

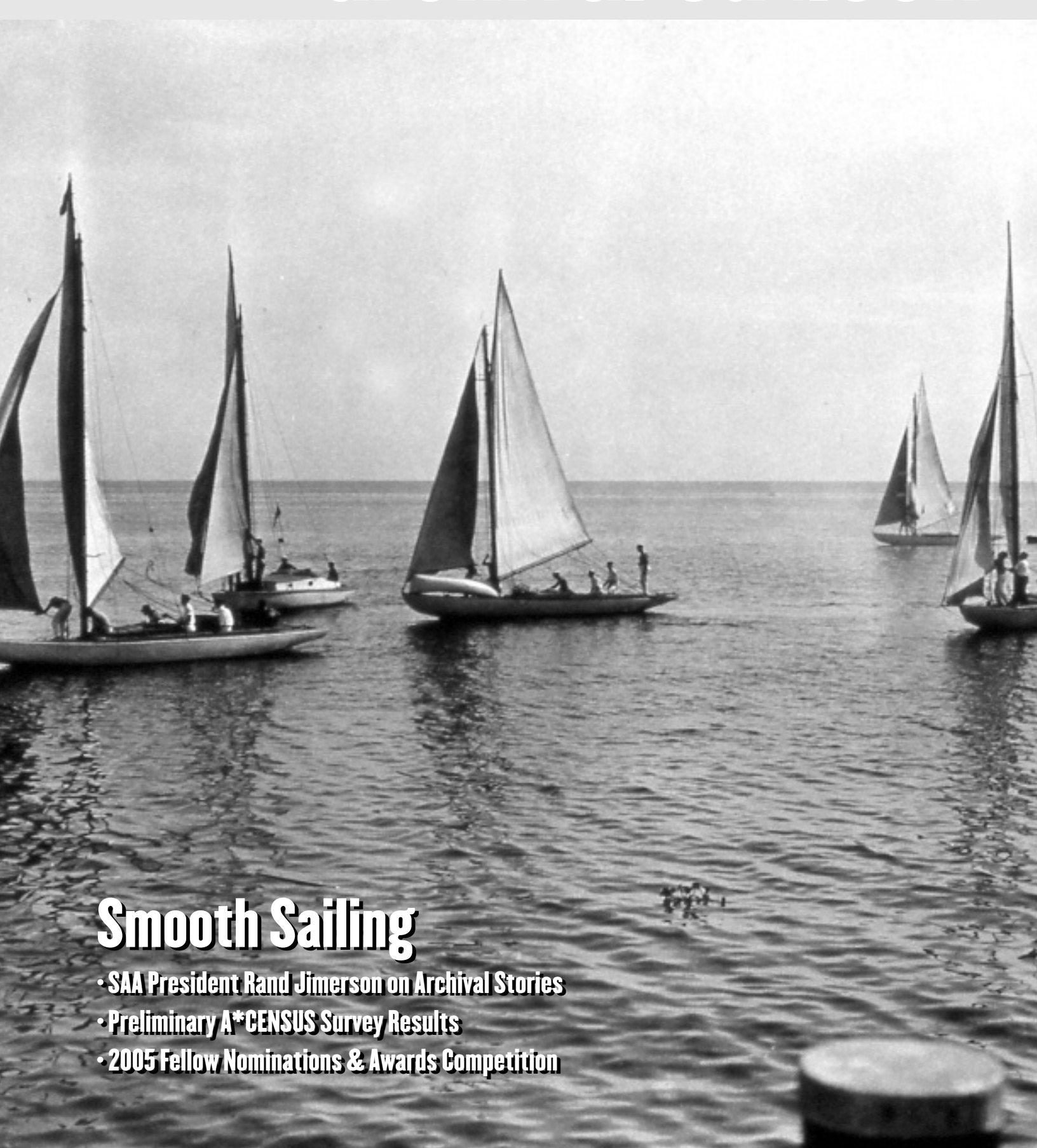
NEWSLETTER
OF THE
SOCIETY OF
AMERICAN
ARCHIVISTS



JAN/FEB 2005

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archival outlook



Smooth Sailing

- SAA President Rand Jimerson on Archival Stories
- Preliminary A*CENSUS Survey Results
- 2005 Fellow Nominations & Awards Competition

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Smooth Sailing

Lake Pontchartrain, seen in the early 1920s by Charles L. Franck Photographers, is a popular venue in Louisiana for sailing enthusiasts. Sailors and archivists alike should mark Aug. 15-21, 2005, on their calendars for the 69th Annual Meeting of the Society of American Archivists in New Orleans. Courtesy of the Historic New Orleans Collection.

archival outlook

the society of american archivists
serves the educational and informational needs
of its members and provides leadership to
help ensure the identification, preservation
and use of the nation's historic record.

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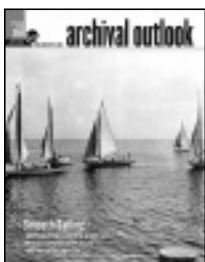
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Archival Stories

When my mother moved to a retirement home a few years ago I helped her decide what to save among the 17 cartons of family papers stored in the attic. It was the first time that she could clearly understand my professional expertise. She began telling her friends that every family should have an archivist. For me this story shows the importance of being able to explain the roles of archivists and the value of archives in society.

The health of our profession depends on public awareness and concern for archival issues. As Elsie Finch wrote in *Advocating Archives*, "To the extent that the public understands that archives exist to be used for reasons that affect their lives, property, civic well-being, and political influence, the public will be disposed to support and encourage archives."

Freeman's volume on advocacy grew out of the archives and society initiative led by SAA in the 1980s.

An archival needs assessment project had revealed troubling problems with funding and awareness of archives. As Bill Joyce concluded: "Lack of public understanding and regard leads to underfunding of historical records repositories and underutilization of their holdings."

The Task Force on Archives and Society, created in 1983 by President David Gracy and SAA Council, commissioned a study of resource allocators' perceptions of archives and archivists. In their report, *The Image of Archivists*, Sidney Levy and Albert Robles concluded: "To improve their situation, archivists need to . . . communicate greater freshness and distinctiveness in imagery"

and show their "relevance to modern life." We need to become unabashed promoters of archives.

In the past 20 years we have made important progress. However, we need to do much more to secure a better public understanding of the positive benefits and services that archives provide to society and to individuals. Without such understanding archives will not gain the funding and support necessary for us to serve the public good. In this context, advocacy becomes an essential educational tool.

Like charity, advocacy begins at home. In our local repositories we can expand outreach efforts to establish a more visible presence in our communities. Why are archives relevant, even essential, in an information society preoccupied with the future? How do we convince ourselves, our resource allocators, and the public that archives are important? Why do archives matter to

the average person? Why should anyone care about "old records" when they rely daily on electronic records and are obsessed with Internet-based access to information?

We need to answer these questions, both individually and, as a profession, collectively. In doing so, I suggest we return to the oldest form of communication: storytelling. Archivists need to be able to explain succinctly and convincingly what we do and why it is essential.

In teaching the Western Archives Institute for the past two years, I have asked participants to make a two-minute "elevator speech" about their archives. The scenario is to explain to the chief resource allocators of their institutions why archives programs are essential and how they contribute to their organizations' mission. If we could all do this effectively, we could use such statements to tell our story to funders, to donors, to researchers, and to anyone who should know why archives are essential in modern society.

Historian James McPherson wrote a fascinating essay a few years ago entitled "How Lincoln Won the War with Metaphors." McPherson argued that Lincoln's success as a communicator derived from his skill in using figurative language, rich in allegory, parable, fable, and metaphor. The stories he told made his goals clear and memorable. Lincoln stated that he tried to put his ideas "in language plain enough . . . for any boy I knew to comprehend." One observer said Lincoln's "lightest as well as his most powerful thought almost invariably took on the form of a figure of speech, which drove the point home, and clinched it, as few abstract reasoners are able to do."

If we as archivists can tell our own stories as clearly and memorably as Lincoln told his, we can overcome the public's lack of knowledge and understanding about archives. We can explain why archives are essential in modern society. This must start locally, with what we do in our own communities. But as we help our local constituencies understand the services and research opportunities available in our own archives, we can plant the seeds for greater understanding of how the broader profession contributes to protecting the rights of citizens and enriching our lives.

What archival stories can you tell? Please send me examples of how you explain the value of archives and/or metaphors you use. Collecting these stories will help us explain the power of archives. ❖

Randall Jimerson is professor of history at Western Washington University.

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**If we as archivists
can tell our own
stories . . . we can
overcome the
public's lack of
knowledge and
understanding
about archives.**



A Sense of A*CENSUS

Compare myself to Halle Berry or Madeleine Albright or Bill Gates? No, my mother taught me: Not much percentage in that. But compare myself to other individuals in my profession or age group or geographic region? That could prove to be useful as I plan my career path or negotiate for pay equity.

Thanks to the recent A*CENSUS survey, you now have a basis for making some comparisons. If you've visited the SAA home page since mid-December you'll have noticed the addition of some preliminary reports from the A*CENSUS project, a collaborative effort involving 66 national, regional, state, and local archival groups to gather baseline data about the profession. Funded by an Institute of Museum and Library Services grant, the survey was conducted in May and June 2004. Principal Research Investigator Vicki Walch is slicing

and dicing results as she prepares the final report, and six authors are preparing five special reports on specific areas of interest to the profession:

graduate education (Elizabeth Yakel of the University of Michigan and Jeannette Bastian of Simmons College), continuing education (Nancy Zimmelman of the California State Archives), diversity (Brenda Banks of the Georgia Archives), leadership (Susan Davis of the University of Maryland), and certification (Anne Diffendal, consulting archivist/historian).

We've been committed from the outset of this project to making A*CENSUS data widely available as soon as possible. Toward that end, we have posted the following information on the A*CENSUS Web page (www.archivists.org) and will be adding to it regularly:

- What we did to prepare for and launch the survey;
- Background for interpreting survey results;
- Preliminary reports;
- The schedule and general organization of the final report; and
- Plans regarding the public use data file.

Not surprisingly, a few of the archives listservs have been abuzz with discussion of archivists' salaries—after all, that's how we often compare ourselves to others. But I'll get to that in a minute. Here's something interesting.

There is evidence of a major gender shift in the profession during the last few decades that seems to be accelerating. When Ernst Posner surveyed SAA members in 1956 (n = 417 of 570 contacted), 67% of respondents were men and 33% were women. By 1992, when David Bearman conducted the last comprehensive survey of individual archivists (n = 1,717 of 4,000 contacted), 46% of respondents were men and 54% were women.

Among the A*CENSUS respondents (n = 5,620 of 11,937 contacted), 34% are men and 65% are women (and 1% "declined to say"). Of those who started their first archival jobs in the last 5 years, 75% are women. And of the A*CENSUS respondents who are 25 years old or younger, 78% are women.

Another interesting bit of data about respondents who report entering the profession in the last 5 years: Their approximate mean age is 42.9 years. Within this group, 221 are working in archives as their first career and have a mean age of 29.8 years, while 704 came to archival work from another field with a mean age of 47.6.

Now about those salaries. Although there are many ways to slice these data, we thought it might be interesting to share the tables at left. The first shows approximate mean salaries by year in which respondents started their first archival job; the second shows approximate mean salaries by employer type.

There are many more interesting tables and reports to come. And A*CENSUS data will be available in a public use file soon. (Watch the Web site for an announcement.) One note of caution: In the interests of protecting the privacy of all respondents, certain data will not be accessible except in consolidated form so that, for example, the identity of an archival manager in a small state will not be revealed.

While Vicki's efforts and those of the special research consultants will be directed primarily to report preparation in the next few months, we invite you to tell us what you most want to know. Just send a message to acensus@archivists.org. We look forward to hearing from you. ♦

Table 1. Approximate Mean Salaries by Year in Which Respondents Started First Archival Job

<u>Year started first archival job</u>	<u>n =</u>	<u>Approx mean salary</u>
All respondents	3,948	\$49,206
Before 1970	89	\$70,647
1970-1974	227	\$66,849
1975-1979	386	\$63,260
1980-1984	428	\$56,884
1985-1989	548	\$51,376
1990-1994	634	\$47,155
1995-1999	873	\$42,033
2000-2004	763	\$38,179

Table 2. Approximate Mean Salaries by Employer Type

<u>Current employer</u>	<u>n =</u>	<u>Approx mean salary</u>
All respondents	3,979	\$49,315
All academic employees	1,464	\$48,576
College or university	1,373	\$48,864
Seminary	16	\$41,875
K-12 school	21	\$41,667
Tribal	6	\$33,000
Other academic	49	\$47,449
All govt employees	1,380	\$52,732
Federal	506	\$66,749
State or territory	540	\$44,306
County or parish	110	\$39,153
Municipal	181	\$49,033
Tribal	28	\$33,929
Other level of govt	13	\$41,923
Nonprofit organization	815	\$42,037
For-profit organization	203	\$61,256
Self employed	24	\$53,750
Other	93	\$46,828

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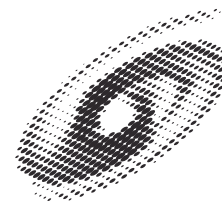
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The Latest American Archivist Hits the Streets!

