to a sale and helpful in determining fair market value.

Copies of the Tax Court decision are available to members from the office of the executive director.

In another Chicago Federal Court, Newman was fined \$10,000 on January 5, 1976 for his role in helping Richard Nixon to obtain a \$450,000 tax deduction in 1969. U.S. District Court Judge Frank J. McGarr said it would be of no service to sentence Newman, president of the Chicago Library Board and owner of the Abraham Lincoln Book Store, to a prison term.

Washington Watch

HOUSE HEARINGS CONSIDER ADMINISTRATION OF NIXON PAPERS

A January 22, 1976 hearing of the Subcommittee on Printing of the Committee on House Administration, chaired by John Brademas (D-IND), considered GSA/NARS' proposed revised regulations for administering Nixon presidential materials. (See *SAA Newsletter*, May 1975 pp. 2-3, July 1975 p. 2, November 1975 p. 2.) The effort of the first witness, GSA Administrator Jack M. Eckerd, to withdraw the proposal for review in light of the recent court decision regarding Nixon papers was rejected by Brademas and the hearings proceeded to consider the merit of the regulations.

Ann Morgan Campbell, SAA executive director, and Mack Thompson, executive director of the American Historical Association, were invited by the subcommittee to comment on GSA's latest proposals.

Campbell and Thompson told the lawmakers of their continuing concern that professional archival decisions be made by those best qualified to do so. Much of the hearing, which was somewhat heated at times, focused on GSA's Office of Presidential Materials. The office was established in March 1975 under the direct control of the GSA Administrator and totally outside the purview of the National Archives. It has held complete responsibility for administering Nixon presidential materials since that time. A fall statement by the AHA/OAH/SAA Joint Committee on Historians and Archives deplored this arrangement.

In an order effective January 18, 1976, Eckerd transferred the Office of Presidential Materials to the jurisdiction of the Archivist of the United States. During the January 22nd hearing, the Administrator assured Representative Brademas that the transfer was in effect. However, on February 23, 1976 a GSA spokesman told the *SAA Newsletter* that a delegation of authority to the Archivist had not yet been signed and that procedures designed to implement the transfer had not been issued. Therefore, Nixon presidential papers are still not under the control of archivists, as presumed by the courts and the Congress.

A copy of Campbell's January 22nd testimony is available to Society members.

NEH GUIDELINES FOR GRANT APPLICATIONS

The National Endowment for the Humanities has issued guidelines for grant applications during 1976. Financial assistance for archives and historical organizations is offered under several Endowment programs.

The Division of Research Grants of the National Endowment for the Humanities provides support through the following programs: General Research, which includes support for the research and writing of serious narrative history on the state and local levels; Research Tools, designed to support the production of basic reference works for advanced scholarly research in the humanities; Editing, through which the Endowment supports the work of making historical and literary papers more available for scholarly purposes; and Centers of Research, to help major research collections and centers make their collections more accessible and to help them carry out scholarly research. Deadlines for applying for research programs should be submitted according to the following schedule:

General Research June 1
(for projects beginning after Jan. 1, 1977)
Research Tools and Editing May 3
(for projects beginning after Jan. 1, 1977)
Centers of Research Oct. 6
(for projects beginning after July 1, 1977)

Preliminary inquiries and requests for application instructions should be addressed to the Division of Research Grants, National Endowment for the Humanities, Washington, D.C. 20506.

A workshop session at SAA '76, the Washington annual meeting, will consider grant funding available for archival projects. Opportunities for conferences with representatives of foundations will be provided.

MAINE ARCHIVES PUBLISHES PAMPHLETS DESCRIBING HOLDINGS

The Maine State Archives has published a handsome series of pamphlets designed to acquaint potential researchers with the institution's holdings. The series now includes brief guides to military records, records for genealogical research, records relating to local history and land office records. Maine state archivist Sam Silsby has provided a limited number of the publications to SAA's Chicago office. They are available to members on request.

NHPRC FUNDS TWO RECORDS PROJECTS; FY77 APPROPRIATION FOR RECORDS PROGRAM IN DOUBT

In its February meeting, the National Historical Publications and Records Commission made grants to two projects in its records program. The Minnesota Historical Society received \$12,200 to support the development of a retention plan for the records of the Minnesota District Court. Tusculum College, Greeneville, Tennessee received \$8,200 for the preservation, arrangement and description of the college archives. The Commission's first records program grant was made late last year to SAA for a series of basic archival manuals.

The FY77 budget submitted to Congress by the administration requests no funds to implement the records program authorized in December 1974 by Public Law 93-536. NHPRC's appropriation will, therefore, remain at the same \$2 million level which existed prior to the passage of the legislation adding the "R" to NHPC, rather than rising to the \$4 million level authorized by the legislation, unless Congress increases GSA's budget request for NHPRC by \$2 million. House and Senate hearings on the budget will be held in March 1976.

Representative Tom Steed (D-OKLA) and Senator Joseph Montoya (D-NM) chair the subcommittees which will consider NHPRC's budget.

AHA JOINS SAA & OAH IN OFFERING ASSOCIATE MEMBERSHIP PLAN

The Council of the American Historical Association has authorized the creation of an associate member category for those persons whose primary professional affiliation is in areas other than the researching, writing or teaching of history. The Council hopes that this action will encourage administrators, archivists, librarians, curators, lawyers, and specialists in other disciplines to join the Association. Associate membership is available to such persons for an annual dues of \$20.00 regardless of income level. The annual membership fee for historians is based on a graduated scale according to income. Associate members will receive five issues of the American Historical Review, nine issues of the AHA Newsletter, the Program of the Annual Meeting and the Annual Report (upon request). Applications for associate membership can be addressed to the Office of the Executive Director, American Historical Association, 400 A Street, S.E., Washington, D.C. 20003.

ARCHIVAL SECURITY NEWSLETTER

RECENT THEFTS OF MANUSCRIPTS

Georgia Secretary of State Ben Fortson reported the theft of about two hundred Civil War documents from the State Archives. The loss was discovered in late December when an Iowa collector wrote to the Archives asking for an appraisal of one of the documents; he had recently purchased the item from a dealer in Kennesaw, Georgia. Shortly after the theft was discovered, Fortson announced a proposal to close the Archives on Saturday for reasons of economy and security. This plan received vigorous protests in the press from researchers.

