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In the Aftermath of Hurricane Katrina



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Hurricane Katrina made landfall near New Orleans on August 29, 2005, and caused major damage to the coastal regions of Louisiana, Mississippi, and Alabama. This photograph was taken on September 15, 2005, in the remains of the Bay St. Louis (Mississippi) City Hall. The Mayor's Minutes books, covered in sludge and mold, were removed from a vault that had been flooded. Photo courtesy of **CHRISTINE WISEMAN**, Georgia Archives.

archival outlook

the society of american archivists

serves the educational and informational needs
of its members and provides leadership to
help ensure the identification, preservation
and use of the nation's historic record.

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An Archivist's Response to the Digital Era

This article is based on an address at the closing plenary session of the Society of American Archivists' 69th Annual Meeting in New Orleans on August 20, 2005. The full text is available online at www.archivists.org/presidential.

In the July/August issue of *Archival Outlook*, Rand Jimerson described the top three strategic issues on SAA's "radar screen": technology, diversity, and public awareness. These strategic issues are, in the SAA Council's opinion, the most important "threats and challenges that are of critical concern to the archival profession." That article was the beginning of what I hope will be a stimulating and interesting conversation among all members of SAA throughout the coming year(s).

In 1991 Margaret Hedstrom, associate professor at the University of Michigan School of Information, observed that "Electronic records . . . present archivists with their greatest challenge in decades."¹ Last May, at the National Archives and Records Administration's celebration of 20 years of independence, Bob Horton of the Minnesota Historical Society did a nice job of summarizing what's happened in the nearly 15 years since Hedstrom made her prediction: "We have collectively experienced a technological revolution in the past decade. . . . We have not experienced the corresponding and overdue institutional and professional revolution that is the appropriate and necessary response."²

During my term as SAA President, I want to focus archivists' attention on an "appropriate and necessary response" to the strategic issue of technology. What must archivists and records professionals do to remain vital and essential in the digital era?

Foremost, we must recognize the urgency of the problem. The SAA Council has already heard concerns that the tone of the strategic issue statements is too negative. It is essential that we look for positive responses and avoid any sense of defeat. At the same time, we must recognize that strategic issues have the potential to completely transform the profession. In the case of technology, I firmly believe that the notion of a "digital archives specialist" will be meaningless in the future because all archivists will be digital archivists.

In the case of digital records, the urgency of the problem often is not apparent. Even though the vast majority of information is now created in digital form,

too few archives have begun acquiring digital records in any significant numbers. Archivists will want to acquire many of these digital records, but unless we take steps to appraise and acquire these records now—while they are still active and accessible—we will lose many of them.

To date, much of the profession's response has come from academia and has been conceptual and theoretical. Much of this work is invaluable. While reading the literature on electronic records has given me a richer understanding of the problem, I'm left without a practical sense of the solution. I have a notion of what needs to be done, but not necessarily how to do it.

As such, I believe that the next step requires us to shift our attention from the conceptual to the practical and empirical, to pay more attention to what must happen in the trenches. Archives professionals as a whole—and not just digital records specialists—must respond by becoming as comfortable working with digital materials as we are with paper.

Our comfort with tangible records is based on knowledge that individuals bring to the profession long

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What must archivists do to remain vital and essential in the digital era?

What archivists do remains essential in the digital era. We must appraise and acquire records. We must process the records to gain physical and intellectual control over the materials and prepare them for use. And we must preserve the records for future use. But how we do those functions will change radically. Techniques that worked with paper simply don't translate to digital materials. We must learn new ways to work, and to do that we must come to some sense of what we need to know.

What do you think are the new skills that we need for a digital era? How is your job changing to accommodate digital records?

I encourage you to discuss these questions—and their implications—with your coworkers, your section and roundtable colleagues, and others. And I invite you to respond with a short essay that might be published in *Archival Outlook* or elsewhere so that we can learn from each other. Please send your thoughts to me at president@archivists.org.

1 "Understanding Electronic Incunabula: A Framework for Research on Electronic Records," *American Archivist* 54:3 (Summer 1991), p. 335. After hearing this paper, Hedstrom commented, "If we'd started work when I published the paper, the needed change might very well have been evolutionary rather than revolutionary." Conversation with author, 20 August 2005.

2 See Peter Lyman and Hal R. Varian, "How Much Information? 2003." Online at <http://www.sims.berkeley.edu/research/projects/how-much-info-2003/> (checked 25 August 2005).



Annual Business Meeting Report FY2005

The following report was presented at the Annual Business Meeting of the Society of American Archivists in New Orleans on Saturday, August 20, 2005.

I'm happy to report that the "State of the Society" is . . . really good!

Thanks once again to the efforts of the Membership Committee, Key Contacts, Council members, staff, and all of you as you help to spread the good word about the benefits of belonging—**SAA grew 10 out of 12 months in fiscal year 2005, and we ended the year with 4,169 members.** That's an all-time high! This growth, despite the fact that we still do too much "churning" of members. Our membership development plans for FY2006 will focus on *retention*. As we begin the new year, I have promoted Brian Doyle to the staff position of Director of Member and Technical Services, where his talent and enthusiasm will surely make a difference for SAA. Many of you know Brian, who has been on the staff for 7 years and most recently was our webmaster and graphic designer. Jeanette Spears, for too long the sole "Member Services" staff person, now has a partner.

It was an outstanding year for member access to professional development opportunities, as we offered 44 workshops on a wide variety of topics and in many locations, serving the needs of more than 1,000 attendees. The new "IT Training" series was well received and provided a critical service for those wishing to learn the basics of information technology. Our venture into web seminars took hold, with two offerings—"Security in the Archives Reading Room" and "EAD Tips and Tricks"—attracting more than 500 "virtual" attendees from 86 sites. SAA is but one continuing education provider in a very competitive field, but clearly it is valued for this service. With the input and talent of many instructors and volunteers, and under the watchful eyes of staff Director Solveig De Sutter and Coordinator Jodie Stauffer, the Education program contributed significantly to SAA's outreach, image, and bottom line.

SAA's Annual Meeting in Boston was one heck of a tea party—from education sessions to networking events to an exciting and dynamic exhibit hall. With 1,600 attendees, the space was tight (to say the least). Nevertheless, evaluations were very positive and we continued to refine the Annual Meeting based on what we learned there. Despite very high meeting costs, Annual Meeting revenue contributed significantly to the Society's net gain for FY05. We thank Carlos Salgado, our intrepid registrar; Nicole Jackson and John Lechner

of Conference & Logistics Consultants, whose excellent meeting planning and implementation skills were up to the task in Boston; and John LeGloahec and Cheryl Beredo, our member-volunteer meeting assistants. The team is back this year to perform its miracles!

It's been an extraordinary year for SAA's book publishing program, too, with five titles published since July 2004. Several had been in the pipeline for awhile, and it is gratifying that so many came to fruition despite competing priorities. While not strictly published in FY05, new since July 2004 are the following:

- *Museum Archives: An Introduction* edited by Deborah Wythe;
- *Managing Archival and Manuscript Repositories* by Michael Kurtz,
- *Describing Archives: A Content Standard*;
- *Lester J. Cappon Reader* by Richard Cox; and
- *Selecting and Appraising Archives and Manuscripts* by Frank Boles.

Together with this outstanding group of authors, Publishing Director Teresa Brinati and Publications Assistant Rodney Franklin made it happen. And through the excellent work of the Publications Board, Publications Editor Richard Cox, and Teresa, this list of new titles is backed up by a score of manuscripts that will be published in the next few years.

An online catalog with shopping cart functionality has made it easier for you to shop for publications from SAA. While last year at this time I promised you a print catalog by the fall, that project was put on hold in favor of book production. We expect to have such a catalog by the first of the year.

On the periodicals front, we published two issues of the *American Archivist* in FY05 as well as six issues of *Archival Outlook*. The newsletter also is available online as a PDF file. A high priority for the coming year is to explore options for making the journal accessible online as well.

The SAA Web site, always under construction, has been further enhanced. Throughout the year we used the home page to share "hot" news and information about association activities, to rally the grassroots in support of NHPRC, and to serve as a convenient

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In the Aftermath of Hurricane Katrina

TERESA BRINATI, SAA Director of Publishing

Hurricane Katrina will likely go down as one of the worst natural disasters in the history of this country. In late August the Category 4 hurricane's fierce winds and near-record storm surge caused widespread destruction and loss of life in portions of the Gulf of Mexico coast from southeast Louisiana to Alabama. The City of New Orleans was devastated by flooding caused in the hurricane's aftermath by a broken levee, which extensively damaged property and led to mandatory evacuation of its residents. The hurricane made landfall in the Crescent City on August 29, just 8 days after the Society of American Archivists concluded its 69th Annual Meeting at the Hilton New Orleans Riverside.

"The story of Katrina within this professional community is a story of collaboration," said SAA Executive Director Nancy Beaumont. "Feelings of helplessness were quickly put aside as individuals and their organizations created ways to share information, volunteered to assist with relief efforts, contributed funds to recovery of repositories, and provided onsite assessments. The work of recovery has just begun, of course, but all will benefit from these newly established professional alliances and friendships."

Relief Efforts—SSA Cares

The Society of Southwest Archivists (SSA) established a Web site—SSA Cares at www.ssacares.org/—to capture and share information about archival colleagues and friends from Louisiana, Mississippi, and Texas who have been affected by Hurricane Katrina. The site also contains photos, information about affected repositories, job listings (temporary, short-term, and contract work), and areas where vendors can register their services and individuals can donate supplies and space for repositories in need.

The site was set up by Brenda Gunn, assistant director at the Center for American History at the University of Texas at Austin, and her husband Stan, an adjunct professor at UT's School of Information.

According to Gunn: "As SSA president, I felt that my organization had a responsibility to our members to do something. But what? On September 1, I decided that we needed a place to 'check in' to determine the status of our colleagues and simply to express our concerns. My husband was able to put together a site that night. It was so gratifying that our Louisiana friends took time out of the chaos of their lives to check in, report on



David Carmicheal, President of the Council of State Archivists, and SAA President Richard Pearce-Moses inspect inundated records at a museum archives in Mississippi on September 18, 2005. Photo by Debra Hess Norris.

their repositories, communicate with each other, and express their needs."

Emergency Disaster Assistance Grant Fund

In September SSA and SAA formed an Emergency Disaster Assistance Grant Fund—established to address the stabilization and recovery needs of archival repositories that have been directly affected by Hurricane Katrina. Any repository that holds archival records or special collections and that is located in Hurricane Katrina-affected areas of Alabama, Florida, Louisiana, or Mississippi is eligible to apply for this grant. The repository need not be a member of SSA or SAA.

Grant monies may be used for the direct recovery of damaged or at-risk archival materials; such services as freeze drying, storage, transportation of materials, and rental facilities; supplies, including acid-free boxes and folders, storage cartons, cleaning materials, plastic milk crates, and protective gear; and to defray the costs for volunteers or other laborers who assist with the recovery.

Initially grants of up to \$2,000 will be awarded. Additional requests may be considered if funds remain available. To apply for grant assistance or to make a donation to the SSA-SAA EDA Fund, visit www.archivists.org/news/katrina_fund.asp.

Opportunities to Serve

SAA has set up a link on its Web site for those wishing to volunteer to help in recovery efforts. Volunteers are asked to indicate



Biloxi Public Library. Photo by Christine Wiseman, Georgia Archives.

areas of expertise (e.g., professional conservator, photo archivist, etc.), previous experience in disaster recovery efforts, dates available to help, length of time available to help, etc. To add your name to the hurricane response volunteer list, visit www.archivists.org/news/hurricane-volunteer.asp.

For additional opportunities to serve, visit the Web site of the Federal Emergency Management Agency (FEMA) at www.fema.gov/career/index.jsp, which issued a call for historic preservation specialists.

Gregor Trinkaus-Randall, chair of the SAA Preservation Section, reports that nearly all the states belong to EMAC (Emergency Management Assistance Compact), which is an agreement between and among states to provide assistance in the event of a disaster. "If you are a state employee, you may be able to be deployed to provide assistance in the stricken areas," Trinkaus-Randall said. Those who are interested should check directly with their state EMAC to determine if they are qualified.

Damage Assessment Report

On September 19, 2005, SAA President Richard Pearce-Moses, Debra Hess Norris (chair of the board of Heritage Preservation), and David Carmicheal (president of the Council of State Archivists) toured the Gulf Coast area of Mississippi to assess the impact of Hurricane Katrina on recordkeeping facilities in the region. The group sought to demonstrate the profession's solidarity with those affected by the storm and to learn how the archival profession might best assist them. Staff of the Mississippi Department of Archives and History (MDAH), including Department Director Hank Holmes and State Archivist Julia Young, hosted the team, and MDAH staff members Grady Howell and Jeff Rogers served as guides.

The team traveled from Waveland in the west to Biloxi in the east and viewed two city halls, a county courthouse, a local historical society, a historic site, and a public library. The repositories were representative of facilities in the region that house public and private records, vital records, and historical collections. The tour also gave the group a chance to see the impact of Katrina on businesses, private homes, churches, a college, schools, and other private and public facilities.

"When I saw, firsthand, the scale of this disaster, I realized that my disaster planning has always been predicated on certain unspoken assumptions: that the disaster would be localized, that staff would be available to respond. This trip opened my eyes to a type of disaster our profession hasn't imagined, let alone planned for," Carmicheal said.

Pearce-Moses, Norris, and Carmicheal prepared a "Report of Hurricane Katrina Damage Assessment," which is specific to conditions they observed along the Mississippi Gulf Coast. They relate that although many recordkeepers were proactive in their attempts to protect records, almost no one foresaw the scale of Katrina's devastation, and most attempts fell far short of the necessary measures. However, even modest efforts for disaster preparation helped records survive.

The team also noted that the response to Katrina is less dependent on traditional disaster plans than on improvised actions as conditions permit: "Recordkeepers along the Gulf

Coast are making heroic attempts to rescue damaged records. In nearly every case, the staff said that their own homes were either severely damaged or completely destroyed. The . . . emotional toll of the storm was severe and the personal loss often catastrophic. Workers expressed the sense that recovering records gave them something to focus on and a feeling of accomplishment in light of the overwhelming difficulties they faced."

In addition, they reported that, "Institutions, both large and small, were improvising their response because major resources are being concentrated—appropriately—on health and safety concerns. Large populations are in need of basic housing, food, water, clothing, and medical attention, and it may be many months before the loss of property and identity records begins to be felt."

Devastation in the area was so total that traditional response plans were not equal to the event, according to the report. Such plans usually envision removal of wet records from affected areas within 48 hours, for instance. Access to buildings and areas damaged by Hurricane Katrina, though, is controlled by law enforcement or military personnel, and hazardous conditions largely prevented any response during the 48-hour window. In many cases recordkeepers are still being prevented from accessing their collections more than four weeks after the storm.

The team identified several actions that might be undertaken by the archival profession in the short and long term to assist in recovery efforts and to enhance response to future disasters of this magnitude. The full report is available at www.archivists.org/news/katrina_DamageReport.pdf. ❖

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A TRIBUTE TO NEW ORLEANS

TERESA BRINATI, SAA Director of Publishing

Hurricane Katrina's devastation of New Orleans has made memories of the recent SAA conference bittersweet. More than 1,200 archivists, allied professionals, and students participated in SAA's 69th Annual Meeting at the Hilton New Orleans Riverside in August. The meeting concluded eight days before Katrina made landfall in the Crescent City.

"Following Katrina's devastation, my thoughts first went to the people and culture of New Orleans, particularly those in the tourism industry and the local archives community who made the conference so terrific," said Mark Shelstad, associate archivist/information manager for the American Heritage Center at the University of Wyoming. Shelstad, who was traveling with his wife in celebration of their ten-year wedding anniversary, went on the Mississippi River plantation tour, sampled the fantastic food of the French Quarter, discovered "go cups," and appreciatively stood in a stuffy, nearly dark, and overflowing room listening to an evening of jazz at Preservation Hall.

"We took a cab from the jazz show back to our hotel and the driver indicated that August had not been financially lucrative for him, but things would pick up in the future," Shelstad recalled. "I still carry that sense of optimism about the city and its people in the belief that the spirit and beauty of New Orleans will be there for another trip as memorable as 2005."

"As we worry about the archivists and archives affected by Katrina, we also send our love and admiration to the Hilton New Orleans conference services staff, who are the best I've worked with in my career," said SAA Executive Director Nancy Beaumont. "To Celeste, Deidre, Tammy, Wayne, Wendell, Michelle, Jerry Lee, Fred, George, and their colleagues—y'all are the best! We'll be back."

It is a shared optimism within the archival community that is propelling the Hurricane Katrina relief efforts (see related story on page 6). And certainly the spirit and beauty of New Orleans was much on display throughout the week of SAA's conference in the Big Easy.

Program Committee co-chairs Elisabeth Kaplan of the University of Minnesota Libraries and Kathy Marquis of the Albany County (Wyoming) Public Library, together with the Program Committee and the proposal submitters, assembled a compelling educational program featuring 72 sessions on a variety of archival topics, including reports on current research, advances made in the field, and common dilemmas and solutions.

New to the program was an "Archives Seminar" track,



"Coincidence is God's way of remaining anonymous," remarked Ambassador Andrew Young in his enlightening and entertaining presentation during the opening plenary session.

Photo by Stephen J. Fletcher.



Archivist-in-Chief. Outgoing SAA President Randall Jimerson exhorts the audience to "Embrace the Power of Archives" in his presidential address delivered during the opening plenary session.

Photo by Wayne Catalano.

modeled on the popular "Archives Unplugged" series which provides overviews of core aspects of archival practice. The seminar track provided focused, intensive discussion on a range of new or especially complex topics that archivists face today.

"I particularly enjoy the SAA conference for the chance to catch up on new developments in the field that I have trouble following closely during the rest of the year," said Meg Phillips, senior records analyst for the National Archives and Records Administration. "After learning about things that I feel I should know, I always go to a few sessions that highlight interesting collections just for fun."

A capacity crowd attended the dynamic opening plenary session in the Hilton's cavernous grand ballroom. Former U.S. Archivist Robert Warner received a standing ovation after he was honored with a special presidential award for a lifetime of outstanding contribution to the archival profession. Then outgoing SAA President Randall Jimerson delivered his presidential address, "Embracing the Power of Archives." Overhead lights dimmed as he shared his dream story about the "trinity" of archival functions: selection, preservation, and access.

"Archives are not neutral and objective. As we consider the archival mission, let us ensure that archives protect the public interest rather than the privileges of powerful elites. This is what it means to be a profession—to serve all people," Jimerson implored his audience of more than 1,200 attendees. "By embracing the power of archives we can fulfill our proper role in society." Jimerson's full address will be available online at www.archivists.org/presidential/jimerson.asp.

