

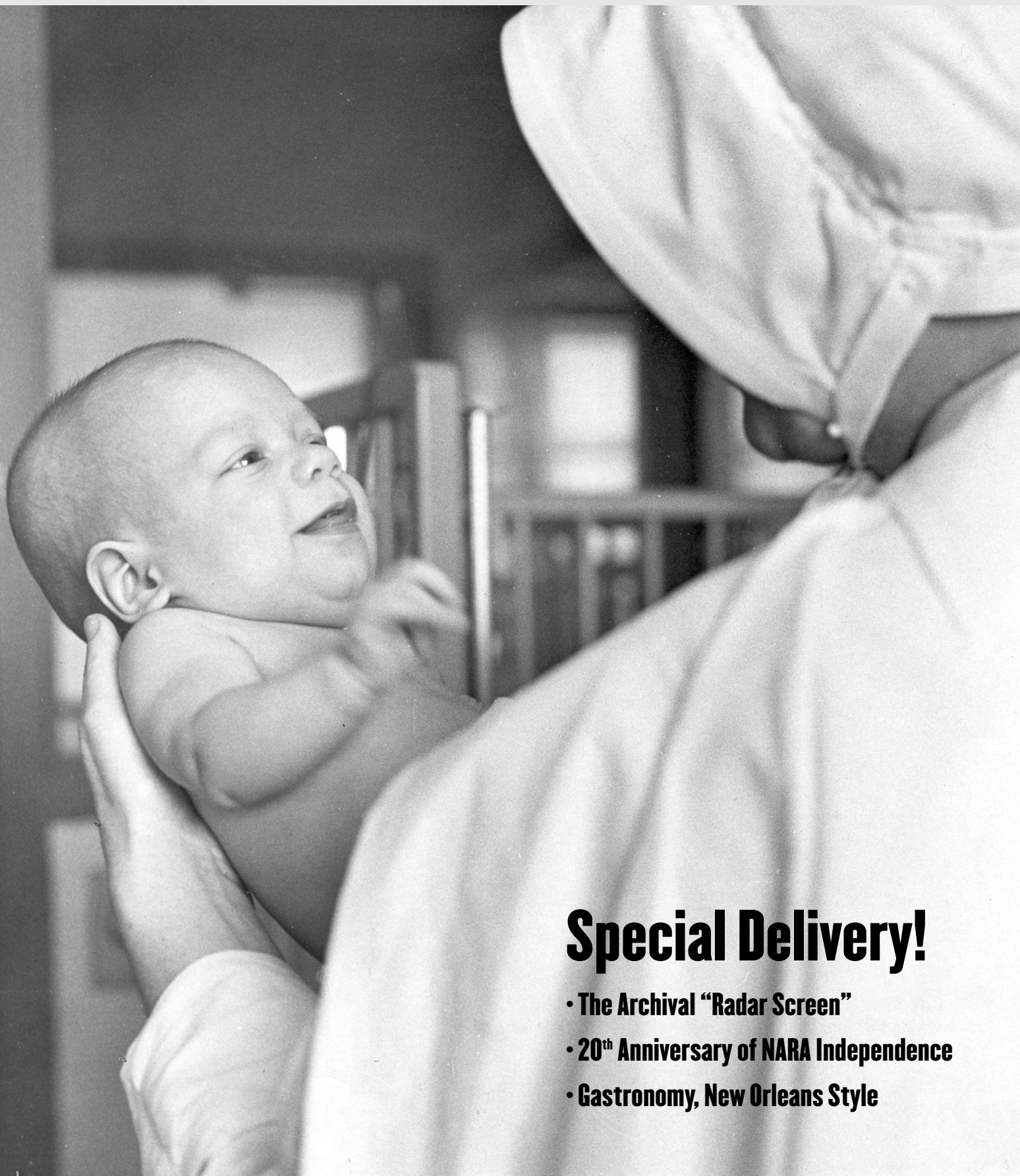
NEWSLETTER
OF THE
SOCIETY OF
AMERICAN
ARCHIVISTS



JUL/AUG 2005

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archival outlook



Special Delivery!

- The Archival "Radar Screen"
- 20th Anniversary of NARA Independence
- Gastronomy, New Orleans Style

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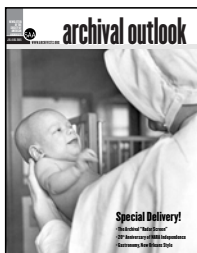
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on the cover

Special Delivery! *Sister of Charity Mary Kieran Boyer with Baby at the Roselia Foundling Hospital, ca. 1940. The Sisters of Charity are one of 16 orders documented in a permanent historical exhibit on health care in Western Pennsylvania at Slippery Rock University. Read all about it on page 21. Courtesy Sisters of Charity of Seton Hill Archives, Greensburg, Penn. Submitted by JOHN A. BAVARO.*



archival outlook

the society of american archivists
serves the educational and informational needs
of its members and provides leadership to
help ensure the identification, preservation
and use of the nation's historic record.

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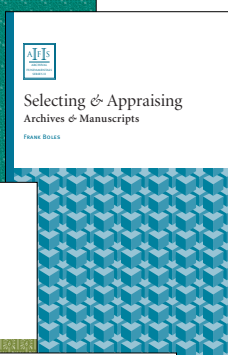
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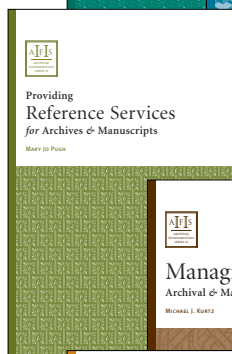
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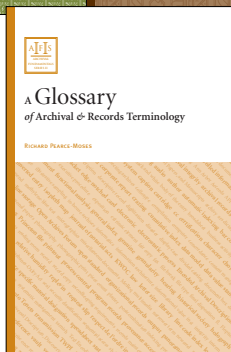
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Strategies for Survival

One of my favorite Mark Twain quotes is: "Everyone complains about the weather, but no one does anything about it." The same might be said for the challenges that the archival profession faces. We are buffeted by the storms of limited resources, inadequate staffing, public misunderstanding, and administrative neglect. Our contributions to society and to our own institutions are often unrecognized or unappreciated, and yet we are expected to perform miracles for researchers and administrators in locating information and records at a moment's notice.

An SAA initiative in the 1980s focusing on "Archives and Society" concluded that, although archivists enjoyed respect and admiration for their work, their resource allocators (those who controlled

funding for archival programs) perceived them as "mousy" and ineffective in commanding resources and power within their own institutions. The report, prepared by Sidney Levy and Albert Robles and entitled *The Image of Archivists: Resource Allocators' Perceptions*, concluded that the general public "does not seem well informed about archives, their locations and their contents." The identity of archivists is

only "vaguely conceptualized . . . and burdened by unexciting stereotypical elements." To improve their situation, Levy and Robles suggested, archivists should "communicate greater freshness and distinctiveness in imagery by their training, programs, self-assertion, publicity, advertising, and relevance to modern life."

It is time for a renewed focus on these concerns in order to educate the public about the importance and power embedded in archival records. We must expand our outreach efforts to increase public understanding of archives and archivists. It's time to do something about the bad weather.

In doing so, it is vital that we focus on the strategic issues that most affect our professional endeavors. In the past year, the SAA Council has taken some important steps to think strategically about how we can be successful in meeting the challenges that our profession faces. We have restructured our meeting agendas to focus on action items and to set aside time for strategic thinking and deliberation. Reports from officers, staff, and Council liaisons to committees, sections, and roundtables are now submitted in writing and are discussed only if necessary.

Although strategic planning has been part of the Council's annual agenda for at least 15 years (since my first time on Council), we are now emphasizing strategic

thinking as part of each Council meeting, rather than limiting it to a separate annual "planning day."

In February 2005, Council members and staff spent an entire day with planning facilitator Jim Dalton, author of the American Society of Association Executives' *From Scan to Plan*. Dalton presented a strategic governance model that suggests that associations such as SAA should devote 80% of their energy and effort to management concerns (delivering value to members) and 20% to leadership (thinking about the future, ensuring viability and adaptability). For a governing board such as the SAA Council, even more time should be devoted to leadership and planning concerns.

Dalton helped us frame a "radar screen" of about a dozen threats and challenges to the profession that we might consider to be our "strategic issues"—that is, critical concerns that "will have the greatest impact on the association's membership" and that are "within the association's capacity to act upon effectively," according to Dalton. To emphasize the importance of connecting strategic thinking to strategies for action, these issue statements are "reduced to single-sentence statements that define an arc of tension between two variables." A properly framed strategic issue, we learned, has the following attributes: 1) it captures a force at work in the environment that exists independently of the strategy makers; 2) it provides a reason to act without specifying what the action might be; 3) it is verifiable, in a manner that can be researched and documented; and 4) it is compelling, creating an urgent need to act.

Once the strategic issues have been defined, we then proceed through identifying the principles that should guide our decisions, targeting the desired outcomes of our actions, and then developing action plans to achieve the desired outcomes. Planning is hard work. As Dalton and other planning experts agree, it is an ongoing process rather than a single sequence of steps.

After a full day of strategic discussions in February, Council members rewrote and edited the dozen strategic issues that we had drafted and then spent another morning discussing and refining the issues and ranking them. Three strategic issues emerged as top priorities for action. (See page 5.) Between February and May, three Council subgroups refined these priority issues for further discussion at our spring meeting.

Council members are now in the process of conferring with key stakeholders, both within and beyond SAA, to clarify the strategic issues, understand what is already being done with respect to these concerns, and develop

We must expand our outreach efforts to increase public understanding of archives and archivists.

continued on page 28

The Archival "Radar Screen"

Strategic Issues Identified by SAA Council

RANDALL JIMERSON, SAA President

What's on SAA's "radar screen"? In February 2005, Council members identified about a dozen threats and challenges that are of critical concern to the archival profession. In order to be considered as a "strategic issue," each had to pass muster as having "greatest impact on the association's membership" and being "within the association's capacity to act upon effectively." Each issue statement was "reduced to single-sentence statements that define an arc of tension between two variables." (See President's column on page 4.)

This strategic process includes four stages: 1) identifying and defining the critical strategic issues; 2) determining the principles that should guide our decisions; 3) targeting the desired outcomes in meeting these challenges; and 4) developing action plans to achieve the desired outcomes.

Council members have initiated the first stage of this process and begun consideration of the next three steps. But before proceeding beyond the issue identification stage, consultation with a broad range of stakeholders is essential. The following three strategic issues are put forward for member comment. Note that these issues are framed as dilemmas, showing the tension between conflicting concerns, not as a problem with a suggested "solution" or response.

- (1) **Technology:** Changing information technology challenges archival principles, practices, and competencies, threatening to diminish the relevance of archivists.
- (2) **Diversity:** The relevance of archivists to society and the completeness of the national record hinge on the profession's success in ensuring that its members and the holdings of American repositories reflect more fully the diversity of society as a whole.
- (3) **Public Awareness:** Although the public values history, it does not connect archives with historical knowledge and therefore does not support archival programs.

In addition to these top priorities, the Council has developed for the "radar screen" a range of issues, from descriptive practices and access, to the looming retirement of a large number of baby boomers, to collaboration with allied professions, to concerns about variations in archival credentials, standards, and practices.

Each of these issues poses challenges or threats to the success of the archival profession and, in some cases, to archivists and repositories. The process emphasizes broad concerns for the profession. At a later stage of development, we will identify

an internal radar screen of strategic issues challenging SAA as an association.

Your Input Requested

We welcome your comments on these issues and how they may affect the profession, individual archivists, and repositories. Contact SAA President Rand Jimerson at rand.jimerson@www.edu or 360/650-3139 or Executive Director Nancy Beaumont at nbeaumont@archivists.org or 312/922-0140. Or if you would like to share your perspectives with the sub-group assigned to deal with each strategic issue, contact:

Technology: **Richard Pearce-Moses** at pearce-moses@cox.net

Diversity: **Kathryn Neal** at kneal@mail.sdsu.edu

Public Awareness: **Peter Gottlieb** at pgottlieb@whs.wisc.edu

Other Issues on Radar Screen: **Peter Wosh** at pw1@nyu.edu

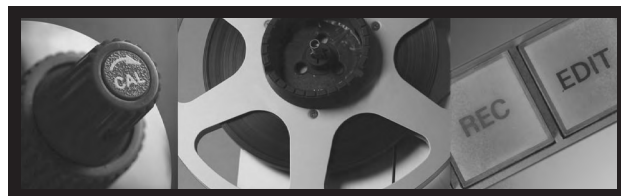
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from the executive director

Nancy P. Beaumont • nbeaumont@archivists.org

“Taking Flight”

Anyone who knows Karen Jean Hunt knows that the woman has energy. In abundance. And she’s no shrinking violet. Still, I was surprised and delighted to see the ad pictured here. (The book in her hands? *Hine Sight: Black Women and the Reconstruction of American History* by Darlene Clark Hine.)

“How did this happen?” I asked her. Her response: “In February [2005] I won the College of Liberal Arts Outstanding

Alumni Award. I had won for the Department of History’s Graduate Program in 2004, which put me in the running for the College of Liberal Arts. Any hoo. . . they took my photo at the ceremony, made me give a speech, and then asked me a few questions. Now I’ve just learned that I’m featured in Wright State’s new ad campaign for the college. The ad ran in Sunday’s *Dayton Daily News* (and) one of my friends said that she saw the ad posted somewhere in downtown Dayton. All this for an archivist!”

Well, why not for an archivist?

Peppered throughout SAA’s Council meeting minutes and strategic plans and special task force reports and presidential addresses for the past many years is the sentiment that archivists aren’t given their due by a public that doesn’t understand what they do. From the Council’s most recent deliberations of the challenges that the profession faces comes this intentionally provocative statement: “Although the public values history, it does not connect archives with historical knowledge and therefore does not support archival programs.” (See page 5 for related story.)

Media coverage of archives has been consistent and relatively strong over the years, given the size of the archivist universe. But clearly the profession’s communications and advocacy efforts must reach a new level if we are to “move the needle” of public awareness and opinion. So—

What if every archival education program in the country borrowed Wright State’s idea and helped to promote both the school and the profession in their communities?

What if every archival repository with young visitors were to display a kiosk of information about becoming an archivist? “Would *you* like to work in a cool place like this? Here’s how you can become an archivist!” (The latter two efforts might also help to address ongoing concerns about the “graying” of the profession and might encourage greater diversity among those entering it.)