During the month of January, the Archives staff determined that missing items included discharge and enlistment papers from the Army of Georgia, military rosters, militia enrollment lists from the Office of the State Adjutant General and parts of the correspondence of the chief of ordnance, quartermaster general and the governor of the state. The Archives staff received the cooperation of collectors, civil war journals and patrons, and this resulted in the recovery of a large portion of the materials. More information on this case will be included in upcoming issues of this newsletter.

Massachusetts A thief broke into the North Adams Public Library on the night of December 30 and stole a letter written by John Q. Adams. Dated May 20, 1844, the letter declines an invitation to deliver an Independence Day address. The missing item had hung on a wall in the library for many years, largely unnoticed. But a few weeks before the theft, a professor from a local college had drawn attention to the letter as part of a bicentennial speech at the library. Apparently it was this publicity which attracted the thief.

Alabama Robert H. Woodrow, a collector from Birmingham, reports that a personal family document mysteriously disappeared from a local gallery sometime during September or October 1975. The item is a commission appointing John R. Lynch as a Surgeon's Mate in the First Artillerists and Engineers, June 2, 1794 at West Point, New York. The document was signed by Henry Knox and George Washington. Anyone having information as to the whereabouts of this or related items should contact the security program office at SAA headquarters.

RECENT RECOVERIES OF MATERIALS

Missouri The Concordia Historical Institute has recently recovered an important collection of coins and medals relating to the Lutheran Reformation which had been missing for about eight years. The pieces were recovered by the Tucson, Arizona police and the Federal Bureau of Investigation after an attempt was made to sell some of the pieces. A total of 77 coins and medals and a Martin Luther betrothal ring were recovered. FBI agents indicated that the Institute's detailed inventories of the missing items were instrumental in making positive identification.

Illinois An Illinois university recently recovered two large cartons of books and manuscripts taken from the library sometime in 1970. The materials recovered were reference works and books on local history as well as a cubic foot of papers from the files of a former university president. In a note attached to the boxes, the thief stated that he was returning the materials because of a recent religious conversion experience. University officials believe that the materials were taken during a move from one building to another.

SECURITY PROGRAM ESTABLISHES REGISTER; SOA, NEA SCHEDULE SECURITY SESSIONS

The SAA Archival Security Program officially announced the establishment of its register of stolen or missing manuscripts with a mass mailing to over 8500 historical societies, libraries and archives late in February. Forms necessary for listing missing items will be available shortly. If you have lost valuable manuscripts, or know of an institution that has, please contact the Associate Director, SAA Archival Security Program, in care of the SAA national office in Chicago.

Two regional archival organizations, the Society of Ohio Archivists and the New England Archivists, will hold sessions on archival security at their spring meetings. The SOA session, scheduled for April 23, will focus on archival security and the law. The NEA session, to be held May 8, will look at archival security from the patron's point of view as well as from that of the curator.

ARCHIVAL SECURITY NEWSLETTER

MARKING MANUSCRIPTS AT THE LIBRARY OF CONGRESS

At the request of the Security Program staff, Frazier G. Poole, Assistant Director of Preservation at the Library of Congress, submitted the following report:

"For many years the Manuscript Division of the Library of Congress used a steel stamp and specially formulated marking ink for identifying items in the manuscript collections. Some years ago this was abandoned as regular practice, but continues on a selective basis.

"More recently, the ink formula has been improved as a result of collaboration between the Preservation Research Office and the Technical Department of the Government Printing Office. The new formula has been fully tested for all characteristics which might adversely affect the use of this ink for marking manuscripts or other documents. Such tests include light fastness, eradication by chemical solvents, bleeding into the fibers on the reverse side of the sheet, and other factors. In all respects, the new formula is believed to be fully acceptable for marking and identifying manuscripts and similar documents.

"The Library of Congress marks volumes in the classified collections using a hand-held device which embosses selected pages with the initials "L.C." The same device is occasionally used for marking manuscripts. Recently the embossing technique was used to identify items in a privately held Freud collection which is to become the property of the Library of Congress. The use of embossing for identifying the Freud items was largely a matter of expediency. Embossing as a means of marking manuscripts is not currently used at L.C. on a routine basis.

"Obviously, stamping and embossing have the disadvantage of modifying the appearance of the document and some curators object to the practice on these grounds. Embossing is less objectionable aesthetically, but does not provide as readily visible an identification in the case of stolen documents as an inked marking. Embossed symbols can be pressed out of the paper so that they are nearly invisible to the casual observer. Because the paper fibers are torn and ruptured by the embossing dyes, however, careful examination will reveal the use of this type of marking.

"The choice of a suitable identification system for marking manuscripts and other documents is largely a matter for the discretion of the curator. Depending upon personal preference and the nature of the collection, at least three options are presently available: a highly visible ink used with a rubber stamp, an invisible ink which fluoresces under special lighting, and embossing with either manual devices or automatic embossers."

The Library of Congress is willing to send a bottle of its ink free of charge to any institution making such a request. Write to the office of the Assistant Director of Preservation, Library of Congress, Washington, DC 20540.



RECENT THEFTS OF UNIQUE ITEMS FROM LIBRARIES

Illinois Book thieves at the University of Illinois, Chicago Circle, have gotten alarmingly bold and clever in their recent activities. Not only did they steal the five volume Centennial History of Illinois (1918), but also the cards representing the set in the public catalog and the shelf list. The loss was discovered when a professor of history inquired about the books in early January.

Texas Two cases of theft at Texas universities were discovered recently. In December, armed thieves stole 16 original Currier and Ives lithographs from the collections at North Texas State University. In February, a University of Texas policeman was charged with the theft of a .45 caliber pistol from the Earle Stanley Gardner Study in the undergraduate library. The indictment valued the weapon at more than \$200. Gardner, who was best known for his Perry Mason mystery novels, had previously donated his papers to the University of Texas.

EDITORIAL NOTE

The SAA Archival Security Program is supported by a grant from the National Endowment for the Humanities. The opinions expressed in the Archival Security Newsletter are those of the program staff and not of N.E.H.

REVIEW OF SAA CONSTITUTION AND BYLAWS PLANNED

SAA President Elizabeth Hamer Kegan has announced the appointment of an ad hoc task force to examine the Society's constitution and bylaws. Treasurer Howard Applegate will chair the task force which will include a representative group of the membership. The current constitution and bylaws, published below, includes bylaw revisions made by the council during its January 1976 meeting. The revisions transfer responsibility for management of the routine finances of the Society from the treasurer to the executive director.