PHILIP B. EPPARD

The latest issue of the *American Archivist* (fall/winter 2004, vol. 67, no. 2), published

and distributed in December, continues to draw upon SAA's robust publishing program for inspiration and content. Featured is another installment in our "Reconsidering Archival Classics" series, Jim O'Toole's new introduction to SAA's reprint edition of Ernst Posner's *Archives in the Ancient World*. For many years, Posner's book was the only work on this subject, but recently scholars entering the field have cast doubt on some of Posner's interpretations. O'Toole provides

a fresh look at Posner in the context of this new scholarship and finds that, by and large, his work holds up well.

Menzi Behrnd-Klodt and Peter Wosh have edited *Privacy and Confidentiality Perspectives: Archivists and Archival Records*, an important new book that SAA is publishing in 2005. This book includes 16 essays examining privacy and confidentiality from the legal, ethical, administrative, and institutional perspectives. As a sample of the material to be found in this timely volume, this issue of the *American Archivist* includes two essays from the book: Elena Danielson looks at the privacy issues that arose in East Germany and in other countries in Eastern Europe after the fall of the Iron Curtain regarding confidential files kept by secret police, and Sue Hodson looks at the privacy problems

that manuscript repositories can face when they collect the papers of literary figures and other contemporary celebrities. The book itself also includes sections by the editors that provide an overall look at privacy and confidentiality from the four perspectives mentioned above and deftly tie the individual essays to these themes. I hope that the two essays in this issue will whet readers' appetites for the whole volume.

Privacy is a concern of all archivists, and those working in college and university archives have to deal with the requirements of the Family Educational Rights and Privacy Act (FERPA). Tamar Chute and Ellen Swain surveyed college and university archivists to see what effects FERPA is having on efforts to collect student records and document student life. While the issues they address

Public Interest Groups Call for "Cheney Log" to Balance Access, Confidentiality Concerns

Ten public interest organizations, including the Society of American Archivists and other archives, library, and journalists' groups, filed an *amici curiae* brief on Nov. 29., 2004, with the District of Columbia Circuit Court of Appeals in support of public access to information about the makeup of the National Energy Policy Development Group (NEPDG) convened by Vice President Cheney in 2001. The *amici* believe the case is vital to preserving public access to government information under the Federal Advisory Committee Act (FACA) and share the conviction that broad access to government records protects values that are essential to representative democracy and promotes public participation in public policy.

The case was brought by the Sierra Club and Judicial Watch and heard at the United States Supreme Court in April 2004. The Supreme Court, recognizing the importance of the issue and the conflicting principles of separation of powers and public accountability, sent the case back to the DC Circuit Court of Appeals for adjudication.

The *amici* argue that the District Court should accept the Supreme Court's invitation to develop an innovative procedure for accommodating the competing interests asserted in this case. The *amici* recommend following the familiar model of the "Vaughn Index" used in Freedom of Information Act cases by the

government to identify basic information without compromising confidentiality. That kind of information, in a "Cheney Log," should provide a sufficient basis to evaluate whether non-government persons participated in meetings of the NEPDG or its sub-groups. If they did, participation would trigger FACA disclosure requirements that protect against the improper influence of special interests on government decision-making.

The brief states that, "When important constitutional principles are on a collision course, as in this case, courts should be wary of any winner-take-all resolution. The judicial goal in this case should be accommodation of the competing principles, not the exaltation of one and the obliteration of the other. Requiring the Cheney Log, based on the successful example of the Vaughn Index, promises such an effective accommodation."

The oral argument is scheduled for Jan. 27, 2005. A copy of the brief is available at www.archivists.org/news/cheney29nov04.pdf.

The *amici* are the American Association of Law Libraries, the American Booksellers Foundation for Free Expression, the American Library Association, the Association of Research Libraries, the Center for American Progress, the DTK Liberty Project, the National Security Archive, OMB Watch, the Society of American Archivists, and the Society of Professional Journalists. ❖

are specific to the higher education community, the concern for the connection between respecting privacy and securing adequate documentation is one that is relevant for all archivists.

As archives everywhere rush to put their finding aids online, an important question emerges about how their presentation affects the ability of researchers to use them effectively. Chris Prom's article, "User Interactions with Electronic Finding Aids in a Controlled Setting," reports on a small test of how researchers find their way to and through different kinds of online finding aids.

The archivist is often called on to play detective when trying to figure out the identity or the relationships of documents. Bruce Stark recounts his personal experiences in trying to identify documents that may have been stolen from the Connecticut State Library and the institution's effort to return them to state custody. It is an engaging tale, with lessons not only for security, but also for archival arrangement and description and public relations.

This is the last issue for which Elisabeth Kaplan will serve as book review editor. The press of other work has forced her to step down after three years. During her tenure, she has continued to broaden the scope of the materials discussed in book reviews and in review essays, and I thank her for her important contributions to the *American Archivist*. The only good thing about her departure as book review editor is that she will now be available to write book reviews for the journal.

Finally, this issue carries some letters to the editor—for the first time since fall 1998. There is a lot of thought-provoking content in this issue, and it would be nice to think that some of the thoughts that get provoked would be written down and sent in as letters to the editor so that the Forum section could once again become a regular feature of the journal. Some might even be provoked into writing an article and submitting it for publication! ❖

Philip B. Eppard is editor of the American Archivist and professor in the School of Information Science and Policy, University at Albany, State University of New York. He may be reached at pbe40@albany.edu.

Electronic Publications Working Group Transitions

Following three intensive years as chair of SAA's appointed group charged with exploring the Society's future in electronic publishing, Rob Spindler, university archivist at Arizona State University, will transition to the role of advisor on Jan. 1.

From December 2001 to December 2002 he led the work of the 13-member Task Force on Electronic Publishing, whose final report (www.archivists.org/governance/taskforces/tfep-finalreport.pdf) outlined 56 goals to be completed over 10 years and served as an ambitious vision, roadmap, and strategic plan for advancing the content and delivery of SAA's publishing program.

With completion of the report, Spindler agreed to chair the Electronic Publishing Working Group (EPWG) charged with implementing as many of the Task Force recommendations as possible. Because most of those recommendations were associated with existing SAA groups, EPWG's role evolved into that of technical consultant and facilitator for the work of several groups and the SAA office.

The specific accomplishments included:

The SAA Office:

- Established a member authentication scheme and password-protected online membership directory.
- Established section email announcement lists that are dynamically updated from information in the SAA membership database.
- Established a new author agreement that allows SAA to publish content on the Internet and repurpose content originally intended for a particular application (e.g., enables SAA to repackage a journal article in a new compilation of works on a specific subject).
- Published *Archival Outlook* in PDF format on the Web for rapid dissemination.
- Deployed a dynamic content management system for SAA's online annual meeting program, education programs, and publications catalog.

The SAA Privacy & Confidentiality Roundtable:

Drafted the SAA Privacy Policy, which was approved by Council.

SAA Sections:

Implemented electronic distribution of section newsletters, enabling rapid distribution and eliminating significant SAA printing and mailing costs.

SAA Council:

Endorsed in principle an open access publishing strategy for the *American Archivist*, in which members and subscribers receive exclusive access to the journal for the first six months and then it is opened for free public access.

Currently EPWG is continuing its work to assist the SAA Office in establishing a dual format publishing workflow for the *American Archivist*. SAA has received from its printing vendor a sample electronic edition of the journal marked up in accordance with the TEI-Lite XML encoding standard. EPWG is seeking assistance in writing the style sheet required to view this version and support for retrospective conversion and hosting of the *American Archivist* backfile.

Spindler will continue to work with EPWG as a technical advisor. Other members of EPWG are Marcy Flynn, Silver Image Management; Greg Colati, American University; Edward Galloway, University of Pittsburgh; Kari Smith, Cornell University; Mark Shelstad, University of Wyoming; and SAA staff members Teresa Brinati and Brian Doyle. ❖

Louisiana: A Sports Paradise

FLORENT HARDY, JR.

New Orleans will host SAA's 69th Annual Meeting, August 15–21, 2005. Both the city and the state of Louisiana have plenty to offer visitors, including a taste of the sporting life!

It has been said that Louisiana offers every sport except snow skiing. Although this may be a slight exaggeration, it's really not far from the truth. Just as its geographical and demographic makeup is diverse, Louisiana offers its citizens and visitors a cornucopia of individual, group, and spectator sports, thus earning its reputation as a "Sportsman's Paradise." This motto has been proudly displayed on vehicle license plates in Louisiana since 1956.

Spectator sports in the state understandably make for greater headlines, with collegiate athletics and professional teams inspiring legions of devoted fans. Team sports in Louisiana, as in other states, run the gamut from school and youth organizations to professional franchises. Sports such as baseball, basketball, football, golf, gymnastics, soccer, softball, swimming, tennis, track and field, volleyball, and wrestling are the focal points of youth sports.

Louisiana's mild semitropical climate allows for year-round outdoor activities. In a state known for its *laissez les bon temps rouler* attitude, opportunities abound for the sports-minded. For example, except for parts of New Mexico, Louisiana is the only state in which the controversial sport of cockfighting is legal. Less controversial, but nonetheless prominent, are the sports of archery, biking, bowling, boxing, drag racing, horse racing, and tractor pulls. Although some of these sports enjoy less fan support, they provide a multitude of options for participatory and spectator enjoyment.

For fishermen, Louisiana offers one-and-a-half million acres of lakes and over fifty thousand miles of streams that are home to bass, bream, buffalo, catfish, choupique, crappie, gar, perch, pike, sunfish, and trout. Additionally, Louisiana's swamps, marshlands, and Gulf Coast allow water sports like pier and surf fishing and the ever-popular deep sea fishing rodeos. Louisiana ranks third only to Alaska and Florida in the number of miles of coastal shoreline, which is another enticement for saltwater fishermen seeking barracuda, bluefish, marlin, and other trophy fish. Louisiana benefits greatly from its status as a fishing destination, and in recent years this sport has produced an annual economic impact of more than \$1.5 billion, along with employment opportunities for more than 15,000, and state income taxes totaling \$9 million.

Hunting is a primary reason that Louisiana is known as a paradise for sportsmen. The Louisiana Department of Wildlife and Fisheries

The Tarpon Rodeo is a popular fishing event held annually at Grand Isle, photographed here by Manuel C. DeLerno in 1972 when an 11 year old caught a 126-lb. tarpon. Courtesy of the Historic New Orleans Collection.



(DWF) oversees game hunting in the state. In addition to deer, duck, and rabbit, among other familiar game, local and visiting hunters and trappers can also pursue nutria and even alligators. Many visitors come to Louisiana to experience the thrill of the hunt, and leave with a greater appreciation for its natural beauty. One of the most memorable and noteworthy hunting events was held in 1902 when President Theodore Roosevelt hunted Black Bear in northeast Louisiana.

Louisiana is truly a Sportsman's Paradise, but it offers much more. It is a state where people are proud of and care for our many natural resources. Most importantly, however, Louisiana celebrates its best resource—its people; a people truly blessed with nature's bountiful gifts, a people who know how to enjoy life, and a people who are hospitable and graciously willing to share this paradise with their many visitors!

Come see for yourself at SAA's Annual Meeting in New Orleans next August. ♦

Florent Hardy, Jr., is Louisiana State Archivist and may be reached at fhardy@sos.louisiana.gov.

Baseball in Louisiana

The LSU Tigers baseball team makes nearly annual visits to the College World Series in Omaha, a testament to the Bayou State's longtime love affair with our national pastime. The first amateur baseball teams appeared in New Orleans in 1859. The popularity of the sport soared after the Civil War, and baseball games became important social events in the city. In 1870, New Orleanians got their first taste of professional baseball as the Cincinnati Red Stockings won five exhibition games against local amateur teams. The New Orleans Pelicans began playing as a professional team in the Southern League in 1889, facing rival teams from Memphis, Charleston, Nashville, and Mobile.

One man associated with the Pelicans left lasting marks on the game. Due to New Orleans' frequent summer downpours, Charles Abner Powell (1860–1952), the Pelicans' first professional player-manager, invented the rain check, as well as the practice of covering the field with a tarpaulin to protect its surface. The latter idea, he claimed, came from watching stevedores protecting cotton bales the same way on the Mississippi River wharves. Powell also claimed to be the first player to steal home during a pitcher's windup. The Pelicans eventually grew to be one of the most valuable minor league teams in the country, and many New Orleanians fondly recall attending games at Pelican Stadium, formerly at the corner of Tulane and South Carrollton avenues. The stadium was demolished in the late 1950s.

Elsewhere in the state, local teams have competed in a number of baseball leagues, including the Texas League, the Southern Association, the Cotton States League (later called the Dixie League) and the Evangeline League, which organized games in Acadian communities like Lafayette, New Iberia, Houma, and Jeanerette. Baseball was the glue that held many communities together during the dark days of the Depression and the Second World War. The war brought many challenges to team owners and promoters, who had to fill rosters depleted by calls to service.