What if archival associations, state archives, and individual repositories nationwide were to join forces to create an annual American Archives Month, with one common theme and a goal each year of educating and informing, oh, I don’t know—a few million members of the public?—about the importance of archives and what archivists do?

What if the profession’s industry partners were willing to underwrite some of these efforts?

That’s a long and intimidating and perhaps whimsical “what if” list, but as K.J. would say: **“If you want something bad enough, go for it!”** ♦

Taking Flight: TODAY’S ARCHIVIST



“If you want something bad enough, go for it!”

That philosophy has taken Karen Hunt far from the projects of Detroit where she grew up. And when she went for a master’s degree in public history from Wright State, it would lead to places like the National Archives in Washington, D.C., where she worked as a research consultant, and to the prestigious John Hope Franklin Collection at Duke University, where she currently serves as director.

“Who would have thought an inner-city kid could end up curator of a leading African American collection? Wright State gave me the tools to be whatever I wanted to be. I had a goal to be an archivist, and now I’m exactly where I want to be!”

—Karen Hunt, 1989 M.A., Public History, Wright State University



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SAA Council Adopts FY 2006 Operating Budget, Refines Strategic Priorities

The SAA Council reviewed and adopted the proposed FY 2006 SAA budget, held extensive discussions on strategic priorities, and participated in the National Archives and Records Administration's 20th anniversary celebration during its May 19-22, 2005, meeting in Alexandria, Virginia. Originally scheduled for Chicago, the meeting was moved to enable Council participation in the NARA event. (See related article, pages 10-11.)

With an eye to maintaining SAA dues and Annual Meeting registration fees at current levels but enhancing member services, advocacy efforts, and outreach to related organizations, the Council adopted a budget for July 1, 2005-June 30, 2006, that projects income of \$1,847,180, expenses of \$1,846,080, and net revenue of \$1,100. Activities will focus on increasing the development of new educational and publications offerings, strengthening existing advocacy coalitions, stimulating membership growth, and seeking non-dues revenue opportunities. Also included is funding for activities associated with SAA's new planning process. (See page 5.)

In other action, Council members:

- Voted to reorganize the Committee on Education and Professional Development into the Committee on Education with two subcommittees, the Subcommittee on Graduate Archival Education and the Subcommittee on Continuing Education. The new structure is intended to ensure coordination of efforts while also enabling each subcommittee to focus on specific priorities and tasks with their given expertise. The change is effective July 1.
- Adopted three recommendations proposed by the Diversity Committee: 1) that diversity reporting requirements be addressed in the 2005 leadership orientation session (to be held at the SAA Annual Meeting on Wednesday, August 17, from 3:00 to 4:00 p.m.) and in all relevant orientation materials provided to committee, section, and roundtable leaders; 2) that the Annual Meeting Program and Host committees be required to a) incorporate appropriately diverse programming and local arrangements activities into the meeting experience and b) report on the extent to which the program addresses diversity issues; and 3) that the Diversity Committee provide a report on diversity to the membership each year at the Annual Business Meeting and that the report be published and made available to all members.
- Authorized the Executive Committee to review and approve retention and disposition schedules for SAA records series.
- Agreed to sign on to OpenTheGovernment.org, an online coalition established to advocate for greater openness and less secrecy in the federal government.
- Voted to recognize Robert S. Martin, retiring director of the Institute for Museum and Library Services, with the Council Distinguished Service Award. The award will be presented to Martin at the SAA Annual Meeting in New Orleans in August.
- Adopted the minutes of the February 2005 Council meeting, which are available for viewing at www.archivists.org/governance/index.asp.

The SAA Council will meet again on Tuesday, August 16, in conjunction with the Annual Meeting in New Orleans. If you have requests or concerns that you would like to bring to the Council's attention, contact President Rand Jimerson (rand.jimerson@wwwu.edu; 360/650-3139) or Executive Director Nancy Beaumont (nbeaumont@archivists.org; 312/922-0140). ❖

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National Archives Research Center Named for Former Archivist of the U.S. Robert M. Warner

Robert M. Warner, the historian of the University of Michigan and dean emeritus of its School of Information, was honored May 19, 2005, by the federal agency he once headed, the National Archives and Records Administration (NARA). NARA's new research center, located in its main building along the National Mall in Washington, D.C., has been named the Robert M. Warner Research Center.

The official announcement was made at a reception at the National Archives Building in connection with the agency's 20th anniversary of its independence from the General Services Administration (GSA). Warner, as Archivist of the United States from 1980 to 1985, led the fight in Congress and elsewhere to make NARA an independent agency, effective April 1, 1985.

Allen Weinstein, current Archivist of the United States, praised Warner for working "tirelessly with literally hundreds of supporters within the Archives and among our constituent groups, the Congress and the White House to make independence a reality. While there were many roadblocks in the way, Dr. Warner persevered and finally won." Warner's four-year fight for independence was won on October 19, 1984, when President Ronald Reagan signed legislation that removed the National Archives from GSA and made it an independent agency.

Warner thanked Weinstein and NARA for the honor, saying, "Being Archivist of the United States was the greatest opportunity I ever had or will have." Later, he said the honor was "kind of a surprise, but it's a very pleasant one. It's so good to relive the part of my life connected with this institution."

The agency's research center was created during a renovation of the building over the past several years, bringing together research services then located in other parts of the building and establishing some new services. The center is an important stop for researchers, especially family historians, looking for information from the U.S. Census records and other documents that date back to the founding of the country. ♦

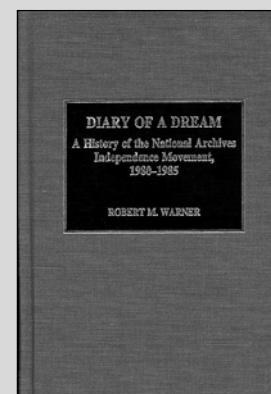


Robert M. Warner, Archivist of the United States from 1980 to 1985, responds after the announcement on May 19, 2005, that the main research complex in the National Archives Building in Washington, D.C., has been named the Robert M. Warner Research Center. (National Archives photo by Earl McDonald)



The last six Archivists of the United States gathered for ceremonies observing the 20th anniversary of the independence of NARA from the General Services Administration. From left, Don W. Wilson, Archivist from 1987 to 1993; Frank Burke, Acting Archivist from 1985 to 1987; Allen Weinstein, current Archivist of the United States; Robert M. Warner, Archivist from 1980 to 1985; Trudy Huskamp Peterson, Acting Archivist from 1993 to 1995; and John W. Carlin, Archivist from 1995 to 2005. (National Archives photo by Earl McDonald)

Declaration of Archives Independence



Diary of a Dream: A History of the National Archives Independence Movement, 1980–1985 is former U.S. Archivist Robert M. Warner's vivid account of a tumultuous struggle that ended victoriously. (Scarecrow Press, 1995; 241 pp.; hard cover.) Available to SAA members for \$37 (plus s/h). Buy it online from SAA at www.archivists.org/catalog/ (search "Warner").

SAA President Participates in NARA 20th Anniversary Panel

TERESA BRINATI, SAA Director of Publishing

The National Archives hosted two panel discussions in its main building on May 20, 2005, in commemoration of the 20th anniversary of its independence from the General Services Administration. The first panel, "The Road to Independence," was moderated by former U.S. Archivist Robert M. Warner. It included personal and often humorous recollections by four NARA officials—Frank Burke, Richard Jacobs, David Peterson, and Claudine Weiher—and a Capitol Hill lobbyist—Page Putnam Miller—all of whom served during that period in the agency's history.

Miller, who was the director of the National Coordinating Committee for the Promotion of History, which represented more than 50 historical and archival organizations (including SAA), neatly summed up NARA's successful strategy to gain independence: persistence, coordination, co-sponsors, fact sheets, and a plan for post independence.

"Many groups were active in bringing [NARA's independence] about and we're very grateful," Warner noted in his concluding remarks.

SAA President Rand Jimerson participated in the second panel discussion, "NARA to the Future," which focused on



Long-time SAA member and former NARA staff member Leonard Rapport of Washington, D.C., joins SAA Treasurer Fynnette Eaton, NHPRC Deputy Executive Director Kathleen Williams, SAA Councilor Chris Paton, and COSHRC Program Director Victoria Irons Walch at the National Archives 20th anniversary of independence celebration.



In commemoration of the 20th anniversary of NARA's independence from the General Services Administration, the specter of Bob Dylan was invoked as the lyrics from one of his songs—"The times they are a-changin'"—set the tone for a panel discussion among distinguished archivists and historians about NARA's future.



challenges facing the National Archives in an era of online access to information and records, the proliferation of electronic and "born digital" records, and changing assumptions and methods among diverse research and user constituencies. The discussion was moderated by David

McMillen of the House Committee on Governmental Reform and also included Richard Barry, an information and records management consultant; Robert Horton of the Minnesota Historical Society; Timothy Naftali, historian of the Cold War era; and Ian Wilson, Librarian and Archivist of Canada.

"NARA faces challenges similar to those encountered by most archivists in their daily work—but for NARA these issues surface in a more public way and on a larger scale than for smaller repositories," Jimerson said. "In meeting these challenges it is vital for NARA and SAA to work together, in collaboration with NAGARA, COSHRC, and other professional organizations."

This anniversary celebration was an important step in such cooperation.



SAA President Rand Jimerson was one of five panelists to address future challenges facing NARA.

NHPRC Funds “Strengthening Tribal Archives Programs”

The National Historical Publications and Records Commission (NHPRC) will fund a 2005–2006 grant directed to continuing the development of tribal archivists’ professional knowledge, as well as creation of a peer-assistance network intended to enhance the archivists’ effectiveness in preserving and managing records held in tribal archives.

The \$135,000 grant, which will be administered by SAA from June 2005 through September 2006, has five major goals:

- Provide financial support to help at least 15 tribal archivists attend the SAA Annual Meetings in New Orleans (August 2005) and in Washington, D.C. (August 2006), including pre-conference workshops;
- Offer pre-conference workshops at both meetings to bring together Native and non-Native archivists to address problems that are particular to curating tribal archives;

- Plan for a revision of *Native American Archives: An Introduction* by John Fleckner, which was first published by SAA in 1984;
- Develop an administrative structure to facilitate communication among tribal archivists, including maintenance of an email discussion list and information about the network on a Web page; and
- Develop a list of short- and long-term projects that the network might undertake. In addition to helping to meet the needs of tribal archivists, these projects are intended to give tribal archivists throughout the country a sense of community through shared objectives and accomplishments.

The project addresses a particular area of concern identified in the Commission’s “Application Guidelines for Native American Records Initiative”: “The Commission will consider proposals that plan and conduct a series of training workshops offered to members of more than one tribe and preferably held at tribal locations. The workshops should emphasize the need for and development of tribal archives and the role that archives can play in the preservation of tribal government records and of tribal customs and heritage.” The project goals relate directly to one of the Commission’s priorities: To “carry out jointly funded programs to strengthen the nation’s archival infrastructure and expand the range of records that are protected and accessible.”

“Strengthening Tribal Archives Programs” builds on previous projects, many funded by NHPRC, to provide networking opportunities and continuing education for tribal archivists. A call for applicants for the grant fellowships was distributed broadly to tribal archivists in late June.

Steering Committee members include

- Marnie Atkins, Cultural Director and Tribal Historic Preservation Officer, Wiyot Tribe, Loleta, California;
- Briana Bob, Collections Coordinator, Colville Confederated Tribes, Nespelem, Washington;
- Shirley Jackson, Senior Curator, Gila River Indian Community, Chandler, Arizona; and
- Timothy Ericson, University of Wisconsin-Milwaukee and SAA past president. ❖

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SUSAN TUCKER, Tulane University, Newcomb Center for Research on Women

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From its founding in 1718, New Orleans has been one of the greatest cities for food in the world, a culinary island of sophistication and epicurean delight. Two major events in the city's early history concern food. The first is founder Bienville's importation of German farmers to a nearby rural area to supply town dwellers with food stuffs, and the second is the great willingness of the city's first African and European women to learn from the Native Americans. A third factor—the mixing of culinary influences from the French love of fine food; the Spanish affinity for spices; and the African skills in growing, cooking, and baking food in a hot climate—provides another clue to the early and continuing reputation of New Orleans food.

In New Orleans, this mix became known as Creole, a distinct style of cooking that relies on the use of rice, onions, celery, tomatoes, bell peppers (green peppers), green onions (instead of shallots), thyme, and bay leaf. Roux, a mixture of flour and fat carefully browned as a basis for many dishes, the delicate blends of seafood, sausages, spices and other foods, the importance of okra to the creation of the dish famed as gumbo—all are key to any description of Creole food.

Most Creole dishes take French names and certainly have some of their roots in the French love of delicate and subtle sauces. At the same time, most of these dishes retain the recipes of the seventeenth and eighteenth centuries, whereas such dishes in France today have evolved into something quite different.

New Orleans specialties—all dating from the nineteenth century or earlier—include the above-mentioned gumbo, which can be made some 40 different ways, and jambalayas, probably based upon the Spanish paela and made of rice cooked with ham, seafood, chicken, sausage, and tomatoes. Oysters are eaten raw or cooked in many ways (from two nearby very old and continually operating oyster beds). Café au lait is made with rich dark coffee and often served with chicory to make it even stronger. Leftover bread becomes pain perdu or bread pudding with whiskey sauce. Leftover rice is incorporated into a breakfast fritter called calas. Red

beans and rice is a Monday dish because ham for seasoning was left over from Sunday dinner and because the pot of beans could be left to cook slowly while washday chores were completed. French-derived candies made from local pecans and brown sugar, pralines, are another specialty, though they can be found along the Gulf Coast from Pensacola to Texas as well. Turtle soup and bouillabaisse are also early dishes that have remained somewhat important to Creole cuisine. Other important and later contributions to New Orleans cuisine were made by the Italians, who brought a love of artichokes, hams, pasta dishes, and olives—and who created the muffuletta sandwich.

The country cousin to Creole food, Cajun food, is based around a similar mix of traditions brought to Louisiana by the Acadians who had been ousted by the British from Canada in the mid-1700s. Settling in the south part of the state, the Cajuns developed a cuisine with a great reliance on game and seafood found in forests, swamps, and bayous.

There, crawfish were also more plentiful and thus served more often and served differently—warm at the table (as opposed to cold, in the city). Interestingly crawfish were a treasured food of Native Americans, but long avoided by Cajuns and Creoles alike.