Applegate's task force is expected to prepare a draft report for consideration by the membership in Washington during the 1976 annual meeting. If constitutional changes are deemed necessary, a document for consideration and possible ratification will be presented at the 1977 annual meeting in Salt Lake City. Members wishing to provide their views to the task force should address their communications to: Howard Applegate, Balch Institute, 18 S. 7th Street, Philadelphia, Pennsylvania 19106.

CONSTITUTION AND BYLAWS OF THE SOCIETY OF AMERICAN ARCHIVISTS

CONSTITUTION

1. NAME The name of this organization shall be The Society of American Archivists. The Society is incorporated as a nonprofit organization under the laws of the District of Columbia.
2. OBJECTIVES The Society of American Archivists is a professional organization established to provide a means for effective cooperation among persons concerned with the documentation of human experience; to stimulate, and to publish the results of, research in archival administration and records management; to promote the adoption of sound principles and standards by all agencies, public and private, that have responsibility for the preservation and administration of records; to foster a better public understanding of the nature and value of archival operations and collections; to develop professional standards, particularly for the training of archivists, records managers, and custodians of private papers, and to improve the facilities and increase the opportunities for such training; to maintain and strengthen relations with historians, librarians, educators, public administrators, and others in allied disciplines; and to cooperate with other professional organizations, cultural and educational institutions, and international organizations having mutual interests in the preservation and use of man's recorded heritage.
3. MEMBERSHIP Individual membership shall be open to those who are or have been engaged in the custody or control of records, archives, or private papers, or who wish to support the objectives of the Society. Only individual members may vote for officers, members of the council, and members of the nominating committee.
4. Institutional membership shall be open to institutions or agencies that are concerned with or substantially interested in the custody or control of records, archives, or private papers.
5. A member shall be enrolled upon the receipt of the first payment of dues.
6. The schedule of membership dues shall be determined at the next annual business meeting of the Society.
7. Honorary membership may be extended to any person chosen by a two-thirds vote of the full membership of the council who has achieved eminent distinction in any of the fields of the Society's objectives, or who has rendered eminent and unusual services in those fields or to the Society. Honorary membership shall be for life, and honorary members shall not be required to pay dues or other assessments; they shall have all the privileges of regular members and shall receive the publications of the Society. The number of honorary members shall not exceed five at any one time.
8. All dues shall be payable in advance. Any member failing to pay his dues for four months after they become payable may be dropped from membership in the Society, provided that notice of such arrearage shall have been sent to him at least thirty days in advance of such action.
9. FELLOWS OF THE SOCIETY There shall be a special class of members of the Society known as Fellows of the Society of American Archivists, which shall consist of all past presidents and of other members elected to that class. Their number shall be no more than ten percent of the total individual membership reported at the last general meeting of the Society. No member of the Society shall be elected a Fellow who has not been an individual member of the Society in good standing for at least five years immediately preceding his election.
10. Election of Fellows shall be by majority vote of the committee on professional standards of the Society of American Archivists. The committee on professional standards shall be guided by the following criteria:
 - a) Advanced educational experience, realistically appraised, in an area of knowledge recognized as essential for the profession.
 - b) Professional experience in any of the fields of the Society's objectives, ordinarily of five years, which shall include the exercise of responsibility and shall demonstrate the possession of initiative, resourcefulness, and professional morale.
 - c) Writings of superior quality and usefulness.
11. A member of the Society of American Archivists duly elected a Fellow shall retain this designation as long as he is a member of the Society in good standing.
12. OFFICERS AND GOVERNMENT The officers of the Society shall be a president, a vice president, a secretary, who shall also serve as the executive director, and a treasurer. All officers, except the secretary, shall be

elected for terms of one year each and shall serve until their successors are elected. The person elected vice president shall thereby be elected as president the following year. The executive director shall be appointed by the council and shall serve at its pleasure. The executive director shall be a nonvoting, ex officio member of the council. The treasurer's term shall run from January 1 to December 31 of the year following his election.

13. The government of the Society, the management of its affairs, and the regulation of its procedure, except as otherwise provided in this constitution, shall be vested in a council composed of the officers and eight members elected by the Society, two at each annual meeting for a term of four years. The eight elected members of the council shall be ineligible for immediate reelection. There shall be an editor of the Society who shall be chosen by the council for a three-year term. The editor shall sit with the council except when it is in executive session.
14. If a vacancy shall occur in the council or in any of the offices except the presidency it may be filled by the council, and the person designated shall hold the position for the unexpired term of the person vacating it.
15. BYLAWS The council is authorized and directed to prepare, adopt, or amend such bylaws as may be desirable to regularize the administrative practices of the Society. An up-to-date copy of these bylaws shall be available to any member upon request to the secretary. Any part of the bylaws shall be subject to review by the membership at any annual business meeting of the Society and may be changed by a majority vote of those attending.
16. FINANCES The council shall be responsible for investment of funds and care of other assets of the Society. To further the educational aims of the Society there shall be an Endowment Fund, the principal and earnings of which shall remain unexpended until together they total \$75,000, and thereafter only the earnings may be expended. Fiscal control of the funds and assets shall be maintained by such records and accounting system as may be prescribed by the council. An annual audit of the financial affairs shall be made and a report of the audit published.
17. MEETINGS The Society shall hold an annual meeting at such time and place as the council shall determine, and special meetings may be called by the council. Notice of each meeting of the Society shall be mailed by the secretary at least thirty days before the date of the meeting. Twenty-five members shall constitute a quorum for the transaction of business but a smaller number may adjourn to another date.
18. The council shall meet in connection with the annual meeting of the Society and shall hold such other meetings as it may determine. Special meetings of the council for any purpose shall be called by the secretary on written request of the president or of three members of the council. Seven members shall constitute a quorum for the transaction of business but a smaller number may adjourn to another date.
19. PUBLICATIONS When funds are available the Society shall publish a quarterly magazine and such other publications as the council may designate. Every member whose dues are not in arrears shall be entitled to receive the serials publication, and subscriptions shall be accepted from others at such rates as may be directed by the council.
20. RECORDS The minute books, correspondence, and other records of the Society and its committees shall be preserved by the officers and chairmen of committees and shall be promptly turned over by them to the secretary when their term expires. Records that have ceased to be of use in conducting the current affairs of the Society may, by direction of the council, be turned over for preservation to a depository selected by it; and any records so deposited shall be available to the officers of the Society by request.
21. DISSOLUTION In the event of the dissolution of the Society, its property, funds, and other assets shall pass to whatever agency or agencies may be designated by the council in office at the time of dissolution.
22. AMENDMENTS Amendments to this constitution must be proposed in writing by at least five members and filed with the secretary. Copies of the proposed amendments shall be mailed by the secretary to all members at least thirty days in advance of the meeting at which they are to be considered. If approved by the council they may be adopted by a majority vote of the members attending any business meeting of the Society; if not so approved, a two-thirds vote will be required.