Ambassador Andrew Young's keynote address included engaging reminiscences of his life in public service—as a top aide to Dr. Martin Luther King, Jr., during the civil rights movement, three terms in the U.S. Congress, Ambassador to the United Nations, two terms as Mayor of Atlanta, and as an ordained minister in the United Church of Christ.

"The opening plenary session was both inspiring and reaffirming," shared Petrina Jackson, assistant archivist at Cornell University. "Ambassador Young's presentation reminded me

Servant of two masters? (Left to right)

Stephen Novak of Columbia University and Brenda Burke of Indiana University-Purdue University Indianapolis listen intently to Patrizia Sione of the Kheel Center for Labor-Management Documentation and Archives during their session, "Servant of Two Masters? The Challenge of Collecting the Records of Active Organizations." *Photo by Wayne Catalano.*

Diversifying archives.

UCLA master's and doctoral students Erica Bennett, Melissa Taitano, and Ruth Bayhille lead an archives seminar on pluralizing the archival paradigm by examining archival theory and practice in diverse archival and cultural settings. *Photo by Wayne Catalano.*

The big tent. More than 50 vendors displayed their wares in the exhibit hall. RLG staff member Pamela Dewey shares information about the Web resource ArchiveGrid with Carrie Daniels of the University of Louisville. *Photo by Wayne Catalano.*

Rock 'n Bowl. Taronda Spencer of Spellman College enjoys the closing party at the Mid-City Lanes Rock 'n Bowl. *Photo by Stephen J. Fletcher.*

A good read. Intrepid Annual Meeting attendee David Read reads up on New Orleans. *Photo by Wayne Catalano.*

Behind the scenes. New Orleans 2005 Program Co-Chairs Elisabeth Kaplan of the University of Minnesota Libraries and Kathy Marquis of the Albany County (Wyoming) Public Library confer about the conference schedule. *Photo by Wayne Catalano.*

once again of the importance of our work in preserving the stories and records of not only the leaders, but the foot soldiers of movements and communities."

Other delights of the New Orleans meeting included:

- Nine pre-conference workshops, which addressed a mix of topics including description practices and standards, film collections, digital collections, photos in an online environment, security, copyright, and managing literary manuscripts.
- An awards ceremony honoring eight new Fellows and celebrating the accomplishments of SAA members and friends of the archival profession (see related stories on pages 10–17).
- Repository open houses at the Newcomb Archives and Vorhoff Library, Tulane University Special Collections, New Orleans Notarial Archives Research Center, and the Williams Research Center of the Historic New Orleans Collection.
- The 5th annual graduate student poster session, with 17 presentations that highlighted student research activities in archives and records management programs around the country. A student paper session included three informative presentations.
- An International Archives and Technology Exposition where

more than 50 archival suppliers displayed their wares.

- An "Archives Career Center" that connected individuals seeking employment with those institutions and organizations seeking candidates. More than 150 attendees visited the center.
- The "SAA Bookstore," which was open longer hours and more days. Conference attendees were able to browse through 150 archival titles, purchase select inventory of seven new editions onsite, and participate in the author book signing.
- An all-attendee reception at the Audubon Aquarium of the Americas and a closing party at the Mid-City Lanes Rock 'n Bowl.

Amy Cooper Cary, archival studies program coordinator at the University of Wisconsin-Milwaukee, summed up her conference experience: "I know that I can go to the SAA Annual Meeting each year to find a wealth of professional information, both new ideas and best practices. But perhaps more than this, I go to the SAA Annual Meeting each year because to me it signifies the best that the archives community has to offer." ♦

**Order tapes or CDs of recorded sessions at SAA's
69th Annual Meeting in New Orleans:**

www.archivists.org/conference/neworleans2005/no2005recordings.pdf

Eight New SAA Fellows Honored



SAA Fellows Class of 2005.

(Left to right): Richard Pearce-Moses, Thomas Battle, Megan Sniffin-Marinoff, Helen Tibbo, Joan Krizack, Connell Gallagher, Nancy Bartlett, and John (Jac) Treanor were recently named Fellows of the Society of American Archivists, which is the highest honor bestowed on individuals by SAA for outstanding contributions to the archival profession. Photo by Wayne Catalano.

Nancy Bartlett, Thomas Battle, Connell Gallagher, Joan Krizack, Richard Pearce-Moses, Megan Sniffin-Marinoff, Helen Tibbo, and John (Jac) Treanor were named Fellows of the Society of American Archivists on August 19, 2005, during an awards ceremony at SAA's 69th Annual Meeting in New Orleans. An overflow crowd packed the ballroom of the New Orleans Hilton Riverside to salute the eight new Fellows. Established in 1957 and conferred annually, the distinction of Fellow is the highest honor bestowed on individuals by SAA and is awarded for outstanding contributions to the archival profession. There are now 154 current members so honored out of a membership of more than 4,200.

The Committee for the Selection of SAA Fellows evaluates nominees on the following criteria: appropriate academic education and professional and technical training; a minimum of seven years professional experience in any of the fields encompassed in the archival profession; writing of superior quality and usefulness in advancing SAA objectives; and contributions to the archival profession through work in and for SAA.

As specified by the SAA constitution, election as Fellow is by 75 percent vote of the Committee for the Selection of SAA Fellows. The committee consisted of the five immediate past presidents of SAA—Timothy Ericson, Peter Hirtle (chair), Steven Hensen, H. Thomas Hickerson, and Lee J. Stout—and three Fellows selected by Council—Anne Gilliland, Karen Jefferson, and Kris Kiesling.

SAA welcomes the eight new Fellows and extends its thanks to those involved in the selection process. Following are citations for the Fellows presented during the awards ceremony.

NANCY BARTLETT is Head Archivist for the University Archives and Records Program and Assistant to the Director for Academic Programs at the Bentley Historical Library, University of Michigan. Her championship of international awareness as a key component of the archival professional identity has been lauded by her colleagues worldwide. One nominator wrote, "The word 'international' is probably associated more with Nancy Bartlett than with any other member of the archival profession in the United States. In her work she has informed all of us of the links that bind us through common concerns about records management, implications of diplomacy across political boundaries, the impact of the European model on archival thought, the commonalities in archival practice between East and West. [Through her] extensive work in Denmark, France, Russia, China, and with the International Council on Archives, she has come to a real understanding of national, cultural, and procedural differences among archival institutions that has been enormously influential in shaping the international conversation about archival practice."

Another nominator wrote, "Nancy Bartlett is one of the most original thinkers in the archival profession in the U.S.A. . . . Through her extensive writings and many presentations she has brought to all of us a greater appreciation of the role of the archivist as mediator. That is, mediator between scholars and the historical record, between the visual object and the user, between the psychology of a culture and its own heritage, between 'silences' in the archives and the extant record, between bureaucratic processes and archival policy."

A provocative and articulate author in her own right, Bartlett has served as editor-in-chief of *Comma—International Journal on Archives*; co-editor of the international section of *American Archivist*, as well as co-editor of two special issues; co-editor of a special issue on archives of China of the International Council on Archives' journal *Janus*; and a member of the editorial boards of the *American Archivist*, *Janus*, and the Midwest Archives Council's *Archival Issues*, as well as a member of SAA's Task Force on Electronic Publishing. She also has the distinction of being the only U.S. archivist ever to participate as a *stagiaire*, a seminar participant in the Stage Technique International d'Archives, in Paris in 1985.

—Anne Gilliland, *University of California, Los Angeles*

THOMAS C. BATTLE is the Director of the Moorland-Spingarn Research Center (MSRC) at Howard University. During his 32-year career at MSRC, he helped build an outstanding library, museum, manuscript collection, and university archives. The MSRC is one of the world's largest and most comprehensive repositories for the documentation of the history and culture of people of African descent in Africa, the Americas, and other parts of the world. As one of Howard University's major research facilities, the MSRC collects, preserves, and makes available for research a wide range of resources chronicling the Black experience. Its collections include more than 175,000 bound volumes and tens of thousands of journals, periodicals, and newspapers; more than 17,000 feet of manuscript and archival collections; nearly 1,000 audiotapes; hundreds of artifacts; and 100,000 prints, photographs, maps, and other graphic items. These extraordinary historical materials are a source of great pride to the Black community, and the MSRC is held in high esteem around the world.

Battle has written and published a number of articles during his career. However, more important are his initiatives to support scholarship and publishing. In 1983 Dr. Battle organized a symposium on Black contributions to the preservation of Black history that acknowledged activities dating back to 1827. The proceedings of this symposium—*Black Bibliophiles and Collectors: Preservers of Black History*—were the first of six titles in the Moorland-Spingarn Research Center Series published by Howard University Press.

Battle is an active member of numerous archives, library, history, and museum associations and works with many community groups. His outreach efforts have educated countless persons about the importance of preserving history and introduced them to archives as a profession. He is a long-time member of the Society of American Archivists and has served on numerous committees and task forces and most recently completed a term on its governing council. He works tirelessly to expand diversity, always recommending and encouraging the participation and inclusion of younger and lesser known archivists.

An alumnus of Howard University, Battle is affectionately known as "Dr. B," "Bat," and "TCB" (for "taking care of busi-

ness"). His dedication, commitment, enthusiasm, generosity, skills, knowledge, leadership, and contributions exemplify what is best in the archival profession.

—Karen Jefferson, *Atlanta University Center*

CONNELL GALLAGHER joined the University of Vermont in 1970 as its University Archivist and Curator of Manuscripts. He currently serves as the Director of Research Collections at the Bailey/Howe Library and is also a lecturer on archives and Vermont history. Within the archival profession, he has made numerous contributions to the theory of privacy and confidentiality—a perennial topic of abiding interest to archivists, but one of special and keen interest in today's political and social climate.

Gallagher is actively involved in a number of professional associations. He has served SAA in a variety of leadership capacities, including as chair of the Privacy and Confidentiality Roundtable, Congressional Papers Roundtable, and the College and University Archives Section. He is a member of SAA's Ethics Committee and has served as a mentor to new archivists. In addition, he is the past president of the New England Archivists and the Vermont Library Association, and is a long-time member of the Academy of Certified Archivists.

Gallagher has come to represent the very best of the archival profession. As one of his supporters put it, "Whether it be mentoring young archivists, serving our national and regional organizations, or publishing and presenting so the rest of us can learn from his work, Connie Gallagher has served the archive profession with distinction for more than thirty years." Many of his supporters singled out the mentoring he had provided to younger colleagues.

Others supporters remarked upon his demeanor: "...a quiet exemplar of the archival profession...never [grandstanding] but always there when needed—one of the quintessential 'nice guys'...[a] consummate professional, respectful though rigorous, thoughtful though articulate, patient though pointed." There is remarkable unanimity among Gallagher's colleagues and nominators who describe him in their letters of support as "kind," "wise," "dedicated," "steadfast," "intelligent," "modest," "knowledgeable," "patient," and "professional." The archival profession is lucky to have someone within its midst who so effectively embodies these assets.

—Steven Hensen, *Duke University*

JOAN KRIZACK is the University Archivist and Head of Special Collections at Northeastern University. Her nominators cited her "burning intellectual honesty coupled with an astounding capacity for work and no shyness about 'encouraging' others to excel." She is a remarkable archivist who has distinguished herself through her writings, her service to the profession, and her archival activism. In 1994 she edited the publication, *Documentation Planning for the U.S. Health Care System* (Johns Hopkins University Press), which eventually won SAA's Waldo Gifford Leland Award for writing of superior quality and usefulness. Later on in her career at Northeastern University, Krizack

started another exemplary project to document the experiences of underrepresented populations in the Boston area.

As one nominator noted, "Joan's fiery activism was an inspiring contrast to the dry appraisal rhetoric . . . that I had encountered up to then." Through this project Krizack made history a palpable and empowering part of the communities present, by showing them that their past accomplishments and challenges are worthy of remembrance and study.

Krizack has also been a major contributor to the archival profession. She has served SAA in a variety of leadership capacities on numerous sections, committees, and boards, including the Program Committee, the Publications Board, the *American Archivist* Editorial Board, and the Task Force on Diversity. Her nominators all note her willingness to tackle complicated, challenging, and at times contentious issues, while always giving thoughtful consideration to the opinion of others. She has been very active in the New England Archivists as well, including serving as its president. Krizack helped create the current Research Fellowship Program for the National Historical Publications and Records Commission and, after overseeing its operations for several years in Boston, saw it safely moved to North Carolina.

One of her nominators put it best: "Joan's dedication to archives makes you want to be a better archivist."

—Peter Hirtle, *Cornell University*

RICHARD PEARCE-MOSES is the Director of Digital Government Information at the Arizona State Library Division of Archives and Public Records, where he has worked since 1999. Prior to that time he was Photograph Archivist and then Documentary Collections Archivist and Automation Coordinator at The Heard Museum, and from 1988 to 1994, Curator of Photographs and Associate Archivist in the Department of Archives and Manuscripts in the Arizona State University Libraries. The earliest part of his career was spent as Historic Photography Project Coordinator at the Texas Historical Foundation, and as Assistant to the Curator of the Photography Collection at the Harry Ransom Humanities Research Center, University of Texas at Austin.

Pearce-Moses's service to SAA has been extensive and varied. This month he begins his one-year term as the association's 61st president. He was a member of the governing council from 1999 to 2002, twice served on the Nominating Committee, and was a member of the Committee on Education and Professional Development, the Education Office Advisory Board, the Committee on Archival Information Exchange, the Task Force on Sections and Roundtables, and chair of the Visual Materials Section. For many years he co-instructed the SAA workshop "Administration of Photographic Collections."

In 2002 Pearce-Moses was awarded a fellowship from the National Historical Publications and Records Commission to tackle the revision of the SAA glossary. The just-published *Glossary of Archival and Records Terminology* (SAA, 2005) contains more than 2,000 defined entries and more than 600 lead-in terms and is destined to become an authoritative reference.

Several of Pearce-Moses's nominators spoke of his compassion as a mentor, his willingness to reach out to new members of SAA, and his work with Native American archivists and their collections. One nominator wrote, "He asks hard questions, makes thoughtful proposals, enjoys vigorous debate, and both relishes and contributes to the camaraderie that is the hallmark of groups within SAA. He is intent and avid about his profession."

—Kris Kiesling, *University of Texas at Austin*

MEGAN SNIFFIN-MARINOFF is University Archivist at Harvard University. She was described by her nominators as a "model professional," "a mentor to a generation of archivists who received their education at Simmons College," and a "prodigious contributor" to the archival profession. She began her career as a graduate assistant in the university archives at New York University and went on to a distinguished teaching career at the Simmons College Graduate School of Library and Information Science. She then was appointed Head of Archives and Special Collections at the Massachusetts Institute of Technology. Later on she joined the staff of Harvard University, serving first as librarian and deputy director of the Radcliffe Institute for Advanced Study, Arthur and Elizabeth Schlesinger Library on the History of Women in America, before assuming her current position as university archivist.

Sniffin-Marinoff's colleagues and former students credit her with being a "clear thinker, a compassionate colleague" and a dedicated mentor whose "sound judgment and ability to articulate issues in a soft-spoken but effective way" have benefited those with whom she has had the chance to work.

Over the years she has contributed countless hours of service to the Society of American Archivists, including as a member of the governing council, Nominating Committee, Committee on Education and Professional Development, Public Information Committee, Committee on Regional Archival Activity, and Awards subcommittees. She has been equally active in the New England Archivists and has served as a consultant, trustee, and advisor for such groups as the Northeast Document Conservation Center, the WGBH Education Foundation, and the City of Boston Archives Advisory Committee.

She also has an impressive record of international involvement, currently serving as a member of the Steering Committee of Section on University and Research Institution Archives for the International Council on Archives, and a participant in two international colloquia on archival education.

—Timothy Ericson, *University of Wisconsin at Milwaukee*

HELEN R. TIBBO is a Professor in the School of Information and Library Science at the University of North Carolina, Chapel Hill. Her principal achievements are as a scholar and as an outstanding educator of new archivists, librarians, and information scientists. Armed with a PhD in Information and Library Science from the University of Maryland, she accepted an initial appointment at the University of North Carolina in 1989 and

was promoted to full professor in 2003. At UNC, while contributing to the building of a top-ranked academic program, she has served as Assistant Dean and as Associate Dean of the School of Information and Library Science; she has served on numerous academic and administrative bodies, including two terms on the Graduate School's Administrative Board; and she was elected as treasurer and as chair of the UNC-Chapel Hill Chapter of the American Association of University Professors.

Tibbo's research focuses on the users of archives and their discovery and use of archival holdings, particularly in today's networked environment. Her university courses range across a broad spectrum, from archival administration and records management to information technologies and digital preservation to information retrieval and use and user evaluation. She is a dedicated teacher who infuses her students with a passion for research, writing, and the archival endeavor. And she's an enthusiastic mentor, committed to insuring the professional success of her students, thirteen of whom have published and won awards. In fact, since its establishment in 1997, one half of all of the recipients of SAA's Theodore Calvin Pease Award for superior student writing have been Tibbo's pupils, which is a remarkable record.

At SAA, she has served in a variety of leadership capacities, including election to the governing council and to the Nominating Committee; as chair of the Archival Educators Roundtable and the Task Force on the Future of the *American Archivist*; and as a member of the *American Archivist* Editorial Board. She has also appeared on fourteen of the last sixteen SAA Annual Meeting programs. In 1994, she received SAA's Fellows' Ernst Posner Award for her outstanding essay in *American Archivist*, "The Epic Struggle: Subject Retrieval from Large Bibliographic Databases."

—H. Thomas Hickerson, *Cornell University*

JOHN (JAC) TREANOR is Vice Chancellor for Archives and Records Management for the Archdiocese of Chicago. He began his career in Boston in its archdiocesan archives after receiving his bachelor's and master's degrees in history from the University of Massachusetts. Following two years at the Massachusetts State Archives, Treanor joined the Archdiocese of Chicago in 1986 and built its archives into a model repository that has influenced Catholic archives around the world. He has taken modern archival practice, reinforced it through records management, and demonstrated how information technology can both enable and incorporate these professional streams. He has done this while persuading dioceses and religious orders that archives are both canonically necessary and extraordinarily valuable. And, in the midst of modern American Catholicism's stormiest era, when shutting the doors to the world might seem the easiest path, Treanor has campaigned for transparency and openness for the archival record.

Treanor is among a small number of archivists who have found the means to integrate archives and records management, and he has implemented an electronic records program. He has been instrumental in technology planning and policy

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and he helped re-engineer the archdiocese-wide IT infrastructure. One of Treanor's nominators noted that his "knowledge of technology and how to apply it to solve business problems continues to be a significant asset" for the archdiocese.