Baseball continues to be popular in Louisiana today. College teams at LSU in Baton Rouge, the University of Louisiana in Lafayette, and Tulane University in New Orleans enjoy strong fan and alumni support. The LSU Tigers have won five national championships since 1990. Although the Pelicans no longer exist as a professional team, the New Orleans Zephyrs commenced playing AAA baseball in 1993, and now play in a state-of-the-art Zephyr Field on Airline Drive. Thus a new generation of fans can catch baseball fever—New Orleans style! ❖



The minor league Pelicans baseball franchise played in New Orleans from about 1887 until the 1960s. The team is pictured here in 1923. Courtesy of the Historic New Orleans Collection.



Wanted: Award Winners!

Have you published a groundbreaking book, written an outstanding article, or developed an innovative finding aid?

Do you know of an individual or organization that has promoted greater public awareness of archives?

Do you need financial assistance to attend a professional conference or institute?

Apply or nominate someone today for a 2005 SAA award or selection as a Fellow. See pp. 20–22 or www.archivists.org/recognition for details.

Awards will be presented on Aug. 19, 2005, during SAA's 69th Annual Meeting in New Orleans.

Publications—journals, basic manuals, research monographs, technical reports, and conference proceedings—provide the foundation of archival knowledge. The knowledge that is conveyed in these publications derives from both research and practice, requiring a range of reflection and resources, and extends across theoretical and philosophical reflections, research studies, opinion pieces, descriptions of personal experience, and practical advice. There are many ways to contribute to archival knowledge. What is singularly common to all publications (apart from the obvious need for a publication venue) is the writing process, and writing is seen by many as an immense barrier to be overcome.

Archival Satisfaction

Writing and the Professional Community

RICHARD J. COX

I have been engaged in the writing game for more than three decades, and I will be the first to admit that I have achieved mixed success in my efforts. Some essays have worked better than others and some book projects have never materialized. Then there is, of course, the pleasure of reading mixed reviews. Writing is never easy, but it is a process that, like any craft, can be learned and fine-tuned. In our professional community, a minuscule percentage contribute publications, and of those who do write, few ever become a regular contributor.

Many reasons are given for why one does not write: lack of time, poor incentives, more pressing responsibilities, lack of positive experiences. Yet the end result is always the same—loss of a potentially important contribution to the field's knowledge. My intent here is not to argue that every member of our association should write an essay or a book—our publications program could not support this—but I am concerned about what is lost because some never make an effort.

Writing is not a secret craft or mysterious process, and there are places one can turn for help.

Any number of outstanding professional writers have shared their angst about the activity. From these testimonies we can both learn that we are not alone in our struggles and glean some helpful advice. I'll try to summarize a few useful points about the writing life

that might help someone out there return to an essay or book project that has been abandoned.

Most writers, reflecting on their livelihood, describe writing as a learning process. Norman Mailer says that he "learned to write by writing," and Bonnie Friedman muses that, "Successful writers are not the ones who write the best sentences. They are the ones who keep writing." I have known individuals who will go through ten or twenty drafts of an essay before they think they have achieved their aim with it, and I have also talked with those who can finish an essay after a short outline and first try. What is important here is that many who now write effectively and efficiently once labored over every word.

The hard work of learning to write can be assuaged, we are told, by writing about what interests us, what intrigues us, or what we find fun. Anne Lamott contends that one must "believe" in what he or she is writing about, "or nothing will be driving your work. If you don't believe in what you are saying, there is no point in your saying it. You might as well call it a day and go bowling." I don't know many bowlers among archivists, but I do know many who believe in their work and their profession's mission.

And I know many archivists who are so attuned to details, an asset in much of their work, that they become perfectionists when they sit down to write. Writers regularly discuss just letting the juices flow, seeing where the writing will take you. While that might seem to make more sense for creative writing than for scholarly or professional composition, there is value in the advice for all forms of writing. Lamott calls "perfectionism . . . the voice of the oppressor, the enemy of the people."

Richard Rhodes, the author of many books of both fiction and non-fiction, gets so caught up in the process of writing that he confesses, "The last thing I know, when I finish writing a book, is why I really wrote it." All of these reflections are quite real for me. Not only do I consider everything I write to be a work in progress, but I have felt books shift in midstream and become quite different than I ever imagined when I started them.

Comparing writing to building something, Annie Dillard believes

that the "line of words is a hammer. You hammer against the walls of your house. You tap the walls, lightly, everywhere. After giving many years' attention to these things, you know what to listen for." This takes us back to the notion of writing as a craft, as Rhodes contends it is: writing is a "craft," it is "handmade," "organized," an "art," and the "best way to learn is by doing."

Many reasons are given for why one does not write. . . . Yet, the end result is always the same—loss of a potentially important contribution to the field's knowledge.

What I like about such ideas is that they demystify the process. Writing is not a romantic activity, it is hard work learned by practice and acquisition of skills. And while writing for publication, of whatever kind, may not be something that everyone can or should try to learn, it is within the reach of many more people than one might think.

This is by no means a complete list of the challenges we face when considering writing. There are hundreds of books about the act and art of writing that are worth reading and contemplating. But what is the archivist's responsibility to contribute to our profession's knowledge? Given the archival community's continuing under-representation in scholarly and professional literature, its concern about documentary heritage, and the difficulty many of our own journals have in soliciting essays, this certainly remains a major professional concern.

Let's look at the positive side of the matter. William Zinsser's entertaining book about writing the personal memoir reflects something about the act of writing that archivists ought to be able to relate to in their work. Zinsser argues that there are "many good reasons for writing that have nothing to do with getting published." He lists among these reasons "personal satisfaction" and something he calls "archival satisfaction," the latter being the act of "leaving to your local library or historical society your memories of your community as you knew it when you were younger." In the same way,

... When the archivist writes about some aspect of archival work, it is a way to contribute to archival memory and knowledge in a manner that brings professional satisfaction.

when the archivist writes about some aspect of archival work, it is a way to contribute to archival memory and knowledge in a manner that brings professional satisfaction. (It certainly doesn't result in fame or fortune, anyway.) Publishing in the field adds another brick to the foundation of archival knowledge and may, at times, spur on someone else to respond with what becomes a benchmark essay or book.

Here are some of the volumes cited in this essay, some classics on writing, that may get your own juices flowing: Annie Dillard, *The Writing Life* (New York: HarperPerennial, 1990); Bonnie Friedman, *Writing Past Dark: Envy, Fear, Distraction, and Other Dilemmas in the Writer's Life* (New York: HarperPerennial, 1994); Anne Lamott, *Bird by Bird: Some Instructions on Writing and Life* (New York: Anchor Books, 1995); Norman Mailer, *The Spooky Art: Thoughts on Writing* (New York: Random House, 2004); Joyce Carol Oates, *The Faith of a Writer: Life, Craft, Art* (New York: HarperCollins Publishers, Inc., 2003); Richard Rhodes, *How to Write: Advice and Reflections* (New York: Quill, 1995); and William Zinsser, *Writing About Your Life: A Journey Into the Past* (New York: Marlowe & Co., 2004). ❖

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A Year of Progress in Records Management at NARA

Although NARA's role as the steward of important government records begins only when they come to us, we take an interest in records almost as soon as they are created.

That interest stems from our belief that one of the keys to proper long-term preservation of records and the efficient operation of government is effective records management.

That's why we have been leading efforts to overhaul records management practices throughout the government. Our efforts are rooted in our Strategic Plan, as updated in 2003, and in "Strategic Directions for Federal Records Management," in which we set out our goals for redesigning federal records management. These goals were to ensure that:

- Federal agencies can economically and effectively create and manage records necessary to meet business needs.
- Records are kept long enough to protect rights and assure accountability.
- Records of archival value are preserved and made available for future generations.

Last year, records management projects carried out by NARA at our facilities nationwide made substantial and significant progress toward our goals in records management.

Perhaps the most significant accomplishment in 2004 was our success in making records management a more important part of the culture of federal agencies and departments. We met with heads of dozens of agencies to urge them to make records management part of their standard operating procedures and to help them adopt sound records management practices that fit their own needs.

To that end, we've offered them practical, down-to-earth advice and guidance they can use now:

- To provide better guidance for agencies, we developed new general appraisal guidelines as well as guidelines for specific categories, such as personal data records, observational data from the physical sciences, and environmental health and safety records.
- To allow agencies to identify and correct existing problems or shortcomings in their records management programs, we continued to provide free, on-site help—"Targeted Assistance."
- To give agencies flexibility in how they schedule temporary records, we are conducting pilot programs within the Patent and Trademark Office, the General Accounting Office, the National Oceanic and Atmospheric Administration, and NARA to make records schedules more effective and user friendly.
- To assist agencies in transferring electronic records to us, we expanded to six the number of formats they can use.

In 2004, we developed requirements for transfer formats of digital photography, digital geospatial data records, and records pertaining to agency Web sites.

- To help us offer client agencies more practical and effective advice on electronic records issues, we produced a report detailing existing barriers they face in managing information on the Internet and other electronic records.
- To arm agencies with practical ways to improve their records management, we are developing in fiscal year 2005 a toolkit of existing and proven electronic records management guidance tools such as case studies, best practice documents, process models, policies and directives, tips and techniques, training programs, lessons learned, and presentations.

These records management efforts fulfill several of our missions. They result in more effective guidance to agencies on how best to manage records on a day-to-day basis now. And they help lay the groundwork for the eventual transfer to NARA of records deemed to be permanent.

The eventual repository for records being created today that will become permanent will be ERA. And in 2004, we reached a significant milestone in our efforts to build it. We selected Lockheed Martin and the Harris Corporation to participate in a one-year competition to develop the best design for ERA. In 2005, we will choose one of them to build it.

Our records management efforts continue to produce results. In December, I received from the Interagency Committee on Government Information (ICGI) recommendations on how agencies and departments should develop policies on managing government information on the Internet and other electronic records.

The great strides we made last year to overhaul the government's records management practices resulted from efforts by staff throughout NARA: appraisal archivists, targeted assistance specialists, records managers, electronic records management specialists, policy specialists, and our lawyers.

Along the way, they've drawn on the expertise of our client agencies' records officers and chief information officers and their staffs. And we have benefited from the rich resources and expertise of our stakeholders, such as you in SAA.

The progress we've made has been helped by an internal consolidation of our records management efforts under one team nationwide, so that staff in Washington and our regional facilities work together to provide a single program to our client agencies.

All of these activities help us meet our most important goal: Preserving the records that document the rights of our citizens, the actions of federal officials, and the national experience. ❖

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Making History Modern

Hundreds of Items Go Missing from National Archives

BRUCE CRAIG

Reports of the Inspector General released through the Freedom of Information Act to media organizations and the National Coalition for History reveal that the National Archives and Records Administration is missing hundreds of historic documents and photos from its various collections. Many items are suspected to have been stolen. The reports show that while the problem is not pervasive it is problematic, and a solution requires the diligent cooperation of NARA employees, historians and scholars, and the public.

At present NARA has no strict registration system for most of the 10 billion items held in regional facilities, presidential libraries, and other records repositories around the country. It is not always obvious when materials have been lost, stolen, or misplaced. Investigative reports classify some of the documents that cannot be accounted for as simply "missing."

Although any researcher making use of a NARA collection could steal documents, security procedures in place at archives

To assist NARA in recovering lost or stolen documents: www.archives.gov/about_us/recover_documents/recover_documents.html

facilities serve as a deterrent. Internal theft by NARA employees also is documented as a problem. In its most publicized case of theft, a cache of presidential pardons and other materials valued at \$100,000 was stolen by

Shawn P. Aubitz, an Archives employee who had been with NARA for 16 years in Philadelphia. He was convicted and sentenced in July 2002 to 21 months in federal prison. This incident led to an overhaul of security procedures, including installing cameras and recording equipment in the research rooms, background investigation of volunteers working with original records and artifacts, and the development of a pilot program with the University of Maryland on the feasibility of electronic tracking.

Paul Brachfeld, NARA's inspector general, believes that the remedy to this problem is broad vigilance in the manuscript market. Last March, NARA initiated an awareness program in which employees and researchers have been asked to monitor auctions, look through catalogues, and keep an eye out for stolen documents on the growing number of sites such as eBay.

For more than a year and a half, the National Coalition for History staff has also been informally monitoring several of the largest Internet auction houses for stolen documents. Already, materials allegedly pilfered from presidential libraries and other NARA repositories, state archives, and international collections have been identified and referred to Department of Justice and Department of Homeland Security officials for action. In an effort to more systematically address this problem, the National Coalition for History has advanced a grant proposal to NARA that provides for regular tracking of Internet sales and manuscript auctions.

SAA, the Council of State Historical Records Coordinators, and the National Association of Government Archives and Records Administrators adopted a joint statement last year on the sale of historical public records that calls for eBay to assist "in alerting its users to the ramifications of the sale of historical public records" as a means of protecting the integrity of the public record and ensuring continuing public access to necessary historical documents (see www.coshrc.org/issues/publ-rec-auctions.htm).