BYLAWS

1. DUTIES OF OFFICERS The president shall direct and coordinate the affairs of the Society. He shall preside at all business meetings of the Society and of the council and shall perform such duties as may be directed by the council.
2. The vice president shall perform the duties of the president in case the president is absent or incapacitated, and, in case of a vacancy in the presidency, he shall assume that office and hold it for the remainder of the term.
3. The secretary (executive director) shall keep the minutes of the Society and of the council, prepare and mail notices, present at each annual meeting a report of the activities of the Society, and perform such other duties as may be directed by the council. In the absence of the president and the vice president, the secretary shall preside. The secretary shall have custody of and preserve the corporate seal of the Society and shall affix the seal under the direction of the president and the council. The secretary shall also receive and disburse all funds in the general operating budget of the Society and the funds in the various Society budgets supported by external grants under guidelines established by council. Quarterly reports of all receipts and disbursements for all budgets shall be made to council by the secretary.

- 4.. The treasurer shall be responsible for financial planning and policy formulation, the internal auditing of all Society financial operations, the preparation of the Society's annual budget for submission to the executive committee and council, and the investment of special funds and endowments on the advice and consent of the investments committee.
5. There shall be an executive committee comprised of the president, the vice president, the secretary, the treasurer, and one member from the council who shall be elected annually by the eight council members for a term of one year. The president shall serve as chairman of the executive committee and shall call the committee into session. The executive committee shall act as the executive arm of the council in conducting the affairs of the Society between meetings of the council. The executive committee shall approve all investments and shall approve a budget for submission to the council. The executive committee shall circulate minutes of its meetings to the council and shall report all of its actions and recommendations at each council meeting.
6. The editor shall edit the *American Archivist*, which shall be the official organ of the Society, and shall edit or supervise appropriate publications of the Society. He shall have the advice and cooperation of an editorial board consisting of eight members. The council annually shall appoint two members, each for a term of four years. On the initial expanded board, two members shall serve a term of one year, two shall serve a term of two years, and two shall serve a term of four years. The president annually shall select the chairman of the editorial board from among its members. The editor, the executive director, and the treasurer shall be ex officio members of the board.
7. ELECTION OF OFFICERS AND COUNCIL There shall be a nominating committee composed of five members, two of whom are the retiring members of the council and three of whom have been elected by the membership. The president shall appoint the chairman from among the three elected members.

The nominating committee shall canvass the membership for suggested nominations. The tabulated results of the canvass shall be made available to any member upon request.

The nominating committee shall try to ensure a broadly based governing body considering such factors as area of archival interest, age, sex, geographical location, national origin, citizenship, and race in its selection of nominees.

The nominating committee shall put forth a minimum of two nominees for each vacancy, including a minimum of two nominees for each vacancy on the nominating committee itself. A member may also be placed on the ballot by submission of a petition signed by fifty individual members. Such petitions must be received in the SAA executive office no later than three months prior to the opening day of the annual meeting to be held in that year.

The nominating committee shall issue an official ballot containing the candidates whom it has named, the candidates who have been nominated by petition, and blank spaces for write-in candidates. The ballot shall be accompanied by brief biographical sketches of the nominees, and candidates may add to them a brief statement of the issues facing the Society and how they intend to deal with those issues.

Ballots shall be mailed to all individual members two months before the annual meeting. The ballots shall be returned to the nominating committee no later than five weeks before the first day of the annual meeting. If no candidate for a vacancy receives a plurality of at least 40% of the membership voting, the nominating committee will conduct a runoff election by mail ballot. The candidates to be included in the runoff will be those two candidates receiving the largest number of votes in the general election. Runoff ballots will be mailed to the membership one month prior to the first day of the annual meeting. These ballots shall be returned to the nominating committee no later than one week before the opening of the annual meeting.

All votes shall be tallied by the chairman of the nominating committee assisted by two members of the Society, appointed by the president, who live in the vicinity of the chairman. The ballots and the tabulated results shall then be sent to the executive office of the Society.

All candidates for office shall be notified immediately of the election results. The names of the new officers, council members, and members of the nominating committee shall be announced publicly at the annual meeting. Any member may obtain the vote count from the executive office of the Society.

8. COMMITTEES The standing committees of the Society shall be appointed by the president for terms of one year, except for the executive committee and the committee on professional standards. The committee on professional standards shall consist of the seven most recent living former presidents of the Society, with the immediate past president being chairman. The standing committees shall be created and terminated by the president with the advice and approval of the council.
9. SPECIAL PROJECTS FUND In addition to the general operating account of the Society, the council may establish such Special Projects Funds as may serve to further the aims and purposes of the profession. Such funds shall be set apart from the operating account and may be used only for the purposes for which they are or were established. Special Projects Funds shall include, but are not restricted to, the following: Waldo Gifford Leland Prize and Life Membership Fund, only the earnings of which are subject to disbursement; Asia Foundation Fund, Publications Revolving Fund, and Meeting Fund, both principal and earnings of which may be expended upon direction of the council.
10. PARLIAMENTARY PROCEDURE *Robert's Rules of Order* shall govern the proceedings of the Society, except as otherwise provided for in the constitution, bylaws, and special rules of the Society.

As part of a series of workshops for the library community sponsored by Douglas College of New Westminster, the *Association of British Columbia Archivists* will offer a workshop introducing participants to the principles and practices of the organization and preservation of archival materials. The workshop will be held March 20, 1976, at the City of Vancouver Archives.

The *Mid-Atlantic Regional Archives Conference's* spring meeting will be held at the Henry Francis du Pont Winterthur Museum, Winterthur, Delaware, March 26-27. There will be sessions for the beginner, and a special session to explore the records problem confronting museums. Contact Barbara Hearn, Winterthur Museum, Winterthur, Delaware, 19735.