Not only has Treanor created a model program, but his leadership efforts have reached around the world. He has lobbied chancellors and bishops to promote archival programs. He helped create the Association of Catholic Diocesan Archivists and has held all its offices. He created biennial conferences where diocesan archivists meet leading professionals and researchers. The publications he edited from these conferences both unify practice and advocate for the scholarly use of the records.

In addition, Treanor's commitment to education extends to frequent presentations in venues ranging from local to international. He has served a variety of organizations well in program development, he's fostered communication and shared effort between the archival and records management professions, and he's a mentor to both his own staff and his colleagues in the greater archival community.

—Leon Stout, *Pennsylvania State University*

"Honoring Thy Colleagues"

SAA's 2005 Award Recipients

The Society of American Archivists celebrated outstanding achievement in public service, outreach, and writing, and provided scholarship assistance to students at an awards ceremony held August 19, 2005, during SAA's 69th Annual Meeting in New Orleans. Hundreds of conference attendees packed the grand ballroom of the Hilton New Orleans Riverside to honor their colleagues and salute their successes. The annual competition recognizes accomplishments of the preceding calendar year.

The Awards Committee, co-chaired by Daria D'Arienzo of Amherst College and Philip Mooney of Coca-Cola Company, worked with subcommittees in the selection process for each award. SAA heartily congratulates the following award recipients and extends its thanks to all who participated in the competition.

* * *

Harold T. Pinkett Minority Student Award



Photo by Wayne Catalano.



Photo by Wayne Catalano.

JENNIFER OSORIO and **PAUL SEVILLA** of the University of California, Los Angeles (UCLA), are the joint recipients of SAA's 2005 Harold T. Pinkett Minority Student Award. The award recognizes minority graduate students of African, Asian, Latino, or Native American descent who, through scholastic achievement, manifest an interest in becoming professional archivists and active members of SAA. The award, established in 1993, honors the late Dr. Harold T. Pinkett, who served with distinction during his long tenure at the National Archives and

Records Administration and was a Fellow of SAA. It is coordinated through the SAA Archivists and Archives of Color Roundtable.

Jennifer Osorio is currently enrolled in the MLIS program at UCLA, specializing in archives and records management. She is incoming co-president of UCLA's SAA student chapter and the outgoing co-president of the student chapter of the American Society for Information Science and Technology. She is also the recipient of the Society of California Archivists' James V. Mink Scholarship. Osorio is currently working as a graduate student researcher on the International Research and Permanent Authentic Records in Electronic Systems (InterPARES 2) Project in the UCLA Department of Information Studies.

Paul Sevilla was born in the Philippines and immigrated to the United States when he was 10 years old. Before he began his graduate degree, he provided reference support at the

California Department of Health Services Resource Center. He is in his second year as a MLIS student at UCLA. Currently, Sevilla is working at UCLA's Department of Special Collections and interning as an archival research assistant at the Academy of Motion Picture Arts and Sciences in Hollywood, Calif. In addition to the Pinkett Minority Student Award, Sevilla also received a partial scholarship to attend the 46th Annual American Library Association's Rare Books and Manuscripts Section Preconference in St. Louis last July. He has also received other student honors and awards through the years, including the Gates Millennium Scholarship.

Colonial Dames of America Scholarship



Photo by Wayne Catalano.



Photo by Debra Kimok.

LINDA HOCKING and **DEBRA KIMOK** received SAA's 2005 Colonial Dames Scholarship. Established in 1974, the award enables new archivists to attend the Modern Archives Institute of the National Archives and Records Administration. Each scholarship covers \$1,200 of the total tuition, travel, and housing expenses associated with attending the institute. To be eligible for this scholarship an individual must have been employed less than two years as an archivist and work in an archives or manuscripts collection where a fair percentage of the repository's holdings

predate 1825. The award is funded by the Colonial Dames of America, Chapter III, Washington, D.C.

Linda Hocking, recipient of the Colonial Dames of America Scholarship to the Winter 2005 Modern Archives Institute, is Curator of Library and Archives at the Litchfield Historical Society in Litchfield, Conn. Hocking received her MLIS in 2001 from the University of Illinois at Urbana-Champaign and her BA in Political Science in 1995 from Marist College. In a letter to the Colonial Dames she explained that she will soon begin a digitization project on historical society records from 1751-1833. Because of her attendance at the MAI, she "will now be able to make better decisions about level of description, arrangement, conservation needs and issues surrounding the creation of digital facsimiles."

Debra Kimok, recipient of the Colonial Dames of America Scholarship to the Summer 2005 Modern Archives Institute, is Special Collections/Reference Librarian for the Benjamin F. Feinberg Library, State University of New York (SUNY) at Plattsburgh. Kimok received her MLS from SUNY Buffalo in 2000 and her BA in History from SUNY Plattsburgh in 1997. In her cover letter, she wrote, "While all of my previous internships and self-study have provided me with a good

understanding of archival practice, I strongly believe that both SUNY Plattsburgh and I will benefit greatly by my participation in the Modern Archives Institute. I am looking forward to immersing myself in this work and learning all I can from the instructors and other archivists."

Donna Cutts Scholarship



Photo by Wayne Catalano.

CHARLOTTE A. WALTERS received SAA's 2005 Donna Cutts Scholarship. Established in 2002, the award enables one archivist each year to attend the Modern Archives Institute of the National Archives and Records Administration.

Each scholarship covers \$1,200 of the total tuition, travel, and housing expenses associated with attending the institute. To be eligible for this scholarship an individual must have been employed less than two years as an archivist and work in an archives or manuscripts collection where a fair percentage of the repository's holdings predate 1825. The award is funded by the Colonial Dames of America, Chapter III, Washington, D.C.

Walters, who attended the Winter 2005 Modern Archives Institute, is an administrative assistant in the University Libraries/Center for Southwest Research-Political Archives at the University of New Mexico in Albuquerque, where she processes and describes manuscript collections as well as maintains and develops guidelines for the processing and description of political papers. The Center for Southwest Research holds both manuscript and book materials that document the history and culture of New Mexico and the Southwest, including New Mexico's governance and administration by Spain and Mexico, pre-1825. Walters received her BA in Social Thought and Political Economics from the University of Massachusetts at Amherst in 2004. In a letter to the Colonial Dames, she notes, "The Institute gave me many resources and an important professional network to support the archives here in New Mexico. It is a solid base for me to build upon and increase my professional expertise."

Theodore Calvin Pease Award



Photo by Wayne Catalano.

SAA's 2005 Theodore Calvin Pease Award was presented to **IAN CRAIG BREADEN** of the University of North Carolina, Chapel Hill, for his student paper, "Sound Practices: Online Audio Exhibits and the Cultural Heritage Archive." Established in 1987, the award is named for the first edi-

tor of SAA's semi-annual journal, *American Archivist*, and recognizes superior writing achievement by a student enrolled in archival administration classes or engaged in formal archival internship programs. The award includes a certificate, cash prize, and forthcoming publication of Breaden's paper in the *American Archivist*.

"Sound Practices" was written by Breaden as a master's student paper for Professor Helen Tibbo at UNC's School of Information and Library Science. In her nomination form,

Professor Tibbo wrote, "This is one of the best papers I've supervised in years. The creation of an analysis/evaluation framework and recommendations based on such analysis places this student paper in a small group of such ambitious studies." Breaden is the fifth student from UNC to receive the Pease Award.

Breaden's paper examines the use of audio media in twenty-five Web exhibits. The online audio exhibits are analyzed using a matrix that measures specific aspects of audio performance. Based on this analysis, the author proposes a set of standards for archives to use as a starting point whenever they are incorporating audio elements into online exhibits. The paper was praised by committee members for its solid review of the technical and other issues surrounding the use of digital audio and the standards for digital audio formats. The author was also commended for going the extra mile by developing an assessment tool for archivists.

Fellows' Ernst Posner Award



Photo by Wayne Catalano.

SAA's 2005 Fellows' Ernst Posner Award was presented to **ELENA DANIELSON** for her article in the most recent volume of the *American Archivist*. The award, established in 1982 by the Fellows of SAA and named for former SAA President Ernst Posner, recognizes an outstanding essay dealing with

some facet of archival administration, history, theory, and/or methodology published in SAA's semi-annual journal.

Danielson, associate director of the Hoover Institution, and director of Library and Archives, received the award for her essay, "Privacy Rights and the Rights of Political Victims: Implications of the German Experience" in volume 67 of the *American Archivist*. This superior exposition of the conflicts between privacy, security, and access as exemplified in the East German "Stasi" files clearly and effectively sorts out and explains these competing elements. She shows that opening records can help address past injustices and strengthen the democratic process. The article reflects substantial research using primary and secondary resources in multiple languages and offers keen analysis of issues. Danielson demonstrates that privacy rights and the right to information can be reconciled, an issue that is timeless and often vexing for archivists and citizens of all nations.

Preservation Publication Award



Photo by Wayne Catalano.

SAA's 2005 Preservation Publication Award was presented to the National Film Preservation Foundation for its book, *The Film Preservation Guide: The Basics for Archives, Libraries and Museums*. The award was accepted by **DAVID WELLS**, designer and typesetter of the book.

Established in 1993, the award recognizes the author or editor of an outstanding work published in North America that advances the theory or practice of preservation in archival institutions. *The Film Preservation Guide* is an introductory text,

jargon-free and suitable for a broad audience. It is the first of its kind and much needed because it codifies principles, terms, and practices and presents up-to-date archival theories, methods, and techniques. The book is well illustrated and easy to use. It is available both in print and electronically at www.filmpreservation.org.

Waldo Gifford Leland Award



Photo by Wayne Catalano.

SAA's 2005 Waldo Gifford Leland Award for writing of superior excellence and usefulness in the field of archival history, theory, or practice was presented to **RICHARD J. COX** for *No Innocent Deposits: Forming Archives by Rethinking Appraisal* (Scarecrow Press, Inc., 2004). Established in 1959, the award is named for one of North America's archival pioneers and SAA's second president.

The book makes an important and valuable contribution to the topics of appraisal and acquisitions. Rather than offering a basic primer or "how-to" guide, it presents a much needed, and more thoughtful, analysis of the issues surrounding these two critically important archival enterprises. The book is both insightful and provocative, engaging readers in lively interaction with the discussions presented. Highly readable and extensively researched, it leads readers to think deeply about appraisal and to question their beliefs and assumptions. No matter their own points of view or biases, all archivists can benefit from the analyses, musings, and examples that illustrate how and why appraisal is the most fundamentally important activity the profession undertakes, the activity that carries the greatest long-term consequences. This is the third time that Cox has received the Leland Award.

C.F.W. Coker Award



Photo by Wayne Catalano.

The Online Archive of California (OAC) received SAA's C.F.W. Coker Award. The award was accepted by OAC Director **ROBIN CHANDLER**.

The Coker Award recognizes finding aids, finding aid systems, projects that involve innovative development in archival description, or descriptive tools that enable archivists to produce more effective finding aids. Nominees must, in some significant way, set national standards, represent a model for archival description, or otherwise have substantial impact on descriptive practices.

The OAC provides access to more than 120,000 images, 50,000 pages of documents, letters and oral histories, and 8,000 guides to collections located at museums, historical societies, and archives in California. The OAC's consortial approach for implementing and delivering Encoded Archival Description (EAD) finding aids has become a model for other regional and statewide projects. The OAC has developed best practice guidelines for EAD and encoding tools to assist contributing institutions, all of which are made available to the archival community on its website at www.oac.cdlib.org. The

OAC's work has made it possible for more than 100 repositories in California to encode finding aids in EAD and make them available through a sophisticated user interface.

The OAC exemplifies positive collaboration among cultural heritage institutions. This collaboration gives researchers unprecedented access to historical records from institutions throughout California.

Philip M. Hamer and Elizabeth Hamer Kegan Award



Photo by Wayne Catalano.

The **SURVIVORS OF THE SHOAH VISUAL HISTORY FOUNDATION** received SAA's Philip M. Hamer and Elizabeth Hamer Kegan Award in recognition of its website and online resource featuring information about the Testimony Archive of Holocaust survivors and other

Holocaust witnesses. The award was accepted by **DONNA CASEY**, an archivist for the foundation. The award, which recognizes individuals or institutions that have increased public awareness of archival documents for education, instructional, or other public purpose, was established in 1973 and is named for two SAA Fellows and former presidents.

The Survivors of the Shoah Visual History Foundation has innovatively raised public awareness of its vast archive of testimonies from Holocaust survivors and witnesses. One of three strategic goals adopted by the foundation is to preserve and provide access to the Testimony Archive. Through its website, www.vhf.org, the foundation has made available basic biographical data on more than 50,000 testimonies searchable through the online Testimony Catalogue. The online Testimony Viewer allows visitors to view portions of materials from the Testimony Archive directly. To further extend awareness of the Testimony Archive, the foundation has produced 10 documentaries that have been screened or broadcast in 50 countries for 110,000 students, educators, and the general public. The foundation partners with more than 42 locations around the world that serve as Visual History Collection Sites.

Sister M. Claude Lane, O.P., Memorial Award



Photo by Wayne Catalano.

WILLIAM SUMNERS, director of the Southern Baptist Library and Archive, received SAA's Sister M. Claude Lane, O.P., Memorial Award for his significant contribution to the field of religious archives. Established in 1974, the Sister M. Claude Lane, O.P., Memorial Award is

sponsored in conjunction with and funded by the Society of Southwest Archivists.

Sumners has served as director of the Southern Baptist Library and Archives since 1988, where he has shaped an important collection into a model of archival standards and efficiency during a time of transition and controversy within the denomination. One nominator described Sumners as a "hardworking, creative, and utterly dependable fellow laborer in the archival vineyard." Another praised his general excellence and persistence in keeping the Southern Baptist archive

intact during financial hardships. Archivists, librarians, and researchers alike praise him as a mentor and inspiration to many who have sought aid and answers at the Southern Baptist Library and Archive. Sumners's contributions to the profession include being a workshop instructor and an author of numerous publications, most notably *Documenting the Spirit: Manual and Guidelines* and the Church Archive Series. A 30-year member of SAA, he has served with distinction in the Archivists of Religious Collections Section.

Council Exemplary Service Award



ROBERT S. MARTIN, who completed his four-year term as director of the Institute of Museum and Library Services (IMLS) in July, received SAA's Council Exemplary Service Award.

Martin was nominated by President George W. Bush to be director of IMLS in June 2001; the U.S. Senate subsequently confirmed his nomination by unanimous consent. During his tenure, IMLS awarded 4,704 grants to America's museums and libraries totaling more than \$899 million. Martin served with distinction throughout his term as IMLS director and he consciously and consistently sought to include archival projects and priorities within the IMLS scope of grant programs.

A librarian, archivist, educator, and administrator, Martin was professor and interim director of the School of Library and Information Studies at Texas Women's University (TWU) prior to his appointment at IMLS. From 1995 to 1999, he was director and librarian of the Texas State Library and Archives Commission. Martin returned to work in September at the Denton campus of TWU, where he has been named the Lillian Bradshaw Endowed Chair in Library Science.

J. Franklin Jameson Archival Advocacy Award



GEORGE F. FARR, JR. received the 2005 J. Franklin Jameson Archival Advocacy Award from SAA in recognition of his advocacy and support of archival preservation and access projects during his distinguished career at the National Endowment for the Humanities, and particularly as its

Director of the Division of Preservation and Access.

Established in 1989, the award is named for the noted American historian who was a long-time advocate for the establishment of a National Archives in the United States.

Farr put a concerned and caring face on the Division of Preservation and Access, fostered an openness and understanding that changed the NEH's grant process, and assisted in transforming the preservation world as it is known today. Always generous with his time, and gracious to everyone he met, he was an integral part of the archival, library, and academic communities, and a frequent presence at SAA Annual Meetings. Fostering a belief that the cultural heritage of the nation needs to be preserved and made available to all, he energized a generation of individuals and organizations to

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make a difference in the future by paying attention to the past. His broad definition of cultural artifacts included archives, books, and three-dimensional objects. This breadth of vision expanded preservation efforts and helped develop access tools to still and moving images and sound recordings, thereby unlocking many hidden collections.

Farr's groundbreaking work has had a national impact on the preservation and access of archival and library materials. Projects that he guided during the past two decades include: a national initiative to identify, catalog, and microfilm the nation's newspaper heritage; the microfilming of brittle books; the preservation of material culture collections; the digitization of microfilmed newspapers for increased accessibility; grants for smaller institutions to obtain consultants and preservation supplies; the establishment of regional preservation/conservation centers with field service departments; the creation of a national clearinghouse for preservation information; and the establishment of university programs to train preservation personnel, among others. ♦

SAA Council Considers Wide Variety of Issues, Revises Session Proposal Endorsement Process

With plans underway for widespread discussion of strategic priorities with New Orleans 2005 attendees, SAA President Rand Jimerson and Council members focused their attention on Society business at a full-day meeting on Tuesday, August 16.

The Executive Committee reported that it had adopted the following motions on behalf of the Council during an August 8 meeting via conference call:

- That the SAA Treasurer and staff be approved to transfer the Society's FY05 net gain of \$129,325 as follows: \$73,000 to a Technology Fund for consulting, development of a request for proposal, and initial costs of purchasing a new association management software system; \$20,000 to the Education Fund; \$20,000 to the Publications Fund, earmarked for Web publication unless otherwise released by the Executive Committee or Council; and \$16,295 to the General Reserve Fund.
- That SAA express its support for pending federal legislation that would allow for the use of a fair market tax deduction for the donation of self-generated works of literary value to non-profit institutions such as archival repositories; that the Executive Director be directed to communicate with her counterparts in the Association of Art Museum Directors, the National Coalition for History, and other organizations as appropriate to explore how best the Society can support this effort collaboratively, including but not limited to letters of support and advocacy; and that the chairs of the Acquisitions and Appraisal and Manuscript Repositories sections be asked to track legislative efforts on this issue, notify the SAA Council if immediate action is needed or would be useful, and report annually to the Council on the status of legislation.

In specific actions, SAA Council members:

- Discussed reports from the 2005 Program and Host committees summarizing efforts to incorporate diversity concerns and initiatives into programming and local arrangements for the Annual Meeting in New Orleans. Council members expressed their gratitude that the program and local arrangements demonstrated significant concern for diversity.
- Adopted the recommendation of the *American Archivist* Editor Selection Search Committee that negotiations begin immediately with the first-choice candidate, whose appointment would be from January 1, 2006, to December 31, 2008. An announcement of the new editor's selection will be made upon successful completion of negotiations.
- Adopted a recommendation by the Task Force on Fundraising that authorizes regrouping or consolidation of SAA's special funds in order to simplify the accounting process and make it easier for potential donors to under-

stand the purposes of the funds. Due diligence will be exercised in ensuring that donors' intents are honored with the consolidation.