Not until the late nineteenth century were various methods of net and trap fishing developed and not until almost the mid-twentieth century were they served in restaurants. Today, crawfish are grown in bayous and in specially created ponds in many parts of the state. Rice farmers first experimented with harvesting crawfish by flooding their fields each fall before rice planting would begin. Breaux Bridge, Louisiana, remains the Crawfish Capital of the world.

The Creoles also often purchased their sausage from the Cajuns, who once a year had their boucheries. The two principal sausages are boudin and andouille. Creole sausage is made, too, of course, but it is not as spicy or smoky.

Both types of southern Louisiana home cooking rely heavily on local ingredients, and because of this, are

**"New Orleans food is as delicious as
the less criminal forms of sin."**

—Mark Twain (1884)

cooked by rich and poor residents alike. Dishes not generally found in restaurants are daube glacée—a cold aspic in which sliced meats, herbs, and vegetables gel together through the long cooking of knuckles and bones; Creole cream cheese (very like fromage blanc) served as a breakfast and dessert basic; and rice calas, fried rice cakes sprinkled with sugar or served as a savory with various sauces. A local street food is the sno-ball, shaved ice topped by sweetened syrup and sometimes condensed milk.

The Restaurant Scene

New Orleans, is best known, however, for its restaurants—the grand ones with international reputations and the small ones where one can eat quite cheaply. Among the former

are Antoine's (1840), Galatoire's (1905), Arnaud's (1918), and Brennan's (1946). A very small sample of the signature dishes of these restaurants would list Oysters Rockefeller, Pompano en Papillote, Turtle Soup, Souffléed Potatoes, bread puddings made in various ways, and Bananas Foster. New additions to this list of restaurants that have achieved international fame are Susan Spicer's Bayona and Paul Prudhomme's K-Paul's Louisiana Kitchen.

Neighborhood restaurants in the city serve such dishes as Creole tomatoes, shrimp remoulade, okra and tomatoes, mirlitons stuffed with crab, and red beans and rice, as well as the popular poor-boy sandwiches and muffulettas. It is said, over and over again, that one cannot eat badly in New Orleans. ❖

To register for New Orleans '05, visit www.archivists.org/conference/neworleans2005/index.asp

Lexicon of Louisiana Culinary Terms

For New Orleanians, sitting down to a meal is a joyous social occasion. Food is the main attraction, and dining is done very much Continental style—which is to say, in an unhurried, leisurely manner. A meal is to be lingered over, commented on, savored, and remembered. Here are some terms—and pronunciations—to help you fit in . . .

Andouille (*ahn-do-ee*): Plump and spicy country sausages used in Red Beans & Rice and other Creole delicacies.

Beignet (*bin-yay*): A delicious sweet doughnut, but square-shaped and minus the hole, lavishly sprinkled with powdered sugar.

Boudin (*boo-dan*): Hot, spicy, ground pork mixed with onions, cooked rice, and herbs and stuffed in sausage casing.

Café au lait (*caf-ay oh-lay*): Coffee with milk, usually a half-and-half mixture of hot coffee and hot milk.

Café brûlot (*caf-ay broo-loh*): This dramatic after-dinner brew is a blend of hot coffee, spices, orange peel, and liquors. It is blended in a chafing dish, ignited, and served in a special cup.

Cajun (*cay-jun*): Slang for Acadian, the term for the French-speaking people who migrated to South Louisiana from Nova Scotia in the 18th century. The term now applies to the people, the culture, and the cooking.

Chicory (*chick-ory*): An herb, the roots of which are dried, ground, roasted, and used to flavor coffee.

Courtbouillon (*coo-boo-yon*): A rich, spicy soup or stew made with fish fillets, tomatoes, onions, and sometimes mixed vegetables.

Crawfish: Resembling toy lobsters, these little critters are known as "mudbugs" because they live in the mud of freshwater streams. But don't let that information stop you from trying one!

Creole (*cree-ole*): The word originally described those people of mixed French and Spanish heritage who were born in South Louisiana, and it now embraces a cuisine and style of architecture.

Étouffée (*ay-too-fay*): A succulent, tangy tomato-based sauce. Crawfish étouffée and shrimp étouffée are New Orleans specialties.

File (*fee-lay*): Ground sassafras leaves used to season, among other things, gumbo.

Grillades (*gree-yads*): Squares of broiled beef or veal. Grillades and grits is a popular local breakfast.

Gumbo: A thick, robust soup with thousands of variations, only a few of which are Shrimp Gumbo, Okra Gumbo, and File Gumbo.

Jambalaya (*jum-bo-lie-yah*): Another many-splendored thing. Louisiana chefs "swing up the kitchen" and toss just about everything into the pot: tomatoes and cooked rice, plus ham, shrimp, chicken, celery, onions, and a whole shelf full of seasonings.

Muffuletta (*muhf-a-letta*): To say this is a sandwich is like saying Buckingham Palace is a house. Yes, it is a sandwich—a fat and sassy concoction of Italian meats, cheeses, and olive salad, all stuffed inside plate-sized loaves of tasty Italian bread.

Po-Boy: Another sandwich extravaganza. There are fried oyster po-boys, roast beef and gravy po-boys, fried shrimp po-boys, softshell crab po-boys—all served up on crispy-crusted French bread.

Praline (*praw-leen*): The sweetest of sweets, this New Orleans tradition is a candy patty, the essential ingredients of which are sugar, butter, water, and pecans.

Bon Appetit!

Adapted from an article by Honey Naylor, regular contributor to Fodor's Travel Guides and many other popular travel publications. Reprinted with permission.

Call for Program Proposals



2006 Joint Annual Meeting of SAA, NAGARA, and COSHRC

JULY 31 – AUGUST 6, 2006 • WASHINGTON HILTON • WASHINGTON, DC

The 2006 Program Committee invites submissions for session proposals for the Joint Annual Meeting of the Society of American Archivists, the National Association of Government Archives and Records Administrators, and the Council of State Historical Records Coordinators in Washington, DC, July 31–August 6, 2006. We invite you to propose sessions that will be of interest to the profession or volunteer to share your own knowledge and expertise as a presenter.

An important goal of the 2006 meeting is to broaden our perspectives and to focus on the commonalities between archivists and records managers working in different spheres. The Committee actively seeks proposals that incorporate the concerns of those working in government settings and that address topics of concern to all the sponsoring groups. Proposals that address other aspects of contemporary archival theory and practice also are strongly encouraged and welcome.

To improve your chance of acceptance, please submit a fully fleshed-out session proposal, including the names of all speakers and indication of their agreement to participate. Session proposals that include only some of the speakers, that don't include the name of the chair, or that are missing a check-off for speaker participation are very difficult to assess, especially when compared with complete proposals. Suggestions and tips for preparing a successful proposal are available on the SAA Web site at: www.archivists.org/conference/proposals101

The Program Committee encourages submission of proposals that may include, but are not limited to, the following formats:

- **Traditional.** Open session (i.e., unlimited attendance) of 90 minutes, consisting of two or three fully prepared papers of 15 minutes each and a comment and discussion period. Please do not propose sessions of more than three presenters. Paper titles required.
- **Work in Progress.** Open session of 90 minutes, consisting of two or three presentations of 15 minutes each describing ongoing research topics and at least 60 minutes for feedback and discussion. Paper titles required.
- **Panel Discussion.** Open session of 90 minutes, consisting of a panel of three to five individuals who informally discuss a variety of theories or perspectives on the given topic. No paper titles required.
- **Workshop.** Limited-enrollment session of 2 hours, usually designed to teach or refine skills. No paper titles required.
- **Seminar/Roundtable.** Limited-enrollment session of 2 hours, usually designed as a directed discussion among attendees sharing a common experience or preparation.
- **Special Focus Session.** Open session of 60 minutes designed to highlight innovative archives or records management programs, new techniques, and research projects. Audience participation is significant. No paper titles required.

An important reminder: Archivists and records managers who participate in the program must register and secure institutional or personal funding. Participants who are not archivists or records managers, or who are from outside the United States, are eligible for complimentary registration upon request. SAA, NAGARA, and COSHRC cannot provide funding for speakers, whether they are international, non-archivists, non-records managers, members, or nonmembers.

For additional information, contact either of the 2006 Program Committee Co-chairs:

Bob Horton
Minnesota Historical Society
651-215-5866
robert.horton@mnhs.org

Tom Hyry
Manuscripts and Archives
Yale University Library
203-432-4693
thomas.hyry@yale.edu

To submit a proposal, please use the form on the SAA Web site at
www.archivists.org/conference/dc2006

PROPOSALS MUST BE SUBMITTED NO LATER THAN OCTOBER 7, 2005.



NARA Seeks Input on New Strategic Plan

I am looking forward to meeting and speaking with SAA members in New Orleans at the Annual Meeting in August. Those in the archival community share so many goals and interests that it is imperative we continue to work together on the challenges of electronic records and other issues facing archivists in both the public and private sectors.

It is in this same spirit of mutual cooperation that I seek advice and counsel from NARA's colleagues in the archival, records management, and historical communities. This agency has embarked on a year-long process to update its ten-year strategic plan—a core document that incorporates mission and vision statements and defines the direction that initiatives take at NARA. It helps our staff to define priorities and align the resources needed to meet these objectives.

I want the new strategic plan to be developed in a consultative manner, taking into account the perspectives of both internal and external stakeholders.

NARA's new strategic plan will be a critical document, articulating overall strategic goals and objectives for FY 2007–FY 2017 and used by Congress, the president, and stakeholders to measure the agency's progress and to hold it accountable.

The current strategic plan has been effectively steering the National Archives through large changes and challenges. The new plan will recognize what has been accomplished, address continuing challenges, and focus attention on new opportunities. It is time to ask ourselves "What should NARA be doing in the second decade of the 21st century, and how do we prepare for that future?"

I want the new strategic plan to be developed in a consultative manner, taking into account the perspectives of both internal and external stakeholders. NARA serves a number of constituencies, and I am looking forward to contributions from each of them. I especially invite members of SAA to share your thoughts and ideas with me at vision@nara.gov.

I hope to have the opportunity to discuss our goals and strategic planning in New Orleans at the SAA meeting. At that

time, I will be able to share with you our updated vision and mission statements. Over the summer, information and ideas will be gathered from staff and stakeholders; after review of all the material, a preliminary draft of the strategic plan will be published in spring 2006 and additional stakeholder review will be invited. The goal is to complete the new strategic plan by the end of September 2006. Although it obviously will not be possible to incorporate every idea from every stakeholder, I assure you that every idea will receive fair consideration.

The support of our colleagues and stakeholders is vital to NARA, and your thoughts are basic to the development of our future goals and strategies. Thank you in advance for participating in this process. I look forward to hearing from you. ❖

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House Subcommittee Restores NHPRC Funding; Next Step Is Senate!

As the summer heat beckons Congress to finish its work in order to enjoy a summer recess, several appropriations bills related to archival activities throughout the federal government have received good support.

The House Transportation, Treasury and Housing and Urban Development, the Judiciary, District of Columbia Appropriations Subcommittee on June 15 reported out its recommendations for the **National Archives and Records Administration (NARA)** and the **National Historical Publications and Records Commission (NHPRC)**. Although the subcommittee did not make public its totals for NARA as a whole (official numbers generally are not released until the full Appropriations Committee acts on the recommendations), it did publicly announce a figure for NHPRC: \$7.5 million, of which \$5.5 million is for grants and \$2 million is for program administration. See http://appropriations.house.gov/index.cfm?FuseAction=PressReleases.Detail&PressRelease_id=493.

Complete totals for NARA were available on June 21, when the full committee announced its budget recommendations.

While the subcommittee's recommendation is very positive and welcome, there is still much work to be done to ensure that the full House acts positively on these recommendations—and that the Senate follows suit. To that end, the archives and history communities remain united in advocating for a total of \$10 million for NHPRC—\$8 million for grants and \$2 million for administration—as the Senate begins its consideration of the NARA budget.

For updates and information about what you can do to take action on behalf of NHPRC and NARA, visit the SAA Web page that focuses on the drive to secure funding for the agency: <http://www.archivists.org/news/nhprc-May2005.asp>. As in the past, our success this year will depend on the level of coordination, involvement, and commitment of those archivists, historians, documentary editors, and others who care about NHPRC.

- *In the House:* Please continue to send your expressions of support for NHPRC funding to members of the House Appropriations Committee—and particularly those who represent your district. Ask your representative to support the subcommittee recommendation of \$7.5 million for NHPRC at the full committee level.
- *In the Senate:* Many members of SAA, the Council of State Historical Records Coordinators, the National Association of Government Archives and Records Administrators, and partner groups within the National Coalition for History have been communicating with key Senators by sending organizational and constituent letters in support of NHPRC. These efforts must continue—and be supplemented by briefing discussions with the

following select Senators and staff: Shelby, Specter, Bennett, Hutchison, DeWine, Brownback, Stevens,* Domenici,* Burns,* Mikulski, Reid, Kohl, Durbin, Dorgan, Leahy,* and Harkin.* Several of these members are new to the reorganized Transportation/Treasury appropriations subcommittee (*), and they especially need to be fully briefed on the NHPRC.

On June 9, the United States Senate Interior Appropriations Committee agreed with the House Committee on Appropriations and recommended a \$5 million increase for the **National Endowment for the Humanities (NEH)**. History champion Robert Byrd (D-WV) advanced the amendment; he was joined in the effort by Republican Senators Pete Domenici (R-NM) and Larry Craig (R-ID).

Byrd's amendment, which passed on voice vote, allots an additional \$5 million to the NEH over the president's flat funding request for the agency (\$138.1 million), for a total of \$143.5 million. The House has earmarked the additional funds for the "We the People" history initiative (which includes an archives component), while the Senate version did not specify how the funds are to be spent. While the final determination of funding levels for both the NEH and the National Endowment for the Arts will be decided by a conference committee, there is little doubt that the endowments and the programs they support will see an increase in FY 2006.



Declassification Board Still on Back Burner

A recent letter by a consortium of 19 government watchdog and advocacy groups to President George W. Bush and Congress urged immediate approval of funding for the Public Interest Declassification Board (PIDB). The nine-member panel was created by Congress in late 2000 to provide advice and to make recommendations about declassifying government documents.

The White House appointed five members to the board in September 2004 and Congress chose two of its four members earlier this year. But neither the White House nor Congress has yet to provide operating funds for the board. William Leonard, Director of NARA's Information Security Oversight Office (ISOO), estimates that the board needs less than \$100,000—what he characterized as "decimal dust" for the Defense Department—to meet the PIDB's goals for this year.