The National Archives Web site recently posted information on how individuals may assist NARA in recovering lost and stolen documents, while saving themselves from spending money on documents stolen or lost from federal custody. For more information, visit www.archives.gov/about_us/recover_documents/recover_documents.html. ♦

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108th Congress Adjourns Without Final Action on Appropriations and Weinstein Nomination

Congress, meeting in a lame duck session on Dec. 9, 2004, finished putting final touches on nine remaining spending bills that will fund the federal government in fiscal year 2005. Congress consolidated those remaining measures into an enormous (more than 3,000 pages!) omnibus appropriations bill (H.R. 4818/ H. Rept. 108-792). This \$388 billion catch-all bill sets overall agency spending limits. Shortly thereafter, the 108th Congress came to a close and the members adjourned *sine die*.

Appropriations

Overall, cultural agencies did comparatively well. The National Archives and Records Administration (NARA) gets a total of \$321.291 million, of which \$266.945 million is for operating funds. This includes \$35.914 million for the Electronic Records Archive and \$13.432 million for repairs and restoration. Some \$3 million of these funds is allocated for site preparation and construction for the new regional archives in Anchorage, AK.

The National Historical Publications and Records Commission ends up with \$5 million for its discretionary grant program—down 50 percent from last fiscal year's high of \$10 million (a full authorization), but higher than the president's proposed figure of \$3 million.

Other numbers of interest to the archives community: The National Endowment for the Humanities (NEH) emerged from the conference with \$138.06 million—a little above the \$135 million it received last year. Much of the new funding will support programmatic aspects of the "We the People" initiative. The Institute of Museum and Library Services gets an increase of \$9.5 million over fiscal 2004, but \$12.7 million less than the president's request. The Office of Museum Services is slated for \$34.8 million. The library counterpart is to receive \$207 million.

The Historic Preservation Fund (HPF—a program administered through the National Park Service) gets a total of \$72.750 million, a cut of nearly \$1 million. When compared to last year's totals, the "Save America's Treasures" program is trimmed by \$2 million to \$30 million, and the president's proposed \$10 million "Preserve America" initiative gets nothing. The state historic preservation offices get an increase of about \$1.5 million.

Weinstein Still Not Confirmed

In the closing hours of the 109th Congress, Senate action on the nomination of Professor Allen Weinstein to become Archivist of the United States did not materialize as some had expected. Although the Senate Governmental Affairs Committee was prepared to advance the nomination for Senate confirmation, a "hold" was placed on the nomination by an anonymous senator, thereby keeping the nomination from being advanced to the floor. Unless the president opts to make a recess appointment, final Senate approval of the nomination will not occur until the 109th Congress convenes in January 2005.

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For an application or more information, please visit www.georgiaarchivesinstitute.org or contact Anne A. Salter at 404/364-8514 or asalter@oglethorpe.edu.

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NARA Electronic Records Archives Update

After five years of planning and research, the National Archives and Records Administration (NARA) has taken the next crucial step in dealing with the flood of electronic records produced each day. NARA has recently announced its selection of Lockheed Martin Corp. and Harris Corp. to compete to design a permanent archives system to preserve and manage electronic records created by the federal government.

The Electronic Records Archives (ERA) will help enable the successful move to government-wide electronic records management, capturing electronic information, regardless of its format, saving it permanently, and making it accessible on whatever future hardware or software is currently in use.

When operational, ERA will make it easy for U.S. public and government officials to find records they want, and straightforward for NARA to deliver those records in the formats people need. The ERA system will have widespread implications on how many organizations and agencies manage their records.

On announcing the two contracts, John Carlin, the Archivist of the United States, said "Mark my words, the Electronic Records Archive will change the world as we know it."

The prototype systems will interface with U.S. agencies to bring in records, let agencies retrieve records, and conduct other business with NARA on a small scale. The U.S. Defense and Energy departments as well as the U.S. Army Surgeon General and other agencies will test the prototypes.

At the end of a year-long preliminary design phase, NARA will select one team, largely based on the design of its submission, to build the Electronic Records Archives system. The first increment of the system is scheduled to be operational in 2007, with four additional increments to follow.

Bentley Library Expansion

More than 300 guests attended the official October 1 unveiling of the new \$5.8 million addition to the Bentley Historical Library at the University of Michigan. With university support, the Bentley added 34,000 square feet of storage space to create 125 percent more than the library previously had. New features include a new conservation laboratory, administrative offices for the University Archives program, as well as additional processing space and a newly configured reading room. The existing conservation lab will be transformed into a stack/work area for the extensive collection of architectural drawings and maps. The Bentley now has enough space to continue to add materials for several more decades.

The original building, completed in 1974, was built entirely by private funds and served to house the Michigan Historical Collections, its extensive statewide collection of manuscripts and printed works. The new addition, funded by the university, recognizes the ever-increasing work documenting the history of the state as well as the increasingly complex role the Bentley plays as the archives for the university. The

addition was designed by Jickling Lyman and Powell Associates of Birmingham, Mich., the architects of the original building and of the neighboring Gerald R. Ford Presidential Library.

"We first started planning for this addition back in 1979, so there is something to be said for patience in administration," said Francis Blouin, director of the Bentley since 1981 and a professor at the university's School of Information. "This additional space comes in the nick of time. We were completely full a year ago—so we are grateful to the university for meeting this need at this time."

On the occasion of the dedication, the Bentley issued a commemorative publication titled "The Bentley Historical Library: Its History and Purpose." Smartly designed and richly illustrated, the publication charts the course of the library's evolution from its founding in 1935 through the new addition in 2004. For more information, visit www.umich.edu/~bhl/.

ASU Archives Produces Homecoming Video

In November, just in time for its homecoming celebration, Arizona State University Libraries premiered its second digital video production entitled "ASU Generations: Homecoming." The narrated video runs ten minutes and features vintage film and photography from the University Archives collections documenting the history of homecoming at ASU. Grady Gammage, Jr., narrates the homecoming coronation ceremony script originally read by his father in the 1940s. University Archives staff selected and digitized photos and wrote and digitized the narrator's script. To view the video, visit www.asu.edu/lib/news/homecoming04.htm.

Spanish-Language Archival Resources

RLG's *Best Practice Guidelines for Encoded Archival Description* has been translated into Spanish by the Fundación Mapfre Tavera and are a follow-up to the foundation's earlier translations of SAA's EAD Application Guidelines and Tag Library. Copies of these resources are being distributed throughout South America and Spain. The foundation, which was set up by the largest insurance company in Spain, has as its mission the preservation of the documentary and bibliographical heritage of Latin American countries.

Canadian Salary Survey

Archivists at Library and Archives Canada have compiled data on salaries over the past few years as evidence for the most recent round of bargaining with the country's Treasury Board. The Professional Institute of the Public Service produced an April 2004 report titled "Why Pay Archivists and Historians More?" based on these salary data. The report focuses on archivists employed by the Canadian federal government, provincial archives, and university archives. It also presents salary data on museum curators, historical researchers, librarians, and others working for the federal government. The

Clinton Presidential Library Opens

BRUCE CRAIG

On Nov. 18, 2004, the William J. Clinton Presidential Library and Museum was dedicated on the south bank of the Arkansas River. In attendance were representatives from both the Republican and Democratic parties, former President Clinton and his wife Sen. Hillary Rodham Clinton, President George Bush, former Presidents Bush and Carter, and other dignitaries.

The Little Rock facility houses the William J. Clinton Presidential Library, the Clinton School of Public Service, and the Clinton Foundation offices. The Clinton presidential center will be the 12th presidential library built in the United States. The \$165 million price tag will make this 30-acre center the largest and most expensive presidential library constructed to date.

The library contains eight C-5 cargo planes worth of presidential materials, including nearly 2 million photographs, 80 million pages of records and documents, 75,000 gifts and artifacts, and 21 million email messages. The archive is the repository of the written, video, and audio records of the Clinton-Gore Administration, and beginning in 2005 will be available to historians, students, and others with an interest in researching the Clinton presidency. The center has a full-time educator on staff who will regularly host school groups for on-site lessons.

James Polshek, a New York architect, created the unique building design, which is meant to resemble a glass bridge to the 21st century, and Ralph Appelbaum Associates designed the exhibits. The

20,000-square-foot museum contains thematic alcoves depicting important milestones in the Clinton presidency, such as the economic boom and elimination of the deficit, reducing crime, and promoting peace and democracy in the world. It features a multi-media timeline of world events between 1993 and 2001, interactive flat-screen displays and a whirl of high-tech gadgets, a full-scale replica of the Cabinet Room and the Oval Office, and several exhibits that detail life in the White House, including "State Events," "Welcoming the World," and "Making the House a Home."

The Library is equipped with state-of-the-art technology, including high-definition television screens and 19 interactive stations. Visitors can enter any date during the entire Clinton presidency and see the president's complete schedule for that day. They can also sit in chairs around the cabinet room table and view information about each cabinet department on monitors built into the tabletop.

The opening of the Clinton library may well provide new fuel for the long-standing debate over the value of presidential libraries. The archival component of presidential libraries—the part that provides a one-stop research opportunity for scholars—rarely sparks controversy, but the museum component frequently does. And the Clinton Library will be no exception to the rule. Just as critics of the Richard Nixon Presidential Library claim it minimizes Watergate in its exhibitry, the Clinton Library will be criticized (as the *Washington Times*



proclaims in its page-one story headline for "Whitewashing Whitewater." While it undoubtedly will take historians decades to establish the definitive view of the Clinton presidency, the Clinton Library will be formative in helping to make that possible.

For more information, visit <http://www.clintonlibrary.gov/> or <http://www.clintonpresidentialcenter.org>. ❖

Bruce Craig is director of the National Coalition for History. He can be reached at rbcraig@historycoalition.org

report does not claim to embody a detailed analysis of job descriptions of archival professionals but has tried to make fair comparisons. For more information, contact: Robert C. Fisher, Library and Archives Canada, robert.fisher@lac-bac.gc.ca.

Gilder Lehrman Collection

The Gilder Lehrman Collection, on deposit at the New-York Historical Society, includes more than 60,000 letters, diaries, maps, pamphlets, printed books, newspapers, photographs and ephemera that document the political, social, and

economic history of the United States. It has recently completed the inventory of 400 issues of Benjamin Franklin's *Pennsylvania Gazette*, dating between 1729 and 1759. In addition, it also recently completed the inventory of selected Mexican War related materials consisting of 193 items, ranging from the 1827 U.S. Military Academy diploma of war hero Leonidas Polk to Jefferson Davis' 1861 letter of regret regarding his regiment's reunion. Select documents from the Gilder Lehrman Collection are featured on its Web site at www.gilderlehrman.org.

Up and Coming

Call for Student Papers and Poster Presentations at New Orleans 2005

Student Paper Presentations and Competition

The Society of American Archivists' 2005 Program Committee is accepting proposals for a special 90-minute Student Paper Session to be held at the 2005 Annual Meeting in New Orleans, Louisiana, Aug. 16-21. The work of three current archival students will be selected for presentation. Each student will be allotted 15 minutes to present her or his paper (8-10 pages, double-spaced); the chair will provide a commentary; and 30 minutes will be reserved for audience questions. Proposals may relate to any archival topic of current research interest to the student and to the larger SAA community. A panel will select the three participants based on the quality of their proposals. Presenters and topics will be listed in the conference Preliminary Program. Submissions must include the following:

- Your name, telephone number, postal address, and email address.
- Name and address of the school that you attend.
- The title and a 250-word abstract of your paper.
- A one-sentence statement attesting to your commitment to attend the 2005 Annual Meeting and to deliver your paper in person if selected by the panel.



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Proposals must be postmarked no later than Jan. 31, 2005, and should be sent to 2005 Program Committee member John Fleckner via email (preferred): flecknerj@si.edu; fax 202/786-2453; or mail 3010½ R Street, NW, Washington, DC 20007.

5th Annual Student Poster Presentations and Competition

Archival students at both the master's and doctoral level are invited to participate in the 5th Annual Student Poster Session at the 2005 SAA Annual Meeting in New Orleans, Louisiana, Aug. 16-21. The Student Poster Session showcases the work of both individual students and SAA Student Chapters. In 2005, for the first time, posters will be judged by a panel and awards will be given for Best Individual Poster by a Master's Student, Best Individual Poster by a Doctoral Student, and Best Student Chapter Poster.

Individual posters may describe research (applied or theoretical) that is completed or underway; discuss interesting collections with which students have worked; or report on archival projects in which students have participated (e.g., development of finding aids, public outreach, special database construction, etc). Submissions should focus on research or activity conducted within the previous academic year.

Student Chapter posters may describe chapter activities, events, and/or other involvement with the archival profession. A single representative should coordinate the submission of each Student Chapter proposal.

Posters will be displayed in a designated area of the Exhibit Hall on Thursday, August 18, from 5:30 p.m. to 7:30 p.m., and on Friday, Aug. 19, from 7:30 a.m. to 4:00 p.m. *Students will be assigned a time during unopposed exhibit hours to be present in the designated area in order to discuss their posters with attendees.*

Students are responsible for their own poster construction costs. (SAA will provide a blank white 28 x 44 inch foam-core board upon request. No other poster construction materials will be available on site.) Posters must be assembled and in place no later than 5:00 p.m. on Thursday, Aug. 18.