The spring meeting of the *Long Island Archives Conference* will be held April 3, 1976, at the State University of New York at Stony Brook. Contact Evert Volkersz, Chairman Long Island Archives Conference, SUNY Library, Stony Brook, New York 11794. (516) 246-3615.

The *Northwest Archivists* will hold a breakfast business meeting April 23, Boise, Idaho, where they will be meeting in conjunction with the *Pacific Northwest History Conference*. Contact Dale L. Johnson, University Archivist, University of Montana, Missoula, Montana 59801.

The annual business meeting of the *Society of Ohio Archivists* will be held in Cleveland April 23-24. Tours of archival repositories in the city. Formal sessions dealing with various aspects of archival security. Contact Dennis I. Harrison, Western Reserve Historical Society, 10825 East Blvd., Cleveland, Ohio 44106. (216) 721-5722.

The *Tennessee Archivists* will hold their spring meeting in Memphis May 3-4. Tours of historical and/or archival significance will be scheduled. Contact Daniel Yanchisin, History and Travel Department, Memphis-Shelby County Public Library & Information Center, 1850 Peabody Avenue, Memphis, Tennessee 38104.

The *Society of Southwest Archivists'* annual meeting will be held May 5-7 in San Antonio, Texas. The program will feature Larry J. Hackman, NHPRC deputy executive director, speaking on the Commission's new records program; panel considerations of the management of archival and library material, forms for archival management, and archival exhibits;



and an address to the closing session by SAA executive director Ann Morgan Campbell.

The spring workshop of the *Society of Indiana Archivists* will be held May 7 at DePauw University in Greencastle. The meeting will be held in conjunction with the twenty-fifth anniversary of the founding of the DePauw Archives and the Archives of Indiana United Methodism. Contact David E. Horn, Roy O. West Library, DePauw University, Greencastle, Indiana 46135.

The *New England Archivists'* annual gathering will be held Saturday, May 8 at St. Joseph College, West Hartford, Connecticut, a joint meeting with the *New England Historical Association*. Archival security will be discussed in the morning. Under the joint sponsorship of the West Hartford Bicentennial Commission and the College, John Harold Plumb will address an afternoon session on the British view of the American Revolution. Contact John Kendall, Box 661, South Deerfield, Massachusetts 01373.

The State Archives of the Michigan History Division will coordinate the spring meeting of the *Michigan Archival Association* on Thursday, May 20, 1976, in Lansing. Contact Frank Wilhelme, Historical Society of Michigan, 2117 Washtenaw Avenue, Ann Arbor, Michigan 48104.

Assisted by a grant from the Arizona Council on the Humanities and Public Policy, the *Conference of Intermountain Archivists* will conduct a public forum on the "Right to Know" at its annual meeting June 11-12 at Northern Arizona University in Flagstaff. In a series of lectures and conferences featuring specialists such as Harold Pinkett and Victor Marchetti, citizens will be asked to consider problems involving public record keeping and property rights inherent in documents and artifacts. Issues of government confidentiality and the management of public libraries, archives, and museums with regard for individual rights and privacy will also be considered. The forum will be held in conjunction with the 17th annual convention of the *Arizona Historical Society* and the *Southwest Bicentennial Celebration*. Contact Charles C. Colley, Special Collections Department, Arizona State University Library, Tempe, Arizona 85281.

The 16th annual meeting of the *National Conference of Episcopal Historians* meets June 23-25 at Princeton Inn, Princeton, New Jersey.

1976 SPRING MEETINGS (continued)

The Program will have a Bicentennial theme. The conference is open to all persons interested in religious history. Contact Philip L. Shutt, Diocese of Springfield, 821 S. 2nd Street, Springfield, Illinois 62704.

The spring meeting of the *Midwest Archives Conference* will be held April 29-May 1, 1976 at the Bismarck Hotel, Chicago. Conference plans call for a focus on the diverse historic sources available in a city with in-depth sessions on public records, preservation of historic sites & exhibits. Contact Joanne Hohler, MAC Secretary, State Historical Society of Wisconsin, 816 State Street, Madison, Wisconsin 53706.

PROFESSIONAL DEVELOPMENT OPPORTUNITIES

The Institute: Introduction to Modern Archives Administration, sponsored by the American University in cooperation with the National Archives and Records Service, the Library of Congress and the Maryland Hall of Records, will be held May 11-22, 1976. C.F.W. Coker will serve as institute director. Contact Department of History, American University, Washington, D.C. 20016.

An Archival Management Institute will be held at the University of Washington, June 14-19, 1976. Contact Richard C. Berner, Institute Director, Archives & Manuscripts Division, University of Washington Libraries FM-25, Seattle, Washington 98195.

The 10th annual Georgia Department of Archives & History Archives Institute, sponsored by the Emory University School of Librarianship and the Georgia Department of Archives & History, will be held July 26-August 20, 1976. Contact The Archives Institute, Georgia Department of Archives & History, Atlanta, Georgia 30334.

Case Western Reserve University will offer a choice of workshops during the period June 13-18, 1976: the advanced workshop for practicing archivists, as well as the traditional introductory workshop. Contact Ruth W. Helmuth, University Archivist, Case Western Reserve University, Cleveland, Ohio 44106.

The Toronto Area Archivists Group is presenting a week-long course entitled Introducing Archives. The course will be held at the McLaughlin Planetarium of the Royal Ontario Museum, Toronto, from April 26 to April 30, 1976. Contact R. Scott James, Secretary, TAAG, City of Toronto Archives, City Hall, Toronto, M5H 2N2.

ARCHIVAL FACSIMILES MAKE LINCOLN LETTERS AND JFK CLASS NOTES AVAILABLE

San Marino, California The Huntington Library and Art Gallery has produced for sale an extensive series of facsimiles of its holdings. Manuscripts are reproduced on heavy, off-white paper, both in their original sizes and as postcards. A letter from Abraham Lincoln to U.S. Grant, dated April 30, 1864, which expressed full confidence in the general is available in both forms. Poe's "Annabel Lee," in the author's hand, is reproduced in its original 8" x 18" size, as are nineteenth century broadsides offering transportation to California; the July 6, 1776 Pennsylvania Evening Post, the edition which reported the Declaration of Independence; and the earliest known American edition of Cinderella (1800). The latter, a particularly fine facsimile which reproduces even the foxing of the original, sells for \$1.00. Broadsides and documents are usually priced at 25¢.