Although the PIDB's mandate allows only non-binding recommendations, watchdog and advocacy groups are generally supportive of the effort to create the panel that would at least have some say on the expansion of government secrecy. The

continued on page 28

PRIVACY & CONFIDENTIALITY PERSPECTIVES

ARCHIVISTS & ARCHIVAL RECORDS

EDITED BY MENZI L. BEHRND-KLODT & PETER J. WOSH



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—TIMOTHY L. ERICSON
*Director of Archival Studies,
University of Wisconsin-Milwaukee*

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MIAP students, faculty, and staff at the 2005 graduation reception, April 29, 2005. Back row, left to right: Tanisha Jones, Margaret Mello, Pamela Smith, Huiming Yu, Jeff Martin, and Irene Taylor. Front row, left to right: Alicia Kubes, Howard Besser, Mona Jimenez.

Charter Class Graduates from NYU Moving Image Archiving and Preservation Program

by Alicia Kubes

In May 2005, the first group of students from the MA program in Moving Image Archiving and Preservation (MIAP) graduated from the department in Cinema Studies at Tisch School of the Arts. The MIAP program is only the second master's program in audiovisual preservation established in the United States and the first on the East Coast. The 2005 graduates are Tanisha Jones, Jeff Martin, Margaret Mello, Irene Taylor, Huiming Yu, and Pamela Smith.

MIAP admitted its first students in the fall of 2003 under the directorship of Howard Besser. The program addresses the pressing need for professionals with the knowledge and expertise to deal with rapidly deteriorating moving image media so that future generations have access to important 20th-century cultural artifacts. The curriculum covers a wide range of topics including the history and context of film/television, copyright, lab techniques, cataloging, curatorial work, programming and exhibition, use of new digital technology, and access to archival holdings.

Over the course of the two-year program, students worked directly with moving image collections through internships, class projects, and participation in conferences. Some of the types of institutions in New York City that have hosted MIAP interns include museums, libraries, broadcasting archives, and film and video labs. During the summer, students completed full-time internships at sites outside of New York City such as the Peabody Archives at the University of Georgia, Archives of Appalachia, New York Public Library for the Performing Arts, Appalshop, Sacramento Museum Archives and Collection Center, and the "Eyes on the Prize" collection at Washington University.

The MIAP program accepts about eight students a year and will be welcoming its third class in September 2005. For more information, visit www.nyu.edu/tisch/preservation.

Electronic Encyclopedia of Chicago Launched

The Chicago Historical Society, in partnership with the Newberry Library and Northwestern University, launched the *Electronic Encyclopedia of Chicago* in May. The site offers free, unlimited, user-friendly, no-password-required access to the city's vast history via photographs, interpretive essays, art, music, maps, and documents. A link to the encyclopedia is featured on the CHS homepage, www.chicagohistory.org.

Data Dictionary for Preservation Metadata

OCLC and RLG recently released a comprehensive guide to core metadata for supporting the long-term preservation of digital materials. *Data Dictionary for Preservation Metadata* is the final product of the Preservation Metadata: Implementation Strategies (PREMIS) Working Group, an international set of more than 30 experts from libraries, museums, archives, government, and the private sector, jointly sponsored by OCLC and RLG. The new publication includes the working group's final report, the data dictionary, and a series of examples illustrating use of the data dictionary. Get the new report at the PREMIS Working Group Web site: www.oclc.org/research/projects/pmwg/. Ongoing maintenance of the data dictionary and associated XML schemas, along with a forum for implementers, is hosted at www.loc.gov/standards/premis/.

SRMA Launches New Web Site

The Society of Rocky Mountain Archivists (SRMA) recently launched its new Web site at <http://www.srmarchivists.org>. The SRMA site had been hosted by the University of Wyoming's American Heritage Center since November 1998. Information on the site includes meeting details, newsletters, Board meeting minutes, and advertisement of activities such as Archives Month. The SRMA site also informs the membership, the larger archival and preservation community, and the general public about the organization's goals, activities, and functions.

Kentucky Joins MAC

Kentucky's historic treasures and those who preserve them have found new friends across the Midwest as the Commonwealth of Kentucky joined the Midwest Archives Conference (MAC) in April. Kentucky is the 13th member state in MAC, which was founded in 1972 and is the country's largest regional professional organization of archivists. "lucKY 13" was the slogan on buttons distributed at MAC's spring conference. Kentucky was not previously part of any regional organization. For more information about MAC, visit www.midwestarchives.org/.

Maine Historical Society Awarded Grant

Over the next two years, the Maine Historical Society (MHS) will identify and address major archival conservation priorities in its Research Library, thanks to a \$60,562 Conservation Project Support grant from the Institute of Museum and Library Services. This grant will fund a team from the Northeast Document Conservation Center to conduct an assessment of major collections; it also will allow MHS to hire a part-time technician to work on re-housing its very fragile bound manuscript collections. For more information, visit www.mainehistory.org.



NCSU Receives Grant to Digitize Collections

The North Carolina State University Libraries' Special Collections Research Center (SCRC) was recently awarded a \$49,992 NC ECHO Digitization Grant to create a resource-based research and educational Web site entitled "'Green 'N' Growing': The History of Home Demonstration and 4-H Youth Development in North Carolina." The goal of the 2005-2006



project is to enable teaching, learning, and research by providing access to primary resource materials. The project will digitize 5,000 unique images, pamphlets, flyers, and other textual documents dating from 1910 to 1970, and it will create Web-based search tools such as EAD finding aids and

metadata searchable through Luna Imaging's Insight software. These will be presented in a framework that facilitates both research and educational use at NCSU and throughout the world. While appropriate for use at the college level, these resources can also be accessed by teachers and students at the K-12 grade levels.

Housed in the SCRC's University Archives, the original materials provide valuable information on the history of

women, race relations, education, agriculture, and rural life. The 4-H and Home Demonstration Extension programs have been significant aspects of North Carolina history. Both programs commenced in the early 1900s as part of the agricultural extension movement to transmit new information about "scientific" farming and homemaking practices to the people at large. By the 1950s, North Carolina had more 4-Hers than any other state in the country. North Carolina's 4-H and home demonstration programs generated such nationally known luminaries as L. R. Harrill and Jane McKimmon.

"'Green 'N' Growing'" will draw upon the NCSU Libraries' expertise in developing content for online history resources. The grant is being awarded through the State Library of North Carolina as part of the Library Services and Technology Act.

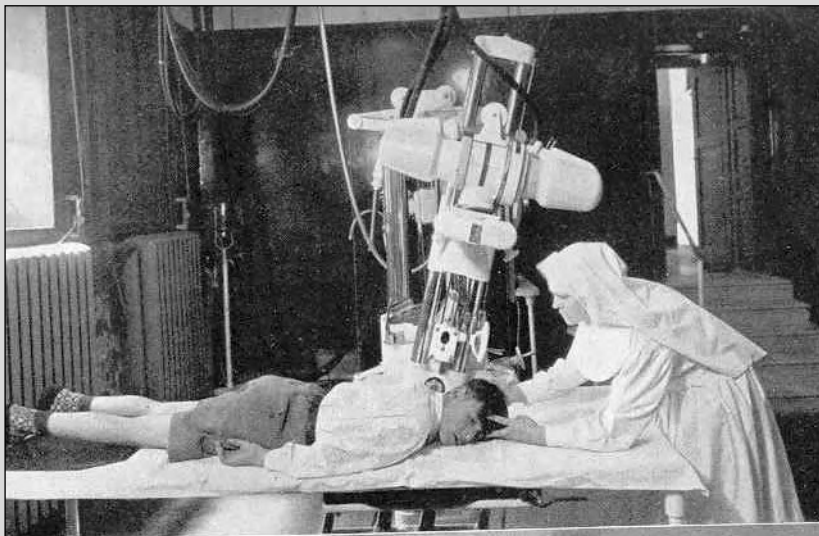
John F. Kennedy Presidential Library Opens Fenn Collection

The John F. Kennedy Presidential Library and Museum announced in June that it has processed and made available for research the personal papers of H. Fenn Jr., educator, government official, and first Director of the John F. Kennedy Presidential Library. The papers, a collection of approximately thirty-five feet, primarily consist of material related to Fenn's position as a Special Assistant to President John F. Kennedy, his appointment to the United States Tariff Commission, and his work as a consultant and a professor of business-government relations. The collection spans from 1952 to 1986. For more information, visit www.jfklibrary.org.

Sisters in Health Care History Project

Slippery Rock University, one of the 14 state universities comprising the State System of Higher Education of the Commonwealth of Pennsylvania, is creating a permanent historical exhibit showcasing the significant contributions to health care in Western Pennsylvania made by 16 orders of

Roman Catholic nuns from 1840 to the present. According to Dr. John A. Bavaro, RN, School of Business and project coordinator, the project is important to raise awareness about the pioneering work of these women, especially during a time when there were few health care service providers.



A Sister of St. Francis of Millvale, Penn., with patient in X-ray at St. Francis Hospital in Pittsburgh, ca. 1945. Courtesy Sisters of St. Francis of Millvale Pennsylvania Archives.

Many of these women suffered hardships and even gave their lives in service to health care. For example, many sisters nursed during the Civil War because they were the only source of organized nursing in the country. Other examples include: Pittsburgh Mercy Hospital introduced aseptic surgery in the early 1900s and was the first Mercy hospital in the world. Sr. Bernard Sheridan, Sister of St. Joseph of Erie, Penn., was the first certified nurse anesthetist in the country. The project will feature many such stories, memorabilia, photos, documents, and historical nuns' habits donated by communities of sisters who have worked, and continue to work, in acute and long term care facilities from Erie to Altoona/Johnstown. Plans include expanding to other orders throughout the country.

Fall 2006 is the target date for the exhibit opening. For more information, contact Dr. Bavaro at john.bavaro@srp.edu.



Family Tie Discovered While Researching Article

Valerie Komor, co-chair of SAA's International Archival Affairs Roundtable and director of the Corporate Archives of The Associated Press, spent two weeks in Jerusalem and Berlin in May as the guest of the Israel Museum's International Council, an annual gathering of international friends of the museum. This year marks the museum's 40th birthday. The addition of Berlin to the itinerary, with private tours to the homes of art collectors and guided museum visits, recognized 40 years of diplomatic relations between Israel and Germany. The high point was the opening of an exhibit, "The New Hebrews: A Century of Art in Israel," at the Martin-Gropius-Bau.

The Israel Museum invited Valerie to join the festivities in appreciation for her contribution to a recently published catalog of an important new bequest, one that she discovered through her research had a personal tie to her family. *The Arthur and Madeleine Chalette Lejwa Collection in the Israel Museum*, edited by retiring curator Ruth Apter-Gabriel, contains Valerie's biography of the Lejwas, New York City art dealers from 1954 to 1972, whose private collection now resides at the Israel Museum. Komor's essay, *Survival and Other Arts*, is based upon research conducted in the Chalette Gallery Records, housed at the Smithsonian Institution



Valerie Komor, co-chair of SAA's International Archival Affairs Roundtable and director of the Corporate Archives of The Associated Press, on the roof of the Austrian Hospice in Jerusalem during a visit in May.

Archives of American Art, and in related collections at the Chicago Jewish Archives, the National Archives, and the Humboldt University Archives in Berlin. The essay reveals a past that even the Lejwas's closest friends knew nothing about.

That past included Madeleine Chalette's astonishing rescue of her father from the Sachsenhausen concentration camp in 1940, their flight to Shanghai on the last boat from Genoa to make that run, and their arrival in San Francisco in November of 1941, just before the outbreak of the Pacific War. In Shanghai, Madeleine's identity card was signed by Paul Komor, Hungary's honorary consul and, by coincidence, Valerie's grandfather. Arthur Lejwa, a distinguished chemist from Warsaw, arrived in New York Harbor on August 29, 1939. His family perished at Treblinka. The couple's journey into the New York art world, their success as curators and collectors, and their eventual return to Jerusalem where they lie on the Mount of Olives, is illustrated with archival photographs. Lavish fine art photography captures the way the Lejwas lived (on East 88th Street) with their collection: Picasso, Arp, and Degas, mingling easily with Cycladic, Oceanic, and African pieces.

Establishing an International Archives Day

The International Council on Archives' Programme Commission is working with a variety of organizations in an effort to establish an International Archives Day. The group is currently seeking input from organizations or individuals about established initiatives in their respective countries. The following information is requested:

- Do you already have a National Archives Day, Week, Month?
- If so, on what day, week, month does it fall?
- Would you like to be involved, at whatever level, in setting up an International Archives Day? The greater the number of people who can give their support, the greater the chance of a voice for archives internationally!

Please send your replies to Christer Bogefeldt, Cultural Affairs Officer for the National Archives of Sweden, at christer.bogefeldt@riksarkivet.ra.se.

Archives for African Portuguese Speaking Countries

The Angolan Minister of Culture, Boaventura Cardoso, announced in May his support for construction of an historical archives building in Luanda for the joint use of the African Portuguese Speaking Countries Community (PALOP) to prevent the dispersal of important historical documents and collective memory materials of the national liberation struggles of the five-member PALOP states. Cardoso's announcement came at the end of a colloquium titled "From the Clandestine Struggle to the Proclamation of Independence—Memories of a Past that Is Present," which brought together 700 people, many of whom participated in the liberation movements that emerged in Portuguese Africa in the 1960s and 1970s. PALOP members include Angola, Mozambique, Cape Verde, Guinea Bissau and São Tomé, and Príncipe.

Illustrations Sought for Archival Facilities Book

TOM WILSTED, Thomas J. Dodd Research Center, University of Connecticut

Planning New and Remodeled Archival Facilities will be published by SAA sometime in 2006. The author, Tom Wilsted, is seeking images and documents to be used for illustrations. Listed below are chapter headings and individual items that are being sought. If you have any of these items or have other illustrations that you think would be useful, please contact Tom Wilsted, Thomas J. Dodd Research Center, University of Connecticut, Unit 1205, Storrs, CT 06269-1205; tom.wilsted@uconn.edu; 860/486-4501; or fax 860/486-4521.

For publishing purposes, 300-dpi tiffs or jpgs are preferred. For those images selected, the submitters will receive a complimentary copy of the book when it is published.