For additional guidelines on construction and content for student posters, visit www.archivists.org/students.

To submit a poster presentation, send your name, affiliation, complete contact information (mailing address, phone, fax, email address), and a brief description of your poster topic (not to exceed 200 words) to: Peter Runge, 2005 Student Poster Session Coordinator, at studentsessions@archivists.org.

All proposals must be received by Feb. 15, 2005.

Presenters and topics will be listed in the conference Preliminary Program *if the submission is completed by this date.*

Laying the Groundwork for Future SAA Leaders

Harold T. Pinkett Minority Scholarship Award Seeks Applicants

ROSE ROBERTO

What does being Chair of the Manuscript Repositories Section and the Archives and Archivists of Color (AAC) Roundtable have to do with service on the SAA Council, *American Archivist* Editorial Board, SAA Nominating, Program, and Host Committees, or the Science, Technology and Health Care Roundtable Steering Committee? These are all examples of roles that Pinkett scholars have taken on years after attending their first conference.

First awarded in 1994 by the AAC Roundtable to encourage minority students to consider careers in the archival profession and promote minority participation in SAA, the Harold T. Pinkett Minority Scholarship Award provides financial support each year for a minority student to attend the SAA Annual Meeting. The award was renamed in honor of Dr. Harold T. Pinkett, the first African American to be appointed as an archivist at the National Archives, who served as a mentor to many in the profession. He passed away in 2001.

The Pinkett scholarship is unique among the annual SAA awards because while the others reward excellence and years of service, the Pinkett recruits excellence into the archival community. Those selected to receive the award are driven individuals, so not only are they helped by this program, but SAA as a whole benefits from their membership. Former Pinkett Award recipients were active in their SAA student chapters (in fact, several winners established their student chapter), many participated in advanced research, and many had lengthy work experience in other areas before entering the information science field.

In 2004, the SAA Council adopted a recommendation by the AAC Roundtable to provide award winners with one year of free student membership in SAA in order to establish stronger continuity and encourage active SAA participation during their transition from student to professional. In addition, the Council agreed to extend the award to two winners to further broaden minority participation in SAA.

This worthy program requires help from all SAA members. There are three things everyone can do:

- Forward information to students with whom you'd like to be working as colleagues and ask them if they want to be nominated;
- Forward information to archival educators who may not know about the award and encourage them to nominate their top students; and

- Consider sending a contribution earmarked for the Pinkett Award when you renew your SAA membership.

The deadline for nominations is Feb. 28, 2005.

The Pinkett nomination form is slightly different from the other SAA nomination forms. For more information about the award and the Archives and Archivists of Color Roundtable, or to download the form, please go to: www.archivists.org/saagroups/aac/Awards_Pinkett.htm or the SAA Professional Recognition page (www.archivists.org/recognition/).

*If you have any questions, please contact co-chairs of the Archives and Archivists of Color Roundtable:
Rose Roberto at rvrobert@glam.ac.uk
Teresa Mora at tmora@library.berkeley.edu.*

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Nominate a Fellow Today!

www.archivists.org/recognition/fellows.asp

The Committee on the Selection of SAA Fellows invites members to nominate colleagues for selection as fellows of the Society of American Archivists. Nominees must be individual members of SAA in good standing for the past seven consecutive years. Other criteria on which the committee evaluates nominees are:

- Appropriate academic education, and professional and technical training;
- A minimum of seven years of professional experience in any of the fields encompassed in the archival profession;
- Writing of superior quality and usefulness in advancing SAA's objectives; and
- Contributions to the profession through work in and for SAA.

The Committee on the Selection of SAA Fellows includes the five most recent past presidents of the Society and three additional members—all Fellows—elected annually by SAA officers and Council during the January Council meeting.

A nomination form is available at www.archivists.org/recognition/fellows.asp. **Completed forms must be postmarked by Feb. 28, 2005**, and addressed to the chair:

PETER B. HIRTLE
Cornell University
Instruction Research and Information Services
309 Uris Library
Ithaca, NY 14853
607/255-4033 • fax 607/255-2493 • pbh6@cornell.edu

A nomination submitted in 2003 that did not result in the election of a fellow may be renewed by the nominator(s) by writing to the chair by the deadline. Enhancements or updates may be submitted if desired.

Fellows are elected by a three-quarters vote of the committee. In accordance with SAA's constitution, the total number of fellows may not exceed five percent of the SAA membership as of the previous annual business meeting.

DISTINGUISHED SAA FELLOWS

Elizabeth Adkins
Bruce Ambacher
Howard L. Applegate
Douglas A. Bakken
Brenda Banks*
Philip C. Bantin
Roland Baumann
David Bearman
V. Nelle Bellamy
Lewis J. Bellardo, Jr.
Karen Benedict
William Benedon
Edmund Berkeley, Jr.
William E. Bigglestone
Francis X. Blouin, Jr.
Frank Boles
Lynn A. Bonfield
Maynard J. Brichford*
Edwin C. Bridges
Thomas Elton Brown
Valerie Gerrard Browne
Bruce Bruemmer
Mary Lynn McCree Bryan
Nicholas C. Burckel*
Frank G. Burke*
Richard Cameron
Ann Morgan Campbell
Paul Chestnut
Agnes C. Conrad
Paul Conway

J. Frank Cook*
Terry Cook
Richard J. Cox
Miriam Crawford
John Daly
Maygene Daniels*
Josephine Harper Darling
Lewis J. Darter, Jr.
Susan E. Davis
William N. Davis, Jr.
Bruce W. Dearstyne
Megan Desnoyers
Anne Polk Diffendal
Charles M. Dollar
Jackie M. Dooley
Lawrence Dowler
Kenneth W. Duckett
Luciana Duranti*
Terrence Eastwood
Fynnette Eaton
Linda Edgerly
Elaine Engst
Timothy L. Ericson*
Frank B. Evans*
Max J. Evans
C. Herbert Finch
Elsie Freeman Finch
Shonnie Finnegan*
Meyer H. Fishbein
John A. Fleckner*

James E. Fogerty
Michael J. Fox
Thomas J. Frusciano
James Richard Fuchs
Ellen Garrison
Carolyn L. Geda
Anne Gilliland-Swetland
Susan Grigg
David B. Gracy II*
Mark Greene
Larry J. Hackman
F. Gerald Ham*
Bruce C. Harding
Edie Hedlin*
Margaret L. Hedstrom
Linda Henry
Steven L. Hensen*
H. Thomas Hickerson*
Robert W. Hill
Andrea A. Hinding*
Peter Hirtle*
Sara "Sue" Hodson
Sue E. Holbert*
Gregory S. Hunter
Richard A. Jacobs
Mary Janzen
Karen Jefferson
Randall Jimerson
H. G. Jones*
William L. Joyce*

Lucile Kane
Anne R. Kenney*
Kris Kiesling
John M. Kinney
Philip D. Lagerquist
Charles E. Lee*
Richard W. Leopold
Waverly Lowell
Lydia Lucas
Richard H. Lytle
Paul H. McCarthy, Jr.
Lawrence McCrank
William Lewis McDowell, Jr.
William Maher*
Philip P. Mason*
Linda M. Matthews
Alden N. Monroe
Philip Mooney
Eva Moseley
James O'Toole
Charles G. Palm
Edward C. Papenfuse
Ann Pederson
Trudy Huskamp Peterson*
Daniel Pitti
Seymour J. Pomrenze
Jean F. Preston
Mary Jo Pugh
Virginia C. Purdy
Patrick M. Quinn

Leonard Rapport
James B. Rhoads*
Mary Lynn Ritzenthaler
Kathleen Roe
Nancy A. Sahli
Helen W. Samuels
Charles R. Schultz
Robert Sink
Deborah Skaggs
Jane F. Smith
Leon J. Stout*
Richard Szary
Hugh A. Taylor*
Kenneth Thibodeau
Anne Van Camp
Victoria Irons Walch
Carolyn A. Wallace
William Wallach
Christine Ward
Robert M. Warner*
Joan Warnow-Blewett
Lisa Weber
Edward Weldon*
Daniel T. Williams
Ian E. Wilson
Dorman H. Winfrey
Peter Wosh
Elizabeth Yakel

* Indicates past president

Wanted: Award Winners

Society of American Archivists 2005 Awards Competition Recognizing Achievements of the Preceding Year

Winners will be selected by subcommittees of the SAA Awards Committee. Awards will be presented on Aug. 19, 2005, during SAA's 69th Annual Meeting in New Orleans. Brief descriptions of the awards are listed below. Please visit the SAA Web site (www.archivists.org/recognition) for full awards criteria and policy, lists of past recipients, and nomination forms.

Nominations and requests for additional information should be addressed to the Awards Committee:

DARIA D'ARIENZO, Co-Chair
ddariento@amherst.edu

PHIL MOONEY, Co-Chair
pmooney@na.ko.com

c/o Society of American Archivists
527 S. Wells St., 5th Floor
Chicago, IL 60607-3922
312/922-0140 • fax 312/347-1452

The deadline for award nominations is Feb. 28, 2005 (except for the Theodore Calvin Pease Award, which has a deadline of May 31, 2005). Nominations will not be considered unless all materials, including books and other supporting documentation, are postmarked by that date.

Distinguished Service Award

Created in 1964, this award recognizes a North American archival institution, organization, education program, or nonprofit or governmental organization that has given outstanding service to its public and has made an exemplary contribution to the archival profession. Each nominee must be supported by three SAA members, each representing a different institution. A person may not nominate his/her own institution. This award was established through the generosity of three SAA Fellows: Leon de Valinger, Jr., Mary Givens Bryan, and Dolores Renze.

J. Franklin Jameson Archival Advocacy Award

Established in 1989, this award honors an individual, institution, or organization not directly involved in archival work that promotes greater public awareness, appreciation, or support of archival activities or programs. Contributions should have a direct or indirect national impact. Nominations, which must include three letters of support, will remain eligible for two years, and additional supporting documentation may be submitted the second year. This award honors historian J. Franklin Jameson, who labored for more than 25 years to establish the United States National Archives.

C.F.W. Coker Award

Established in 1983, this award recognizes finding aids, finding aid systems, projects located primarily in North America that involve innovative development in archival description, or descriptive tools that enable archivists to produce more effective finding aids. To merit serious consideration, the nominee must, in some significant way, set national standards, represent a model for archival description, or otherwise have substantial impact on descriptive practices. This award honors SAA Fellow C.F.W. Coker.

Philip M. Hamer-Elizabeth Hamer Kegan Award

Established in 1973 and subsequently modified by Council, this award recognizes an individual, organization, institution, or group of individuals, organizations, or institutions who have increased public awareness of manuscripts and archives through compilation, transcription, public presentation, exhibition, or publication. The award honors two SAA Fellows and former presidents, Philip M. Hamer and Elizabeth Hamer Kegan.

Theodore Calvin Pease Award

Created in 1987, this award recognizes superior writing achievements by students enrolled in archival administration classes or engaged in formal archival internship programs. Eligible manuscripts must be unpublished, 15-20 pages in length, and conform to stylistic guidelines of *The American Archivist*. Papers examining major trends and issues in archival administration are preferred. The award honors Theodore Calvin Pease, first editor of *The American Archivist*. *The deadline for this award is May 31, 2005.*

2005 SAA Awards Competition

continued

Waldo Gifford Leland Award

Created in 1959, this prize encourages and rewards writing of superior excellence and usefulness in the field of archival history, theory, or practice. Monographs, finding aids, and documentary publications published in North America are eligible. Periodicals are not eligible. The award honors Waldo Gifford Leland, an American archival pioneer and SAA's second president.

Oliver Wendell Holmes Award

Established in 1979, this award enables overseas archivists already in the United States or Canada for training to travel to or attend the SAA Annual Meeting. The award honors SAA Fellow and former president Oliver Wendell Holmes.

Sister M. Claude Lane Award

Created in 1974, this award recognizes individual archivists who have made a significant contribution to the field of religious archives. The award honors Sister M. Claude Lane and is funded by the Society of Southwest Archivists.

Preservation Publication Award

Established in 1993, this award recognizes the author(s) or editor(s) of an outstanding work, published in North America, that advances the theory or the practice of preservation in archival institutions. Eligible publications include articles, reports, chapters, and monographs in print, audiovisual, or electronic form.

Fellows' Posner Prize

Established in 1982, this award recognizes an outstanding essay dealing with some facet of archival administration, history, theory, and/or methodology that was published during the preceding year in *The American Archivist*. There are no nominations for this award. The winner is selected by a subcommittee composed of three SAA fellows. The award honors SAA fellow and former president Ernst Posner.

Harold T. Pinkett Minority Student Award

Established in 1993, this award encourages minority students to consider careers in the archival profession and promotes minority participation in SAA. The award provides complimentary registration to the SAA Annual Meeting to a minority student enrolled in a postsecondary institution. Nominees must have a minimum scholastic grade point average of 3.0 (B) while enrolled in the academic year preceding the award. Preference will be given to full-time students. The award honors archival pioneer Harold T. Pinkett.