Cincinnati, Ohio The Cincinnati Historical Society has published a popular series of over-sized postcard reproductions of theatrical posters from their collections.

Waltham, Massachusetts The John F. Kennedy Library has published a facsimile packet of material from its holdings which employs the extremely effective technique of printing the reproduction on the type of material (legal pad, note cards, etc.) of the original. Included is a plea for a raise in his allowance from a young JFK, college class notes, the draft for a portion of the 1961 inaugural address, doodles produced during the Cuban Missile Crisis, and a number of other items. The packet sells for \$1.75.



Anaheim, California The Anaheim Public Library reproduced the city's first telephone directory--one page in length--as a memento for friends of the library's history room.

Washington, D.C. Among the reproductions available from the National Archives are World War I posters, both in their original size and as postcards. The Library of Congress's facsimile series includes two colorful rebuses from the American Revolution. They are priced at \$2.50 and are sold in a folder that carries a historical note and translations. LC also has reproduced John Smith's map of Virginia and the five known drafts of the Gettysburg Address in Lincoln's handwriting.

ARCHIVES AS TEACHING TOOLS SAA-OAH TOPIC; NEW COMMITTEE ANNOUNCED

"Sending Students to the Stuff: Structured Research and Humanistic Education through the Laboratory in American Civilization" will be the topic of two University of Cincinnati historians at the SAA-OAH luncheon, April 9, Chase Park Plaza Hotel, St. Louis. Zane L. Miller and Henry D. Shapiro teach an undergraduate history course which relies heavily on the resources of area archives. SAA President Elizabeth Hamer Kegan will preside at the luncheon. Tickets will be available at the OAH registration desk.

In recognition of the wider use of archives by a number of diverse audiences, SAA council recently approved the creation of an ad hoc committee on the topic. Archie Motley, Chicago Historical Society, was named to chair the group.

The committee's first project will be a survey of educational outreach programs sponsored by archival institutions, according to Motley.

CONSERVATION BIBLIOGRAPHY AND ADVICE AVAILABLE

The Library of Congress has issued a free leaflet entitled "Selected References in the Literature of Conservation." LC also offers advice on preservation problems on request. For the publication or consultation contact: Asst. Director for Preservation, Administrative Department, Library of Congress, Washington, D.C. 20540.

PROFESSIONAL OPPORTUNITIES (continued from page 14)

ARCHIVIST/LIBRARIAN, WALTER P. REUTHER LIBRARY OF LABOR AND URBAN AFFAIRS, to maintain reference library, develop and coordinate acquisitions, prepare bibliographies and finding aids process and service archival collections. Other responsibilities include working with donors, labor unions, urban minority groups, and assisting researchers, staff, students. Qualifications: M.L.S. and five years' library/archives or related experience. Foreign language desirable. Salary \$14,535-18,920 depending upon qualifications. Position available immediately; an equal opportunity employer. Apply to: Philip P. Mason, Director, Walter P. Reuther Library, Wayne State Univ., Detroit, MI 48202.

THE BUCKLEY AMENDMENT ONE YEAR LATER

More than a year has passed since the portion of the controversial Family Educational Rights and Privacy Act, commonly known as the Buckley Amendment, became law. The legislation allowed students and parents access to academic files. But the impact of the law has not been as dramatic as expected.

Many colleges and universities established committees to oversee the anticipated flood of requests and some institutions published and distributed guidelines for access. But Robert W. Tobin of Boston University said that his office has received only about 200 such requests; Thomas Hoover of the University of Wisconsin reported just under 100 inquires. Officials at other institutions indicate a similar response. They also note that many students have waived their rights to see their records, hoping that such an action will give greater credibility to the letters of recommendation in their files.

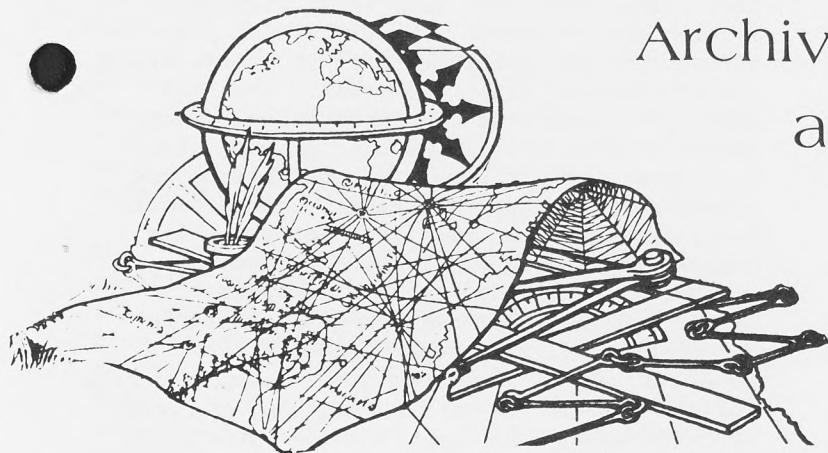
Yet there is an uneasiness about the Buckley Amendment even though it has generally not disrupted campus procedures. The vague provisions of the law have been interpreted differently from one institution to the next. Some schools, for example, refuse to publish even a list of honors students without asking each student's permission. Other institutions have seen the law as a mandate for restricting all but first person access to student records.

It is this latter interpretation which has seriously concerned college and university archivists. Charles Elston of the University of Illinois at Urbana notes that many university attorneys are uneasy about allowing any access to student records until there has been a definitive court ruling. J. Frank Cook of the University of Wisconsin believes that some institutions may use the law as an excuse to destroy student records and Harley Holden of Harvard University fears that the law will adversely affect the creation of historically valuable materials. For the present, these and other archivists wait for clarification of the act from HEW, which has yet to issue final regulations, and a test of the law in the courts.

PRESERVATION MANUAL PUBLISHED

The first publication of the Society of Indiana Archivists is the Administrator's Manual Preservation/Restoration of Documentary Materials by John J. Newman. It is available for \$1.00 from John J. Newman, State Archivist, Indiana State Library, 140 North Senate Avenue, Indianapolis, Indiana 46204.