- Adopted a revision to procedures for section, roundtable, and committee endorsement of Annual Meeting program proposals that will become effective with the 2007 Annual Meeting. (Because the 2006 meeting is a joint meeting with NAGARA and CoSA, Council members determined that it would be appropriate to suspend the SAA-specific endorsement process for that meeting.) The revision details deadlines for receipt of endorsements by the Program Committee, limits group endorsements to two program proposals, and notes that, "The Program Committee will give appropriate weight to single and multiple groups' endorsements when selecting proposals that support the meeting's theme or the broader goal of providing a diverse program that meets the needs of members.... Endorsement(s) of a session do(es) not, however, guarantee that the Committee will accept a session presentation."
- Adopted a recommendation from the Awards Committee that SAA establish a "Spotlight Award" to "recognize the contributions of individuals who work for the good of the profession and of archival collections and whose work would not typically receive public recognition." The nominee(s) should have made outstanding contributions to the profession in one or more of the following ways: "Participating in special projects; exhibiting tireless committee or advocacy work; responding effectively to an unforeseen or pressing need or emergency; contributing innovative or creative ideas to the profession; performing extraordinary volunteerism; and/or quietly but effectively promoting the profession." The application deadline is February 28. For more on this new award—and SAA's ongoing Awards Program—visit www.archivists.org/recognition/awards/asp.
- Adopted a recommendation from the Archivists and Archives of Color Roundtable that the eligibility requirements for the Harold T. Pinkett Minority Student Award be modified to require a minimum scholastic grade point average of 3.5 (previously 3.0) while enrolled in a graduate program focusing on archival management.
- Discussed the lack of clarity about the respective purposes and functions of, and the distinctions between, roundtables and sections, and agreed to create a task force of two Council members and three non-Council members to examine the definitions, functions, and purposes of sections and roundtables and present a report and recommendations to the January 2006 Council meeting.
- Reflected on members' responses to the "Public Support"

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Eppard, Schwartz Recognized for Outstanding Service

Two long-standing contributors to the Society of American Archivists—Philip B. Eppard and Scott Schwartz—were honored for their service by the SAA Council at the 2005 Annual Meeting in New Orleans. Eppard, associate professor in the School of Information Science and Policy at the University at Albany, State University of New York, served as *American Archivist* Editor for ten years. Schwartz, archivist for the Sousa Archives and Center for American Music at the University of Illinois at Urbana-Champaign, was the Membership Committee chair and advocate who saw SAA's membership development efforts reach new levels.



Photo by Wayne Catalano.

SAA Council Resolution Honoring Scott Schwartz

**SAA Membership Committee Chair
1996–2005**

Whereas Scott Schwartz has served with distinction for ten years on the Society of

American Archivists Membership Committee, nine years of which he has served as its chair; and

Whereas during his tenure the organization has experienced increased membership; and

Whereas he has enthusiastically and passionately supported the recruitment and retention of members through tracking and reporting on membership statistics and trends and through the Key Contact Program, Mentoring Program, Career Center, annual raffle and silent auction, and other development initiatives;

Therefore Be It Resolved that the Society of American Archivists extends its sincere gratitude to Scott Schwartz for his outstanding leadership of the Membership Committee.



Photo by Wayne Catalano.

SAA Council Resolution Honoring Philip B. Eppard

***American Archivist* Editor
1996–2005**

Whereas Philip B. Eppard has furthered professional discourse through his editorship of the *American Archivist* from 1996 to 2005; and

Whereas he facilitated the transition from quarterly to semi-annual publication; and

Whereas he re-established a timely production schedule for the journal; and

Whereas he balanced the content mix with theoretical and practical articles and oversaw publication of theme issues on graduate archival education, encoded archival description, and user studies; and

Whereas he harnessed new technologies to streamline the editorial review process; and

Whereas at SAA Annual Meetings he hosted new author forums and, together with Editorial Board members, presented sessions on how to conduct research projects and produce publishable papers from them; and

Whereas he brought a personal warmth to the editorship that encouraged new authors to submit manuscripts to the journal; and

Whereas his sharp intellect and analytic perspective enhanced the quality of the journal;

Therefore Be It Resolved that the Society of American Archivists owes a debt of gratitude and expresses its sincere thanks to Philip B. Eppard for advancing he professional discourse through his nine-year editorship of the *American Archivist*. ❖

SAA Council Considers Wide Variety of Issues

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strategic priority and agreed to establish a task force to "draft a project plan describing the tasks and expenses necessary to implement an American Archives Week (or Month) program, for presentation to the SAA Council at its January 2006 meeting."

- Adopted a motion reiterating SAA's objections to the President's Executive Order 13233, which violates the Presidential Records and Materials Act of 1978, and authorizing the Executive Committee to explore options for making this position publicly known, including the possibility of forming or joining an alliance of organizations in bringing legal action against Executive Order 13233.
- Adopted resolutions honoring the long-standing contributions of Journal Editor Philip Eppard and Membership Committee Chair Scott Schwartz. (See related story above.)

During a brief meeting on Saturday, August 20, at which new president Richard Pearce-Moses presided, Council members agreed to appoint a Development Committee that is charged to draft a fundraising development plan, for presentation to the Council at its January 2006 meeting, that shall include evaluation of past fundraising efforts; identification of categories of potential donors; inventory of needs that reflect the Society's mission; recommended policies for the governance of development activities, including naming of funds, endowment levels, and planned giving; and identification of a consultant to assist with plan development.

The SAA Council will reconvene January 5–8, 2006.

Recommendations for consideration at that meeting are due by Friday, December 2, to SAA Executive Director Nancy Beaumont (nbeaumont@archivists.org). ❖

Diversity Committee Update

MICHAEL DOYLEN, SAA DIVERSITY COMMITTEE CO-CHAIR

The following report was presented at SAA's Annual Business Meeting in New Orleans on August 20, 2005.

The Diversity Committee is charged with ensuring "that the organization's services, activities, policies, communications, and products support the goal of a more diverse SAA and professional archival community." It has the dual function to serve as both a *catalyst* for new initiatives and the organization's *conscience* in matters pertaining to the diversity of archival practitioners and documentation.

To date, most of the activities of the Diversity Committee have focused on formalizing mechanisms to promote and ensure diversity-mindedness *within* usual SAA operations. Based on the recommendation of the Diversity Committee, the SAA Council now requires:

- That an update on diversity initiatives be included in the reporting requirements for Council, the SAA office, and all SAA units;
- That the President-Elect and Appointments Committee report to Council on the demographics of committees and indicate what was attempted to seek diversity across committee members;
- That the Annual Meeting Program and Host committees address diversity issues by incorporating appropriate programming and local arrangements activities in the meeting experience; and
- That the Diversity Committee provides a report to the membership each year.

The Diversity Committee also seeks to maintain a high presence at the annual meetings. In addition to this report at the business meeting, the committee has held office hours, presented at a panel on "Managing Diversity in Archives Programs," and met with more than 40 SAA committees, roundtables, and sections to assist them in meeting Council's reporting requirement.

The committee is proceeding on the following initiatives:

- Working with the Awards Committee to propose an award to recognize the efforts of an institution or group of individuals to promote diversity in the profession or the archival record;
- Working with the Membership Development Committee to amplify the membership development action plan with diversity-related recommendations;
- Working with the Education Department to review SAA's education offerings for archival students and community groups; and
- Collaborating with regional groups, such as the Midwest Archives Conference, to cross-market minority scholarships among multiple professional organizations

Future activities of the Diversity Committee will be heavily influenced by two documents: SAA's strategic plan, which includes a specific goal tied to diversity and focuses especially on leading outreach efforts to increase racial and ethnic diversity (that is, individuals of American Indian/Alaskan Native, African American, Asian American, Latino, and Pacific Islander ancestry); and A*CENSUS results, which will give us a more precise understanding of the representation of diverse groups within the archival profession generally and SAA in particular.

The committee welcomes the input of all SAA members as it strives to fulfill its charge of creating a more diverse SAA and professional archival community.

Michael Doylen is Head of Archives, University of Wisconsin-Milwaukee, and also serves as SAA's archivist. He may be reached at doylenm@uwm.edu. ❖

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Strengthening Tribal Archives

NHPRC Grant Funds Tribal Archivists at New Orleans 2005; Roundtable Established

BRIANA L. BOB, Colville Confederated Tribes/Navajo, and MARNIE ATKINS, Wiyot Tribe

In June SAA was awarded a grant by the National Historical Publications and Records Commission (NHPRC) to provide scholarships to Native American and tribal archivists to attend two consecutive SAA Annual Meetings—the 2005 conference held in New Orleans in August and the 2006 meeting in Washington, D.C., next summer. The purpose of the scholarships is to enable the continued development of Native American tribal archivists' professional knowledge and access to a peer-assistance network in order to enhance the Native American archivists' effectiveness in preserving and managing records held in tribal archives. The practical application of these skills acquired through training and through the network will help to ensure that adequate records of legal and cultural significance are preserved and appropriately accessible.

Shirley Jackson (Gila River Indian Community), Briana L. Bob (Colville Confederated Tribes), Marnie Atkins (Wiyot Tribe-Table Bluff Reservation), and Timothy Ericson (University of Wisconsin-Milwaukee) were appointed to the Steering Committee for the NHPRC grant. Together with SAA Executive Director Nancy Beaumont, the committee reviewed more than 30 scholarship applications.

The following 15 scholarship recipients from the United States and Canada were selected based on their professional and institutional needs: Melissa Adams (Nisga'a Nation), Rosalyn Bland (Lummi Records & Archives Department), Sheree Bonaparte (St. Regis Mohawk Tribe), Christina Breault (Ojibwe), Marcella Cash (Sicangu Heritage Center, Lakota Sioux), Juanita Costilla (Blackfeet Community College), Peggy Donelson (Cherokee Nation-Records Department), David George-Shongo, Jr. (Seneca Nation Archives), Anita Heard (Saginaw Chippewa-Ziibiwing Center of Anishinabe Culture & Lifeways), Bethany Hulett (Ho-Chunk), Stephanie Joseph (White Mountain Apache), Joel Minor (Oglala Lakota College), Iguguq Dianne Schaffer (Eskimo), Cecilia Talley (Carrier-Sekani Tribal Council), and Alvin Windy Boy, Sr. (Chippewa Cree).

In addition to providing financial assistance to attend the SAA conferences, the other four major goals of the NHPRC grant are:

- Offer pre-conference workshops at both meetings to bring together Native and non-Native archivists in order to address problems that are unique to the curation of Native American materials. This also includes archivists who may not work at a tribal archive, but whose facilities hold Native American collections.
- Revise and update *Native American Archives: An Introduction* by John Fleckner (SAA, 1984).

- Develop an administrative structure to assist with the communication and networking capabilities among tribal archivists in order to continue to support their efforts in their facilities.
- Develop a list of short- and long-term projects that the network might undertake. In addition to helping to meet the needs of tribal archivists, these projects are intended to give tribal archivists scattered throughout the country a sense of community through shared objectives and accomplishments.

The New Orleans program opened with an all-day seminar on August 17, 2005, for the scholarship recipients, Steering Committee members, and SAA leaders. This provided an opportunity for introductions and for participants to speak about their respective tribal facilities as well as share the unique challenges they face. The group also discussed the overall goals of the "Strengthening Tribal Archives Program Grant" and reviewed a summary of the group's professional needs.

One idea generated in discussion was the establishment of a Tribal Archives Roundtable within SAA. The roundtable would serve as a public forum to educate tribal archivists and archivists who do not work in tribal facilities, but who may have Native American collections at their facility. The roundtable would also provide a channel for communication and motivation for individuals and institutions to work together to better care for and manage Native American collections.

A formal petition to establish the roundtable was submitted to SAA during the New Orleans conference. "The individual endorsements and support were beyond our expectations, and we were pleased that many individuals, including committee chairs, current and former SAA presidents, and the Archivist of the United States, enthusiastically supported its establishment," said Briana L. Bob of the Colville Confederated Tribes/Navajo.

On September 13, 2005, SAA Council approved the Tribal Archives Roundtable by unanimous vote.

"This group hopes to provide opportunities for Tribes, First Nations, and archivists working for or with Native American collections throughout Indian Country to come together and communicate about tribal archives and records management," noted Marnie Atkins of the Wiyot Tribe.

David George-Shongo, Jr. (Seneca Nation) will serve as provisional chair of the roundtable until its first official meeting in August 2006. An invitation to join the roundtable will be extended to Tribes and First Nations listed in the *National*

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Records Security

Earlier this year the National Archives' Inspector General joined me in a special ceremony to honor a valued NARA customer from Gettysburg, Penn., Wayne Motts, a Civil War researcher. We honored Mr. Motts because his familiarity with some of our records helped us track down the person who stole more than 100 Civil War-related documents from this agency—in effect, from the American people.

The convicted thief, Howard Harner of Staunton, Va., is behind bars today because Motts saw a Civil War-era letter for sale on e-Bay—a letter he had read while researching at the National Archives Building. Mr. Motts contacted NARA, and an investigation began that led to Harner's arrest. Thus far, more than 40 of the documents that Harner stole have been recovered, and we are working with collectors and manuscript dealers to find the remaining ones.

Harner met the same fate as a former NARA employee who, several years ago, was sentenced to 21 months in federal prison and ordered to pay a \$73,000 fine for stealing historical records from NARA. As in the Harner case, the thefts were discovered after a citizen saw some of the stolen records for sale on e-Bay and notified NARA staff.

Pursuit of these stolen documents underscores the importance placed on the security and availability of the records entrusted to NARA. We view the security of records as a major challenge, and NARA is not alone in confronting this challenge. Libraries, art galleries, museums, and other archives face similar issues in making their holdings available to the public for viewing or research. NARA even brought together this spring a major group of international and domestic archivists to discuss strategies for dealing with document theft.

Even though NARA has tightened security at its facilities around the country in recent years, it is possible that a number of documents and photographs might have been stolen over time. In the past few years, we have put in place new measures—some of which take advantage of advances in technology—to ensure the security of records used by staff as well as by government officials, genealogists, professional researchers, lawyers, journalists, historians, students, and others.

Throughout the agency, "clean" research rooms are in operation, a practice that began in 1986. Materials that researchers are allowed to bring into the research room are limited, and guards check researchers when they leave to make sure they are taking only their notes or copies of original records.

In research rooms in the Washington, D.C.-area facilities, the regional facilities, and the Presidential libraries, closed circuit video cameras are installed. These cameras can zoom in and identify in real time any suspicious activity; many of them have the capability to record that activity to support successful criminal prosecutions. In the Washington area, uniformed security officers now have standing orders to patrol research rooms during their regular rounds.

NARA also watches for any sales of stolen documents. Auction sites, manuscript dealer catalogs, and Internet sales of documents are monitored to determine whether any federal records are being offered for sale. So far, about 500 documents have been referred to NARA for review, only a handful of which are federal records. Officials from e-Bay have assisted in these activities.

On NARA's Web site, a special section lists missing documents and tells visitors how to contact the agency if they locate a lost or stolen item. It also discourages sales on online auctions, such as e-Bay. The Web site is updated as warranted

with listings of known missing documents and provides visitors with guidelines on how to determine if a document is a federal record that is part of NARA's holdings. The site is www.archives.gov/research/recover/.

At all our locations, staff and volunteers have been provided with more thorough and precise instructions on how to properly handle documents with researchers and how to detect and monitor suspicious activity in research areas.

That guidance covers proper procedures in pulling and re-filing records in an effort to prevent records being misplaced or "lost."

Volunteers, as well as NARA staff, who work with original records and artifacts are now required to undergo name, background, and/or credit checks. Researchers using original records must now obtain photo IDs.

These measures, as well as others that are being developed, will help to deter the theft of records from our holdings. However, when theft or attempted theft does occur, NARA will take whatever steps are necessary to find those responsible, prosecute them to the full extent of the law, and recover any stolen documents, as we have in the two cases mentioned earlier.

The records held in the National Archives tell the story of America and the story of its people. As the steward of these records, I pledge to you that we at NARA will remain vigilant to ensure that they remain secure and accessible. ❖

On NARA's Web site, a special section lists missing documents and tells visitors how to contact the agency if they locate a lost or stolen item—www.archives.gov/research/recover

President's Message

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before they begin to learn about appraisal, processing, and other core archival functions. These are skills that are pervasive in our culture, and they suggest parallel skills that we need to make our work with digital materials easy.

Literacy

We assume literacy. Before we were archivists, we could read and write. We must be able to speak the language of the records. Some records demand special languages. Shostakovich's records require the ability to read Russian *and* musical notation. Similarly, we must be literate in the languages of digital records. Although the content of many e-records is displayed in familiar human language, we must remember that there is significant code hidden beneath the presentation layer. XML is becoming the *lingua franca* of cyberspace.

Fluency

We assume fluency. Archivists need more than the ability to read and write; we must be able to interpret the records and understand them in a larger cultural context. As one narrow example, we could recognize basic formats—letters, diaries, photographs, scrapbooks, videotapes—long before we considered ourselves archivists. We must become equally fluent with digital formats—word processing, database, and other file formats. Similarly, we must recognize how genres have been transformed in cyberspace; letters are now email and text messages, and diaries are now blogs.

Organization

We assume some basic ability to recognize patterns and to organize materials: to alphabetize and understand the basics of filing. To survey digital records, archivists must be able to navigate a file system, not a file cabinet. Rather than scanning headings on folders, we need to know how to query the operating system for a directory of files. To be able to access these records in a database, archivists will probably need to know Structured Query Language (SQL), both to recreate the manner in which the records were commonly accessed in the office of origin and to facilitate researchers' secondary uses of the data.

The Affordances of Paper

We assume qualities of paper that make some tasks easy. Equivalent tasks may be much more difficult in a digital environment. For example, when making preservation photocopies of fragile paper documents, it's generally apparent that the process is working: we can read the copies as they come out of the machine. Creating a preservation copy of digital records is less transparent. It's not readily apparent that the copy is reliable during the duplication process. Even if the system reports that the copy command is complete, the tape may be defective and the copy useless. We have to take the extra step of comparing the copy to the original to assure ourselves of the quality of the copy.

Archivists in the Digital Era

I do not believe that archivists must become professional programmers. But we must have sufficient skills to work comfortably with digital records. *What* we do remains the same. *How* we do it changes radically, and we must become comfortable with a new way of working. We will not transfer records by moving boxes, but through copy and file transfer functions. Arrangement will not be physical, but logical, sorts. Description may not list folder titles in finding aids, but embed a SQL query to list all documents and provide options for full-text searches. Reference rooms may be in homes and offices, with researchers working remotely.

Digital records may be threatening, but they also offer enormous opportunities. We should not remain focused on the old and familiar, but must begin to build for an uncertain future. What we need is courage. Courage to break out of our routines. Courage to learn things that are radically different from what we are accustomed to and that are sometimes hard and confusing.