Colonial Dames of America Scholarships and Donna Cutts Scholarship to the Modern Archives Institute

Since 1974 SAA has awarded the Colonial Dames Scholarships, which enable two archivists each year to attend the Modern Archives Institute of the National Archives and Records Administration. One scholarship supports attendance at the Winter Institute, held in January/February, and the other supports attendance at the Summer Institute, held in June. In 2002 the Colonial Dames added a third scholarship, the Donna Cutts Scholarship, to support attendance at the Summer Institute. Candidates must 1) be an employee of an archival institution or agency with a fair percentage of holdings predating 1825; 2) have been employed for less than two years as an archivist or archives trainee; and 3) be working with archives or manuscripts, regardless of title. Each award funds up to \$1,200 in support of tuition, travel, and living expenses. ***The deadline for applications to the Summer Institute is Feb. 28. The deadline for the Winter Institute is Nov. 1.*** In the application, please submit in triplicate (original and two photocopies) a resume accompanied by two letters of recommendation from persons having definite knowledge of the applicant's qualifications.



BRENDA S. BANKS, deputy director of Georgia Archives, was profiled in the November issue of *Black Enterprise*. In a career-at-a-glance article titled "Guardian of History," Brenda discusses her career path, professional interests, and archival concerns. Visit www.blackenterprise.com.



STEVEN MANDEVILLE-GAMBLE has been appointed head of the Special Collections Research Center at North Carolina State University Libraries. He was formerly assistant head of Special Collections at Stanford University Libraries, where he assisted with the conversion of the entire manuscripts collection's finding aids to EAD and published them on the Web, in conjunction with the Online Archives of California.



DEBORRA RICHARDSON has been selected chair and head of the Archives Center at the National Museum of American History, Smithsonian Institution. She has been assistant chair for the past seven years. She began at the museum in 1990 as an archivist working with the Duke Ellington Collection. Before joining

the Smithsonian, she worked as public services librarian and arts specialist with the Montgomery County Department of Public Libraries and as music librarian at the Moorland-Spingarn Research Center, Howard University. SAA Fellow and past president **JOHN FLECKNER**, who served as head of the Archives Center from its inception in 1982 through 2004, continues as senior archivist working on the Scurlock Photographic Studios digitization project and the Steinway Diary publication project, among other activities. Fleckner also continues as associate director for the Lemelson Center for Invention and Innovation.



KATHERINE A. STEFKO is the new director of the Edmund S. Muskie Archives and Special Collections Library at Bates College, Lewiston, Maine. She previously worked at the Philadelphia Museum of Art, where she managed an archives project to bring the museum's manuscripts and institutional records into an integrated program of processing and digitization, including publication on the World Wide Web.



SHERYL B. VOGT, director of the Richard B. Russell Library for Political Research and Studies at the University of Georgia, is the 2004 recipient of the Scone Foundation's "Archivist of the Year" award, which recognizes an archivist who has made a considerable contribution to the profession and who has provided significant support to scholars conducting research in history and biography. Ina Caro, researcher for Robert B. Caro and author of *The Road from the Past: Traveling through History in France*, presented the award to Vogt at a reception at the Graduate Center of the City University of New York on Dec. 9, 2004. Asa Briggs (Lord Briggs of Lewes) one of Britain's foremost social historians, delivered a lecture in honor of the event.

Vogt has been an archivist at the Russell Library for 30 years and its director for 25 years. During her tenure, she established the library as one of the most important centers in the country for the documentation and study of politics and public policy. She has overseen the exponential increase of the Library's holdings from the cornerstone collection of Senator Richard B. Russell to more than 100 collections of politicians, political parties, civic and lobbying organizations, and political observers. Vogt worked closely with the Caros as they researched a multi-volume biography of President Lyndon Baines Johnson and was nominated for the award by Ina Caro.

"They are most grateful for the way she has helped them in their research," said Stanley Cohen, president of the Scone Foundation. "A first-rate archivist responds to questions that we writers forget to ask." In the peculiar selection process for the award, the historian chosen to lecture in tribute to the honored archivist chooses the honoree for the next year.

"This is a wonderful recognition for our profession because it comes from our primary constituency," said Vogt, who is the second recipient of the award. John Taylor, a military records archivist at the National Archives, was the first.

Visitors from Poland

SAA received a surprise visit from two international students in mid-December. **ROBERT NOWICKI** and **KATARZYNA SKRZYPCZAK** from Poland were on a three-week holiday in the United States. They had driven to Chicago with a friend from Ohio. In between visits to the Polish National Museum and the Oriental Institute at the University of Chicago, they decided to stop by the SAA office. "Our professor asked us to pick up a copy of the *American Archivist*, the 1997 issues on EAD," Robert



Katarzyna Skrzypczak, Teresa Brinati (SAA Director of Publishing), and Robert Nowicki at the SAA office.

explained. Both Robert and Katarzyna are working toward master's degrees in history, specializing in Archives Science, at the University of Adam Mickiewicz in Poznan, Poland. After receiving a tour of the SAA office, they browsed through the inventory of titles and were delighted to leave with a number of

EAD resources. "It's a big pleasure to be in the headquarters of the Society of American Archivists," Robert said.



Norwich 2005

University of East Anglia 6th-9th September 2005

Society of Archivists Conference

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- Information Marketplace

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Booking details will shortly be on our web site www.archives.org.uk





2005 CALENDAR

January 27

"Rappin' with Cappon: Reflections on the Career and Scholarship of Lester J. Cappon" at the Newberry Library, Chicago. Reception at 5 p.m. and lecture by Richard J. Cox at 6 p.m. Lester Cappon came to the Newberry Library in 1969 to produce the *Atlas of Early American History*, after he had spent almost 40 years as an archivist and editor, first at the University of Virginia, then at the Institute of Early American Culture in Williamsburg. Cappon died in 1981, but archival educator Richard J. Cox of the University of Pittsburgh asserts that Cappon's writings not only have historical significance in documenting "the formation of an American archival profession," but also "engage us today in contemporary debates and issues." Cox's recently published selection of Cappon's articles on archival theory and practice in the *Society of American Archivists Archival Classics Series* will be available for purchase at the Newberry Bookstore. (See ad on page 28.)

February 22

The Claude Moore Health Sciences Library, University of Virginia, presents "Using Primary Documents to Explore the Past: Health and Medicine in the Slave South." The lecture addresses the use of primary sources to facilitate discussion about doctor and patient relationships, communication, time, transportation, and blood-letting in the 19th-century South. For additional information, contact Joan Echtenkamp Klein at jre@virginia.edu or visit www.med.virginia.edu/hs-library/historical/.

February 28–March 2

ECURE 2005 conference, an international, interdisciplinary and interactive event taking place at Arizona State University. ECURE is the only North American conference for wide-ranging discussion of the full spectrum of issues that have an impact on academic electronic records. For more information: www.asu.edu/ecure.

March 30–April 2

Association for Recorded Sound Collections (ARSC) Annual Conference in Austin, Texas, at the Radisson Hotel & Suites. Pre-conference workshop on March 30 presented by the ARSC Education and Training Committee and the Kilgarlin Center for Preservation of the Cultural Record, School of Information, University of Texas at Austin: "The Assessment, Preservation, and Access of Audio Collections in the Digital Age: An Archival Case Study." For more info, visit www.arsc-audio.org/conference2005.html.

April 14–16

"Western Round-Up," a joint meeting of the Council of Inter-Mountain Archivists, Northwest Archivists, Society of California

Archivists, and Society of Rocky Mountain Archivists at the Alexis Park Resort Hotel (a non-gaming property) in Las Vegas, Nevada. This is the first-ever super-regional meeting of Western archivists and allied professionals concerned with the management and preservation of archival resources throughout the Western region. For more info, contact Su Kim Chung, chair of the ILocal Arrangements Committee, 702/895-2241 or skchung@unlv.nevada.edu.

April 21–23

The spring meeting of the Mid-Atlantic Regional Archives Conference (MARAC) will be held at the Crowne Plaza Hotel in Albany, New York. The meeting is being co-sponsored by both the New York Archives Conference and the Capital Area Archivists of New York. The program theme, "Archives Lost and Found in Translation," will address the many ways in which archival documents are translated, from literal translation of Dutch colonial documents into English, to the translation that occurs when people use archival materials to write history, create works of fiction, and render historically accurate works of art. Featuring a wide range of speakers, including Pulitzer Prize winning novelist William Kennedy, NHPRC Executive Director Max J. Evans, and artist Len Tantillo, the program promises to be an enlightening one. For further information, visit the conference section of the MARAC Web site at www.lib.umd.edu/MARAC.

April 28–30

Spring meeting of the Midwest Archives Conference in Chicago at the Wyndham Hotel. For more information: www.midwestarchives.org.

June 13–24

Georgia Archives Institute in Atlanta, GA. Designed for beginning archivists, manuscript curators, and librarians, the 38th Georgia Archives Institute will offer general instruction in basic concepts and practices of archival administration and management of traditional and modern documentary materials. The Institute is sponsored by the Georgia Archives, the Society of Georgia Archivists, and the Atlanta Regional Consortium for Higher Education. Dr. Gregory Hunter, Associate Professor in the Palmer School of Library and Information Science at Long Island University, will be the instructor during the first week. Topics will include acquisition, appraisal, arrangement, description, reference, and legal and administrative issues. The second week of instruction will begin with training on preservation by Christine Wiseman, Preservation Manager at the Georgia Archives. To link archival theory with real world application, students will also participate in individualized, three-day practicums at local archival repositories.

Tuition is \$500. **Enrollment is limited and the deadline for receipt of application, resume,**

and \$75 application fee (refunded if not admitted to Institute) is April 1, 2005. Tuition does not cover transportation, housing, or meals. Housing information is available upon request. (The Society of Georgia Archivists awards one scholarship for the Institute consisting of full payment of tuition.) For an application or information: www.georgiaarchivesinstitute.org or contact Anne A. Salter at asalter@oglethorpe.edu or 404/364-8514.

July 10–22

19th annual Western Archives Institute at the University of California, Davis. The intensive, two-week program provides integrated instruction in basic archival practices to individuals with a variety of goals, including those whose jobs require a fundamental understanding of archival skills, but have little or no previous archives education, those who have expanding responsibility for archival materials, those who are practicing archivists but have not received formal instruction, and those who demonstrate a commitment to an archival career.

The principal faculty member will be David B. Gracy II, the Governor Bill Daniel Professor in Archival Enterprise, School of Information, the University of Texas at Austin and a Fellow of the Society of American Archivists. The program will feature site visits to historical records repositories and a diverse curriculum that includes history and development of the profession, theory and terminology, records management, appraisal, arrangement, description, manuscripts acquisition, archives and the law, photographs, preservation administration, reference and access, outreach programs, and managing archival programs and institutions.

Tuition for the program is \$650 and includes a selection of archival publications. Housing and meal plans are available at additional cost. Admission is by application only and enrollment is limited. **The application deadline for the 19th Western Archives Institute is March 15, 2005.** The application package is available on the California State Archives' Web site at www.ss.ca.gov/archives/archives.htm and on the Society of California Archivists' Web site at www.calarchivists.org. Please contact 916/653-7715 with any questions.

August 15–21

SAA's 69th Annual Meeting in New Orleans at the Hilton New Orleans Riverside. Featuring education sessions, preconference workshops, tours of local repositories, special events, exhibits and networking opportunities. For more information: www.archivists.org/conference/index.asp.

September 6–9

2005 meeting of the International Council on Archives Section on University and Research Institution Archives at Michigan State University in East Lansing, Mich. Theme: The comparison of Central, North, and South American college

SAA WINTER/SPRING EDUCATION CALENDAR

NEW! IT TRAINING FOR PRACTICING ARCHIVISTS

Networking and Telecommunications for Archivists
Understanding Web Technologies
Feb. 11-12, 2005 • Boston, MA

GRANT PROPOSAL WRITING

March 3, 2005 • Fayetteville, NC

NEW! DESCRIBING ARCHIVES: A DESCRIPTIVE STANDARD (DACS)

March 11, 2005 • St. Louis, MO

UNDERSTANDING ARCHIVES: INTRODUCTION TO PRINCIPLES AND PRACTICES

Mar. 17-18, 2005 • University Park, PA

ENCODED ARCHIVAL DESCRIPTION

Mar. 31-April 1, 2005 • Tucson, AZ

LEADERSHIP AND MANAGEMENT OF ARCHIVAL PROGRAMS

Apr. 11, 2005 • University Park, PA

DESIGNING USEABLE WEB SITES

April 15, 2005 • New York, NY

BASIC ELECTRONIC RECORDS MANAGEMENT

April 27, 2005 • Chicago, IL

ARCHIVAL PERSPECTIVES IN DIGITAL PRESERVATION

Apr. 28-29, 2005 • Boston, MA

ADMINISTRATION OF PHOTOGRAPHIC COLLECTIONS

April 29-30, 2005 • Edwardsville, IL

UPDATED – PRESERVING YOUR HISTORICAL RECORDS: AN ARCHIVAL HOLDINGS MAINTENANCE WORKSHOP

May 2, 2005 • University Park, PA

STYLE SHEETS FOR EAD-DELIVERING YOUR FINDING AIDS ON THE WEB

May 12-13, 2005 • Berkeley, CA

DESCRIBING ARCHIVES: A DESCRIPTIVE STANDARD (DACS)

May 17, 2005 • Washington, DC

MARC ACCORDING TO DACS: ARCHIVAL CATALOGING TO THE NEW DESCRIPTIVE STANDARD

May 18-19, 2005 • Washington, DC

UNDERSTANDING ARCHIVES

May 19-20, 2005 • Seattle, WA

NEW! IT TRAINING FOR PRACTICING ARCHIVISTS

Digital Libraries and Digital Archives
Digitization of Archival Materials
May 20-21, 2005 • Boston, MA

For details or to register, visit www.archivists.org/prof-education.
Questions? Call 312/922-0140 or email education@archivists.org.

and university archives with other university archives around the world. Subthemes of the conference will include science and technology, multicultural archives, collecting materials across borders, collecting non-university material, and athletics. For more info: archives.msu.edu/icasuv.