The Building Process

- Examples of construction timelines
- Images of archival buildings during various stages of construction
- Building plans for the same space showing schematic design and design development showing plumbing and electrical detail

Building Components

- Images of the following: building spaces: reading room, reference area, building lobby, exhibit area, loading dock, processing area, archives storage space, conservation laboratory, auditorium or large meeting room, digital laboratory, conference room, mechanical room

Building Program

- Example of projected storage space needs/requirements
- Page from an early example of a reading room building program
- Page from a later example of the same reading room building program
- List of elements for individual rooms in a building program

Renovating Archival Facilities

- Before and after photographs of remodeled space
- Plans for the original building space and plans for the space after undergoing renovation
- Image of area undergoing reconstruction
- Image of historic building renovated for archival use

Security and Fire Protection

- Images of the following: fire-damaged records, FM-200 or Inergen installation showing chemical tanks, installed ionization smoke detector, fire control panel, hand-held fire extinguisher in use, archives building exterior showing a wall or fencing installation, close-up of archives building exterior showing exterior lights, archival lockers in use, reading room showing detail of closed circuit television, reading room showing detail of large mirrors in use, and reading room showing reference desk with view of reading room in the background

Moving an Archives

- Data form used for gathering information about the amount and condition of collections currently held in the archives prior to a move
- Maps showing moving paths through building
- Images of the following: staff working in shelves on ladders, staff carrying out shrink wrapping or showing shrink wrap equipment, collections on a trolley or another conveyance, moving truck being loaded, archives box showing barcode and barcode reader

Building Equipment

- Images of the following: standard archival shelving installation, mobile shelving installation, close-up of manual and electric mobile shelving controls, conservation laboratory or other space showing built-in storage cupboards, archival trolleys or pallet jacks in use, digital imaging laboratory, reading room desk with close-up of attached task lamp, reading room chairs, processing area
- Inventory list of new equipment required for building under construction
- Excel spreadsheet showing equipment list, prices, order status, etc.
- Design showing layout of staff offices and equipment

The Building Site and Its Role in Creation of Archival Facilities

- Images needed: Building site preparation showing construction work and installation of new road or parking lot
- Architect's building site plans outlining changes needed to meet building needs

JOSEPH W. ERNST, director emeritus of the Rockefeller Archive Center, chairs a committee working to establish an archive for the Heritage Village of Southbury, Conn. The village, an age-restricted community of more than 2,500 units, was established 40 years ago. It is an active community with musical, educational, travel, and other regular activities. The archives committee would like to contact other similar organizations with an archives or working toward one. Please contact: Joseph W. Ernst, 545B Heritage Village, Southbury, CT 06488.

GLENN GRAY, Archivist of the Central Valley Political Archive and Assistant Special Collections Librarian at the Henry Madden Library at California State University, Fresno, has been awarded a Fulbright Scholar grant to work as an archivist and librarian at the 2nd Air Division Association Memorial Library in Norwich, England, during the 2005–2006 academic year. The one-year grant begins in September and will enable Gray to participate in a number of library and archival functions, including collection development, reference, educational outreach, public programs, Web site development, and special projects. The 2nd Air Division Memorial Library (www.2ndair.org.uk) was founded as a memorial to the approximately 7,000 members of the USAAF out of nearly 120,000 who were stationed in bases throughout East Anglia during the Second World War. The library operates as a community resource about American culture and life and the history of the Second World War in the air and maintains an archive of WWII memorabilia.

DAVID JOENS was recently appointed director of the Illinois State Archives. He succeeds **JOHN DALY**, who retired in July 2004 following 30 years of service as director. For the past four years Joens has served as liaison between the State Archives and the Illinois Secretary of State as a member of the Programs and Policies staff. He is currently working on his doctorate in Illinois history at Southern Illinois University and is a member of the Chicago Area Archivists and the Midwest Archives Conference.



STANLEY H. JOHNSTON, JR., received the Council on Botanical and Horticultural Libraries' 2005 Charles Robert Long Award of Merit. Johnston, curator of Rare Books at Holden Arboretum in Kirtland, Ohio, received this honor "in recognition of extraordinary merit; with gratitude for outstanding contributions and services to CBHL; in acknowledgement of his many works of outstanding bibliographic scholarship in the field of botanical literature; and with appreciation for his active educational outreach efforts and many critical and thoughtful contributions to the organization and its members." An active member of CBHL for many years,

Johnston has served as a speaker, committee chair and committee member, as well as a frequent newsletter contributor and presenter and an involved participant of the online distribution list. He has authored such notable works of outstanding bibliographic scholarship as *The Cleveland Herbal, Botanical, and Horticultural Collections* and *Cleveland's Treasures from the World of Botanical Literature*.

MICHAEL MOOSBERGER and **KATHRYN HARVEY**, University Archivist and Archives Specialist, respectively, at Dalhousie University, were presented the Dr. Phyllis R. Blakeley Award during a joint conference of the Council on Nova Scotia Archives (CNSA) and the Federation of Nova Scotian Heritage in April 2005. The award is presented annually to a CNSA member institution that has achieved outstanding accomplishments in the field of archives. The award is named after the first woman appointed Provincial Archivist of Nova Scotia. The Dalhousie University Archives won the award for its creation of an interactive, searchable website titled "From Artillery to Zuppa Circus: Recorded Memory of the Theatre Life in Nova Scotia" (www.library.dal.ca/archives/nstheatre/). The website documents, interprets, and provides access to information and archival resources on the history of theatre in Nova Scotia and includes more than 1,000 scanned photographs, audio clips, interviews, promotional materials, and profiles of prominent individuals in the field.

BECKY HAGLUND TOUSEY was recently promoted from Archives Manager to Senior Manager, Global Archives, at Kraft Foods Inc. in suburban Chicago. **SUSAN GINTER WATSON** was hired as Assistant Archives Manager. She was formerly the academic archivist at the University of Wisconsin-River Falls.

DEBORAH WYTHER has been appointed head of the newly formed Digital Collections and Services department at the Brooklyn Museum. The unit will include what is now the Photo Studio, soon to be fully digital, combined with staff members gathered from other departments and grant-funded projects. Its mission will be to work museum-wide to make images more organized and accessible, establish technical standards, provide training, and increase productivity by breaking up any existing logjams in creating, acquiring, and using digital images. Digital Collections and Services staff will be responsible for managing images of objects in the museum collection, resources from the research collections, and "life of the museum" materials, such as images of events, donors, and programs. Deborah has been Museum Archivist at the Brooklyn Museum since 1986. **LAURA PEIMER**, currently heading up the Brooklyn Museum's Mellon-funded Museum Archives Initiative, will become Museum Archivist, taking over the museum's active institutional archives and managing the Mellon Archives Initiative during its sixth and final year.

Obituary



MARY WOLFSKILL, 58, head of the reference and reader service section of the manuscript division of the Library of Congress, died May 23, 2005, of ovarian cancer. She was a longtime Washington resident and had been at the Library of Congress for 36 years.

Wolfskill was the library's specialist on Margaret Mead; she described the famed anthropologist, who died in 1978, as "one of the most documented lives in American history." The Margaret Mead Collection, one of the largest and most complex collections the library owns, presented a daunting preservation and curatorial challenge when it was acquired in 1982. The collection was a vast assemblage of manuscripts, 30,000 still photographs, 35,000 feet of black-and-white motion picture film, sound recordings, original art, Mead's personal diary and other materials.

Under Wolfskill's direction, archivists were required not only to inventory and process the material but also to conduct research into the field notes and other manuscripts Mead and her husband, Gregory Bateson, had compiled. As archivists seeking to make the collection accessible to the public, they were searching for an appropriate organizing principle. The processing work has taken more than two decades, with work still to be done, as additional materials continue to come in.

Wolfskill often gave talks on the Mead Collection to academic conferences and to her fellow librarians and archivists and led the planning group for the library's Margaret Mead Centennial Exhibit in 2001.

Wolfskill was born at Fort Benning, Ga., and received a bachelor's degree in history from Radford University in 1968 and a master's degree in management and supervision from Central Michigan University in 1979. She received a master's degree in women's studies from George Washington University in 1980.

She became a manuscript reference librarian in the manuscript division of the Library of Congress in 1968. Two years later, she became an archivist in the division's presidential papers section, where she prepared collections of presidential papers for indexing and microfilming.

From 1971 to 1984, she was an archives specialist. Her duties included writing guides to collections, recommending materials for disposition, conservation or microfilming and training new archivists.

From 1984 to 1988, she was assistant head of the reference and reader service section in the library's manuscript division, where she was responsible for the daily operation of the Manuscript Reading Room. In 1988, she became head of the section, a position that called on her skills as a generalist familiar with the library's vast and varied holdings.

She was the author of *The Papers of Frederick Law Olmstead* (1977), *The Papers of George Kleine* (1979) and *Meeting a New Century: The Papers of Four Twentieth-Century First Ladies* (1989).

Wolfskill was a member of St. Stephen Martyr Catholic Parish in Foggy Bottom. She also was active as a volunteer at National Cathedral, where she was an usher, and at St. Paul's Episcopal Church, where she was a member of the Grate Patrol, a program that prepares and delivers breakfast to the homeless every weekend in downtown Washington. On Saturdays and Sundays for many years, she got up at 4:30 in the morning to get the food delivered.

Survivors include a sister, Edie Hedlin.

—Excerpted from *The Washington Post*
(June 1, 2005)

SAA Manuscript Repositories Section Honors Mary Wolfskill

by Cynthia Pease Miller

Mary Wolfskill served on the Society of American Archivists' Manuscript Repositories Section steering committee and was section chair in 1998–1999. In recognition of her long and active commitment to the section and to the archives profession, the Manuscript Repositories Section is establishing a grant to the Library of Congress Professional Association's Continuing Education Fund (CEF) in Mary's memory. The grant will be used for archives- or manuscripts-related professional development for LOC staff members. Mary was active with this endeavor for many years, and it seems a fitting tribute to her.

For those who wish to contribute, checks should be written to LCPA CEF, with the name "Mary Wolfskill" in the memo line. Checks should be mailed to Continuing Education Fund, P.O. Box 15500, Washington, D.C. 20003-0500. The Continuing Education Fund is a non-profit 301(c) organization. Contributions are tax deductible and will be acknowledged. The Manuscript Repositories Section steering committee will work with the Library on the details of the grant.

If you have questions about the grant, please contact Manuscript Repositories Section Chair Cynthia Pease Miller at Cpeasemiller@aol.com.

Scandals, Scoundrels, and Something Spicy

RICHARD J. COX, SAA Publications Editor

The SAA Publications Board is seeking to expand the online catalog of titles into a clearinghouse of professional literature and Web-based resources, the primary resource for archival practice or knowledge for working archivists, archival students, educators teaching these students, and anyone else interested about the nature of the knowledge supporting the archival mission. What should be the parameters for this clearinghouse? Surely it should include SAA's own publications, as well as the traditional manuals, reference works, and monographs on archival functions, practices, and topics issued by other publishers. But shouldn't it also include publications that comment on archival work from other disciplinary perspectives? We think so.

Should SAA's focus be practical work, or should it encompass historical and theoretical studies on the nature of records, archives, information, and digital resources? This suggests, of course, some questions about the catalog's audience—is it all of the profession, the SAA membership, government archivists,

corporate archivists, archival educators, students in archives programs, records managers, information professionals with an interest in archival issues, others? These groups have different needs, and it is clear that few publications will be of interest to every facet of the professional community.

A recent publishing "trifecta" suggests one major criterion

We want the SAA catalog to be the first place that people come to when they are looking for material on a particular aspect of archival practice or knowledge.

for inclusion in the SAA publications catalog: works that provide additional insight into the profession's mission. Three books published in late 2004 dealt with various "scandals" within the historical community—plagiarism, the misuse of archival sources, and other professional infractions. Jon

Wiener (in *Historians in Trouble: Plagiarism, Fraud, and Politics in the Ivory Tower* [New York: The New Press, 2005]), Peter Charles Hoffer (in *Past Imperfect: Facts, Fictions, Fraud—American History from Bancroft and Parkman to Ambrose, Bellesiles, Ellis, and Goodwin* [New York: Public Affairs, 2004]), and Ron Robin (in *Scandals and Scoundrels: Seven Cases That Shook the Academy* [Berkeley: University of California Press, 2004]) offer intriguing views into historical research; the authority of sources; the controversies about truth, objectivity, and scholarship; the role of professional standards; and other matters of interest to archivists.

If the accounting industry's problems disturbed some of the foundational assumptions of records managers relying on auditors' assessments of the value of records, then the shaking of historians' basic business ought to have rattled the bedrock of archivists' work. Tom Nesmith, in his keynote address to the 2003 annual meeting of the Association of Canadian Archivists (published in the Spring 2004 issue of *Archivaria*), demonstrates that historical knowledge remains central to the archivist's work. Wiener, Hoffer, and Robin examine what they claim to be Michael Bellesiles' sloppy and corrupted usage of probate records in his study of early American gun ownership; the plagiarism of Stephen Oates, Stephen Ambrose, and Doris Kearns Goodwin; and Joseph Ellis's lies about his personal life and career in the classroom (along with other cases), suggesting that there are certain aspects of historians' work that archivists ought to avoid.

Each author comments on archival issues. Wiener includes a chapter on Allen Weinstein's alleged concealment of sources used in his books on Cold War espionage and criticism about his nomination as Archivist of the United States. Wiener examines this and other cases as power struggles within the historical community, seeing individual historians' censure affected by the influence held by their enemies and them-



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selves. Hoffer has a somewhat different perspective, wanting to "know whether we [the historical community] were somehow complicit in their fall from grace. Was the way we do history itself on trial in the alleged misconduct" of the historians he investigates? Hoffer sees consensus history, for example, as built on a "series of comforting falsehoods." "It relied on plagiarism—repeating, without citation and without criticism, the old self-sustaining truisms, as though they were not the precise language of past writers but a kind of secular Scripture." Ron Robin provides yet another view, contending that the emergence of what seems to be a growing number of public scandals is "more the result of changes in conventional modes of scholarly meditation than a sign of existential crisis." Scandals have become standard public fare because those caught in the scandals tend to be prominent scholars, the media is more intent on ferreting out such academic shenanigans, and the Internet has increased the scrutiny and analysis of alleged cases of plagiarism or faulty use of historical sources.