Archival Study Tours in USA and Abroad Scheduled



ARCHIVES OF THE ANCIENT WORLD STUDY TOUR

The International Archival Affairs Committee of the Society of American Archivists has announced its Fourth Archives Study Tour: Archives in the Ancient World, for August 9-30, 1976. The program will feature visits to public and private archival agencies, manuscript repositories, and libraries in Athens, Cairo, Amman, Jerusalem, Bethlehem, Tel-Aviv, Istanbul, and Rome. In each city there will be historical orientation tours and opportunities for individual visits to museums and related cultural institutions. An optional extension to visit sites on the Greek Islands has also been included. The study tour has been arranged through Sanders World Travel, Inc., and is available to members of the Society of American Archivists, their families, and other persons interested in archives, manuscripts, libraries, and records management activities. Contact Virginia Ballengee, 103 6th Street NE, Washington, D.C. 20002.

POST CONVENTION TOURS OF USA IN FALL

Immediately following the Washington annual meeting of the SAA and the quadrennial meeting of the International Congress on Archives, tours are being planned which will include visits to archival institutions and other sites of particular interest to archivists, manuscript curators and records managers. The tours will begin Saturday, October 2 and end Friday, October 8. SAA members are eligible to join foreign visitors as tour participants.

The following tours are now planned:

1. Virginia tour: Williamsburg, Yorktown, Jamestown, Richmond, Charlottesville, Fredericksburg.
2. Washington -- New York tour: Wilmington, Philadelphia, Trenton, New York, Hyde Park.
3. Southeast tour: Raleigh, Chapel Hill, Durham, Columbia, Charleston, Atlanta, Williamsburg.
4. Northeast tour: Philadelphia, Boston, Ithaca, Niagara Falls, New York.
5. Midwest tour: Ann Arbor, Chicago, Kansas City, Abilene.
6. Far West tour: Chicago, Denver, Salt Lake City, San Francisco.
7. Southwest tour: New Orleans, Houston, Austin, Santa Fe.

Contact ICA '76, NARS, Washington, D.C. 20408 for further details. Any tour may be cancelled if an insufficient number of persons register for it.

RECORDS MANAGEMENT SEMINARS SCHEDULED IN PHILADELPHIA

Five one-day seminars for records managers are scheduled March 22-26 at the Latham Hotel, Philadelphia. Moderators will be Thomas Wilds, Leon de Vallinger, Jr., and Joseph L. Kish, Jr. Topics to be covered are: Monday, Records Retention; Tuesday, Archives and Records Centers; Wednesday, Microfilm and Information Retrieval; Thursday, Business Forms and Administrative Manuals; and Friday, Word Processing and Copies. Cost is \$110 each day. Contact Thomas Wilds Associates, Inc., 50 East 41st Street, New York, New York 10017. Phone (212) 986-2515.

PLANNING FOR THE 1980 CENSUS: SUGGESTIONS SOUGHT

The Census Bureau is now actively working on plans for the 1980 census. Important decisions will be made in the relatively near future. Although there are many constraints on the census in terms of what and how much information can be collected and tabulated, the Bureau believes that it is very important to obtain and review the recommendations of a wide range of users and potential users of decennial census data. Contact Director, U.S. Bureau of the Census, Washington, D.C. 20233.

PROFESSIONAL OPPORTUNITIES

ASSISTANT DIRECTOR, FRIENDS HISTORICAL LIBRARY, Swarthmore College. An efficient administrator needed to help manage an historical research library with staff of 10. Responsibilities include supervising personnel involved in processing and conserving rare materials, answering reference requests, and sharing responsibility with Director for overall management of the library. Library experience required, M.L.S. preferred. Knowledge of Quakerism and ability to work with Friends and college alumni necessary. Responsibilities to begin autumn 1976. Respond to J. William Frost, Director, Friends Historical Library, Swarthmore College, Swarthmore, PA 19081.

ARCHIVIST II to serve under the head, Bureau of Archives and History, assisting in formulation of plans, policies and procedures. Major responsibility as chief of records management for state library. Will assume responsibility for operation of state records storage center, develop and revise record retention schedules for state and local offices. B.A. plus master's degree in library science, history or public administration, one year professional experience as records manager for federal/state agency or private business required. Salary \$11,710-15,812. Send resume to Dr. William C. Wright, Archives and History Bureau, NJ State Library, Trenton, NJ 08625.

RARE BOOK BIBLIOGRAPHER, SYRACUSE UNIV. to be responsible for all collections operations, staff and services of the rare book division of Arents Library. M.L.S., master's in humanities/social sciences required. (Three years' experience may substitute for subject master's.) Experience in rare books, good written and verbal communication skills required. Supervisory experience preferred. Salary \$11,265+ depending on qualifications. Equal opportunity/affirmative action employer. Application deadline March 15, 1976. Send resume to R. Max Willocks, Assist. Director of Libraries, Syracuse Univ., Syracuse, NY 13210.

ARCHIVAL ASSISTANT/RECORDS ADMINISTRATOR to establish and direct records management program for Auburn Univ., will also assume responsibility for collecting and processing ms. collections, and supervision of history graduate students. Requirements: B.A. in history and/or business administration, experience in records management. M.A. in history preferred, experience in archival administration desirable. Maximum beginning salary \$9,600 for 12 month academic appointment, 20 days annual leave, insurance coverage and state retirement. Equal opportunity/affirmative action employer. Apply to Dr. Allen W. Jones, Director of Auburn Univ. Archives, Auburn Univ., Auburn, AL 36830.

PROCESSING ARCHIVIST, YALE UNIV. LIBRARY to develop and implement a comprehensive plan for arrangement and description of ms. collections, prepare finding aids, and prepare mss. and archival collections for publication. Other duties include briefing public service staff on features of the completed collections and providing reference assistance. Requirements: M.A., preferably in American history, additional training in history and processing experience highly desirable. Beginning salary \$10,000+ depending on qualifications and experience; five weeks vacation plus benefits. Equal opportunity/affirmative action employer. Send resume to Assistant Librarian for Personnel, Yale Univ. Library, Box 1603A Yale Station, New Haven, CT 06520.

CURATOR/ARCHIVIST, AMERICAN BAPTIST HISTORICAL SOCIETY, Rochester, New York. Applicant should be professionally and personally qualified for the responsibilities of the position by holding suitable degrees, by a good record of experience and performance in previous positions, and by in-depth knowledge of Baptist history and life. Duties of the curator will include supervision of the physical maintenance and security of the collections and archives, descriptive cataloging, compiling and editing the *Baptist Bibliography*, providing reference service and staff supervision. The curator will participate in administrative affairs, and will be expected to encourage and contribute to the interpretation of Baptist history by means of articles, addresses, etc. Appointment to be effective in 1976. Send resume to Robert T. Handy, A.B.H.S. Search Committee, c/o Union Theological Seminary, 3041 Broadway, New York, NY 10027.