FUNDING

AIP Center for History of Physics

The Center for History of Physics of the American Institute of Physics has a program of grants-in-aid for research in the history of modern physics and allied sciences (such as astronomy, geophysics, and optics) and their social interactions. Grants can be up to \$2,500 each. They can be used only to reimburse direct expenses connected with the work. Preference will be given to those who need funds for travel and subsistence to use the resources of the Center's Niels Bohr Library (near Washington, DC), or to microfilm papers or to tape-record oral history interviews with a copy deposited in the Library. Applicants should name the persons they would interview or papers they would microfilm, or the collections at the Library they need to see; you can consult the online catalog at www.aip.org/history. Applicants should either be working toward a graduate degree in the history of science (in which case they should include a letter of reference from their thesis adviser), or show a record of publication in the field. To apply, send a vitae, a letter of no more than two pages describing your research project, and a brief budget showing the expenses for which support is requested to: Spencer Weart, Center for History of Physics, American Institute of Physics, One Physics Ellipse, College Park, MD 20740; phone 301/209-3174; fax 301/209-0882; e-mail sweart@aip.org. *Deadlines for receipt of applications are June 30 and Dec. 31 of each year.*

Brown University Research Fellowship Program

The John Nicholas Brown Center is now accepting applications for its Research Fellowship Program. The center supports scholarship (research and writing) in American topics, primarily in the fields of art history, history, literature, and American studies. Preference is given to scholars working with Rhode Island materials or requiring access to New England resources. Open to advanced graduate students, junior or senior faculty, independent scholars, and humanities professionals. We offer office space in the historic Nightingale-Brown House, access to Brown University resources, and a stipend of up to \$2,500 for a term of residence between one and six months during one of our two award cycles each year: January through June; July through December. Housing may be available for visiting scholars. *Application deadlines are: Nov. 1 for residence between January and June; Apr. 15 for residence between July and*

December. To request an application, please contact: Joyce M. Botelho, Director, The John Nicholas Brown Center, Box 1880, Brown University, Providence, RI 02912. 401/272-0357; fax 401/272-1930; Joyce_Botelho@Brown.edu.

California Institute of Technology Biot and Archives Research Funds

The Maurice A. Biot Archives Fund and other funds provided by the archives offer research assistance up to \$1,500 to use the collections of the archives of the California Institute of Technology. Applications will be accepted from students working towards a graduate degree or from established scholars. Graduate students must have completed one year of study prior to receiving a grant-in-aid. For the Biot award, preference will be given to those working in the history of technology, especially in the fields of aeronautics, applied mechanics, and geophysics. For further information: <http://archives.caltech.edu>. Application guidelines may be obtained by writing to: Archivist, 015A-74, California Institute of Technology, Pasadena, CA 91125. *Applications will be accepted year-round and will be reviewed Jan. 1, Apr. 1, Jul. 1, and Oct. 1 of each year.*

Carl Albert Congressional Research and Studies Center Visiting Scholars Program

The Carl Albert Congressional Research and Studies Center at the University of Oklahoma seeks applicants for its Visiting Scholars Program, which provides financial assistance to researchers working at the Center's archives. Awards of \$500-\$1,000 are normally granted as reimbursement for travel and lodging. The Center's holdings include the papers of many former members of Congress, such as Robert S. Kerr, Fred Harris, and Speaker Carl Albert of Oklahoma; Helen Gahagan Douglas and Jeffery Cohelan of California; Sidney Clarke of Kansas; and Neil Gallagher of New Jersey. Besides the history of Congress, congressional leadership, national and Oklahoma politics, and election campaigns, the collections also document government policy affecting agriculture, Native Americans, energy, foreign affairs, the environment, the economy, and other areas. The Center's collections are described online at www.ou.edu/special/albertctr/archives/. The Visiting Scholars Program is open to any applicant. Emphasis is given to those pursuing postdoctoral research in history, political science, and other fields. Graduate students involved in research for publication, thesis, or dissertation are encouraged to apply. Interested undergraduates and lay researchers are also invited to apply. The Center evaluates each research proposal based upon its merits, and funding for a variety of topics is expected. No standardized form is needed for application. Instead, a series of documents should be sent to the Center, including: (1) a description of the research proposal in fewer than 1000 words; (2) a personal vita; (3) an explanation of how the Center's resources will assist the researcher;

(4) a budget proposal; and (5) a letter of reference from an established scholar in the discipline attesting to the significance of the research.

Applications are accepted at any time. For more information, please contact: Archivist, Carl Albert Center, 630 Parrington Oval, Room 101, University of Oklahoma, Norman, OK 73019; 405/325-5401; fax 405/325-6419; channeman@ou.edu.

CLIR/DLF Fellowship

The Council on Library and Information Resources (CLIR) and the Digital Library Federation (DLF) are pleased to announce a new opportunity for librarians, archivists, information technologists, and scholars to pursue their professional development and research interests as Distinguished Fellows. The program is open to individuals who have achieved a high level of professional distinction in their fields and who are working in areas of interest to CLIR or DLF. For more information, visit www.clir.org. The fellowships are available for periods of between three and twelve months and are ideal for senior professionals with a well-developed personal research agenda.

Archie K. Davis Fellowships

To encourage more extensive and intensive research in the history, literature, and culture of North Carolina, the North Caroliniana Society offers on a competitive basis Archie K. Davis Fellowships to assist scholars in gaining access to collections. Modest stipends vary in size and are intended to cover only a portion of travel and subsistence expenses while fellows conduct research in North Caroliniana. Research in pre-twentieth century documentation is particularly encouraged, but awards also have been made for studies of more recent materials. Further information is available from www.ncsociety.org/davis or by mail from Dr. H.G. Jones, North Caroliniana Society, Wilson Library, UNC, Campus Box 3930, Chapel Hill, NC 27514-8890.

Ian Maclean Research Grant

The National Archives of Australia has established a new award open to archivists from all countries who are interested in conducting research that will benefit the archival profession and promote the important contribution that archives make to society. To encourage innovation in research, partnerships between archivists and allied/other professionals are eligible. Joint applications from archivists residing in different countries are also encouraged. Stipend will be to AUS\$15,000 (approximately US\$11,000) at the discretion of the judging panel. Additional funding will be available to overseas applicants for travel to Australia if necessary. Prospective applicants should contact Derina McLaughlin at (+61 2) 6212 3986 or derina.mclaughlin@naa.gov.au before applying to discuss the scope of their research project. Further information: www.naa.gov.au.

Pennsylvania Historical and Museum Commission

The Pennsylvania Historical and Museum Commission invites applications for its 2005-2006 Scholars in Residence Program, including applications for collaborative residencies. The Scholars in Residence program provides support for up to eight weeks of full-time research and study in manuscript and artifact collections maintained by any Commission facility, including the Pennsylvania State Archives, The State Museum of Pennsylvania, and 25 historic sites and museums around the state. Collaborative residencies fund research that relates to the interpretive mission and advances the programmatic goals of a PHMC program or facility, including the agency's history sites and museums. A collaborative residency proposal must be filed jointly by the interested scholars and host program/facility. Residency programs are open to all who are conducting research on Pennsylvania history, including academic scholars, public sector professionals, independent scholars, graduate students, educators, writers, filmmakers, and others. Residencies are available for up to eight weeks between May 1, 2005, and April 20, 2006, at the rate of \$375 per week. Deadline for application is January 14, 2005. Complete information and application materials are available at www.phmc.state.pa.us or by contacting: Division of History, Pennsylvania Historical and Museum Commission, Commonwealth Keystone Building-Plaza Level 400 North St, Harrisburg, PA 17120-0053; ph. 717/787-3034; lshopes@states.pa.us.

The Pepper Foundation's Visiting Scholars Program

The Claude Pepper Foundation seeks applicants for its visiting scholars program, which provides financial assistance for researchers working at the Claude Pepper Center's archives at Florida State University. The Claude Pepper Library's holdings include papers, photographs, recordings, and memorabilia of the late U.S. Senator/Congressman Claude Pepper and his wife, Mildred Webster Pepper. Pepper served in the U.S. Senate from 1936-1950 and the U.S. House of Representatives from 1962-1989. The visiting scholar's program is open to any applicant pursuing research in any of the areas related to issues addressed by Claude Pepper. **Application deadlines are Apr. 15 and Oct. 15.** For additional information and an application form, contact: Grants Coordinator, Claude Pepper Center, 636 West Call Street, Tallahassee, FL 32306-1122; 850/644-9309; fax 850/644-9301; mclaughli@mailier.fsu.edu; <http://pepper.cpb.fsu.edu/library>.

Recording Academy Grants

The National Academy of Recording Arts & Sciences, Inc., also known as the Recording Academy, awards grants to organizations and individuals to support efforts that advance: 1) archiving and preserving of the musical and

Hot Off the Press!



Lester J. Cappon and the Relationship of History, Archives, and Scholarship in the Golden Age of Archival Theory

EDITED WITH AN INTRODUCTION BY
Richard J. Cox

The relationship of history, archival studies, and the emergent information disciplines continues to be a topic of debate in the modern archival profession.

Lester J. Cappon (1900-1981) is the quintessential proponent of archival knowledge based on historical scholarship, and his writings remain prescient more than two decades after his death, writes Richard J. Cox in his introduction. The 12 essays featured in this volume cover the range of Cappon's primary interests—archival theory, archival collecting and appraisal, the relationship between archivists and historians or archives and history, and documentary editing.

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recorded sound heritage of the Americas; 2) research and research implementation projects related to music teaching methodology in early childhood and the impact of music study on early childhood development; and 3) medical and occupational well being of music professionals. Priority is given to projects of national significance that achieve a broad reach and whose final results are accessible to the general public. Grant amounts generally range from \$10,000-\$20,000. For projects of particularly broad scope or importance applicants may request support in excess of the standard guidelines. The Recording Academy reserves the right to award each grant on a case-by-case basis. Grant requests may span a time period from twelve to twenty-four months. The grant application is available online at www.GRAMMY.com/grantprogram. Applicants must use the current grant application only.

Rockefeller Archive Center Visiting Archivist Fellowship

The Rockefeller Archive Center has established a Visiting Archivist Fellowship geared to professional archivists from the developing world. The Visiting Archivist will be in residence at the Center for up to one month for the purpose of enhancing professional development and expanding his/her knowledge of the Center's holdings relating to the fellow's country or region. The Visiting Archivist will receive a \$5,000 stipend for a four-week period. The stipend is intended to cover the costs of housing, food and local transportation. Inquiries about the program and requests for application materials should be sent to Darwin H. Stapleton, Executive Director, Rockefeller Archive Center, 15 Dayton Avenue, Sleepy Hollow, New York 10591.

Save America's Treasures

The National Park Service in partnership with the President's Committee on the Arts and the Humanities, the National Endowment for the Arts, the National Endowment for the Humanities, and the Institute of Museum and Library Services is seeking applicants for its Save America's Treasures 2005 grant program. Save America's Treasures makes critical investments in the preservation of our nation's most significant cultural treasures. Grants are awarded for preservation and/or conservation work on nationally significant intellectual and cultural artifacts and nationally significant historic structures and sites. Grant amounts range from \$50,000 to \$1 million to conserve collections, and from \$250,000 to \$1 million for historic property and sites projects. All the awards must be matched 1:1. Complete guidelines, applications and information, as well as a database of previous awardees, can be found at www2.cr.nps.gov/treasures/index.htm. **Deadline for applications is Feb. 1, 2005.** For general information, contact Kimber Craine at kcraine@pcah.gov or 202/682-5661.

Morris K. Udall Archives Visiting Scholars Program

The University of Arizona Library Special Collections houses the papers of Morris K. Udall, Stewart L. Udall, David K. Udall, Levi Udall and Jesse Udall. The library's holdings also include related papers of noted politicians Lewis Douglas, Henry Ashurst and George Hunt. To encourage faculty, independent researchers, and students to use these materials, the Morris K. Udall Archives Visiting Scholars Program will award up to three \$1,000 research travel grants and four \$250 research assistance grants in the current year. Preference will be given to projects relating to issues addressed by Morris K. Udall and Stewart L. Udall during their long careers of public service on environment, natural resources, Native American policy, conservation, nuclear energy, public policy theory and environmental conflict resolution.