There ought to be considerable interest by archivists in these volumes because their authors wrestle with professional ethics and the use of historical sources. Wiener and Hoffer are critical of the American Historical Association's (AHA) abandonment of procedures to assess and censure, if necessary, cases involving plagiarism or other forms of scholarly misconduct. Hoffer, a former member of AHA's professional standards committee, acknowledges that he wrote his book because of the "AHA's decision to pull the plug" on its Professional Division. As a result of reading these volumes, archivists should mull over how their profession approaches its own professional standards and ethics statements. The authors also discuss alleged misuses of historical sources. Hoffer places much of the blame for these cases on the quest by historians for a wider readership and marketing by trade publishers. In considering the Goodwin case, Hoffer argues, "As high in quality as the books it publishes may be, a publishing house like Simon & Schuster is not in the scholarship business. It is in the merchandising business, and history books (even history books with thousands of reference notes) are commodities for them."

The appropriate use of archival sources is of great concern for all the authors. Wiener considers the U.S. Archivist nomination process important because this individual is the "custodian of the nation's history," and he wonders, "Why then was Weinstein able to get away with violating the historians' code of scholarly ethics—and win a White House nomination to be archivist of the U.S.?" Hoffer goes further concerning the use of archival sources, suggesting that creativity in understanding the past often has weakened the historian's analysis of documentation. He believes that the power of Joseph Ellis's books

is his imagination about the past—"it is his power to invent truth . . . that allows him in the story. We enter the mysterious closed space where the document does not go because we are following Ellis where only he can go. . . ." and "It was as if Ellis was competing with the subjects of his books, vying for contention with them, his life against theirs."

The kinds of problems enumerated by Hoffer, Robin, and Wiener are not likely to go away, and there are other indicators that there will be more public denouncing of plagiarism and other cases involving the misuse of historical sources. *The Chronicle of Higher Education* (December 17, 2004) featured a series of three stories focusing on plagiarism in the academy, terming it the "gravest sin in the academy" and noting the reticence to discuss individual cases. Given the nature of archival work, it is critical that the kinds of publications described here are carried in the SAA publications catalog, for they remind us that archivists may face or be involved in contentious and complicated matters. ❖

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SAA Education Program News

SOLVEIG DESUTTER, Education Director

Photo Curriculum in Development

The SAA Education Program is in the process of developing a series of courses based on the forthcoming SAA publication, *Photographs: Archival Care and Management* (due out in 2006), by Mary Lynn Ritzenthaler and Diane Vogt-O'Connor, with contributions by Helena Zinkham, Kit Peterson, and Brett Carnell. Once the courses have been developed, participants will be able to choose among a variety of photo-related topics, or progress from introductory to advanced workshops with discounted package fees.

The first course, tentatively titled "Understanding Photographs: Introduction to Archival Principles and Practices," presents the application of archival principles and practices to the administration of photo collections. The two-day course will be offered in the Washington, D.C., area in November 2005 and the registration fee will include a coupon for a complimentary copy of *Photographs: Archival Care and Management* when it is available next year from SAA.

Advanced courses will follow in 2006 and will address photo curatorship (photo identification, research and exhibition); description and cataloging; preservation; and outreach/public policy.

Web Seminar on Security Is a Success!

Although the jury is still out for many people in regard to Web

seminars, SAA's "Security in the Reading Room" seminar in early June was considered a success based on the following statistics:

- 42 sites registered for this program, with a total of 335 people in attendance.
- 25 sites had between 7 to 15 people participating, resulting in a \$9.66 to \$20 cost per person! Overall ratings ranged from Good (24%) to Very Good (50%) to Excellent (26%).
- Content ratings ranged from Good (14%) to Very Good (51%) to Excellent (35%).
- 95% of participants said that they would participate in another virtual seminar.

Comments from participants included: "Very useful and availability in virtual seminar format made our participation possible"; "Liked ability to interact"; "Excellent information, good instructor"; "Good session on an important topic"; and "I thought a lot of valuable information was relayed in 90 minutes. Excellent mix of theory and practice."

Fall Schedule

SAA's fall education schedule is nearly final, and we've started to schedule programs for 2006. Because programs are added throughout the year, be sure to check the Web site regularly so you that you don't miss the additions. Visit www.archivists.org/prof-education/seasonal_schedule.asp. ❖

Strategies for Survival

continued from page 4

ideas for what might be done to address them. This ongoing process will truly be a balancing act, as we focus our attention—and our resources—on priority concerns; keep an eye on the other issues on the "radar screen" to ensure that our priorities shift as appropriate; and develop and act on an "internal radar screen" for critical issues that SAA faces as an association.

Throughout this process, it is absolutely critical that the SAA Council and staff do not act in isolation. Council members will be discussing these issues with the leaders of SAA committees, sections, and roundtables at the Annual Meeting in New Orleans in August, and I will meet with these leaders during a forum on August 17.

I invite SAA members and all archivists to consider these issues and to send comments or suggestions to the Council subgroups that are coordinating each issue. This important process requires the attention and creative energy of the entire profession as we prepare for the future. Although we can't prevent hurricanes, tornadoes, or earthquakes, we can at least prepare for them. ❖

House Subcommittee Restores NHPRC Funding

continued from page 18

letter states, "The board is important because it would help identify documents that truly should or should not be classified. Too much secrecy hinders the operation of the government and hides problems that often need public disclosure to be remedied."

Archives Thief Gets Two Years

A Virginia man who took more than 100 Civil War-era documents from the National Archives and sold them on eBay and elsewhere over the Internet has been sentenced to two years in jail and ordered to pay a \$10,000 fine.

Howard Harner reportedly grossed more than \$47,000 for the items that were sold to history buffs. More than 60 documents are still missing. Authorities caught Harner after a Civil War researcher noticed the sale of a letter written by Confederate Brig. General Lewis A. Armistead on e-Bay that he recalled seeing when he was conducting research at a NARA facility. According to Archivist of the United States Allen Weinstein, "This sentence sends a very clear signal that theft of cultural property belonging to the American people will not be tolerated." ❖

SAA EDUCATION CALENDAR

PRE-CONFERENCE COURSES AT NEW ORLEANS 2005

AUGUST 14



Describing Archives: A Content Standard (DACS)

AUGUST 15



Becoming a Film-Friendly Archivist



Describing Photographs in the Online Environment

AUGUST 15-16

Copyright: The Archivist and the Law



Security in Archives & Manuscript Repositories

AUGUST 15-16 (continued)



MARC According to DACS: Archival Cataloging to the New Descriptive Standard

Style Sheets for EAD-Delivering Your Finding Aids on the Web

AUGUST 16



Managing Literary Manuscripts: Identification, Arrangement, and Description

Building Archival Collections

FALL SCHEDULE

Building Digital Collections

September 9, 2005 — Tucson, AZ

Style Sheets for EAD-Delivering Your Finding Aids on the Web

September 22-23, 2005 — Highland Heights, KY (Northern Kentucky University)

MARC According to DACS: Archival Cataloging to the New Descriptive Standard

October 20-21, 2005 — University of Houston, Clear Lake

Describing Archives: A Descriptive Standard

September 28, 2005 — Bloomington, IN

IT Series for Practicing Archivists — Atlanta, GA

Basic PC Hardware and Software — October 21, 2005

Introduction to Databases — October 21, 2005

Delivering Databases Via the Web — October 22, 2005

Use of Markup Languages — October 22, 2005

Remainder of Series scheduled for March 24-25 and May 19-20, 2006

Describing Archives: A Descriptive Standard
October 28, 2005 — Seattle, WA

Encoded Archival Description

October 10-11, 2005 — Dallas, TX

Oral History: From Planning to Preservation

October 28, 2005 — Tucson, AZ

Business Archives: Establishing and Managing an Archives

November 2-4, 2005 — Atlanta, GA

Archival Perspectives in Digital Preservation

November 3-4, 2005 — Richmond, VA

Copyright: The Archivist and the Law

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2005 CALENDAR

August 15–21

SAA's 69th Annual Meeting in New Orleans at the Hilton New Orleans Riverside. Featuring education sessions, preconference workshops, tours of local repositories, special events, exhibits and networking opportunities. For more information: www.archivists.org/conference/index.asp.

August 18

"Memory for Justice," a one-day colloquium convened by the Nelson Mandela Foundation in Johannesburg. Keynotes by David A. Wallace of Catholic University of America and Gudmund Valderhaug of the Norwegian Archive, Library and Museum Authority; and a panel discussion with South Africans prominent in archival and related fields. For more information: Verne Harris, Nelson Mandela Foundation, verne@nelsonmandela.org.

August 31–September 2

The Universiteit van Amsterdam and the Archiefschool, and the Netherlands Institute for Archival Education and Research will host the Second International Conference on the History of Archives and Records, "Archival Affinities—Adapting and Adopting Archival Cultures," in Amsterdam. For more information: <http://i-chora2.archiefschool.nl>.

September 6–9

Society of Archivists of Great Britain and Ireland annual conference, "Parchment to Pictures to Pixels: Preservation and Access in an Electronic Age," at the University of East Anglia in Norwich. For more info: <http://www.archives.org.uk/conference.html>.

September 6–9

International Council on Archives-Section on University and Research Institution Archives (ICA/SUV) 2005 Annual Meeting at the Kellogg Hotel and Conference Center on the Michigan State University campus. To preview the exciting program, visit <http://archives.msu.edu/icasuv/>. Delivering the inaugural Don Richan Memorial Lecture is Ian Wilson, Librarian and Archivist of Canada. The opening plenary session was renamed after the late Don Richan, who was president of the ICA/SUV when he died unexpectedly from cancer in 2004. Lorenz Mikoletzky, ICA President the Director General of the State Archives of Austria, will deliver closing summary remarks. Concurrent sessions will focus on issues such as science and technology collections; multi-cultural collections; collecting and supporting non-university materials; the relationship between athletics and universities; and preservation of various formats of materials. Confirmed speakers are from three continents and participants from over a dozen different countries are expected. Tours and social events round out the conference.

September 18–21

ARMA International 50th annual conference and expo in Chicago at Navy Pier. For more info: <http://www.arma.org/conference/index.cfm>.

September 19–24

Pacific Regional Branch International Council on Archives (PARBICA), 11th biennial workshop and conference, "Recordkeeping for Good Governance," in Nadi, Fiji Islands. For more info: www.archivenet.gov.au/archives/parbica/parbica11.html.

September 24–27

10th Annual National Archives Workshop, "Preserving Our Past for Our Future," in Metairie, LA. For more info, contact James Harding at 504/382-9286 or jhardingnola@cox.net.

September 28–29

Marquette University Libraries will host a program for archivists at North American Jesuit colleges, universities, and provincial archives. Geoffrey Huth of the New York State Archives will present a full-day workshop on the management of electronic records. On the second day participants will consider the formation of a digital consortium featuring documentary sources about Jesuit scholarship and history. A steering committee is developing guidelines for digital content, technical standards, copyright/permissions, and financial support. For more info: 414/288-5901.

September 29–October 1

Midwest Archives Conference fall meeting at Indiana University in Bloomington. The program will focus on archival education, exploring fundamental archival tasks from various perspectives including appraisal, collecting, preservation, outreach and other activities. Pre-conference workshops on the *Describing Archives: A Content Standard*, caring for artifacts in the archives, and hands-on repair of manuscripts and prints. For more info: www.midwestarchives.org/bloomington.

October 6–8

Archives and Records Association of New Zealand, the Australian Society of Archivists, and the New Zealand Society of Archivists 2005 joint conference, "Archives and Community," in Wellington, New Zealand. For more info: <http://www.aranz.org.nz/>.

October 14–15

New England Archivists fall conference at the University of Vermont in Burlington. Sessions will benefit those who manage historical records. Topics covered will include: dealing with software choices for small and large institutions; access to confidential records in government archives; student papers and FERPA in academic archives; archives in public libraries;

outreach; archival issues in folklore collections; and three archival discussion groups geared toward those associated with academic institutions, government offices, and local historical societies, libraries, and museums. For more info: www.newenglandarchivists.org.

October 20–22

Mid-Atlantic Regional Archives Conference fall meeting in Dover, DE. For more info: <http://www.lib.umd.edu/MARAC/>.

October 26

Society of Rocky Mountain Archivists/Northern Colorado Chapter of ARMA International joint fall meeting in Denver at the Executive Tower Hotel. Highlights include Gregory Hunter, Certified Archivist and Certified Records Manager, who will discuss web resources and other issues of concern to both archivists and records managers; and the Northeast Document Conservation Center addressing preservation planning. For more info: <http://www.srmarchivists.org/>.

November 26–December 1

International Conference of the Round Table on Archives (CITRA) and ICA Annual General Meeting in Abu Dhabi, United Arab Emirates. For more info: www.ica.org

FUNDING

AIP Center for History of Physics

The Center for History of Physics of the American Institute of Physics has a program of grants-in-aid for research in the history of modern physics and allied sciences (such as astronomy, geophysics, and optics) and their social interactions. Grants can be up to \$2,500 each. They can be used only to reimburse direct expenses connected with the work. Preference will be given to those who need funds for travel and subsistence to use the resources of the Center's Niels Bohr Library (near Washington, DC), or to microfilm papers or to tape-record oral history interviews with a copy deposited in the Library. Applicants should name the persons they would interview or papers they would microfilm, or the collections at the Library they need to see; you can consult the online catalog at www.aip.org/history. Applicants should either be working toward a graduate degree in the history of science (in which case they should include a letter of reference from their thesis adviser), or show a record of publication in the field. To apply, send a vitae, a letter of no more than two pages describing your research project, and a brief budget showing the expenses for which support is requested to: Spencer Weart, Center for History of Physics, American Institute of Physics, One Physics Ellipse, College Park, MD 20740; phone 301/209-3174; fax 301/209-0882; e-mail

swearat@aip.org. **Deadlines for receipt of applications are June 30 and Dec. 31 of each year.**

California Institute of Technology

The Victor and Joy Wouk Grant-in-Aid Program—new in 2003—offers research assistance up to \$2000 for work in the Papers of Victor Wouk in the Caltech Archives. The Maurice A. Biot Archives Fund and other designated funds offer research assistance up to \$1500 to use the collections of the Caltech Archives. For all funds, applications will be accepted from students working towards a graduate degree or from established scholars. Graduate students must have completed one year of study prior to receiving a grant-in-aid. For the Biot award, preference will be given to those working in the history of technology, especially in the fields of aeronautics, applied mechanics and geophysics. No applicant may receive more than two awards, and awards will not be given to the same applicant in consecutive 12-month periods. Grants-in-aid may be used for travel and living expenses, for photocopy or other photo-reproduction costs related to the research project, and for miscellaneous research expenses. Funds may not be used for the purchase of computer software or hardware. For further information on holdings and online resources, please consult the Archives' Web page:

<http://archives.caltech.edu>. Application forms may be downloaded from the Web site (through the link "Grants-in-Aid") or may be obtained by email or by writing to the Archivist at the letterhead address. **Applications will be reviewed quarterly, on January 1, April 1, July 1 and October 1 of each year.**

Carl Albert Congressional Research and Studies Center Visiting Scholars Program

The Carl Albert Congressional Research and Studies Center at the University of Oklahoma seeks applicants for its Visiting Scholars Program, which provides financial assistance to researchers working at the Center's archives. Awards of \$500-\$1,000 are normally granted as reimbursement for travel and lodging. The Center's holdings include the papers of many former members of Congress, such as Robert S. Kerr, Fred Harris, and Speaker Carl Albert of Oklahoma; Helen Gahagan Douglas and Jeffery Cohelan of California; Sidney Clarke of Kansas; and Neil Gallagher of New Jersey. Besides the history of Congress, congressional leadership, national and Oklahoma politics, and election campaigns, the collections also document government policy affecting agriculture, Native Americans, energy, foreign affairs, the environment, the economy, and other areas. The Center's collections are described online at www.ou.edu/special/albertctr/

archives/. The Visiting Scholars Program is open to any applicant. Emphasis is given to those pursuing postdoctoral research in history, political science, and other fields. Graduate students involved in research for publication, thesis, or dissertation are encouraged to apply. Interested undergraduates and lay researchers are also invited to apply. The Center evaluates each research proposal based upon its merits, and funding for a variety of topics is expected. No standardized form is needed for application. Instead, a series of documents should be sent to the Center, including: (1) a description of the research proposal in fewer than 1000 words; (2) a personal vita; (3) an explanation of how the Center's resources will assist the researcher; (4) a budget proposal; and (5) a letter of reference from an established scholar in the discipline attesting to the significance of the research.