ARCHIVIST, JOHN F. KENNEDY SPACE CENTER LIBRARY, under contract by New World Services, to select and organize wide range of material with appropriate retrieval techniques. Material will serve as sources for historical studies in support of NASA Historical Program. Requirements: fifth year library science degree, four years' experience or college degree in science, technology or history and six years' experience in information service. Four years' supervisory experience desired. Beginning salary \$12,000. Scheduled to begin April 1, 1976. Send resume to Vincent A. Rapetti, Chief Librarian/Project Manager, New World Services, Inc., P.O. Box 21031, Kennedy Space Center, FL 32815.

ARCHIVIST/LIBRARIAN, WALTER P REUTHER LIBRARY OF LABOR AND URBAN AFFAIRS. See p.12 for complete listing.

The *SAA Newsletter* is a bimonthly publication. Copy deadline for the May issue is April 16.

CANDIDATES

ENTRY LEVEL or CURATORIAL POSITION IN MSS./ARCHIVES desired by M.A. candidate. Background in American studies with concentration in history and archives. Archival fellowship including processing, acquisitions, conservation, preparation of finding aids and reference work. Avail. immediately, willing to relocate. Resume avail. from Exec. Dir. A-328.

M.A. in AMERICAN HISTORY seeks entry level position in archives/ms. collection or historical society. Course in archival administration, experience in univ. archives with ms. collections. Archival internship at regional Federal Archives and Records Center; experience in preparation of finding aids, reference and research. 11 years' teaching experience through college level. Willing to relocate, avail. April 1, 1976. Resume avail. from Exec. Dir. A-327.

M.A. in AMERICAN HISTORY, M.A. in LIBRARIANSHIP, certificate in archives, seeks entry level position in archives or ms. collection. One year of field work experience in archives, including accessioning and appraisal of private and public records, compilation of administrative histories. Strong background in research methods. Will consider parttime. Willing to relocate. Resume avail. from Exec. Dir. A-317.

MANUSCRIPTS/ARCHIVES position sought. B.A. in history, M.A. in library science with specialization in archives/mss. administration. Undergraduate and graduate level experience, with federal agency's archives and large state historical society; experience processing significant business and political collection. Willing to relocate. Resume avail. from Exec. Dir. A-325.

VIETNAMESE ARCHIVIST with 37 years of national service in archives and library work in Indochina (Hanoi) and in South Vietnam (Saigon) seeks position in government, industry or univ. in Northern VA or Washington, DC area. Experience includes acquisitions, preparation of finding aids, research, cataloging and classification, bibliography, exhibits. French baccalaureate, law degree, archives certificate, librarianship certificate. Background in French history, Vietnamese history. Good knowledge of French and Vietnamese languages. Avail. immediately. Resume avail. from Exec. Dir. A-324.

EXPERIENCED ARCHIVIST seeking position as project administrator of special collections. Six years' experience in ms. collection, special project direction, fund raising and oral history. M.A. in recent U.S. history. Willing to relocate. Resume avail. from Exec. Dir. A-326.

B.A. in HISTORY; M.A. in WESTERN AMERICAN STUDIES; six month internship at Federal Archives and Records Center. Archival experience includes assisting in the establishment of a municipal archives; also teaching and research experience. Seeks entry level position in government, univ. or private industry in archives/ms. management. Avail. immediately. Willing to relocate. Resume avail. from Exec. Dir. A-322.

Position in MSS./ARCHIVES in historical society, univ., or special collection desired by M.A. candidate. Background in American history, museum studies, and art history. Internship cataloging mss. in special collections, experience in oral history and exhibit design. Archives certificate. Willing to relocate; avail. June 1, 1976. Resume avail. from Exec. Dir. A-321.

M.L.S., M.A. and B.A. in AMERICAN HISTORY seeks position with archives, museum or historical organization. Two years' experience as assistant to univ. archivist, one year of experience in records management with private company. Strong interest and background in oral history and videotape, training in audiovisual production. Research experience, publications. Resume avail. from Exec. Dir. A-323.



PEOPLE



PAPERS

Tuskegee, Alabama Tuskegee Institute archivist Daniel T. Williams was featured recently on the Alabama segment of Charles Kuralt's CBS News series "On the Road to '76." Williams commented on the life and times of Booker T. Washington.

CBS affiliate relations representative Peter Herford has announced the network's intention to donate a copy of the videotape of Kuralt's historical sketches in each of the fifty states to the respective state archives. A second copy is being presented to state governors.

Washington, D.C. A memorandum recently released by the Senate Select Committee on Intelligence was clearly marked "Do Not File." When Senator Frank Church, who chairs the committee, was asked how the document could still exist, he replied, "I can only assume that a 'Do Not File' document is filed in a 'Do Not File' file."

New York, New York Autograph dealer Charles Hamilton has termed Patricia Hearst "persona non grata, autographically speaking," after one of her letters failed to bring a bid over a reserve placed on it of \$1,000 by its present owner in a recent auction. Hamilton feels that he could have sold the item for \$300 to \$400.

San Francisco, California The James Irvine Foundation recently awarded a grant of \$15,000 to the library of the California Historical Society. The funds will support processing, organizing and cataloging a large portion of CHS's manuscript collection. The project will be directed by Lynn Bonfield Donovan.

Albany, New York A wry column in the Knickerbocker News headlined "N.Y., Lesotho--share Stone Age," found parallels in the status of archival administration in Albany and the small African nation. Lesotho's archivist, Marius Manyeli, visited Edward Weldon, New York's archivist since 1975, as a part of a UNESCO-sponsored tour. Neither archivist has a substantial archives budget or staff.

Washington, D.C. Two fellows of the Society recently retired after long and distinguished careers at the National Archives. Herman Friis, a pioneer in the compilation of cartographic records, had worked in Antarctica as a geographer. Director of the Center for Polar Archives at the time of his retirement, Friis was honored by the naming of a range of hills in Antarctica after him.

Walter A. Robertson, Jr. joined the National Archives staff as a junior laborer in 1941. He served as the agency's chief administrative officer for decades.

SAA NEWSLETTER

the society of american archivists

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chicago, illinois 60680

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