I look forward to working with all of you this coming year and to hearing your ideas about how the profession should respond. Although I've focused on technology, we cannot ignore the issues of diversity and public awareness. So I encourage each of you to find your passion, muster up your courage, and *get involved!* ♦

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Lockheed Martin Team to Develop NARA ERA

U.S. Archivist Allen Weinstein announced in September the award of a \$308 million, six-year contract to Lockheed Martin to build the Electronic Records Archive (ERA) system for the National Archives and Records Administration (NARA). The ERA system will capture and preserve the electronic records of the federal government, regardless of format, ensure hardware and software independence, and provide access to the American public and federal officials. After a year-long design competition, Lockheed Martin was chosen to build the archives of the future based on the technical merit of the solution it proposed, the excellence of their system and software engineering methodology, and the quality of their project management. Lockheed Martin also demonstrated that it understood the intricacies of NARA's responsibilities in the field of recordkeeping. The announcement marks the beginning of the ERA system development, with the initial operating capability targeted for release during Fiscal Year 2007.

Project to Help Archives Gather Data

The University of Michigan, in partnership with the University of North Carolina at Chapel Hill and the University of Toronto, has received \$329,000 from the Andrew W. Mellon Foundation to develop standardized, validated survey instruments so that college and university archives can share the same evaluation and data collection tools. Participating archivists met in North Carolina in June 2004 and agreed that creation of such tools was an essential part of a plan to give managers of archives good data to improve their services to users.

The planned instruments will standardize data-collection procedures and definitions, and allow consolidation and analysis of data across institutions. Individual archives will be able to benchmark against their peers, which will help them improve their services and prove their value to their parent institutions. The project, called "Developing Archival Metrics in College and University Archives and Special Collections," benefits from recent strides in research on metrics development and testing in the research library and digital collection fields. The two-year project is led by Associate Professor Elizabeth Yaker of the University of Michigan, Associate Professor Wendy Duff of the University of Toronto, and Professor Helen Tibbo of the University of North Carolina-Chapel Hill. For more information, visit <http://www.si.umich.edu/ArchivalMetrics>.

Maine Historical Society Awarded IMLS Grant

The Maine Historical Society (www.mainehistory.org) recently was awarded \$122,682 from the Institute for Museum and Library Services (IMLS).

"The grant will allow Maine Historical Society to continue to convert its card-based collections catalog to a digital collections management system. The project will enable MHS to

provide staff, researchers, students, and the public in Maine and beyond with detailed information about its collections through Maine InfoNet, a prominent, statewide, Web-accessible cataloging database," noted Nicholas Noyes, Head of Library Services at MHS. "The electronic records, as well as online access to the records, will support a broad range of MHS activities, including exhibit design, development of education resources, acquisitions decisions, and publications. It will also provide the public with unprecedented access to information about MHS research collections, fulfilling a major institution-wide initiative in the current strategic plan."

Thanks to a previous grant, half of the records of the Maine Historical Society library are accessible through Minerva, a shared online catalog (<http://ursus2.ursus.maine.edu/>). The remaining records will be converted with this new grant.

Simmons Library School to Establish Doctoral Program

Noting a looming crisis in library leadership nationwide as a record number of senior librarians begin to retire, the Institute for Museum and Library Services has awarded the Simmons College Graduate School of Library and Information Science (GSLIS) in Boston a three-year grant of \$787,465 to establish a PhD program in Management Leadership. The program will prepare 15 full-time, working professionals in library and information sciences to move into "next generation" senior leadership posts in libraries and other information-related organizations. Courses will be offered on a flexible schedule, and will allow students to customize their study and research to their career needs and the needs of their employers. In addition to training leaders for management of complex, information-based organizations in a global society, the Simmons PhD program will develop a body of scholarly and practice-based research that it will disseminate to the profession, and will continually update and examine leadership issues in information-related organizations. The program's principal organizers are Simmons GSLIS professors Peter Hernon and Candy Schwartz. For more information, contact Schwartz at candy.schwartz@simmons.edu.

Emory University's Special Collections and Archives Has New Name

Manuscript, Archives and Rare Book Library, or MARBL for short, is the new name of Emory University's Special Collections and Archives, announced Vice Provost and Director of Libraries Linda Matthews. The new email address is MARBL@emory.edu; the telephone number remains the same at 404/727-6887, and for the time being, the location remains on Level 10 of the Woodruff Library, 540 Asbury Circle, Atlanta, GA 30322. Plans are underway for the construction of a new building dedicated to housing and supporting the use of Emory's rare and unique research collections.



Draft Checklist for Certification of Trusted Digital Repositories

RLG has completed a draft report, "An Audit Checklist for the Certification of Trusted Digital Repositories," and it is available at www.rlg.org/en/page.php?Page_ID=20769. The checklist is the product of a task force working on a joint project between RLG and the National Archives and Records Administration (NARA). The goal of the RLG-NARA Digital Repository Certification project has been to identify the criteria repositories must meet for reliably storing, migrating, and providing access to digital collections. The checklist identifies procedures for certifying digital repositories. Auditing and certification of digital repository systems and organizations are necessary to guarantee that digital resources remain accessible. Reliable certification methods will allow universities, libraries, publishers, and other groups to protect their investments in access to knowledge and heritage resources. *Comments on the draft are due before mid-January 2006.* Contact Robin Dale, Robin.Dale@rlg.org or 650/691-2238.

Hoover Institution's Survey of Race Relations Records Online

The Survey of Race Relations records, 1924–1927, documents the work of scholars who set out to investigate the economic, religious, educational, civic, biological, and social conditions of the Chinese, Japanese, and other nonwhite residents of the Pacific Coast of the United States and Canada in the 1920s. The entire collection has been digitized and is now available online through collaboration between the Hoover Institution, where the records are housed, and the Stanford University Libraries. The easiest way to reach the Web site is via the link from www-hoover.stanford.edu/hila/survey.htm.

"100 Years of Oklahoma Governors" Project Launched

More than three years in the making, the "100 Years of Oklahoma Governors" project celebrates the state's history using materials from the Governors' Collection housed in the Oklahoma State Archives. The project involved the creation of a gubernatorial Web site accessible through the Oklahoma Department of Libraries at www.odl.state.ok.us. It encompasses descriptive, administrative, and archival arrangement information. On each governor's page there are biographies, histories, and state-of-the-state addresses. There are listings for publication rights and citations, research topics, and links to related Web sites. Most importantly, archival finding aids are provided for each governor. Each finding aid describes—by box and folder—the respective governor's official records such as correspondence, speeches, press releases, reports, proclamations and much more. The project also incorporates online exhibit elements such as photographs and images of pertinent documents. For further information, contact Tally Fugate, Archivist, Oklahoma State Archives, at tfugate@oltn.odl.state.ok.us.

Digital Audiovisual Archiving Blog

Media Matters recently launched DAVA, the Digital Audiovisual Archiving blog. Updated weekly, this blog features news and announcements on topics related to the digital transformation and preservation of audiovisual materials. The blog will also list upcoming conferences and workshops pertinent to archives and digital libraries, as well as links to metadata resource sites and other digital archiving resources. The blog will be maintained by Media Matters, and is intended to help librarians, archivists, technologists, and anyone else who needs to stay on top of information relating to the intersection of digital media and audiovisual archives. DAVA can be found at <http://av-archive.blogspot.com>.

BBC Archivist Receives Scone Foundation Award

Jacqueline Kavanagh, archivist of the Written Archives Centre for the British Broadcasting Corporation, is the 2005 recipient of Scone Foundation's "Archivist of the Year" award. The award is presented annually by the Scone Foundation of New York to recognize an archivist who has made considerable contributions to his or her profession and who has provided significant support to scholars conducting research in history and biography. Stanley Cohen, president of the foundation, said he established the award when he realized there were no programs to recognize outstanding archivists.

Asa Briggs, now Lord Briggs of Lewes, one of Britain's foremost social historians and author of the multi-volume *The History of Broadcasting in the United Kingdom*, presented the award to Kavanagh at a reception at the Scottish Arts Club in Edinburgh on August 22, 2005. Lord Briggs, who relied heavily on Kavanagh's development and knowledge of the records at the Written Archives Centre as he researched later volumes on the BBC and other publications, nominated her for the award. Robert Skidelsky, Lord Skidelsky of Tilton, biographer of John Maynard Keynes, delivered a lecture in honor of the event. He spoke about the historian's use of words that are enshrined in archival records.

Kavanagh has been archivist at the Written Archives Centre since 1974. During her thirty-year tenure, both the size and use of the archives has increased dramatically. In partnership with the BBC's wider records management program in London, she has been able to expand archival holdings to include the period from 1954 to the late 1980s and more records are continually being transferred. Kavanagh is the third recipient of the award. John Taylor of NARA and SAA member **SHERYL B. VOGT** of the University of Georgia were the first two honourees (*Archival Outlook*, Jan./Feb. 2005, p. 23).



ANNE GILLILAND, Professor of Information Studies and director of the Archival Studies specialization at the University of California, Los Angeles, has been appointed chair of the Department of Information Studies.



DAVID J. JOHNSON, State Archivist of Michigan, retired on July 1, 2005, after 31 years of service. His career was marked by a commitment to state records preservation and a dedication to the State of Michigan and the archival profession. In 1971, he received both his Master's in

History from the University of Nebraska and a certificate in Archives Administration from American University. While still a student, he accepted a position as Assistant State Archivist for Government Records with the Nebraska Historical Society. In 1974, he became a State Records Specialist with the State Archives of Michigan. In this capacity, he identified and preserved state records with archival value. For a period of time, he also oversaw all processing and reference activities. David was appointed State Archivist in 1982. In 1989, he oversaw the Archives' relocation to a new, more modern facility. He aided the transfer of the state Records Management Services to the Department of History, Arts and Libraries in 2002. This placed Records Management Services under the same department as the Archives, thus enabling greater cooperation between the two agencies. **MARK HARVEY** has been named as the new State Archivist of Michigan.



SAA staffer **BRIAN DOYLE** has been promoted to the newly created position of Director of Member and Technical Services. He will have primary responsibility for directing SAA's membership recruitment and retention initiatives, member

records activities, and online communication with current and prospective members via the website and lists. He will provide staff support to the Membership Committee and its component groups (Key Contacts, Membership Development Task Force) and will serve as staff liaison to the student chapters. He will continue as project manager for the selection of a new association management software system, will perform many of his current "Webmaster" duties, and will remain engaged in both technology planning and daily troubleshooting.

HEIDI DAVIS MARSHALL is the new College Archivist for Columbia College Chicago. In this first-ever position at the college, she will lead the effort to develop and manage its institutional archives of print, audiovisual, photographic, and digital collections and records. Marshall was formerly the founding Archivist of the New England Jesuit Archives in Worcester,

In the News

JULIE HERRADA of the Labadie Collection at the University of Michigan and **JAMES DANKY** of the Wisconsin Historical Society are prominently featured in the article, "The New Monastic Librarians," in a recent issue of *Utne* magazine (July-August 2005, p. 78; www.utne.com). "Like those who once copied texts as a way to save them for a more enlightened time, a cadre of 'new monastic individuals' must take up the task of protecting the knowledge they love," writes Chris Dodge, the article's author. The unique source materials of the Labadie Collection, specifically Herrada's work to acquire the papers of Theodore Kaczynski, a.k.a. the Unabomber, are highlighted. Danky's mission to collect periodicals published in Wisconsin to enrich the state's collections is also cited.

PETER B. HIRTLE of Cornell University was on the cover of *The Chronicle of Higher Education* (July 29, 2005). The color photograph of Hirtle holding in his white-gloved hands a historical photo for which the copyright owner cannot be found, promoted an article, "Whose Work Is It Anyway," about proposed changes in copyright law seeking to resolve a longstanding conflict over scholars' use of works whose owners cannot be found. In that same issue, on the back cover, the **MICHIGAN STATE UNIVERSITY** archives was mentioned often in the Notes from Academe feature, "The Pickax Is as Mighty as the Pen." The article discussed how the anthropology department's annual archeological field school spent the summer digging up the remains of a dormitory that burnt down in 1876. "And thanks to time spent in the university archives reading diaries, letters, and other documents from the period, [the students] have come to see the debris for what it is: pieces of lives of people who, like them, had sisters, buddies, peevies, and plans."

Mass. She also has worked with the Springfield College Archives and Special Collections and the Mount Holyoke College Archives in Massachusetts. She is a graduate of the Archives Management Dual Degree Program at Simmons College in Boston, where she earned a MS in Library and Information Science and a MA in American History.



GAIL RODGERS MCCORMICK, formerly vice president of Research Library and Collections at the Historical Society of Washington, D.C., has been appointed as Special Collections Librarian at Goucher College in Baltimore, Md. She will be responsible for managing and promoting

the college archives and special collections of the Julia Rogers Library, which include the Burke Jane Austen Collection, the Winslow and Corrin political collections, and the H.L. and Sara Haardt Mencken Collection. ♦

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Obituaries



THOMAS DIONYSIUS CLARK, Kentucky's Historian Laureate, died June 28, 2005, at age 101. Clark received SAA's J. Franklin Jameson Archival Advocacy Award in 1993.

Born in Louisville, Mississippi, on July 14, 1903, Clark graduated from the University of Mississippi in 1928, and then received a master's in history from the University of Kentucky in 1929, and a PhD from Duke University in 1932. In 1931, he accepted a position in the history department at the University of Kentucky, which he chaired for 23 of his 37 years at UK. He also wrote or edited over thirty books, including the seminal *A History of Kentucky* in 1937.

Clark became interested in Kentucky's public records when he rescued many of the state's oldest records during a government reorganization in 1936. He lobbied 17 successive governors on issues concerning state government records, including a public records law and creation of a state archives; a building for the archives, named the Clark-Cooper Building; a grants program for local government records; and funding for electronic records.

Clark served on the Kentucky State Archives and Records Commission from its inception in 1958 until his death. He also

served on the Kentucky Historical Society Board, the Kentucky Oral History Commission, and the Kentucky State Historical Records Advisory Board. He was instrumental in securing a new building for the Kentucky Historical Society, the Thomas D. Clark Center for Kentucky History, and helped the University of Kentucky collect archival and special collections materials and obtain a new library building. Clark was an assiduous user of archival records and was working on a book about early Kentucky land transactions at the time of his death. In recognition of his devotion to the archives of his adopted state, he was the first recipient of the inaugural Thomas D. Clark Kentucky Archives Week Award in 2002.

— *Barbara Teague, Kentucky Department for Libraries and Archives*

CYNTHIA DURANCE, 64, of both the National Library of Canada and the National Archives of Canada, passed away September 7, 2005. She died of a blood clot in the lung after a successful battle with cancer.

Durance was a worldwide leader in bibliographic and communications standards and systems. She was active in the International Federation of Library Associations (IFLA) where she was a member of the Standing Committee of the Section on Serial Publications and the Working Group on the International Standard Bibliographic Description for Analytic Entries, which initiated guidelines for the application of the ISBDs to the description of component parts. She was instrumental in establishing the IFLA core programme on Transborder Data Flow, which later became the Universal Dataflow and Telecommunications Core Programme and was hosted at the National Library of Canada under Durance's direction.

She was also active in the International Council on Archives (ICA), where she chaired a symposium on current records and then compiled the proceedings, *Management of Recorded Information: Converging Disciplines* (KG Saur, 1990).

Other activities of national and international note included representing Canada on the Governing Board and Bureau of the International Serials Data System International Center (precursor to the International Standards Serial Number), and spearheading the participation of the National Library of Canada as an authentication center in the CONSER Program. She was also instrumental in establishing the Canadian Cataloging-in-Publication (CIP) Program.

She chaired a number of national committees and working groups and was well known throughout Canada for her work fostering systems, and the development of the Canadian library resource sharing network through the development of bibliographic and communications standards. She believed in the vision of universal access for Canadians and championed the development of key standards.

— *International Council on Archives*



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Hugh A. Taylor, 1920–2005

Former SAA President Hugh Taylor died peacefully in Victoria, Canada, on September 11, 2005, after a distinguished career in archives. Hugh led a rich and varied life—loving family man, active environmentalist, peace advocate, spiritual seeker, and leading archivist. It seems altogether too narrow to focus on one of these dimensions when celebrating his life. In a very real way, they were all woven together by Hugh into a brightly dazzling cloth. But for this audience, it is his formal career as archivist that should be remembered, leaving to some future biographer those additional rich threads in the tapestry of his life.

The facts of his archival career are easy to state: Hugh held positions as city, county, and university archivist in Leeds, Liverpool, and Northumberland in his native England for some fifteen years, following service as a communications specialist in the Second World War and university graduation from Oxford and Liverpool. Coming to Canada in 1965, he was the founding provincial archivist of first Alberta and then New Brunswick. Later he spent a highly influential six years as a senior manager at the Public Archives of Canada, before becoming a provincial archivist again in Nova Scotia, and later yet an archival educator and influential writer. While Hugh is rightly known as an imaginative thinker about archival issues, he also worked effectively at the “coalface” as he liked to put it: designing and opening new buildings, starting two state-level archives from scratch, reorganizing a major national archives from top to bottom, and adding a whole range of visual media (and electronic records) to the archival mainstream.

The principal honors and recognition that Hugh received for this work are also easily summarized: the Order of Canada, his adoptive country’s highest civilian award; Honorary Lifetime Membership in the Association of Canadian Archivists; a Fellow of SAA and president in 1978–1979; a festschrift of essays published in his honor in 1992, *The Archival Imagination*; and a book of his own best essays published in 2003 by SAA, *Imagining Archives: Essays and Reflections*, containing also his own ruminations back on his career and his writing; as well as a host of local and regional awards.



Much harder to summarize, however, is Hugh’s vast influence. Inspiring mentor to scores of archivists, Hugh was the leading archivist of his generation in Canada. He imagined what a new profession could be, should be, might be, and then pushed us hard to get there. His provocative essays written over three decades have established an extremely high standard for our professional discourse, inside Canada and internationally. Hugh made us move from pragmatic questions of “how to” and “how much” to deeper questions of “why” and “for what purposes.” Hugh addressed the relationship of archives to various recording media, information technologies, the history of recordkeeping, post-graduate education, and broader philosophical and societal trends, all while linking the archival endeavor to the earth’s ecological systems, the threats of technological and bureaucratic tyranny, and, always, the quest for human spirituality. Hugh has shown through his imaginative writing that archives, archivists, and archiving are fundamentally important, because they meet society’s abiding need for remembering and forgetting, for connection and continuity—quite aside from the value of the content found in archival records by legions of researchers.

The archival profession owes much to Hugh’s celebration of its humanist role as “remembrancers,” stretching from medieval orality to archives without walls in a networked computerized world. We owe much, too, because Hugh looked well outside the narrow archival cloisters, drawing inspiration for his writing from wide reading in many disciplines, and showing us—demanding of us—that archives and archivists must face outward to the worlds they serve, not inward to their professional and personal squabbles.