Applications are accepted at any time. For more information, please contact: Archivist, Carl Albert Center, 630 Parrington Oval, Room 101, University of Oklahoma, Norman, OK 73019; 405/325-5401; fax 405/325-6419; channeman@ou.edu.

Archie K. Davis Fellowships

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offers on a competitive basis Archie K. Davis Fellowships to assist scholars in gaining access to collections. Modest stipends vary in size and are intended to cover only a portion of travel and subsistence expenses while fellows conduct research in North Carolina. Research in pre-twentieth century documentation is particularly encouraged, but awards also have been made for studies of more recent materials. Further information is available from www.ncsociety.org/davis or by mail from Dr. H.G. Jones, North Caroliniana Society, Wilson Library, UNC, Campus Box 3930, Chapel Hill, NC 27514-8890.

Getty Conservation Institute

The Conservation Guest Scholar Program at the Getty Conservation Institute supports new ideas and perspectives in the field of conservation, with an emphasis on the visual arts (including sites, buildings, objects) and the theoretical underpinnings of the field. The program provides an opportunity for professionals to pursue scholarly research in an interdisciplinary manner across traditional boundaries in areas of wide general interest to the international conservation community. These grants are for established conservators, scientists, and professionals who have attained distinction in conservation and allied fields. Grants are not intended to fund research for the completion of an academic degree. Conservation Guest Scholars are in residence at the Getty Center for three to nine consecutive months. A monthly stipend of \$3,500 is awarded, prorated to the actual dates of residency, up to a maximum of \$31,500. In addition to the stipend, the grant also includes a workstation at the Conservation Institute, research assistance, airfare to Los Angeles, an apartment in the Getty scholar housing complex, and health benefits. Conservation Guest Scholar Grants support research to be undertaken while in residence at the Getty. Nonresidential research and travel are not supported by this grant. **Completed application materials must be received in the Getty Foundation office on or before November 1, 2005.** For more info: <http://www.getty.edu/grants/research/scholars/conservation.html>.

Ian Maclean Research Grant

The National Archives of Australia has established a new award open to archivists from all countries who are interested in conducting research that will benefit the archival profession and promote the important contribution that archives make to society. To encourage innovation in research, partnerships between archivists and allied/other professionals are eligible. Joint applications from archivists residing in different countries are also encouraged. Stipend will be to AUS\$15,000 (approximately US\$11,000) at the discretion of the judging panel. Additional funding will be available to overseas applicants for travel to Australia if necessary. Prospective applicants should contact

Derina McLaughlin at (+61 2) 6212 3986 or derina.mclaughlin@naa.gov.au before applying to discuss the scope of their research project. Further information: www.naa.gov.au.

The Pepper Foundation's Visiting Scholars Program

The Claude Pepper Foundation seeks applicants for its visiting scholars program, which provides financial assistance for researchers working at the Claude Pepper Center's archives at Florida State University. The Claude Pepper Library's holdings include papers, photographs, recordings, and memorabilia of the late U.S. Senator/Congressman Claude Pepper and his wife, Mildred Webster Pepper. Pepper served in the U.S. Senate from 1936-1950 and the U.S. House of Representatives from 1962-1989. The visiting scholar's program is open to any applicant pursuing research in any of the areas related to issues addressed by Claude Pepper. **Application deadlines are Apr. 15 and Oct. 15.** For additional information and an application form, contact: Grants Coordinator, Claude Pepper Center, 636 West Call Street, Tallahassee, FL 32306-1122; 850/644-9309; fax 850/644-9301; mclaughli@mailers.fsu.edu; <http://pepper.cpb.fsu.edu/library>.

Rockefeller Archive Center Visiting Archivist Fellowship

The Rockefeller Archive Center has established a Visiting Archivist Fellowship geared to professional archivists from the developing world. The Visiting Archivist will be in residence at the Center for up to one month for the purpose of enhancing professional development and expanding his/her knowledge of the Center's holdings relating to the fellow's country or region. The Visiting Archivist will receive a \$5,000 stipend for a four-week period. The stipend is intended to cover the costs of housing, food and local transportation. Inquiries about the program and requests for application materials should be sent to Darwin H. Stapleton, Executive Director, Rockefeller Archive Center, 15 Dayton Avenue, Sleepy Hollow, New York 10591.

Morris K. Udall Archives Visiting Scholars Program

The University of Arizona Library Special Collections houses the papers of Morris K. Udall, Stewart L. Udall, David K. Udall, Levi Udall and Jesse Udall. The library's holdings also include related papers of noted politicians Lewis Douglas, Henry Ashurst and George Hunt. To encourage faculty, independent researchers, and students to use these materials, the Morris K. Udall Archives Visiting Scholars Program will award up to three \$1,000 research travel grants and four \$250 research assistance grants in the current year. Preference will be given to projects relating to issues addressed by Morris K. Udall and Stewart L. Udall during their long careers of public service on environment, natural resources, Native American policy, conservation, nuclear energy, public policy theory and environmental conflict resolution.

Eligibility: The grants are open to scholars, students, and independent researchers. **Awards:** The \$1,000 research travel grants will be awarded as reimbursement for travel to and lodging expenses in Tucson, Arizona. These grants do not support travel to locations other than Tucson. The \$250 research assistance grants will be awarded to assist local researchers. **Application Procedures:** **Applications will be accepted and reviewed throughout the year.** Please mail a completed application form with three sets of the following materials: 1) a brief 2-4 page essay describing your research interests and specific goals of your proposed project; and 2) a 2-3 page brief vita. To request an application, contact: Roger Myers, University of Arizona Library Special Collections, P.O. Box 210055, Tucson, AZ 85721-0055, myersr@u.library.arizona.edu.

UNC-Charlotte Visiting Scholars Program

The Special Collections Department of the Atkins Library at The University of North Carolina at Charlotte announces the establishment of the Harry Golden Visiting Scholars Program. The program was established with a bequest by Mrs. Anita Stewart Brown to honor the memory of Harry Golden, author of the best selling book *Only in America* and publisher of *The Carolina Israelite*. Two grants of \$500-\$1,000 will be awarded each year to researchers using materials that are held by the Special Collections Department. Preference will be given to projects focused on the history and culture of the twentieth century South. For further information on resources available in the department, follow the link to Special Collections at <http://library.uncc.edu>. The inaugural grant has been awarded to Kimberly Marlowe Harnett, a journalist in Portland, Oregon, who is writing a full length biography of Harry Golden. **For grants beginning in 2006/07, the deadline for applications is January 15, 2006.** Candidates will be notified by March 30. To apply, researchers should send a letter to Mr. Robin Brabham, Associate University Librarian for Special Collections, Atkins Library, UNC Charlotte, 9201 University City Blvd., Charlotte, NC 28223 or email him at rbrabha@email.uncc.edu. The letter must include a vita; a description of the research proposal and the extent of research already completed; an estimate of the research remaining; a summary of how the project will benefit by using resources in the UNC Charlotte Special Collections; and a projected budget. The grants will be given primarily to cover travel expenses, but other appropriate expenses will be considered on a case by case basis.



ARCHIVIST

The Carl Albert Center
University of Oklahoma
Norman, OK

The preferred candidate will have three years of professional archival experience and a master's degree in library science, history, or political science. The archivist is responsible to the director/curator for the administration and development of the center's congressional archives, which currently include the papers of more than

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Deadlines for all issues of *Archival Outlook* and *SAA Employment Bulletin* are the 15th of the month preceding publication. Job ads will not be posted unless accompanied by a purchase order for the applicable amount; ads will be edited to conform to the style illustrated in this issue. Job ads submitted via fax must be double-spaced. Ads may be submitted via fax, e-mail, on diskette, or regular mail.

The *SAA Employment Bulletin* is available to individual members at a cost of \$50 per year only at the time of membership renewal. The bulletin is published in February, April, June, August, October, and December. *Archival Outlook* is published in January, March, May, July, September, and November and is sent to all SAA members.

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50 former members of the U.S. Congress. In addition to advising the curator in matters of collection development and policy, the archivist is responsible for the development of related educational and outreach programs (exhibits, oral histories, educational packages, etc.); builds relations with collection donors; assists users; writes grant proposals; interfaces with the center's academic programs; trains and supervises student employees; and has professional involvement in the activities of regional and national archival organizations. The archivist performs all aspects of collection processing including accession, description and cataloging, determination of subject headings and standard terminology; preparation of finding aids, scope and content notes, and biographical descriptions; construction of electronic inventories. For further information or to submit an application, please call 405/325-1826, or access the university's human resources Web site at www.ou.edu/ohr. Applicants must submit an OU job application to: Office of Human Resources, University of Oklahoma, 905 Asp Avenue, Room 205, Norman, OK 73019. The University of Oklahoma is an Affirmative Action/Equal Opportunity employer and encourages diversity in the workplace.

ARCHIVIST

Willamette University
Salem, OR

Willamette University's Mark O. Hatfield Library is seeking an archivist to administer the Mark O. Hatfield and Willamette University Archives and related collections. The archivist assures access to these collections and insures that services and bibliographic records are of the highest standard. The archivist promotes the use and support of the archives. The archivist reports to the University Librarian. Duties include the formulation and implementation of policies and procedures for the arrangement, description, preservation, development, and access of the collections. The successful candidate will develop exhibits and programs; engage in outreach locally, regionally, and nationally; develop strategies for active donor and financial support; provide reference service and bibliographic instruction to students, faculty and others; develop and implement programs for the creation of digital archives and automated access; prepare finding aids and inventories; supervise, train, and evaluate staff and student assistants. The Mark O. Hatfield Archives contain the papers, memorabilia, and other artifacts of former Senator Mark O. Hatfield, who, in addition to serving in the U.S. Senate for 30 years, was an Oregon state legislator, secretary of state, and governor. In addition to Senator Hatfield's collection, there is a growing collection of the papers of associates of Senator Hatfield's and other Oregon politicians. The Willamette Archives contain publications, papers, and memorabilia related to the history of Willamette University; Willamette was founded in 1842. Related collections include the Rare Book Vault and the Northwest Collection. Qualifications: Required: M.L.S. from an ALA-accredited school with course work in archives administration and certification by the Academy of Certified

Archivists; at least three years of professional experience in an archival setting; in depth knowledge of archival principles and practices; experience with automated library and archival systems and electronic formats in an archival setting; strong communication and interpersonal skills; public services orientation; a record of professional involvement and scholarship; and proven ability to work effectively with colleagues, faculty, and students in a collegial environment. Preferred:

Additional advanced degree in American history, American politics, or a related discipline is highly desired. Willamette, the first university in the West, is a private, liberal arts college in the heart of the Willamette Valley, adjacent to the Oregon State Capitol in Salem, Oregon. Willamette's 2400 students attend the College of Liberal Arts, the College of Law, the George H. Atkinson Graduate School of Management, or the School of Education. For further information about Willamette, see the University's Web site at www.willamette.edu. Salem is located in the center of the Willamette Valley, approximately an hour's drive from the Pacific Coast, the Cascade Mountains, and the cities of Portland and Eugene. Information about the Mark O. Hatfield Library is available at <http://library.willamette.edu/home/>. Willamette maintains a strong institutional commitment to diversity and strives to recruit and retain candidates from communities of color and ethnic groups. Review of applications will begin September 30, 2005. Application: To apply, send administrative/professional application (forms on Web at www.willamette.edu/dept/hr/employment/), letter of application, resume, and names, addresses, telephone numbers, and email addresses of three references to: Human Resources, Willamette University, 900 State Street, Salem, OR 97301; 503/370-6210; fax 503/370-6570; human-resources@willamette.edu; www.willamette.edu/dept/hr.

ASSISTANT, ARCHIVES / RECORDS MANAGEMENT

United States Tennis Association
White Plains, NY

This position provides administrative, clerical, and technical support to the USTA Archivist/Records Manager in the development and operation of the USTA records management and archives program. The position also provides administrative support on a 20% part-time basis for the Office of the Executive Director. Qualifications: High school graduate; some college preferred; Knowledge of common office software; Typing and data entry skills, minimum 35 wpm; Ability to lift 30 lbs.; Experience in an office work environment performing common administrative and clerical functions; Knowledge of tennis; Familiarity with functions and activities of USTA; Experience working with records and filing systems; Writing skills and experience. To apply, contact: Human Resources, United States Tennis Association, 70 West Red Oak Lane, White Plains, NY 10604; resumes@usta.com; <http://usta.recruitmax.com/ENG/>

ASSISTANT ARCHIVIST

*Bermuda Government Archives
Hamilton, Bermuda*

Cabinet Office. Assistant Archivist. PS34-36 \$87,955-\$94,438. Bermuda Government Archives. Ref: 4191/19/0003/OS. Applications are invited for the post of Assistant Archivist at the Bermuda Government Archives. Under the direction of the Government Archivist the post holder will be a lead member of a team responsible for performing a full range of records and archives services for over sixty government departments and to the public. The post holder will develop and implement policies to further the strategic direction of the Bermuda Archives and will also oversee the operations of the Government Records Centre. Applicants must possess a master's degree or equivalent in archives and records administration with a specialization in the appraisal of electronic records/archives. Additionally, applicants must have expert knowledge of information technology and the requirements for promoting authentic, reliable, accessible and preservable electronic records. A minimum of five (5) years' post-qualification experience in a public archives at a senior level, including a minimum of three (3) years' working in an electronic environment is required. This position will be offered on a three (3) year contract term. Further details about this vacancy, our terms of employment and our income tax free environment can be found at our Web site www.gov.bm. To apply, contact: Sheila Tyrrell, Government of Bermuda, 43 Church Street, Hamilton, BM HM 12, Bermuda; fax 441/295-2858; hr@gov.bm; www.gov.bm.