Eligibility: The grants are open to scholars, students, and independent researchers. **Awards:** The \$1,000 research travel grants will be awarded as reimbursement for travel to and lodging expenses in Tucson, Arizona. These grants do not support travel to locations other than Tucson. The \$250 research assistance grants will be awarded to assist local researchers.

Application Procedures: *Applications will be accepted and reviewed throughout the year.* Please mail a completed application form with three sets of the following materials: 1) a brief 2-4 page essay describing your research interests and specific goals of your proposed project; and 2) a 2-3 page brief vita. To request an application, contact: Roger Myers, University of Arizona Library Special Collections, P.O. Box 210055, Tucson, AZ 85721-0055, myersr@u.library.arizona.edu.

U.S. Capitol Historical Society Fellowship

Inaugurated in 1986, the Capitol Fellowship Program has provided financial support to more than a score of scholars researching important topics in the art and architectural history of the United States Capitol Complex. Fellowship support permits scholars to use the extensive documents housed in the Office of the Architect of the Capitol, the Library of Congress and the National Archives. Graduate Students enrolled in a degree program in art or architectural history, American history, or American studies and scholars with a proven record of research and publication may apply. The proposed topic must directly relate to some elements of art or architecture within the United States Capitol complex: the Capitol, the congressional office buildings, the Library of Congress buildings, the Supreme Court buildings, and the Botanic Garden. Depending upon the scope of the proposal, the fellowship may be requested for a minimum of one month and a maximum of one year. The amount of the fellowship will be \$1500 per month, up to a maximum of \$18,000 for a full year. **Applications must be postmarked by March 15.** Further information is available from www.uschs.org/01_society/subs/01d_01.html.



AUDIO-VISUAL MATERIALS ARCHIVIST

University of South Carolina
South Caroliniana Library
Columbia, SC

The Audio-Visual Materials Archivist is responsible for most of the day to day work involving films, photographs, prints, paintings, audio recordings and other recorded and visual materials held by the South Caroliniana Library, and its divisions for Manuscripts, Modern Political Collections, Published Materials and University Archives. The archivist will chiefly process, catalog, plan and implement conservation measures, and develop and maintain a database of the audio-visual materials held by the Library. The archivist may supervise student employees, interns and/or volunteers. The archivist will be required to assist in areas outside of audio-visual materials. The archivist will also assist with reference, copy requests, acquisitions, and exhibits and other outreach activities. Work outside normal business hours may be required at times. This tenure-track faculty position emphasizes organizational and communication skills and provides excellent opportunity for professional growth. **Required:** M.A. in history, political science, or library science, or B.A. and two years experience. Archival training. Evidence of excellent organizational and communication skills. **Preferred:** Knowledge of photographic history, recording technology, and audio-visual conservation. Experience working with sophisticated databases. Salary commensurate with experience and qualifications. **Minimum salary:** \$34,000. Tenure-track position with faculty status. Excellent fringe benefits, including various medical/hospital plans, dental plan, and disability benefits. Choice of retirement plans. **Application deadline:** January 15, 2005. USC is an AA/EOE. **To apply, contact:** <http://uscjobs.sc.edu> (Search by Department: South Caroliniana Library)

DIRECTOR OF LIBRARY AND ARCHIVES

Georgia Historical Society
Savannah, GA

The Georgia Historical Society, founded in 1839, seeks a highly motivated Director of Library & Archives to lead, plan, manage, and oversee a private library collection and archives and to ensure the provision of high-quality library

services to patrons. This position works closely with others to ensure that the work in the library and archives is in keeping with the strategic goals and objectives of the organization, and directly supervises a staff of 3 full-time and various part-time and contract employees. An M.A. in library science from an accredited institution with archival concentration required. Five to ten years of progressively responsible library administrative experience including minimum 4 years in a supervisory capacity and 5 years in the supervision of a major department in a large library or as a director of a smaller library. Competitive salary for region; comprehensive benefits including health, dental, disability; and 3 weeks vacation. Send cover letter, resume, and salary requirements (must be included).

Closing date: 2/15/2005. No calls please. **Application deadline:** January 15, 2005. **To apply, contact:** Georgia Historical Society, 501 Whitaker Street, Savannah, GA 31401; fax 912/651-2831; lgculler@georgiahistory.com.

ENDOWED PROFESSOR IN ICARIAN AND REGIONAL STUDIES

Western Illinois University
Macomb, IL

Western Illinois University Libraries, Macomb, IL, seeks a qualified candidate to coordinate the operations of the University Archives and Special Collections unit and to promote/develop regional collections and archival holdings, with special attention to the Center for Icarian Studies. For details visit: www.wiu.edu/library/openings/icarian/. **Screening of applicants begins March 1. Position available July 1, 2005.** ALA-accredited MLS and one additional advanced degree required. **For additional questions, contact:** John Stierman at jp-stierman@wiu.edu. AA/EO employer. WIU has a non-discrimination policy that includes sex, race, color, sexual orientation, religion, age, marital status, national origin, disability, or veteran status. **To apply, contact:** Cindy Johnson, Western Illinois University, Malpass Library, Macomb, IL 61455; 309/298-2764; fax 309/298-2791; cl-johnson3@wiu.edu; www.wiu.edu/library/openings/icarian/.

ELMER L. ANDERSEN DIRECTOR OF ARCHIVES & SPECIAL COLLECTIONS

University of Minnesota Libraries
Minneapolis, MN

The University of Minnesota University Libraries seek visionary and creative senior leadership for the newly created position, the Elmer L. Andersen Director of Archives and Special Collections. Reporting to the Associate University Librarian for Academic Programs, the director provides administrative and programmatic leadership for archival, rare, and special collections resources of the Elmer L. Andersen Library, as well as the James Ford Bell Library. The organization includes 20 FTE staff. The Director collaborates with relevant library divisions to develop standards-based access, preservation, and digitization programs for optimal access to collections. The Director plays a critical role in shaping outreach, fund raising, and advancement activities for archives and special collections, working with the curators/archivists and the Libraries' Director of Development. The Andersen Library (andersen.lib.umn.edu) is a state-of-the-art facility dedicated to archives and special collections with environmentally controlled caverns beneath the bluffs of the Mississippi River and above-ground facilities for exhibits, services, and conferences. Opened in 2000, the Library brings together distinct, internationally recognized collections in an exceptional setting for professional and scholarly collaboration and programmatic synergy. **Qualifications include:** ALA-accredited MLIS or equivalent combination of advanced degree and relevant experience. Minimum 5 years of experience in progressively responsible positions within a research library (or related) environment. Demonstrated knowledge of archives, rare books, and special collections. Strong record of program development. Understanding of intellectual property and rights management issues and practices. Experience with fund raising and donor relations. The Libraries offers a competitive salary, commensurate with experience. For complete description and qualifications, see: www1.umn.edu/ohr/employment/openings/job127450.html. The University of Minnesota is an Equal Opportunity Educator and Employer. **To apply, contact:** Carol Clark, University of Minnesota Libraries, 499 Wilson Library, 309 19th Avenue South, Minneapolis, MN 55455; 612/624-9513; fax 612/626-9353; clark065@tc.umn.edu; www.lib.umn.edu.

FACULTY POSITIONS

University of California, Los Angeles
Department of Information Studies
Los Angeles, CA

The Department of Information Studies at UCLA announces openings for two tenure-track faculty members beginning Fall 2005: Archives, Record Keeping and Preservation (Assistant Professor); Information Studies/Chicano Studies

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Deadlines for all issues of *Archival Outlook* and *SAA Employment Bulletin* are the 15th of the month preceding publication. Job ads will not be posted unless accompanied by a purchase order for the applicable amount; ads will be edited to conform to the style illustrated in this issue. Job ads submitted via fax must be double-spaced. Ads may be submitted via fax, e-mail, on diskette, or regular mail.

The *SAA Employment Bulletin* is available to individual members at a cost of \$50 per year only at the time of membership renewal. The bulletin is published in February, April, June, August, October, and December. *Archival Outlook* is published in January, March, May, July, September, and November and is sent to all SAA members.

**For more information contact SAA at 312/922-0140,
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Applicants must have an ALA-accredited MLS, including graduate level training in archival administration and a minimum of five years archival or special collections management experience.

The complete position description may be found at: <http://web2.colum.edu/hr/index.php>. For more information about the Library, please visit our website at: <http://www.lib.colum.edu>.

We offer a competitive salary and excellent benefits package. Please send a letter of application and resume to: College Archivist Search, **Columbia College Chicago**, 600 South Michigan Avenue, Chicago, Illinois 60605-1996. Minority and Women applicants are especially encouraged to apply. Equal Opportunity Employer M/F/D/V.

(Open-Rank). For more information, please see our Web site: <http://is.gseis.ucla.edu>. UCLA is an Equal Opportunity/Affirmative Action Employer. We encourage applications from members of underrepresented groups. **To apply, contact:** Prof. Virginia Walter, Chair, Department of Information Studies, University of California, Los Angeles, 2320 Moore Hall, Box 951521; Los Angeles, CA 90095-1521; <http://is.gseis.ucla.edu>.

FIELD SERVICE DIRECTOR

*Northeast Document Conservation Center
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HEAD ARCHIVIST

*The Mary Baker Eddy Library
Boston, MA*

The Mary Baker Eddy Library for the Betterment of Humanity seeks a head archivist to lead the day-to-day functions of a growing archive; Process collections—arrange, describe, preserve, catalogue, index, and provide access for all paper-based collections and other media; Supervise archivists, volunteers, interns, and other staff; Provide technical support for the collections database; Manage digital assets—create, manage, and preserve digital assets related to the collections; Maintain administrative records of the archives including donor files, collections management files, such as accession records, processing schedules, finding aids, and other relevant files. **Requirements:** Candidate must possess an M.L.S. or M.A. in History or related field with archives concentration and at least 3 years experience; management experience preferred. Excellent writing, editing, proofing, print, and online reference skills, along with excellent problem solving, interpersonal, and communication skills. Must be able to comfortably lift 40 lbs or more. Good working knowledge of Microsoft Office Suite. MARC, HTML, and EAD, a plus. **To apply, contact:** Human Resources, The Mary Baker Eddy Library, 200 Massachusetts Avenue, Boston, MA 02115; 617/450-7000; fax 617/450-7048; jobs@marybakereddylibrary.org; www.marybakereddylibrary.org.

LIBRARIAN / MANUSCRIPT CURATOR

*Chemung County Historical Society
Booth Library
Elmira, NY*

CCHS has an immediate opening for a Librarian / Manuscript Curator to manage its Booth Library collections and facility. CCHS is a non-profit organization operating two institutions, the AAM-accredited Chemung Valley History Museum and the Booth Library. The library serves 600 researchers each year and contains important collections on the Civil War, Mark Twain, local history, and genealogy dating back to the late 18th century. CCHS seeks someone who is dynamic, well-organized, and can lead the library through an upcoming renovation project. The librarian will work as an integral part of the CCHS staff collaborating on exhibitions, publications, programming, and historic preservation.

Qualifications: MLS degree with concentration in archival studies or equivalent experience; familiarity with MARC and EAD; ability to supervise interns and volunteers of diverse backgrounds; reference experience; grant writing experience; strong database management skills; good oral and written communication skills; ability to supervise multiple projects at once; ability and willingness to lift at least 40 lbs. Send resume, transcripts from highest degree earned, and reference list. **Deadline:** December 23, 2004. **To apply, contact:** Amy H. Wilson, Chemung County Historical Society, 415 East Water Street, Elmira, NY 14901; 607/734-4167; fax 607/734-1565; amywilson@chemungvalleymuseum.org; www.chemungvalleymuseum.org.



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- Demonstrated ability to communicate in writing
- Experience with word processing, database management software, bibliographic databases, cataloging software, and other standard computer applications

Desirable:

- Certified Archivist designation (CA)
- Experience with project management
- Undergraduate or graduate study in business or economics
- Experience working in a corporate library or archives

Travel and some lifting (30–40 lbs.) may be required.

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1913: Preserving the Memories of Dayton's Great Flood

*Proceedings of the Symposium, October 22, 2002,
with a Guide to Resources on the Flood*

This publication by the Dayton Metro Library provides extensive historical information on important events of Dayton's Great Flood, including the memories of flood survivor Mr. Charles Adams, the flooding of the Dayton Library, and the subsequent building of flood control dams. It features many photographs not seen elsewhere that will aid archivists, curators, and historians in preparing exhibits and publications. These rare photos can be researched through the Dayton Metro Library website at www.daytonmetrolibrary.org.

For further information on the proceedings, contact:

ELLI BAMBAKIDIS, ARCHIVIST, DAYTON METRO LIBRARY, (937) 227-9500, EXT. 333.



Downtown Dayton



The Flood Twins, Charles and Lois Adams



Dayton Library



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National Endowment for the Humanities.*