Hugh’s work, taken as a whole, is still the best effort ever, by anyone anywhere, to enunciate a philosophy of archives, of what archives mean and signify. That is his legacy; his memorial is that we seize his torch and carry it onwards.

—Terry Cook,
Archival Studies Program,
University of Manitoba

From the Executive Director

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means to register for events, purchase books, and renew your membership.

As section newsletters have moved from print to electronic distribution, we also launched a new communication tool for sections: announcement lists. These listservs are automatically updated as the membership database changes, ensuring that sections are communicating with all their members. The announcement lists are still new, and sections are finding creative ways to use them to enhance member communication.

In addition to the staff I've mentioned, Carroll Dendler (our finance and accounting contractor) and Lee Gonzalez (our office assistant) provide outstanding support to the SAA office. I'm delighted that both were here to support this meeting and to see all of you. . . .

Associations provide three key services for their members: information, education, and advocacy. The statistics that I've quoted on membership, meeting attendance, and publication sales are key indicators of this association's progress and standing. **But there are other measures of progress—measures that have to do with participation in the world at large and the sustainability of volunteerism within the organization . . . leadership both within and outside the association.**

To what extent did we interact with the outside world? SAA has a strong track record for advocacy, and the past year presented us with many opportunities to be at the table. A few examples:

- Several meetings with newly appointed Archivist of the United States Allen Weinstein have revealed many common objectives and means for the Society to work with the National Archives and Records Administration to support NHPRC and enhance public support for archives and archivists.
- SAA was a primary supporter—together with the Council of State Historical Records Coordinators and the National Association of Government Archives and Records Administrators—in the struggle to ensure adequate funding for NHPRC. We got our feet wet with development of a Joint Advocacy Task Force, and I hope that that approach may be used even more effectively in the future.
- At the request of the Intellectual Property Working Group, SAA pursued several opportunities to express expert opinion with the U.S. Copyright Office on the issue of "orphan works," those works for which no copyright holder can be identified or located.
- SAA joined with others to file an *amicus curiae* brief in an attempt to allow "Unabomber" Ted Kaczynski to donate his journals to the University of Michigan's special collection on radical social and political movements in order that the materials could be protected from destruction or deterioration and could be publicly accessible to researchers.

Advocacy is mostly about sweat equity, but it also requires travel dollars to be at the table. We spent more on advocacy in FY05 than in prior years, and we have budgeted for enhanced efforts in FY06 as a high priority.

SAA's Diversity Committee, which met for the first time in 2004, made several recommendations that were adopted by the Council and that are in keeping with its role to be the "conscience" of the Society. The group is geared up to work from the very comprehensive 1999 Task Force on Diversity Report to develop new strategies and *actions* that will help advance diversity initiatives both within and outside of SAA.

We received an **NHPRC grant to assist in "Strengthening Tribal Archives Programs"** and were able to pull together a steering committee, 15 scholarship recipients, and the wonderful assistance of Tim Ericson and John Fleckner to offer a stimulating program at this conference—as well as the opportunity to meet again in 2006 and to create a network for tribal archives that we hope will live well beyond the grant period.

And speaking of grants: **The A*CENSUS survey project** is now in its final phases, with principal research investigator Vicki Walch putting the finishing touches on the reports that will conclude the project by the end of December. Still to be determined is how to ensure that survey data are readily available in a public use data file.

The SAA Council engaged in yet another new strategic planning effort in FY2005—one geared to framing issues on an archival "radar screen" in intentionally provocative ways to stimulate us to think big and "act large."

FY2005 saw wonderful progress in many areas. But the challenges abound:

Externally, we must keep our eyes on the archival "radar screen," paying close attention to what happens in the high-priority areas of technology, diversity, and public support and being creative about what we might do to support SAA's members as they deal with these challenges.

We must maintain the energy and enthusiasm to make sure that our collective voice is heard whenever the opportunity is present. I hope that FY06 may see continued progress in the area of collaboration with other organizations to make that collective voice even stronger. As we look toward a joint annual meeting of SAA, COSA, and NAGARA in 2006, and as we imagine the possibilities of a nationwide American Archives Month, I think the future is very exciting!

Internally, we must pay greater attention to orienting new members and new leaders and to improving communication between the SAA Council and staff office and the sections and roundtables. We must look at ways to convert SAA's oral tradition of "how things work" into a process that is transparent and open to all.

As I reported last year, the SAA office is stocked with aging equipment and an outmoded, highly customized association management software (AMS) system that is anything but nimble. **The infrastructure requires attention, and the SAA Council has acknowledged that need by directing staff to proceed with issuing of an RFP for purchase of a new**

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From the Executive Director

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AMS system. So much of our daily work and progress hinges on our ability to know and track our members and to communicate with you. This very wise reinvestment of funds in the SAA infrastructure will have a significant payoff in efficiency, productivity, and effectiveness.

You're a talented group, you SAA members. I consider myself to be one lucky association executive to have worked for the past year with such an outstanding group of elected leaders. I'll miss the three Council members who are leaving the group: Frank Boles, Elaine Engst, and Joel Wurl. But I expect and hope that they will remain fully engaged in this organization—because they love it. And I will miss Rand Jimerson: consummate teacher, story teller, gentle man, and scholar. What a wonderful leader he has been for your organization! Thank you, Rand.

And my thanks to all of you for your continuing commitment to SAA. Please remember: If you need anything, just call. ❖

SAA's FY05 Annual Report with financial summary is in the center of this issue of *Archival Outlook*.

Strengthening Tribal Archives Grant Received by SAA

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Directory of Tribal Archives, Libraries and Museums released in May 2005. The directory was distributed in Mesa, Arizona, during the "Tribal Archives, Libraries and Museums: Preserving Our Language, Memory and Lifeways" conference sponsored by a National Leadership Grant (funded by IMLS). (View directory online at: <http://www.statemuseum.arizona.edu/aip/leadershipgrant/directory/directory.shtml>)

Currently the NHPRC scholarship participants are considering ideas for program proposals for the 2006 Joint Meeting with a goal of expanding perspectives and sharing knowledge and expertise about tribal archives and collections management with the mainstream archival community.

Since 2003 significant changes have occurred within SAA and Native American Tribes and First Nations. The NHPRC grant and the establishment of the Tribal Archives Roundtable are important steps taken by SAA and the Native American and First Nations archival communities in order to continue to build a stronger working relationship.

Tribal representatives now serve on SAA committees and a traditional welcome has been given by a Native American representative to their ancestral homelands during the Opening Plenary Session at the SAA meeting in Boston in 2004 and this year in New Orleans. "Native American voices within SAA are making a difference, and together we hope to continue to preserve native culture, heritage, and traditions," added Bob. ❖

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**SAA EDUCATION CALENDAR****FALL SCHEDULE****Describing Archives: A Descriptive Standard (DACS)**

October 28 – Seattle, WA

Oral History: From Planning to Preservation

October 28 – Tucson, AZ

Business Archives . . . Establishing and Managing an Archives

November 2–4 – Atlanta, GA

Archival Perspectives in Digital Preservation

November 3–4 – Richmond, VA

Copyright: The Archivist and the Law

November 3–4 – Columbia, MO

NEW – Understanding Photographs: Introduction to Archival Principles and Practices

November 3–4 – Washington, DC

NEW - Describing Photographs Online

November 7 – New York, NY

Understanding Archives: An Introduction to Principles and Practices

November 7–8 – Frankfort, KY

SCHEDULED IN 2006 . . .**Describing Archives: A Descriptive Standard** – in CA**MARC According to DACS** – in CA**Describing Archives: A Descriptive Standard** – in MN**MARC According to DACS** – in MN**Describing Archives: A Descriptive Standard** – in MA**Oral History: From Planning to Preservation** – in PA**Archival Perspectives in Digital Preservation** – in PA**Describing Archives: A Descriptive Standard** – in NY

For details or to register, visit
www.archivists.org/prof-education.

Questions? Call 312/922-0140 or email
education@archivists.org.

2005 CALENDAR**October 14–15**

New England Archivists fall conference at the University of Vermont in Burlington. For more info: www.newenglandarchivists.org.

October 20–22

Mid-Atlantic Regional Archives Conference fall meeting in Dover, DE. For more info: <http://www.lib.umd.edu/MARAC/>.

October 26

Society of Rocky Mountain Archivists/ Northern Colorado Chapter of ARMA International joint fall meeting in Denver at the Executive Tower Hotel. For more info: <http://www.srmarchivists.org/>.

October 31–November 4

"Digital Preservation Management: Short-Term Solutions to Long-Term Problems" at Cornell University Library, Ithaca, NY. The workshop targets managers and other professionals at organizations that are facing the digital preservation challenge and highlights the need for the integration of organizational and technological issues to devise an appropriate approach. This limited-enrollment workshop has a registration fee of \$750 per participant. This workshop will also be repeated May 14–19, July 16–21, and October 1–6, 2006. Details and registration: www.library.cornell.edu/iris/dpworkshop/. Questions may be directed to Nancy McGovern at nm84@cornell.edu.

November 2–4

The Society of Georgia Archivists will hold their annual meeting in Augusta, Georgia. For more information, www.soga.org.

November 2–5

Museum Computer Network 33rd Annual Conference: "Digits Fugit! Preserving Knowledge into the Future" at Omni Parker House in Boston. Register online at <http://www.mcn.edu>.

NOVEMBER 14–15

"A Race Against Time: Preserving Our Audiovisual Media" presented by the Conservation Center for Art and Historic Artifacts, and held at The Wistar Institute, Philadelphia, PA. This program is intended for curators, librarians, archivists, collection managers, and other staff who are involved in managing machine-based media collections—from videotapes and audiotapes to motion picture film, film strips, LPs, 78s, CDs, CD-ROMs, magnetic tape, wax cylin-

ders, and audiocassettes—in cultural institutions. Workshop brochure and registration form: www.ccaha.org/workshop_cal.php.

November 16

The Society of Alabama Archivists (SALA) annual meeting at The University of Alabama. For more info: Donnelly Lancaster, vice president/president-elect of SALA, at lancast@bama.ua.edu.

November 26–December 1

International Conference of the Round Table on Archives (CITRA) and ICA Annual General Meeting in Abu Dhabi, United Arab Emirates. For more info: www.ica.org

FUNDING**AIP Center for History of Physics**

The Center for History of Physics of the American Institute of Physics has a program of grants-in-aid for research in the history of modern physics and allied sciences (such as astronomy, geophysics, and optics) and their social interactions. Grants can be up to \$2,500 each. They can be used only to reimburse direct expenses connected with the work. Preference will be given to those who need funds for travel and subsistence to use the resources of the Center's Niels Bohr Library (near Washington, DC), or to microfilm papers or to tape-record oral history interviews with a copy deposited in the Library. Applicants should name the persons they would interview or papers they would microfilm, or the collections at the Library they need to see; you can consult the online catalog at www.aip.org/history. Applicants should either be working toward a graduate degree in the history of science (in which case they should include a letter of reference from their thesis adviser), or show a record of publication in the field. To apply, send a vitae, a letter of no more than two pages describing your research project, and a brief budget showing the expenses for which support is requested to: Spencer Weart, Center for History of Physics, American Institute of Physics, One Physics Ellipse, College Park, MD 20740; phone 301/209-3174; fax 301/209-0882; e-mail sweart@aip.org. **Deadlines for receipt of applications are June 30 and Dec. 31 of each year.**

California Institute of Technology

The Victor and Joy Wouk Grant-in-Aid Program—new in 2003—offers research assistance up to \$2000 for work in the Papers of Victor Wouk in the Caltech Archives. The Maurice A. Biot Archives Fund and other designated funds offer research assistance up to \$1500 to use the collections of the Caltech Archives. For all funds, applications will be accepted from students working towards a graduate degree or from established scholars. Graduate students

must have completed one year of study prior to receiving a grant-in-aid. For the Biot award, preference will be given to those working in the history of technology, especially in the fields of aeronautics, applied mechanics and geophysics. No applicant may receive more than two awards, and awards will not be given to the same applicant in consecutive 12-month periods. Grants-in-aid may be used for travel and living expenses, for photocopy or other photo-reproduction costs related to the research project, and for miscellaneous research expenses. Funds may not be used for the purchase of computer software or hardware. For further information on holdings and online resources, please consult the Archives' Web page: <http://archives.caltech.edu>. Application forms may be downloaded from the Web site (through the link "Grants-in-Aid") or may be obtained by email or by writing to the Archivist at the letterhead address. *Applications will be reviewed quarterly, on January 1, April 1, July 1 and October 1 of each year.*

Carl Albert Congressional Research and Studies Center Visiting Scholars Program

The Carl Albert Congressional Research and Studies Center at the University of Oklahoma seeks applicants for its Visiting Scholars Program, which provides financial assistance to researchers working at the Center's archives. Awards of \$500-\$1,000 are normally granted as reimbursement for travel and lodging. The Center's holdings include the papers of many former members of Congress, such as Robert S. Kerr, Fred Harris, and Speaker Carl Albert of Oklahoma; Helen Gahagan Douglas and Jeffery Cohelan of California; Sidney Clarke of Kansas; and Neil Gallagher of New Jersey. Besides the history of Congress, congressional leadership, national and Oklahoma politics, and election campaigns, the collections also document government policy affecting agriculture, Native Americans, energy, foreign affairs, the environment, the economy, and other areas. The Center's collections are described online at www.ou.edu/special/albertctr/archives/. The Visiting Scholars Program is open to any applicant. Emphasis is given to those pursuing postdoctoral research in history, political science, and other fields. Graduate students involved in research for publication, thesis, or dissertation are encouraged to apply. Interested undergraduates and lay researchers are also invited to apply. The Center evaluates each research proposal based upon its merits, and funding for a variety of topics is expected. No standardized form is needed for application. Instead, a series of documents should be sent to the Center, including: (1) a description of the research proposal in fewer than 1000 words; (2) a personal vita; (3) an explanation of how the Center's resources will assist the researcher; (4) a budget proposal; and (5) a letter of reference from an established scholar in the discipline attesting to the significance of the research. *Applications are accepted at any time.* For

more information, please contact: Archivist, Carl Albert Center, 630 Parrington Oval, Room 101, University of Oklahoma, Norman, OK 73019; 405/325-5401; fax 405/325-6419; channeman@ou.edu.

Archie K. Davis Fellowships

To encourage more extensive and intensive research in the history, literature, and culture of North Carolina, the North Caroliniana Society offers on a competitive basis Archie K. Davis Fellowships to assist scholars in gaining access to collections. Modest stipends vary in size and are intended to cover only a portion of travel and subsistence expenses while fellows conduct research in North Caroliniana. Research in pre-twentieth century documentation is particularly encouraged, but awards also have been made for studies of more recent materials. Further information is available from www.ncsociety.org/davis or by mail from Dr. H.G. Jones, North Caroliniana Society, Wilson Library, UNC, Campus Box 3930, Chapel Hill, NC 27514-8890.

Getty Conservation Institute

The Conservation Guest Scholar Program at the Getty Conservation Institute supports new ideas and perspectives in the field of conservation, with an emphasis on the visual arts (including sites, buildings, objects) and the theoretical underpinnings of the field. The program provides an opportunity for professionals to pursue scholarly research in an interdisciplinary manner across traditional boundaries in areas of wide general interest to the international conservation community. These grants are for established conservators, scientists, and professionals who have attained distinction in conservation and allied fields. Grants are not intended to fund research for the completion of an academic degree. Conservation Guest Scholars are in residence at the Getty Center for three to nine consecutive months. A monthly stipend of \$3,500 is awarded, prorated to the actual dates of residency, up to a maximum of \$31,500. In addition to the stipend, the grant also includes a workstation at the Conservation Institute, research assistance, airfare to Los Angeles, an apartment in the Getty scholar housing complex, and health benefits. Conservation Guest Scholar Grants support research to be undertaken while in residence at the Getty. Nonresidential research and travel are not supported by this grant. *Completed application materials must be received in the Getty Foundation office on or before November 1, 2005.* For more info: <http://www.getty.edu/grants/research/scholars/conservation.html>.

Gilder Lehrman Institute Fellowships

The Gilder Lehrman Institute of American History invites applications for short-term fellowships in two categories: Research Fellowships for post-doctoral scholars at every faculty rank, and Dissertation Fellowships for

doctoral candidates who have completed exams and begun dissertation reading and writing. The Gilder Lehrman Fellowships support work in one of five archives:

- The Gilder Lehrman Collection, on deposit at the New-York Historical Society, consists of letters and diaries, maps, pamphlets, sketchbooks, printed books, photographs, and other materials. The Collection's holdings range from Columbus to recent times but concentrate in the period from 1760 to 1876.
- The Library of the New-York Historical Society, one of the oldest research libraries in the United States, with vast manuscript and printed book collections covering four centuries; it contains one of the world's largest collections of pre-1820 newspapers.
- The Columbia University Rare Book and Manuscript Library is strong in every area of American history and contains both printed books and documents. Holdings are particularly rich in the history of publishing, New York City politics, and journalism.
- The New York Public Library Humanities and Social Sciences Library; research holdings are strong in every period of American history in both manuscripts and printed books. Among the highlights are materials on the founding fathers and the Civil War, records of renowned authors and publishing houses, religious collections, and papers of diverse political figures.
- The Schomburg Center for Research in Black Culture (NYPL), one of the premier archives of African-American history, art, and culture. The archives contain extensive materials on the history of slavery and abolition, the African diaspora, religion, African-American culture, and the Civil Rights Movement.

For more info: <http://gilderlehrman.org/historians/fellowship1.html>. *Application post-mark deadline: December 1, 2005.*

Ian Maclean Research Grant

The National Archives of Australia has established a new award open to archivists from all countries who are interested in conducting research that will benefit the archival profession and promote the important contribution that archives make to society. To encourage innovation in research, partnerships between archivists and allied/other professionals are eligible. Joint applications from archivists residing in different countries are also encouraged. Stipend will be to AUS\$15,000 (approximately US\$11,000) at the discretion of the judging panel. Additional funding will be available to overseas applicants for travel to Australia if necessary. Prospective applicants should contact Derina McLaughlin at (+61 2) 6212 3986 or derina.mclaughlin@naa.gov.au before applying to discuss the scope of their research project. Further information: www.naa.gov.au.