ASSISTANT ARCHIVIST

*Hershey Community Archives
Hershey, PA*

Participate in all aspects of the operation of the Archives. Accession all transfers and gifts of material pertaining to the community; process collections and prepare finding aids; maintain databases; assist with reference service, including monitoring the reading room; assist with preservation of collections; supervise part-time staff; conduct research on behalf of clients; oversee daily operations when the director is absent. Qualifications: M.A. in library science, history or related discipline with degree concentration in archival studies or supplemented by archival courses, or practical experience; 1-3 years professional archival experience; Ability to work effectively with others; Strong communication (verbal and written), organizational and analytical skills, commitment to public service; Familiarity with major word processing and database software packages; digital imaging and archives-related use of internet highly desirable; Lift and shelf boxes weighing 40 pounds. Salary: \$28,000-\$32,000, plus benefits. EOE. To apply, contact: Pamela Whitenack, Hershey Community Archives, 30A E. Granada Ave., Suite 2, Hershey, PA 17033; 717/533-1777; fax 717/533-1738; pwhitenack@hersheyarchives.com; www.hersheyarchives.org

ASSISTANT ARCHIVIST

*Wellesley College
Wellesley, MA*

Under the general direction of the Archivist, the successful candidate will participate in all aspects of the operation of the Archives. The candidate will accession transfers of College records and gifts of materials pertaining to the College; process collections and prepare guides; assist with reference service including monitoring the reading room; prepare exhibits and help maintain the Archives Web site and other electronic resources; assist with preservation of the collections; help devise and implement departmental policies and procedures; supervise the work of student assistants; and oversee the daily operation of the Archives when the Archivist is absent. Requirements: Bachelor's degree required. Master's degree preferred. 3+ years' professional archival experience, preferably in an institutional or academic archives; certification by the Academy of Certified Archivists desirable. Knowledge of current archival principles and practices required. Strong communication, organizational and analytical skills, and a commitment to public service. Must be able to work independently, multi-task and adapt to changing situations. Knowledge of standard desktop software applications required, and digital imaging and archives-related use of internet and other information technologies highly desirable. Must be able to lift and shelf boxes weighing up to 40 pounds. Must be able to work effectively in a culturally diverse environment. If interested, please apply online, sending a cover letter and resume to: Human Resources Office using the following link: <http://careers.wellesley.edu/wellesley/jobboard>. Wellesley College is an Equal Opportunity/Affirmative Action institution and employer. Successful candidates must be able to work effectively in a culturally diverse environment. Applications from women, minorities, veterans and candidates with disabilities are encouraged. Visit our Web site at www.wellesley.edu/HR/. To apply, contact: Susan Doherty, Wellesley College, 106 Central Street, Wellesley, MA 01746; working@wellesley.edu; <http://careers.wellesley.edu/wellesley/jobboard>

ASSISTANT ARCHIVIST FOR MEDIA DEVELOPMENT

*Department of Archives and Special Collections
Arizona State University Libraries
Tempe, AZ*

The Arizona State University Libraries, Department of Archives & Special Collections, seeks applicants for the position of Assistant Archivist for Media Development. This is a full-time, continuing appointment-track Academic Professional position at the rank of assistant archivist. This position requires professional development and service in addition to excellent job performance. For complete application and qualification requirements, please visit ASU's Web site at: www.asu.edu/lib/admin/acadprof.htm. Application deadline is September 1, 2005; if not filled, the 1st of the month until search closed. ASU is an EO/AA employer and

actively seeks diversity among applicants and promotes a diverse workforce. To apply, contact: Kurt R. Murphy, Associate Dean for Personnel, Arizona State University Libraries, Box 871006, Tempe, AZ 85287-1006; 480/965.3417; fax 480/965.9169; kurt.murphy@asu.edu.

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Moscow, ID*

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Duke University
Durham, NC*

Duke University Libraries seeks an experienced, innovative librarian to direct all technical services activities for the Rare Book, Manuscript and Special Collections Library (RBMSCL). S/He will plan and manage the departmental budget and other resources to fulfill the technical services mission, supervise departmental staff, produce high quality, timely products for patron access to both print and manuscript materials, gain physical and intellectual control of collections and direct automated technical operations. Required: ALA-accredited MLS or advanced degree in archives administration or an academic field related to RBMSCL holdings; minimum of three years of relevant professional experience; supervisory experience; demonstrated ability to create archival finding aids and prepare MARC records; knowledge of current cataloging and metadata issues, standard archival procedures, and cataloging of rare materials; service orientation; and an ability to work both independently and as a member of a team. Salary and rank dependent upon qualifications; generous benefit package. To apply, please send a cover letter, detailed resume and the names, addresses (postal and e-mail), and telephone numbers of three references per below. For more information about this opportunity, please visit the Duke University Libraries HR/jobs Web site at <http://library.duke.edu/about/depts/hr/jobs/>. Duke University is an Equal Opportunity/Affirmative Action Employer. To apply, contact: Ann Elsner, Duke University, Box 90193, Durham, NC 27708; 919/660-5805; fax 919/660-5923; library-jobs@duke.edu; <http://library.duke.edu/about/depts/hr/jobs/>.

MANUSCRIPTS REFERENCE LIBRARIAN

*University of North Carolina at Chapel Hill
Chapel Hill, NC*

The Library of the University of North Carolina at Chapel Hill seeks a Reference Librarian to join the staff of the Manuscripts Department. This position offers an excellent opportunity to work in a highly

regarded special collections department that is home to the renowned Southern Historical Collection, the Southern Folklife Collection, and the University Archives. The Manuscripts Reference Librarian will provide reference services as the primary source of contact on an active reference desk, as well as virtual reference through e-mail. The successful candidate will participate in the department's primary-source-literacy instructional program and will supervise student assistants, coordinate exhibitions, manage duplication services, develop new reference tools, and work on Web pages and special projects. Reference duties include occasional evenings and Saturday desk shifts. The Reference Librarian reports to the Head of the Public Services for the Manuscripts Department. The Manuscripts Department staff includes 7 librarians, 6 support staff, and many student assistants. Qualifications: Required: Master's degree from an ALA-accredited program or a masters degree in American history or other relevant field; experience providing effective reference service in a special collections setting; experience in instruction/teaching; and a strong commitment both to the archival profession and to public service. Superior interpersonal, communication, and writing skills and the ability to work in a collegial environment and to serve diverse groups. Preferred: Experience with manuscript/archival reference; knowledge of the history and culture of the American South; familiarity with historical methodology; experience conducting research; experience supervising students; experience with the creation of Web pages; exhibition experience. Academic background in American history. To apply, contact: Mari Marsh, University of North Carolina at Chapel Hill, 206 Davis Library, CB #3900, Chapel Hill, NC 27599; 919/962-1301; fax 919/843-8936; marim@email.unc.edu.

PRESERVATION FIELD SERVICES OFFICER

*Southeastern Library Network, Inc. (SOLINET)
Atlanta, GA*

The Southeastern Library Network (SOLINET) has an opening for NEH grant funded position. The Field Services Officer is responsible for providing outreach, education, and information in support of the Preservation Field Services operation. Responsibilities include: Develop/conduct educational programs, including face to face and distance education classes, hands-on training and conference presentations on a wide range of technical and administrative preservation topics, including the preservation of digital files; recruit and schedule adjunct and consulting instructors; monitor program quality; schedule workshops and programs to meet grant-defined project goals; provide information and referral via telephone, email, written contact; Implement ongoing follow-up component of workshop evaluation; maintain familiarity with new preservation literature and resources; write articles for national and regional newsletters; update leaflets and develop new ones as needed; assist in maintaining leaflet and preservation reference collections; provide formal and informal consultation for southeastern institutions; participate in preservation activities on a national and regional level; maintain and strengthen ties with statewide

preservation efforts in the Southeast; assist in maintaining Preservation Services Web site; maintain departmental and SOLINET databases; assist in work with Member Outreach and Communications to promote and advertise preservation services. Position Requirements: One to two years of preservation education or work experience; Experience teaching workshops and/or giving presentations; Excellent interpersonal skills; Strong analytical and problem-solving skills; Excellent oral and written communication skills; Business travel; MLS or equivalent; Word processing, spreadsheet software programs, and Web design and maintenance experience. Up to 50% travel. Salary is commensurate with experience. SOLINET's exceptional benefits package includes 20 vacation days, 10 holidays, excellent development and training opportunities, and a strong retirement package. Send letter of application, resume and salary requirements. To apply, contact: Paquita Morris, HR Director, Southeastern Library Network, Inc., Suite 200, 1438 West Peachtree Street NW, Atlanta, GA 30309-2955; 404/892-0943; fax 404/892-7879; hrdept@solinet.net.

UNIVERSITY ARCHIVIST

*University of Hong Kong
Hong Kong*

The University of Hong Kong is one of the oldest universities in East Asia and possesses a rich and important collection of historical material. The University has recently created a post of Archivist, to establish and develop a University Archive in advance of its centenary in 2011. University Archivist (in the grade of Senior Sub-Librarian). Ref.: RF-2004/2005-484. Applications are invited from highly experienced, professional archivists with a wide experience of archive management at a senior level within a university or institutional archive. A postgraduate qualification in archive management is essential. Although the Archivist will be able to call on support from library professionals, he or she will initially be working very much independently. Accordingly, the University is looking for a candidate with considerable personal energy, enthusiasm and vision, who is capable of rising to the challenge of creating an archive which will command professional respect worldwide. The appointment will initially be made on a three-year fixed-term basis with the possibility of renewal. An attractive compensation package is available. A starting annual salary of around HK\$649,776 (US\$1 = HK\$7.8 approx.) (subject to review from time to time at the entire discretion of the University) is offered, together with contract-end gratuity, leave, health/dental and housing benefits. At current rates, salaries tax does not exceed 16% of gross income. Further particulars and application forms (272/302 amended) can be obtained at <https://extranet.hku.hk/apptunit/>; or from the Appointments Unit (Senior), Human Resource Section, Registry, The University of Hong Kong, Hong Kong; fax (852) 2540 6735 or 2559 2058; e-mail: apptunit@hkucc.hku.hk. Review of applications will start from September 1, 2005, until the post is filled. The University is an equal opportunity employer and is committed to a No-Smoking Policy.

UNIVERSITY ARCHIVIST

*University of Kentucky
Lexington, KY*

The University of Kentucky seeks a full-time, tenure-track archivist to administer the University Archives and Records Program. Duties include accessioning, appraisal, processing, reference, maintenance and development of records retention schedules, outreach, and supervision of two full-time staff. Requirements: Graduate degree in library science (ALA-accredited program), archival administration, information management, or other relevant field. For additional details, benefits, and qualifications see www.uky.edu/Libraries/univarch.html. To apply, contact: Apply online at www.uky.edu/ukjobs to job # SL508848 by July 24, 2005. Deadline may be extended if necessary.

VISUAL COLLECTIONS LIBRARIAN AND ASSISTANT PROFESSOR

*The University of Mississippi
John Davis Williams Library
University, MS*

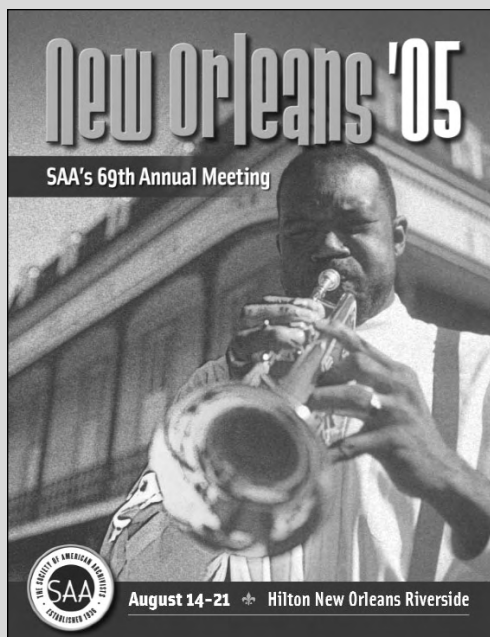
The Department of Archives and Special Collections at the University of Mississippi Libraries seeks applicants for the position of Visual Collections Librarian. The position is a twelve-month, tenure track, assistant professorship. Reports to the Head of Special Collections and is responsible for organizing, cataloging, and maintaining visual materials including still photography, moving images, and other appropriate visual materials in the Southern Media Archive and collateral materials of the Department of Archives and Special Collections. Also responsible for reference and user services related to visual collections. Assists, as needed, with reference, exhibits, outreach, and other curatorial functions in Special Collections. Creates and maintains access policies in accordance with best practices, copyright, license, and donor agreements. Required Qualifications: ALA-accredited MLS by the date of appointment; the ability to meet tenure requirements; knowledge of and experience with photographic and film materials; knowledge of automated access systems for manuscripts and archives; proficiency with Web construction including Web page design; knowledge of digitization and computer databases; familiarity with the management and use of digital images; demonstrated effective oral and written communication skills, and evidence of success in interaction with colleagues; ability to perform physical activities associated with archival environments; and public service experience. Minimum salary is \$35,000, commensurate with experience. Includes a competitive benefits package. Applicants will be asked to include a letter of application, vita, and the names, addresses, phone numbers, and e-mail addresses of three current professional references. Review of applications will begin immediately and continue until the position is filled or an adequate applicant pool is obtained. The University of Mississippi is an EEO/AA/Title VI/Title IX/Section 504/ADA/ADEA employer. To apply, contact: Apply online at <http://jobs.olemiss.edu>.



society of american archivists

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