The Pepper Foundation's Visiting Scholars Program

The Claude Pepper Foundation seeks applicants for its visiting scholars program, which provides financial assistance for researchers working at the Claude Pepper Center's archives at Florida State University. The Claude Pepper Library's holdings include papers, photographs, recordings, and memorabilia of the late U.S. Senator/Congressman Claude Pepper and his wife, Mildred Webster Pepper. Pepper served in the U.S. Senate from 1936-1950 and the U.S. House of Representatives from 1962-1989. The visiting scholar's program is open to any applicant pursuing research in any of the areas related to issues addressed by Claude Pepper. **Application deadlines are Apr. 15 and Oct. 15.** For additional information and an application form, contact: Grants Coordinator, Claude Pepper Center, 636 West Call Street, Tallahassee, FL 32306-1122; 850/644-9309; fax 850/644-9301; mlaughli@mailers.fsu.edu; <http://pepper.cpb.fsu.edu/library>.

Rockefeller Archive Center Visiting Archivist Fellowship

The Rockefeller Archive Center has established a Visiting Archivist Fellowship geared to professional archivists from the developing world. The Visiting Archivist will be in residence at the Center for up to one month for the purpose of enhancing professional development and expanding his/her knowledge of the Center's holdings relating to the fellow's country or region. The Visiting Archivist will receive a \$5,000 stipend for a four-week period. The stipend is intended to cover the costs of housing, food and local transportation. Inquiries about the program and requests for application materials should be sent to Darwin H. Stapleton, Executive Director, Rockefeller Archive Center, 15 Dayton Avenue, Sleepy Hollow, New York 10591.

Morris K. Udall Archives Visiting Scholars Program

The University of Arizona Library Special Collections houses the papers of Morris K. Udall, Stewart L. Udall, David K. Udall, Levi Udall and Jesse Udall. The library's holdings also include related papers of noted politicians Lewis Douglas, Henry Ashurst and George Hunt. To encourage faculty, independent researchers, and students to use these materials, the Morris K. Udall Archives Visiting Scholars Program will award up to three \$1,000 research travel grants and four \$250 research assistance grants in the current year. Preference will be given to projects relating to issues addressed by Morris K. Udall and Stewart L. Udall during their long careers of public service on environment, natural resources, Native American policy, conservation, nuclear energy, public policy theory and environmental conflict resolution. **Eligibility:** The grants are open to scholars, students, and independent researchers. **Awards:** The \$1,000 research travel grants will be awarded as reimbursement for travel to and lodging

expenses in Tucson, Arizona. These grants do not support travel to locations other than Tucson. The \$250 research assistance grants will be awarded to assist local researchers.

Application Procedures: Applications will be accepted and reviewed throughout the year. Please mail a completed application form with three sets of the following materials: 1) a brief 2-4 page essay describing your research interests and specific goals of your proposed project; and 2) a 2-3 page brief vita. To request an application, contact: Roger Myers, University of Arizona Library Special Collections, P.O. Box 210055, Tucson, AZ 85721-0055, myersr@u.library.arizona.edu.

UNC-Charlotte Visiting Scholars Program

The Special Collections Department of the Atkins Library at The University of North Carolina at Charlotte announces the establishment of the Harry Golden Visiting Scholars Program. The program was established with a bequest by Mrs. Anita Stewart Brown to honor the memory of Harry Golden, author of the best selling book *Only in America* and publisher of *The Carolina Israelite*. Two grants of \$500-\$1,000 will be awarded each year to researchers using materials that are held by the Special Collections Department. Preference will be given to projects focused on the history and culture of the twentieth century South. For further information on resources available in the department, follow the link to Special Collections at <http://library.uncc.edu>. The inaugural grant has been awarded to Kimberly Marlowe Harnett, a journalist in Portland, Oregon, who is writing a full length biography of Harry Golden. **For grants beginning in 2006/07, the deadline for applications is January 15, 2006.** Candidates will be notified by March 30. To apply, researchers should send a letter to Mr. Robin Brabham, Associate University Librarian for Special Collections, Atkins Library, UNC Charlotte, 9201 University City Blvd., Charlotte, NC 28223 or email him at rbrabha@email.uncc.edu. The letter must include a vita; a description of the research proposal and the extent of research already completed; an estimate of the research remaining; a summary of how the project will benefit by using resources in the UNC Charlotte Special Collections; and a projected budget. The grants will be given primarily to cover travel expenses, but other appropriate expenses will be considered on a case by case basis.

CALL FOR PAPERS/POSTERS

ACA 2006 Conference

The Association of Canadian Archivists 2006 conference will be held June 28-July 1, 2006, in St. John's, Newfoundland and Labrador, Canada. The Programme Committee invites proposals related to the theme, "Living on the Edge"—The Place of Archives in the Heritage and Cultural Community." Among the areas the Program Committee hopes to receive proposals are topics such as heritage policy and other related heritage legislation; the convergence of archives, culture and heritage in the digital world; building new audiences and developing new markets; the new heritage, cultural, and information institution; archival, heritage and information education; and the new heritage/information professional. Use the electronic form at www.archivists.ca/conference. **Deadline for submission of proposals is October 24, 2005.** Direct questions to the 2006 Program Committee chair: Michael Moosberger at (902)494-5176 or Michael.Moosberger@dal.ca.

AMIA Conference

Association of Moving Image Archivists (AMIA) Annual Conference in Austin, TX, November 30-December 3, 2005; <http://www.amiaconference.com/>. AMIA's conference will once again contain poster sessions highlighting up-to-date research emphasizing the issues and concerns encountered within the moving image archive community. Send an abstract of approximately 250 words to Sara J. Holmes at sara.j.holmes@ttu.edu. **Deadline for submission of abstracts is October 14, 2005.**

ECURE 2006

"ECURE 2006: Preservation and Access for Digital College and University Resources," February 27-March 1, 2006, at the Arizona State University at Tempe. Presentation and session proposals are now being solicited. The program will focus on the topic of biomedical information, the infrastructure required to collect, sustain and make available associated research data and administrative records, and the policy and regulatory environments that drive this activity at the institutional and at the national level. Presentation proposals associated with biomedical data and related knowledge management systems, and more generally with electronic records, institutional repository and digital asset management issues are welcomed. Visit www.asu.edu/ecure for details or contact ECURE co-chair Rob Spindler at rob.spindler@asu.edu.



HOW TO LIST A PROFESSIONAL OPPORTUNITY

SAA publishes announcements about professional opportunities for archivists and positions wanted. SAA reserves the right to decline or edit announcements that include discriminatory statements inconsistent with principles of intellectual freedom or the provisions of the Civil Rights Act of 1964 and its subsequent amendments.

Rate: 92¢ per word

INSTITUTIONAL MEMBERS OF SAA
RECEIVE A 50% DISCOUNT.

Announcements are posted weekly on SAA's Web site in the *Online Employment Bulletin* (www.archivists.org/employment) and remain posted for up to two months. As a value added, announcements may also be published in *Archival Outlook* or the print version of the *SAA Employment Bulletin*.

Deadlines for all issues of *Archival Outlook* and *SAA Employment Bulletin* are the 15th of the month preceding publication. Job ads will not be posted unless accompanied by a purchase order for the applicable amount; ads will be edited to conform to the style illustrated in this issue. Job ads submitted via fax must be double-spaced. Ads may be submitted via fax, e-mail, on diskette, or regular mail.

The *SAA Employment Bulletin* is available to individual members at a cost of \$50 per year only at the time of membership renewal. The bulletin is published in February, April, June, August, October, and December. *Archival Outlook* is published in January, March, May, July, September, and November and is sent to all SAA members.

For more information contact SAA at
312/922-0140, fax 312/347-1452,
jobs@archivists.org

**It is assumed that all employers
comply with Equal-Opportunity/
Affirmative-Action regulations.**

ARCHIVIST

*Episcopal Diocese of Massachusetts
Boston, MA*

Part-time, with preference for Tuesday, Wednesday and Thursday, to acquire, appraise and administer non-current historical records from diocesan office and parishes; respond to request for research and retrieval of records; serve as liaison to Parish Historians Society and interface with Library and Archives Board, plus serve as a resource for parish historians; manage special projects; help develop system of records management; supervisor interns and volunteers. **Qualifications include:** M.L.S. or M.A. in Archives preferred; at least three years experience in archives, with records management helpful; knowledge of Episcopal polity and church history desired; familiarity with computers & database software, particularly archival applications; friendly and serving approach; ability to lift 40 pounds; experience supervising preferred. **To apply, contact:** Jackie Shields, Episcopal Diocese of Massachusetts, 138 Tremont Street, Boston, MA 02111; 617/482-5800; fax 617/879-6364; js Shields@diomass.org; www.diomass.org.

ARCHIVIST

*The Hotchkiss School
Archives
Lakeville, CT*

SEARCH REOPENED 8-31-05. The Hotchkiss School is an independent boarding school located in Lakeville, Connecticut. Founded in 1891, the school provides an education of unsurpassed quality to 540 students in grades 9 through 12. The Hotchkiss School Archives collects, preserves, and makes accessible records of enduring value, documenting the history and development of the School. The Archivist, reporting to the Director of the Library, will administer the school archives and related collections in both print and non-print formats. The Archivist will receive and accession transfers of valuable records, and make them available to the Hotchkiss community according to sound archives management principles. **Qualifications:** Professional archives experience, preferably in an educational institution; M.L.S. from ALA-accredited school; experience with automated library and archival standards including MARC; prior experience formulating/maintaining budgets; strong communication, organizational and writing skills; reference services experience; ability to work effectively with colleagues, faculty, and students; adaptable, independent worker; computer literate; strong service orientation. **To apply, contact:** Director of Human Resources, The Hotchkiss School, PO Box 800, Lakeville, CT 06039; hr@hotchkiss.org; www.hotchkiss.org/AboutHotchkiss/Employment.asp.

ARCHIVIST & CURATOR OF COLLECTIONS

*Anheuser-Busch Companies, Inc.
St. Louis, MO*

As the world's leading brewer for over 45 years, Anheuser-Busch Companies, Inc. and its subsidiaries are committed to finding innovative ways

to continually improve. It's this kind of thinking that creates a unique work environment by rewarding talent, celebrating diversity and encouraging forward thinking. We also think enjoying work is an important part of life. Currently we are seeking a full-time Archivist & Curator of Collections with Anheuser-Busch Companies, Inc. in St. Louis, MO.

Requirements: Master's degree in history or historical administration preferred; One to three years experience in an archival or historical agency; Client relationship management experience; in-depth company knowledge helpful; Ability to manage multiple projects; Minimal travel required.

Responsibilities: Administer artifact and photographic loan operation including images from the Archives program; Manage external inquiry response program including requests received via Dial Bud; Conduct historical research and analysis for A-B departments often involving confidential information; Assist with collections management including data base maintenance; Assist with corporate exhibit program including creation, implementation and maintenance; Perform other responsibilities as determined by Manager & Curator of Collections. *Anheuser-Busch and its subsidiaries are EEO/AA employers and provide a drug-free work environment for all employees.* **To apply, visit:** www.buschjobs.com/scripts/JobPosting.asp?m=s&pn=05%2D741.

ARCHIVIST PROGRAM MANAGER

*Ruth Mott Foundation
Flint, MI*

This new position requires collaboration with Foundation staff and the community to develop innovative ways for the archives to enrich all Foundation programs. **Description Summary:** Establish the archives as a distinguished community resource and promote its use to researchers. Develop reports, proposals, and relationships that serve the Foundation's program areas, the community, and researchers. Deliver professional presentations. Stay abreast of archive field by engaging with professional archival organizations. Build and manage conservation and curatorial program. Acquire and process paper/electronic documents, audiovisual materials, oral histories, and Mott family items including decorative arts and other memorabilia. Prepare abstracts and written materials that evaluate and summarize information from manuscripts, audiovisual materials, and other archival items.

Qualifications: This position requires a graduate degree in history, library science or related field with graduate training in archival studies. Three to five years of relevant archival experience is required. Also essential are program development, research, managerial, and oral/written communication skills. Strong computer usage skills are required with archival software and MS Office software products. The Ruth Mott Foundation is a private family foundation serving the city of Flint and Genesee County. Acting as mentor, partner and catalyst, the Foundation promotes community vitality through four program areas: Arts, Beautification,

Health Promotion and Applewood, the historic family estate. For more information about the Foundation, please visit our Web site at www.ruthmottfoundation.org. **To apply, contact:** David Miller, Ruth Mott Foundation, 1400 E. Kearsley Street, Flint, MI 48503; dmiller@rmfdn.org.

ASSISTANT ARCHIVIST

American Red Cross

*September 11 Recovery Program
New York, NY*

The September 11 Recovery Program (SRP) of the American Red Cross seeks to hire an Assistant Archivist to aid in developing and providing access to SRP's archives collection. Position reports to Archives Manager and is closely involved with day-to-day archives operations. Specific responsibilities include management of SRP's oral history program and photograph collection, maintenance and expansion of archival database, conservation and preservation, outreach programs and development of digital products. Position will also assist in selecting, accessioning, providing research services, planning, documenting procedures, and other activities including overseeing work of interns and non-professional assistants. Requirements include a degree in Archival Studies (preferred), a M.A. in history with archival concentration or ALA-accredited MLS degree with specialization in archives administration. Position requires 2-3 years full-time equivalent professional experience including experience in arrangement and description of organizational records. Strong computer skills (MS Access, Word, Excel) are a must. In addition, qualified candidates must have excellent written and oral skills; ability to work both independently and collaboratively; demonstrated ability to complete projects within a limited time frame; and ability to lift cartons weighing up to 40 pounds. To apply interested candidates must post a cover letter and resume for requisition 2855BR on the National Red Cross website: www.redcross.org/jobs. American Red Cross is an Equal Opportunity Employer M/F/D/V. **To apply, contact:** www.redcross.org/jobs.

ASSISTANT ARCHIVIST

*J. Paul Getty Trust
Los Angeles, CA*

The J. Paul Getty Trust seeks nominations and applications for an Assistant Archivist to assist in developing and providing access to the Institutional Archives of the Trust, which includes the operating programs of the J. Paul Getty Museum, the Getty Research Institute, the Getty Conservation Institute, and the Getty Foundation (www.getty.edu). The Institutional Records and Archives Department is located administratively in the Research Library of the Getty Research Institute. The Institutional Archives acquires the business records of 145 departments; planning documents; institutional publications and ephemera; documentation of building projects; products of museum exhibitions, research programs, symposia, and events; grant files; documentation of conservation projects; architectural drawings and mod-

els; oral histories; and external documentation.

Duties: The Assistant Archivist assists in the day-to-day operations of the Institutional Archives. Reporting to the Institutional Archives Manager, the Assistant Archivist's primary duties are arrangement, description, and collection management. The position may also assist in selection, accessioning, research services, planning, policy development, documentation of procedures, and other activities of the Institutional Archives. The Assistant Archivist supervises and reviews the work of interns and non-professional assistants and works in partnership with records management staff to ensure the efficient transfer of records to the Institutional Archives.

Qualifications: ALA-accredited MLS degree with specialization in archives administration or M.A. in history with archival concentration required; related education and/or experience in visual arts and/or cultural institutions desired; 2-3 years full-time equivalent professional experience; demonstrated experience in arrangement and description of organizational records according to national and international standards (including AACR2, DACS, MARC, ISAD(G), EAD, EAC, etc.); excellent communication, interpersonal, organizational, and computer skills.

Salary: Commensurate with experience. **To apply, contact:** Getty Research Institute, Attn: Human Resources, J. Paul Getty Trust, 1200 Getty Center Drive, Suite 400, Los Angeles, CA 90049-1681; fax 310/440-7720; jobs@getty.edu.

ASSISTANT ARCHIVIST

*Trinity Church
New York, NY*

Trinity Church is seeking an Assistant Archivist to work with the Archivist in protecting and preserving the records of enduring value of the Parish of Trinity Church thereby documenting the Parish's continuing role in pursuit of its mission. The Parish of Trinity Church is an Episcopal parish, founded in 1697, with major programmatic activities supported by administrative, property, and other business-related functions, which are managed by approximately 200 employees. **Description:** Arrange and describe records; Assist Archivist in implementing records management program; Facilitate access to and understanding of archival holdings for all users, both internal at Trinity and for the general public; Respond to reference requests; Help with outreach projects including curating and mounting exhibits; Assist with other archival and administrative duties as assigned.

Requirements: M.A. or M.L.S. degree required, concentration in archives from an ALA-accredited library school preferred. Equivalent coursework and experience will be considered; Thorough understanding of archival principles and practice required; Excellent written, oral, and interpersonal communication skills; General knowledge of relevant computer applications, e.g., EAD and XML, and/or website management, digital imaging, and electronics records management; Special attention will be given to candidates who are knowledgeable about New York City and religious history. This position is full-time and exempt from overtime pay. We offer a competitive

salary along with a comprehensive benefits package. For consideration, please send your resume with salary requirements and salary history. **To apply, contact:** Human Resources, Trinity Church, HR Department, Room 503, 74 Trinity Place, New York, NY 10006-2088; 212/602-0840; fax 212/602-9649; hr@trinitywallstreet.org; www.trinitywallstreet.org.

ASSISTANT PROFESSOR/HEAD OF SPECIAL COLLECTIONS

*University of Wisconsin-Eau Claire
McIntyre Library
Eau Claire, WI*

Head, Special Collections: Join a dedicated faculty and staff of 31, committed to providing a high level of service to the University of Wisconsin-Eau Claire's students and faculty. This position is responsible for administering, developing, organizing, promoting, and providing reference and instructional services for materials held in the Special Collections Department, with special focus on its Area Research Center and University Archives. Provide administrative oversight of Records Management program, serve on general reference desk, and participate in library's information literacy program.

Requirements: ALA-accredited master's degree or international equivalent by time of employment; archival training or experience; demonstrated commitment to public services; demonstrated strong written and oral communications, and teaching skills. A degree in American history, experience providing general reference services, and experience cataloging archival records may be considered assets. Applicants should check the library's web site at www.uwec.edu/Library for a detailed position announcement and additional information about the department, library and university. UW-Eau Claire, with 10,500 students, is ranked among the top Midwestern regional universities. Eau Claire is located in beautiful northwestern Wisconsin, 90 minutes from Minneapolis-St. Paul. **To apply,** send a letter of application, current resume, and names, addresses, phone numbers, and e-mail addresses of three professional references to: Peggy Govan, Program Assistant, University of Wisconsin-Eau Claire, McIntyre Library, P.O. Box 4004, 105 Garfield Avenue, Eau Claire, WI 54702-4004; 715-836-3715; fax 715-836-2949; govanp@uwec.edu. **Review of applications will commence October 1, 2005, and continue until the position is filled.** Salary and rank commensurate with education and experience; minimum salary \$50,100. The university reserves the right to check additional references with the permission of the candidate at the appropriate time in the process. Names of finalists must be released upon request. An AA/EEO employer.

COLLECTIONS MANAGER

*Intrepid Museum
New York, NY*

The Intrepid Museum is currently seeking a Collections Manager to provide managerial oversight of the Museum's permanent collection. This person will inventory the collection; maintain catalogue and

electronic data files about objects that are in a variety of formats and media; organize exhibit object storage; and manage research facilities and materials. The Collections Manager will work directly with the Chief Curator in preparing grant applications and other special projects. Qualified candidates have a Bachelor's degree (BA/BS) in History and/or advanced Library Science training and one or more years museum and collection/archival management or related experience and/or training. We offer competitive salary and benefits and the chance to work inside a living piece of history—our offices are located onboard the aircraft carrier Intrepid! Relocation assistance will not be provided. Only those candidates selected for an interview will be contacted. **To apply, contact:** HR-EXH, Intrepid Museum, One Intrepid Square, W. 46th St. & 12th Ave., New York, NY 10036; fax 212/265-5176; resume@intrepidmuseum.org.

DIRECTOR, SPECIAL COLLECTIONS RESEARCH CENTER AND ASSOCIATE PROFESSOR/PROFESSOR

Library Affairs

*Southern Illinois University, Carbondale
Carbondale, IL*

This is a full-time, 12-month, continuing appointment available January 1, 2006 or later. The Director is responsible for the maintenance and development of the research collections and improvement of access including traditional aids and electronic tools. Responsible for the evaluation, selection, and oversight of all SCRC staff including faculty who are eligible for promotion and tenure. Reports to the Dean of Library Affairs and serves as a member of the Library Affairs Management Team with the Dean and Associate Deans of Library Affairs; also a member of the Library Affairs Policy Committee. Represents the Library and serves on national, state, and University committees and task forces. Responsible for ensuring proper housing, storage, and long-term preservation of the collections. Works with the Library Constituency Development Officer for opportunities and information regarding Special Collections for donor opportunities and development relationships; develops grant proposals. Oversees appraisal and retention of university records deemed to have administrative, legal, or historical value. Oversees the Secretary of State's Illinois Regional Archives Depository (IRAD) office on campus.

Required Qualifications: Master's degree in archival management, humanities, or social sciences discipline OR ALA-accredited master's of library science. *For appointment at the Associate Professor rank:* Minimum five years experience in special collections, rare books, or archives at a University or non-profit organization with supervisory experience. *For appointment at the Professor rank:* Two of those years of experience must be in a position of departmental leadership. Experience with national standards and best practices in the processing of manuscript, archival, and like materials. Knowledge and experience with grant processes and donor relations. Demonstrated initiative and commitment to innovative approaches for improving operations and service.

Experience in the development of special collections and working with vendors, collectors, and donors. Strong communication (oral and written) and interpersonal skills including the demonstrated ability to work effectively and cooperatively with staff, colleagues, and a diverse workforce and clientele. The ability to work independently and creatively in a rapidly changing work environment. *For appointment at the Associate Professor rank:* Record of substantial peer-reviewed research and publication. *For appointment at the Professor rank:* Record of extensive peer reviewed research and publication and record of professional service on a national level. **Preferred Qualifications:** A combination of a master's degree (or higher) in archival management, humanities, or social sciences discipline AND ALA-accredited master's of library science. Experience at the director level in special collections or archives in a research setting. Record of achievement in the digitization of special collections and record of success in work with digital objects management software, such as OCLC's CONTENTdm. Certification by the Academy of Certified Archivists. Knowledge of intellectual property and rights management issues. Knowledge of preservation practices and standards. **The closing date for application is October 14, 2005, or until filled.** Salary is competitive (\$65,000 minimum).

Send resume and letter of application stating qualifications and background for this position and listing the names, addresses, telephone numbers, and e-mail addresses (if available) of three professional references. References may be contacted by Morris Library and asked to comment on your experience and qualifications for this position. SIUC is an affirmative action/equal opportunity employer that strives to enhance its ability to develop a diverse faculty and staff and to increase its potential to serve a diverse student population. All applications are welcomed and encouraged and will receive consideration. **To apply, contact:** Sherry Elders, Personnel Coordinator, Library Affairs, MC 6632, Southern Illinois University Carbondale, 605 Agriculture Drive, Carbondale, IL 62901; 618/453-1458; apply@lib.siu.edu; www.lib.siu.edu.

EXECUTIVE DIRECTOR

*Association of Moving Image Archivists
Los Angeles, CA*

The Executive Director of the Association of Moving Image Archivists (AMIA) leads, plans, and directs the work of AMIA, the largest non-profit (501 C-3) professional membership association for individuals and institutions concerned with the preservation of moving images. The Executive Director oversees the Association's mandate to advance the field of moving image archiving by fostering international cooperation among those concerned with the acquisition, preservation, exhibition and use of moving image materials. The Executive Director works under the general supervision of the AMIA Board of Directors, and has overall responsibility, as well as delegated authority, for planning and formulating policies and procedures for the Association, for setting its goals and objectives, for developing and directing the

Association's activities in support of its members, and for the oversight and administration of programs and operations related to the advancement of the field. We are seeking a creative, entrepreneurial thinker who can build relationships within the moving image archival community, a person with vision and a passion for the mission of AMIA. **Desired Background and Qualifications:** Bachelor's degree required. Graduate degree in related field (media; library, archival, or information studies; nonprofit management; arts administration) preferred. ASAE or Archival Certification encouraged. Demonstrated leadership ability, flexibility and creativity. Experience in non-profit management, volunteer management, fundraising, and policy development. Strong organizational and project management skills. Persuasive oral and written communication abilities. Ability to speak to large audiences. Background in working with a diverse body of cultural heritage institutions, including those outside of North America. Background in public policy, publishing, education, or event planning encouraged. **For full job description, go to** www.amianet.org/job_description.html. **To apply, contact:** Search Committee, AMIA, 3110 N. San Fernando Blvd., Burbank, CA 91504; ruprotek@kodak.com.

INSTITUTION ARCHIVIST/RECORDS MANAGER

*Woods Hole Oceanographic Institution
Woods Hole, MA*

Primary functions include appraising, describing, classifying, arranging and preserving print and electronic materials in the institutional archive and records management program of the Woods Hole Oceanographic Institution. **Archival Duties include:** processing and cataloguing accessions; preparing finding aids and Electronic Archival Descriptions (EADs); providing reference assistance; and retrieving items from the collection for patrons. **Records Manager Duties include:** developing and promoting policies and procedures to implement an institutional records management program based on Skupsky's Retention Manager system and applicable state/federal/international laws. **Authority of the Archivist:** The Archivist is authorized, under establishing Library and Institutional policies and procedures, to acquire; accession and deaccession; arrange, catalog and describe; and preserve/make accessible the contents of the WHOI Archives. **Supervision:** The Archivist/Records Manager may direct the activities of staff and volunteers. **Performance:** The Archivist/Records Manager is expected to engage in service to patrons, the public, and participate in professional activities at the local, regional, national, and international levels. Bachelor's degree or higher in science required, plus minimum 5-years experience in a scientific/academic library/archives. MLS, CA, or CRM preferred. In addition to scientific background, must have demonstrated library cataloging/metadata experience; familiarity with MARC, Dublin Core, and Skupsky Retention Manager 3; and experience with standards necessary for digital preservation. Excellent oral and written communi-

cation, organizational, interpersonal, planning, analytical, conceptual, and supervisory skills. Familiarity with descriptive cataloging principles is required. Ability to work independently, prioritize tasks, and meet deadlines. Ability to lift boxes weighing up to 40 pounds and work in a dusty environment. 5-years experience in a scientific/academic library/archives. Applicants should begin the application process by registering online at <http://jobs.who.edu>.

LIBRARIAN/ARCHIVIST

*Rush University Medical Center
Chicago, IL*

The Librarian/Archivist provides core archive and records management services. Provides continuing appraisal, accession, arrangement and description, access, and preservation of the archives and historical collections of the Medical Center. Other duties include regular contact with multiple departments, students, faculty, and alumni for acquiring records necessary for understanding the history and development of the Medical Center, uses an automated database, participates in decisions regarding deposition of donated materials, participates in development of policies and procedures, assists with research and reference service, participates in supervision of full time employees and volunteers, and submits regular reports. Full time. Must have MLS from an ALA-accredited library school or Masters degree in history, with archival and/or records management specialization and/or equivalent experience. Computer skills using archives and office software. Familiarity with digitization software is highly recommended, excellent written and oral communication skills, able to function independently, ability to lift boxes weighing up to 45 pounds. **To apply, contact:** Judith Dzierba, Cataloging/Archives Manager, Rush University Medical Center, Library - Suite 585, 600 South Paulina Street, Chicago, IL 60612-3833; 312/942-2731; fax 312/942-3143; Judith_L_Dzierba@rush.edu.

MANUSCRIPT UNIT HEAD

*Beinecke Rare Book and Manuscript Library
Yale University
New Haven, CT*

Yale University Library seeks applications and nominations for the position of Manuscript Unit Head at the Beinecke Rare Book and Manuscript Library. Duties include supervision of accessioning, processing, and cataloging, including some retrospective conversion. For a complete position description and application guidelines, please see: www.library.yale.edu/lhr/jobs/mp/LDTM14846.html. Yale University is an Affirmative Action/Equal Opportunity Employer.

ORAL HISTORIAN / ARCHIVIST

*Wright State University Libraries
Dayton, OH*

The University Libraries at Wright State University is accepting applications for an Oral Historian / Archivist. This is a grant funded position to manage

an oral history project to document the technological dimensions of the Cold War with an emphasis on aerospace technology emerging from Wright Patterson Air Force Base and the Miami Valley, Dayton, OH. Position reports to the Head of Special Collections and Archives. Currently the grant funds this position for 1 year, but the position may be extended if additional grants funds are received. For more information: www.libraries.wright.edu/about/jobopps/oralhistorian.html. **To apply, contact:** Chris Watson, Wright State University Libraries, chris.watson@wright.edu.

OREGON STATE ARCHIVIST

*Oregon Secretary of State
Salem, OR*

The Oregon Secretary of State is recruiting for the position of Oregon State Archivist. For information, go to www.sos.state.or.us/employment/employment.htm. **To apply, contact:** Jen Coney, Secretary of State, 255 Capitol Street NE STE 105, Salem, OR 97310; 503/986-2173; fax 503/986-2175; sos.jobs@state.or.us.

POLITICAL PAPERS ARCHIVIST

*Library Affairs
Southern Illinois University, Carbondale
Carbondale, IL*

This is a full-time, 12-month, continuing (tenure track) appointment at the rank of Assistant Professor. Under the general direction of the Director, Special Collections Research Center, this position will be responsible for arranging, describing, preserving, and servicing the congressional and political papers collections. Specific duties include establishing overall organizational schemes for the collections, determining preservation needs, and supervising or performing arrangement; providing outreach and public services to SIUC students and faculty, community groups, and other researchers in conjunction with the SCRC, as well as developing exhibits and a web presence; supervising the work of one or more student assistants; and assisting in both the acquisition of other political papers relevant to southern Illinois and the development of strategies to meet the challenges posed by electronic documents. **Required Qualifications:** ALA-accredited Master's of Library Science OR Master's degree in a related subject field (e.g., History or Political Science); Minimum of one (1) year of relevant experience in an academic library or archives; Detailed knowledge of current library automation and digitization technologies and standards; Demonstrated excellent interpersonal and communication skills (both written and oral); Ability to organize work and to work well under pressure; The potential to meet established Library Affairs criteria for promotion and tenure, including professional service and published research. **Preferred Qualifications:** ALA-accredited Master's of Library Science with a concentration in Archival Management; Demonstrated experience processing large 20th century congressional collections; Proven ability to organize and execute complex arrangement and description of large archival collections;

Demonstrated leadership abilities; Supervisory experience. Certification by the Academy of Certified Archivists. **The closing date for application is October 14, 2005, or until filled.** Salary is competitive (\$39,000 minimum). Send a letter of application including research interest, qualifications, and background for this position; a resume; and names, addresses, telephone numbers, and e-mail addresses (if available) of three professional references. References may be contacted by Morris Library and asked to comment on your experience and qualifications for this position. SIUC is an affirmative action/equal opportunity employer that strives to enhance its ability to develop a diverse faculty and staff and to increase its potential to serve a diverse student population. All applications are welcomed and encouraged and will receive consideration. **To apply, contact:** Sherry Elders, Personnel Coordinator, Library Affairs, MC 6632, Southern Illinois University Carbondale, 605 Agriculture Drive, Carbondale, IL 62901; 618/453-1458; apply@lib.siu.edu; www.lib.siu.edu.

POLITICAL PAPERS ARCHIVIST & ASSISTANT PROFESSOR

*The University of Mississippi
John Davis Williams Library
Oxford, MS*

Responsibilities: Under the direction of the Head of Archives & Special Collections, the Political Papers Archivist will be responsible for arranging, describing, preserving, and servicing the congressional and political papers collections at the University of Mississippi. Collection management duties include establishing overall organization for the collections, creating finding aids, determining preservation needs and assisting in both the acquisition of other political papers relevant to Mississippi and the development of strategies to meet the challenges posed by electronic documents. Outreach duties include providing public services to University of Mississippi students and faculty, community groups, and other researchers, as well as developing exhibits and a web presence. The successful candidate will also assist with reference, exhibits, outreach, and other curatorial functions in Special Collections. Supervisory duties include managing the work of one full-time staff member and student assistants. **Requirements:** The successful candidate will have either an ALA-accredited master's degree in archival or library science or a Ph.D. in a closely-related field with a minimum of two years of relevant experience in an academic library or archives; knowledge of or experience in archival processing, description, and preservation; knowledge of current library and digitization technologies and standards; knowledge of automated access systems and computer databases for manuscripts and archives; facility with web construction including web page design; ability to perform physical activities associated with archival environments; demonstrated excellent interpersonal and communication skills (both written and oral); ability to organize work and to work well under pressure; and the potential to meet established library criteria for promotion and

tenure, including professional service and published research. **Rank and Salary:** Appointment to this entry level 12-month tenure track position will be at the assistant professor level with a salary of \$35,000. Applicants will be asked to include a letter of application, vita, and the names, addresses, phone numbers, and e-mail addresses of three current professional references. Review of application will begin immediately and continue until the position is filled. The University of Mississippi is an EEO/AA, Title VI/Title IX/Section 504/ADA/ADEA employer. **To apply, contact:** Apply online at <http://jobs.olemiss.edu>.

PUBLIC SERVICES TEAM LEAD, HISTORICAL COLLECTIONS

*Baker Library
Harvard Business School
Boston, MA*

Public Services Team Lead, Historical Collections. **Salary range:** \$54,700 minimum. Leads the planning, development, and management of reference and research services of the Historical Collections Department to support the research, teaching and learning needs of HBS and Harvard faculty and students as well as visiting scholars, both on-campus and remotely. Manages the provision of services and leads the public service team. Provides complex reference and research services with a deep understanding of the collections and resources. Develops creative and innovative research tools and programs to support the collaborative approach to reference and research services and strengthen the delivery of services. Assists in development of outreach activities. Builds staff expertise in print and electronic resources. Responsible for the collections stacks and staff acts as primary liaison with Harvard Depository. Assists in providing leadership and strategic direction for the Department and Library. Baker Library holds one of the preeminent collections of historical materials on business and economic history and philosophy in the world. Major collections are the Business Manuscripts Collection, which includes approximately 1,400 collections dating from the fifteenth century to the current day; the Kress Collection of Business and Economics, a collection of rare books, broadsides and pamphlets from the sixteenth century to 1850; and the extensive holdings of the Harvard Business School Archives. **Requirements:** M.L.S. and/or M.A. in relevant subject area. 5+ years professional reference experience in special collections in an academic or research library, with minimum 2 years management and supervisory experience required. Strong knowledge of American social and cultural history. Commitment to customer service and role of primary source documents in scholarly research. Demonstrated ability to work effectively with scholarly community. Excellent interpersonal and communication skills. Experience with integrated library systems, WWW technology and tools, including digitization, and understanding of how emerging technologies can be applied to instructional and research mission of Library. Demonstrated

ability to initiate new information services and play leadership role in team-based reference and research services. Familiarity with accepted conservation and preservation methods in rare book and manuscript collections. **To apply:** go to http://jobs.harvard.edu/jobs/search_req, search for req # 22213 and submit cover letter and resume online.

For additional information, contact: Kathy Moody, Baker Library, Harvard Business School, Baker Library 140A, Soldiers Field Road, Boston, MA 02163; 617-495-6405; fax 617-495-8948; kmoody@hbs.edu.

RECORDS MANAGEMENT COORDINATOR

*San Diego County Regional Airport Authority
San Diego, CA*

Under general direction, the successful candidate coordinates records management program; records management duties involving the receipt, retention and disposal of documents and records; develops and maintains a record retention schedule and a records management program to ensure compliance with all legal requirements; develops and implements a vital records program, including a comprehensive plan that identifies which records are legally and operationally necessary to ensure functioning; develops, implements and maintains coding and indexing structures for use in document management programs; organizes, reviews and applies appropriate indexing criteria to documents; recommends additions and revisions to established file category and indexing structures; creates, maintains and updates forms, documents, indexes and records management databases to track records documentation, maintain document status databases and retrieve records; maintains corporate files, including assigning codes and file numbers to all retained documents and records and maintaining an inventory of all records and documents on a computer database; conforms and documents Authority documents; conducts research and locates documents and records; receives, researches and responds to requests for information; oversees and coordinates the destruction of records in accordance with legal retention schedule and destruction guidelines; coordinates the scanning and storage of documents on electronic media and performs other duties as assigned.

Additional Requirements:

Your response to the following questions must be submitted with your resume and/or application.

Supplemental Application: Please describe your experience with records management programs. Including records management systems you are most familiar; most specifically your experience implementing records management software programs, and also electronic document imaging and its relationship to a comprehensive records management program. Please describe the components of an effective records management program (using your perspective). Please fully describe any experience you may have with the establishment and the maintenance of an on-site or off-site records center facility. Describe your computer experience. Include the types of software which you are most familiar and describe the type of documents you prepared with the system. Requires a BA or BS degree in business or public administration or a closely related field and three years of increasingly responsible professional experience in the development and administration of comprehensive records management programs, preferably in a public agency, or an equivalent combination of training and experience. Certified Records Manager (CRM) preferred. **To apply, contact:** Human Resources Department, San Diego County Regional Airport Authority, P.O. Box 82776, San Diego, CA 92138; 619/400-2515; fax 619/400-2514; Careers@san.org; www.san.org.



The advertisement features a black and white design. At the top, there is an oval logo for the Midwest Archives Conference (MAC), which includes a stylized map of the Midwest and the text 'MAC Midwest Archives Conference'. Below the logo is a large, light-colored silhouette of the state of Kentucky. To the right of the Kentucky map, the text reads: 'Kentucky has joined MAC, shouldn't you? Find out at www.midwestarchives.org'.



society of american archivists

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